



CITY OF LA PUENTE CITY COUNCIL MEETINGS

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at <https://lapuente.org/agenda/> and click "View Event" for the current meeting to listen live.

Spanish Translation/Interpretation Services:

The City provides live Spanish translation and interpretation services. To access translation during the meeting, scan the QR Code below or visit <https://attend.wordly.ai/join/FWOP-2761>.

Spanish interpreting is also available at City Council meetings upon request. Simultaneous interpretation (English-to-Spanish) is provided for listening to the meeting. Consecutive interpretation (Spanish-to-English) is available for anyone speaking during oral communications. Use of City-provided interpreters is optional; you may bring your own interpreter. Please note that due to the variety of dialects and regional differences, the City cannot guarantee interpretation in every dialect and disclaims liability related to such services.



How to Submit Public Comment

All public comments are subject to the same Rules of Decorum as speakers at City Council meetings.

In Person: Public comments may be provided in-person at City Hall, 15900 E. Main Street.

In Writing: Written comments may be emailed to cityclerk@lapuente.org at least 2 hours before the meeting start time. Email comments will be distributed to the City Council and become part of the official record, but they are not read aloud during the meeting. Please include "PUBLIC COMMENT" in the subject line to ensure your message is properly received by the Council and City staff.

Availability

Any writings or documents provided to a majority of the City Council/Successor Agency regarding items on this agenda will be made available for public inspection at the City Clerk's Office at City Hall located at 15900 E. Main Street and at the Reference Desk at the La Puente Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at www.lapuente.org.

Americans with Disabilities

In accordance with the Americans with Disabilities Act (ADA), individuals requiring special assistance to participate in a City meeting or to access other City services should contact the City Clerk's Office at (626) 855-1500. Providing notice at least 48 hours before a regular meeting, 24 hours before a special meeting, or prior to the time services are needed will help City staff make reasonable arrangements.

Meeting Times

City Council meetings shall adjourn no later than 10:30 p.m., unless a majority of members approve a motion to extend the meeting to consider remaining agenda items or newly added items in accordance with the Ralph M. Brown Act (Government Code Section 54950, et seq.). (Ordinance No. 95-727).



CITY OF LA PUENTE

REUNIONES DEL CONCEJO MUNICIPAL

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en <https://lapuente.org/agenda/> y haga clic en "Ver evento" para escuchar la reunión en vivo.

Servicios de traducción/interpretación en español:

La Ciudad ofrece traducción e interpretación en vivo en español. Para acceder a la traducción durante la reunión, escanee el código QR a continuación o visite <https://attend.wordly.ai/join/FWOP-2761>.

La interpretación en español también está disponible en las reuniones del Concejo Municipal bajo solicitud. Hay interpretación simultánea (inglés-español) para escuchar la reunión y interpretación consecutiva (español a inglés) para cualquier persona que durante las comunicaciones orales. El uso de intérpretes proporcionados por la Ciudad es opcional; puede traer su propio intérprete. Tenga en cuenta que, debido a la variedad de dialectos y diferencias regionales, la Ciudad no puede garantizar interpretación en todos los dialectos y se exime de cualquier responsabilidad que supuestamente surja de dichos servicios.



Cómo enviar comentarios públicos

Todos los comentarios públicos están sujetos a las mismas reglas de decoro que los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios públicos pueden presentarse en persona en el Ayuntamiento, 15900 E. Main Street.

Por escrito: Los comentarios escritos pueden enviarse por correo electrónico a cityclerk@lapuente.org al menos 2 horas antes del inicio de la reunión. Los comentarios por correo electrónico se distribuirán al Concejo Municipal y formarán parte del registro oficial, pero no se leerán en voz alta durante la reunión. Por favor, incluya "COMENTARIO PÚBLICO" en la línea de asunto para asegurar que su mensaje sea recibido correctamente por el Concejo y el personal de la Ciudad.

Disponibilidad

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal o de la Agencia Sucesora sobre los temas de la agenda estará disponible para revisión pública en la Oficina de la secretaria Municipal, Ayuntamiento, 15900 E. Main Street, y en el Mostrador de Referencia de la Biblioteca de La Puente, 15920 E. Central. Además, dichos escritos y documentos se publicarán en el sitio web de la Ciudad: www.lapuente.org.

Personas con Discapacidades

De acuerdo con la Ley de Estadounidenses con Discapacidades (ADA), cualquier persona que necesite asistencia especial para participar en una reunión de la Ciudad o acceder a otros servicios municipales debe comunicarse con la Oficina de la secretaria Municipal al (626) 855-1500. Proporcionar aviso con al menos 48 horas de anticipación para reuniones regulares, 24 horas para reuniones especiales o antes del momento en que se necesiten los servicios, ayudará al personal de la Ciudad a hacer los arreglos razonables necesarios.

Horario de las Reuniones

Las reuniones del Concejo Municipal normalmente finalizarán a las 10:30 p.m., a menos que la mayoría de los miembros apruebe una moción para extender la reunión y considerar los asuntos restantes de la agenda o los nuevos asuntos añadidos, de acuerdo con la Ley Ralph M. Brown (Código de Gobierno Sección 54950, y siguientes) (Ordenanza No. 95-727).



AGENDA
REGULAR MEETING OF THE
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
MAY 12, 2026 AT 7:00 PM

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Mendoza, Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Introduction of Project LEAD Students Participating in the City Council Meeting
2. Presentation of Proclamation on Behalf of Looms4Lupus in Support of May as Fibromyalgia Awareness Month and Lupus Awareness Month
3. Los Angeles County Sheriff's Department Activity and Information Briefing

ORAL COMMUNICATIONS

If you wish to address the City Council/Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. All speakers are requested to observe the City's Rules of Decorum when addressing the City Council (LPMC section 2.04.120.).

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Board/Commission/Committee meetings, listed below, that they have attended.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Argudo/Quinones	3rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Argudo/Mendoza	1st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Mendoza	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3rd Thursday	4:00 p.m.
California JPIA	Munoz/All Council	4th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Klinakis/Munoz	Last Friday of the Month	7:45 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

- A.1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF APRIL 28, 2026

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of April 28, 2026.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency.

D.1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 26-5986

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 26-5986 approving Warrant Register No. 1614.

D.2 CONSIDERATION OF AWARD OF YOUTH WORKFORCE GRANT SUBRECIPIENT AGREEMENTS TO MCS ECONOMIC DEVELOPMENT CORPORATION

Staff Recommendation: It is recommended that the City Council: (1) award the subrecipient agreement to MCS Economic Development Corporation; and (2) authorize the City Manager to execute all documents necessary to effectuate these agreements.

D.3 CONSIDERATION OF ACCEPTANCE OF UPDATED SEWER SYSTEM MANAGEMENT PLAN AS REQUIRED BY STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2022-0103-DWQ

Staff Recommendation:

It is recommended that the City Council approve the six-year update of the Sewer System Management Plan (SSMP) in accordance with Order No. 2022-0103-DWQ.

D.4 CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2026 SAFE STREETS AND ROADS FOR ALL (SS4A) PLANNING AND DEMONSTRATION GRANT FUNDING AND COMMITTING TO A TWENTY PERCENT (20%) NON-FEDERAL IN-KIND MATCH

Staff Recommendation:

It is recommended that the City Council: (1) adopt Resolution No. 26-5987 authorizing the submittal of an application to the U.S. Department of Transportation for Fiscal Year 2026 Safe Streets and Roads for All (SS4A) Planning and Demonstration Grant funding; (2) commit to providing a twenty percent (20%) non-federal in-kind match satisfied through City staff time; and (3) authorize the City Manager, or designee, to execute all documents necessary to submit the application and, if awarded, to execute the grant agreement and any other documents necessary to accept and administer the grant.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

NAME

- Code Enforcement Committee
- La Puente Park Fees, Ordinance and Program Oversight Committee
- Project LEAD Committee
- LPQT Action Committee
- Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee
- Senior Advisory Committee
- Business Outreach Support Committee
- La Puente Activity Center Design Oversight Committee

MEMBERS

- Klinakis/Mendoza
- Munoz/Quinones
- Mendoza/Quinones
- Mendoza/Quinones
- Klinakis/Munoz
- Klinakis/Munoz
- Klinakis/Quinones
- Klinakis/Mendoza

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated May 7, 2026.

_____/s/_____
Martha Torres, MPA, CMC, City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
APRIL 28, 2026

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, April 28, 2026, at 9:00 a.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 9:00 a.m.

ROLL CALL

Members present: Klinakis, Argudo, Mendoza, Quinones.

Members absent: Munoz.

Staff members present: Acting City Manager/Director of Community Services Alexander Bauman, City Attorney Susie Altamirano, City Clerk Martha Torres, Director of Administrative Services Troy Grunklee, Director of Development Services Abraham Tellez, Chief/Director of Public Safety Jeffrey Buckwell, and Office Specialist Karissa Rivas Bustillos.

PLEDGE OF ALLEGIANCE

La Puente Valley County Water District General Manager Roy Frausto led the Pledge of Allegiance.

PRESENTATIONS

1. Presentation by La Puente Valley County Water District

La Puente Valley County Water District General Manager Roy Frausto provided a presentation update regarding local groundwater supply, the golden mussel, status on the Main Basin, and on AB 1572 Non-Functional Turf compliance.

2. Presentation of Employee Service Awards

Management Analyst Natalie Romo presented an Employee Service Award to Community Outreach Service Coordinator Brian Torres of the La Puente Programs, Re-Employment, and Outreach Services (P.R.O.S.) Team for his five years of service with the City of La Puente. Karla S. Caceres, on behalf of Senator Bob Archuleta, also provided a certificate

of recognition to Community Outreach Service Coordinator Torres. Chief/Director of Public Safety Buckwell recognized the valuable contributions and dedicated service of Community Outreach Service Coordinator Torres over the past five years. The City Council also expressed its appreciation to Mr. Torres for his continued hard work and commitment to serving the City and its residents.

Management Analyst Natalie Romo presented an Employee Service Award to Senior Maintenance Worker Pascual Beltran for his five years of service with the City of La Puente. Karla S. Caceres, on behalf of Senator Bob Archuleta, also provided certificate of recognition to Senior Maintenance Worker Beltran. Maintenance Superintendent Ricardo Carrillo and Director of Administrative Services Grunklee acknowledged Mr. Beltran's contributions to the City, and the City Council thanked him for his dedicated service.

3. Presentation of Commendation to Deputy Steven Aleman

Community Outreach Service Coordinator Brian Torres presented a certificate of recognition to Deputy Steven Aleman for his professionalism, sound judgment, and assistance in a collaborative de-escalation effort with the P.R.O.S. Team. Karla S. Caceres, on behalf of Senator Bob Archuleta, also provided a certificate of recognition for Deputy Aleman's continued service to the City. Deputy Aleman thanked Sergeant Moreno, the P.R.O.S. Team, and the City for the recognition. Mayor Klinakis thanked Deputy Aleman for his dedicated service.

ORAL COMMUNICATIONS

Maricela Valles submitted a written comment expressing concerns regarding a code enforcement matter within the City.

BOARDS/COMMISSION/COMMITTEE REPORTS – None.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF MARCH 24, 2026

A motion was made by Council Member Argudo, seconded by Council Member Quinones, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of March 24, 2026. The motion carried by the following roll call vote:

AYES: Klinakis, Argudo, Mendoza, Quinones
NOES: None
ABSTAIN: None
ABSENT: Munoz

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Council Member Mendoza, to approve Consent Calendar Items D-1 through D-7. The motion carried by the following roll call vote:

AYES: Klinakis, Argudo, Mendoza, Quinones

NOES: None

ABSTAIN: None

ABSENT: Munoz

D.1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 26-5984

Action Taken: The City Council and Successor Agency adopted Resolution No. 26-5984 approving Warrant Register No. 1613.

D.2 PRESENTATION OF MARCH 2026 INVESTMENT REPORT

Action Taken: The City Council received and filed this report.

D.3 PRESENTATION OF MARCH 2026 REQUISITION SUMMARY REPORT

Action Taken: The City Council received and filed this report.

D.4 CONSIDERATION OF A RESOLUTION TO ADOPT A UNIFORM POLICY

Action Taken: The City Council adopted Resolution No. 26-5985 adopting the Uniform Policy.

D.5 CONSIDERATION OF APPROVAL OF A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HDL COREN & CONE FOR PROPERTY TAX MANAGEMENT SERVICES

Action Taken: The City Council: (1) approved the second amendment to the professional services agreement with HdL, Coren & Cone; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D.6 CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH WEST COAST ARBORISTS, INC. FOR THE PURCHASE OF FIVE LARGE SPECIES AND MATURE MAJESTIC ASH TREES FOR THE LA PUENTE DOG PARK

Action Taken: The City Council: (1) approved a purchase order contract in the amount of \$38,037.50 with West Coast Arborists, Inc. for the purchase of five (5) mature Majestic

Ash trees; and (2) authorized the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

D.7 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR SIDEWALK IMPROVEMENTS ON OLD VALLEY BOULEVARD

Action Taken: The City Council: (1) accepted the project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL – None.

AD HOC COMMITTEE REPORTS

Code Enforcement and Public Safety Committee: Nothing to report.

La Puente Park Fees, Ordinance and Program Oversight Committee: Nothing to report.

Project LEAD Committee: Nothing to report.

LPQT Action Committee: Nothing to report.

Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee: Nothing to report.

Senior Advisory Committee: Nothing to report.

Business Outreach Support Committee: Nothing to report.

La Puente Activity Center Design Oversight Committee: Nothing to report.

AB 1234 REPORTS – None.

ORAL COMMENTS FROM COUNCIL

Council Member Argudo spoke regarding a house fire incident that happened within the City and recognized the Sheriff's Department, Fire Department, and City Staff for their quick and swift response. He further thanked local restaurants, organizations, and P.R.O.S. team for their contributions to the incident.

Acting Assistant Fire Chief William Gamble provided an update regarding a victim of the fire, commended the City for their aid, and stated 25 local high school students recently graduated from the Public Safety Pathway program.

Mayor Klinakis recognized members from the La Puente Woman's Club and Planning Commissioner Marty Paz for their attendance at the meeting and stated he previously spoke with

the Fire Department in regard to the new rezoning area of high fire hazard within the City. He thanked all participants who aided in the house fire incident.

ORAL COMMENTS FROM STAFF

Chief/Director of Public Safety Buckwell thanked the City Council for their assistance and support regarding the house fire incident.

Acting City Manager/Director of Community Services Bauman provided an update of events happening in the City: Summer Movies in the Park will begin June 8, 2026; Concerts in the Park will begin June 10, 2026; Cinco de Mayo Fiesta would take place on May 2, 2026, at La Puente Park; T-ball League began; soccer registration would take place next month; and girls flag football would be starting soon.

ADJOURNMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 10:26 a.m.

Approved this 12th day of May, 2026.

Martha Torres, MPA, CMC
City Clerk

Charlie Klinakis
Mayor/Chair



City of La Puente Agenda Report

To: Mayor and City Council For meeting of: May 12, 2026
From: Bob Lindsey, City Manager
By: Elizabeth Herrera, Accounting Technician II
Subject: CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO.
26-5986

BACKGROUND/DISCUSSION

The Warrant Register has been reviewed and submitted for Council approval in accordance with Section 37202 of the Government Code.

FISCAL IMPACT

Funds are available for all expenditures listed in the Warrant Register.

RECOMMENDATION

It is recommended that the City Council and Successor Agency adopt Resolution No. 26-5986 approving Warrant Register No. 1614.

ATTACHMENTS

- A. Warrant Resolution #1614
- B. Warrant Register #1614

RESOLUTION NO. 26-5986

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT \$373,061.20 (WARRANT REGISTER 1614)

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 16668 through 16737 ACH(s) numbered 1044 through 1046 and Draft numbered 03429 through 03454 except for voided warrant 16735 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Martha Torres, MPA, CMC, City Clerk

PASSED, APPROVED AND ADOPTED this 12th day of May 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, CMC, City Clerk



City of La Puente

Attachment B
Check Register Report
 By Payment Number
 Payment Dates 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
1044	4/24/2026 1156	GLOURB 05/26 SOCIAL MEDIA TECHNOLOGY	GLOBAL URBAN STRATEGIES, INC	100-4140-53416	18,540.00 18,540.00
1045	4/24/2026 70707	TANKO ST. LIGHT MTCE-WARINGWOOD/PRICHARD	TANKO LIGHTING	285-3330-53111	3,380.26 3,380.26
1046	5/1/2026 1155	GLOURB 3/15-4/14/26 REUSE CALHOME REHAB PROG	GLOBAL URBAN STRATEGIES, INC	265-3320-53111	1,950.00 1,950.00
16668	4/24/2026 143F-P6MX-CMQF 1H1F-VNGR-CXDH 1M9K-7JGN-PXRK 1PF4-PYQY-K6FF1 1QYM-3KFC-NN1F 1XXL-H49K-KPL1	AMABUS Animal Control Scanner Toner T-ball Equipment SUPPLIES Office Equipment Tiny toys graduation supplies	AMAZON CAPITAL SERVICES INC	550-6100-53018 550-6100-53018 100-4110-53980 100-2110-53011 100-4100-53012 100-4100-53012	1,473.93 440.99 392.93 50.70 65.21 22.04 502.06
16669	4/24/2026 INV0014287	OROCIN AFLAC REIM-C OROZCO	CINDY OROZCO	100-48900	120.90 120.90
16670	4/24/2026 90525989	CONCEN 04/06 PRE EMPLOYMENT PHYSICAL	CONCENTRA	280-3300-53406	139.00 139.00
16671	4/24/2026 INV0014282	SAUCCYN REFUND DEPOSIT RENTAL-SAUCEDO	CYNTHIA SAUCEDO	600-20230	250.00 250.00
16672	4/24/2026 INV0014284	DANREY REFUND-T BALL CLASS	DANIEL REYES	100-47260	40.00 40.00
16673	4/24/2026 762044	DOUPLA MEAL-DISPLACED INDIVIDUALS	DOUBLE PLAY PIZZA	100-3325-53111	101.96 101.96
16674	4/24/2026 INV0014279 INV0014280	EDISON 03/05-04/05 ELEC-15250 TEMPLE 03/05-04/06 ELEC-14951 NELSON	EDISON CO	200-3120-53713 200-3120-53713	79.28 11.05 68.23
16675	4/24/2026 INV72243-F	FLETEC 03/20-04/19 Facility Copier	FLEX TECHNOLOGY GROUP LLC	100-1150-53911	1,196.93 1,196.93
16676	4/24/2026 6987	HACLWN MTCE-TOOLS	HACIENDA LAWNMOWER SHOP	100-3100-53012	140.98 140.98
16677	4/24/2026 INV0014268	MALJO 05/06 MUSIC SVC-MOTHERS DAY DANCE	JOE MALVIDO	100-4130-53979	600.00 600.00
16678	4/24/2026 239407	LAWN BLOWER PARTS	LAWN MOWER CORNER	100-3100-53012	138.24 138.24
16679	4/24/2026 25916	LOCKSP Duplicate Keys	LOCKS PLUS, INC	100-3100-53012	106.46 106.46
16680	4/24/2026 134	MARK ELECTRICAL EQUIPMENT BOLLARDS	MARK'S WELDING SERVICES	280-5617-59300	16,365.00 16,365.00
16681	4/24/2026 30644 30645 30646 30648	OMLO 03/26 LEGAL-CITY COUNCIL 03/26 LEGAL-CITY CLERK 03/26 LEGAL-RISK MANAGEMENT 03/26 LEGAL-COMMUNITY FOUNDATION	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	100-1110-53114 100-1110-53114 100-1110-53114 100-1110-53114	24,955.63 9,527.90 7,184.97 1,518.50 235.20

Check Register Report

Payment Dates: 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	30649	03/26 LEGAL-PLANNING		100-1110-53114	6,489.06
16682	4/24/2026 595075354	PACPAL 04/21-05/18 HOTEL-DISPLACED INDIVIDUALS	PACIFIC PALMS RESORT	100-3325-53111	3,287.00 3,287.00
16683	4/24/2026 6027114	REGION 03/26 EZ FOOTHILL MONTHLY	REGIONAL TAP SERVICE CENTER	210-3130-53915	1,055.10 1,055.10
16684	4/24/2026 INV0014281	CARRRI REIM MTCE TOOLS	RICARDO CARRILLO	100-3100-53012	33.04 33.04
16685	4/24/2026 INV0014286	ROBHOL CLAIM SETTLEMENT-HOTZMAN	ROBERT HOLTZMAN	100-1110-53114	1,049.78 1,049.78
16686	4/24/2026 INV-000002	ROMNAZ BEE REMOVAL-ST LIGHT POLE	ROMAN NAZAROV	285-3330-53111	375.00 375.00
16687	4/24/2026 INV0014277 INV0014278	SGVWC 03/16-04/15 WTR-715 IRRIG PUENTE 03/16-04/15 WTR-545 IRRIG PUENTE	S.G.V. WATER CO	200-3120-53714 200-3120-53714	1,093.30 512.30 581.00
16688	4/24/2026 4562	SHASOL Asphalt-Cold Patch	SHARPLINE SOLUTIONS, INC	200-3120-53817	996.66 996.66
16689	4/24/2026 164110295-1 164185725-1 164278286-1 164378918-1 164447387-1 164482461-1	SITEON Irrigation Supplies Dog pk Irrigation Supplies Dog pk Irrigation Supplies Dog Pk Irrigation Supplies LandScape Supplies Maint. Tool	SITEONE LANDSCAPE SUPPLY, LLC	283-5618-59300 280-5617-59300 283-5618-59300 283-5618-59300 283-5618-59300 283-5618-59300 100-3100-53012	1,614.09 36.26 266.88 381.64 265.91 109.60 553.80
16690	4/24/2026 0011783426 0011785899	SOUCAL AD-BID #26-594 CONCRETE PARKING AD-BID #26-596	SOUTHERN CALIFORNIA NEWS GROUP	100-1120-53411 100-1120-53411	748.07 388.90 359.17
16691	4/24/2026 182538717-1 182626519-1 182661956-1	SUNBELT Concrete mixer-rental Dog pk Concrete Mixer rental dog pk Towable concrete mixer	SUNBELT RENTALS, INC.	283-5618-59300 283-5618-59300 283-5618-59300	1,312.45 357.00 357.00 598.45
16692	4/24/2026 INV0014269 INV0014270	GASCO 03/06-04/06 GAS-COMMUNITY CTR 03/06-04/06 GAS-Community Center	THE GAS COMPANY	100-4110-53711 100-4100-53711	167.59 126.14 41.45
16693	4/24/2026 W0019481	TRALAT TRANSLATELIVE	TRANSLATELIVE LLC	550-6100-53018	2,499.00 2,499.00
16694	4/24/2026 S130035536.001 S130035536.2 S130036142.1 S130072037.1 S130074090.1 S130106388.1 S130106479.1 S130147526.1	WALIRW ELECTRICAL SUPPLIES DOG PARK Dog pk. Electrical Supplies DOG PARK-ELECTRICAL SUPPLIES MTCE TOOLS NAME PLATE ENGRAVING Maint. Tools Dog Pk Electrical Supplies DOG PK. ELECTRICAL SUPPLES	WALTERS WHOLESAL ELECTRIC CO.	283-5618-59300 283-5618-59300 283-5618-59300 100-3100-53012 283-5618-59300 100-3100-53012 100-3100-53012 283-5618-59300 283-5618-59300	5,261.52 3,016.06 706.26 69.63 205.37 124.60 332.07 496.18 311.35
16695	4/24/2026 83866619 83874488 83875947 83881424	WAXSAN CH SUPPLIES LP PARK SUPPLIES LP PARK JANITORIAL SUPPLIES Comm CNTR- Supplies	WAXIE SANITARY SUPPLY	100-1150-53012 100-3330-53012 100-3330-53012 100-4100-53011	1,295.90 489.95 225.70 91.26 488.99

Check Register Report

Payment Dates: 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
16696	4/24/2026 50036384739	WHCAP RAINGUARD COLUMN FORM	WHITE CAP, L.P.	283-5618-59300	481.09 481.09
16697	4/24/2026 003-42371	WILENG 03/26 ENGINEERING PERMITS	WILLDAN ENGINEERING	100-3110-53120	8,804.25 8,804.25
16698	4/24/2026 INV0014273	XIALIA Refund of Leonardo Reyes for T-ball 4u	XIAOJUN LIANG	100-47260	40.00 40.00
16699	5/1/2026 1CGR-1JRG-7PJY 1DJH-QQMX-PXW1 1DM9-CY4Q-6VYX 1HX7-HV69-FPKD 1HX7-HV69-HM7P 1L74-CX63-6YNV 1XG7-V4T3-F1GD	AMABUS STANDING DESK WORKSTATION LAPTOP BATTERY PICTURE FRAMES FOR FACILITY ANIMAL CONTROL-SUPPLIES ANIMAL CONTROL-SUPPLIES USB CABLE COLLAR POWER SUPPLY	AMAZON CAPITAL SERVICES INC	280-5617-59300 550-6100-53018 100-4100-53011 100-2130-53011 100-2130-53011 550-6100-53018 100-2130-53011	2,260.84 1,527.96 105.90 305.55 242.96 42.57 22.02 13.88
16700	5/1/2026 INV0014298	RIOANA HOUSING SUMMIT MILEAGE REIM-RIOS	ANADEL RIOS DIAZ	100-3320-53972	29.29 29.29
16701	5/1/2026 12580	ANTINC SHELTER NETWORK EQUIPMENT	ANTROPY, INC	280-5617-59300	19,391.07 19,391.07
16702	5/1/2026 0485396-IN	AZUSAP BACKFLOW REPAIR	AZUSA PLUMBING SUPPLY	283-5618-59300	274.87 274.87
16703	5/1/2026 0029105041426	TIMEWA 3/14-5/01 SC CABLE/ INTERNET	CHARTER COMMUNICATIONS	100-4130-53715	287.53 287.53
16704	5/1/2026 4260701138	CINTA 02/24 CH MAT RENTAL	CINTAS CORPORATION #693	100-1150-53813	113.19 113.19
16705	5/1/2026 4251563710 4254747313 4266706081 4266706142	CINTA 12/02 CH MAT RENTAL 12/30 CH MAT RENTAL 04/21 SR CENTER MAT RENTAL 04/21 CH MAT RENTAL	CINTAS CORPORATION #693	100-1150-53813 100-1150-53813 100-4130-53012 100-1150-53813	957.11 113.19 113.19 617.54 113.19
16706	5/1/2026 81188349	COMSUI HOTEL- DISPLACED INDIVIDUALS	COMFORT SUITES	100-3325-53111	785.40 785.40
16707	5/1/2026 3301-1026708	CED SUPPLIES	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	285-3330-53822	57.45 57.45
16708	5/1/2026 6000281382	EXPERI 04/26 CREDIT REPORT SVC	EXPERIAN	100-3320-53111	50.00 50.00
16709	5/1/2026 6306192 6307974	FERGUS PLUMBING SUPPLIES PLUMBING TOOLS	FERGUSON ENTERPRISES, INC.	100-3100-53012 100-3100-53012	169.78 54.30 115.48
16710	5/1/2026 INV3160003507	SHOINC UNIFORM/PARTICIPANTS	GCP WW HOLDCO	280-3300-53015	56.24 56.24
16711	5/1/2026 INV0014299	RUBGIS HOUSING SUMMIT MILEAGE REIM-RUBIO	GI SELA RUBIO-LOPEZ	100-3320-53972	16.24 16.24
16712	5/1/2026 75873	GOLDSUN MTCE-T SHIRTS	GOLDEN SUN	100-3330-53015	969.13 969.13
16713	5/1/2026 9870489441 9872424602	GRAING DRILL BITS DRILL BITS	GRAINGER	100-3100-53012 100-3100-53012	113.73 47.74 65.99

Check Register Report

Payment Dates: 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
16714	5/1/2026 INV0014300	GROUP REFUND-BL 22728 OVERPAID	GROUP XII PROPERTIES LP	100-48900	59.00 59.00
16715	5/1/2026 6964 6983 6994 7004	HACLWN MOTOR OIL MTCE-LAWNMOWER NYLON LINE FILTERS	HACIENDA LAWNMOWER SHOP	100-3100-53012 100-3100-53012 100-3100-53012 100-3100-53012	488.97 142.77 202.26 132.14 11.80
16716	5/1/2026 SIN062603	HDLCC 04-06/26 PROPERTY TAX	HDL COREN & CONE	100-1130-53111	3,090.00 3,090.00
16717	5/1/2026 3224	INNO LP PARK PLAYGROUND PARTS	INNOVATIVE PLAYGROUDS COMPANY, INC.	285-3330-53822	725.85 725.85
16718	5/1/2026 164312	GONSALV 05/26 LEGISLATIVE SVC	JOE A. GONSALVES & SON	100-1100-53111	2,500.00 2,500.00
16719	5/1/2026 RE-PW-26040606010	LACRD 03/26 TS MAINT DDG	LA CO DEPT PUBLIC WORKS	200-3120-53819	5,514.47 5,514.47
16720	5/1/2026 INV0014301	MATMAR DJ SVC-SR CENTER SPRING FLING	MATTHEW MARTINEZ	100-4130-53979	200.00 200.00
16721	5/1/2026 INV0014289	SALIM 05/26 RENT-137 HUDSON UNIT B	MONTANA BAIL BONDS	100-1150-53913	12,500.00 12,500.00
16722	5/1/2026 LP040926 LP041926	NOAH BEE HIVE REMOVAL-BLUEBONET BEE HIVE REMOVAL-FLAGSTAFF	NASSIM SAEEDY	200-3120-53815 200-3120-53817	250.00 50.00 200.00
16723	5/1/2026 INV0014302	MACNOE DJ SVC-CINCO DE MAYO	NOE MACIAS	100-4140-53976	250.00 250.00
16724	5/1/2026 INV0014290	QUAD CH POSTAGE	QUADIENT	100-1150-53211	2,999.46 2,999.46
16725	5/1/2026 INV0014307	SANSAU BOOT REIM-SANCHEZ	SAUL SANCHEZ	100-3330-53015	300.00 300.00
16726	5/1/2026 INV0014308	GARSER BOOT REIM-GARCIA	SERGIO A GARCIA	100-3330-53015	159.31 159.31
16727	5/1/2026 042226LAPUEN-Q1	SCMAFI 1st quarter class insurance	SOUTHERN CALIF MUNICIPAL	100-4100-53111	3,225.75 3,225.75
16728	5/1/2026 0915	SUAVE DJ SVC-CINCO DE MAYO EVENT	SUAVE ENTERPRISES	100-4140-53979	1,200.00 1,200.00
16729	5/1/2026 INV150116	TUST CART PARTS	TURF STAR, INC.	555-3150-53812	600.15 600.15
16730	5/1/2026 206307203	ULINE LINER/GOGGLES/CLEAR GLASSES	ULINE	200-3120-53012	1,094.57 1,094.57
16731	5/1/2026 6263076	CALMAT CH-ASPHALT	Vulcan Materials Company	100-1150-53813	143.77 143.77
16732	5/1/2026 S130074090.2 S130276345.1	WALIRW SHIPPING CHARGES ELECTRICAL SUPPLIES	WALTERS WHOLESALE ELECTRIC CO.	283-5618-59300 283-5618-59300	30.18 18.78 11.40
16733	5/5/2026 INV0014318	STADIS CHILD SUPPORT	CALIFORNIA STATE DISBURSEMENT UNIT	100-20399	233.00 233.00

Check Register Report

Payment Dates: 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
16734	5/5/2026	RELIAN	RELIANCE STANDARD LIFE INS.		4,124.20
	INV0014317	LIFE INSURANCE		100-20320	621.59
	INV0014317	LIFE INSURANCE		200-20320	29.90
	INV0014317	LIFE INSURANCE		202-20320	2.64
	INV0014317	LIFE INSURANCE		203-20320	26.68
	INV0014317	LIFE INSURANCE		205-20320	26.55
	INV0014317	LIFE INSURANCE		210-20320	22.40
	INV0014317	LIFE INSURANCE		215-20320	5.74
	INV0014317	LIFE INSURANCE		260-20320	32.19
	INV0014317	LIFE INSURANCE		264-20320	5.24
	INV0014317	LIFE INSURANCE		280-20320	23.27
	INV0014317	LIFE INSURANCE		283-20320	5.96
	INV0014317	LIFE INSURANCE		285-20320	5.84
	INV0014322	LTD INSURANCE		100-20330	1,351.86
	INV0014322	LTD INSURANCE		200-20330	71.16
	INV0014322	LTD INSURANCE		202-20330	12.61
	INV0014322	LTD INSURANCE		203-20330	58.25
	INV0014322	LTD INSURANCE		205-20330	66.85
	INV0014322	LTD INSURANCE		210-20330	49.09
	INV0014322	LTD INSURANCE		215-20330	24.48
	INV0014322	LTD INSURANCE		260-20330	59.79
	INV0014322	LTD INSURANCE		264-20330	12.67
	INV0014322	LTD INSURANCE		280-20330	55.14
	INV0014322	LTD INSURANCE		283-20330	13.19
	INV0014322	LTD INSURANCE		285-20330	12.84
	INV0014329	STD INSURANCE		100-20330	1,155.65
	INV0014329	STD INSURANCE		200-20330	60.78
	INV0014329	STD INSURANCE		202-20330	10.78
	INV0014329	STD INSURANCE		203-20330	49.77
	INV0014329	STD INSURANCE		205-20330	57.11
	INV0014329	STD INSURANCE		210-20330	42.00
	INV0014329	STD INSURANCE		215-20330	20.92
	INV0014329	STD INSURANCE		260-20330	51.11
	INV0014329	STD INSURANCE		264-20330	10.77
	INV0014329	STD INSURANCE		280-20330	47.14
	INV0014329	STD INSURANCE		283-20330	11.25
	INV0014329	STD INSURANCE		285-20330	10.99
16736	5/5/2026	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		510.64
	INV0014319	PR WITHHOLDING ORDER		100-20399	510.64
16737	5/5/2026	USBANK	U.S BANK PARS ACCT# 6746022400		7,327.90
	INV0014266	PARS RETIREMENT		100-20340	9.53
	INV0014291	PARS RETIREMENT		100-20340	87.17
	INV0014295	PARS RETIREMENT		280-20340	43.87
	INV0014305	PARS RETIREMENT		100-20340	42.36
	INV0014328	PARS RETIREMENT		100-20340	3,109.66
	INV0014328	PARS RETIREMENT		203-20340	63.05
	INV0014328	PARS RETIREMENT		205-20340	481.90
	INV0014328	PARS RETIREMENT		260-20340	68.06
	INV0014328	PARS RETIREMENT		280-20340	3,215.41
	INV0014328	PARS RETIREMENT		285-20340	206.89
DFT0003429	4/27/2026	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		13.34
	INV0014292	STATE INCOME TAX		100-20310	13.34
DFT0003430	4/27/2026	IRSPR	IRS PAYROLL TAX DEPOSIT		40.42
	INV0014293	FEDERAL WITHHOLDING		100-20300	40.42

Check Register Report

Payment Dates: 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0003431	4/27/2026 INV0014294	IRSPR MEDICARE TAX	IRS PAYROLL TAX DEPOSIT	100-20300	33.70 33.70
DFT0003432	4/27/2026 INV0014296	IRSPR MEDICARE TAX	IRS PAYROLL TAX DEPOSIT	280-20300	16.96 16.96
DFT0003433	4/29/2026 INV0014306	IRSPR MEDICARE TAX	IRS PAYROLL TAX DEPOSIT	100-20300	16.38 16.38
DFT0003434	5/1/2026 112039750	WEXBANK 04/26 FUEL PURCHASES	WEX BANK	555-3150-53014	13,029.60 13,029.60
DFT0003435	4/30/2026 INV0014309	PERSYS-RETIRE EMPLOYER CONTRIBUTION	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	100-20360	120.21 120.21
DFT0003436	4/30/2026 INV0014310	PERSYS-RETIRE PERS- NEW EMPLY CONTRB	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	100-20399	113.73 113.73
DFT0003437	4/30/2026 INV0014311	PERSYS-RETIRE SURVIVORS LIFE INSURANCE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	100-20350	1.00 1.00
DFT0003438	4/30/2026 INV0014312	EMPLOY STATE INCOME TAX	EMPLOYMENT DEVELOPMENT DEPT	100-20310	17.52 17.52
DFT0003439	4/30/2026 INV0014313	IRSPR FEDERAL WITHHOLDING	IRS PAYROLL TAX DEPOSIT	100-20300	60.94 60.94
DFT0003440	4/30/2026 INV0014314	IRSPR MEDICARE TAX	IRS PAYROLL TAX DEPOSIT	100-20300	39.98 39.98
DFT0003441	5/5/2026 INV0014315 INV0014315 INV0014315 INV0014315	AFLAC EMPLOYEE LIFE ASSURANCE EMPLOYEE LIFE ASSURANCE EMPLOYEE LIFE ASSURANCE EMPLOYEE LIFE ASSURANCE	AFLAC	100-20399 260-20399 264-20399 280-20399	241.70 232.58 3.48 3.24 2.40
DFT0003442	5/5/2026 INV0014316 INV0014316 INV0014316 INV0014316 INV0014316 INV0014316 INV0014316	AFLAC EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE	AFLAC	100-20399 200-20399 205-20399 260-20399 264-20399 280-20399 285-20399	316.29 135.29 30.20 21.22 52.32 37.94 36.73 2.59
DFT0003443	5/5/2026 INV0014320 INV0014320 INV0014320 INV0014320 INV0014320 INV0014320 INV0014320	ICMARC EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT	MISSION SQUARE RETIREMENT	100-20399 200-20399 210-20399 215-20399 260-20399 264-20399 280-20399	400.89 205.66 17.32 98.40 2.99 26.08 29.17 21.27
DFT0003444	5/5/2026 INV0014321 INV0014321 INV0014321 INV0014321 INV0014321 INV0014321 INV0014321 INV0014321	ICMARC EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS	MISSION SQUARE RETIREMENT	100-20399 200-20399 202-20399 203-20399 205-20399 210-20399 215-20399 260-20399 264-20399	1,500.00 843.59 66.22 35.25 43.54 53.72 149.12 58.24 101.84 62.37

Check Register Report

Payment Dates: 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0014321	EMPLOYEE CONTRIBUTIONS		280-20399	86.11
DFT0003445	5/5/2026	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES'	RETIREMENT SYSTEM	79,229.77
	INV0014323	HEALTH INSURANCE		100-20399	57,000.44
	INV0014323	HEALTH INSURANCE		200-20399	4,039.78
	INV0014323	HEALTH INSURANCE		203-20399	2,409.57
	INV0014323	HEALTH INSURANCE		205-20399	3,899.91
	INV0014323	HEALTH INSURANCE		210-20399	2,880.62
	INV0014323	HEALTH INSURANCE		215-20399	222.88
	INV0014323	HEALTH INSURANCE		260-20399	4,100.54
	INV0014323	HEALTH INSURANCE		264-20399	875.14
	INV0014323	HEALTH INSURANCE		280-20399	3,118.78
	INV0014323	HEALTH INSURANCE		283-20399	344.04
	INV0014323	HEALTH INSURANCE		285-20399	338.07
DFT0003446	5/5/2026	NATRS	NATIONWIDE RETIREMENT		440.00
	INV0014324	Employee Contribution		100-20340	405.40
	INV0014324	Employee Contribution		200-20340	6.92
	INV0014324	Employee Contribution		203-20340	6.92
	INV0014324	Employee Contribution		205-20340	6.92
	INV0014324	Employee Contribution		210-20340	6.92
	INV0014324	Employee Contribution		215-20340	6.92
DFT0003447	5/5/2026	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES'	RETIREMENT SYSTEM	22,957.45
	INV0014325	EMPLOYER CONTRIBUTION		100-20360	16,781.97
	INV0014325	EMPLOYER CONTRIBUTION		200-20360	1,010.60
	INV0014325	EMPLOYER CONTRIBUTION		202-20360	205.72
	INV0014325	EMPLOYER CONTRIBUTION		203-20360	702.46
	INV0014325	EMPLOYER CONTRIBUTION		205-20360	945.91
	INV0014325	EMPLOYER CONTRIBUTION		210-20360	733.46
	INV0014325	EMPLOYER CONTRIBUTION		215-20360	388.33
	INV0014325	EMPLOYER CONTRIBUTION		260-20360	817.67
	INV0014325	EMPLOYER CONTRIBUTION		264-20360	245.33
	INV0014325	EMPLOYER CONTRIBUTION		280-20360	791.01
	INV0014325	EMPLOYER CONTRIBUTION		283-20360	118.03
	INV0014325	EMPLOYER CONTRIBUTION		285-20360	216.96
DFT0003448	5/5/2026	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES'	RETIREMENT SYSTEM	16,300.42
	INV0014326	PERS- NEW EMPLY CONTRB		100-20399	12,220.60
	INV0014326	PERS- NEW EMPLY CONTRB		200-20399	638.19
	INV0014326	PERS- NEW EMPLY CONTRB		202-20399	105.02
	INV0014326	PERS- NEW EMPLY CONTRB		203-20399	524.81
	INV0014326	PERS- NEW EMPLY CONTRB		205-20399	597.86
	INV0014326	PERS- NEW EMPLY CONTRB		210-20399	436.51
	INV0014326	PERS- NEW EMPLY CONTRB		215-20399	206.80
	INV0014326	PERS- NEW EMPLY CONTRB		260-20399	582.98
	INV0014326	PERS- NEW EMPLY CONTRB		264-20399	136.38
	INV0014326	PERS- NEW EMPLY CONTRB		280-20399	626.88
	INV0014326	PERS- NEW EMPLY CONTRB		283-20399	111.66
	INV0014326	PERS- NEW EMPLY CONTRB		285-20399	112.73
DFT0003449	5/5/2026	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES'	RETIREMENT SYSTEM	961.60
	INV0014327	EMPLOYEE PORTION		100-20360	961.60
DFT0003450	5/5/2026	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES'	RETIREMENT SYSTEM	66.00
	INV0014330	SURVIVORS LIFE INSURANCE		100-20350	52.00
	INV0014330	SURVIVORS LIFE INSURANCE		200-20350	1.95
	INV0014330	SURVIVORS LIFE INSURANCE		202-20350	0.17
	INV0014330	SURVIVORS LIFE INSURANCE		203-20350	1.76
	INV0014330	SURVIVORS LIFE INSURANCE		205-20350	1.74
	INV0014330	SURVIVORS LIFE INSURANCE		210-20350	1.47

Check Register Report

Payment Dates: 4/21/2026 - 5/5/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0014330	SURVIVORS LIFE INSURANCE		215-20350	0.37
	INV0014330	SURVIVORS LIFE INSURANCE		260-20350	2.47
	INV0014330	SURVIVORS LIFE INSURANCE		264-20350	0.58
	INV0014330	SURVIVORS LIFE INSURANCE		280-20350	2.72
	INV0014330	SURVIVORS LIFE INSURANCE		283-20350	0.40
	INV0014330	SURVIVORS LIFE INSURANCE		285-20350	0.37
DFT0003451	5/5/2026	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		8,612.34
	INV0014333	STATE INCOME TAX		100-20310	6,797.78
	INV0014333	STATE INCOME TAX		200-20310	217.10
	INV0014333	STATE INCOME TAX		202-20310	67.13
	INV0014333	STATE INCOME TAX		203-20310	237.58
	INV0014333	STATE INCOME TAX		205-20310	257.98
	INV0014333	STATE INCOME TAX		210-20310	170.06
	INV0014333	STATE INCOME TAX		215-20310	128.40
	INV0014333	STATE INCOME TAX		260-20310	150.45
	INV0014333	STATE INCOME TAX		264-20310	8.94
	INV0014333	STATE INCOME TAX		280-20310	420.21
	INV0014333	STATE INCOME TAX		283-20310	50.89
	INV0014333	STATE INCOME TAX		285-20310	105.82
DFT0003452	5/5/2026	IRSPR	IRS PAYROLL TAX DEPOSIT		22,763.57
	INV0014334	FEDERAL WITHHOLDING		100-20300	17,515.91
	INV0014334	FEDERAL WITHHOLDING		200-20300	626.77
	INV0014334	FEDERAL WITHHOLDING		202-20300	132.96
	INV0014334	FEDERAL WITHHOLDING		203-20300	582.59
	INV0014334	FEDERAL WITHHOLDING		205-20300	625.05
	INV0014334	FEDERAL WITHHOLDING		210-20300	555.21
	INV0014334	FEDERAL WITHHOLDING		215-20300	276.44
	INV0014334	FEDERAL WITHHOLDING		260-20300	546.54
	INV0014334	FEDERAL WITHHOLDING		264-20300	46.09
	INV0014334	FEDERAL WITHHOLDING		280-20300	1,453.31
	INV0014334	FEDERAL WITHHOLDING		283-20300	126.04
	INV0014334	FEDERAL WITHHOLDING		285-20300	276.66
DFT0003453	5/5/2026	IRSPR	IRS PAYROLL TAX DEPOSIT		9,207.02
	INV0014335	MEDICARE TAX		100-20300	6,147.02
	INV0014335	MEDICARE TAX		200-20300	229.28
	INV0014335	MEDICARE TAX		202-20300	40.64
	INV0014335	MEDICARE TAX		203-20300	224.62
	INV0014335	MEDICARE TAX		205-20300	401.70
	INV0014335	MEDICARE TAX		210-20300	159.78
	INV0014335	MEDICARE TAX		215-20300	78.84
	INV0014335	MEDICARE TAX		260-20300	237.12
	INV0014335	MEDICARE TAX		264-20300	52.36
	INV0014335	MEDICARE TAX		280-20300	1,467.72
	INV0014335	MEDICARE TAX		283-20300	42.44
	INV0014335	MEDICARE TAX		285-20300	125.50
DFT0003454	5/5/2026	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		23,808.87
	INV0014336	05/26 CalPErs Admin		100-1135-51314	82.36
	INV0014336	05/26 RETIREES HEALTH INSURANCE		100-1135-51314	23,726.51
Grand Total:					373,061.20

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	244,997.99
200 - GAS TAX FUND	16,074.45
202 - RMRA (SB 1)	612.92
203 - MEASURE M FUND	4,931.60
205 - MEASURE R FUND	7,444.42
210 - PROP A FUND	6,360.14
215 - PROP C FUND	1,421.35
260 - CDBG PROGRAM FUND	6,832.64
264 - HOUSING-PLHA	1,526.22
265 - CAL HOME GRANT FUND	1,950.00
280 - MISCELLANEOUS GRANTS FUND	49,175.08
283 - MEASURE A SAFE PARKS FUND	8,439.98
285 - LIGHTING & LANDSCAPE MAINTENANCE	5,953.82
550 - EQUIPMENT REPLACEMENT FUND	3,460.84
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	13,629.75
600 - SPECIAL DEPOSIT FUND	250.00
Grand Total:	373,061.20

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53111	Contract Services - Priva...	2,500.00
100-1110-53114	Legal Services - General	26,005.41
100-1120-53411	Printing & Publishing	748.07
100-1130-53111	Contract Services - Priva...	3,090.00
100-1135-51314	Health Insurance	23,808.87
100-1150-53012	Small Tools & Equipment	489.95
100-1150-53211	Postage & Mailing Servic...	2,999.46
100-1150-53813	Facility Maintenance	596.53
100-1150-53911	Equipment Lease/Rental	1,196.93
100-1150-53913	Real Estate Lease	12,500.00
100-20300	FIT Payable	23,854.35
100-20310	SIT Payable	6,828.64
100-20320	Life Ins Payable	621.59
100-20330	LTD Payable	2,507.51
100-20340	PARS	3,654.12
100-20350	Group Insurance	53.00
100-20360	PERS	17,863.78
100-20399	Other Payroll Deductions	71,495.53
100-2110-53011	Operating Supplies	65.21
100-2130-53011	Operating Supplies	299.41
100-3100-53012	Small Tools & Equipment	2,282.44
100-3110-53120	Engineering Permits	8,804.25
100-3320-53111	Contract Services - Priva...	50.00
100-3320-53972	Conferences & Meetings	45.53
100-3325-53111	Contract Services-Private	4,174.36
100-3330-53012	Small Tools & Equipment	316.96
100-3330-53015	Uniform/Boot Reimburs...	1,428.44
100-4100-53011	Operating Supplies	794.54
100-4100-53012	Small Tools & Equipment	524.10
100-4100-53111	Contract Services - Priva...	3,225.75
100-4100-53711	Utility - Gas	41.45
100-4110-53711	Utility - Gas	126.14
100-4110-53980	Sports Activities	50.70
100-4130-53012	Small Tools & Equipment	617.54
100-4130-53715	Utility - Communications	287.53
100-4130-53979	Special Events	800.00
100-4140-53416	Social Media Technology	18,540.00

Account Summary

Account Number	Account Name	Payment Amount
100-4140-53976	Special Departmental	250.00
100-4140-53979	Special Events	1,200.00
100-47260	Recreation Programs	80.00
100-48900	Miscellaneous	179.90
200-20300	FIT Payable	856.05
200-20310	SIT Payable	217.10
200-20320	Life Ins Payable	29.90
200-20330	LTD Payable	131.94
200-20340	PARS	6.92
200-20350	Group Insurance	1.95
200-20360	PERS	1,010.60
200-20399	Other Payroll Deductions	4,791.71
200-3120-53012	Small Tools & Equipment	1,094.57
200-3120-53713	Utility - Hwy Lights	79.28
200-3120-53714	Utility - Water	1,093.30
200-3120-53815	Parkway Tree Maintena...	50.00
200-3120-53817	Street/Sidewalk Mainte...	1,196.66
200-3120-53819	Signal Maintenance	5,514.47
202-20300	FIT Payable	173.60
202-20310	SIT Payable	67.13
202-20320	Life Ins Payable	2.64
202-20330	LTD Payable	23.39
202-20350	Group Insurance	0.17
202-20360	PERS	205.72
202-20399	Other Payroll Deductions	140.27
203-20300	FIT Payable	807.21
203-20310	SIT Payable	237.58
203-20320	Life Ins Payable	26.68
203-20330	LTD Payable	108.02
203-20340	PARS	69.97
203-20350	Group Insurance	1.76
203-20360	PERS	702.46
203-20399	Other Payroll Deductions	2,977.92
205-20300	FIT Payable	1,026.75
205-20310	SIT Payable	257.98
205-20320	Life Ins Payable	26.55
205-20330	LTD Payable	123.96
205-20340	PARS	488.82
205-20350	Group Insurance	1.74
205-20360	PERS	945.91
205-20399	Other Payroll Deductions	4,572.71
210-20300	FIT Payable	714.99
210-20310	SIT Payable	170.06
210-20320	Life Ins Payable	22.40
210-20330	LTD Payable	91.09
210-20340	PARS	6.92
210-20350	Group Insurance	1.47
210-20360	PERS	733.46
210-20399	Other Payroll Deductions	3,564.65
210-3130-53915	Public Transit Subsidy	1,055.10
215-20300	FIT Payable	355.28
215-20310	SIT Payable	128.40
215-20320	Life Ins Payable	5.74
215-20330	LTD Payable	45.40
215-20340	PARS	6.92
215-20350	Group Insurance	0.37
215-20360	PERS	388.33
215-20399	Other Payroll Deductions	490.91

Account Summary

Account Number	Account Name	Payment Amount
260-20300	FIT Payable	783.66
260-20310	SIT Payable	150.45
260-20320	Life Ins Payable	32.19
260-20330	LTD Payable	110.90
260-20340	PARS	68.06
260-20350	Group Insurance	2.47
260-20360	PERS	817.67
260-20399	Other Payroll Deductions	4,867.24
264-20300	FIT Payable	98.45
264-20310	SIT Payable	8.94
264-20320	Life Ins Payable	5.24
264-20330	LTD Payable	23.44
264-20350	Group Insurance	0.58
264-20360	PERS	245.33
264-20399	Other Payroll Deductions	1,144.24
265-3320-53111	Contract Services - Priva...	1,950.00
280-20300	FIT Payable	2,937.99
280-20310	SIT Payable	420.21
280-20320	Life Ins Payable	23.27
280-20330	LTD Payable	102.28
280-20340	PARS	3,259.28
280-20350	Group Insurance	2.72
280-20360	PERS	791.01
280-20399	Other Payroll Deductions	3,892.17
280-3300-53015	Uniform/Boot Reimburs...	56.24
280-3300-53406	Recruitment Expense	139.00
280-5617-59300	Construction Costs	37,550.91
283-20300	FIT Payable	168.48
283-20310	SIT Payable	50.89
283-20320	Life Ins Payable	5.96
283-20330	LTD Payable	24.44
283-20350	Group Insurance	0.40
283-20360	PERS	118.03
283-20399	Other Payroll Deductions	455.70
283-5618-59300	Construction Costs	7,616.08
285-20300	FIT Payable	402.16
285-20310	SIT Payable	105.82
285-20320	Life Ins Payable	5.84
285-20330	LTD Payable	23.83
285-20340	PARS	206.89
285-20350	Group Insurance	0.37
285-20360	PERS	216.96
285-20399	Other Payroll Deductions	453.39
285-3330-53111	Contract Services - Priva...	3,755.26
285-3330-53822	Park Maintenance & Re...	783.30
550-6100-53018	Computer Hardware & S...	3,460.84
555-3150-53014	Fuel	13,029.60
555-3150-53812	Vehicle Maintenance	600.15
600-20230	Refundable Special Depo...	250.00
	Grand Total:	373,061.20

Project Account Summary

Project Account Key	Payment Amount
None	370,865.96
30226E	2,000.00
98726E	139.00

Project Account Summary

Project Account Key
99026E

Payment Amount
56.24
373,061.20

Grand Total:



City of La Puente Agenda Report

To: Mayor and City Council For meeting of: May 12, 2026

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Gisel Rubio-Lopez, Housing & Grants Analyst

Subject: CONSIDERATION OF AWARD OF YOUTH WORKFORCE GRANT SUBRECIPIENT AGREEMENTS TO MCS ECONOMIC DEVELOPMENT CORPORATION

BACKGROUND/DISCUSSION

The City of La Puente pursued funding through the Governor's CaliforniansForAll Youth Workforce Initiative to expand its Youth Workforce Development Program. The program is designed to provide employment opportunities, job training, and supportive services to local youth while addressing key community priorities such as climate sustainability, food insecurity, public service gaps, and education disparities.

On April 6, 2026, the City released Request for Proposals (RFP No. 26-597) seeking qualified nonprofit organizations to implement workforce development services. Proposals were due on April 20, 2026. Through this RFP process, the City made available up to \$500,000 in grant funding to qualified nonprofit organizations to support program implementation.

The City received proposal(s) from qualified nonprofit organizations. Staff evaluated the proposal(s) based on responsiveness, experience, program design, and cost-effectiveness in accordance with the RFP requirements.

Following review and evaluation, staff recommend awarding a subrecipient agreement to MCS Economic Development Corporation (MCS EDC). MCS EDC is a nonprofit 501(c)(3) organization with demonstrated experience delivering workforce development programs, including federally and state-funded initiatives such as YouthBuild and Opportunity Young Adult Career Pathway Programs. MCS EDC proposes to implement a comprehensive workforce development program serving approximately 50 youth participants (ages 18–30) through a combination of paid work experience, job readiness training, and supportive services.

Key components of the program include:

- Paid work experience aligned with City priorities (public service, beautification, food distribution, and community engagement)
- Job readiness training (resume development, interview preparation, workplace skills, and financial literacy)
- Career pathway development with industry-recognized credentials
- Individualized case management and employment planning
- Wraparound supportive services (transportation, clothing, food assistance, and referrals)
- Targeted recruitment of youth facing barriers to employment

Staff determined that MCS EDC’s proposal is responsive to the RFP requirements and provides a comprehensive, outcomes-driven approach aligned with the City’s workforce development goals.

FISCAL IMPACT

This program will be funded exclusively by a state grant, and there is no impact to the General Fund. The available funding awarded to the City is \$2,000,000. The sum of the subrecipient agreements awarded herein is an amount not-to-exceed \$500,000.

RECOMMENDATION

It is recommended that the City Council: (1) award the subrecipient agreement to MCS Economic Development Corporation; and (2) authorize the City Manager to execute all documents necessary to effectuate these agreements.

ATTACHMENTS

- A. Youth Workforce Grant Agreement

CITY OF LA PUENTE

PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”), is made and effective as of May 12, 2026 (“Effective Date”), between the City of La Puente, a municipal corporation (“City”) and MCS, Economic Development Corporation, a California nonprofit public benefit corporation (“Consultant”). The City and Consultant are hereinafter collectively referred to as the “Parties”.

RECITALS

WHEREAS, City desires to engage Consultant to perform the services described herein, and Consultant desires to perform such services in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

1. TERM

This Agreement shall commence on May 12, 2026 (the “Commencement Date”), and shall terminate on, December 30, 2026 (the “Expiration Date.”)

2. SERVICES

(a) Consultant shall perform the tasks (“Services”) described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full (“Scope of Services”). Tasks other than those specifically described in the Scope of Services shall not be performed without prior written approval of the City. In the event of conflict or inconsistency between the terms of this Agreement and Exhibit A, the terms of this Agreement shall prevail.

(b) City shall have the right to request, in writing, changes to the Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

(c) Consultant shall perform all Services in a manner reasonably satisfactory to the City and in a manner in conformance with the standards of quality normally observed by an entity providing workforce development, job training, and youth employment services for a municipal agency.

(d) Consultant shall comply with all applicable federal, state, and local laws, regulations and ordinances in the performance of this Agreement, including but not limited to, the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*). During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working on the Effective Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute or law; and (ii) City has not consented in

writing to Consultant's performance of such work. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.* Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve (12) months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

(e) Consultant represents that it has, or will secure at its own expense, all licensed personnel required to perform the Services. All Services shall be performed by Consultant or under its supervision, and all personnel engaged in the Services shall be qualified and licensed to perform such services.

(f) Consultant shall implement a Youth Workforce Development Program serving eligible youth participants, including but not limited to paid work experience, job readiness training, career pathway development, and supportive services. Consultant shall ensure that program participants are provided with individualized case management, employment planning, and access to supportive services designed to address barriers to employment.

3. MANAGEMENT

The City Manager, or his/her designee, shall represent the City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but shall have no authority to modify the Services or the compensation due to Consultant.

4. PAYMENT

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B ("Rate Schedule"), attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed **FIVE HUNDRED THOUSAND DOLLARS (\$500,000)** for the total Term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City and Consultant at the time City's written authorization is given to Consultant for the performance of said services.

(c) Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this Agreement shall be made within 45 days of receipt of an invoice therefore.

5. SUSPENSION OR TERMINATION OF AGREEMENT

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant shall submit an invoice to the City pursuant to Section 4 of this Agreement.

6. OWNERSHIP OF DOCUMENTS

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to review such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office, and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. Consultant hereby grants to City all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared

by Consultant in the course of providing the services under this Agreement excluding Consultants standard details, standard specifications and calculations. All reports, documents, or other written material developed by Consultant in the performance of the Services pursuant to this Agreement, shall be and remain the property of the City.

(c) Reporting, Recordkeeping, and Audit:

Consultant shall comply with all programmatic and financial reporting, recordkeeping, monitoring, and audit requirements associated with this Agreement.

(1) Reporting Requirements. Consultant shall submit programmatic and financial reports to the City in a form and frequency prescribed by the City. At a minimum, Consultant shall provide:

(i) Monthly reports detailing participant enrollment, activities, hours worked, services provided, and expenditures incurred;

(ii) Quarterly performance reports summarizing program outcomes, including participant progress, completions, employment placements, and other performance metrics required by the City or funding agency; and

(iii) A final report upon completion of the Agreement term summarizing total program performance, outcomes, and expenditures.

(2) Financial Documentation. Consultant shall maintain complete and accurate financial records, including but not limited to general ledgers, invoices, payroll records, timesheets, receipts, and supporting documentation sufficient to substantiate all costs incurred under this Agreement. All expenditures must be necessary, reasonable, and directly related to the performance of the Services.

(3) Record Retention. Consultant shall retain all financial and programmatic records related to this Agreement for a minimum of five (5) years following final payment, or longer if required by applicable federal, state, or local regulations.

(4) Monitoring and Desk Reviews. The City, or its authorized representatives, shall have the right to conduct monitoring activities, including desk reviews and on-site visits, to evaluate Consultant's performance, compliance with program requirements, and financial management. Consultant shall cooperate fully and provide access to all requested records, documents, and personnel.

(5) Audit and Inspection. Consultant shall make all records, documents, and accounts related to this Agreement available for inspection, audit, and copying by the City, the State of California, California Volunteers, or any other authorized governmental agency, at any reasonable time. Consultant agrees to comply with all applicable audit requirements, including the Single Audit Act, if applicable.

(6) Corrective Action and Disallowed Costs. If any monitoring review or audit identifies deficiencies, noncompliance, or questioned costs, Consultant shall promptly take corrective

action as directed by the City. The City reserves the right to withhold payments, disallow costs, or require repayment of funds for any ineligible, unsupported, or noncompliant expenditures.

(7) Compliance with Grant Requirements. Consultant shall comply with all applicable requirements of the funding source, including reporting, documentation, and performance standards established by California Volunteers and any other applicable state or federal agency.

7. INDEMNIFICATION

(a) Indemnity for professional liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

(b) Indemnity for other than professional liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) Duty to Defend

In the event the City, its officers, employees, agents and/or volunteers are made a party to any action, claim, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by City, Consultant shall reimburse the City for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters in an amount that is proportionate to the finding of liability against Consultant.

Payment by City is not a condition precedent to enforcement of this indemnity.

8. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit C attached hereto and incorporated herein by reference.

9. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the City a wholly independent consultant and/or independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultants exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against the City, or bind the City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

10. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

11. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City has or will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

12. NO BENEFIT TO ARISE TO LOCAL OFFICERS AND EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

13. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from the City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City, unless otherwise required by law or court order. (b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City, unless Consultant is prohibited by law from informing the City of such Discovery, court order or subpoena. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless City is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to Consultant in such proceeding, Consultant agrees to cooperate fully with the City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

14. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:

Robert Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Tel: (626) 855-1501

With a copy to:

Susie Altamirano, Esq.
Olivarez Madruga Law Organization, LLP
500 S. Grand Avenue, 12th Floor
Los Angeles, CA 90071
Tel: (213) 744-0099

If to Consultant:

MCS Economic Development Corporation
c/o Philip Starr, Executive Director
3333 Wilshire Blvd., Suite 807
Los Angeles, CA 90010
Tel: (213) 272-8635

15. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City.

Before retaining or contracting with any subconsultant for any services under this Agreement, Consultant shall provide City with the identity of the proposed subconsultant, a copy of the proposed written contract between Consultant and such subconsultant which shall include and indemnity provision similar to the one provided herein and identifying City as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subconsultant carries insurance at least equal to that required by this Agreement or obtain a written waiver from the City for such insurance.

Notwithstanding Consultant's use of any subconsultant, Consultant shall be responsible to the City for the performance of its subconsultant as it would be if Consultant had performed the Services itself. Nothing in this Agreement shall be deemed or construed to create a contractual relationship between the City and any subconsultant employed by Consultant. Consultant shall be solely responsible for payments to any subconsultants. Consultant shall indemnify, defend and hold harmless the Indemnified Parties for any claims arising from, or related to, the negligent services performed by a subconsultant under this Agreement.

16. GOVERNING LAW/ATTORNEYS' FEES

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court in Los Angeles County, California. If any action at law or suit in equity is brought to enforce or interpret the provisions of this Agreement, or arising out of or relating to the Services provided by Consultant under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and all related costs, including costs of expert witnesses and consultants, as well as costs on appeal, in addition to any other relief to which it may be entitled.

17. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the Parties relating to the obligations of the Parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each party is entering into

this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

18. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

19. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

20. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

21. WAIVER

The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

22. REMEDIES

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

(Signatures on following page)

23. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

“CITY”
City of La Puente

“CONSULTANT”
MCS Economic Development Corporation, a California nonprofit public benefit corporation

By: _____
Robert Lindsey, City Manager

By: _____
Philip Starr, Executive Director

Attest:

By: _____
Martha Torres, MPA, City Clerk

Approved as to form:

By: _____
Susie Altamirano, Esq., City Attorney

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Rate Schedule
	Exhibit C	Insurance Requirements

EXHIBIT A

SCOPE OF SERVICES

MCS EDC's Proposal of Work

MCS EDC proposes to implement a comprehensive Youth Workforce Development Program for the City of La Puente, serving 50 eligible youth residents (ages 18–30) in alignment with the goals and requirements outlined in the RFP. The proposed program will provide a structured combination of paid work experience, job readiness training, and wraparound supportive services designed to holistically support participants in increasing employment prospects, developing career pathways, and contributing to positive community impact in priority areas such as climate sustainability, food insecurity, public service, and education equity. Our proposed program of work is intentionally designed to meet the City's three primary goals.

Goal 1: Increase Youth Employment Opportunities, Providing Meaningful Work Experience and Skills Development.

MCS EDC will deliver comprehensive workplace readiness training combined with individualized case management to ensure participants are prepared for employment. Upon enrollment, each participant will complete an individualized assessment and work one-on-one with a Case Manager to develop an Individualized Employment Plan (IEP) based on their skills, interests, and career goals. Participants will engage in structured job readiness training that includes resume development, interview preparation, workplace communication, financial literacy, trauma-informed care, and foundational digital and AI literacy skills. These services are designed to build both technical and soft skills necessary for workforce success.

Following training, participants will transition into paid work experience (PWEX), earning \$19.20 per hour and completing approximately 240 hours of work experience. MCS EDC will place participants in meaningful roles aligned with City-identified departments and community priorities, including urban forestry, city beautification, facilities maintenance, food distribution, community events, and other public service operations. These placements will provide hands-on experience while directly contributing to the City of La Puente's operational and community service goals.

Goal 2: Develop Career Pathways by Equipping Youth with Knowledge, Skills, and Training Experience for Advancement.

To support career pathway development, MCS EDC will integrate industry-relevant training and credential opportunities into the program model. A dedicated staff trainer, who is a journeyman-level construction professional and certified in Home Builders Institute (HBI) curriculum, will provide hands-on instruction and mentorship. This allows participants to gain exposure to construction career pathways while earning industry-recognized credentials aligned with regional labor market demand. The HBI credential provides a strong foundation in construction and workplace readiness by incorporating core competencies such as jobsite safety, construction math, tool identification and usage, measurement, and basic building techniques, alongside workplace professionalism and employability skills. This integrated approach ensures participants are not only gaining technical knowledge but are also developing the practical and behavioral skills necessary to succeed in real-world work environments.

In addition to core training, the program has budgeted funds for additional industry-recognized credentials based on each participant's individual interests, career goals, and assessed needs. This ensures that participants are not limited to a single pathway but are able to pursue certifications that align with their desired career trajectory, including opportunities in construction, public service, and other relevant sectors. This flexible training approach strengthens long-term employment outcomes by allowing participants to build stackable and transferable skills. Participants will also receive ongoing coaching and career guidance to support advancement beyond the program. MCS EDC will leverage its existing programs, including YouthBuild and Opportunity Young Adult Career Pathway initiatives, to provide participants with access to continued training and employment opportunities. This approach ensures participants are not only placed into short-term employment but are connected to sustainable, long-term career pathways.

Goal 3: Strengthen Local Capacity to Address Community Priorities, Including Food Insecurity, Climate Action, and Homelessness.

MCS EDC is uniquely positioned to serve the La Puente community, with established sites in the area and a strong understanding of local needs. The program will incorporate service-based learning and community engagement opportunities that allow participants to give back while gaining valuable experience. Participants may engage in volunteer and service activities such as supporting local food distribution efforts and community-based projects in partnership with organizations such as Habitat for Humanity. To ensure participants can fully engage in the program, MCS EDC will provide comprehensive wraparound supportive services designed to address common barriers to employment. These services will include transportation assistance, food support, work clothing and essential items, and access to tools and equipment. Participants will also be connected to partner organizations that provide housing support, mental health services, and additional non-duplicative resources as needed. These supportive services are critical to stabilizing participants and improving retention, completion, and employment outcomes.

MCS EDC will prioritize recruitment and enrollment of individuals facing barriers to employment, including those who are low-income, out of school, justice-involved, transitioning from foster care, or in need of mental health or substance use support. At least 75% of participants will meet the City's priority population criteria, ensuring the program serves those most in need. Program performance will be tracked and reported in accordance with City requirements, including monthly reporting on participation, employment, training completion, wages, and outcomes, as well as qualitative success stories. MCS EDC will also monitor long-term outcomes such as employment retention, continued education, and participant satisfaction. Fiscal management will be conducted on a reimbursement basis with full compliance with all reporting, audit, and documentation requirements. Through this structured, community-centered, and outcomes-driven approach, MCS EDC will successfully deliver a high-quality workforce development program that prepares youth for long-term employment, strengthens local economic opportunity, and advances the City of La Puente's workforce and community development goals.

EXHIBIT B
RATE SCHEDULE

MCS EDC Budget Narrative Proposal

Six Month Budget Youth Workforce Development Program City of La Puente

The total program budget of \$500,000 supports the implementation of a comprehensive Youth Workforce Development Program serving 50 participants over a six-month period. The budget is strategically designed to maximize direct participant impact through paid work experience, training, and supportive services, while maintaining compliance with the required 10% administrative cap and 40% wraparound services cap.

Category 1: Personnel – \$89,118

Personnel costs support program oversight, participant services, and training delivery.

- **Program Coordinator – \$7,920**
The Program Coordinator (20% FTE) will provide overall program oversight, ensure compliance with City requirements, manage performance outcomes, and oversee reporting and fiscal coordination.
- **Case Manager – \$39,600**
The Case Manager (100% FTE) will be responsible for participant recruitment, intake, assessments, development of Individualized Employment Plans (IEPs), delivery of job readiness training, and ongoing case management to support participant success.
- **Trainer – \$41,598**
The Trainer (100% FTE) will deliver industry-aligned instruction, including Home Builders Institute (HBI) curriculum. Training will incorporate workplace readiness, construction math, safety, tool identification, and hands-on skills development, ensuring participants gain both technical and employability skills.

Fringe Benefits – \$20,920

Fringe benefits are calculated to cover employer-paid costs associated with personnel.

- **Payroll Taxes (FICA/SUI) – \$7,553 (10%)**
- **Health Insurance – \$8,912 (10%)**
- **Workers' Compensation Insurance – \$3,565 (4%)**
- **401(k) Employer Contribution – \$891 (1%)**

These costs ensure compliance with employer obligations and support staff retention and program continuity.

Travel – \$1,200

Travel funds support local program-related travel, including participant outreach, employer engagement, and worksite coordination.

Supplies – \$6,000

- **Program and Training Supplies – \$6,000**
Funds will support materials necessary for training delivery, including instructional materials, construction-related supplies, and tools to support hands-on learning activities. This is budgeted at approximately \$1,000 per month.

Other Operating Costs – \$5,100

- **Communication (Telephone/Cell/Internet) – \$1,500**
- **Facility Rent – \$1,800**
- **Copier Lease (including maintenance/toner) – \$1,800**

These costs support day-to-day program operations and ensure participants have access to a stable training and service environment.

Participant Wages and Fringe – \$290,400

Participant wages represent the largest investment and directly support the goal of increasing youth employment opportunities.

- **Participant Wages – \$240,000**
Participants will earn **\$19.20 per hour** and complete structured paid work experience, gaining hands-on skills in roles aligned with City service areas.
- **Participant Fringe – \$50,400**
Calculated at 21%, fringe covers employer-paid payroll taxes and required contributions.

Subtotal (Non-Wraparound Direct Costs) – \$412,738

Category 2: Wraparound Services – \$42,500

Wraparound services are designed to reduce barriers to participation and support retention and completion.

- **Participant Incentives – \$10,000**
Incentives will support engagement and completion of key milestones (\$200 per participant).
- **Participant Certifications – \$10,000**
Funds are allocated for **industry-recognized, stackable credentials** based on participant interest and career goals (up to \$200 per participant).
- **Supportive Services: Clothing / PPE – \$5,000**
Provides participants with appropriate attire and protective equipment for training and work experience.
- **Supportive Services: Food Assistance – \$7,500**
Addresses food insecurity by providing meal support (\$150 per participant).

- **Supportive Services: Transportation – \$10,000**
Ensures reliable access to training and work sites (\$200 per participant).

These services directly address common barriers such as transportation, food insecurity, and access to necessary work-related items, ensuring participants can fully engage in program activities.

Total Direct Costs – \$455,238

Category 3: Administrative Costs – \$44,762

Administrative costs are calculated at 10% of Total Direct Costs and support fiscal management, compliance, reporting, and overall program administration. This amount is fully compliant with the RFP requirement that administrative costs not exceed 10%.

TOTAL PROGRAM COST – \$500,000

EXHIBIT C

INSURANCE REQUIREMENTS

Without limiting Consultant's indemnification of City, and prior to commencement of the Services, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000.00 combined single limit for each accident.

Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000.00).

Consultant shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsement must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant, or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

City's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City.

Timely notice of claims. Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.



City of La Puente Agenda Report

To: Mayor and City Council For meeting of: May 12, 2026

From: Bob Lindsey, City Manager

By: Abraham Tellez, Director of Development Services
Rey Alfonso

Subject: CONSIDERATION OF ACCEPTANCE OF UPDATED SEWER SYSTEM MANAGEMENT PLAN AS REQUIRED BY STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2022-0103-DWQ

BACKGROUND/DISCUSSION

On May 2, 2006, the SWRCB adopted Statewide General Waste Discharge Requirements (WDR) which requires a Monitoring and Reporting Program for sanitary sewer systems by the issuance of Order No. 2006-0003-DWQ. The regulations in the Order were in response to growing public concern about the water quality impacts of Sanitary Sewer Overflows (SSOs) particularly those that cause beach closures, adverse effects to other bodies of water, or pose serious health and safety or nuisance problems.

On August 2013, the SWRCB released Order WQ 2013-0058-EXEC, which amended the monitoring and reporting requirements for SSO events. The amendment added a third SSO category and redefined the first two categories in addition to updating the reporting requirements following a SSO. Per these new requirements, the appropriate sections were revised in the 2021 SSMP report.

On December 6, 2022, the SWRCB adopted the WDR to regulate wastewater collection system management on General Order No. 2022-0103-DWQ (2022 Order). It became effective on June 5, 2023, and superseded the previous State Water Resources Control Board (State Water Board) Order No. 2006-0003-DWQ. All sections and attachments of this 2022 Order are enforceable by the SWRCB and Regional Water Quality Control Boards. Through this 2022 Order, the SWRCB requires the City to:

- Comply with Federal and State prohibitions of discharge of sewage to Waters of the State, including Federal Waters of the United States;
- Comply with specifications and notifications, monitoring, reporting, and recordkeeping requirements in this General Order that implement the Federal Clean Water Act, the California Water Code, water quality control plans (including Regional Water Board Basin Plans), and policies;
- Proactively operate and maintain resilient sanitary sewer systems to prevent spills;
- Eliminate discharges of sewage to Waters of the State through effective implementation of a Sewer System Management Plan;
- Monitor, track and analyze spills for ongoing system-specific performance improvements and
- Report non-compliance with this General Order per reporting requirements.

The City operates and maintains a sewer system that serves the community through a comprehensive collection network comprising about 75.51 miles of gravity pipelines, and 820 manholes.

The SSMP is divided into 11 sections to address the respective provisions contained in the 2022 Order, and were reviewed for this update:

- Introduction
- Organization
- Legal Authority
- Operation and Maintenance Activities
- Design and Performance Provisions
- Spill Emergency Response Plan
- Sewer Pipe Blockage Control Program
- System Evaluation, Capacity Assurance and Capital Improvements
- Monitoring, Measurement, and Program Modifications
- SSMP Audits
- Communication Program

The SSMP is intended to be a living document in which the City is required to update every six years to reflect current conditions and knowledge of the system. This update was guided by internal program audits, conducted every three years as required by the Order. On April 21, 2026, the City completed its internal self-audit. The findings were addressed in the SSMP Update.

The SSMP included herein updates the document to the requirements of the 2022 Order, incorporates recent spill reports, and updates associated programs and procedures. The 2022 Order requires the SSMP Update to be approved by a governing body prior to submittal to the SWRCB. Upon approval of the SSMP Update by City Council, the document will be submitted to California Integrated Water Quality System (CIWQS) by the City's Legally Responsible Officer.

FISCAL IMPACT

There is no fiscal impact with the approval of the SSMP Update.

RECOMMENDATION

It is recommended that the City Council approve the six-year update of the Sewer System Management Plan (SSMP) in accordance with Order No. 2022-0103-DWQ.

ATTACHMENTS

- A. La Puente SSMP Update 2026
- B. La Puente SSMP Audit 2026

SEWER SYSTEM MANAGEMENT PLAN

for the

City of La Puente



in Los Angeles County, California
WDID: 4SSO10400

FINAL Updated Report

as of

April 20, 2026

SEWER SYSTEM MANAGEMENT PLAN UPDATE

Approved by Director of Development Services:

Abraham Tellez

April 20, 2026

Prepared by



13191 Crossroads Parkway North, Suite 405
Industry, California 91746-3443
(562) 908-6200

Table of Contents

Definitions, Acronyms, and Abbreviations.....	1
Section I - Introduction.....	7
Section II - Organization	9
Section III – Legal Authority.....	14
Section IV - Operations and Maintenance Activities.....	18
Section V – Design and Performance Provisions.....	21
Section VI – Spill Emergency Response Program (SERP).....	23
Section VII – Sewer Pipe Blockage Control Program.....	31
Section VIII — System Evaluation, Capacity Assurance and Capital Improvements.....	34
Section IX – Monitoring, Measurement & Program Modifications.....	41
Section X – SSMP Audits.....	45
Section XI - Communication Program.....	47

Figures

Figure 1 - Organization Chart for Sanitary Sewer System Management Plan.....	10
Figure 2 – City of La Puente Spill Emergency Response Plan.....	30

Tables

Table 1 - Description of Individual Responsibilities.....	10
Table 2 – Key Support Division.....	12
Table 3 – City’s Contact Directory for Spill Responding and Reporting.....	12
Table 4 - Regulatory Agencies Notification Procedures and Time Frames.....	27
Table 5 – Agencies Telephone/Fax Numbers.....	29

Table 6 – SSMP Monitoring Parameters by SSMP Element..... 42

Appendices

Appendix A – City of La Puente Sewer Ordinance

Appendix B – Grease Producing Facilities

Appendix C – Agreement with Los Angeles County

Appendix D – Sewer System Map

Appendix E - Sewer System Cleaning Schedule

Appendix F – Pretreatment Guidelines

Appendix G - Spill Reporting Form

Appendix H – Regional Board & State Water Board Audit

Appendix I – City Response to Notice of Violation

Appendix J – SSMP Change Log

Definitions, Acronyms, and Abbreviations

Annual Report

An Annual Report (previously termed as Collection System Questionnaire in Order 2006-0003-DWQ) is a mandatory report in which the Enrollee provides a calendar-year update of its efforts to prevent spills.

Basin Plan

A Basin Plan is a water quality control plan specific to a Regional Water Quality Control Board (Regional Water Board), that serves as regulations to: (1) define and designate beneficial uses of surface and groundwaters, (2) establish water quality objectives for protection of beneficial uses, and (3) provide implementation measures.

Beneficial Uses

The term “Beneficial Uses” is a Water Code term, defined as the usage of waters of the State that may be protected against water quality degradation. Examples of beneficial uses include but are not limited to, municipal, domestic, agricultural and industrial supply, power generation, recreation; aesthetic enjoyment; navigation, the preservation and enhancement of wildlife and aquatic ecosystems.

California Integrated Water Quality System (CIWQS)

CIWQS is a statewide database that provides mandatory electronic reporting as required in State and Regional Water Board-issued waste discharge requirements.

Data Submitter

A Data Submitter is an individual designated and authorized by the Enrollee’s Legally Responsible Official to enter spill data into the online CIWQS Sanitary Sewer System Database. A Data Submitter does not have the authority of a Legally Responsible Official to certify reporting entered into the online CIWQS Sanitary Sewer System Database.

Disadvantaged Community

A disadvantaged community is a community with a median household income of less than eighty percent (80%) of the statewide annual median household income.

For the purpose of this General Order, there is no differentiation between a small and large disadvantaged community.

Drainage Conveyance System

A drainage conveyance system is a publicly- or privately-owned separate storm sewer system, including but not limited to drainage canals, channels, pipelines, pump stations, detention basins, infiltration basins/facilities, or other facilities constructed to transport stormwater and non-stormwater flows.

Enrollee

An Enrollee is a public, private, or other non-governmental entity that has obtained approval for regulatory coverage under this General Order, including:

- A state agency, municipality, special district, or other public entity that owns and/or operates one or more sanitary sewer systems;
- Greater than one (1) mile in length (each individual sanitary sewer system);
- One mile or less in length where the State Water Resources Control Board or a Regional Water Quality Control Board requires regulatory coverage under this Order; or
- A federal agency, private company, or other non-governmental entity that owns and/or operates a sanitary sewer system of any size where the State Water Resources Control Board or a Regional Water Quality Control Board requires regulatory coverage under this Order in response to a history of spills, proximity to surface water, or other factors supporting regulatory coverage.

Environmentally Sensitive Area

An environmentally sensitive area is a designated agricultural and/or wildlife area identified to need special natural landscape protections due to its ecological vulnerability or historical value.

Exfiltration

Exfiltration is the underground exiting of sewage from a sanitary sewer system through cracks, offset or separated joints, or failed infrastructure due to corrosion or other factors.

Flood Control Channel

A flood control channel is a channel used to convey stormwater and non-stormwater flows through and from areas for flood management purposes.

Governing Entity

A governing entity includes but is not limited to the following:

- A publicly elected governing board, council, or commission of a municipal agency;
- A Department or Division director of a federal or state agency that is not governed by a board;
- A governing board or commission of an organization or association; and
- A private system owner/manager that is not governed by a board.

Hydrologically Connected

Two waterbodies are hydrologically connected when one waterbody flows, or has the potential to flow into the other waterbody. For the purpose of the General Order, groundwater is hydrologically connected to a surface water when the groundwater feeds into the surface water. (The surface waterbody in this example is termed a gaining stream as it gains flow from surrounding groundwater.)

Lateral (including Lower and Upper Lateral)

A lateral is an underground segment of smaller diameter pipe that transports sewage from a customer's building or property (residential, commercial, or industrial) to the Enrollee's main sewer line in a street or easement. Upper and lower lateral boundary definitions are subject to local jurisdictional codes and ordinances, or private system ownership.

A lower lateral is the portion of the lateral located between the sanitary sewer system main, and either the property line, sewer clean out, curb line, established utility easement boundary, or other jurisdictional locations.

An upper lateral is the portion of the lateral from the property line, sewer clean out, curb line, established utility easement boundary, or other jurisdictional locations, to the building or property.

Legally Responsible Official

A Legally Responsible Official is an official representative, designated by the Enrollee, with authority to sign and certify submitted information and documents required by this General Order.

Nuisance

For the purpose of this General Order, a nuisance, as defined in Water Code section 13050(m), is anything that meets all of the following requirements:

- Is injurious to health, or is indecent or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property;
- Affects at the same time an entire community or neighborhood, or any considerable number of people, although the extent of the annoyance or damage inflicted upon individuals may be unequal; and
- Occurs during, or as a result of, the treatment or disposal of wastes.

Private Sewer Lateral

A private sewer lateral is the privately-owned lateral that transports sewage from private property(ies) into a sanitary sewer system.

Private Sanitary Sewer System

A private sanitary sewer system is a sanitary sewer system of any size that is owned

and/or operated by a private individual, company, corporation, or organization. A private sanitary sewer system may or may not connect into a publicly owned sanitary sewer system.

Potential to Discharge, Potential Discharge

Potential to Discharge, or Potential Discharge, is defined as the exiting of sewage from a sanitary sewer system with a reasonable expectation to discharge into a water of the State based on the size of the sewage spill, proximity to a drainage conveyance system, and nature of its surrounding environment.

Receiving Water

A receiving water is a water of the State that receives a discharge of waste.

Resilience

Resilience is the ability to recover from or adjust to adversity or change, and grow from disruptions. Resilience can be built through proper planning, preparing, prevention, mitigation, and adaptation to changing conditions.

Sanitary Sewer System

A sanitary sewer system is a system that is designed to convey sewage, including but not limited to, pipes, manholes, pump stations, siphons, wet wells, diversion structures and/or other pertinent infrastructure, upstream of a wastewater treatment plant headworks, including:

- Laterals owned and/or operated by the Enrollee;
- Satellite sewer systems; and/or
- Temporary conveyance and storage facilities, including but not limited to temporary piping, vaults, construction trenches, wet wells, impoundments, tanks and diversion structures.

For purpose of this Order, sanitary sewer systems include only systems owned and/or operated by the Enrollee.

Satellite Sewer System

A satellite sewer system is a portion of a sanitary sewer system owned or operated by a different owner than the owner of the downstream wastewater treatment facility ultimately treating the sewage.

Sewer System Management Plan

A sewer system management plan is a living document an Enrollee develops and implements to effectively manage its sanitary sewer system(s) in accordance with this

General Order.

Sewage

Sewage, and its associated wastewater, is untreated or partially treated domestic, municipal, commercial and/or industrial waste (including sewage sludge), and any mixture of these wastes with inflow or infiltration of stormwater or groundwater, conveyed in a sanitary sewer system.

Spill

A spill is a discharge of sewage from any portion of a sanitary sewer system due to a sanitary sewer system overflow, operational failure, and/or infrastructure failure. Exfiltration of sewage is not considered to be a spill under this General Order if the exfiltrated sewage remains in the subsurface and does not reach a surface water of the State.

Training

Training is an in-house or external education and guidance program needed that provides the knowledge, skills, and abilities to comply with this General Order.

Wash Down Water

Wash down water is water used to clean a spill area.

Waste

Waste, as defined in Water Code section 13050(d), includes sewage and any and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, or of human or animal origin, or from any producing, manufacturing, or processing operation, including waste placed within containers of whatever nature prior to, and for purposes of, disposal.

Waste Discharge Identification Number (WDID)

A waste discharge identification number (WDID) identifies each individual sanitary sewer system enrolled under this General Order. A WDID number is assigned to each enrolled system upon an Enrollee's approved regulatory coverage.

Waters of the State

Waters of the State are surface waters or groundwater within boundaries of the state as defined in Water Code section 13050(e), in which the State and Regional Water Boards have authority to protect beneficial uses. Waters of the State include, but are not limited to, groundwater aquifers, surface waters, saline waters, natural washes and pools, wetlands, sloughs, and estuaries, regardless of flow or whether water exists during dry conditions. Waters of the State include waters of the United States.

Waters of the United States

Waters of the United States are surface waters or waterbodies that are subject to federal jurisdiction in accordance with the Clean Water Act.

Water Quality Objective

A water quality objective is the limit or maximum amount of pollutant, waste constituent or characteristic, or parameter level established in statewide water quality control plans and Regional Water Boards' Basin Plans, for the reasonable protection of beneficial uses of surface waters and groundwater and the prevention of nuisance.

Section I - Introduction

Regulatory Overview

The State Water Resources Control Board (State Water Board) adopted Water Quality Order 2006-0003, on May 2, 2006, requiring all public agencies that own sanitary sewer collection systems greater than one mile in length to comply with the Statewide General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems. The regulations in the Order were developed out of growing concern about the water quality impacts of Sanitary Sewer Overflows (spills), particularly those that cause beach closures, adverse effects to other bodies of water, or pose serious health and safety nuisance problems. All public agencies must apply for coverage by November 2, 2006, by completing the notice of intent (NOI) and legally responsible official (LRO) forms that the State Water Board distributed.

In August 2013, the SWRCB released Order WQ 2013-0058-EXEC which amended the monitoring and reporting requirements for spill events. On December 6, 2022 the SWRCB released Order 2022-0103-DWQ requiring local public sewer collection system agencies, referred to as “Enrollees,” to develop a Sewer System Management Plan (“SSMP”) which is a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system. This will help reduce and prevent spills, as well as mitigate any spills that do occur.

The intent of the WDR is to provide consistent statewide requirements for managing and regulating sanitary sewer systems throughout California. The State Water Board recognized a need to provide this consistent regulatory measure because many of the Regional Water Boards were beginning to implement similar measures inconsistently throughout the State, which was creating confusion in the discharger community. The State Water Board believes that providing consistent regulatory measures that identifies regulatory expectations and comprehensive sanitary sewer overflow data would ultimately yield better collection system management and performance.

There are three major components to the WDR, including:

- Spill Prohibitions;
- Sanitary Sewer Management Plan (SSMP) Elements; and
- Spill reporting.

While there are many other relevant components and findings within the WDR, the major components identified above represent most of the State Water Board’s regulatory expectations for the implementation of the WDR. This document is intended to provide an analysis of the current programs and practices within the City of La Puente that address the above issues and to provide recommendations to ensure the development of appropriate SSMP programs and an appropriate time schedule necessary to comply with the WDR.

Sewer System Management Plan Update Schedule

SSMP Update Due Dates*							
8/2/2025		8/2/2031		8/2/2037		8/2/2043	
Audit Due Dates**							
End of Audit Period	Audit Due Date	End of Audit Period	Audit Due Date	End of Audit Period	Audit Due Date	End of Audit Period	Audit Due Date
8/2/2024	2/2/2025	8/2/2027	2/2/2028	8/2/2030	2/2/2031	8/2/2033	2/2/2034
Annual Report (due April 1 st annually)							
Training Programs (Ongoing)							

*Per Section 5.5 and Attachment E1, Section 3.11 of General Order, Plan updates are due within six years after the required due date of the Enrollee’s last Plan Update.

**Per Section 5.4 and Attachment E1, Section 3.10 of the General Order, the Audit Report is due within six months after the end of the required audit period.

Sewer System Asset Overview

The City of La Puente is located about 20 miles east of Los Angeles County. The City of La Puente has a city area of 3.48 square miles with a population of 36,670 per the 2024 Census. The City is considered a disadvantaged community under the CalEnviroScreen. The City’s owned and operated sewer collection is made up of a network of gravity sewers with one siphon and no pump stations, force mains, or flow monitors. The gravity system consists of approximately 75.51 miles of pipe, and 820 manholes. The sewers are primarily constructed of vitrified clay pipe and polyvinyl chloride (PVC) with approximately. The City does not currently have structures diverting stormwater to the sewer system. The City currently manages the sewer system data through physical paperwork converted to PDF files. The sewer system ownership and operation responsibilities are based on the LACO Code Section 20.24.080 detailed in Section III.

The estimated percentage of service connections is 70% residential, 15% commercial, 5% industrial, and 10% institutional. The City’s terrain is fairly flat, which may present a challenge with natural gravity flow to move wastewater through the system.

References to the City’s sanitary sewer system map can be found in Appendix D of this document.

Section II — Organization

Waste Discharge Requirements

This section of the WDR describes both the organizational structure of the City as well as activities, duties, and responsibilities for individuals and positions associated with the sanitary sewer system. This section includes positions and their associated activities, duties, and responsibilities. The box below contains specific language regarding the Organization requirement of the WDR.

<p>D.13 (ii) - Organization: The SSMP must identify:</p> <ul style="list-style-type: none">(a) The name of the Legally Responsible Official as required in Section 5.1 (Designation of a Legally Responsible Official) of this Order.(b) The position titles, telephone numbers, and email addresses for management, administrative, and maintenance positions responsible for implementing specific measures in the SSMP program.(c) The SSMP must identify lines of authority through an organization chart or similar document with a narrative explanation; and(d) The chain of communication for reporting spills, from receipt of a complaint or other information, including the person responsible for reporting spills to the State and Regional Water Board and other agencies, as applicable (such as County Health Officer, County Environmental Health Agency, Regional Water Board, and/or State Office of Emergency Services (OES)).

Clearly identifying specific roles and responsibilities within an organization will ensure a clear understanding of duties that must be performed, as well as training and skill sets that are associated with specific jobs throughout the agency. Typical positions and associated responsibilities include:

Legally Responsible Official

The City Engineer, Rey Alfonso, is the authorized representative, and identified as the Legally Responsible Official (LRO), for the execution of the compliance actions required under the WDRs. This includes, but not limited to, signing and certifying all reports and correspondence as required under this Order.

Management and Organizational Structure

The organization chart for management, operation, and maintenance of the City's wastewater collection system is shown in Figure 1 – Organization Chart of Sewer Staff. The phone numbers and email addresses for designated staff are included in Table 1 – Sewer Staff Contact Information.

Figure 1 - Organization Chart for Sanitary Sewer System Management Plan

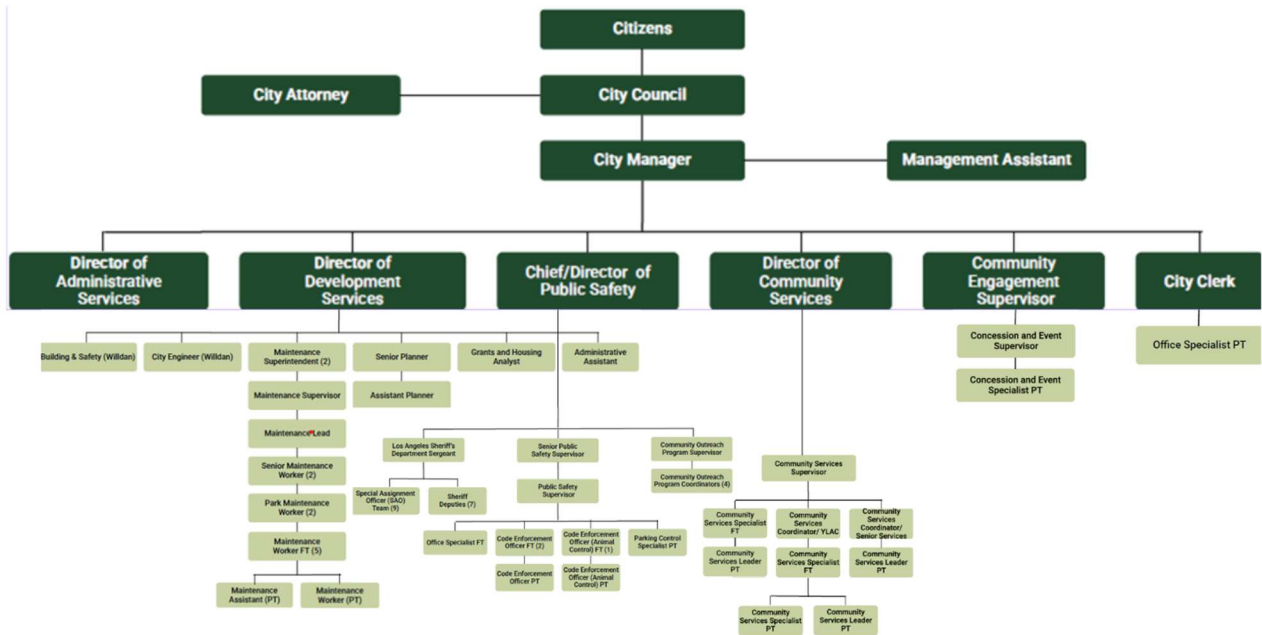


Table 1 - Description of Individual Responsibilities - The description of responsibilities or roles of each position especially as related to spills are as follows:

<p>City Council</p>	<p>Establishes policies, reviews and accepts formal plans, sets overall City direction, authorizes funds for projects/plans/programs, general overview of upper management (Mayor, City Manager, City Attorney), conducts public meetings and hearings, approves SSMP.</p>
<p>City Attorney</p>	<p>The City’s attorney develops and approves legal documents, provides legal advice, conducts litigation, and attends public meetings.</p>
<p>City Manager</p>	<p>Responsible for the day-to-day management and operation of the City under the direction of the City Council. Specifically, the City Manager establishes procedures, plans strategy, leads staff, allocates resources defined in the City budget, delegates responsibility, authorizes outside contractors to perform services, and serves as overall public information officer.</p>

<p>Director of Development Services</p>	<p>Responsible for the management and operation of the Development Services Department, including the operation and management of the sanitary sewer system. Directs emergency sewer repair activities, special studies, investigations and reports concerning sewer infrastructure, and approves the design and construction of new and rehabilitation of existing sewer systems. Responsible for training of personnel, and for processing of access easement documents and procuring easements for public sewer facilities located in private properties. Assists in investigating spills related claims and litigations against the City. Responsible for developing standard plans and preparing plans and specifications for sewer enhancement and reconstruction projects. Reports to the City Manager.</p>
<p>City Engineer</p>	<p>Responsible for the development and implementation of city design and construction standards. Quite often responsible for 3rd party plan check as well as construction and building inspection. Provides engineering drawings, plans, and specifications for projects within the city. Also is responsible for developing or overseeing engineering studies such as hydraulic modeling, master planning, and CIP program development.</p>
<p>Maintenance Superintendent</p>	<p>Responsible for the operation and maintenance activities of the sanitary sewer system, including direct supervision and scheduling of all maintenance crews, and regulatory scheduling maintenance activities. Coordinates field operations and prepares and implements spill emergency response plan, leads emergency response, investigates and reports spills and trains maintenance workers and field crews.</p>
<p>Maintenance Workers</p>	<p>Staff preventative maintenance activities, report condition of City assets, mobilize and respond to notification of stoppages and spills, and mobilize sewer-cleaning equipment and bypass pumping equipment.</p>

Table 2 - Key Support Division

Administrative Services	Responsible for procuring equipment and as needed contract services for emergency sewer repair projects, printing and mailing of public education outreach program materials, and for procuring materials and supplies needed for the day-to-day operation and maintenance activities. Staffing the SO&M function and training of personnel. Also responsible for investigating spills-related claims and litigations.
Building and Safety	Responsible for issuing permits for sewer connection and for the enforcement of the Plumbing Codes involving proper connection, maintenance of sewer house laterals and illegal discharges into the public sewers. Responsible for subdivision plan checks to ensure compliance with the City standards for construction of new sewer collection systems.
L.A. County Sheriff's Department	Responsible for operating the Emergency Operation Center for the entire City including handling after-hours service calls reporting spills and forwarding those reports to the Development Services department.

Table 3 – City's Contact Directory for Spill Responding and Reporting

Responsible Party	Name	Phone Number	Email Address (as applicable)
Bob Lindsey	City Manager	(626) 855-1500	
Abraham Tellez	Director of Development Services	(626) 855-1513	atellez@lapuente.org
Rey Alfonso	City Engineer, LRO	(626) 855-1540	ralfonso@lapuente.org
Ricardo Carrillo	Superintendent	(626) 926-1627	rcarrillo@lapuente.org
Saul Sanchez	Superintendent	(626) 622-7301	ssanchez@lapuente.org
Troy Grunklee	Director of Administrative Services	(626) 855-1509	tgrunklee@lapuente.org
City Hall - Daytime		626-855-1500	
Sewer Maintenance Contractor – Daytime & After Hours	Jeff Rubio, Tunnelworks Services, Inc.	562-553-2734	jeff@tunnelworksinc.com
Assistant City Engineer or Director of	Chris Cimino	(626) 855-1540	ccimino@lapuente.org
	Director of Development	(626) 855-1513	atellez@lapuente.org

Development Services – After Hours	Services – Abraham Tellez – After Hours		
State Office of Emergency Services		(800) 852-7550	
L. A. County Department of Health		(213) 974-1234	
Fire Department	William “Chip” Gamble	(213) 442-0881	William.gamble@fire.lacounty.gov
Police Department	LA County Sheriff’s Department – Industry Station	(626) 330-3322	

Section III - Legal Authority

Waste Discharge Requirements

This section of the SSMP discusses the City's Legal Authority, including its municipal code and any agreements with other agencies. This section fulfills the legal authority requirement as described in the Waste Discharge Requirements (WDR). The box below contains specific language regarding the Legal Authority requirement of the WDR.

- D.13 (iii) Legal Authority:** Each Enrollee must demonstrate, through sanitary sewer system use ordinances, service agreements, or other legally binding procedures, that it possesses the necessary legal authority to:
- (a) Prevent illicit discharges into its sanitary sewer system from inflow and infiltration (I&I); unauthorized stormwater; chemical dumping; unauthorized debris; roots; fats, oils, and grease; and trash, including rags and other debris that may cause blockages
 - (b) Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure;
 - (c) Require that sewers system components and connections be properly designed and constructed;
 - (d) Ensure access for maintenance, inspection, or repairs for portions of the service lateral owned and/or maintained by the Enrollee;
 - (e) Enforce any violation of its sewer ordinance, service agreements or other legally binding procedures; and
 - (f) Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable.

Municipal Code

After careful review of Chapter 4 (Health and Sanitation), Section 4.08 entitled "Sanitary Sewers and Industrial Waste", the City of La Puente has adopted Division 2, titled "Sanitary Sewers and Industrial Waste" of Title 20, Utilities of the Los Angeles County (LACO) Code by reference. The City's current Sewer Ordinance is included in Appendix A of this SSMP.

The following sections are excerpts from LACO code's Title 20 and LACO Plumbing Code (Title 28) that address various issues required by the WDR and are provided for reference only.

Prevention of Illicit Discharges

The LACO Plumbing Code Title 28 has language prohibiting illicit discharges. The

specific purpose is to prevent the discharge of any pollutant into the sanitary sewer system that would obstruct or damage the collection system, interfere with treatment, or threaten harm to human health or the environment. Examples of discharges covered are listed below.

- Storm water and Infiltration/Inflow (I/I) — The LACO Plumbing Code Title 28 prohibits the unauthorized discharge of rain, surface, or subsurface water into the collection system.
- Industrial Waste — The LACO Code (Section 20.20.160) defines industrial waste as “any and all waste substances, liquid or solid, except domestic sewage, and includes among other things radioactive wastes and explosive, noxious or toxic gas when present in the sewage system.” Section 20.36.010 and 20.36.400 prohibits the discharge or deposit at any time or allows the continued existence of a deposit of any material which may create a public nuisance, or menace to the public health or safety, or which may pollute underground or surface waters, or which may cause damage to any storm drain channel or public or private property.
- Other Discharges — The illegal dumping of offensive or damaging substances such as chemical debris, etc., which are considered inflows, are prohibited by Los Angeles County Code, Section 20.36.010. LA Co Code Sections 20.24.020, 20.24.200, 20.32.080, 20.32.650, prohibit various forms of illicit discharges to the sewer.

Proper Design and Construction of Sewers and Connections

The LACO Code sections 20.32.330 and 20.32.340 require that the design of new sewer lines be in conformity with requirements of Part 3 of Chapter 20.32 of the Code.

Similarly, Section 20.32.350 of the LACO Code requires that the design of new house laterals conform to the requirements of Part 3, Chapter 20.32 of the Code unless otherwise covered by the LACO Plumbing Code, Title 28. The collection sewer system, by law (LACO Code 20.32.580), is required to conform to all the requirements prescribed by division 2 of the LACO Code, by the Standard Specifications for Public Works Construction (Green Book) and by the Special Provisions and Standard Plans. The inspection and construction of mainline sewers to ensure proper construction is covered under Section 20.32.590 of the LACO Code. The construction of house laterals is also covered under the LACO Plumbing Code.

Lateral Maintenance Access

The LACO Code Section 20.24.080 states that "All house laterals, industrial connection sewers, and appurtenances thereto existing as of January 23, 1953, or thereafter constructed, needs to be maintained by the owner of the property served in a safe and sanitary condition, and all devices or safeguards which are required by this Division 2 for the operation thereof needs to be maintained in good working order."

Limit Discharge of FOG and Other Debris

According to the aforementioned agreement with the County, the LA County Director of Public Works, under the adopted LACO Plumbing Code, Title 28, has the legal authority to require the installation of grease interceptors at restaurants and other grease-generating facilities in the City of La Puente. A list of these restaurants and grease producing facilities are included as Appendix B. Section 20.36.560 of LACO Code also gives the LA County Director of Public Works the authority to require the installation of treatment facilities, including grease interceptors at any facility that generates FOG in the amount that will damage or increase the maintenance costs of the sewer collection system.

The LACO Code Section 20.24.090 gives the LA County Director of Public Works the legal authority to inspect mainline sewers, interceptors, etc., as often as he deems necessary, to ascertain whether such facilities are maintained and operated in accordance with the provisions of Division 2 of the LACO Code. Section 20.36.400 of the LACO Code prohibits the discharge of FOG and other substances that may, among other things, clog, obstruct, fill, or necessitate frequent repairs, cleaning out, or flushing of sewer facilities in the sewer system.

Enforcement Measures

Under Section 20.24.100 of the LACO Code, the LA County Director of Public Works is empowered to enforce all of the requirements prescribed in Division 2 of the LACO Code and in accordance with Section 20.24.110 may delegate this authority. LACO Code Section 20.24.160 allows criminal penalties for any violations of Division 2 of the LACO Code. Additionally, the City's municipal code includes enforcement measures in Section 4.08.050 (Violations and Penalty) which states:

Any person violating any of the provisions of this chapter is guilty of a misdemeanor and shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted, and upon conviction is punishable by a fine of not more than five hundred dollars or by imprisonment in the county jail for not more than six months, or by both such fine and imprisonment. (Ord. 759 § 4, 1998)

Agreements with Other Agencies

As noted in the municipal code section of this SSMP, the requirements for legal authority are fulfilled by the adoption of Division 2, Title 20 of the LACO Code in the City's municipal code which has been adopted as reference by the City of La Puente.

The City of La Puente collaborates with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure.

However, the City has an additional agreement with the County of Los Angeles which is described in the following section.

Agreements with the County of Los Angeles

The City has entered into an agreement with the County of Los Angeles on August 3, 2004, to permit, track, inspect, and ensure compliance with the City's Sanitary Sewer and Industrial Waste Ordinance at industrial and commercial facilities throughout the City. This agreement is shown in Appendix C of this report.

Control of I/I from Satellite Collection Systems

Sewer facilities within the CSMD that drain into the City of La Puente sewer facilities have been identified and therefore can be considered a satellite collection system of the City. All monitoring, evaluating and reporting of discharge measurements is the responsibility of the County according to the agreement with the County of Los Angeles mentioned in the previous section.

Easement Accessibility Agreements

Per Chapter 11.12 of the City's Ordinance details a "statement detailing the arrangements which the subdivider proposes to make for the operation and maintenance of common parcels and easements, if any". Along with Chapter 11.32 of the City's Ordinance, sewers or drains or both are required for the general use of lot owners in a division of land, and such sewers or drains are not to be installed within public highways, streets or alleys, the necessary easements shall be granted.

Section IV - Operations and Maintenance Activities

Waste Discharge Requirements

This section of the SSMP discusses the existing City operations, maintenance and other related measures and activities to comply with the SSMP requirements through preventive and cleaning routines, staff training, and appropriate equipment. This section fulfills the requirement of SWRCB SSMP Element 4 - Operation and Maintenance Program. The box below contains specific language regarding the Operations and Maintenance Activities requirement of the WDR.

- D.13 (iv) Operation and Maintenance Program:** The SSMP must include those elements listed below that are appropriate and applicable to the Enrollee's system:
- (a) Maintain an up-to-date map of the sanitary sewer system, and procedures for maintaining and providing State and Regional Water Board staff access to the map(s). The map(s) showing all gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable stormwater conveyance facilities within the sewer system service area boundaries;
 - (b) Describe routine preventative operations and maintenance activities by staff and contractors, including a system for scheduling regular maintenance and cleaning of the sanitary sewer system with more cleaning and maintenance targeted at known problem areas, including areas with tree root problems. The Preventative Maintenance (PM) program should have a system to document scheduled and conducted activities, such as work orders;
Develop a rehabilitation and replacement plan to identify and prioritize system deficiencies and implement short-term and long-term rehabilitation actions to address each deficiency. The program should include regular visual and CCTV inspections of manholes and sewer pipes, and a system for ranking the condition of sewer pipes and scheduling rehabilitation. Rehabilitation and replacement should focus on sewer pipes that are at risk of collapse or prone to more frequent blockages due to pipe defects. Finally, the rehabilitation and replacement plan should include a capital improvement plan that addresses proper management and protection of the infrastructure assets. The plan shall include a time schedule for implementing the short- and long-term plans plus a schedule for developing the funds needed for the capital improvement plan;
 - (c) Provide training on a regular basis for staff in sanitary sewer system operations and maintenance and require contractors to be appropriately trained; and
Provide equipment and replacement part inventories, including identification of critical replacement parts.

Collection System Map

The City has its own automated set of collection system maps that have been developed in a GIS system and updated annually. Additionally, all of La Puente's as-built drawings have been scanned and "hot linked" to each sewer collection system for easy reference.

A map of the collection system is included as Appendix D of this SSMP.

Preventive Maintenance Program

The City's inspection and maintenance involves regular cleaning, repair, and related activities through an agreement with a contractor. The agreement includes on-call services for responding to spills. The contractor performs CCTV on the entire system in a three year cycle, on the City designated three sewer areas, one area each year. The CCTV serves as an inspection of the work as well as inspection of the condition of pipes. Blockages that are observed with CCTV are removed by the contractor.

The current three-year sewer maintenance agreement consists of hydraulic flushing/cleaning of about 400,000 linear feet of sewer. The City has designated three sewer areas; one area will be cleaned per year and to be completed every three years. In addition, certain sewer segments identified as "hot spots" or problem areas within the three boundary areas will be cleaned every six months. The CCTV inspections will be performed immediately following each of the boundary area cleanings, and will document any sewer deficiencies such as illegal connections, breaks, cracks, fractures, collapsed pipe, root intrusion and grease buildup. The CCTV data will allow the City to identify and prioritize any sewer line repairs or upgrades that may be necessary.

This cleaning schedule is included in this report as Appendix E.

Sanitary Sewer Evaluation Study (SSES)

The City completed a comprehensive sanitary sewer system master plan in 2004. Based on the results and recommendations of this report, the City then adopted a sewer rate to generate the revenue needed for implementing the Capital Improvement Projects (CIP) portion of the report. The Sewer System Capital Program, dated May 2007, is a system-wide CIP program and addresses the hydraulic and structural deficiencies identified in the sanitary sewer master plan. Approximately nine percent of the sewer system was televised for the master plan. Additional CCTV inspection is continuously performed by the City's contractor per the previously mentioned sewer maintenance contract.

Rehabilitation and Replacement Plan

In the 2004 Sewer Master Plan, hydraulically and structurally deficient pipes were recommended for replacement and provided a 10-Year Capital Improvement Plan (CIP) based on improvement priorities. The City has replaced hydraulically deficient sewers per the Sewer System Capital Program and continues to budget for additional sewer improvements.

Contingency Equipment and Replacement Inventories

The City of La Puente currently contracts with firms to provide sewer maintenance and cleaning.

Training

All personnel responsible for the operation and maintenance of the sewer collection system are required to undergo formal training, as per SWRCB requirements. Only companies with well trained and experienced staff are considered for emergency spill response plan procedure and practice drills and rehabilitation work. Contractors must be proficient with the latest technology in the industry on how to safely and efficiently carry out their tasks. Moving forward the specifications for contractors are to include skilled estimation of spill volume for field operators and electronic CIWQS reporting procedures for staff submitting data. City personnel will also be assigned and trained to report on CIWQS.

Section V – Design and Performance Provisions

This section of the SSMP discusses the design standards and specifications to comply with the SSMP requirements for new and/or rehabilitated sewers and other appurtenances. This section fulfills the requirement of SWRCB SSMP Element 5 – Design and Performance Provisions. The box below contains specific language regarding the Design and Performance Provisions requirement of the WDR.

D. 13 (v) Design and Performance Provisions - The Plan must include the following items as appropriate and applicable to the Enrollee's system:

- (a) Design and construction standards and specifications for the installation of new sanitary sewer systems, pump stations and other appurtenances; and for the rehabilitation and repair of existing sanitary sewer systems; and
- (b) Procedures and standards for inspecting and testing the installation of new sewers, pumps, and other appurtenances and for rehabilitation and repair projects.

Design and Construction Standards and Specifications

As noted in Chapter 3, Legal Authority, the City requires that all sewers be designed in accordance with LACDPW standards. The LACDPW has Standard Plans and Specifications for Construction of Sanitary Sewers and appurtenances to ensure that sewer lines and connections are properly designed and constructed. The LACDPW specifications, by reference, incorporate the Standard Plans and Specifications for Public Works Construction ("Green Book"), Special Provisions, and Standard Drawings. In addition, LACDPW has other publications such as the Private Contract Sanitary Sewer Procedural Manual, Guidelines for the Design of Pump Stations etc. to ensure consistency in the design of wastewater collection systems within the City. The City requires that these publications also be followed in the design of sewer system within the City. To further assure that sewer facilities are properly designed and constructed, LACDPW requires that plans are designed by licensed engineers and provides thorough review of plans prior to approval for and conducting inspection of construction work.

The City has entered into an agreement with Los Angeles County for the enforcement of the City's wastewater ordinance. Therefore, all design and construction standards and specifications are contained within the LACO Code. The following section is an excerpt from LACO code's Title 20 and LACO Plumbing Code (Title 28) that apply to the proper design and construction of sewers and connections:

The LACO Code sections 20.32.330 and 20.32.340 require that the design of new sewer lines be in conformity with requirements of Part 3 of Chapter 20.32 of the Code.

Similarly, Section 20.32.350 of the LACO Code requires that the design of new house laterals conform to the requirements of Pad 3, Chapter 20.32 of the Code unless otherwise covered by the LACO Plumbing Code, Title 28. The collection sewer system,

by law (LACO Code 20.32.580), is required to conform to all the requirements prescribed by division 2 of the LACO Code, by the Standard Specifications for Public Works Construction (Green Book) and by the Special Provisions and Standard Plans. The inspection and construction of mainline sewers to ensure proper construction is covered under Section 20.32.590 of the LACO Code. The construction of house laterals is also covered under the LACO Plumbing Code.

Procedures and Standards for Installation, Rehab, and Repair Projects

City of La Puente follows LACDPW construction standard guidelines. The City provides inspection for the installation of new and rehabilitation of deteriorated collection sewer facilities in the City. The City inspectors are well trained in pipeline construction. They attend training classes and educational seminars to stay familiar with advancements in the industry. The inspectors are also provided with adequate materials to perform their jobs, including the Standard Specification for Public Works Construction Inspection Manual, the Green Book etc.

The City requires the preparation and submittal of "As-Built" plans of completed projects prior to final approval and acceptance of the project as public infrastructure.

The City requires that all new or rehabilitated pumping stations be inspected by experienced Electro-mechanics prior to acceptance for maintenance by the City. The City also requires all sewer lines rehabilitated by lining be recorded and the video reviewed by City's personnel prior to acceptance of completed project.

Section VI - Spill Emergency Response Program (SERP)

Waste Discharge Requirements

This section of the SSMP provides an overview and summary of the recommended City emergency response documents and procedures for sanitary sewer spills. This section fulfills the Spill Emergency Response Plan requirement as described in the Waste Discharge Requirements. The box below contains specific language regarding the Spill Emergency Response Plan requirement of the WDR.

D. 13 (vi) Spill Emergency Response Plan - Each Enrollee shall develop and implement a spill emergency response plan that identifies measures to protect public health and the environment. At a minimum, this plan must include the following:

- (a) Proper notification procedures so that the primary responders and regulatory agencies are informed of all spills in a timely manner;
- (b) Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- (c) Comply with the notification, monitoring and reporting requirements of this General Order, State law and regulations, and applicable Regional Water Board Orders;
- (d) Ensure that appropriate staff and contractors implement the Spill Emergency Response Plan and are appropriately trained;
- (e) Address emergency system operations, traffic control and other necessary response activities;
- (f) Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- (g) Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;
- (h) Remove sewage from the drainage conveyance system;
- (i) Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- (j) Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;

- (k) Implement pre-planned coordination and collaboration with storm drain agencies and other utility

- (l) agencies/departments prior, during, and after a spill event;
- (m) Conduct post-spill assessments of spill response activities;
- (n) Document and report spill events as required in this General Order; and
- (o) Annually, review and assess effectiveness of the Spill Emergency Response Plan, and update the Plan as needed.

Spill Response Procedure

The City of La Puente provides an emergency response to help contain spills along with the contractor. If a report of a spill is received by staff at the City of La Puente, City staff immediately investigates the spill to determine if it is an spill and then contacts the City's contractor. If a spill is reported to City of La Puente staff, city staff immediately determines the extent and legitimacy of the spill and then contacts the city's contractor. The contractor provides 24-hour emergency services to investigate and/or correct complaints from citizens. The City's telephone number is 1-626-855-1500. During business hours, emergency calls are received by the Public Works Operator. The Operator will call and dispatch the nearest Sewer Maintenance contractor to the problem site. For after hour emergencies, the Operator will call the City Engineer or Development Services Director in the order listed on the Emergency Home Telephone List. The Engineer or Director who receives the emergency call will investigate the complaints and take appropriate action including immediate dispatch of a standby crew with necessary equipment to take care of the problem.

Appendix G contains the Spill Reporting Form the City will use for the SERP.

The crew responding to a spill emergency is required to stop the spill, contain it if possible, and ensure that the facility or area is cleaned up and returned to normal operation. Residents in the immediate vicinity of the spill are informed of the cause of the problem and the remedial action taken.

Under the Order's reporting requirements four categories of Spills are defined:

- **Category 1.** A spill of **any volume** of sewage from or caused by a sanitary sewer system regulated under this General Order that results in a discharge to:
 - A surface water, including a surface water body that contains no flow or volume of water; or
 - A drainage conveyance system that discharges into surface waters when the sewage is not fully captured and returned to the sanitary sewer system or disposed of properly. Any spill volume not recovered from a drainage conveyance system is considered a discharge to surface water, unless the

drainage conveyance system discharges to a dedicated stormwater infiltration basin or facility. A spill from an Enrollee-owned and/or operated lateral that discharges to a surface water is a Category 1 spill; the Enrollee shall report all Category 1 spills per section 3.1 of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of the General Order.

- **Category 2.** All spills 1,000 gallons or greater of sewage resulting from or caused by, or failure or blockage in the sanitary sewer system that:
 - A spill of 1,000 gallons or greater, from or caused by a sanitary sewer system regulated under this General Order that does not discharge to a surface water.
 - A spill of 1,000 gallons or greater that spills out of a lateral and is caused by a failure or blockage in the sanitary sewer system, is a Category 2 spill.
- **Category 3.** All spills equal to or greater than 50 gallons and less than 1,000 gallons from or caused by a sanitary sewer system:
 - A spill of equal to or greater than 50 gallons and less than 1,000 gallons, from or caused by a sanitary sewer system regulated under this General Order that does not discharge to a surface water.
 - A spill of equal to or greater than 50 gallons and less than 1,000 gallons, that spills out of a lateral and is caused by a failure or blockage in the sanitary sewer system, is a Category 3 spill.
- **Category 4.** All spills that are less than 50 gallons and less than 1,000 gallons from or caused by a sanitary sewer system:
 - A spill of less than 50 gallons, from or caused by a sanitary sewer system regulated under this General Order that does not discharge to a surface water.
 - A spill of less than 50 gallons that spills out of a lateral and is caused by a failure or blockage in the sanitary sewer system is a Category 4 spill.
- **Private Lateral Sewage Discharges (PLSD).** Sewage discharges that are caused by blockages or other problems within a privately owned lateral. PLSD that the enrollee becomes aware of may be voluntarily reported to the CIWQS Online Spill Database.

Initial reporting of Category 1 and Category 2 Spills must submit a Draft Spill Report to the online CIWQS Sanitary Sewer System Database as soon as possible, but no later than three business days after the spill is known. A final certified spill report must be completed through the Online CIWQS Sanitary Sewer System Database within 15 calendar days of the conclusion of the spill response and remediation, and the user will receive a final spill event identification number. Category 3 Spills must be reported to the Online CIWQS Sanitary Sewer System Database within 30 days after the end of the calendar month in which the spill occurred. After the Legally Responsible Official certifies the spills, the online CIWQS Sanitary Sewer System Database will issue a spill event identification number for each spill. Category 4 and/or Lateral Spills (1) no spills occur during a calendar month or (2) only Category 4, and/or Enrollee-owned and/or operated lateral spills (that do not discharge to a surface water) occur during a calendar month, the Enrollee shall certify, within 30 calendar days after the end of each calendar

month, either a “No-Spill” certification statement, or a “Category 4 Spills” and/or “Non-Category 1 Lateral Spills” certification statement, in the online CIWQS Sanitary Sewer System Database, certifying that there were either no spills, or Category 4 and/or Non-Category 1 Lateral Spills that will be reported annually. Private Lateral Sewage Discharges may be reported on the Online CIWQS Sanitary Sewer System Database, but, if reported, should be identified as occurring and caused by a private lateral.

In addition to reporting on the CIWQS Sanitary Sewer System Database, Category 1 Spills, especially those that enter surface waters, must notify the Office of Emergency Services (OES) within two hours and obtain a notification control number in accordance with California Water Code Section 13271, et seq. Order No. WQ. 2013-0058-EXEC.

LADPW Flood Maintenance and Water Resources Divisions, is notified of all spills that discharge into the storm drain system. The role of FMD is to assist in tracing and capturing the spill as much as possible before it reaches the waters of the United States. The agencies to be notified, method and time frame for notification are presented in Table 4. The phone/fax numbers of the agencies are presented on Table 5. The relevant data about the overflow required by the General Order such as location, volume, agencies notified, etc. is recorded in field report forms and later stored on the computer. All field personnel are trained to be conversant with these procedures and to accurately report spill incidents.

Table 4
Regulatory Agencies Notification Procedures and
Time Frames

Spill Category	Type or Description	Agencies to be Notified	Type of Notification and Timeframe	
			Telephone/Fax As soon as possible, but no later than 2 hours after becoming aware of the spill.	Written Report/Online Database
1	A discharge of any volume of untreated or partially treated wastewater from a sewer that reaches surface water or a Municipal Separate Storm Sewer System (MS4) and are not fully captured and returned to the sanitary sewer system.	<p>County Health Department</p> <p>Flood Maintenance Division</p> <p>State Office Emergency Serv. (1,000 gallons or greater)</p> <p>Regional Wtr. Qual. Cntrl. Bd.</p> <p>St. Wtr. Resources Control Bd.</p>	<p>626-430-5420-Bus. Hrs 213-974-1234-Aftr Hrs</p> <p>562-861-0316-Bus. Hrs</p> <p>800-852-7550 [24/7]</p> <p>213-576-6600-Bus. Hrs 213-576-6650-Aftr Hrs</p> <p>N/A</p>	<p>N/A N/A</p> <p>N/A</p> <p>Call and obtain control number.</p> <p>N/A</p> <p>2-Hour Notification: Regulatory Agencies (Cal OES) must be notified within two hours of ANY discharge of sewage (untreated/partially treated) to a surface water or drainage channel (that is not fully captured and returned to sewer).</p> <p>Within 3 Business Days of Notification: Enter draft report in CIWQS. Within 15 Calendar Days of Conclusion of Response/Remediation: Must be certified by LRO using CIWQS. Within 45 Calendar Days of Conclusion of Response/Remediation: Submit Spill Technical Report for spills 50,000 gallons or greater. Within 90 Calendar Days of Conclusion of Response/Remediation: Submit Amended Certified Spill Report (if necessary).</p>
2	A discharge of 1,000 gallons or greater, from or caused by a sanitary sewer system regulated under this General Order that does not discharge to a surface water. A spill of 1,000 gallons or greater that spills out of a lateral and is caused by a failure or blockage in the sanitary sewer system, is a Category 2 spill.	<p>County Health Department</p> <p>Flood Maintenance Division</p> <p>State Office Emergency Serv. Regional Wtr. Qual. Cntrl. Bd.</p> <p>SWRCB</p>	<p>Same as above</p> <p>562-861-0316-Bus. Hrs</p> <p>800-852-7550 [24/7]</p> <p>213-576-6600-Bus. Hrs 213-576-6650-Aftr Hrs</p>	<p>N/A</p> <p>2-Hour Notification: Regulatory Agencies (Cal OES) must be notified within two hours of ANY discharge of sewage (untreated/partially treated) 1,000 gallons or greater.</p> <p>Within 3 Business Days of Notification: Enter draft report in CIWQS. Within 15 Calendar Days of Conclusion of Response/Remediation: Must be certified by LRO using CIWQS.</p>

			N/A	Within 90 Calendar Days of Conclusion of Response/Remediation - Submit Amended Certified Spill Report (If necessary)
3	A spill that is less than 1,000 gallons but greater than 50 gallons that does not discharge to surface water.	County Health Department St. Wtr. Resources Control Bd	Same as above	Within 30 days past the end of the month in which the spill occurred – Submit certified report. Within 90 Calendar Days of Conclusion of Response/Remediation - Submit Amended Certified Spill Report (If necessary)
4	Less than 50 gallons, from or caused by a sanitary sewer system that does not discharge to surface water.	County Health Department St. Wtr. Resources Control Bd.	Same as above	Within 30 days past the end of the month in which the spill occurred – Submit certified report. By February 1 after the end of the calendar year in which the spill occurred - Submit certified report, in acceptable electronic format, of all recordkeeping of spills.
Private Lateral Sewage Discharge (PLSD)	A discharge from a privately owned lateral	County Health Department St. Wtr. Resources Control Bd.	626-430-5420-Bus. Hrs 213-974-1234-Aft Hrs N/A	Within 30 days past the end of the month in which the spill occurred - If reporting, enter into CIWQS as a “Private Lateral Sewage Discharge” and identify responsible party, if known (not LACPW). Must be certified by LRO using CIWQS.
N/A	No Spill in a calendar month	St. Wtr. Resources Control Bd.	N/A	CIWQS On-Line Database – Within 30 days after a calendar month end, file statement that “No-Spill” occurred. The LRO or designee must report using CIWQS.

Table 5
Agencies Telephone/Fax Numbers

Agency	Contacts	Hours of Operation
County Health Department	(213) 974-1234	Answered on a 24 hour, 7 day a week basis
State Office of Emergency Services	1-800-852-7550	Answered on a 24 hour, 7 day a week basis
Los Angeles Regional Water Quality Control Board (Region 4)	Phone: (213) 576-6600 Fax: (213) 576-6640	Answered only during normal working hours
Flood Maintenance Division (East Area)	Phone: (626) 445-7630 Phone: (626) 798-6761	Answered only during normal working hours
State Water Resource Control Board	Online database website address	

Procedure to Ensure Staff and Contractors are Aware and Properly Trained to Follow the Emergency Response Plan

The City Emergency Response Plan is available to key personnel who are responsible for managing or responding to a spill. Copies of the City’s instruction manuals are available to field crews and engineers who manage or are responsible for preparing spill reports for regulatory agencies. All contractors doing emergency sewer repairs or other sewer related construction work for the City are required to comply with the Employee and Public Safety, Spill Notification and Reporting Provisions of their agreement with the City. They are also required to have employees that are adequately trained and well equipped. The contractors’ construction activities are regularly monitored by City engineers and inspectors to assure compliance with these requirements. An updated training program is under development to educate staff of the City’s Spill Emergency Response Plan in Spring 2026.

Procedures to address Emergency Operations such as Traffic and Crowd Control and Other Necessary Response Activities

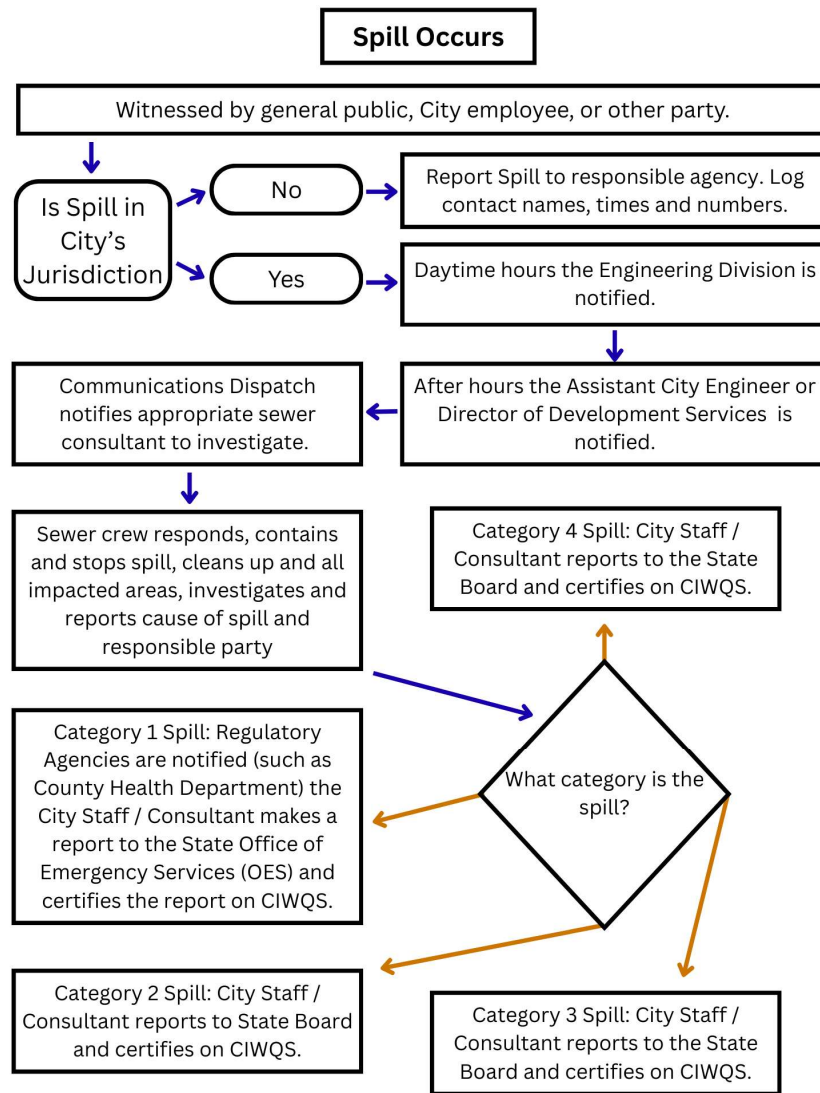
Public health and safety are of paramount importance when a sewer system spill occurs. The consultants and City staff part of the emergency response team are well trained in traffic and crowd control. The City’s vehicles are well equipped with traffic and crowd control tools, including orange traffic control cones, yellow tape, flashing lights, orange uniforms, first-aid supplies, etc.

Program to Eliminate or Minimize the Discharge of Spills into Waters of the United States

The City and emergency contractors’ crews are to be properly trained on methods and procedures to prevent or limit the amount of spill into waters of the United States. Along with minimizing and remediating public health and adverse impacts on beneficial uses of waters of the State. The City contracts services to remove sewage from the drainage conveyance system. Technological, practical, equipment and interagency coordination such as the use of sand bags to contain spills, absorbent socks to prevent spill

discharge into storm drain catch basins, and the use of vacuum trucks to suck up contained spills and dump effluent back into the collection system at other safe locations. A rapid and efficient reaction times to is one of the City’s major goals. The Spill Emergency Response Plan is to be assessed annually to determine effectiveness. Based on the reporting, spill response time and etc. the plan will be updated accordingly to prevent the number of spills that reaches the waters of the United States.

**Figure 2 - City of La Puente
Spill Emergency Response Plan**



Section VII - Sewer Pipe Blockage Control Program

Waste Discharge Requirements

Currently, the City of La Puente does not have a major sewer pipe blockage problem. This section of the SSMP discusses recommended sewer pipe blockage control measures, including identification of potential problem areas, focused cleaning, and source control. This section fulfills the sewer pipe blockage control requirement as described in the Waste Discharge Requirements. The box below contains specific language regarding the Sewer Pipe Blockage Control Program requirement of the WDR.

- D. 13 (vii) Sewer Pipe Blockage Control Program** – Each Enrollee shall evaluate its service area to determine whether a sewer pipe blockage control program is needed to control fats, oils, grease, rags and debris. If an Enrollee determines that a program is not needed, the Enrollee must provide justification in its Plan for why it is not needed. If sewer pipe blockage is found to be a problem, the enrollee must prepare and implement a fats, oils, grease, rags and debris source control program to reduce the amount of these substances discharged to the sanitary sewer system. The plan shall include the following as appropriate:
- (a) An implementation plan and schedule for a public education outreach program that promotes proper disposal of pipe-blocking substances;
 - (b) A plan and schedule for the disposal of pipe-blocking substances generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of substances generated within a sanitary sewer system service area;
 - (c) The legal authority to prohibit discharges to the system and identify measures to prevent spills and blockages;
 - (d) Requirements to install grease removal devices (such as traps or interceptors), design standards for the removal devices, maintenance requirements, BMP requirements, record keeping and reporting requirements;
 - (e) Authority to inspect grease producing facilities, enforcement authorities, and whether the Enrollee has sufficient staff to inspect and enforce the FOG ordinance;
 - (f) An identification of sanitary sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section; and
 - (g) Implementation of source control measures for all sources of FOG reaching the sanitary sewer system for each section identified in (f) above.

Public Outreach

The City of La Puente has an ongoing public education and outreach program. When a new restaurant is established in the City's jurisdiction the City reaches out to the facility

to provide informational material such as proper FOG management disposal procedures, as they are referred to LA County's Industrial Waste and Health Departments for FOG. The City is continuing to develop outreach material for the FOG facilities and update its website to serve as an additional source of information to the food service industry and the community at large.

Plan and Schedule for Disposal of Pipe Blocking Substances Generated within the System Service Area

The City does not own or operate any FOG disposal facilities, and the City does not allow FOG waste haulers to discharge waste FOG into the sewer system either. However, the Los Angeles County Sanitation District accepts FOG from its member agency service areas, of which the City of La Puente is a part of the Joint Administration Agreement (JAA) for District 15.

Legal Authority to Prohibit Discharges to the System and Identify Measures to Prevent Spills and Blockages Caused by FOG

The City implements FOG discharge prohibitions, which are set forth in the La Puente Municipal Code – Title 4, Health and Sanitation, Chapter 4.08 Sanitary Sewers and Industrial Waste. As previously mentioned in the Legal Authority section of this document, the City entered into an agreement with the County of Los Angeles on August 3, 2004, to permit, track, inspect, and ensure compliance with the City's Sanitary Sewer and Industrial Waste Ordinance at industrial and commercial facilities within the City. Since the City has adopted the LACO Sanitary Sewer and Industrial Waste Ordinance, there are legal measures that are available to the City to control sources of FOG. Additionally, the City has an agreement with the County for the inspection of grease producing facilities and the grease interceptors that are installed at these facilities.

LADPW currently inspects grease-producing facilities in the City and their grease removal device cleaning logs annually. Continued collaboration with LADPW will serve to meet many of the FOG program requirements described in the WDRs through regular inspections of industrial and commercial facilities.

Requirements to Install Grease Removal Devices, Design Standards, Maintenance BMP's, Record Keeping and Reporting

The City of La Puente's requirements for grease removal devices are based on section 3.20.070, prohibited activities and unlawful conditions declared public nuisance, which includes the grease traps. The grease removal devices are to be cleaned, maintained, and operational in order to minimize FOG.

Authority to Inspect Grease Producing Facilities, Enforcement Authorities, and Evidence of Adequate Staffing To Inspect and Enforce the FOG Ordinance

LACO Code, Section 20.24.090 and 20.36.400 gives the County DPW the legal authority to inspect grease producing facilities for compliance with permit requirements.

In accordance with the aforementioned agreement, the County DPW is responsible for issuing the permits and for the inspection of these facilities for compliance with terms of their permit. County DPW in concert with the City Engineer is also responsible for the enforcement of all industrial waste permit and Code violations in the City.

The County DPW has adequate staff to conduct inspections of the pre-treatment facilities at the permitted FSE connected into the city sewer system. The funding mechanism now in place allows for increases in permit and other services charges to hire additional staff, if necessary. This inspection program is discussed further in Section 7.6 of the SMD SSMP.

Cleaning Schedule for Identified FOG Prone Sewer Segments

LADPW currently performs most of the FOG related responsibilities for the cities within the CSMD. As such, solidified fats found in the collection system during cleaning operations are trapped, collected, and taken to their maintenance yard bins for disposal. FOG in liquid form is flushed by hydro jetting to the downstream treatment facilities for treatment and disposal. FOG prone sections of the sewer system, otherwise called "hot spots", are identified by the City during routine maintenance operations and investigation of stoppages and spills. Those portions of the sewer system found to have persistent FOG problems are put on a monthly, quarterly or semiannual periodic cleaning schedule, depending on the magnitude of the problem.

No sewer spills occurred in the City between 2021 to 2024. However, the appropriate City staff are assigned access to the City's CIWQS database account to immediately report sewer spills, if any occur, per the requirements of each spill category in the SSS WDRs; otherwise, "no spill" certifications will be submitted monthly.

Source Control Measures Developed and Implemented to Address FOG Issues

Implementation of source control measures for all sources of fats, oils, and grease reaching the sanitary sewer system for each section identified above.

The LADWP provides pretreatment guidelines based on 40 CFR Section 403.6(d) ([LACO](#), Division 2, Section 20.20.264). Appendix F provides the Pretreatment Guidelines for Restaurants.

Section VIII — System Evaluation, Capacity Assurance and Capital Improvements

Waste Discharge Requirements

An important step in attempting to minimize the amount of spills in a given system, one must determine how the system will react to different conditions and stresses. Once this is achieved, City officials can identify areas in need of improvement and prioritize projects for a capital improvement program. This element of the SSMP discusses the City's capacity management measures, including the most recent Master Plan and recommended capacity improvement projects. The box below contains specific language regarding the System Evaluation and Capacity Assurance Plan requirement of the WDR.

D. 13 (vii) System Evaluation and Capacity Assurance Plan:

The Enrollee shall prepare and implement the plan to include procedures and activities for: routine evaluation and assessment of system conditions; capacity assessment and design criteria; prioritization of corrective actions; and a capital improvement plan.

(a) **System Evaluation and Condition Assessment:** The Plan must include procedures and activities for:

- Evaluate the sanitary sewer system assets utilizing the best practices and technologies available;
- Identify and justify the amount (percentage) of its system for its condition to be assessed each year;
- Prioritize the condition assessment of system areas that:
 - Hold a high level of environmental consequences if vulnerable to collapse, failure, blockage, capacity issues, or other system deficiencies;
 - Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas;
 - Are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List;
- Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods;
- Utilize observations/evidence of system conditions that may contribute to exiting of sewage from the system which can reasonably be expected to discharge into a water of the State;
- Maintain documents and recordkeeping of system evaluation and condition assessment inspections

- activities; and
 - Identify system assets vulnerable to direct and indirect impacts of climate change, including but not limited to: sea level rise; flooding and/or erosion due to increased storm volumes, frequency, and/or intensity; wildfires; and increased power disruptions.
- (b) **Capacity Assessment and Design Criteria:** The Plan must include procedures to identify system components that are experiencing or contributing to spills caused by hydraulic deficiency and/or limited capacity, including procedures to identify the appropriate hydraulic capacity of key system elements for;
- Dry-weather peak flow conditions that cause or contributes to spill events;
 - The appropriate design storm(s) or wet weather events that causes or contributes to spill events;
 - The capacity of key system components; and
 - Identify the major sources that contribute to the peak flows associated with sewer spills.
 - The capacity assessment must consider:
 - Data from existing system condition assessments, system inspections, system audits, spill history, and other available information;
 - Capacity of flood-prone systems subject to increased infiltration and inflow, under normal local and regional storm conditions;
 - Capacity of systems subject to increased infiltration and inflow due to larger and/or higher-intensity storm events as a result of climate change;
 - Increases of erosive forces in canyons and streams near underground and aboveground system components due to larger and/or higher-intensity storm events;
 - Capacity of major system elements to accommodate dry weather peak flow conditions, and updated design storm and wet weather events; and Necessary redundancy in pumping and storage capacities.
- (c) **Prioritization of Corrective Action:** The findings of the condition assessments and capacity assessments must be used to prioritize corrective actions. Prioritization must consider the severity of the consequences of potential spills.
- (d) **Capital Improvement Plan:** The capital improvement plan must include the following items:
- Project schedules including completion dates for all portions of the capital improvement program;
 - Internal and external project funding sources for each project; and
 - Joint coordination between operation and maintenance staff, and engineering staff/consultants during planning, design, and construction of capital improvement projects; and Interagency coordination with other impacted utility agencies.

System Evaluation and Condition Assessment

The City completed a Sanitary Sewer Master Plan in 2004 which included a capacity evaluation and identified capacity-related improvement projects. The Master plan consisted of flow metering under various weather conditions, data collection and mapping, modeling of the system and the development of a CIP which was approved by City Council in 2007.

The Sewer Master Plan was limited to the 333,685 linear feet of gravity sewer mains, ranging in size from 8 to 21 inches in diameter, within the City boundary that eventually drain to Los Angeles City sewer facilities in the southern portion of the City. The following subsections describe the results of the 2004 Sanitary Sewer Master Plan and projects identified in the recommended Capital Improvement Plan (CIP). The City is currently considering updating the 2004 Sewer Master Plan and when updated the SSMP will be updated accordingly.

The CCTV work for the sewer master plan began in June of 2003 and was completed in September of 2003. The criteria that was used for choosing the sewer lines for CCTV inspection was based on the hydraulic model of the sewer system. A total of 31,070 linear feet of sewer lines, or approximately 9.5 percent of the City's sewer system was inspected.

After 2003, the entire sewer system within the City of La Puente has been televised and inspected by LA County Department of Public Works. Since 2009, CCTV has been performed by City contractors.

Currently the City has only assessed the condition of the sanitary sewer by 10% since 2003. In July, 2025 the City entered a three-year contract to provide CCTV assessments of the sanitary sewer to determine the conditions. The City's goal is to perform CCTV on 33% of the system each year, thereby completing the entire City assessment within three (3) years. The condition assessment will prioritize areas of high environmental risk susceptible to collapse, failure, blockage, capacity issues, or other system deficiencies; located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas; and are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List. The systems condition will be analyzed to determine if the existing conditions have a possibility to cause a discharge into a water of the State. The condition assessment will be documented in accordance with the NASSCO-PACP Standards software.

All sanitary sewer lines and manholes within the City and some of the neighboring systems' sanitary sewer system, including a portion of the unincorporated areas surrounding the City, were digitized from the City's existing as-built drawings and gaps were filled in using Los Angeles County Sanitation District's (LACSD) maps. To develop the hydraulic model, several attributes including the pipe diameter, length, material as well as manhole invert elevations and ground elevation data were needed. In addition to database design also includes the design for Arcview themes for the GIS system.

The system may be vulnerable to direct and indirect impacts of climate change, such as wildfires, flooding, erosion, and power disruptions. Therefore, when the City elects to flow monitor or hydraulically model or further evaluate its sewer system and/or develop a sewer master plan, any additional sewer capacity deficiencies will be identified. Once identified, the deficiency will be addressed using acceptable engineering solutions for the given deficiency condition.

Capacity Assessment and Design Criteria

The City is responsible for ensuring that the public sewer infrastructure is correctly designed, adequately sized and reasonably maintainable. One of the objectives of the 2004 Sanitary Sewer Master Plan was to construct a hydraulic model of the sewer system utilizing dry and wet weather flow monitoring data to determine whether or not the capacity of the system is adequate to handle the dry and wet weather flows. A database was created with information about each pipe segment linked to the mapped pipe segments which included design criteria, flow information, diurnal curves, land use and all of the physical characteristics about the sewer system. The hydraulic analysis was conducted by using the MIKE SWMM modeling software to determine how the system reacts to the flow information and design criteria entered into the program. The primary focus of the analysis was to identify sewer pipe capacity limitations during normal dry and wet weather.

Flow monitoring field observations were conducted of potential monitoring sites in order to select manholes with acceptable hydraulic conditions. A total of eight flow meters were installed, and wastewater flow depth and velocity were continuously recorded every 5 minutes for a period of 7 days, between February 21, 2003 and February 28, 2003. Hourly average flow rates were used to determine daily dry-weather and wet-weather flow rates. Flow data collected during rainfall events was analyzed to determine peak instantaneous wet-weather flow rates.

The analysis of wastewater flow data consisted of the determination of base flow conditions, peak infiltration conditions, and inflow conditions. Analysis of wastewater flows for the sanitary sewer master plan was based on monitored data and water billing records. Monitored data was obtained from flow meters installed at each key manhole. Water billing records were used for comparison inflow purposes to estimate the quantity of wastewater flow returned from domestic/commercial water consumption. Water consumption data was obtained from the three main agencies serving the City: Suburban Water Systems, La Puente Valley County Water Company and San Gabriel Water Company.

Base flow conditions detailed water billing records showing water use for each service address within the City was reviewed for the Sanitary Sewer Master Plan. Average water consumption was determined by examining cumulative water billing records for a three-month period between October through December of 2002. Approximately 91 percent of the total water consumption from residential and commercial customers was discharged to the sewer system based on a comparison of actual water record usages

with the Average Dry Weather Flows (ADWF) in the City. The analysis of water records determined that the average water consumption for the City is 5.155 mgd. The resulting average daily base flow is 4.691 mgd (91 percent of 5.155 mgd). A comparison of base flow (4.691 mgd) with minimum dry weather flow measured during the flow monitoring period (5.155 mgd) indicates that approximately 0.464 mgd of permanent infiltration existed during the flow monitoring period.

The Capacity Assessments will consider the following to ensure the current design and future comply to prevent spills. Evaluate the existing data from system assessments, inspections, and audits, as well as spill history. The capacity of flood-prone systems to manage increased infiltration and inflow during both normal and extreme storm events attributed to climate change. Additionally, it addresses the erosive forces affecting underground and above-ground components near canyons and streams during high intensity storms. The assessment is to also cover the capacity of major system elements to handle peak dry weather flows and updated design storm conditions. Lastly, the necessity of maintaining redundancy in pumping and storage capacities to ensure system resilience.

Sewer System Capacity Evaluation Criteria

To minimize the potential for sanitary spills, the system is sized to convey the peak wet weather flow (PWWF). The PWWF is defined to be equal to the peak dry weather flow (PDWF); plus a contingency for groundwater/seawater infiltration and rainfall dependent inflow, or Infiltration and Inflow (I&I).

Hydraulic equations, friction factors and percent capacity were used to define the design capacity of the sewer pipes. For all pipes, design capacity was based on the pipe flowing at a depth equal to 75 percent of its diameter, at the peak dry weather flow. Reserve capacity was provided for variations in estimated flows and peaking, total infiltration and inflow allowance and for redevelopment. Additionally, pipes with flows that show a flow depth greater than 82 percent of their diameters (d/D ratio of > 0.82) were considered hydraulically deficient.

Sewer System Capacity Evaluation Results

The sewer system modeling was performed for several different scenarios. These scenarios included: Peak Dry Weather Flow (PDWF), Peak Wet Weather Flow (PWWF), Future PDWF, Future PWWF, and Proposed Land Use Condition.

- Peak Dry Weather Flow (PDWF) — This condition represents the peak flow which includes the base flow and infiltration flows. Under Peak Dry Weather Flow (PDWF) conditions, there were 133 line segments that were found to be hydraulically deficient (their d/D ratio was > 0.82) under this scenario.
- Peak Wet Weather Flow (PWWF) — An analysis of the sewer system was conducted for both a 5-year and a 25-year storm event. The analysis assumed the storm would occur during the peak diurnal period of dry weather flow conditions with peak infiltration. There were 143 line segments that were found to be hydraulically deficient under this scenario.

- Future PDWF — An analysis of the system was performed under PDWF conditions for the year 2024. This condition represents the peak flow which includes the base flow and infiltration flows. There were 166 line segments that were found to be hydraulically deficient under this scenario.
- Future PDWF — An analysis of the system was performed under PWWF conditions for the year 2024. The analysis assumed the storm would occur during the peak diurnal period of dry weather flow conditions with peak infiltration. There were 198 line segments that were found to be hydraulically deficient under this scenario.
- Proposed Land Use Condition — An analysis of the system was performed for the proposed zoning for the City. Using the formula used by the Los Angeles County Sanitation District (LACSD), peak flows were developed for each parcel. There were 198-line segments that were found to be hydraulically deficient under this scenario.

Prioritization of Corrective Action

Based on the output from the collection system model for existing and future loading conditions, hydraulic deficiencies were identified within the system. A total of 202 sewer pipe segments with flows that exceeded the design capacity (d/D ratio > 0.82) were identified and recommended for replacement in order to remediate the hydraulic deficiency using the existing slope. Priority was given to sewer pipe segments that were found to be both hydraulically and structurally deficient through hydraulic modeling and CCTV review. The total estimated capital improvement cost for these projects is \$9,865,490. (estimate from 2007)

The results and findings of the 2025 – 2028 system evaluation and capacity assessments will be used to implement corrective actions to improve the efficiency of the sanitary sewer system and prevent future spills. This information will also inform the CIP schedule and applicable projects.

Prioritized corrective action based on:

- Likelihood of failure which is determined from findings of condition assessment (e.g., prioritizing NASSCO PACP rating, 4 and 5) and;
- Consequence of failure (e.g., proximity to water body, railroad, road type, and easement)
- Areas with multiple priority segments to factor in areas to be repaired at a time

Based on the condition grading and observed defects, the City will prioritize sewer segments for remediation. NASSCO PACP Structural Grade 5 defects are significant structural deficiencies. Pipe segments with these defects are placed on a repair list with the highest priority focused on pipes with NASSCO PACP Structural Grade 5 defects prone to accelerated deterioration. Sewer repairs are also prioritized based on maintenance history, past overflow records, sewer line locations, and age as they contribute to the likelihood and severity of spills.

Capital Improvement Plan

The City's capital improvement program (CIP) was developed based on improvement priorities. When possible, improvement was phased to equalize annual capital/debt service requirements to minimize user charge impact. Due to the nature of the improvements, most of these projects are to be constructed over time as budget becomes available. These projects began in the 2006-2007 fiscal year and will continue until all improvements are complete. The City plans to develop a new 10-year CIP based on the results of the CCTV inspections to be completed over the next three years. The City maintains the sanitary sewer system with proprietary funds that goes into the sewer construction and maintenance fund account. Exclusively funding the operation, maintenance, capital costs and debt service payment of the City's sewer system. The City will annually evaluate the Sewer Capital and Sewer Maintenance Charges are adequate to fund the city's operation and maintenance and capital expenditures, and ensure the collection system is compliant with the SSS WDRs. The process for the Capital Improvement Plans is in coordination with City staff and the consultants that assist in the design and construction management of the project. CIP's budgets are initially determined for planning, design to then be put out for bid, after authorization to bid, once bids are received, the consultant will manage the construction and perform the inspections. Interagency coordination is led by the project manager to efficiently have the project meet the schedule of the completion dates.

Section IX - Monitoring, Measurement & Program Modifications

Waste Discharge Requirements

It is critical that the City monitors implementation of the SSMP elements and measures the effectiveness of SSMP elements in reducing spills. Effectiveness should be measured by developing and tracking performance indicators on a regular basis. Performance indicators should be selected to meet the goals of the wastewater collection system agency. This section of the SSMP discusses parameters the City tracks to monitor the success of the SSMP and how the City plans to keep the SSMP current. The box below contains specific language regarding the Monitoring, Measurement and Program Modifications requirement of the WDR.

D.13 (ix) Monitoring, Measurement, and Program Modifications:

The Enrollee shall:

- a. Maintain relevant information, including audit findings, to establish and prioritize appropriate Plan activities;
- b. Monitoring the implementation and measuring the effectiveness of each Plan element;
- c. Assessing the success of the preventative operation maintenance activities;
- d. Updating Plan procedures and activities; as appropriate, based on results of monitoring and performance evaluations; and
- e. Identifying and illustrating spill frequency, locations, and estimated volume.

Maintenance of Information

In order to effectively manage programs, performance measures that gauge success should be developed and data to support the findings must be collected. The City will document all relevant data on spills and audit findings that occur in the City. These will include both the quarterly spill reports and the Annual Reports, any special reports to regulatory agencies, and audits. The data will be analyzed to evaluate the effectiveness of the City's SSMP.

Monitoring of Implementation and Effectiveness of the SSMP

The City will implement an adaptive management approach to evaluate the City's SSMP program effectiveness based on such key performance indicators as the total number of spills, spill response time, reduction in repeated incidents of spill at some location, total spill equal to or greater than 1,000 gallons or reaching the waters of the United States and reduction in number of spills that are caused by sewer capacity-related problems. The City will maintain relevant information, including audit findings, in the SSMP to establish and prioritize (562) 904-7344 (562) 904-7344 appropriate SSMP activities.

To this end, accurate and consistent data keeping is extremely important for successful sewer system management. It is imperative that the correct data is captured, in a format

that is easily extractable, and that operations personnel understand their role in this process. Focus should be placed on performance metrics, components of trend tracking, and bench-marking procedures both internally and externally.

Assessment of Preventative Operation and Maintenance Program

The City will implement assessing the data collected to modify if necessary. The O&M costs are to be carefully monitored to ensure sufficient funds are being provided by the sewer service fee. The CCTV inspection videos are to be reviewed as they become available and are compared to the established baseline videos to track changes in the system. The sewer pipe blockage control program will be periodically reviewed for its effectiveness and to ensure documentation is provided from the LADPW to the City.

Program Modifications/Updates

These records are reviewed for source and cause during the investigative process of a spill and will be utilized to measure of effectiveness of the overall SSMP. Biennial audits review spill data to identify trends and are used to modify the program elements and/or SSMP implementation to ensure improved system performance.

The City logs the number of sanitary sewer spills. The City utilizes these logs to assess the effectiveness of the SSMP and to determine if modifications are necessary to improve the performance of the sewer system within the City. Table 6 lists each SSMP element, the overall purpose of the SSMP element, and the specific parameters that the City will track that will help in evaluating the overall effectiveness of the SSMP.

**Table 6
SSMP Monitoring Parameters by SSMP Element**

SSMP Element	Summary of Element Purpose	Parameters for Tracking Effectiveness
Introduction	Establish priorities of City and provide focus for City staff	None needed
Organization	Document organization of City staff and chain of communication for spill response	None needed
Legal Authority	The City’s Legal Authority, including its municipal code and any agreements with other agencies	None needed
Operations and Maintenance Activities	City operations, maintenance and other related measures and activities	<ul style="list-style-type: none"> • Cleaning schedule • Training
Design and Performance Provisions	Design standards and specifications for new and/or rehabilitated sewers and other appurtenances.	<ul style="list-style-type: none"> • Paperwork and/or inspections prior to final approval

Spill Emergency Response	Provide timely and effective response to spill emergencies and comply with regulatory reporting requirements	<ul style="list-style-type: none"> • Average and maximum response time • Post-spill assessment
Sewer Pipe Blockage Control Program	Sewer pipe blockage control measures, including identification of potential problem areas, focused cleaning, and source control.	<ul style="list-style-type: none"> • Inspect grease producing facilities, enforcement authorities
System Evaluation, Capacity Assurance and Capital Improvements	Minimize the amount of spill in a given system, one must determine how the system will react to different conditions and stresses	<ul style="list-style-type: none"> • Identify and justify the amount (percentage) of its system for its condition to be assessed each year • Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods • Project schedules including completion dates for all portions of the capital improvement program
Monitoring, Measurement & Program Modifications	Evaluate effectiveness of SSMP, keep SSMP up to date, and identify necessary changes	None Needed
Program Audits	Formally identify SSMP effectiveness, limitations and necessary changes on an annual basis	<ul style="list-style-type: none"> • Date of completion of last annual audit
Communication Plan	Communicate with the public	<ul style="list-style-type: none"> • Communication Plan

The City will use the tracked parameters listed in Table 6 to assist in completion of the annual SSMP audit described in the SSMP Audits element.

SSMP Modifications

The WDR requires that the SSMP will need to be updated periodically to maintain current information and programs need to be enhanced or modified if they are determined to be less effective than needed. City staff will update critical information, such as contact numbers and the spill response chain of communication as needed.

Spill Location Mapping and Trends

The City of La Puente did not have spills occur after 2017 per CIWQS records. The plan is to report sewer spills, should any occur, per the spill category or submit the “no spill” certification monthly. In doing so, a location map and trends will be configured for the future.

Section X — SSMP Audits

Waste Discharge Requirements

Audit programs are intended to provide controls for ensuring that all programs associated with the SSMP are being implemented as planned and managed appropriately. Audit outcomes should provide information about challenges and successes in implementing the SSMP by evaluating work practices and operations, documentation, procedures records and staff for implementation effectiveness and consistency. The audit will identify any program or policy changes that may be needed to continually improve effective implementation. Information collected as part of an audit should be used to plan program or procedure revisions necessary to improve program performance. The box below contains specific language regarding the SSMP Program Audits requirement of the WDR.

D.13 (x) SSMP Program Audits - As part of the SSMP, the Enrollee shall conduct periodic internal audits procedures, appropriate to the size performance of the system and the number of spills. At a minimum, these audits must occur every three years and a report must be prepared and kept on file. This audit shall focus on evaluating the effectiveness of the SSMP and the Enrollee's compliance with the SSMP requirements identified in this subsection (D.13), including identification of any deficiencies in the SSMP and steps to correct them.

SSMP Program Audits

As part of the SSMP, the Enrollee shall conduct periodic internal audits, appropriate to the size of the system and the number of spills. At a minimum, these audits must occur every two years and a report must be prepared and kept on file. This audit shall focus on evaluating the effectiveness of the SSMP and the Enrollee's compliance with the SSMP requirements, including identification of any deficiencies in the SSMP and steps to correct them.

The Enrollee shall submit a complete audit report that includes:

- Audit findings and recommended corrective actions;
- A statement that sewer system operators' input on the audit findings has been considered; and
- A proposed schedule for the Enrollee to address the identified deficiencies

The most recent audit report must be kept on file in the Office of the City Clerk and the City Engineer's office. Copies of the audit report shall also be available upon request by the involved regulators and stakeholders.

SSMP Certification

The SSMP should be certified by the City's Legally Responsible Official (LRO) to be in compliance with the requirements set forth in the WDR and be presented to the City

Council for approval at a public meeting. The LRO must also complete the certification portion in the online CIWQS at: (<http://ciwqs.waterboards.ca.gov/>).

SSMP Modification and Recertification

The SSMP must be updated every six (6) years to keep it current. When significant amendments are made to any portion or portions of the SSMP, it must be resubmitted to the City Council for approval and re-certification. The re-certification shall be in accordance with the certification process described in Section above.

Section XI - Communication Program

Waste Discharge Requirements

The City of La Puente communicates on a regular basis with the public on the development, implementation, and performance of its SSMP. The communication system provides the public the opportunity to provide input to the City as the program is developed and implemented. The City also created a plan of communication with systems that are tributary and/or satellite to the City's sanitary sewer system. The box below contains specific language regarding the Communication Program requirement of the WDR.

D. 13 (xi) Communication Program — The Enrollee shall communicate on a regular basis with the public on the development, implementation, and performance of its SSMP. The communication system shall provide the public information about spills and discharges that lead to the closure of public areas or contaminate sources of drinking water, and allow public the opportunity to provide input to the Enrollee as the program is developed and implemented. The Enrollee shall also create a plan of communication with systems that are tributary and/or satellite to the Enrollee's sanitary sewer system operation, maintenance, and capital improvement-related activities.

Public Communication

Identifying key stakeholders and key issues and considering various stakeholders' concerns are the first steps to developing a communication plan. Understanding what elements of an SSMP they will be most concerned with, is one of the many potential considerations that an agency may identify. Involving the right stakeholders on potentially controversial issues as early as possible is important to the success of any new program. Emphasizing collaboration and shared goals to reach a workable solution will not always ensure acceptance but will promote ownership and understanding.

The City is to develop a communication mechanism to establish ongoing discourse on a continual and regular basis. Resources necessary to solicit and incorporate input on each phase of the SSMP (development, implementation, and performance), as well as document the City's outreach efforts have been developed. The City emphasizes collaboration and shared goals to reach a workable solution.

Key considerations, while developing a communication program include:

- Development of a variety of communication methods, including newsletters, public meetings, web pages, and public service announcements. Different agencies will find that different communication methods are effective. Including topics such as Spills and discharges resulting in closures of public areas, or that enter a source of drinking water. Developed in a method that reaches the desired audience at a reasonable cost.
- The City is to develop a section on the City's website with other agencies or professional organizations to contain general information about the new Waste Discharge Requirements and SSMP components provide space to make documents available for public review and contain contact, meeting times and locations, and

- other agency specific information.
- Los Angeles County, on behalf of the City, will provide communication with other satellite agencies, conduct regular coordination meetings, annual surveys for changes in their system, and/or web pages devoted to satellite agency issues.
 - The City has a designated staff person responsible for satellite agency coordination. System operation, maintenance, and capital improvement-related activities. This person ensures that the program is sustained once the SSMP is complete.

SSMP Availability

Copies of the SSMP are maintained and available for stakeholders and interested parties upon request. The SSMP is available to anyone upon a formal request at City Hall.

Appendix A

City of La Puente Sewer Ordinance

Appendix A

City of La Puente Sewer Ordinance

Chapter 4.08

SANITARY SEWERS AND INDUSTRIAL WASTE

Sections:

- 4.08.010 Los Angeles County sanitary sewer and industrial waste ordinance adopted by reference.
- 4.08.020 Definitions.
- 4.08.030 Section 20.32.690—Reimbursement for repairs and maintenance—Amended.
- 4.08.040 Section 20.36.250—Annual inspection fee—Schedule and billing—Amended.
- 4.08.050 Violations and penalty.

4.08.010 Los Angeles County sanitary sewer and industrial waste ordinance adopted by reference.

Except as hereinafter provided, Division 2, entitled “Sanitary Sewers and Industrial Waste,” of Title 20, Utilities, of the Los Angeles County Code, as amended and in effect on March 1, 1998, is hereby adopted by reference as the sanitary sewers and industrial waste code of the city of La Puente and may be cited as such.

A copy of the sanitary sewers and industrial waste ordinance (Division 2 of Title 20 of the Los Angeles County Code) has been deposited in the office of the city clerk and shall be at all times maintained by the city clerk for use and examination by the public.

(Ord. 759 § 3, 1998; Ord. 613 § 2 (part), 1989)

4.08.020 Definitions.

Whenever any of the following names or terms are used in Title 20 of Los Angeles County Code, each such name or term shall be deemed and construed to have the meaning ascribed to it in the section as follows:

- (a) “Board” means the city council;
- (b) “County engineer” means the city engineer;
- (c) “County health officer” means the city health officer;
- (d) “County of Los Angeles” means the city, except in such instances where the county of Los Angeles is a correct notation due to circumstances;
- (e) “County sewer maintenance district” means the county sewer maintenance district, except in the instance where the territory concerned either is not within or has been withdrawn from a county sewer maintenance district. In any such instance “county sewer maintenance district” means the city;
- (f) “Ordinance” means an ordinance of the city, except in such instances where the reference is to a stated ordinance of the county of Los Angeles;
- (g) “Public sewer” means all sanitary sewers and appurtenances thereto, lying within streets or easements dedicated to the city, which are under the sole jurisdiction of the city;
- (h) “Trunk sewer” means a sewer under the jurisdiction of a public entity other than the city;
- (i) “County treasurer” means city treasurer.

(Ord. 613 § 2 (part), 1989)

4.08.030 Section 20.32.690—Reimbursement for repairs and maintenance—Amended.

Section 20.32.690 of Los Angeles County Code, Title 20, is amended to read as follows:

20.32.690 Reimbursement for repairs and maintenance following violations. Whenever an industrial sewer connection permittee by reason of violation of Section 20.36.400 of this Code, or any other person by reason of violation of Section 20.32.640, causes obstruction, damage or destruction of a public sewer, or any appurtenances thereto, or pumping plants or water pollution control plants in connection therewith, he shall reimburse the County Sewer Maintenance District in which damage occurred for the cost of flushing, cleaning, repairing and reconstruction of such sewer or facility, made necessary by such violation, within 30 days after the County engineer has rendered an invoice for the same. The amount when paid shall be deposited into the fund of the said maintenance district.

In the event the damaged public sewer is not in a sewer maintenance district, the violator shall reimburse the City within thirty (30) days after the City engineer shall render an invoice for the same. The amount when paid shall be deposited in the City Treasury.

(Ord. 613 § 2 (part), 1989)

4.08.040 Section 20.36.250—Annual inspection fee—Schedule and billing—Amended.

Section 20.36.250 of Los Angeles County Code, Title 20, is amended by increasing the fees to one and one-half times the amount set forth in Section 20.36.250 of Los Angeles County Code, Title 20.

(Ord. 613 § 2 (part), 1989)

4.08.050 Violations and penalty.

Any person violating any of the provisions of this chapter is guilty of a misdemeanor and shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted, and upon conviction is punishable by a fine of not more than five hundred dollars or by imprisonment in the county jail for not more than six months, or by both such fine and imprisonment.

(Ord. 759 § 4, 1998)

Appendix B

Grease Producing Facilities

SITE NO	FILE NO	FILE NAME	STATUS	ST NO	FRA	DIR	STREET NAME	SUF	UNIT	CITY	ZIP	PERM NO
016474	021811	ST LOUIS OF FRANCE PARISH	PERM	13935			TEMPLE	AVE		LA PUENTE	917462021	000114669
008818	023358	FOOD 4 LESS	PERM	1821		N	HACIENDA	BLVD		LA PUENTE	917441142	000156871
022895	032040	WIENERSCHNITZEL RESTAURANT	PERM	1731		N	HACIENDA	BLVD		LA PUENTE	917444719	000286319
023781	036437	LA POBLANA RESTAURANT & TAMAL	PERM	14270			AMAR	RD		LA PUENTE	917462162	000334084
026773	037196	KFC RESTAURANT	PERM	939		N	HACIENDA	BLVD		LA PUENTE	917442846	000345753
018152	037490	BIRRIERIA LA SUPREMA	PERM	437		S	AZUSA	AVE		LA PUENTE	917445111	000349082
022965	037718	R-RANCH MARKET #1	PERM	17305		E	VALLEY	BLVD		LA PUENTE	917445653	000355388
007962	040398	AMAR PLAZA	PERM	13759			AMAR	RD		LA PUENTE	917461691	000431509
026426	045898	NORTHGATE GONZALEZ MARKET	PERM	831		N	HACIENDA	BLVD		LA PUENTE	917442809	000504199
026426	045898	NORTHGATE GONZALEZ MARKET	PERM	831		N	HACIENDA	BLVD		LA PUENTE	917442809	001072505
002164	046731	DOUBLZ RESTAURANT	PERM	825		N	HACIENDA	BLVD		LA PUENTE	917442809	000535398
008683	048642	TORTILLERIA LA PATRIA	PERM	17251		E	VALLEY	BLVD		LA PUENTE	917445658	000541516
029577	050194	OSTIONERIA COLIMA	PERM	1100		N	HACIENDA	BLVD		LA PUENTE	917442021	000551923
014381	050921	CITY OF LA PUENTE PARK	PERM	501			GLENDORA	AVE		LA PUENTE	91744	000589240
032426	052041	WING STOP	PERM	1238		N	HACIENDA	BLVD		LA PUENTE	917441630	001058069
031729	053004	JACK-IN-THE-BOX	PERM	14304			AMAR	RD		LA PUENTE	917442401	000615339
008785	053098	DAVE LAU-PROPERTY OWNER	PERM	838		N	HACIENDA	BLVD	#A	LA PUENTE	917442808	000622044
026990	053207	VILLA CARINO RESTAURANT	PERM	1066		N	HACIENDA	BLVD		LA PUENTE	917442060	000633581
033406	056277	JASMINE REAL ESTATE INVESTMENT	PERM	1251		N	HACIENDA	BLVD		LA PUENTE	917441631	000697181
033407	056278	JASMINE REAL ESTATE INVESTMENT	PERM	1285		N	HACIENDA	BLVD		LA PUENTE	917441631	000697182
028509	057162	EL MARINERO	PERM	541		S	AZUSA	WAY		LA PUENTE	917445113	000769120
028662	057257	EL SUSHI LOCO	PERM	15711			AMAR	RD		LA PUENTE	917443011	000732580
018776	057532	WAL-MART #3133	PERM	1425		N	HACIENDA	BLVD		LA PUENTE	917441133	000774493
006198	058437	ALBERT'S MEXICAN FOOD	PERM	13955			AMAR	RD		LA PUENTE	917461679	000762468
034092	059145	SMART AND FINAL LLC	PERM	15427			AMAR	RD		LA PUENTE	917442803	000827486
034186	059502	EXCEL PROPERTY MGMT SERVICES	PERM	1279		N	HACIENDA	BLVD		LA PUENTE	917441631	000814440
034186	059580	WABA GRILL	PERM	1279		N	HACIENDA	BLVD		LA PUENTE	917441631	000814167
005482	060219	MCDONALD'S RESTAURANT	PERM	13847			AMAR	RD		LA PUENTE	917461603	000804621
034444	060510	DOMESTIC	PERM	110			GLENDORA	AVE		LA PUENTE	917444712	000839396
028991	063095	LITTLE CAESARS	PERM	533		S	AZUSA	WAY		LA PUENTE	917445113	000898788
035198	063271	7-ELEVEN	PERM	16020			MAIN	ST		LA PUENTE	917444700	000898454
007742	063856	CARAMELO CAFE	PERM	13857			AMAR	RD		LA PUENTE	917461672	000888397
008423	064593	TROY'S BEST BURGERS DRIVE IN	PERM	720		N	HACIENDA	BLVD		LA PUENTE	917443905	000884041
019872	064920	MICHELADA MIX 1	PERM	1665		N	HACIENDA	BLVD		LA PUENTE	917441137	000920445

035757	065236	DOMINO'S PIZZA	PERM	13728			AMAR	RD		LA PUENTE	91746	000922628
016467	065356	99 CENTS ONLY STORE	PERM	1625		N	HACIENDA	BLVD		LA PUENTE	917441137	000896723
019856	065438	TORTILLERIA LA PEQUENTA	PERM	15418			FAIRGROVE	AVE		LA PUENTE	917441618	000927994
035843	065594	LA MICHOACANA ICE CREAM	PERM	15419			FAIRGROVE	AVE		LA PUENTE	917441618	000931078
031973	065674	SABOR DE MEXICO	PERM	15811			MAIN	ST		LA PUENTE	917444716	001077749
017267	065678	JACK-IN-THE-BOX #03333	PERM	1805		N	HACIENDA	BLVD		LA PUENTE	917441142	000902146
034555	066848	BAY POKE	PERM	1281		N	HACIENDA	BLVD		LA PUENTE	917441631	000925904
029533	067204	POPEYES LOUISIANA KITCHEN	PERM	865		N	HACIENDA	BLVD		LA PUENTE	917442809	000948347
034951	067273	CLUCK2GO	PERM	663			GLENDORA	AVE		LA PUENTE	917464010	000943030
007216	070922	EL CARIBBEAN SEAFOOD	PERM	17371		E	VALLEY	BLVD		LA PUENTE	917445653	001048503
033640	071481	PRONTO PIZZA	PERM	861		N	SUNSET	AVE	#B	LA PUENTE	917442500	001012526
038389	071682	LA PUENTE SNACK BAR	PERM	555			GLENDORA	AVE		LA PUENTE	917444010	001053385
011075	071888	TACO BELL 38985	PERM	1737		N	HACIENDA	BLVD		LA PUENTE	917441140	001050823
006764	072683	CAMINO REAL MEXICAN RESTAURANT	PERM	13756			AMAR	RD		LA PUENTE	917461683	001047932
034487	073060	HONEY CHICKEN LLC	PERM	1010		N	HACIENDA	BLVD		LA PUENTE	917442019	001056961
019853	073162	LA MEXICANA MEAT MARKET	PERM	587		S	AZUSA	WAY		LA PUENTE	917445113	001056387
019841	073179	RIO FOODS FISH MARKET	PERM	13736			AMAR	RD		LA PUENTE	917461683	001067789
015934	073508	WOK EXPRESS	PERM	15330			AMAR	RD	#D	LA PUENTE	917442001	001067462
039127	074773	STARBUCKS	PERM	1823		N	HACIENDA	BLVD		LA PUENTE	917441142	001096571
004453	074801	BIRRIEA GUADALAJARA	PERM	1169		N	HACIENDA	BLVD		LA PUENTE	917442022	001096983
039177	074948	ARTE + CUSINA	PERM	13905			AMAR	RD		LA PUENTE	917461676	001112527
039258	075414	LA MICHOACANA ICE CREAM PARLOR	PERM	775		N	HACIENDA	BLVD		LA PUENTE	917443906	001111560
004859	I05045	BURGER KING RESTAURANT	PERM	1601		N	HACIENDA	BLVD		LA PUENTE	91744	000896374
008171	I08690	EL POLLO LOCO RESTAURANT#5569	PERM	1341		N	HACIENDA	BLVD		LA PUENTE	917441600	00009779C

Appendix C

Agreement with Los Angeles County

Appendix C

Agreement with Los Angeles County

75046

\$ 13,000

copy

AGREEMENT NO. 04-763

AGREEMENT BETWEEN THE CITY OF LA PUENTE AND
THE COUNTY OF LOS ANGELES FOR ENFORCEMENT OF
THE CITY'S WASTEWATER ORDINANCE

THIS AGREEMENT is made and entered into this 3RD day of AUGUST, 2004, by and between the CITY OF LA PUENTE hereinafter referred to as CITY, and the COUNTY OF LOS ANGELES, hereinafter referred to as COUNTY.

WITNESSETH

WHEREAS, CITY has adopted Ordinance No 759, adopting Division 2 of Title 20 of the Los Angeles County Code, as amended, entitled Chapter 4.08 of the La Puente Municipal Code "Sanitary Sewer and Industrial Waste" governing the disposal of industrial wastes to the sanitary sewer and storm drain systems of the CITY ("CITY Ordinance"); and

WHEREAS, CITY is desirous of contracting with COUNTY for the enforcement of the CITY Ordinance; and

WHEREAS, COUNTY represents that it is capable, ready and willing to render such services on the terms and conditions set forth in this Agreement; and

WHEREAS this Agreement is authorized and provided for by the provisions of Section 56-1/2 of the Charter of the County of Los Angeles and Section 51301 et seq., of the California Government Code.

NOW, THEREFORE, it is agreed as follows:

Section 1. Services.

A. COUNTY agrees, through its Department of Public Works (DEPARTMENT), to provide enforcement of the wastewater provisions of the CITY Ordinance and the necessary services incidental thereto (collectively, the "Services"). Such Services shall only encompass duties and functions of the type within the jurisdiction of, and customarily rendered by, DEPARTMENT under the County Charter, statutes of the State, and various COUNTY ordinances. CITY delegates to the COUNTY the power and the authority to perform the Services. Services under the terms of this Agreement shall include the enforcement of the CITY Ordinance. Services may also include the filing of enforcement actions, filing of required reports and issuing permits when so requested in writing by the CITY. Services shall not include inspection of open sanitary fills unless the CITY, by a separate written agreement of its Council, requests such services.

B. COUNTY shall retain full control and discretion over the manner of providing the Services, establishing standards for the performance of the Services and all matters

incidental to the performance of such Services, including, but not limited to, the controlling of personnel employed to provide the Services.

Section 2. CITY Cooperation.

To facilitate the performance of its duties and obligations under this Agreement, it is agreed the COUNTY shall receive the full cooperation and assistance from CITY, its officers, agents and employees.

Section 3. Supplies.

COUNTY shall provide all labor, supervision, equipment and supplies necessary to provide the Services. Notwithstanding any other provision of this Agreement, it is further agreed that in all instances wherein the COUNTY deems that it is necessary to use special supplies, including but not limited to stationery, notices, educational materials and forms, these special supplies must be prepared and issued in the name of CITY, and the CITY shall supply them at its own cost and expense. COUNTY is expressly authorized by CITY to use CITY's name to perform the Services.

Section 4. Status of COUNTY Employees

A. All persons employed by the COUNTY in the performance of the Services for CITY shall be COUNTY employees and no CITY employee that may be involved in connection with the Services shall be considered an employee of the COUNTY. No COUNTY employee employed to perform the Services shall be deemed a CITY employee entitled to any CITY pension, Worker's Compensation, or to any other status or right as a CITY employee.

B. For the purpose of performing the Services and for the purpose of giving official status to the performance thereof where necessary, every COUNTY officer and employee engaged in the performance of the Services shall be deemed to be an officer or employee of said CITY while performing Services for the CITY. CITY shall take all steps reasonably necessary to facilitate the performance by COUNTY of the Services.

Section 5. Compensation of COUNTY Employees.

CITY shall not be called upon to assume any liability for the direct payment of any salaries, wages or other compensation to any COUNTY personnel performing services hereunder for said CITY or any liability other than that provided for in this Agreement. CITY shall not be liable for compensation or indemnity to any COUNTY employee for injury or sickness arising out of his or her employment except as provided in Section 10 herein.

Section 6. CITY Ordinance Compliance with COUNTY Code.

This Agreement is entered into with the understanding that and contingent upon the CITY adopting and maintaining in full force and effect a CITY Ordinance substantially identical with the

COUNTY Code, Title 20, Division 2. This Agreement may be terminated by COUNTY after sixty (60) days written notice if CITY does not amend CITY Ordinance in accordance with amendments to COUNTY Code, Title 20, Division 2. The DEPARTMENT, acting on behalf of COUNTY, may use discretion and need not request CITY to adopt amendments which do not apply to CITY.

Section 7. Collection of Fees.

Upon request of CITY, COUNTY agrees to collect fees listed in the CITY Ordinance and to remit to the CITY, within 60 days following each calendar quarter, all of the fees actually collected during such quarter. Said fees shall be deemed to be imposed by CITY and are not fees imposed by the COUNTY. COUNTY's collection activities shall be limited to generating and sending out invoices and the receipt of fees identified in said invoices. COUNTY's collection of CITY fees shall not include actions to satisfy unpaid or delinquent debts. CITY shall indemnify, defend, and hold harmless the COUNTY and its Special Districts, elected and appointed officers, employees, and agents from and against any liability including but not limited to any claims, demands, actions, loss, cost, expense, fees (including attorney's and expert fees) arising from or connected with the collection of fees. This indemnification is in addition to the Assumption of Liability set forth in Section 10 herein.

Section 8. Payment by CITY to COUNTY for Services.

CITY agrees to pay COUNTY monthly for the Services. COUNTY shall present a monthly invoice in arrears to CITY for the Services. Payment shall be made by the CITY within thirty (30) calendar days after receipt of an invoice, for Expenditures relating to those Services rendered under this Agreement during the billing period. If such payment is not delivered to the COUNTY office described on said invoice within thirty (30) calendar days after the date of the invoice, the COUNTY may satisfy such indebtedness, including interest thereon, from any fund the CITY has on deposit with the COUNTY without giving further notice to CITY of COUNTY'S intention to do so.

Expenditure for Services for the purpose of this Agreement shall be the entire cost to said COUNTY of performing the Services, including direct costs and indirect costs. Costs shall include but not be limited to salaries of employees engaged therein, vacation, sick leave, retirement, traveling expenses and overhead.

Section 9. Term and Termination.

This Agreement shall become effective on the date first mentioned above and shall expire June 30, 2009. Except as specifically set forth in Section 6, this Agreement may be terminated by either party for the material breach of the other party following written notice and a reasonable opportunity to cure. Notwithstanding the provisions of this paragraph, either party may terminate this Agreement at any time by giving (90) days notice to the other party.

Section 10. Assumption of Liability.

The Assumption of Liability Agreement of the General Services Agreement executed by the CITY and approved by the Board of Supervisors currently in effect is hereby made part of and is incorporated into this Agreement as if set out in full herein unless said Assumption of Liability is expressly superseded by a subsequent agreement, in which case the subsequent Assumption of Liability provisions shall apply to this Agreement.

Section 11. Compliance and Obligations.

Nothing in this Agreement shall transfer to the COUNTY any responsibility or legal obligation of the CITY required by Federal, State and local laws, permits and regulations.

Section 12. Governing Law.

This Agreement is to be governed by, interpreted under and construed and enforced in accordance with the laws of the State of California.

Section 13. Amendment.

No modification or amendment of this Agreement shall be binding upon any party unless said modification or amendment is made in writing and duly authorized and executed by all parties. This Agreement shall not be modified or amended by oral agreement or by any acts or conduct of the parties.

Section 14. Entire Agreement.

This Agreement, with all attachments and exhibits constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous agreements and understandings, except as set forth in Section 10.

Section 15. Severability.

If any provision of this Agreement shall be determined by any court to be invalid, illegal or unenforceable to any extent, the remainder of the this Agreement shall not be affected and this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained in this Agreement.

Section 16. Counterparts.

This Agreement may be executed simultaneously or in any number of counterparts, each of which together shall constitute one and the same document.

IN WITNESS WHEREOF, the CITY by Resolution duly adopted by its City Council, caused this Agreement to be signed by its Mayor and attested by its Clerk; and the County of Los Angeles, by order of its Board of Supervisors, has caused this Agreement to be subscribed by the Chairman of said Board and the seal of said Board to be affixed thereto and attested by the Clerk of said Board, all on the day and year first written above.



COUNTY OF LOS ANGELES

By *Alan Krabe*
Chairman, Board of Supervisors

ATTEST:

VIOLET VARONA-LUKENS
Executive Officer of the
Board of Supervisors of
the County of Los Angeles

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

By *[Signature]*
DEPUTY

44

AUG 3 2004

APPROVED AS TO FORM:

Violet Varona-Lukens
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

LLOYD W. PELLMAN
County Counsel

By *[Signature]*
DEPUTY

ATTEST:

CITY OF LA Puente

By *[Signature]*
Carol Cowley, City Clerk

By *[Signature]*
Lou Perez, Mayor

STATE OF CALIFORNIA)
) s.s.
COUNTY OF LOS ANGELES)

On January 6, 1987, the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts adopted a resolution pursuant to Section 25103 of the Government Code which authorized the use of facsimile signatures of the Chair/chairman of the Board on all papers, documents, or instruments requiring his/her signature.

The undersigned hereby certifies that on this 3rd day of August, 2004, the facsimile signature of DON KNABE, Chair/Chairman of the Board of Supervisors of the County of Los Angeles was affixed hereto as the official execution of this document. The undersigned further certified that on this date, a copy of the document was delivered to the Chair/Chairman of the Board of Supervisors of the County of Los Angeles.

In witness whereof, I have also hereunto set my hand and affixed my official seal the day and year above written.



VIOLET VARONA-LUKENS, Executive Officer of
the Board of Supervisors of the County
of Los Angeles

By *[Signature]*
DEPUTY

APPROVED AS TO FORM:

LLOYD W. PELLMAN
County Counsel

By *[Signature]*
DEPUTY

RESOLUTION NO. 04-4383

**A RESOLUTION OF THE CITY OF LA PUENTE TO
PROVIDE ENFORCEMENT OF INDUSTRIAL WASTE
PROVISIONS OF THE CITY ORDINANCE AND
AUTHORIZING EXECUTION OF AN AGREEMENT WITH
THE COUNTY OF LOS ANGELES**

WHEREAS, City Ordinance No.759, adopting Division 2 of Title 20 of the Los Angeles County Code, as amended, requires that permits be obtained to discharge industrial waste to the public sewer and other disposal systems; and

WHEREAS, the City of La Puente requests the Department of Public Works of the County of Los Angeles to provide industrial waste services as presently provided in the unincorporated area of Los Angeles County;

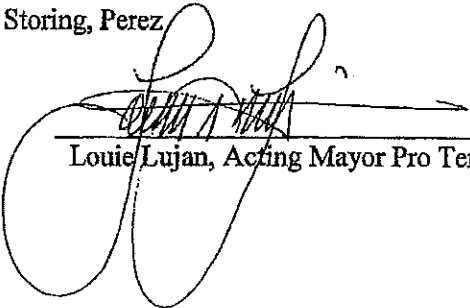
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Mayor of the City of La Puente is hereby authorized to execute an agreement with the County of Los Angeles providing for enforcement of industrial waste provisions of the City Ordinance.

Section 2. That the Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Resolution and thereupon the same shall take effect and be in force.

PASSED AND ADOPTED this 11th day of May, 2004.

AYES: COUNCILMEMBERS: Solis, Chavez, Lujan
NOES: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: Storing, Perez



Louie Lujan, Acting Mayor Pro Tem

ATTEST:



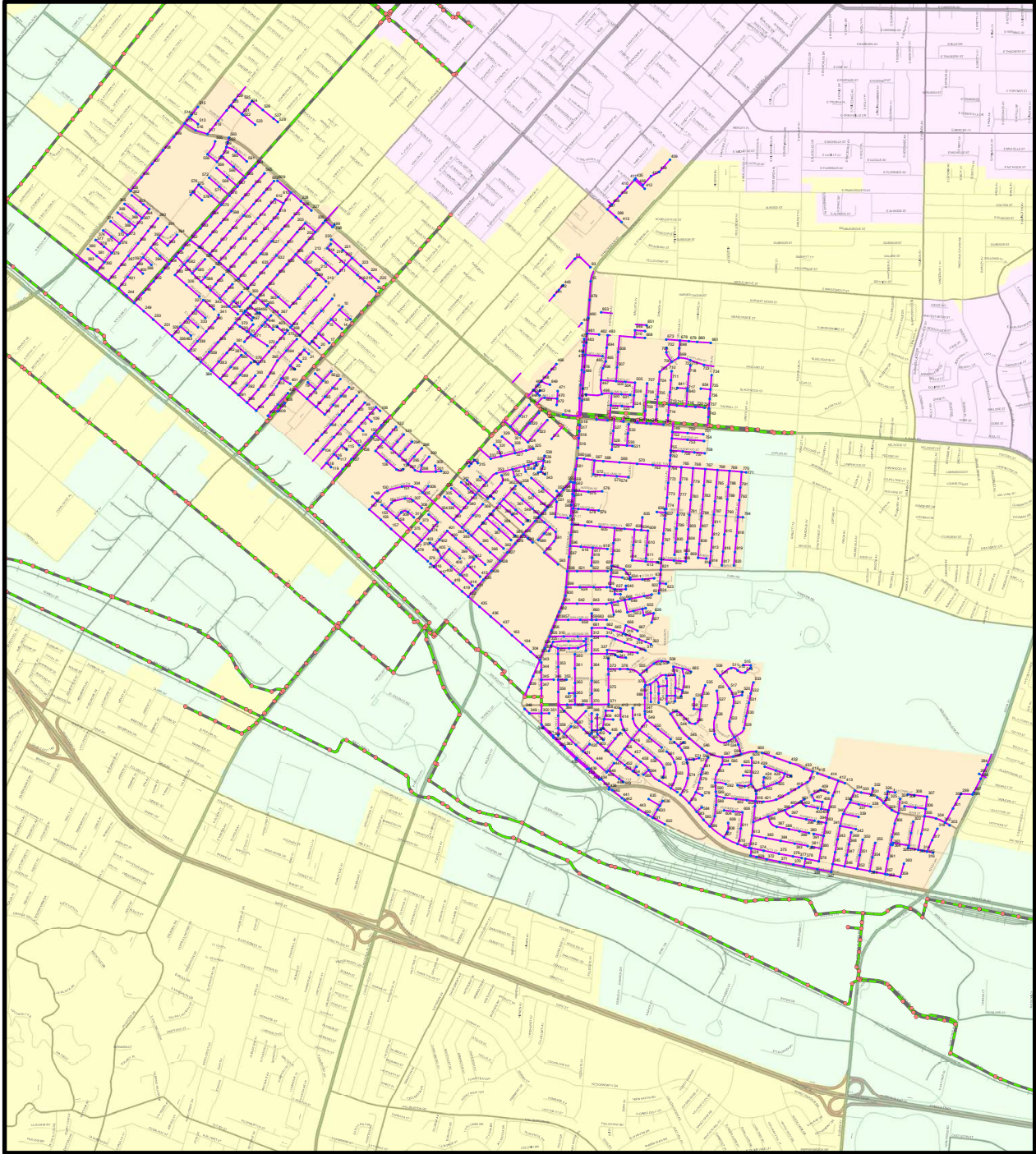
Carol Cowley, City Clerk

Appendix D Sewer System Map

Appendix D

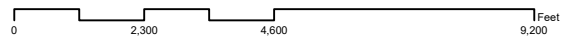
Sewer System Map

Sewer Facilities in the City of La Puente



Legend

- Sewer Manhole
- Sewer
- Trunk Sewer MHs
- Trunk Sewers



Appendix E

Sewer System Cleaning Schedule

SCHEDULE
FOR
SEMI-ANNUAL HYDRO JET CLEANING

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SEMI-ANNUAL SCHEDULE
CITYWIDE**

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
6 MOS	*BESS ST	ARDILLA AV	521	523	430				
6 MOS	*ARDILLA AV	AMAR ST	563	557	430				
6 MOS	*NEVERS ST	ARDILLA AV	558	565	670				
6 MOS	*SANDSPRING DR	TEMPLE AV	628	627	390				
6 MOS	*NELSON AV	PUENTE AV	PUENTE AV	385	910				
6 MOS	*S/O AMAR RD	SUNKIST AV	609	227	1,010				
6 MOS	NANTES AV	TEMPLE AV	351	343	390				
6 MOS	HACIENDA BL	SANTO ORO AV	584	548	380				
6 MOS	SECOND ST	MAIN ST	MAIN ST	359	670				
6 MOS	WICKFORD AV	VALLEY	367	344	430				
6 MOS	INYO ST	DORA GUZMAN	357	359	380				
6 MOS	ABBEY ST	SECOND ST	358	445	1,440				
6 MOS	OLD VALLEY PL	FIRST ST	380	632	3,540				
6 MOS	FRANCISQUITO AV	E/O CALIFORNIA	408	413	580				
6 MOS	S/O MAIN ST	FIRST ST	351	348	640				
6 MOS	MAIN ST	W/O WARINGWOOD DR	546	596	200				
6 MOS	BANBRIDGE AV	PLEASANTHOME DR	517	510	430				
6 MOS	HILLCREST DR	MAIN ST	542	540	670				
6 MOS	LEVERETT AV	HURLEY ST	320	322	785				
6 MOS	MAIN ST	W/O AZUSA AV	305	304	335				
6 MOS	MARSTON AV	INYO ST	350	352	670				

TOTAL: 15,380

* PART OF AREA 1

AREA 1
FY 2025-2026

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE**

AREA 1

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	NELSON AV	N PUENTE	383	385	910	10			
3 YRS	SIESTA AV	NELSON AV	385	390	1,725	8			
3 YRS	MAYLAND AV	NELSON AV	384	364	1,753	8-10			
3 YRS	FLAGSTAFF ST	MAYLAND AV	382	380	480	8			
3 YRS	LAS VECINAS DR	MAYLAND AV	379	377	480	8			
3 YRS	MOCCASIN ST	MAYLAND AV	376	374	480	8			
3 YRS	PRICHARD ST	MAYLAND AV	373	371	480	8			
3 YRS	BECKNER ST	MAYLAND AV	370	368	500	8			
3 YRS	HARTSVILLE ST	MAYLAND AV	367	365	500	8			
3 YRS	TEMPLE AV	MAYLAND AV	364	362	500	8			
3 YRS	N PUENTE AV	TEMPLE AV	326	515	2,300	8-10			
3 YRS	FLANNER ST	N PUENTE AV	512	513	230	8			
3 YRS	AMAR RD	N PUENTE AV	410	529	1,840	8-10			
3 YRS	BESS ST	MAYLAND AV	520	523	670	8			
3 YRS	SIESTA AV	BESS ST	521	525	360	8			
3 YRS	HAYLAND ST	SIESTA AV	525	528	710	8			
3 YRS	ARDILLA AV	NELSON AV	243	391	1,680	8			
3 YRS	LAS VECINAS DR	ARDILLA AV	399	400	220	8			
3 YRS	MOCCASIN ST	ARDILLA AV	397	398	240	8			
3 YRS	PRICHARD ST	ARDILLA AV	395	404	550	8			
3 YRS	BECKNER ST	ARDILLA AV	392	394	575	8			
3 YRS	NELSON	ARDILLA AV	243	247	460	10			
3 YRS	WILLOW AV	NELSON AV	247	564	4,552	10			
3 YRS	GIORDANO ST	WILSON AV	573	575	645	8			
3 YRS	ARDILLA AV	GIORDANO AV	575	580	265	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE**

AREA 1

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	ECTOR ST	ARDILLA AV	579	581	270	8			
3 YRS	HOMEWARD ST	WILLOW AV	570	572	600	8			
3 YRS	FLYNN ST	WILLOW AV	567	569	600	8			
3 YRS	NEVERS ST	WILLOW AV	565	558	690	8			
3 YRS	ARDILLA AV	AMAR RD	557	563	575	8			
3 YRS	FLYNN ST	ARDILLA AV	557	556	260	8			
3 YRS	SIESTA AV	FLYNN ST	556	555	320	8			
3 YRS	MARLAND ST	ARDILLA AV	559	561	550	8			
3 YRS	NELSON AV	WILLOW AV	247	404	3,500	8-10			
3 YRS	SUNKIST AV	NELSON AV	352	334	1,054	8			
3 YRS	FLAGSTAFF ST	SUNKIST AV	328	463	306	8			
3 YRS	LAS VECINAS DR	SUNKIST AV	330	331	292	8			
3 YRS	MOCCASIN ST	SUNKIST AV	332	333	292	8			
3 YRS	PRICHARD ST	SUNKIST AV	334	335	324	8			
3 YRS	SANDIA AV	NELSON	337	341	1,006	8			
3 YRS	BECKNER ST	WILLOW AV	405	351	1,840	8			
3 YRS	TAMAR DR	BECKNER ST	580	583	699	8			
3 YRS	PRICHARD ST	TAMAR DR	580	327	708	8			
3 YRS	MEEKER AV	BECKNER ST	584	586	433	8			
3 YRS	RAMA DR	BECKNER ST	587	589	444	8			
3 YRS	SUNKIST ST	BECKNER ST	342	590	441	8			
3 YRS	SANDSPRINGS DR	BECKNER ST	343	344	445	8			
3 YRS	SANDIA AV	BECKNER ST	346	348	437	8			
3 YRS	N/O BECKNER	SANDIA AV	347	350	510	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE**

AREA 1

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	TEMPLE AV	WILLOW AV	592	352	1,630	8-12			
3 YRS	TAMAR DR	TEMPLE AV	601	595	2,280	8			
3 YRS	MEEKER AV	TEMPLE AV	608	602	2,280	8			
3 YRS	RAMA DR	TEMPLE AV	618	612	1,820	8			
3 YRS	MARLAND ST	RAMA DR	612	611	190	8			
3 YRS	SUNKIST AV	TEMPLE AV	624	610	2,160	8-10			
3 YRS	SANDSPRINGS DR	TEMPLE AV	630	226	2,060	8			
3 YRS	SANDIA AV	TEMPLE AV	352	203	1,870	8			
3 YRS	MARLAND ST	SANDIA AV	203	202	290	8			
3 YRS	AMAR RD	SUNKIST AV	609	227	980	8			
3 YRS	ORANGE AV	NELSON AV	360	201	4,080	10			
3 YRS	BECKNER ST	ORANGE AV	356	372	785	8			
3 YRS	LANE AV	BECKNER ST	500	END	220	8			
3 YRS	LEAGUE AV	BECKNER ST	471	470	240	8			
3 YRS	LEAGUE AV	BECKNER ST	371	374	580	8			
3 YRS	N/O BECKNER ST	ORANGE AV	466	468	240	8			
3 YRS	N/O BECKNER ST	ORANGE AV	496	497	240	8			
3 YRS	CULP ST	ORANGE AV	467	444	480	8			
3 YRS	CULP ST	LEAGUE AV	444	502	240	8			
3 YRS	TEMPLE AV	ORANGE AV	354	19	1,535	8			
3 YRS	TONOPAH AV	TEMPLE AV	368	3	1,150	8			
3 YRS	CABANA AV	TEMPLE AV	9	6	1,060	8			
3 YRS	CLINTWOOD AV	TEMPLE AV	19	10	1,070	8			
3 YRS	TEMPLE AV	CLINTWOOD AV	18	20	240	8			
3 YRS	LASSALETTE	CLINTWOOD AV	16	17	340	8			
3 YRS	HUTCHCROFT ST	CLINTWOOD AV	13	14	400	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE**

AREA 1

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	ECTOR ST	CLINTWOOD AV	11	12	340	8			
3 YRS	LASSALETTE ST	ORANGE	253	364	670	8			
3 YRS	LEAGUE AV	LASSALETTE ST	364	209	820	8			
3 YRS	HOMEWARD ST	ORANGE AV	206	210	910	8			
3 YRS	LANG AV	HOMEWARD ST	207	213	290	8			
3 YRS	FLYNN ST	LANG AV	213	211	720	8			
3 YRS	TONOPAH ST	FLYNN ST	211	222	480	8			
3 YRS	FLANNER ST	TONOPAH AV	26	214	2,020	8			
3 YRS	MARLAND ST	TONOPAH AV	220	225	1,390	8			
3 YRS	AMAR RD	ORANGE	201	199	240	8			
3 YRS	LANG AV	NELSON AV	384	381	770	8			
3 YRS	MOCCASIN ST	LANG AV	381	378	670	8			
3 YRS	TONOPAH AV	MOCCASIN ST	378	464	940	8			
3 YRS	CULP ST	TONOPAH AV	375	465	290	8			
3 YRS	LEAGUE AV	NELSON AV	385	380	670	8			
3 YRS	CONLON AV	NELSON AV	388	390	670	8			
3 YRS	TONOPAH AV	NELSON AV	391	393	580	8			
3 YRS	CABANA AV	NELSON AV	398	820	1,730	8			
3 YRS	CLINTWOOD AV	NELSON AV	404	21	1,680	8			
3 YRS	PRICHARD ST	CLINTWOOD AV	400	401	240	8			
3 YRS	BECKNER ST	CLINTWOOD AV	399	25	145	8			
3 YRS	N/O BECKNER ST	CLINTWOOD AV	24	23	145	8			
3 YRS	CULP ST	CLINTWOOD AV	-	21	145	8			
3 YRS	SUNSET AV	NELSON ST	407	405	688	8			
3 YRS	SUNSET AV	N/O NELSON ST	409	408	250	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE**

AREA 1

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	PRICHARD ST	SUNSET AV	405	90	860	8			
3 YRS	BROADMORE AV	PRICHARD ST	90	87	810	8			
3 YRS	RADWAY AV	PRICHARD ST	86	83	810	8			
3 YRS	SHADYDALE AV	PRICHARD ST	77	82	810	8			
3 YRS	BECKNER ST	SHADYDALE AV	78	79	240	8			
3 YRS	N/O BECKNER ST	SHADYDALE AV	80	81	240	8			
3 YRS	EVANWOOD AV	NELSON AV	-	91	1,680	8			
3 YRS	GLENSHAW DR	NELSON AV	-	99	1,680	8			
3 YRS	GREENBERRY DR	NELSON AV	-	107	1,800	8			
3 YRS	TRIBUTARY (7)	GREENBERRY DR	119	106	1,150	8-10			
3 YRS	CALIFORNIA	NELSON AV	126	201	1,870	10-12			
3 YRS	BECKNER ST	CALIFORNIA AV	130	303	1,780	8			
3 YRS	FOXWORTH AV	BECKNER ST	135	132	670	8			
3 YRS	PRICHARD ST	FOXWORTH AV	135	138	800	8			
3 YRS	SAINT MALO AV	BECKNER ST	141	139	435	8			
3 YRS	SANDY HOOK DR	BECKNER ST	144	294	435	8			
3 YRS	DUFF AV	BECKNER ST	297	296	460	8			
3 YRS	MELHAM AV	BECKNER ST	298	300	450	8			
3 YRS	CUL DE SAC	BECKNER ST	301	30	170	8			
TOTAL:					102,804				

AREA 2
FY 2026-2027

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE
AREA 2**

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	CADBROOK DR	NELSON AV	147	LACSD MH UNRUH AV	1,725	10			
3 YRS	FLAGSTAFF ST	CADBROOK DR	152	149	225	8			
3 YRS	ALDGATE AV	CADBROOK DR	305	306	192	8			
3 YRS	FLAGSTAFF ST	UNRUH AV	152	LACSD MH UNRUH AV	815	8			
3 YRS	MELHAM AV	FLAGSTAFF ST	153	308	960	8			
3 YRS	ALDGATE AV	FLAGSTAFF ST	158	311	480	8			
3 YRS	NELSON AV	UNRUH AV	147	LACSD MH UNRUH AV	935	8			
3 YRS	NELSON AV	UNRUH AV	LACSD MH UNRUH AV	379	760	8			
3 YRS	ELDON AV	NELSON AV	376	372	760	8			
3 YRS	FLAGSTAFF ST	ELDON AV	375	375	265	8			
3 YRS	LAS VECINAS DR	ELDON AV	374	375	265	8			
3 YRS	MOCCASIN ST	ELDON AV	372	371	265	8			
3 YRS	PRICHARD ST	UNRUH AV	LACSD MH UNRUH AV	382	910	8, 10			
3 YRS	IVANELL AV	PRICHARD ST	381	369	670	8			
3 YRS	BECKNER ST	NANTES AV	337	335	480	8			
3 YRS	HARTSVILLE ST	NANTES AV	340	338	480	8			
3 YRS	TEMPLE AV S	NANTES AV	344	343	460	8			
3 YRS	TEMPLE AV N	NANTES AV	348	341	625	8			
3 YRS	LASSALETTE ST	NANTES AV	352	351	192	8			
3 YRS	NANTES AVE	PRICHARD ST	380	343	480	8			
6 MOS	NANTES AVE	TEMPLE AV	351	343	390	8			
3 YRS	NANTES AV	LASSALETTE AV	351	539	1,342	8			
3 YRS	NANTES AVE	NORTH END	535	537	145	8			
3 YRS	NANTES AV N END	CUL-DE-SAC	543	538	480	8			
3 YRS	NANTES AV N END	CUL-DE-SAC	544	542	65	8			
3 YRS	IVANELL AV	TEMPLE AV N	348	350	670	8			
3 YRS	ALLEY N OF TEMPLE	IVANELL AV	347	E END	95	8			
3 YRS	ECTOR ST	NANTES AV	354	359	385	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE
AREA 2**

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	GIORDANO ST	NANTES AV	356	355	124	8			
3 YRS	UNRUH AV E	CUL-DE-SAC IN OF TEMPLE	315	312	360	8			
3 YRS	GOODSON DR	UNRUH AV	LACSD MH UNRUH AV	325	1,245	8			
3 YRS	GIORDANO ST	GOODSON DR	332	330	367	8			
3 YRS	HOMEWARD ST	GOODSON DR	329	327	527	8			
3 YRS	FLYNN ST	UNRUH AV	LACSD MH UNRUH AV	324	670	8			
3 YRS	ORRINGTON AV	FLYNN ST	FLYNN ST	316	625	8			
3 YRS	N ELDON AV	FLYNN ST	321	319	625	8			
3 YRS	N NANTES	FLYNN ST	324	322	625	8			
3 YRS	UNRUH AV	AMAR RD	LACSD MH AMAR RD	466	910	8			
3 YRS	E CALDWELL ST	AMAR RD	316	470	480	8			
3 YRS	GAYLAWN CT	CALDWELL ST	472	471	288	8			
3 YRS	GLENDORA AV	ELLIOT AV	LACSD MH ELLIOT AV	515	335	8			
3 YRS	NELSON AV	HACIENDA BL	415	307	2,808	8, 10			
3 YRS	PERTH AV	NELSON AV	416	408	815	8			
3 YRS	FLAGSTAFF ST	PERTH AV	403	414	1,340	8			
3 YRS	N NANTES AV	FLAGSTAFF ST	404	401	430	8			
3 YRS	MOCCASIN ST	N. NANTES AV	401	397	1,082	8			
3 YRS	MAYPOP AV	FLAGSTAFF ST	410	398	431	8			
3 YRS	LAS VECINAS DR	MAYPOP AV	411	413	336	8			
3 YRS	PRICHARD ST	PERTH AV	393	428	910	8, 10			
3 YRS	PERTH AV	PRICHARD ST	394	362	1,438	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE
AREA 2**

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	BECKNER ST	PERTH AV	390	392	690	8			
3 YRS	HARTSVILLE ST	PERTH AV	386	388	690	8			
3 YRS	ALLEY S OF TEMPLE	PERTH AV	383	385	690	8			
3 YRS	ALLEY N OF TEMPLE	PERTH AV	367	383	690	8			
3 YRS	LASSALETTE ST		365	363	695	8			
3 YRS	HACIENDA BL	NELSON AV	432	584	2,156	8, 10			
* 6 MOS	HACIENDA BL	SANTO ORO AV	584	548	380	12			
3 YRS	HACIENDA BL	ECTOR ST	548	556	862	8			
3 YRS	HUGHCROFT ST	HACIENDA BL	360	583	748	8			
3 YRS	ECTOR ST	HACIENDA BL	358	855	700	8			
3 YRS	GIORDANO ST	HACIENDA BL	544	546	670	8			
3 YRS	SANTO ORO AV	HACIENDA BL	584	592	1,006	8			
3 YRS	GAYLAWN CT	SANTO ORO AV	SANTO ORO AV	589	383	8			
3 YRS	TEMPLE AV	HACIENDA BL	832	590	240	8			
3 YRS	TEMPLE AV	SANTO ORO AV	593	592	385	8			
3 YRS	SIERRA VISTA CT	HACIENDA BL	546	581	700	8			
3 YRS	N GLENDORA AV	NELSON AV	LACSD MH LA PUENTE HS	560	5,320	8, 10			
3 YRS	N GLENDORA AV W/S	MENTZ AV	559	556	815	8			
3 YRS	N FIRST ST	WORKMAN ST	LACSD MH N/O MAIN	343	995	10			
3 YRS	WORKMAN ST	N FIRST ST	345	346	270	8			
3 YRS	LAS VECINAS DR	GLENDORA AV	305	317	2,204	8			
3 YRS	STIMSON AV	LAS VECINAS DR	312	661	192	8			
3 YRS	ALLEY N/O LAS VENCINAS	STIMSON AV	661	322	1,342	8			
3 YRS	SAN JOSE AV	DEL VALLE AV	667	319	480	8			
3 YRS	SAN JOSE AV	GLENDORA AV	603	664	1,162	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE
AREA 2**

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	STIMSON AV	SAN JOSE AV	659	660	145	8			
3 YRS	HILL ST	GLENDORA AV	601	650	1,964	8			
3 YRS	DWY E/O STIMSON AV	HILL ST	646	645	265	8			
3 YRS	GILWOOD AV	HILL ST	648	652	285	8			
3 YRS	BROMAR ST	GILWOOD AV	652	827	1,054	8			
3 YRS	VICTORIA AV	GLENDORA AV	599	638	1,150	8			
3 YRS	VICTORIA AV	FIFTH ST	637	640	298	8			
3 YRS	FIFTH ST	VICTORIA AV	626	606	1,265	8			
3 YRS	FIFTH ST	DWY N/O VICTORIA AV	838	839	240	8			
3 YRS	PICTON ST	FIFTH ST	629	636	1,101	8			
3 YRS	TEMPLE AV	GLENDORA AV	598	623	876	8			
3 YRS	MONTANA AV	GLENDORA AV	596	618	814	8			
3 YRS	STIMSON AV	MONTANA AV	620	617	384	8			
3 YRS	SIERRA VISTA CT	GLENDORA AV	594	609	1,752	8			
3 YRS	GILWOOD AV	SIERRA VISTA CT	608	614	650	8			
3 YRS	CAMBY ST	GILWOOD AV	614	798	574	8			
3 YRS	MOLINAR AV	SIERRA VISTA CT	609	613	605	8			
3 YRS	DWY	SIERRA VISTA CT	834	835	290	8			
3 YRS	MENTZ AV	GLENDORA AV	577	579	574	8			
3 YRS	HUDSON AV	GLENDORA AV	557	576	640	8			
3 YRS	HACIENDA BL	GLENDORA AV	556	560	615	8			
3 YRS	LOUKELTON ST	HACIENDA BL	560	771	3,640	10			
3 YRS	STIMSON AV	LOUKELTON ST	567	571	290	8			
3 YRS	MULVANE ST	STIMSON AV	571	574	766	8			
3 YRS	DEL VALLE AV	LOUKELTON ST	824	LACSD MH AMAR RD	3,690	8, 10			
3 YRS	WAKE CT	DEL VALLE AV	822	823	143	8			
3 YRS	CAMBAY ST	DEL VALLE AV	798	806	528	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE
AREA 2**

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	ACROSS MENTZ ST DWY	DEL VALLE AV	836	837	191	8			
3 YRS	LAWNWOOD ST	DEL VALLE AV	755	758	748	8			
3 YRS	PICONO ST	DEL VALLE AV	752	754	700	8			
3 YRS	ALLEY S/O AMAR RD	DEL VALLE AV	749	751	670	8			
3 YRS	LARIMORE AV	LOUKELTON AV	801	765	1,868	8			
3 YRS	OCALA AV	LOUKELTON AV	806	766	2,012	8			
3 YRS	AILERON AV	LOUKELTON AV	809	767	1,916	8			
3 YRS	CAMBAY ST	AILERON AV	809	810	191	8			
3 YRS	LANNY AV	LOUKELTON AV	814	768	2,108	8			
3 YRS	PEGGY AV	LOUKELTON AV	817	769	2,012	8			
3 YRS	GREYCLIFF AV	LOUKELTON AV	820	770	2,012	8			
3 YRS	MENTZ ST	GREYCLIFF AV	793	794	105	8			
3 YRS	HACIENDA BL	ELLIOT AV	519	516	490	8			
3 YRS	WEST SIDE HACIENDA BL	AMAR RD	473	LACSD MH AMAR RD	1,629	8			
3 YRS	AMAR RD	HACIENDA BL	514	LACSD MH AMAR RD	335	8			
3 YRS	EAST SIDE HACIENDA BL	AMAR RD	15	LACSD MH AMAR RD	3,066	10			
3 YRS	HAYLAND ST	HACIENDA BL	484	485	384	8			
3 YRS	FAIRGROVE AV	HACIENDA BL	481	482	288	8			
3 YRS	AMAR RD	FICKERWIRTH AV	521	520	240	8			
3 YRS	FICKERWIRTH AV	AMAR RD	529	LACSD MH AMAR RD	670	8			
3 YRS	LAWNWOOD ST	FICKERWIRTH AV	528	531	431	8			
3 YRS	BALLISTA AV	LAWNWOOD ST	530	533	455	8			
3 YRS	AMAR RD	EAST OF FICKERWIRTH AV	525	LACSD MH AMAR RD	192	8			
3 YRS	SO/SIDE AMAR RD	GILWOOD AV	526	746	622	8			

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE
AREA 2**

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	FICKERWIRTH AV	AMAR RD	LACSD MH AMAR RD	500	528	8			
3 YRS	KLAMATH ST	RICKERWIRTH AV	501	TO MH WEST END	960	8, 10			
3 YRS	STIMSON AV	KLAMATH ST	498	493	1,390	10			
3 YRS	BLACKWOOD ST	STIMSON AV	497	505	748	8			
3 YRS	CADWELL ST	FICKERWIRTH AV	522	524	840	8			
3 YRS	BALLISTA AV	CALDWELL ST	524	505	526	8			
3 YRS	FAIRGROVE AV	FICKERWIRTH AV	668	FICKERWIRTH AV	526	8			
3 YRS	BALLISTA AV	FAIRGROVE	846	510	145	8			
3 YRS	GILWOOD AV	CADWELL ST	707	LACSD MH AMAR RD	816	8			
3 YRS	MOLINAR AV	AMAR RD	699	LACSD MH AMAR RD	1,580	8			
3 YRS	HAYLAND AV	DEL VALLE AV	699	723	815	8			
3 YRS	RYGATE AV	MOLINAR AV	700	701	365	8			
3 YRS	DEL VALLE AV	HAYLAND AV	699	678	381	8			
3 YRS	FAIRGROVE AV	DEL VALLE AV	673	681	1,006	8			
3 YRS	DEL VALLE AV	AMAR RD	710	LACSD MH AMAR RD	1,102	8			
3 YRS	CADWELL ST	DEL VALLE AV	713	721	766	8			
3 YRS	LARIMORE AV	CADWELL ST	716	719	864	8			
3 YRS	BLACKWOOD ST	LARIMORE AV	712	717	230	8			
3 YRS	AILERON AV	AMAR RD	734	LACSD MH AMAR RD	1,082	8			
3 YRS	BLACKWOOD ST	AILERON AV	854	735	210	8			

TOTAL: 119,565 LF

AREA 3
FY 2027-2028

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE**

AREA 3

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	FALLEN LEAF RD	PVT ST/DWY	-	-	670				
3 YRS	PVT ST/DWY	FALLEN LEAF RD	-	-	220				
3 YRS	SINGING WOOD RD	PVT ST/DWY	-	-	770				
3 YRS	HADE LN	PVT ST/DWY	-	-	245				
3 YRS	SECOND ST	SINGING WOOD RD	352	357	1,205				
3 YRS	WORKMAN ST	SECOND ST	346	355	175				
3 YRS	THIRD ST	ROWLAND ST	360	367	1,080				
3 YRS	PVT ST/DWY	THIRD ST	346	355	175				
3 YRS	STIMSON AVE	LAS VECINAS DR	334	370	1,420				
3 YRS	ROWLAND ST	STIMSON AVE	335	341	755				
3 YRS	5TH ST	S/O ROWLAND ST	372	371	975				
3 YRS	ROWLAND ST	W/O 5TH ST	336	339	740				
3 YRS	BAMBOO ST	5TH ST	373	575	3,740				
3 YRS	BANBRIDGE DR	BAMBOO ST	378	508	730				
3 YRS	WORKMAN ST	BAMBOO ST	379	672	710				
3 YRS	DEERPATH LN	HOMESTEAD ST	676	685	410				
3 YRS	CIMARRON ST	WORKMAN ST	-	-	375				
3 YRS	TANGLEWOOD ST	WORKMAN ST	-	-	500				
3 YRS	BUCKEYE ST	WORKMAN ST	-	-	550				
3 YRS	HOMESTEAD ST	DEERPATH LN	676	675	745				
3 YRS	PONDEROSA ST	DEERPATH LN	682	680	610				
3 YRS	S/O WORKMAN ST	TANGLEWOOD ST	-	-	190				
3 YRS	TORRES LN	BUCKEYE ST	-	-	185				
3 YRS	S/O DEERPATH LN	HOMESTEAD ST	-	-	165				
3 YRS	STIMSON AVE	ABBEY ST	392	393	220				
3 YRS	1ST ST	MAIN ST	LACSD MH MAIN	383	400				

Red highlighted sewer segments are LACSD owned

CITY OF LA PUENTE									
SANITARY SEWER MAINTENANCE SERVICES									
HYDRO JET CLEANING SCHEDULE									
AREA 3									
FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	CENTRAL AVE	MAIN ST	LACSD MH MAIN	454	2,280				
3 YRS	STIMSON AVE	CENTRAL AVE	387	388	325				
3 YRS	ALBERT ST	CENTRAL AVE	389	390	485				
3 YRS	GREENBRIAR LN	ALBERT ST	390	408	625				
3 YRS	E/O ALBERT ST	PVT ST/DWY	401	391	605				
3 YRS	@GREENBRYAR LN		408	409	145				
3 YRS	@GREENBRYAR LN		406	407	190				
3 YRS	@GREENBRYAR LN		404	405	200				
3 YRS	SHAY AVE	CENTRAL AVE	450	412	485				
3 YRS	COMMON AVE	CENTRAL AVE	446	447	200				
3 YRS	ALBERT ST	ABBEY ST	421	420	220				
3 YRS	ABBEY ST	COMMON ST	446	449	410				
3 YRS	COMMON AVE	CENTRAL AVE	-	549	1,050				
3 YRS	DIAL AVE	CENTRAL AVE	453	-	120				
3 YRS	S/O VALLEY BLVD	HOFGAARFEN ST	635	633	275				
3 YRS	HOFGAARDEN ST	OLD VALLEY BLVD	631	636	420				
3 YRS	BLUEBONNET ST	MAIN ST	409	566	1,855				
3 YRS	APPLEBLOSSOM ST	MAIN ST	419	556	1,110				
3 YRS	APPLEBLOSSOM ST	INYO ST	567	561	855				
3 YRS	INYO ST	COMMON ST	456	568	1,480				
3 YRS	BAJA AVE	INYO ST	564	565	135				
3 YRS	INYO ST	BAMBOO ST	575	586	925				
3 YRS	INYO ST	WARINGWOOD RD	586	377	2,140				
3 YRS	WARINGWOOD RD	INYO ST	586	597	1,555				
3 YRS	DALESFORD DR	INYO ST	576	596	1,055				
3 YRS	@BAMBOO ST		553		135				
3 YRS	@BAMBOO ST		573	571	275				

Red highlighted sewer segments are LACSD owned

CITY OF LA PUENTE									
SANITARY SEWER MAINTENANCE SERVICES									
HYDRO JET CLEANING SCHEDULE									
AREA 3									
FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	ELLORA ST	DALESFORD DR	577	578	150				
3 YRS	FIFE AVE	INYO ST	583	584	150				
3 YRS	S/O MAIN ST	WARINGWOOD RD	594	595	170				
3 YRS	NORTHAM ST	WARINGWOOD RD	591	592	230				
3 YRS	MAIN ST	SECOND ST	LACSD MH MAIN	369	535				
3 YRS	MAIN ST	MID THIRD ST/STIMSON	369	371	540				
3 YRS	MAIN ST	HILLCREST DR	543	546	1,025				
3 YRS	MAIN ST	DALESFORD DR	582	599	765				
3 YRS	MAIN ST	BANBRIDGE AVE	599	600	320				
3 YRS	HILLCREST DR	MAIN ST	543	535	1,510				
3 YRS	MCFALL LN	HILLCREST DR	537	539	350				
3 YRS	ROUNDAABOUT DR	BANBRIDGE AVE	523	528	1,480				
3 YRS	PLEASANTHOME DR	BANBRIDGE AVE	510	515	1,000				
3 YRS	BANBRIDGE AVE	MAIN ST	599	509	1,990				
3 YRS	@BANBRIDGE AVE	PVT ST/DWY	518	520	270				
3 YRS	PLEASANTHOME DR	BANBRIDGE AVE	523	533	1,270				
3 YRS	WEGMAN DR	WARINGWOOD RD	589	416	2,330				
3 YRS	ROXHAM AVE	INYO ST	607	609	340				
3 YRS	BANBRIDGE AVE	INYO ST	610	606	685				
3 YRS	RORIMER ST	BANBRIDGE AVE	606	604	400				
3 YRS	FERRERO LN	VALLEY BLVD	628	612	155				
3 YRS	FERRERO LN	INYO ST	627	616	1,010				
3 YRS	FERRERO LN	WEGMAN AVE	616	626	970				
3 YRS	@FERRERO LN	PVT ST/DWY	624	625	200				
3 YRS	@FERRERO LN	PVT ST/DWY	622	623	180				

Red highlighted sewer segments are LACSD owned

CITY OF LA PUENTE									
SANITARY SEWER MAINTENANCE SERVICES									
HYDRO JET CLEANING SCHEDULE									
AREA 3									
FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	NORTHAM ST	FERREO LN	618	621	305				
3 YRS	FERN CREEK DR	FERREO LN	617	426	765				
3 YRS	SPRUNG LN	FERN CREEK DR	422	424	240				
3 YRS	PARK ROCK DR	FERN CREEK DR	427	429	605				
3 YRS	MAIN ST	PARK ROCK DR	430	416	1,160				
3 YRS	MAIN ST	WEGMAN AVE	415	413	630				
3 YRS	TURK DR	FERREO LN	614	386	340				
3 YRS	TURK DR	HURLEY ST	386	401	880				
3 YRS	MCLAREN ST	FERREO LN	613	382	1,215				
3 YRS	MCLAREN ST	CHATTERTON AVE	380	381	200				
3 YRS	INYO ST	CHATTERTON AVE	379	378	300				
3 YRS	HURLEY ST	TURK DR	386	390	1,000				
3 YRS	HURLEY ST	CHATTERTON AVE	392	391	215				
3 YRS	RORIMER ST	TURK DR	398	396	715				
3 YRS	RORIMER ST	CHATTERTON AVE	393	394	165				
3 YRS	SALAI ST	TURK DR	446	403	400				
3 YRS	SALAI ST	CHATTERTON AVE	405	410	1,025				
3 YRS	CHATTERTON AVE	INYO ST	379	412	1,785				
3 YRS	E/O CHATTERTON AVE	FERREO LN	378	369	170				
3 YRS	VALLEY BLVD	FERREO LN	628	367	1,780				
3 YRS	WICKFORD AVE	N/O INYO ST	344	334	1,395				
3 YRS	RORIMER ST	WICKFORD AVE	341	342	345				
3 YRS	SALAI ST	WICKFORD AVE	340	339	340				
3 YRS	NORTHAM ST	WICKFORD AVE	336	339	475				
3 YRS	MAIN ST	WICKFORD AVE	334	332	505				
3 YRS	INYO ST	WICKFORD AVE	345	357	1,155				
3 YRS	RADSTOCK AVE	INYO ST	346	349	740				
3 YRS	HARMSWORTH AVE	INYO ST	353	355	620				
3 YRS	DORA GUZMAN AVE	INYO ST	357	323	1,340				

**CITY OF LA PUENTE
SANITARY SEWER MAINTENANCE SERVICES
HYDRO JET CLEANING SCHEDULE**

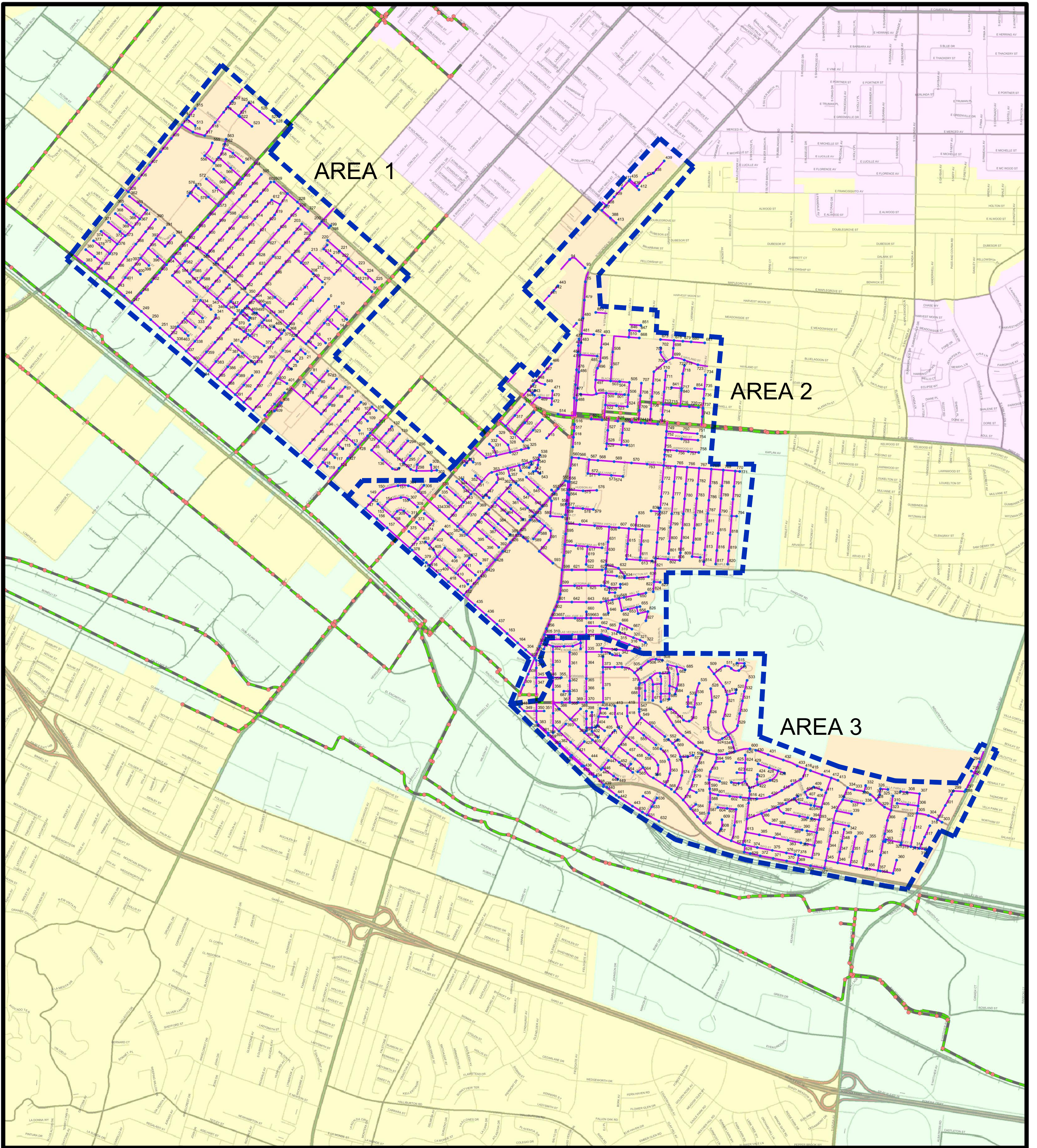
AREA 3

FREQUENCY	STREET NAME	CROSS STREET	FROM MANHOLE ID	TO MANHOLE ID	LENGTH (FT)	DIAMETER (IN)	ACTUAL LENGTH (FT)	DATE PERFORMED	COMMENTS
3 YRS	ALLEY E/O DORA GUZMAN		359	360	290				
3 YRS	MAIN ST	W/O NORTHAM ST	330	323	570				
3 YRS	VILLA PARK ST	MAIN ST	328	325	440				
3 YRS	LAURA AVE	MAIN ST	323	324	305				
3 YRS	VILLA PARK ST	LEVERETTE AVE	307	309	415				
3 YRS	AZALEA CT	LEVERETTE AVE	306	310	445				
3 YRS	LEVERETTE AVE	VILLA PARK ST	307	305	415				
3 YRS	E/O LEVERETTE AVE	MAIN ST	305	313	735				
3 YRS	MAIN ST	LEVERETTE AVE	305	303	585				
3 YRS	W/O AZUSA AVE	MAIN ST	302	298	950				
3 YRS	AZUSA AVE	N/O MAIN ST	298	294	950				
3 YRS	N/O RENAULT (W)	AZUSA AVE	-	-	175				
3 YRS	W/O AZUSA WY	HURLEY ST	315	318	535				
3 YRS	HURLEY ST	DORA GUZMAN AVE	363	320	385				
3 YRS	HURLEY ST	LEVERETTE AVE	320	316	535				




TOTAL: 84,080

APPENDIX II
CITY SEWER SYSTEM MAP

SANITARY SEWER MAINTENANCE SERVICES

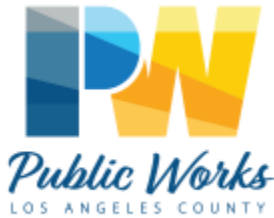


Legend

-  Sewer Manhole
-  Existing Sewer
-  Area Boundary For Sewer Maintenance

Appendix F

Pretreatment Guidelines



COUNTY OF LOS ANGELES PUBLIC WORKS

Environmental Programs Division
900 South Fremont Avenue, 3rd Floor Annex Building
Alhambra, CA 91803-1331
Telephone: (626) 458-3517
Fax: (626) 458-3569
<https://www.cleanla.com>
IW@pw.lacounty.gov

Purpose of Fats, Oils and Grease (FOG) Program:

This guideline has been developed to provide uniform direction to restaurants and other food service establishments in areas subject to the Industrial Waste Control program of the County of Los Angeles, Public Works (PW), Environmental Programs Division (EPD) and accomplish the following:

- To facilitate compliance with Los Angeles County Code (LACC), Title 20, Division 2, other laws, regulations, and ordinances
- To protect the public sewer discharge, and
- To obtain optimum operating efficiency of pretreatment systems while minimizing maintenance



DEFINITIONS:

The selected definitions below are reproduced for convenience. Those indicated by an asterisk (*) are in addition to those found in LACC, Title 20, Chapter 20.20

Domestic Sewage - "Domestic Sewage" means waterborne wastes derived from ordinary living processes, and of such character as to permit satisfactory disposal, without special treatment, into the public sewer by means of a private sewage disposal system.
[LACC §20.20.100]

Drainage Fixture Unit* - "Drainage fixture Unit" is a unit of measure, that expresses the hydraulic load imposed by that fixture on the sanitary plumbing installation". A Fixture Unit is not a flow rate unit but a design factor. A Fixture Unit is used in plumbing design for both water supply and wastewater [https://en.wikipedia.org/wiki/Fixture_unit].

Grease Interceptor* - "Grease Interceptor" is a large (750 gallon in capacity or greater) two or more compartments precast concrete plumbing device designed to intercept and prevent fats, oil, and grease from entering the sanitary sewer system.

Grease Trap* - "Grease Trap" means small, multi-baffle, single compartment, 25 -75 gallons total volume plumbing device designed for the removal of fats, oil, and grease, from the sanitary sewer system. Minimum required capacity for a grease trap is 25 gallons per minute flow rate.

Grease Recovery System*- Grease Recovery System is a grease recovery device/system that is a small single compartment unit with internal mechanisms that separate fats, oils, and grease from drain water flow and automatically removes them from the unit.

Food Service Establishment*- “Food service establishment” means a facility engaged in preparing food for consumption by the public such as a restaurant, bakery, commercial kitchen, caterer, warming kitchens, hotel, school, religious institution, hospital, prison, correctional facility, or care institution.

Fats, Oils, and Greases*- “Fats, Oils, and Greases (FOG)” means nonpetroleum organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. These substances are detectable and measurable using analytical procedure established in the United States Code of Federal Regulations 40 CFR 136, as may be amended from time to time. All are sometimes referred to herein as “grease” or “greases”.

Industrial Waste – “Industrial Waste” means any and all waste substances, liquid or solid, except domestic sewage, and includes among other things radioactive wastes and explosives, noxious or toxic gas when present in the sewer system. [LACC §20.20.150]

Industrial Waste Treatment Facility – “Industrial Waste Treatment Facility” means any works or device for the treatment, storage, or control of industrial waste within a site prior to disposal. [LACC §20.20.170]

Interceptor – “Interceptor” means a device designed and installed to separate and retain deleterious, hazardous, or undesirable matter from waste. [LACC §20.20.190]

Pretreatment – “Pretreatment” or “treatment” means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutants properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into POTW or other disposal facility. The reduction or alteration can be obtained by physical, chemical, or biological processes or process changes by use of an industrial waste treatment facility or other means, except as prohibited by 40 CFR Section 403.6(d). [LACC §20.20.264]

ESTABLISHMENTS REQUIRING GREASE INTERCEPTORS:

A pretreatment system/device such as a grease interceptor is required for any new and existing food service establishment or other establishments where FOG from food preparation is introduced/discharged into the sewer system, in quantities that may cause line or public sewer stoppage, interfere with sewage treatment or private sewage disposal.

The following criteria are used by EPD to determine whether a pretreatment system will be required:

- 1) All food establishments in the City of Lakewood.
- 2) Establishment is in an area determined by EPD to have potential sewer maintenance problems by excessive grease accumulation, due to a high concentration of food service

operations, physical condition of the public sewer system or other factors. Currently identified areas include, but are not limited to, all or portions of the following:

- City of La Verne
- City of Monterey Park
- City of Gardena
- City of West Hollywood
- City of Cerritos
- Hacienda Heights/Rowland Heights
- City of La Puente
- Marina del Rey

- 3) Establishment has a seating capacity of 150 people or more.
- 4) Establishment discharges to sewer whose grade is less than the minimum grades established by local sewer maintenance agency. The following minimum grades established for those areas where PW is the agency responsible for sewer maintenance.

PIPE SIZE	SEWER GRADES	MINIMUM
8"	0.40%	0.0480 in/ft.
10"	0.32%	0.0384 in/ft.
12"	0.24%	0.0288 in/ft.
15"	0.16%	0.0192 in/ft.
18"	0.14%	0.0168 in/ft.
21"	0.12%	0.0144 in/ft.
24"	0.10%	0.0120 in/ft.

- 5) Establishment discharges to a sewer which is less than 8 inches normal diameter.
- 6) Establishment discharges to a dead-end sewer or is located near the end of the sewer line with minimal or no upstream flow.
- 7) Establishment is engaged in food services where a significant portion of product produced is dispensed through delivery, drive-thru, or take out and/or foods served have initial fat content or are prepared using grills, fryers, stir-fry type (wok) ranges, barbecues, or similar devices where grease must be collected for disposal or utensils must be frequently cleaned.

EXEMPT ESTABLISHMENTS:

- ❖ Food service establishments of all types may be exempted from grease interceptor installation requirements where the point of connection is to a sewer operated and

maintained by a public agency other than PW or an Industrial Waste Control Program contract city and the jurisdictional agency does not require grease interceptor installation. Voluntary installations in such situations where the establishment is physically located within Public Work's jurisdiction shall be subject to this guideline.

- ❖ Businesses whose operations are limited to the sale of beverages only and/or businesses that do not utilize any cooking equipment(s) may be exempt from installing a grease pretreatment device. Depending on the local jurisdiction ordinances or at the discretion of the County Engineer, such businesses may still be subject to proposing/installing grease pretreatment devices. Even if a food service establishment may be exempt, the site will still be reviewed according to the LACC, Title 20, Division 2 by a County Engineer for consideration and/or approval. If the site is not located in Unincorporated Los Angeles County or one of the Industrial Waste Control Program contracted Cities, then the site will not be reviewed by EPD and must check with the local jurisdiction on the process for whether a grease pretreatment device will need to be installed.

GREASE INTERCEPTOR INSTALLATION REQUIREMENTS:

The proposed grease interceptor(s) shall satisfy the following criteria:

1. Grease interceptor shall be installed in the waste line downstream and as close as practical to fixtures or equipment where grease may be introduced into the drainage or sewer system.
2. Grease interceptor capacity shall be determined by following the California Plumbing Code 2016 Table 1014.3.6*, which are referenced below. Minimum sizing shall not be less than 750 gallons, and no more than 1500 gallons (upper limit for restaurants only), unless otherwise authorized by EPD.

DRAINAGE FIXTURE UNITS (DFUs)	INTERCEPTOR VOLUME (gallons)
8	500
21	750
35	1000
90	1250
172	1500

For SI units: 1 gallon = 3.785 L

*See California Plumbing Code, Section 1014.3.6 - Sizing Criteria, for details

3. Proposed grease interceptors should carry at least one certification from recognized organizations such as IAPMO, IPC, UPC, or PDI. The installation of a sampling box with a restaurant grease interceptor will not be a standard requirement, unless specifically required and/or approved by the Environmental Programs Division (EPD).
4. There shall be an adequate number of manholes to provide access for cleaning all areas of a grease interceptor, a minimum of **two (2)** per interceptor. Manhole covers

shall be gas tight in construction having a minimum opening dimension of twenty-four (24) inches.

5. In areas where vehicle traffic may exist, the grease interceptor shall be traffic rated by the manufacturer to the loads designated for the installation location and cover.
6. Toilets, urinals, showers, drinking fountains, and other domestic sanitary waste fixtures shall **not** discharge through the grease interceptor.
7. Any waste generated from fixtures such as ice bins and ice machines, as well as condensate from walk-in coolers, refrigeration, and air conditioning units, need to be discharged to sewer line and not to the grease interceptor line to prevent the premature solidification of greases in sewer lines.
8. Discharges from hot fixtures such as dish washers as well as a temperature more than 140°F need to be discharged to sewer line and not to the grease interceptor line.
9. Unless otherwise approved by EPD, the following facilities/fixtures shall discharge through the grease interceptor: Mop sinks, pot sinks, stir-fry type (wok) range drains, hand sinks and floor sinks in food preparation, cooking, can, cart, and mat wash areas and other grease accumulating fixtures.
10. All wastes shall enter the first compartment of the grease interceptor through the inlet pipe only.
11. Grease interceptor shall be maintained in efficient operating condition by periodic removal of accumulated grease. No such collected grease from the oil bins (for instance) shall be deposited on-site or introduced into any drainage piping, street, gutter, storm drain or public or private sewer.
12. Approval of the location of the indoor pretreatment device by the department of Public Health and Safety is required.
13. Each grease interceptor shall be installed and connected so that it is easily accessible for inspection, cleaning, and removal of accumulated grease, at all times.
14. A grease interceptor shall serve only the establishment where facility was required. Special consideration may be given to multiple businesses establishment connections to a common interceptor where individual installation is not practical and:
 - a. all tributary establishments are under lease to a common property owner,
 - b. the property owner agrees to be responsible for the interceptor maintenance,
 - c. the interceptor is sized for the combined flow for all establishments served by the facility, and
 - d. the property owner obtains and maintains in full effect an Industrial Waste Disposal Permit for operation of the facility.

15. The introduction of bacteria or similar product(s) into the grease interceptor or sanitary sewer system for the purpose of maintenance shall be subject to prior approval by EPD.
16. Unless specifically required and/or permitted by EPD, no food waste disposal unit (garbage grinder) shall be connected to or discharged into a grease interceptor.

ALTERNATIVE PRETREATMENT DEVICES:

Alternative Grease Recovery Systems in lieu of a restaurant grease interceptor may be authorized by EPD for establishments subject to the above criteria where one of the following can be demonstrated:

- I. Inadequate slope exists or cannot be provided for gravity flow between:
 - a. the otherwise desirable grease interceptor location and the public sewer or collection lines, and/or
 - b. plumbing fixtures tributary to grease-laden operations and an acceptable grease interceptor location.
- II. Inadequate room exists at the site for installation and/or maintenance of a grease interceptor.

Industrial Waste Disposal Permit Required:

All pretreatment facilities whether required by EPD or installed voluntarily shall be maintained and operated under a valid Industrial Waste Disposal Permit (IWDP) for the operating life of the facility. The IWDP may be subject to conditions and limitations including a scheduled maintenance program for substandard or excessively loaded facilities.

Prior to EPD approving a proposed alternative pretreatment device, the applicant must submit the following for consideration:

- I. Written justification
- II. Sizing calculations as outlined under the Formula for Sizing Restaurant Grease Interceptors

**RECOMMENDED PRETREATMENT FACILITIES FOR RESTAURANT AND FOOD
PROCESSING OPERATIONS**

❖ **Los Angeles County Standard Grease Interceptor**

- The grease interceptor needs to have 750 gallon minimum and 1500 gallon maximum capacity (upper limit applies to restaurants only), unless otherwise authorized by EPD.
 - We are open to the installation of grease interceptors from various manufacturers, such as Jensen, Schier, etc. However, please ensure you confirm and obtain approval from EPD prior to the installation of your chosen grease interceptor.

❖ **Alternative Systems**

EPD has organized a list of Acceptable Pretreatment Facilities for Food Service Establishments and Food Processing Operations which is attached for the applicant's reference. The purpose of this list is to narrow the applicant's search for alternative systems by detailing previously approved devices which meet the County's pretreatment standards. Alternative systems not described on the list may be proposed and will be reviewed according to the LACC, Title 20, Division 2 by a County Engineer for consideration and/or approval.

Item	Manufacturer	Model	Website	Notes
Automatic Grease Traps/Pretreatment Systems				
1-A	Goslyn	GOSLYN GOS-80	http://www.goslyn.com/	Minimum required: 25 gallons per minute flow rate
2-A	JAY R. SMITH MFG. CO	8165-25	https://www.jrsmith.com/grease-interceptors	Minimum required: 25 gallons per minute flow rate
3-A	MIFAB	MI-G-AD-25	https://www.mifab.com	Minimum required: 25 gallons per minute flow rate
4-A	Thermaco	W-250-IS	https://thermaco.com	Minimum required: 25 gallons per minute flow rate
Hydromechanical Grease Traps/Pretreatment Systems				
1-H	Canplas	Endura 25 & Endura XT	https://canplas.com/endura/	Minimum Required: 25 gallons per minute flow rate
2-H	Schier	GB1	https://schierproducts.com/	Minimum Required: 25 gallons per minute flow rate
3-H	Trapzilla	TZ-160	https://trapzilla.com/	Minimum Required: 25 gallons per minute flow rate
4-H	Zurn	GT2700	https://www.zurn.com/	Minimum Required: 25 gallons per minute flow rate

Appendix G Spill Reporting Form

City of La Puente

Department of Development Services

15900 E. Main Street La Puente, CA 91744
 Phone: 626-855-1500



Emergency Spill Response Report Form

Date Reported	Time Reported <small>(Time received call of Spill)</small>	Time Reported <small>Estimated time of arrival at Spill site</small>
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM

Name of Person Responding:

Name of Person Who Reported Spill:

Telephone No. and/or City Department:

If La Puente Resident, Address of Resident:

Spill Information

Private Lateral Spill? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Responsible Party <small>(for private lateral spill only, if know):</small>
Did the spill discharge to a drainage channel? <input type="checkbox"/> Yes <input type="checkbox"/> No
Did the spill discharge to a water surface? <input type="checkbox"/> Yes <input type="checkbox"/> No
Did the spill discharge to a storm drain pipe that was not fully captured and returned to the sanitary sewer system? <input type="checkbox"/> Yes <input type="checkbox"/> No
Street Address: <small>(Include number such as 123 & street type such as: Avenue, Boulevard, Court, Drive, Lane, Place, Road, Street, Way. etc.)</small>
Cross Streets: <small>(Write the street address and nearest street intersection. Example 123 Central Avenue/Main Street.</small>

Spill Location Description: _____

City of La Puente

Department of Development Services

15900 E. Main Street La Puente, CA 91744
 Phone: 626-855-1500



Action Taken: _____

Damage to Private Property: _____

Spill Information

Estimated spill start time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
Estimated spill end time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
Estimated spill rate (if applicable): _____ (Gallons per minute)
Estimated spill volume: _____ (Gallons)
Estimated volume of spill recovered: _____ (Gallons)
*If spill is caused by wet weather, choose size of storm: <input type="checkbox"/> Light (.10 in. per hr.) <input type="checkbox"/> Moderate (.11 to .30 in. per hr.) <input type="checkbox"/> Heavy (over .30 in. per hr.)
Diameter of the sewer pipe at the point of blockage or spill cause: _____ (inches)
Material of sewer pipe at the point of blockage or spill cause: _____ (vcp, etc.)
Estimated age of sewer pipe at the point of blockage of spill cause: _____ years
Description of terrain surrounding the point of blockage or spill cause: <input type="checkbox"/> Flat <input type="checkbox"/> Mixed <input type="checkbox"/> Steep

- Spill cause:**
- | | | | |
|---------------------------------------|--|--|---|
| <input type="checkbox"/> Roots | <input type="checkbox"/> Blockage | <input type="checkbox"/> Power Failure | <input type="checkbox"/> Infiltration |
| <input type="checkbox"/> Rocks | <input type="checkbox"/> Vandalism | <input type="checkbox"/> Flood Damage | <input type="checkbox"/> Pump Station Failure |
| <input type="checkbox"/> Debris | <input type="checkbox"/> Construction | <input type="checkbox"/> Operator Error | <input type="checkbox"/> Rainfall Exceeded design storm event |
| <input type="checkbox"/> Grease (FOG) | <input type="checkbox"/> Pipe Line Break | <input type="checkbox"/> Manhole Failure | <input type="checkbox"/> Other |

Spill Cause Explanation (if caused by "Other"): _____

City of La Puente

Department of Development Services

15900 E. Main Street La Puente, CA 91744
Phone: 626-855-1500



- Spill appearance point:**
- | | | |
|---------------------------------------|--|------------------------------------|
| <input type="checkbox"/> Manhole | <input type="checkbox"/> Riser | <input type="checkbox"/> Lamp Hole |
| <input type="checkbox"/> Pipe | <input type="checkbox"/> Grounds | <input type="checkbox"/> Other |
| <input type="checkbox"/> Pump Station | <input type="checkbox"/> Rodding Inlet | |
| <input type="checkbox"/> Cleanout | <input type="checkbox"/> Diversion Structure | |

Spill appearance point explanation (if "other" selected above): _____

Did you take pictures of area? Yes No

- Final spill destination:**
- | | | |
|--|--|--|
| <input type="checkbox"/> Storm Drain | <input type="checkbox"/> Building or structure | <input type="checkbox"/> Other paved surface |
| <input type="checkbox"/> Unpaved Surface | <input type="checkbox"/> Street/curb & gutter | <input type="checkbox"/> Surface Water |
| <input type="checkbox"/> Diversion Structure | <input type="checkbox"/> Other (specify) _____ | |

Explanation of final spill destination (if the spill destination is "other"): _____

Did you take pictures of area? Yes No

- Spill Response Activities:**
- Cleaned-up (mitigated effects of spill)
 - Contained all of portion of spill
 - Inspected sewer using CCTV to determine cause
 - Restored flow
 - Returned all or portion of spill to sanitary sewer system
 - Other (specify)

City of La Puente

Department of Development Services

15900 E. Main Street La Puente, CA 91744
Phone: 626-855-1500



Spill appearance point:

- | | | | | |
|----------------------------------|---------------------------------------|-----------------------------------|--|------------------------------------|
| <input type="checkbox"/> Manhole | <input type="checkbox"/> Pump Station | <input type="checkbox"/> Grounds | <input type="checkbox"/> Rodding Inlet | <input type="checkbox"/> Lamp Hole |
| <input type="checkbox"/> Pipe | <input type="checkbox"/> Riser | <input type="checkbox"/> Cleanout | <input type="checkbox"/> Diversion Structure | <input type="checkbox"/> Other |

Spill appearance point explanation (if "other" selected above): _____

Did you take pictures of area? Yes No

- Final spill destination:**
- | | | |
|--|--|--|
| <input type="checkbox"/> Diversion Structure | <input type="checkbox"/> Building or structure | <input type="checkbox"/> Other paved surface |
| <input type="checkbox"/> Storm Drain | <input type="checkbox"/> Street/curb & gutter | <input type="checkbox"/> Surface Water |
| <input type="checkbox"/> Unpaved Surface | <input type="checkbox"/> Other (specify) _____ | |

Explanation of final spill destination (if the spill destination is "other"): _____

Did you take pictures of area? Yes No

Spill Response Activities:

- | | |
|--|--|
| <input type="checkbox"/> Cleaned-up (mitigated effects of spill) | <input type="checkbox"/> Restored flow |
| <input type="checkbox"/> Contained all of portion of spill | <input type="checkbox"/> Returned all or portion of spill to sanitary sewer system |
| <input type="checkbox"/> Inspected sewer using CCTV to determine cause | <input type="checkbox"/> Other (specify) |

Explanation of spill activities (if "other" is selected): _____

*Visual Inspection results from impacted receiving water: _____

City of La Puente

Department of Development Services

15900 E. Main Street La Puente, CA 91744
Phone: 626-855-1500



Notification

Was the local health services agency notified? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
*If the overflow was over 1000 gallons, was the Office of Emergency Services (OES) notified? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

Affected Area Posting

Were signs posted to warn of contamination? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Location of posting (if posted):

Remarks: _____

On Site Staff:

Signature: _____

Print Name: _____

Position/Title: _____

Date: _____

By: _____

Approved: _____

City of La Puente

Department of Development Services

15900 E. Main Street La Puente, CA 91744
 Phone: 626-855-1500



Supervisor fill out the Checklist below prior to signing this report.

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Did you take a lot of pictures?		
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Did you upload the photos?		
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Did you CCTV the sewer line?		
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	Did you notify LA County Department of Health and OES? <small>Category 1 and 2 spills must notify the Office of Emergency Services (OES) within two hours.</small>
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	Did you take note of the date and time you notified LA County Department of Health and OES? Date & Time of Notification: _____
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Did you make a copy of the maintenance record of the sewer pipe (date last cleaned or last CCTV'd) and attached to this report: Date last cleaned: _____ Date last CCTV'd: _____		

What immediate action did you do to avoid (or mitigate) this incident from recurring in the future?

By: _____

Supervisor

Appendix H

Regional Board & State Water Board Audit



State Water Resources Control Board

August 27, 2025

(Via email and Certified Mail)

**CERTIFIED MAIL
NO. 9589 0710 5270 1740 0623 79**

Rey Alfonso
City Engineer
15900 East Main Street
La Puente, California 91744
ralfonso@lapuente.org

NOTICE OF VIOLATION – LA PUENTE CITY COLLECTION SYSTEM, W DID NO. 4SSO10400, WATER QUALITY ORDER NO. 2022-0103-DWQ.

Dear Rey Alfonso:

On June 18, 2025, the State Water Resources Control Board (State Water Board) and Los Angeles Regional Water Quality Control Board (Los Angeles Water Board) conducted an inspection of the La Puente City (Enrollee) collection system. The inspection evaluated compliance with State Water Board Water Quality Order No. 2022-0103- DWQ, Statewide Waste Discharge Requirements General Order for Sanitary Sewer Systems (SSS WDRs)¹ under which the collection system is regulated. The SSS WDRs were adopted on December 6, 2022, with an effective date of June 5, 2023. The inspection findings (see Exhibit 1) and the inspection report (see Exhibit 2) are both attached for your reference).

The SSS WDRs contains waste discharge requirements and a monitoring and reporting program for the operation of the Enrollee’s collection system referenced above. Wastewater conveyed by the collection system is sewage with high concentrations of suspended solids, pathogenic organisms, toxic pollutants, nutrients, oxygen-demanding organic compounds, oil and grease, and other pollutants that are considered wastes under the Porter-Cologne Water Quality Act. If sewage is discharged from any portion of the collection system it may threaten public health, beneficial uses of waters of the state, and the environment.

La Puente City is hereby notified that it has violated the SSS WDRs, and its collection system has been found deficient, as listed in Exhibit 1 – Inspection Findings, attached to this notice.

¹ To access the SSS WDRs, go to the following link:

https://www.waterboards.ca.gov/board_decisions/adopted_orders/water_quality/2022/wqo_2022-0103-dwq.pdf

La Puente City must do the following:

1. Immediately implement corrective and preventative actions to bring the collection system into compliance with the SSS WDRs.
2. Submit by September 26, 2025, a report to the State Water Board and Los Angeles Water Board detailing the corrective actions being taken to bring the collection system into compliance with the SSS WDRs. This report should address the violations and areas of concern listed in Exhibit 1 attached to this notice. The report must be submitted electronically via email to the State Water Board and Los Angeles Water Board staff in the contact list below.

Pursuant to Water Code section 13350, subdivision (e), La Puente City may be subject to administrative civil liability of up to \$5,000 for each day in which an SSS WDRs violation occurs or \$10 for each gallon of waste discharged via sanitary sewer overflow (SSO).

Pursuant to Water Code section 13385, La Puente City may be subject to administrative civil liability of up to \$10 per gallon of sewage that is discharged via SSO and not recaptured, for any spill exceeding 1,000 gallons. Furthermore, pursuant to Water Code section 13385, any person in violation of a Water Code Section 13383 requirement or in violation of the SSS WDRs is subject to administrative civil liability of up to \$10,000 for each day in which the violation occurs.

These civil liabilities may be assessed by the State Water Board or Los Angeles Water Board for failure to comply, beginning with the date that the violation first occurred and without further warning. The State Water Board or Los Angeles Water Board may also refer this matter to the Attorney General for judicial civil enforcement, which may result in civil liabilities of up to \$15,000 per day or \$20 per gallon under Water Code section 13350, subdivision (d), and \$25,000 per day and \$25 per gallon under Water Code section 13385, subdivision (b). The State Water Board or Los Angeles Water Board reserves the right to take any enforcement actions authorized by law.

Should you have any questions about this matter, please contact Jamie Steele, jamie.steele@waterboards.ca.gov.

Sincerely,



Tomas Eggers, PE
Senior Water Resource Control Engineer
Office of Enforcement

Enclosures:

Exhibit 1 – Inspection Findings

Exhibit 2 – La Puente City Collection System Inspection Report

cc: See next page.

Rey Alfonso

August 27, 2025

cc: (via email only, w/ attachments)

Ricardo Carrillo, La Puente City, rcarrillo@lapuente.org

Troy Grunklee, La Puente City, tgrunklee@lapuente.org

Alex Rodriguez, Pipe Tec Inc., alexr@pipetec-inc.com

Sean Cunneen, Pipe Tec Inc., seanc.pipetecinc@gmail.com

Chin-Yin To, Los Angeles Water Board, ching-yin.to@waterboards.ca.gov

John Salguero, Los Angeles Water Board, john.salguero@waterboards.ca.gov

Isabella Suarez, Los Angeles Water Board, isabella.suarez@waterboards.ca.gov

German Myers, State Water Board, german.myers@waterboards.ca.gov

Exhibit 1

Inspection Findings

Table 1: Violations		
Violation	Law/Code	Requirement
<p>1. The Enrollee does not report to the California Integrated Water Quality System (CIWQS) database.</p>	<p>Section 5.13 – Notification, Monitoring, Reporting and Record Keeping Requirements, of the SSS WDRs.</p> <p>Attachment E1 – Notification, Monitoring, Reporting and Record Keeping Requirements, of the SSS WDRs.</p>	<p>Section 5.13 of the SSS WDRs require the Enrollee to comply with the notification, monitoring, reporting, and recordkeeping requirements in Attachment E1 of the SSS WDRs.</p> <p>Attachment E1 of the SSS WDRs requires reporting information and data into the online CIWQS database.</p> <p>The Enrollee does not report its spills, and the Enrollee does not submit 'No Spill' certifications in the CIWQS database. Furthermore, the Annual Reports due April 1, 2024, and April 1, 2025, were never submitted.</p>
<p>2. The Enrollee has not performed Sanitary Sewer Management Plan (SSMP) audits.</p>	<p>Section 5.4 – Sewer System Management Plan Audits, of the SSS WDRs.</p>	<p>Section 5.4 of the SSS WDRs requires the Enrollee conduct an internal audit at a minimum frequency of once every three years and submit an Audit Report within six months after the end of the required 3-year audit period.</p> <p>The end of the Enrollee’s 3-year audit period was August 2, 2024, and the Audit Report is due within six months after the end of the required 3-year audit period. The Enrollee did not submit an Audit Report by February 2, 2025.</p>
<p>3. The Enrollee does not have a current, up-to-date Capital Improvement Plan (CIP).</p>	<p>Attachment D, Section 8 – System Evaluation, Capacity Assurance and Capital Improvements, of the SSS WDRs.</p>	<p>Attachment D, Section 8, of the SSS WDRs requires the Enrollee to have a plan that includes procedures and activities for routine evaluation and assessment of system conditions, capacity assessment and design criteria, prioritization of correction actions, and a CIP.</p>

Table 1: Violations		
Violation	Law/Code	Requirement
		The inspection found that the City's 10-year CIP has not been updated since 2007.
4. The Enrollee does not perform regular training regarding spill response or volume estimation, and does not regularly review its Spill Emergency Response Plan (SERP), its SSMP, nor the SSS WDRs.	Attachment D, Section 4.3 – Training, of the SSS WDRs.	<p>Attachment D, Section 4.3 of the SSS WDRs requires the Enrollee to perform regular training for staff and contractors that covers the requirements of the SSS WDRs, the Enrollee's SERP and practice drills, volume estimation, and electronic CIWQS reporting.</p> <p>The inspection found that the Enrollee does not provide any training to contractors or their own staff on their SERP, volume estimation, their SSMP, or the SSS WDRs.</p>
5. The Enrollee does not perform regular visual inspections of their system.	Attachment D, Section 4.2 – Preventive Operation and Maintenance Activities, of the SSS WDRs.	<p>Attachment D, Section 4.2 of the SSS WDRs requires the Enrollee to have a schedule in place for regular visual and closed-circuit television (CCTV) inspections of manholes and sewer pipes.</p> <p>While the Enrollee's 2021 SSMP indicates that the entire system has been visually inspected with CCTV, current Enrollee staff cannot confirm whether this took place and do not have any of the CCTV videos or reports. As far as current Enrollee staff are aware, only 10% of the collection system has been visually inspected, which occurred in 2003.</p>
6. The Enrollee lacks sufficient funding and resources to comply with the SSS WDRs, implement their SSMP, and operate, maintain, and repair their system.	Section 5.7 – Allocation of Resources, of the SSS WDRs.	<p>Section 5.7 of the SSS WDRs requires the Enrollee to allocate the necessary resources for compliance with the SSS WDRs; full implementation of their SSMP; system operation, maintenance, and repair; and, spill responses.</p> <p>The Enrollee has yet to complete seven of the 41 segments identified for upsizing in their 2007 CIP. Furthermore, current Enrollee staff</p>

Table 1: Violations		
Violation	Law/Code	Requirement
		<p>were unsure how many of the 202 sewer pipe segments identified for replacement in their 2004 Sewer Master Plan (SMP) have been replaced.</p> <p>The Enrollee’s SMP has not been updated since 2004 and while a proposal and associated costs were submitted by the Willdan Group, the Enrollee did not have the funds to move forward with an update at that time.</p> <p>The Enrollee’s Sewer Capital Charge has not been increased since 2006 and their Sewer Maintenance Charge has not been increased since 2011.</p>

Table 2: Areas of Concern	
Area of Concern	Description
1. The Enrollee had maintenance issues at the locations inspected.	The inspection revealed maintenance issues at the locations inspected including cockroaches, rust and corrosion, roots, staining, and mortar deterioration.
2. The Enrollee has not completed recommendations from the 2004 Sewer Master Plan (SMP).	The 2004 SMP recommended longer-term flow monitoring as well as dye or smoke testing, none of which has been completed. Additionally, the Enrollee does not have an inflow & infiltration (I/I) program, despite the 2004 SMP recommending remediating inflow.
3. The Enrollee does not treat cockroaches.	Cockroaches were seen in several of the manholes, but the Enrollee said they do not do anything to treat the cockroaches.
4. There is a lack of knowledge around existing assets.	<p>The 2004 SMP mentions several “Summit Manholes”, with one incoming line and two outgoing lines, but the Enrollee’s staff were not aware of these, how many existed, or where they were located.</p> <p>Additionally, while we were able to confirm in the field that there is a siphon, the Enrollee had stated on their Questionnaire Response that there were zero siphons and said they were not aware of any siphons during our discussion.</p> <p>Furthermore, while the Enrollee does have mainlines located in easements, the miles of mainlines and number of manholes located in easements is unknown.</p> <p>Finally, while the Enrollee believes there are 63.2 miles of gravity sewers, per the 2004 SMP and their website, they did not know what the number of miles in the CIWQS 2023 Annual Report (61.1 miles) or the City’s 2024 Comprehensive Annual Financial Report (64.3 miles) were based on.</p>
5. There is no root control program.	Despite roots being one of the two primary reasons for hot spots, the Enrollee does not do anything special to address roots besides higher frequency cleaning.
6. There are no post-SSO debriefs held.	The Enrollee does not hold post-SSO debriefs with their contractors.

<p>7. The downstream manhole of the siphon had standing wastewater.</p>	<p>The inspection found that the downstream manhole of the siphon had standing wastewater, blocking the view of the bench and channel. Solids and trash were visible floating in the wastewater, which could contribute to odors.</p>
<p>8. The Enrollee may or may not have GIS maps of their collection system.</p>	<p>While the Enrollee's 2004 SMP and 2021 SSMP both state that there are GIS maps of the collection system, current Enrollee staff are unaware of any GIS maps, only paper maps.</p>
<p>9. The Enrollee is unfamiliar with how their fats, oils, and grease (FOG) program is being executed by Los Angeles (LA) County.</p>	<p>While the Enrollee's FOG program is executed by LA County, including annual inspections of food service establishments, current Enrollee staff are unfamiliar with the process or whether they receive copies of the inspection reports as this was handled by the Enrollee's previous director who recently retired.</p>

Exhibit 2
La Puente City Collection System
Inspection Report

LA PUENTE CITY COLLECTION SYSTEM COMPLIANCE EVALUATION INSPECTION REPORT

Name/Location of Facility Inspected:

La Puente City Collection System
15900 East Main Street
La Puente, California 91744

Inspected By:

Jamie Steele, WRCE¹, SWRCB²
German Myers, WRCE, SWRCB
Ching-Yin To, Senior WRCE, LARWQCB³
Isabella Suarez, EG⁴, LARWQCB
John Salguero, ES⁵, LARWQCB

Date:

06/18/2025

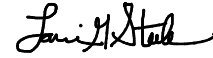
Start: 0900

End: 1349

Consent given by Rey Alfonso at 0910

Prepared By:

Jamie Steele, WRCE



Reviewed By:

German Myers, WRCE



WDID Number: 4SSO10400

Water Quality Order No: 2022-0103-DWQ

Legally Responsible Official (LRO): Rey Alfonso, City Engineer

FACILITY REPRESENTATIVES

<u>Name:</u>	<u>Title:</u>	<u>Email:</u>
Rey Alfonso	City Engineer	ralfonso@lapuente.org
Ricardo Carrillo	Superintendent	rcarrillo@lapuente.org
Troy Grunklee	Director of Administrative Services	tgrunklee@lapuente.org
Matthew Chen	Intern, Willdan Group, Inc.	mlchen@willdan.com
Alex Rodriguez	Superintendent, Pipe Tec Inc.	alexr@pipetec-inc.com
Sean Cunneen	Operations Assistant, Pipe Tec Inc.	seanc.pipetecinc@gmail.com

FACILITY DESCRIPTION

The City of La Puente (hereafter, City) owns the La Puente City Collection System which has approximately 63 miles of gravity sewers, zero miles of force mains, zero lift stations, and serves approximately 39,572 residents. All wastewater collected within the City's collection system discharges to Los Angeles (LA) County Sanitation Districts trunk lines where it is eventually treated at one of their wastewater treatment plants. The City is located within the jurisdiction of the Los Angeles Regional Water Quality Control Board (Los Angeles Water Board or LARWQCB) and operates under

¹ Water Resource Control Engineer

² State Water Resources Control Board

³ Los Angeles Regional Water Quality Control Board

⁴ Engineering Geologist

⁵ Environmental Scientist

SWRCB (State Water Board) Water Quality Order No. 2022-0103-DWQ “Statewide Waste Discharge Requirements, General Order for Sanitary Sewer Systems” (SSS WDRs).

PURPOSE OF INSPECTION

On April 25, 2025, the Office of Enforcement (OE) sent a Request for Information (RFI) to Rey Alfonso, City Engineer (**Attachment A – Request for Information**). The letter requested that the City fill out a Questionnaire, which the City returned on May 23, 2025 (**Attachment B – Request for Information Response**). On May 27, 2025, OE reached out to Rey Alfonso to inform the City that OE staff would be conducting a compliance evaluation inspection (CEI) to evaluate overall compliance with the SSS WDRs on June 18, 2025.

RECORD REVIEW

Prior to the inspection, OE staff reviewed information uploaded to the California Integrated Water Quality System (CIWQS) database, information available on the City’s website⁶, and information provided by the City. OE staff reviewed the documents and information described below and compiled a list of key items noted to prepare for the inspection.

Questionnaire Response

- The majority of sewer capital improvement projects were completed from 2008 to 2020.
- Flow is 70% residential, 15% commercial, 5% industrial, and 10% institutional.
- There is no geographic information system (GIS), only paper maps.
- The City is of flat terrain.
- The miles of easement are unknown.
- The City performs 25 miles of cleaning per year.
- There are zero siphons.
- The sewer enterprise fund has an annual revenue of \$437,000.
- There are no pump stations, force mains, or flow monitors.
- Average monthly sewer fee is \$40.50.
- There is no computerized maintenance management system (CMMS).
- There are around 15 to 20 problem areas (i.e. ‘hot spots’).
- Only 10% of the collection system has been inspected with closed-circuit television (CCTV).
- 19 miles of cleaning and CCTV are planned for fiscal year (FY) 2025-2026.
- Around 400 manholes are inspected each FY.
- There is no root control, inflow and infiltration (I/I), or hydrogen sulfide programs.
- No dye or smoke testing has been completed.
- There is no commercial fats, oils, and grease (FOG) program.
- Pipe Tec Inc. has a three-year contract for cleaning, CCTV, and emergency calls.
- The City has zero dedicated sewer maintenance staff.
- Training is not provided on the SSS WDRs, the City’s sanitary sewer management plan (SSMP), or spill emergency response plan (SERP).

⁶ La Puente City Website: <https://lapuente.org/>

Sanitary Sewer Management Plan (SSMP): September 21, 2021

- The SSMP was prepared by Willdan Engineering.
- The City has GIS maps and as-built drawings.
- Cleaning, repairs, and related activities are performed by a contractor.
- Cleaning is on a three-year cycle.
- The City's FOG program is executed by LA County, including annual inspections of grease producing facilities.
- The overflow emergency response procedures include containing the spill, contacting the City's operator, stopping the overflow, and cleaning the area.
- The City uses LA County's design and construction standards.
- The 2004 Sewer Master Plan (SMP) recommended 202 sewer pipe segments for replacement.
- The City is considering updating the SMP.
- After 2003, LA County televised and inspected the entire sewer system. Since 2009, CCTV has been performed by City contractors.
- 15,380 feet of the system are on a six-month cleaning schedule.

CIWQS Annual Report

- Annual reports due April 1, 2024, and April 1, 2025, were never submitted.

CIWQS Questionnaire: January 31, 2023

- The City has a population of 39,572.
- The operation and maintenance (O&M) budget is \$100,000.
- The capital expenditure budget is \$500,000.
- The City has no force mains or lift stations and has no responsibility for laterals.
- There are 61.1 miles of gravity mains.
- In 2022, 26.4 miles were cleaned and 1.6 miles were visually inspected with CCTV.
- Sewage discharges to LA County Sanitation Districts:
 - WDID 4SSO11394: County Sanitation District No. 15
 - WDID 4SSO11400: County Sanitation District No. 21
- There are no upstream collection systems.
- There is one siphon.

CIWQS Reporting

- 'No Spill' Certifications:
 - The last 'No Spill' Certification was for the month of May 2020.
 - Zero 'No Spill' Certifications have been submitted from June 2020 to Present.
- Spill Reports:
 - The last reported spill was in January 2017.
 - Only seven spills and two private lateral sewage discharges (PLSDs) have been reported since 2007.
 - Spill causes include debris, roots, and FOG.

City's Website

- There are 63.2 miles of sewer.
- The Maintenance Division "provides partial maintenance on sewers".

Annual Comprehensive Financial Report: June 30, 2024

- There are 64.3 miles of sewer.
- The sewer maintenance budget for 2024 is \$770,895.

Popular Annual Financial Report: FY 2021-2022

- Sewer maintenance and construction fund has a net position of \$8,392,794.

Sewer Master Plan (SMP): January 19, 20024

- The plan was prepared by AAE, Inc.
- “Summit Manholes” are unique features in the City with one or more incoming lines and two outgoing lines.
- GIS sewer maps were developed based on as-builts.
- The capacity analysis included flow monitoring, rainfall monitoring, and CCTV of 10% of the sewer system.
- O&M recommendations include performing CCTV on the remainder of the sewer system, implementing a rehabilitation program, prioritizing maintenance of problem areas, establishing a manhole inspection program, remediating inflow, and modifying the grease trap ordinance.
- Preventative maintenance (PM) recommendations include performing a sanitary sewer system study including manhole inspections, smoke testing, dye testing, CCTV, and longer-term flow monitoring; performing rehabilitation and repairs based on this study; and, purchasing or developing a work order system that integrates with GIS.

Capital Improvement Plan: May 2007

- The plan was prepared by AAE, Inc.
- Item 1 for FY 2007-2008 is to CCTV the remainder of sewer system.
- Upsizing 30,671 feet of sewer is scheduled for FY 2007-2008 to FY 2010-2011.
- Design and construction of structurally deficient sewer lines based on CCTV is scheduled for FY 2011-2012.

PRE-FIELD INSPECTION CONFERENCE

Introduction

On April 18, 2025, the inspection team met with the City of La Puente’s representatives at 0900. I, Jamie Steele, began with introductions and stated that the purpose of the inspection was to evaluate the City’s collection system for compliance with the SSS WDRs. Rey Alfonso, City Engineer, gave verbal consent at 0910 to conduct the inspection, including asking questions, taking notes, and taking photos. Partway into the discussion, we were joined by two Pipe Tec Inc. (Pipe Tec) representatives.

Staffing, Contractors, and Training

I began by confirming that the City contracts out their cleaning, CCTV, and emergency repairs on a three-year cycle. Rey Alfonso, City Engineer, confirmed this and noted that bids would be opening the following week for a new contractor. I asked if it was typical for the same company to win the contractor or if the company changed every three years. Mr. Alfonso said it changes, explaining that Pipe Tec is their current contractor, but their previous contract was with Tunnel Works. He said the City expects both companies to bid on the new contract as well as some others.

I asked if the City has staff who assist with the collection system, even though they do not have dedicated sewer staff. Mr. Alfonso said City staff do not handle any day-to-day activities, but if there is an emergency or a spill, the City will help to contain the spill but immediately contact Pipe Tec to

come to the site and address the situation. I asked if there were any current vacancies within the Maintenance Division. Troy Grunklee, Director of Administrative Services, said they are fully staffed, however a new position within their Park Maintenance group has been authorized, but that position will not be involved with the collection system.

I asked what training is given to City staff. Mr. Alfonso said they do annual NPDES⁷ training through a training company that is typically one to two hours and includes pamphlets. He noted that this training is really focused on stormwater with topics such as illicit discharges, construction, containing sediment, and low impact development. I asked if the City does training on their Spill Emergency SERP and Ricardo Carrillo, Superintendent, said they do not. I asked if they train on the SSS WDRs or on their SSMP. Mr. Alfonso said they do not, adding that they have a SSMP but do not train on it.

I asked whether the City provides any training to Pipe Tec or if they require that Pipe Tec employees receive specific training as part of their contract. Mr. Alfonso said the City does not provide any training to Pipe Tec. He explained that their bid specifications require a licensed contractor, but he did not recall if there were any specific requirements or licensure.

Post-Inspection Note: In an email sent on July 18, 2025, Mr. Alfonso said that the City's current bid specification for Sewer Maintenance Services requires a Class A or C-42 State contractor's license but does not identify any special training or staff certifications from the contractor.

Next, I asked what training Pipe Tec gives to their own employees. Alex Rodriguez, Pipe Tec Superintendent, said they primarily do in-house training but receive some training through their union as well. He explained that they train on first aid, CPR⁸, confined space entry, and HAZMAT⁹. Once a month, they do an all staff meeting where they cover safety issues, allow staff to make suggestions, and so forth. Their new staff will do on the job training for cleaning as Pipe Tec has experienced crew members who have been doing sewer cleaning for upwards of 15 years. For CCTV, they are NASSCO PACP¹⁰ certified. Mr. Rodriguez noted that their equipment provider, Haaker Equipment Company, provides refresher equipment training every three years and will cover topics such as different nozzle types, appropriate water pressure, and so forth. Mr. Rodriguez added that when they do mainline cleaning, they will use a bucket at the downstream manhole to catch and remove debris from the system.

I asked about spill response training and Mr. Rodriguez said that since every scenario is a little different, they do basic spill response training. If the spill is active, they contain the overflow, break up any blockages that may be causing the spill, vacuum up the spill, and use chemicals to disinfect the area and help with odor. He said they will often send multiple trucks so that while one is taking care of the blockage, the other can address the spill. I asked how they go about estimating spill volume and Mr. Rodriguez said he was unsure, stating that they arrive once a spill is already occurring. He said they will take photos of the spill when they arrive and afterwards, but he did not know how volume was estimated. Mr. Grunklee asked if volume is part of the information that needs to be submitted to CIWQS, and I confirmed it was. Isabella Suarez, Engineering Geologist, asked the City how their staff determines spill start time since they are first on site or if spill start time is something Pipe Tec would determine. Mr. Carrillo said they would typically use the time the spill was reported as the start time.

Mr. Alfonso noted that there were two spills at the same location in the past few years where a grease trap overflowed into the parking lot. He noted that Mr. Carrillo contained the grease spill and Pipe Tec cleaned it up and Mr. Carrillo added that nothing reached the storm drain. I confirmed that the spill

⁷ National Pollutant Discharge Elimination System

⁸ Cardiovascular Pulmonary Resuscitation

⁹ Hazardous Materials

¹⁰ National Association of Sewer Service Companies Pipeline Assessment Certification Program

stemmed solely from the grease trap and noted that based on the spill origin, this was not a sewage spill that was required to be reported to CIWQS.

Budget

I confirmed that the average monthly sewer fee is \$40.50 and asked if this provides sufficient funding for O&M activities and capital improvement projects. Mr. Grunklee confirmed the rate and that it offers sufficient funding. I asked when the City last raised their rates and Mr. Grunklee did not know offhand.

Post-Inspection Note: In an email sent on July 18, 2025, Mr. Alfonso said that the City has been assessing an annual Sewer Capital Charge since 2006 and an annual Sewer Maintenance Charge since 2011. He noted that there have been no rate increases since then.

I asked whether the City would like to raise the sewer rate in the next few years. Mr. Grunklee said that for FY 2025-2026 there will not be an increase in sewer rates and said he did not foresee any increases. However, he added that they have budgeted to perform some updated assessments of the sewer system and depending on the cost and results, it is possible they will need to increase sewer fees. I asked what is included in the updated assessment. Mr. Alfonso said they want to CCTV the whole system, so CCTV will be included in this next three-year contract, but he did not know exactly what would be involved with the updated assessment.

I asked about the FY 2025-2026 budget for O&M and capital expenditures. Mr. Grunklee said the FY 2025-2026 budget is \$425,600 for O&M and \$75,000 for capital expenditures.

General Collection System Information

City staff confirmed there are zero lift stations, zero force mains, and zero lateral responsibility. I asked about the exact miles of gravity sewers, noting that the CIWQS 2023 Annual Report stated 61.1 miles, the City's website says 63.2 miles, and the City's 2024 Comprehensive Annual Financial Report says 64.3 miles. Mr. Alfonso said he would refer to whatever number is in the 2004 SMP as there have not been any new sewers installed since then and added that he is not sure where these different values came from.

Post-Inspection Note: The 2004 SMP states there are 333,685 linear feet of sewer, which equates to 63.2 miles.

I asked if the City has a siphon or not as their Questionnaire Response stated zero siphons, but their CIWQS 2023 Annual Report listed one siphon. Mr. Alfonso and Mr. Carrillo said they were not aware of any siphons, but Mr. Rodriguez thought there may be one siphon but said he would have to check.

I then asked if the City could confirm whether their assets are mapped in GIS, explaining that while their Questionnaire Response said they only have paper maps, their 2021 SSMP and 2004 SMP both state that the City has GIS maps as GIS mapping was completed as part of the 2004 SMP. Mr. Alfonso said he has never seen or accessed GIS; he only has paper maps. Mr. Grunklee said this was his first time hearing about possible GIS mapping and they would need to determine whether or not this is something they have before deciding if GIS mapping is something they want to pursue in the future. Mr. Alfonso noted that prior to 2010, LA County was responsible for the sewer system, so perhaps they have the City's assets mapped in GIS.

I noted that the Questionnaire Response said the miles of easements is unknown but asked whether the City knows if they have any manholes or pipe segments in easements. Mr. Alfonso said they do have a few sections in the hills behind the properties. Mr. Carrillo said they had to trim something behind a property, and he saw the manhole. I asked if they have any issues accessing the manholes

in easements. Mr. Rodriguez said they typically give homeowners advance notice so they can schedule a time and most homeowners provide them access. He said that Pipe Tec will also take photos before and after for their records as well as send a larger crew to help carry the hose and ensure they do not damage anything.

I noted that the 2004 SMP mentions several “Summit Manholes” which have one incoming line and two outgoing lines and asked how many of these manholes the City has. Mr. Alfonso was not aware of this nor was Mr. Carrillo. Mr. Rodriguez said it was possible his operators had come across these “Summit Manholes”, but as he is not the one performing the cleaning he was unsure of this and would have to check.

I asked about the one complaint in the past year mentioned in the Questionnaire Response and its cause. Mr. Alfonso did not recall what the complaint was about. I asked what their typical response is when they receive a complaint. Mr. Carrillo said sometimes they receive odor complaints, and they usually go to the location to investigate and figure out if it is a City or Los Angeles County manhole. If it is a Los Angeles County manhole, they will contact them. If it is a City manhole, they will call Pipe Tec to hose down the manhole and flush the line in case something is stuck and causing the odor. German Myers, WRCE, asked if they ever receive complaints related to backups in the home and Mr. Carrillo said no.

Operations & Maintenance (O&M)

I noted that the City’s website states that the Public Works Maintenance Division “provides partial maintenance on sewers” and asked what that meant. Mr. Carrillo said they are the first responders to spills, but the only service they provide is containing the spill as the City itself does not have a vacuum truck or other equipment. They call Pipe Tec who are the ones that will fully respond to the spill.

I confirmed that the City does not have a CMMS and asked how they track O&M. Mr. Alfonso explained that their three-year contract with Pipe Tec includes cleaning the whole system, so one-third of the system is cleaned annually, which takes Pipe Tec approximately one month. After the cleaning is completed, the City will receive an invoice from Pipe Tec which includes the linear feet of cleaning performed and corresponding dates of cleaning. I asked how Pipe Tec tracks their cleaning and Mr. Rodriguez said they have a printed map which they will highlight to track the lines they have cleaned. They also have spreadsheets that list the lines that need to be cleaned. Mr. Rodriguez added that they walk each segment with a measuring wheel to verify pipe footage and track their cleaning daily for the invoice.

I noted that a work order system was recommended as part of the 2004 SMP and asked why the City chose not to pursue this. Mr. Alfonso said that he could not speak to that since he was not with the City at that time. Mr. Grunklee added that since he has been with the City, cleaning has always been contracted out, so they do not need a work order system.

I asked if the flat terrain causes any issues with stagnant flow or hydrogen sulfide (H₂S). Mr. Rodriguez said he does not believe so. He explained that while some areas are quite flat, everything flows through the system and the cleaning they do helps to push things through the system as well. I asked if they are meeting their three-year cleaning cycle noted in their 2021 SSMP and Mr. Alfonso said they are.

I noted that the City has around 15 to 20 hot spots and asked if their hot spots are the segments listed in Appendix E of the 2021 SSMP as having a six-month cleaning cycle. Mr. Alfonso confirmed this is their hot spot list and no changes have been made. Mr. Rodriguez also confirmed that these

segments are cleaned twice a year. I asked what makes these segments hot spots and Mr. Rodriguez said grease and roots. I asked how often they evaluate their hot spot list. Mr. Rodriguez said they perform the more frequent cleaning based on the list that has been provided, but if they come across something in the field that they believe should be inspected, they will notify the City that they would like to either add it to the hot spot list or CCTV the segment to check it out. They will then document everything and relay it to the City.

I then brought up that while their Questionnaire Response said only 10% of the collection system has been visually inspected with CCTV, the City's 2021 SSMP noted that, "After 2003, the entire sewer system within the City of La Puente has been televised and inspected by LA County Department of Public Works. Since 2009, CCTV has been performed by City contractors." I asked whether the City has the CCTV results from when Los Angeles County performed CCTV. Mr. Alfonso was not aware of having those records and added that their contractors only perform CCTV as needed, up to 10,000 linear feet as included in their contract.

I asked about the 400 manhole inspections completed annually, according to the Questionnaire Response, and whether there is a manhole inspection form they follow. Mr. Rodriguez said when they do CCTV work, they run the WinCam software which has a level 1 inspection format for manholes they could add on. However, depending on the contract, they typically just note any observations on their paperwork. He said that when cleaning they would write down any issues on the cleaning logs and try to document as much as they can.

I asked how they address roots and Mr. Alfonso said they do not do anything special to address roots and Mr. Rodriguez said only cleaning. I asked if they do anything to address I/I and Mr. Alfonso said they do not. I asked whether the City has ever done smoke or dye testing, as this was recommended in the 2004 SMP. Mr. Alfonso said he is not aware of any taking place.

Fats, Oils, & Grease (FOG) Program

I noted that my understanding was that the City's FOG program is executed by LA County, including annual inspections of grease producing facilities and their grease removal devices. I asked whether LA County sends the City copies of the inspections or if they could tell me more about the process in general. Mr. Alfonso said he was not familiar with the process as the City's Director, who retired two weeks prior, handled that aspect. Mr. Grunklee said the City does get invoiced, but did not recall what was included on the invoices.

I asked whether LA County would communicate to the City any issues they found with a food service establishment (FSE). Mr. Alfonso said that all he has seen is that when a business has been cited, the City will receive a copy of the one- to two-page citation. I asked whether the City or Pipe Tec would communicate any issues identified while cleaning to LA County. Mr. Rodriguez said that since they have been cleaning every six-months they have not noticed any areas that are too bad in terms of FOG. He noted that they also have the hot spot cleaning on their calendar, so if the City forgets to reach out, Pipe Tec will contact the City to verify the hot spot cleaning.

I noted that 2004 SMP recommended modifying the grease trap ordinance to require FSEs to retrofit their grease removal devices if needed and asked if this was done. Mr. Alfonso and Mr. Grunklee did not know.

Next, I noted that the City's 2021 SSMP states that areas with persistent FOG problems are placed on a monthly, quarterly, or semi-annual cleaning schedule. I asked whether any mainlines were on a monthly or quarterly schedule. Mr. Alfonso said he is only aware of the lines on a six-month schedule.

I asked if the City does any of their own outreach regarding FOG. Mr. Alfonso believed there may be some pamphlets they put out and said he would find out.

Post-Inspection Note: In an email sent on July 31, 2025, it was stated that the City performs their own FOG outreach and they explained that when a new restaurant comes to the City, they are referred to LA County's Industrial waste and Health Departments for FOG.

Spills and CIWQS Reporting

I then noted that the Annual Reports due April 1, 2024, and April 1, 2025, were not submitted and that no 'No Spill' Certifications have been submitted since June 2020. I went over the reporting requirements of the SSS WDRs and stated that I would share reporting information and resources with them.

Post-Inspection Note: On July 30, 2025, I sent an email to the City with information and resources on the SSS WDRs and CIWQS reporting.

I asked if the City has had any spills since January 2017 when their last spill (CIWQS Event ID 832433) was reported. Mr. Rodriguez was not aware of any spills since Pipe Tec has been the City's contractor. He explained that they train their crews well and provide good service. He said that when cleaning they will do multiple passes until they are no longer pulling debris back to ensure that the lines are fully clean.

I asked the City if they hold post-SSO debriefs with their contractors when spills do occur. Mr. Alfonso said they have only had quick calls regarding spills. Mr. Carrillo said when a spill occurs, he takes photos, notes of what happened, and provides that information to Mr. Alfonso. Mr. Rodriguez added that their Pipe Tec crews also take photos of spills. I asked how quickly Pipe Tec is able to respond to a spill. Mr. Rodriguez said they are always able to respond within an hour, but on average it is closer to 35 minutes.

Capacity and Capital Improvement Plan (CIP)

Next, I noted that the 2004 SMP recommended 202 sewer pipe segments for replacement and that this work began in FY 2006-2007 and was planned to continue until all improvements were completed. I asked the City how many of the capacity constrained segments still needed to be replaced. Mr. Alfonso said he was not sure regarding the 202 segments as they were focused on the 2007 CIP. He said there were 41 segments identified for upsizing and the City has completed 34 of those with seven segments remaining. Mr. Alfonso believed there were some funds left to continue working on those projects. He added that they also completed a sewer pipe extension of 960 linear feet on Old Valley Boulevard a month prior.

I noted that the 2021 SSMP said the City was considering updating the 2004 SMP and asked what was decided on this. Mr. Alfonso said that the Willdan Group had submitted a proposal for a new SMP, including associated cost, but at the time the City did not have the funds for a full update. He said instead the Willdan Group did an abbreviated analysis where they took a close look at the 2004 SMP, 2007 CIP, and available documents.

I asked if the longer-term flow monitoring recommended in the 2004 SMP was ever completed or if there were any plans to do flow monitoring and Mr. Alfonso said no. I asked if an updated CIP was done in 2017 since it was a 10-year plan and Mr. Alfonso said no. I asked if they had plans to put together a new CIP. Mr. Alfonso said that since this next three-year contract includes CCTV, he believes this will generate new spot repairs and areas to address so he imagines the City will want to develop a new CIP based on the CCTV results.

Mr. Myers asked if the City was in the process of updating the SSMP and Mr. Alfonso said he believed they would need to for the SSS WDRs. Mr. Myers went over the due date for the City's updated SSMP (August 2, 2025) and updated SSMP audit requirements. The City confirmed they have not done past audits.

We then discussed what field assets we would be looking at and concluded the morning discussion.

FIELD INSPECTION

Location 1: Newly Installed Manhole

We arrived at a newly installed manhole near 6533 Old Valley Boulevard at approximately 1153. Mr. Carrillo explained that this is a new manhole that was part of a 960-foot extension, but no businesses were connected yet. I asked if the City would have staff on site for the connection and Mr. Carrillo said a member of their Engineering Department would be on site for lateral connections to the mainline. I asked how long he has been with the City and he said 25 years.

Pipe Tec opened the manhole for us, and I observed a clean manhole with minor debris (**Photo 1**). There were composite steps with mini reflectors (**Photo 2**) and the new pipe appeared to be polyvinyl chloride (PVC). I asked what material the collection system is primarily made of. Mr. Rodriguez said it is a mix of PVC and vitrified clay pipe. I asked how Pipe Tec would handle confined space entry, and he said they would use a tripod setup, not the steps.



Photo 1: View inside the newly installed manhole showing minor debris in channel.



Photo 2: Composite steps with mini reflectors inside newly installed manhole.

Location 2: Manhole for Capacity Constrained Segment

Next, we arrived at a capacity constrained segment by 16829 Inyo Street at approximately 1208. Pipe Tec opened the manhole for us and I observed a brick manhole with cockroaches (**Photo 3**). I asked if they do anything to treat cockroaches and Mr. Carrillo said they do not. Mr. Rodriguez said that his staff will hose down roaches they see at the manholes. I noted the brick manhole and Mr. Rodriguez said that the older manholes are brick and the newer manholes are concrete.

I observed cracking in the pavement around the manhole (**Photo 4**), minor rust around the manhole rim and on the steps, minor deterioration in the upper chimney (**Photo 5**), no debris on the bench, and minor flow. The mortar between the bricks appeared to be in decent condition and the mainline was approximately 10-inches in diameter.



Photo 3: View inside brick manhole showing mortar in good condition, minor flow, and cockroaches in barrel.



Photo 4: Cracking in concrete around manhole and minor rust around rim.



Photo 5: Photo showing minor deterioration in upper barrel.

Location 3: Manhole on Old Valley Boulevard

We then arrived at the intersection of Old Valley Boulevard and First Street at approximately 1221. Staff believed it was possible this was a “Summit Manhole” based on the maps, with one incoming pipe and two outgoing pipes. However, when Pipe Tec opened the manhole, we saw there were two incoming pipes and only one outgoing pipe, meaning it was not a “Summit Manhole” (**Photo 6**). Mr. Rodriguez confirmed that both incoming pipes were mainlines.

I observed a brick manhole with mortar in decent condition. There was minor rust on the steps and around the rim (**Photo 7**), cockroaches in the barrel, and no debris on the bench.



Photo 6: View inside the brick manhole showing two incoming pipes and one outgoing pipe. Mortar appeared to be in decent condition and there was no debris on the bench.



Photo 7: Minor rust visible on the manhole rim.

Location 4: Roots Hot Spot

We arrived at a hot spot caused by roots near 16033 Rowland Street at approximately 1230. I asked how they approach hot spots related to roots. Mr. Rodriguez said they try to use a warthog spinning nozzle on all hot spots and most lines in general, especially since they do not perform CCTV.

Pipe Tec staff opened the manhole, and I observed a brick manhole with eroding grout between the bricks leaving some gaps (**Photo 8**). The steps and manhole rim were rusted, roots were growing into the barrel (**Photo 9**), there were cockroaches, staining in the barrel (**Photo 10**), minor debris on the bench, and fast flow through the channel (**Photo 11**).



Photo 8: Close-up view of brick manhole showing gaps between the bricks due to eroded grout.



Photo 9: Large roots growing into barrel.



Photo 10: Cockroaches and staining visible in barrel.



Photo 11: Debris on bench, fast flow through channel, and roots growing into barrel.

Location 5: Double Barrel Siphon

Next, we arrived at a possible siphon located near 866 Del Valle Avenue at approximately 1245. Mr. Carrillo explained that the City has a mainline which runs along Del Valle Avenue, which crosses over the LA County channel (also referred to as Puente Creek), so he believed the mainline likely went under the channel and was a siphon. I observed a pipe running along the road over the creek, but Mr. Carrillo was able to confirm this was a water line.

Pipe Tec staff opened the downstream manhole, and we were able to confirm the presence of a siphon (**Photos 12 and 13**). I observed a brick manhole, and the mortar appeared to be in okay condition but was starting to erode. There was rust on the steps and around the manhole rim. The bench and channel were not visible as the bottom portion of the manhole was filled with wastewater and solids. There appeared to be some kind of blue plastic trash floating in the wastewater.



Photo 12: Downstream brick manhole of siphon. Rust visible on steps and around manhole rim.



Photo 13: Bench and channel not visible as bottom of manhole filled with wastewater, solids, and trash.

I asked if there were any other streets crossing the LA County channel where there may be siphons. Mr. Carrillo said there are two other streets which cross the creek, so those may be siphons as well, but he would need to check and confirm.

Post-Inspection Note: In an email sent on July 18, 2025, Mr. Alfonso stated that the only siphon was the one running along Del Valley Avenue and that staff confirmed there were no other siphons running under the LA County channel.

Pipe Tec staff then opened the upstream manhole for us (**Photos 14 and 15**). Looking at the upstream manhole we were able to see that this was a double barrel siphon. I observed an approximately 20-foot-deep brick manhole with cobwebs, rusted steps, and an eroded bench with missing chunks. At the time of the inspection there was no flow through the channel, although we could hear water flowing. There was dirt and debris on the bench and in the channel.



Photo 14: Upstream brick manhole of siphon. Cobwebs and rusted steps visible.



Photo 15: Bench is eroded with missing pieces. Dirt and debris on the bench and no active flow through the channel.

Location 6: Grease Hot Spot

We then arrived at a grease hot spot located on Hacienda Boulevard at approximately 1315. Staff explained that the upstream manhole, located by Boca Del Rio, is the top of the line and the starter manhole while the downstream manhole is the beginning of the trouble spot.

Pipe Tec staff opened the upstream manhole for us, and I observed a concrete manhole with staining in the barrel (**Photo 16**). There was no flow in the manhole, as this was the top of the line. I observed cobwebs and minor debris on the bench (**Photo 17**).



Photo 16: Upstream concrete manhole with staining in the barrel.



Photo 17: Cobwebs, minor debris on bench, and no flow through channel.

Pipe Tec staff then opened the downstream manhole for us. I observed a brick manhole with some missing mortar (**Photo 18**). There was staining in the barrel, rusted steps, cockroaches, minor debris on the bench, and the flow in the channel appeared milky (**Photo 19**). I asked when this segment was last cleaned, and Mr. Rodriguez said it was probably cleaned five months prior.



Photo 18: Downstream brick manhole with some missing mortar.



Photo 19: Staining in the barrel and debris on bench visible.

Location 7: Manhole Prior to LA County Trunk Line

We arrived at our final location, the manhole prior to LA County's trunk line, at approximately 1341. This manhole is the City's last public access point before flow enters LA County's trunk line. I asked who is responsible for the mainline between the City's manhole and LA County's manhole. Mr. Rodriguez said the City cleans the mainline between the two manholes.

Pipe Tec staff opened the manhole for us. I observed a concrete manhole with a rough interior, composite steps, and a significant number of cockroaches (**Photo 20**). There was fast flow through the mainline, but the lateral had feces built up and standing wastewater at the time of the inspection (**Photo 21**). I also observed cracking in the pavement around the manhole (**Photo 22**).



Photo 20: View inside concrete manhole with rough interior and composite steps.



Photo 21: A significant number of cockroaches visible. Fast flow through the mainline, but some feces built up in lateral with standing wastewater.



Photo 22: Cracking in the concrete around the manhole.

I then held an in-field debrief where I requested a photo downstream of the siphon we had looked at to ensure flow was moving through the system; noted that the manholes we observed were pretty clean; stated that while capacity did not appear to be an issue, there was some staining in the manhole barrels which may indicate I/I; relayed that some of the brick manhole may need future

rehabilitation due to the mortar wearing away; and, recommended that the City check for additional siphons along the LA County channel. We then concluded the inspection at approximately 1349.

POST-INSPECTION DOCUMENT REVIEW AND FOLLOW-UP INFORMATION

On July 8, 2025, I emailed a follow-up information request (**Attachment C – Follow-Up Information Request**) to the City. The City provided the requested information on July 18, 2025, July 29, 2025, July 31, 2025, and August 4, 2025. The documents and key points are outlined below.

LA County Industrial Waste Inspection Invoices

- Invoices were provided for 2023, 2024, and 2025 to date.
- The invoices include service dates, the inspector’s name, time spent, and a short descriptor of the task, such as “Violation Corr/Regulatory” or “Inspection-Ind Waste/Sewers”.

Pipe Tec Invoices

- Invoices were provided for 2021, 2022, 2023, and 2024.
- The invoices include total linear feet of cleaning, linear feet of CCTV inspections, and hours of emergency call response. Work descriptions are provided on a separate sheet with equipment used, staff names, locations, and linear feet. CCTV inspection reports are also provided.
- Two damaged rectangular sewer manholes were replaced in 2022.

Photo of Manhole Downstream of Siphon

- The following two photos were provided by City staff:

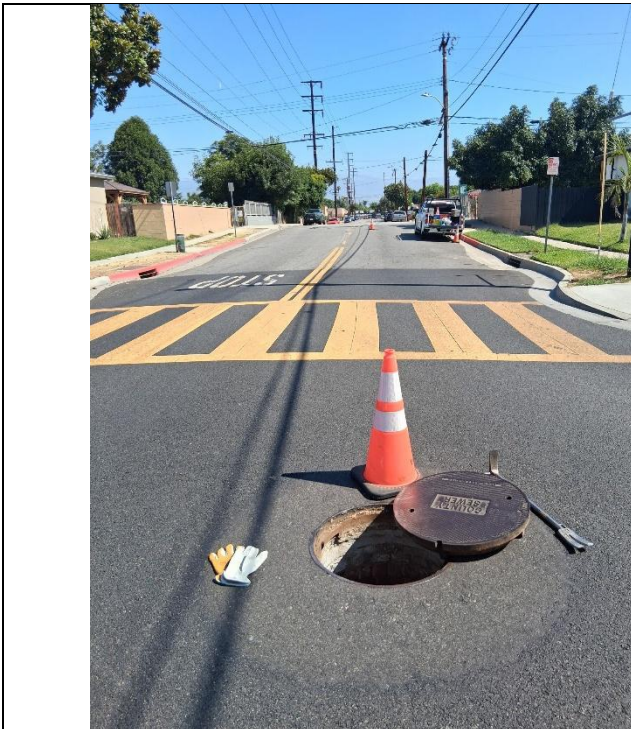


Photo 23: View of the manhole in the intersection.



Photo 24: View inside the brick manhole showing rusted steps, mortar in okay condition, and good flow through the channel.

- The photo of the inside of the manhole shows good flow and no backup, indicating that the standing wastewater in the downstream manhole of the siphon is not causing flow issues in the system.

FOG Permitted Facilities

- According to an excel file provided by LA County to the City, there are 58 FOG permitted facilities within La Puente.
- The excel file includes the facility name, permit number, address, site number, and file number.

FOG Inspections 2024

- According to an excel file provided by LA County to the City, 95 inspections of FOG permitted facilities within La Puente took place in 2024. This number includes compliance inspections and follow-up inspections.
- The excel file includes the facility name, address, site number, file number, type of inspection, and inspection results.

FINDINGS

The review of all requested documents as well as the inspection itself resulted in the following areas of concern:

- While the City's 2004 SMP and 2021 SSMP both state that there are GIS maps of the collection system, current City staff are unaware of any GIS maps, only paper maps.
- While the City's 2021 SSMP indicates that the entire system has been visually inspected with CCTV, current City staff cannot confirm whether this took place and do not have any of the CCTV videos or reports. As far as current City staff are aware, only 10% of the collection system has been visually inspected, which occurred in 2003. There are plans to CCTV the entire system as part of their next three-year contract.
- The miles of mainlines located in easements are unknown.
- While the City believes there are 63.2 miles of gravity sewers, per the 2004 SMP and the City's website, they did not know what the miles in the CIWQS 2023 Annual Report (61.1 miles) or the City's 2024 Comprehensive Annual Financial Report (64.3 miles) were based on.
- While the 2004 SMP mentions several "Summit Manholes", with one incoming line and two outgoing lines, current City staff were not aware of these and did not know how many existed within the collection system.
- Despite roots being one of the two primary reasons for hot spots, the City does not do anything special to address roots besides cleaning.
- Cockroaches were seen in several of the manholes, but the City said they do not do anything to treat the cockroaches.
- The CIWQS Annual Reports due April 1, 2024, and April 1, 2025, were never submitted.
- Zero 'No Spill' Certifications have been submitted from June 2020 to present.
- The City's 10-year Capital Improvement Plan has not been updated since 2007.
- The City has not performed past SSMP audits.
- The City has yet to complete seven of the 41 segments identified for upsizing in their 2007 CIP. Furthermore, staff were unsure how many of the 202 sewer pipe segments identified for replacement in their 2004 SMP have been replaced.
- The City's SMP has not been updated since 2004. It was explained that while a proposal and associated costs had been submitted by the Willdan Group, they did not have the funds to move forward with an update at that time.
- The City does not provide any training to their sewer contractors on their SERP or require that the contractors have any specific training.
- The City does not provide any training to their own staff on their SERP, volume estimation, their SSMP, or the SSS WDRs.

- The City's current contractor, Pipe Tec, was unable to provide information on how spill volume is estimated and neither the City nor Pipe Tec could confirm who was responsible for spill volume estimation.
- The City does not hold post-SSO debriefs with their contractors.
- The longer-term flow monitoring recommended in the 2004 SMP was never completed.
- The City does not have an I/I program in place, despite the 2004 SMP recommending remediating inflow.
- No dye or smoke testing has been completed, although it was recommended in the 2004 SMP.
- The City's Sewer Capital Charge has not been increased since 2006 and their Sewer Maintenance Charge has not been increased since 2011.
- There were maintenance issues at the locations inspected, including cockroaches, rust and corrosion, roots, staining, and mortar deterioration.
- The downstream manhole of the siphon had standing wastewater, blocking view of the bench and channel. Solids and trash were visible floating in the wastewater.
- While the City's FOG program is executed by LA County, including annual inspections of FSEs, current City staff are unfamiliar with the process or whether they receive copies of the inspection reports as this was handled by the City's previous director who recently retired.

Attachments:

Attachment A – Request for Information

Attachment B – Request for Information Response

Attachment C – Follow-Up Information Request

Appendix I

City Response to Notice of Violation



City of La Puente

15900 E. Main Street, La Puente, CA 91744-4719 Telephone: (626) 855-1500 Fax: (626) 961-4626 www.lapuente.org

September 25, 2025

Submitted electronically via email to:
Avery.Walker@waterboards.ca.gov

Mr. Tomas Eggers
Senior Water Resource Control Engineer
State Water Resources Control Board
Office of Enforcement
801 K Street, Suite 2300
Sacramento, CA 95814

Attention: Ms. Jamie Steele

RE: La Puente City Collection System, WDID No. 4SSO10400, Water Quality Order No. 2022-0103-DWQ, Notice of Violation – Corrective Action Plan

Dear Mr. Eggers:

This letter is in response to the Notice of Violation (NOV) for the La Puente City Collection System dated August 25, 2025, which provided a detailed Compliance Evaluation Inspection Report and Summary of Findings from the interview and inspection conducted by your staff on June 18, 2025. Your staff was very helpful in educating city staff on the requirements of the State Water Board Water Quality No. 2022-0103-DWQ, State Waste Discharge Requirements General Order for Sanitary Sewer Systems (SSS WDRs). As such, the city greatly appreciates the opportunity to submit the following **Corrective Action Plan** to address the deficiencies identified in the NOV and bring the city's collection system into compliance with the SSS WDRs:

1. **CIWQS Reporting** – The appropriate city staff will be assigned access to the City's CIWQS database account. As required, city staff will immediately report sewer spills, if any occur, per the requirements of each spill category in the SSS WDRs; otherwise, "no spill" certifications will be submitted monthly. The city's consultant will prepare and submit the past due Annual Reports within the next month, and future Annual Reports will be submitted in accordance with the specified due dates.
2. **SSMP Audit Reports** – The city has initiated an update to its 2021 Sewer System Management Plan. The SSMP Update is anticipated to be completed in January/February 2026, if not sooner. Although past due, the SSMP Internal Audit will be completed

concurrently with the SSMP Update. Upon completion of the SSMP Update and approval by the City Council, the SSMP will be uploaded and certified in the CIWQS. Future Audit Reports will be completed and uploaded to the CIWQS in accordance with the specified due dates.

3. **Capital Improvement Plan (CIP)** – As noted in the Inspection Report, the city has completed 34 of 41 sewer capacity upgrade projects since 2008 based on its 2007 Sewer System Capital Program. The city plans to complete the remaining seven projects over the next few years at an estimated cost of \$3 million. In addition, the city will develop a new 10-year CIP based on the results of CCTV inspections to be completed over the next three years.
4. **Training** – The city’s consultant will develop an annual training program that will review the latest SSS WDRs, SSMP, Spill Emergency Response Plan and associated procedures, and the CIWQS reporting. It’s anticipated that the training program will be ready for implementation to city staff and the city’s Sewer Maintenance Services contractor sometime in late Winter/Spring 2026.
5. **CCTV Inspections** – On July 22, 2025, the city council awarded a new 3-year contract to Tunnelworks Services, Inc. to provide sanitary sewer maintenance services to the city. This contract requires that CCTV inspections be performed for the entire sewer system during the term of the contract. The inspections will be documented in accordance with NASSCO-PACP Standards and provide valuable information on the condition of the sewer pipes. The inspections will identify needed spot repairs, pipe replacements and/or pipe relining for future CIP projects.
6. **SSMP/CIP Funding** - As noted in the Inspection Report, the city will continue to evaluate from year to year whether the annual Sewer Capital and Sewer Maintenance Charges are adequate to fund the city’s operation & maintenance and capital expenditures, and ensure the collection system is in compliance with the SSS WDRs.
7. **Areas of Concern** –
 - As a result of the compliance inspection, city staff has increased its overall knowledge of the collection system.
 - The city will revisit the need for a new Sewer Master Plan to reconcile varying sewer system quantities and address or update the recommendations from the 2004 Sewer Master Plan.
 - City staff has engaged with Tunnelworks Services regarding ways to mitigate cockroach infestation and root intrusion as part of its sewer maintenance activities.
 - City staff was also able to obtain the County’s GIS shapefiles for La Puente’s sewer system which date back to 2010.

- The city contracts with Los Angeles County for the completion of its fats, oils, and grease (FOG) program. The city is now familiarized with the County's responsibilities and processes to execute the city's FOG program and has a point of contact at the County to receive inspection records and related information.

Please be aware the city understands the importance of operating and maintaining the collection system in a safe and sanitary condition, and is fully committed to complying with the SSS WDRs.

If you have any questions or need additional information, please contact me at (626) 855-1540 or ralfonso@lapuente.org.

Sincerely,



Rey Alfonso
City Engineer

cc: (via email)

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Appendix J

SSMP Change Log

Appendix J – SSMP Change Log

City of La Puente Sewer System Management Plan Change Log

Date	SSMP Element/Location	Description of Change/Revision Made	Change Authorized By:
4/17/2026	Title Page	Added City WDID, date updated, signature line.	Rey Alfonso, City Engineer
4/17/2026	Table of Contents	Updated section titles and page numbers to reflect updated document. Included the appendices and tables.	Rey Alfonso, City Engineer
4/17/2026	Tables and References	Updated appendix, and tables titles to reflect the 2026 update.	Rey Alfonso, City Engineer
4/17/2026	Definitions, Acronyms, and Abbreviations	Added newly identified definitions, acronyms, and abbreviations.	Rey Alfonso, City Engineer
4/17/2026	All Sections	Replaced “SSO” terminology with “spill” as applicable throughout the document to reflect the terminology of the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	All Sections	Minimum requirements section throughout the document updated to be consistent with the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Definitions	The new section includes all new words and definitions.	Rey Alfonso, City Engineer
4/17/2026	Section I - Introduction	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection I – Regulatory Overview	Removed reference to revisions based upon 2013 MRP Amendment. Added reference to 2022 Order and related requirements. Updated internal audit dates and areas of concern.	Rey Alfonso, City Engineer
4/17/2026	Subsection I - Sewer System Management Plan Update Schedule	Schedule added to subsection.	Rey Alfonso, City Engineer
4/17/2026	Subsection I – Sewer System Asset Overview	Developed to include the location, service boundary, population, community served, system size, structures diverting stormwater, data management systems, sewer system ownership, percent of residential, commercial and industrial service connections and unique service boundary conditions and challenges per 2022 Order requirements.	Rey Alfonso, City Engineer
4/17/2026	Section II - Organization	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer

4/17/2026	Subsection II - Legally Responsible Official	LRO updated to Rey Alfonso.	Rey Alfonso, City Engineer
4/17/2026	Subsection II - Management and Organizational Structure	Figure 1 staff and titles updated. Table 1, Table 2, and Table 3 contact information updated.	Rey Alfonso, City Engineer
4/17/2026	Section III – Legal Authority	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection III – Prevention of Illicit Discharges	Updated the other discharges with LA Co Code sections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection III – Agreements with Other Agencies	Updated the collaboration with storm sewer agencies per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection III – Easement Accessibility Agreements	Included the section per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Section IV - Operations and Maintenance Activities	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection IV – Preventive Maintenance Program	Updated with higher-frequency inspections and CCTV inspections.	Rey Alfonso, City Engineer
4/17/2026	Subsection IV - Training	Updated the training with estimation of spill volume for field operators and electronic CIWQS reporting procedures per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Section VI – Spill Emergency Response Program (SERP)	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VI – Spill Response Procedure	Updated the four categories of spills.	Rey Alfonso, City Engineer
4/17/2026	Table 1 - Regulatory Agencies Notification Procedures and Time Frames	Updated the description, agencies to be notified, phone numbers and written report/online database per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Table 2 - Agencies Telephone/Fax Numbers	Updated the contact's phone number.	Rey Alfonso, City Engineer
4/17/2026	Subsection VI - Procedure to Ensure Staff and Contractors are Aware and Properly Trained to Follow the Emergency Response Plan	Updated the training program language per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VI - Procedures to address Emergency Operations such as Traffic and Crowd Control and Other Necessary Response	Developed the subsection for traffic safety per the 2022 Order.	Rey Alfonso, City Engineer

	Activities		
4/17/2026	Section VI - Program to Eliminate or Minimize the Discharge of Spills into Waters of the United States	Updated language of public health, services for sewage removal, interagency coordination, reporting spill time.	Rey Alfonso, City Engineer
4/17/2026	Figure 2 - City of La Puente Spill Emergency Response Plan	Developed the Spill Emergency Response Plan flow chart.	Rey Alfonso, City Engineer
4/17/2026	Section VII – Sewer Pipe Blockage Control Program	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VII – Public Outreach	Developed language for public education and outreach per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VII - Plan and Schedule for Disposal of Pipe Blocking Substances Generated within the System Service Area	Developed language to inform about FOG disposal facilities per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VII - Legal Authority to Prohibit Discharges to the System and Identify Measures to Prevent Spills and Blockages Caused by FOG	Inserted reference to the La Puente Municipal Code – Title 4, Health and Sanitation, Chapter 4.08 Sanitary Sewers and Industrial Waste and Agreement with the County.	Rey Alfonso, City Engineer
4/17/2026	Subsection VII - Requirements to Install Grease Removal Devices, Design Standards, Maintenance BMP's, Record Keeping and Reporting	Inserted reference to La Puente Municipal Code – Section 3.20.070.	Rey Alfonso, City Engineer
4/17/2026	Subsection VII - Authority to Inspect Grease Producing Facilities, Enforcement Authorities, and Evidence of Adequate Staffing To Inspect and Enforce the FOG Ordinance	Inserted reference to LACO Code, Section 20.24.090 and 20.36.400.	Rey Alfonso, City Engineer
4/17/2026	Subsection VII - Cleaning Schedule for Identified FOG Prone Sewer	Updated the status of spills and reporting per the 2022 Order.	Rey Alfonso, City Engineer

	Segments		
4/17/2026	Subsection VII - Source Control Measures Developed and Implemented to Address FOG Issues	Inserted reference to 40 CFR Section 403.6(d) (LACO , Division 2, Section 20.20.264) and Appendix F.	Rey Alfonso, City Engineer
4/17/2026	Section VIII - System Evaluation, Capacity Assurance and Capital Improvements	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VIII - System Evaluation and Condition Assessment	Updated the section per the CCTV inspections procedures per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VIII – Capacity Assessment and Design Criteria	Developed the subsection per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection VIII – Prioritization of Corrective Action	Language added about the 2025-2028 system evaluation and capacity.	Rey Alfonso, City Engineer
4/17/2026	Subsection VIII – Capital Improvement Plan	Language added about the 10-year CIP, funding sources and joint coordination.	Rey Alfonso, City Engineer
4/17/2026	Section IX - Monitoring, Measurement & Program Modifications	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection IX - Monitoring, Measurement & Program Modifications	Language added to document relevant data on spills and audit findings.	Rey Alfonso, City Engineer
4/17/2026	Subsection IX - Assessment of Preventative Operation and Maintenance Program	Developed the subsection of improvements based on audits and spill data.	Rey Alfonso, City Engineer
4/17/2026	Subsection IX – Spill Location Mapping and Trends	Developed the subsection about spills history and CIWQS records per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Section X – SSMP Audits	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection X – SSMP Program Audits	Added language to incorporate in the audit report per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection X – SSMP Certification	Updated the CIWQS links.	Rey Alfonso, City Engineer
4/17/2026	Subsection X – SSMP Modification and	Added language of the 6 year SSMP updates and re-certification.	Rey Alfonso, City Engineer

	Recertification		
4/17/2026	Section XI – Communication Program	Updated section and subsections per the 2022 Order.	Rey Alfonso, City Engineer
4/17/2026	Subsection XI – Public Communication	Replaced with State Water Resources Control Board Order No. 2022-0103-2006-003-DWQ Statewide General WDR For Sanitary Sewer Systems	Rey Alfonso, City Engineer
4/17/2026	Appendix B	Updated Grease Producing Facilities list.	Rey Alfonso, City Engineer
4/17/2026	Appendix E	Updated the Sewer System Cleaning Schedule.	Rey Alfonso, City Engineer
4/17/2026	Appendix F	Added the Pretreatment Guidelines appendix.	Rey Alfonso, City Engineer
4/17/2026	Appendix G	Added the Spill Reporting Form appendix.	Rey Alfonso, City Engineer
4/17/2026	Appendix H	Added the Regional Board and State Water Board Audit appendix.	Rey Alfonso, City Engineer
4/17/2026	Appendix I	Added the City Response to Notice of Violation appendix.	Rey Alfonso, City Engineer
4/17/2026	Appendix J	Added the SSMP Change Log appendix.	Rey Alfonso, City Engineer

City of La Puente Sewer System Management Plan (SSMP) Audit Report

WDID No. 4SSO10400

August 3, 2021 to August 2, 2024

Audit Completion: April 21, 2026

Contents

Introduction.....	3
Regulatory Requirements for Sewer System Management Plan Audits	3
Sanitary Sewer System Overview.....	5
Spill Response Procedures	6
Spill Reporting	6
Spill Prevention and Maintenance	6
Audit Findings and Corrective Actions.....	7

Introduction

The purpose of this report is to comply with Sewer System Management Plan (SSMP) Audit requirements included in the State Water Resources Control Board Water Quality Order No. 2022-0103-DWQ, Statewide General Waste Discharge Requirements for Sanitary Sewer Systems. This report documents the results of the SSMP Audit conducted for the City of La Puente (City) [WDID No. 4SSO10400] covering the three-year period of August 3, 2021 to August 2, 2024.

Willdan Engineering conducted this audit together with the City through phone calls, and e-mail correspondence with staff involved in the implementation of the SSMP; analysis of the 2021 SSMP; requests for information from City staff; and analysis of data publicly available on the California Integrated Water Quality System (CIWQS). The preparation of the audit was conducted in conjunction with the 2025 update to the SSMP (2025 SSMP Update). The following table identifies City and consultant staff that participated in the SSMP audit process:

Table 1: SSMP Audit Participants

Participant	Organization	Role
Abraham Tellez	City of La Puente	Director of Development Services
Rey Alfonso	City of La Puente	City Engineer
Chris Cimino	City of La Puente	Assistant City Engineer
Kelsey Reed	Willdan Engineering	Project Manager/Auditor
Ruby Cornejo	Willdan Engineering	Auditor
Kayla Urbina	Willdan Engineering	Auditor/Reviewer

Regulatory Requirements for Sewer System Management Plan Audits

This audit was conducted in accordance with the State Water Resources Control Board Water Quality Order No. 2022-0103-DWQ, Statewide General Waste Discharge Requirements for Sanitary Sewer Systems (2022 Order). As a public entity enrolled in coverage under the 2022 Order, the City is required to conduct an internal audit of its Sewer System Management Plan and implementation of its Plan, at a minimum frequency of once every three years. This internal audit must involve the City’s sewer system operators and shall be appropriately scaled to the size of the system(s) and the number of spills. At minimum, the audit must:

- Evaluate the implementation and effectiveness of the City’s Sewer System Management Plan in preventing spills;

- Evaluate the City’s compliance with this General Order;
- Identify Sewer System Management Plan deficiencies in addressing ongoing spills and discharges to waters of the State; and
- Identify necessary modifications to the Sewer System Management Plan to correct deficiencies.

Upon completion of the audit, the City is required to submit an audit report that includes the audit findings and corrective actions; a statement that sewer system operators’ input on the audit findings has been considered; and a proposed schedule for the City to address the identified deficiencies. **Table 2** shows the City’s SSMP Update and Audit schedule as required by the 2022 Order.

Table 2. City of La Puente SSMP Update and Audit Schedule

SSMP Update Due Dates							
8/2/2025		8/2/2031		8/2/2037		8/2/2043	
Audit Due Dates							
End of Audit Period	Audit Due Date	End of Audit Period	Audit Due Date	End of Audit Period	Audit Due Date	End of Audit Period	Audit Due Date
8/2/2024	2/2/2025	8/2/2027	2/2/2028	8/2/2030	2/2/2031	8/2/2033	2/2/2034

The tracked parameters listed in Table 3 are the SSMP elements per the Order N. 2022-0203-DWQ.

Table 3. SSMP Monitoring Parameters by SSMP Element

SSMP Element	Summary of Element Purpose	Parameters for Tracking Effectiveness
Introduction	The City’s sewer system management and asset overview	None needed
Organization	Document organization of City staff and chain of communication for spill response	None needed
Legal Authority	The City’s Legal Authority, including its municipal code and any agreements with other agencies	None needed
Operations and Maintenance Activities	City operations, maintenance and other related measures and activities	<ul style="list-style-type: none"> • Cleaning schedule • Training
Design and Performance Provisions	Design standards and specifications for new and/or rehabilitated sewers and other appurtenances.	<ul style="list-style-type: none"> • Paperwork and/or inspections prior to final approval

Spill Emergency Response Program (SERP)	Provide timely and effective response to spill emergencies and comply with regulatory reporting requirements	<ul style="list-style-type: none"> • Average and maximum response time • Post-spill assessment
Sewer Pipe Blockage Control Program	Sewer pipe blockage control measures, including identification of potential problem areas, focused cleaning, and source control.	<ul style="list-style-type: none"> • Inspect grease producing facilities, enforcement authorities
System Evaluation, Capacity Assurance and Capital Improvements	Minimize the amount of spills in a given system, one must determine how the system will react to different conditions and stresses	<ul style="list-style-type: none"> • Identify and justify the amount (percentage) of its system for its condition to be assessed each year • Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods • Project schedules including completion dates for all portions of the capital improvement program
Monitoring, Measurement & Program Modifications	Evaluate effectiveness of SSMP, keep SSMP up to date, and identify necessary changes	<ul style="list-style-type: none"> • None needed
Program Audits	Formally identify SSMP effectiveness, limitations and necessary changes on an annual basis	<ul style="list-style-type: none"> • Date of completion of last annual audit
Communication Plan	Communicate with the public and satellite agencies	<ul style="list-style-type: none"> • None needed

Sanitary Sewer System Overview

The City of La Puente is located about 20 miles east of downtown Los Angeles within the San Gabriel Valley. The City of La Puente has a city area of 3.48 square miles with a population of 36,670 in the year of 2024 per the 2024 Census. The City is considered a disadvantaged community under the CalEnviroScreen. The City owns and operates the

sewer collection system, which includes about 75.51 miles of gravity sewer pipe, one siphon, and 820 manholes, and no pump stations, force mains or flow monitors. All wastewater collected within the City's collection system discharges to Los Angeles (LA) County Sanitation Districts trunk lines where it is eventually treated at one of their wastewater treatment plants. The sewers are primarily constructed of vitrified clay pipe and polyvinyl chloride (PVC) with approximately. The City's map is provided in Appendix D of the City's 2025 SSMP Update. This map is used as a tool to access critical information and locations in the event of a spill.

Spill Response Procedures

In the event of a spill, the City, in collaboration with other agencies and contractors, is prepared to respond to the incident in an efficient and timely manner to prevent the spill from entering local drainage structures or receiving waters and minimize negative effects. Section VI of the 2025 SSMP Update includes the City's Spill Emergency Response Plan that shall be enacted in the event of a spill. The City's procedures detail the chain of command following the report of a spill, communication with appropriate staff and agencies, spill identification and elimination, traffic and safety control, equipment operations, flow estimation and documentation, reporting procedures, and staff training. In the event of a spill, clean-up activities are performed by both trained in-house staff and contractors.

As part of the 2025 SSMP Update, the City's Spill Emergency Response Plan will be updated to reflect requirements of the 2022 Order and any changes to the City's response procedures. However, the Spill Emergency Response Plan should be evaluated annually and updated as necessary in response to updated City protocols, agency involvement, and related changes that may affect the program.

Spill Reporting

The rate of spills, spill volume, and spill volume that reaches waterbodies and drainage structures are common measurements to rate the effectiveness of an agency's SSMP and sewer management programs. The City did not certify monthly spill reports from approximately 2020 through early 2025. However, the City's LRO is currently certifying reports per the requirements of the 2022 Order.

Spill Prevention and Maintenance

The City participates in a Preventative Maintenance Program (Section IV of the 2025 SSMP Update) as a tool to ensure reliable system operation. As part of the program, the City maintains sewer lines and is prepared to respond to spills as they occur. The City

utilizes a skilled contractor to identify and prioritize system deficiencies. Under this program, the City's entire sewer collection system is to be inspected by closed-circuit television (CCTV). Sewer line cleaning is based on inspection records with problem locations placed on a semi-annual schedule. The City also conducts hydraulic flushing/cleaning of the 820 manholes per year.

To prevent sewer pipe blocking substances, such as fats, oil, and grease (FOG), the City participates in the LACDPW's Industrial Waste Program for inspection of FOG-producing facilities. The City requires regular inspection and maintenance activities by FOG-producing facilities. The effectiveness of any grease removal devices is dependent upon their routine maintenance and monitoring/inspection for conformance with its intended purpose.

In the 2021 SSMP, the City was to perform its own outreach to communicate efficiently with the public regarding proper sewer maintenance practices and blockage prevention. When a new restaurant comes to the City, they are referred to the LA County's Industrial Waste and Health Departments for the FOG program. During FOG inspections, an inspector ensures the best management practice flyer for restaurants is in an area visible to employees, but if not posted or available, the inspector provides a copy to the facility during the visit.

Audit Findings and Corrective Actions

The City of La Puente's existing SSMP programs and elements, after being updated in 2025, are generally effective for the size and type of collection system.

The City has no record of spill events during the three-year audit period of August 3, 2021 to August 2, 2023. The City has assigned the LRO to implement the monthly certification reporting in the CIWQS system. The City's operation and maintenance practices are essential to the success of its sewer maintenance program and should be continually evaluated and updated in the City's SSMP as needed.

The City certified its continued coverage under the 2022 Order by the June 4, 2023 deadline and has a Legally Responsible Official (LRO) established in CIWQS. The LRO is identified as Rey Alfonso, City Engineer for the City of La Puente.

This 2025 Audit will help inform the City of the necessary or recommended changes to the future SSMP and related programs. Findings were identified during the audit and recommended corrective actions are shown below. Many findings were addressed with the City's 2025 SSMP Update, which was conducted in conjunction with the 2025 Audit. A detailed inventory of changes made to the City's SSMP during the 2025 update can be found in Appendix G of the document. The 2025 SSMP Update includes updates to staff organization, narrative to be consistent with the 2022 Order, and updates to the

City's processes and procedures. Additional findings for the City's consideration are as follows.

Operation and Maintenance Program

- Section IV subsection Training references the City's is to *"Moving forward the specifications for contractors are to include skilled estimation of spill volume for field operators and electronic CIWQS reporting procedures for staff submitting data. City personnel will also be assigned and trained to report on CIWQS."* It is recommended the City implement the specifications in the training program as described in the SSMP.

Spill Emergency Response Plan

- Section VI subsection Procedure to Ensure Staff and Contractors are Aware and Properly Trained to Follow the Emergency Response Plan references *"An updated training program is under development to educate staff of the City's Spill Emergency Response Plan in Spring 2026."* It is recommended the City implement and record the training as described in the SSMP.

Sewer Pipe Blockage Control Program

- Section VII subsection Public Outreach references *"The City is continuing to develop outreach material for the FOG facilities and update its website to serve as an additional source of information to the food service industry and the community at large."* It is recommended the City implement the outreach described in the SSMP.

Monitoring of Implementation and Effectiveness

- Section IX subsection Monitoring of Implementation and Effectiveness of the SSMP references *"The City will implement an adaptive management approach to evaluate the City's SSMP program effectiveness based on such key performance indicators as the total number of spills, spill response time, reduction in repeated incidents of spill at some location, total spill equal to or greater than 1,000 gallons or reaching the waters of the United States and reduction in number of spills that are caused by sewer capacity-related problems."* It is recommended the City implement monitoring to determine the program effectiveness.
- Section IX subsection Spill Location Mapping and Trends references *"The plan is to report sewer spills, should any occur, per the spill category or submit the "no spill" certification monthly. In doing so, a location map and trends will be configured for the future."* It is recommended the City maintain monthly spill or no spill reports to configure future mapping and trends.

Communication Program

- Section XI subsection Public Communication references: *“The City is to develop a communication mechanism to establish ongoing discourse on a continual and regular basis. Resources necessary to solicit and incorporate input on each phase of the SSMP (development, implementation, and performance), as well as document the City’s outreach efforts have been developed.* It is recommended the City upload the 2025 SSMP Update to the City’s sewer webpage to ensure ease of accessibility.

Appendix 'G'

- The SSMP states “Appendix G contains the Spill Reporting Form the City will use for the SERP.” It is recommended the City implement the Form as discussed in this section.

These corrective actions should be considered or implemented under the current SSMP and incorporated into future SSMP Updates, as applicable. At minimum, these actions should be carefully reevaluated in the next SSMP Update, due August 2, 2031.

The City’s next SSMP audit is to be conducted for the period of August 2, 2025 to August 2, 2028 and submitted to the State Board within 6 months thereafter. The City has provided the necessary input for this audit process, has reviewed the audit provided herein, and has acknowledged and accepted its findings.



City of La Puente Agenda Report

To: Mayor and City Council For meeting of: May 12, 2026

From: Bob Lindsey, City Manager

By: Abraham Tellez, Director of Development Services

Subject: CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2026 SAFE STREETS AND ROADS FOR ALL (SS4A) PLANNING AND DEMONSTRATION GRANT FUNDING AND COMMITTING TO A TWENTY PERCENT (20%) NON-FEDERAL IN-KIND MATCH

BACKGROUND/DISCUSSION

The Safe Streets and Roads for All (SS4A) grant program was established by Congress in 2021 through the Bipartisan Infrastructure Law and is administered by the U.S. Department of Transportation (USDOT). The program provides discretionary funding to prevent roadway deaths and serious injuries, supporting the Federal Highway Administration's Safe System Approach, which emphasizes redundant layers of protection across road users, vehicles, speeds, roadways, and post-crash care.

SS4A funding is available in two categories: (1) Planning and Demonstration Grants, which fund the development of comprehensive Safety Action Plans and related demonstration activities; and (2) Implementation Grants, which fund the construction of safety projects identified in an adopted Action Plan. Applicants for Implementation Grants must have an existing Action Plan that meets the seven required components identified by USDOT.

Applications are due by 5:00 p.m. Eastern Daylight Time on May 26, 2026, and must be submitted through the Valid Eval portal. For Planning and Demonstration Grants, expected funding ranges from \$100,000 to \$5,000,000, with a 20% non-federal match requirement.

The City of La Puente does not currently have a comprehensive Safety Action Plan. The development of such a Plan is a critical step toward reducing traffic fatalities and serious injuries on City roadways and toward positioning the City to pursue future SS4A Implementation Grants and other state and federal infrastructure safety funding.

Staff, with support from the City's grant consultant, Global Urban Strategies, Inc. (GUS), proposes to submit an application for a Planning and Demonstration Grant to fund the development of La Puente's first comprehensive Safety Action Plan. The Plan will be built in alignment with the Safe System Approach and will include all seven required components identified in the SS4A NOFO:

- Leadership Commitment and Goal Setting, a Council-adopted commitment to eliminate roadway fatalities and serious injuries, with measurable interim targets;
- Planning Structure, a Technical Advisory Committee with inter-agency representation;

- Safety Analysis, a minimum five-year crash analysis using LASD, SWITRS, Caltrans, and FIRST data, with geospatial hotspot identification;
- Engagement and Collaboration, robust public, multilingual (English and Spanish), and inter-agency outreach;
- Policy and Process Changes, review of Complete Streets policies, speed management, and design standards;
- Strategy and Project Selections, a prioritized list of projects and strategies with an implementation timeline; and
- Progress and Transparency, a public-facing website and outcome measurement framework.

The proposed project scope covers the entire City of La Puente jurisdiction and will be developed over a period of not more than five (5) years. Key partners are expected to include the Los Angeles County Sheriff's Department (Industry Station), the County of Los Angeles, Caltrans District 7, the Los Angeles County Metropolitan Transportation Authority, Foothill Transit, the Hacienda La Puente Unified School District, the Bassett Unified School District, neighboring jurisdictions, and community-based organizations.

Staff have coordinated with GUS to prepare the application materials, including the project narrative, safety data analysis, budget, and supporting documentation. The Los Angeles County Sheriff's Department has been formally requested to provide traffic collision data for the City's jurisdictional area to support the Safety Analysis component.

ENVIRONMENTAL REVIEW

Adoption of this Resolution is not a "project" as defined in the California Environmental Quality Act (CEQA) and Section 15378 of the CEQA Guidelines, because it consists of administrative and fiscal activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment. In addition, the action is exempt from CEQA pursuant to Section 15262 (Feasibility and Planning Studies) of the CEQA Guidelines because it involves only planning studies for possible future action that the City has not yet approved.

FISCAL IMPACT

The City proposes a federal grant request in the range of \$300,000 to \$400,000. The SS4A program requires a non-federal match equal to twenty percent (20%) of the total project cost. Staff proposes to satisfy the match requirement entirely through documented in-kind contributions of City staff time drawn from the City Manager's Office, Public Works and Engineering, Planning Division, and the City Clerk's Office. No General Fund cash allocation is required at this time.

If the application is successful, staff will return to the City Council for acceptance of the grant award and authorization to execute a grant agreement with USDOT.

RECOMMENDATION

It is recommended that the City Council: (1) adopt Resolution No. 26-5987 authorizing the submittal of an application to the U.S. Department of Transportation for Fiscal Year 2026 Safe Streets and Roads for All (SS4A) Planning and Demonstration Grant funding; (2) commit to providing a twenty percent (20%) non-

federal in-kind match satisfied through City staff time; and (3) authorize the City Manager, or designee, to execute all documents necessary to submit the application and, if awarded, to execute the grant agreement and any other documents necessary to accept and administer the grant.

ATTACHMENTS

- A. Authorization to Apply SS4A Resolution

RESOLUTION NO. 26-5987

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2026 SAFE STREETS AND ROADS FOR ALL (SS4A) PLANNING AND DEMONSTRATION GRANT FUNDING, COMMITTING TO A TWENTY PERCENT (20%) NON-FEDERAL IN-KIND MATCH, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE DEVELOPMENT OF A COMPREHENSIVE SAFETY ACTION PLAN

WHEREAS, the safety of all roadway users, including pedestrians, bicyclists, transit riders, motorists, and commercial vehicle operators, is a foundational responsibility of the City of La Puente; and

WHEREAS, Congress established the Safe Streets and Roads for All (SS4A) discretionary grant program under the Bipartisan Infrastructure Law to provide funding to local, regional, and Tribal initiatives to prevent roadway deaths and serious injuries; and

WHEREAS, the U.S. Department of Transportation released the Fiscal Year 2026 SS4A Notice of Funding Opportunity, which makes funding available for Planning and Demonstration Grants to develop or supplement comprehensive Safety Action Plans; and

WHEREAS, applications for Planning and Demonstration Grants are due by 5:00 p.m. Eastern Daylight Time on May 26, 2026; and

WHEREAS, the City of La Puente, as a political subdivision of the State of California, is an eligible applicant under the SS4A Notice of Funding Opportunity; and

WHEREAS, the City of La Puente does not currently have a comprehensive Safety Action Plan that meets the seven required components identified by the U.S. Department of Transportation, and the development of such a Plan is a critical step toward reducing traffic fatalities and serious injuries on the City's roadways; and

WHEREAS, the development of a comprehensive Safety Action Plan will position the City of La Puente to pursue future SS4A Implementation Grants and other state and federal infrastructure safety funding; and

WHEREAS, the City of La Puente intends to submit an application for Planning and Demonstration Grant funding to develop a Safety Action Plan consistent with the Federal Highway Administration's Safe System Approach; and

WHEREAS, the SS4A program requires a non-federal match equal to twenty percent (20%) of the total project cost, which the City of La Puente intends to satisfy through documented in-kind contributions of City staff time; and

WHEREAS, the City of La Puente is committed to an eventual goal of zero roadway fatalities and serious injuries within its jurisdiction, and to the adoption of supporting policies, projects, and strategies to advance that goal; and

WHEREAS, the City Council finds that participation in the SS4A grant program is in the best interests of the residents, businesses, and visitors of the City of La Puente.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of this Resolution or their applicability to other persons or circumstances.

SECTION 3. The City Council hereby authorizes the submittal of an application to the U.S. Department of Transportation for Fiscal Year 2026 Safe Streets and Roads for All (SS4A) Planning and Demonstration Grant funding for the purpose of developing a comprehensive Safety Action Plan for the City of La Puente.

SECTION 4. The City Council hereby authorizes the City Manager, or designee, to execute any and all documents necessary to submit the application, and if awarded, to execute the grant agreement, accept the grant funds, and execute any and all documents necessary to administer and implement the grant.

SECTION 5. The City Council hereby commits to providing a non-federal match equal to twenty percent (20%) of the total project cost, which shall be satisfied through documented in-kind contributions of City staff time drawn from the City Manager's Office, Public Works and Engineering, Planning, and the City Clerk's Office, as applicable.

SECTION 6. The City Council publicly affirms the City of La Puente's commitment to the eventual goal of zero roadway fatalities and serious injuries within its jurisdiction and commits to developing specific interim targets to reduce them through the forthcoming Safety Action Plan.

SECTION 7. The City Council authorizes the City Manager, or designee, to coordinate with the Los Angeles County Sheriff's Department, California Department of Transportation (Caltrans) District 7, County of Los Angeles, Los Angeles County Metropolitan Transportation Authority, Foothill Transit, the Hacienda La Puente Unified School District, the Bassett Unified School District, neighboring jurisdictions, and community-based organizations to support the preparation, submittal, and implementation of the Safety Action Plan.

SECTION 8. The City Clerk shall certify the adoption of this Resolution and that the same shall be in full force and effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 12th day of May 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, CMC, City Clerk