



CITY OF LA PUENTE

PUBLIC PARTICIPATION IN CITY COUNCIL MEETINGS

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at <https://lapuente.org/agenda/>. Click on "View Event" for the current meeting to view it live.

Spanish Translation/Interpretation Services

The City offers live translation and interpretation services in Spanish. To access translation/interpretation during the meeting, please scan the QR Code below or visit <https://attend.wordly.ai/join/FWOP-2761>.

Additionally, Spanish interpreting services are provided at City Council meetings upon request. Simultaneous interpretation (English-to-Spanish) is available for listening to the meeting and consecutive interpretation (Spanish-to-English) is available to anyone addressing the City Council during oral communications. The use of City provided interpreters is not required and persons are welcome to use their own interpreter. Because many dialects and regionalism exist, the City cannot guarantee that interpreters will be able to interpret into a particular dialect or regionalism, and disclaims any liability alleged to arise from such services.



How to Submit Public Comment

Please note that all comments are subject to the same Rules of Decorum as would otherwise apply to speakers at City Council meetings.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street.

In Writing: Written comments may be sent via email to cityclerk@lapuente.org no later than 2 hours prior to the meeting start time. Email comments will be distributed to the City Council and will become part of the official record for that meeting but will not be read at the time of the City Council Meeting. To ensure your correspondence is received by the Council and City staff, please include the subject line "PUBLIC COMMENT."



CITY OF LA PUENTE

PARTICIPACIÓN PÚBLICA EN LAS REUNIONES DEL CONCEJO MUNICIPAL

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en <https://lapuente.org/agenda/>. Haga clic en "Ver evento" para ver la reunión en vivo.

Servicios de traducción/interpretación en español

La Ciudad ofrece traducción e interpretación en vivo en español. Para acceder a la traducción/interpretación durante la reunión, escanee el código QR a continuación o visite <https://attend.wordly.ai/join/FWOP-2761>.

Además, se ofrecen servicios de interpretación en español en las reuniones del Concejo Municipal a pedido. Hay interpretación simultánea (inglés-español) para escuchar la reunión y la interpretación consecutiva (español a inglés) está disponible para cualquier persona que se dirija al Concejo Municipal durante las comunicaciones orales. No se requiere el uso de intérpretes proporcionados por la Ciudad y las personas pueden utilizar su propio intérprete. Debido a que existen muchos dialectos y regionalismos, la Ciudad no puede garantizar que los intérpretes puedan interpretar a un dialecto o regionalismo en particular, y se exime de cualquier responsabilidad que supuestamente surja de dichos servicios.



Cómo enviar comentarios públicos

Tenga en cuenta que todos los comentarios están sujetos a las mismas reglas que se aplicarían a los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios públicos se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street.

Por escrito: Los comentarios escritos pueden enviarse por correo electrónico a cityclerk@lapuente.org a más tardar 2 horas antes del inicio de la reunión. Los comentarios por correo electrónico se distribuirán al Concejo Municipal y formarán parte del registro oficial de esa reunión, pero no se leerán en el momento de la reunión del Concejo Municipal. Para garantizar que el Concejo Municipal y el personal de la Ciudad reciba su correspondencia, incluya la línea de asunto "COMENTARIO PÚBLICO".



**REGULAR CLOSED SESSION, SPECIAL SESSION,
AND REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
MARCH 11, 2025
6:00 P.M. REGULAR CLOSED SESSION
6:30 P.M. SPECIAL SESSION
7:00 P.M. REGULAR SESSION**

6:00 P.M. REGULAR CLOSED SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Munoz, Klinakis, Argudo, Mendoza, Quinones

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time, only item(s) on the Closed Session agenda may be discussed in Public Comments.

RECESS INTO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case).

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

6:30 P.M. SPECIAL SESSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the City Council of the City of La Puente is hereby called to be held on Tuesday, March 11, 2025, commencing at 6:30 p.m., in City Council Chambers, 15900 E. Main Street, La Puente, CA 91744. The public will be provided an opportunity to provide public comment on the items listed on the agenda. The business to be discussed is as follows:

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Munoz, Klinakis, Argudo, Mendoza, and Quinones

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

Pursuant to Government Code Section 54954.3(a), you may only address the City Council/Successor Agency concerning any item that has been described in the notice for the special meeting. Please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. All speakers are requested to observe the City's Rules of Decorum when addressing the City Council. (LPMC section 2.04.120.)

SPECIAL MEETING BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL/SUCCESSOR AGENCY

SM-1 PRESENTATION AND UPDATE BY GLOBAL URBAN STRATEGIES REGARDING GRANTS

Staff Recommendation: It is recommended that the City Council: (1) receive and file the presentation; and (2) provide any necessary direction to Staff.

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at <http://www.lapuate.org>.

AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 24 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

Dated: March 6, 2025

_____/s/_____
Valerie Munoz, Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF LA PUENTE)

AFFIDAVIT OF POSTING

I, Martha Torres, City Clerk for the City of La Puente, hereby certify that a copy of the Notice and Call of a Special Meeting of the La Puente City Council, to be held on March 11, 2025, commencing at 6:30 p.m., was posted in accordance with all applicable laws and provided not less than twenty-four hours before the time of the meeting to the following:

Mayor/Chair Valerie Munoz
Mayor Pro Tem/Vice Chair Charlie Klinakis
Council/Board Member David E. Argudo

Council/Board Member Nadia Mendoza
Council/Board Member Gabriel Quinones

I declare under penalty of perjury that the foregoing is true and correct. Dated this 6th day of March, 2025.

_____/s/_____
Martha Torres, MPA, CMC
City Clerk

7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Munoz, Klinakis, Argudo, Mendoza, and Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation of Proclamation Declaring March 21st as World Down Syndrome Day (Council Member Quinones/Mayor Munoz)

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. All speakers are requested to observe the City's Rules of Decorum when addressing the City Council. (LPMC section 2.04.120.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings that they have attended or that have occurred.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Argudo/Quinones	3 rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Munoz/ Klinakis	4 th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Argudo/Mendoza	1 st Thursday	6:30 p.m.
City Selection Committee	Mendoza/Klinakis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Argudo/Quinones	3 rd Thursday	4:00 p.m.
California JPIA	Munoz/All Council	4 th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/ Klinakis	Last Friday of the Month	7:45 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2 nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF FEBRUARY 25, 2025

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of February 25, 2025.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 25-5923

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 25-5923 approving Warrant Register No. 1588

D-2 APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR AUDITING SERVICES WITH VAN LANT & FANKHANEL, LLP

Staff Recommendation: It is recommended that the City Council approve a professional services agreement with Van Lant & Fankhanel, LLP for professional auditing services.

D-3 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO EXCEL PAVING COMPANY FOR THE OLD VALLEY BOULEVARD SEWER EXTENSION IN THE AMOUNT OF \$413,360

Staff Recommendation: It is recommended that the City Council: (1) award the contract to Excel Paving Company in the amount \$413,360; (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount; and (3) adopt Resolution No. 25-5924 amending the Fiscal Year 2024-2025 Capital Improvement Program Budget.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 INTRODUCTION AND CONSIDERATION OF AN INTERM URGENCY ORDINANCE APPROVING A CITYWIDE 45-DAY MORATORIUM PROHIBITING THE ADVERTISING AND OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY

Staff Recommendation: It is recommended that the City Council introduce, waive the reading of, and adopt Interim Urgency Ordinance No. 25-988 approving a citywide 45-day moratorium prohibiting the advertising and operation of short-term rentals within the city.

E-2 DISCUSSION REGARDING THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT RECRUITMENT AND RETENTION (MAYOR PRO TEM KLINAKIS/MAYOR MUNOZ)

Staff Recommendation: It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

NAME

Code Enforcement Committee
La Puente Park Fees, Ordinance and Program Oversight Committee
Project LEAD Committee
LPQT Action Committee
Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee
Senior Citizen Advisory Committee

MEMBERS

Klinakis/Mendoza
Munoz/Quinones
Mendoza/Quinones
Mendoza/Quinones
Munoz/ Klinakis
Munoz/ Klinakis

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

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AMERICANS WITH DISABILITIES

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MEETING TIMES

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CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 6th day of March, 2025.

_____/s/_____
Martha Torres, MPA, CMC
City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: March 11, 2025

From: Bob Lindsey, City Manager

SUBJECT: PRESENTATION AND UPDATE BY GLOBAL URBAN STRATEGIES
REGARDING GRANTS

BACKGROUND/DISCUSSION

Global Urban Strategies will provide a presentation and update regarding grants.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council: (1) receive and file the presentation; and (2) provide any necessary direction to Staff.

ATTACHMENTS

None.

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
FEBRUARY 25, 2025

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, February 25, 2025, at 9:30 a.m.

CALL TO ORDER

Mayor Munoz called the meeting to order at 9:33 a.m.

ROLL CALL

Members present: Munoz, Klinakis, Argudo, Quinones.

Members absent: Mendoza.

Staff members present: Acting City Manager/Director of Community Services Alexander Bauman, City Attorney Susie Altamirano, City Clerk Martha Torres, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, Chief/Director of Public Safety Jeffrey Buckwell, Management Analyst Natalie Romo, Management Assistant Cece Dunlap, and Office Specialist Karissa Rivas Bustillos.

PLEDGE OF ALLEGIANCE

Council Member Quinones led the Pledge of Allegiance.

PRESENTATIONS

Management Analyst Romo and Acting City Manager/ Director of Community Services Bauman presented an award to La Puente Community Foundation Engagement Supervisor Kimberly Cardona for her 5 years of service at the City of La Puente.

Management Analyst Romo presented an award to Maintenance Worker Jose Ramirez for his 15 years of service at the City of La Puente.

Mayor Pro Tem Klinakis provided a certificate of recognition to U.S. Donuts for their contribution to the La Puente Community.

Sergeant Hugo Barajas from the Los Angeles County Sheriff's Department spoke regarding recent activity within the City and provided an update on the graffiti enforcement operation.

Community Outreach Program Coordinator Brian Torres of the La Puente Programs, Re-Employment, Outreach Services (P.R.O.S.) Team provided an information briefing on recent activity in the City.

ORAL COMMUNICATIONS

La Puente Children and Teens Services Librarian Angela Concepcion provided an update on upcoming events including baby and toddler story times taking place Thursday mornings, a Native American story time and arts & crafts event on Tuesday March 11, 2025, and a college aid workshop on Wednesday, March 19, 2025.

BOARDS/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Klinakis reported that he attended the San Gabriel Valley Mosquito & Vector Control District meeting where discussion and voting took place regarding waiving the property tax fee of those impacted by the recent fires.

City Attorney Altamirano informed the City Council that pursuant to Government Code 54954.2(b)(2), there is an agenda walk-on item for City Council's consideration under New Business, Item E-2, titled Approval of the La Puente Local Aging and Disability Action Plan and Request Letter of Support presented by Global Urban Strategies. She further stated the grounds for approval is based on the fact that the item did not come to the City's attention until after the agenda was posted and there is a need for immediate action in the form of direction from the City Council due to the deadline for submission. In order to add this item to the agenda, the government code requires two-thirds approval vote of the City Council.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Argudo to add Item E-2 to the agenda per Government Code section 54954.2(b)(2) to consider: (1) approval of the La Puente Local Aging and Disability Action Plan; and (2) approval of a Letter of Support. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Argudo, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	Mendoza

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF FEBRUARY 11, 2025

A motion was made by Council Member Argudo, seconded by Mayor Munoz, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of February 11, 2025. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Argudo, Quinones.
NOES: None
ABSTAIN: None
ABSENT: Mendoza

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Council Member Quinones, to approve Consent Calendar Items D-1 through D-5. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Argudo, Quinones.
NOES: None
ABSTAIN: None
ABSENT: Mendoza

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 25-5921

Action Taken: The City Council and Successor Agency adopted Resolution No. 25-5921 approving Warrant Register No. 1587.

D-2 PRESENTATION OF JANUARY 2025 REQUISITION SUMMARY REPORT

Action Taken: The City Council received and filed this report.

D-3 PRESENTATION OF JANUARY 2025 INVESTMENT REPORT

Action Taken: The City Council received and filed this report.

D-4 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 24-5882 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR PART-TIME POSITIONS TO AUTHORIZING FUNDING FOR A PART-TIME MAINTENANCE WORKER TURF SPECIALIST

Action Taken: The City Council adopted Resolution No. 25-5922 rescinding Resolution No. 24-5882 and approving authorized part-time positions and salary ranges.

D-5 CONSIDERATION OF A STREET USE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND LA PUENTE NATIONAL LITTLE LEAGUE FOR AN OPENING DAY PARADE

Action Taken: The City Council: (1) approved the Street Use Agreement between the City of La Puente and La Puente National Little League; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF JANUARY 2025 BUDGET SUMMARY REPORT

Director of Administrative Services Grunklee provided a report regarding the January 2025 budget.

Action Taken: The City Council received and filed this report.

E-2 APPROVAL OF THE LA PUENTE LOCAL AGING AND DISABILITY ACTION PLAN AND REQUEST LETTER OF SUPPORT PRESENTED BY GLOBAL URBAN STRATEGIES

Omar Hernandez and Domonique Dunnick of Global Urban Strategies presented a PowerPoint presentation regarding the La Puente Local Aging and Disability Action Plan.

Mayor Munoz thanked Global Urban for the presentation and spoke regarding the importance of integrating the senior population and the importance of grant funding.

A motion was made by Council Member Argudo, seconded by Council Member Quinones, to approve: (1) the La Puente Local Aging and Disability Action Plan; and (2) a Letter of Support. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Argudo, Quinones.
NOES: None
ABSTAIN: None
ABSENT: Mendoza

AD HOC COMMITTEE REPORTS

Code Enforcement and Public Safety Committee: Nothing to report.

La Puente Park Fees, Ordinance and Program Oversight Committee: Nothing to report.

Project LEAD Committee: Nothing to report.

LPQT Action Committee: Nothing to report.

Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee: Nothing to report.

Senior Citizen Advisory Committee: Nothing to report.

AB 1234 REPORTS – None.

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Klinakis congratulated the La Puente High School basketball team for making it to the third round of playoffs and reported that he attended La Puente High School's recent soccer games.

Council Member Quinones announced that a Mock City Council meeting and City Hall tour for La Puente High School and Bassett High School Project LEAD students will be held on March 4, 2025.

ORAL COMMENTS FROM STAFF

Chief/Director of Public Safety Buckwell reported that the animal kennels arrived, and final installation and walkthrough would be taking place soon. He also thanked Blackwater Security and the Sheriff's Department for protecting the property.

Director of Administrative Services Grunklee announced Candice Yu as the new Principal Accountant for the City of La Puente.

ADJOURNMENT

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 10:17 a.m.

Approved this 11th day of March, 2025.

Martha Torres, MPA, CMC
City Clerk

Valerie Muñoz
Mayor/Chair

RESOLUTION NO. 25-5923

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA PUENTE ALLOWING CERTAIN CLAIMS AND
DEMANDS IN THE AMOUNT \$337,017.24 (WARRANT
REGISTER 1588)**

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE,
DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 14217 through 14277 ACH(s) numbered 848 through 854 and Draft numbered 02847 through 02861 except for voided warrant 14273 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Martha Torres, MPA, City Clerk

PASSED, APPROVED AND ADOPTED this 11th day of March 2025, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Valerie Muñoz, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



Check Register Report

By Payment Number

Payment Dates 2/17/2025 - 2/28/2025

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description			Item Amount
848	2/25/2025	SEIU	COPE FUND		10.00
	INV0012175	COPE FUND CONTRIBUTION		100-20380	3.10
	INV0012175	COPE FUND CONTRIBUTION		260-20380	1.90
	INV0012239	COPE FUND CONTRIBUTION		100-20380	3.10
	INV0012239	COPE FUND CONTRIBUTION		260-20380	1.90
849	2/25/2025	SEIU	SEIU - LOCAL 721		1,866.28
	INV0012097	EMPLOYEE DUES		100-20380	9.88
	INV0012174	EMPLOYEE DUES		100-20380	756.12
	INV0012174	EMPLOYEE DUES		200-20380	41.81
	INV0012174	EMPLOYEE DUES		203-20380	6.32
	INV0012174	EMPLOYEE DUES		205-20380	5.26
	INV0012174	EMPLOYEE DUES		210-20380	41.63
	INV0012174	EMPLOYEE DUES		215-20380	4.19
	INV0012174	EMPLOYEE DUES		260-20380	43.77
	INV0012174	EMPLOYEE DUES		280-20380	2.97
	INV0012174	EMPLOYEE DUES		283-20380	30.77
	INV0012174	EMPLOYEE DUES		285-20380	9.47
	INV0012238	EMPLOYEE DUES		100-20380	742.45
	INV0012238	EMPLOYEE DUES		200-20380	31.41
	INV0012238	EMPLOYEE DUES		203-20380	3.25
	INV0012238	EMPLOYEE DUES		205-20380	3.79
	INV0012238	EMPLOYEE DUES		210-20380	37.12
	INV0012238	EMPLOYEE DUES		215-20380	4.32
	INV0012238	EMPLOYEE DUES		260-20380	43.80
	INV0012238	EMPLOYEE DUES		280-20380	3.36
	INV0012238	EMPLOYEE DUES		283-20380	25.90
	INV0012238	EMPLOYEE DUES		285-20380	18.69
850	2/25/2025	GLOURB	GLOBAL URBAN STRATEGIES, INC		29,500.00
	848	02/25 GLOBAL AGING GRANT		280-3300-53111	11,500.00
	849	03/25 SOCIAL MEDIA TECHNOLOGY		100-4140-53416	18,000.00
851	2/28/2025	AMABUS	AMAZON CAPITAL SERVICES INC		1,549.48
	14FK-HVLL-43FL	USB-C/HDMI ADAPTER		550-6100-53018	51.88
	14LT-VQTD-7CMW	COMPUTER WIRELESS MOUSE		550-6100-53018	14.73
	14R1-G9JW-P1PW	TV STANDS		550-6100-53018	221.98
	1K96-16H4-6RRG	FIRST AID BAGS		100-2110-53011	14.29
	1KM7-P1M9-1KV6	PRINTER		100-2110-53012	439.99
	1N9R-THKC-FVQX	FILE FOLDERS		100-1150-53011	9.73
	1N9R-THKC-FVQX	PAPER SHREDDER		100-2100-53012	270.65
	1NTN-Y6RF-N3DC	OFFICE SUPPLIES		100-1150-53011	46.68
	1P4R-FFFN-JL9C	SMART 50" TV		550-6100-53018	346.97
	1P61-P46D-X7RK	10PK PATCH CABLE		550-6100-53018	39.00
	1PCL-H3Q1-JK1L	OFFICE SUPPLIES		100-1150-53011	53.99
	1YRL-WJXP-NNJF	END TAB FILE FOLDERS		100-1120-53011	39.59
852	2/28/2025	TANKO	TANKO LIGHTING		1,427.54
	70055	ST LIGHT WIRE REPAIR-SANDIA AVE		285-3330-53111	1,427.54
853	2/28/2025	GRUTRO	TROY GRUNKLEE		901.64
	INV0012263	CSFMO CONF 2025 REIM-GRUNKLEE		100-1130-53972	901.64
854	2/28/2025	YUNLLC	YUNEX LLC		3,483.48
	5610004382	01/25 TS RESPONSE CALL OUTS		200-3120-53819	1,922.98

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	90003684	01/25 TS MTCE		200-3120-53819	1,560.50
14217	2/20/2025 INV0012229	STADIS CHILD SUPPORT	CALIFORNIA STATE DISBURSEMENT UNIT	100-20399	292.00 292.00
14218	2/20/2025 INV0012197 INV0012236 INV0012236 INV0012236 INV0012236 INV0012236 INV0012236 INV0012236 INV0012259 INV0012259	USBANK PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS Retirement-Salas Adj PARS Retirement-Granados	U.S BANK PARS ACCT# 6746022400	100-20340 100-20340 203-20340 205-20340 260-20340 280-20340 285-20340 100-20340 100-20340	8,128.04 36.31 3,162.88 287.32 456.78 175.33 1,846.34 66.72 1,574.62 521.74
14219	2/28/2025 INV0012254	ALMALE SCHOLARSHIP REIM-ALMANZA	ALEXA ALMANZA	100-4140-53992	43.95 43.95
14220	2/28/2025 00394030	LEAAME LEAK DETECTION	AMERICAN LEAK DETECTION	100-1150-53813	395.00 395.00
14221	2/28/2025 INV0012268	ANDROL REFUND-CANCELLED SHELTER RESERVATION	ANDREA ROLDAN	100-47260	76.00 76.00
14222	2/28/2025 11166	ANTINC FORTI AP 3YR ELITE SUPPORT	ANTROPY, INC	550-6100-53018	878.44 878.44
14223	2/28/2025 000022946412 000023037714 000023037715	ATT 12/28-01/27 PHONE-SR CENTER 911 LN 01/13-02/12 PHONE-COMM/YLAC FAX LN 01/13-02/12 PHONE-LP SNACK BAR	AT&T	100-4130-53715 100-4100-53715 285-3330-53715	184.20 89.92 62.86 31.42
14224	2/28/2025 10981	BOBMUR 02/25 PROF SVC-EXECUTIVE RECRUITMENT	BOB MURRAY & ASSOCIATES	100-3100-53111	7,875.09 7,875.09
14225	2/28/2025 INV0012255	PARR BRIDGETOWN BOXING -COUNCIL ALLOCATION	BRIDGETOWN BOXING CLUB	100-4100-53111	1,000.00 1,000.00
14226	2/28/2025 9221768 9221768 9221768 9221768 9221768	BRILAN 02/25 SR CTR LANDSCAPE SVC 02/25 AMAR/SAUDER LANDSCAPE SVC 02/25 MEDIANS LANDSCAPE SVC 02/25 NATURE CENTER LANDSCAPE SVC 02/25 CH LANDSCAPE SVC	BRIGHTVIEW LANDSCAPING SERVICES INC.	100-4130-53814 200-3120-53814 200-3120-53814 285-3330-53814 285-3330-53814	11,897.75 253.50 481.00 6,446.68 2,324.66 2,391.91
14227	2/28/2025 IN2814582-CBE	CBE4AM 01/20-02/19 FACILITY COPIER	CBE OFFICE SOLUTIONS	100-1150-53911	910.78 910.78
14228	2/28/2025 1706	CenFire COMM CTR-FIRE SPRINKLER 5YR TEST	Century Fire Protection	100-4100-53811	499.00 499.00
14229	2/28/2025 0029105021425 188632901020725	TIMEWA 02/14-03/13 SC CABLE/INTERNET 02/10-03/09 FIBER 1GBPS	CHARTER COMMUNICATIONS	100-4130-53715 100-1150-53715	1,461.48 118.48 1,343.00
14230	2/28/2025 INV0012279	COMCHA REFUND-CANCELLED PERMIT# 37830	CHARTER COMMUNICATIONS, LLC	100-47120	2,252.00 2,252.00
14231	2/28/2025 01 02	CHRPER Fitness Instructor Payment Fitness Instructor Payment	CHRISTOPHER PEREZ ARIAS	100-4100-53111 100-4100-53111	910.00 520.00 390.00
14232	2/28/2025 4221509578	CINTA 02/18 SR CENTER MAT RENTAL	CINTAS CORPORATION #693	100-4130-53012	672.53 560.14

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	4221509604	02/18 CH MAT RENTAL		100-1150-53813	112.39
14233	2/28/2025	CONCEN	CONCENTRA		1,034.00
	85822710	PRE EMPLOYMENT PHYSICAL		100-1135-53406	268.00
	85822710	PRE EMPLOYMENT PHYSICAL		280-3300-53406	364.00
	85894674	PRE EMPLOYMENT PHYSICAL		100-1135-53406	134.00
	85894674	PRE EMPLOYMENT PHYSICAL		280-3300-53406	268.00
14234	2/28/2025	DAKOTA	DAKOTA BACKFLOW CO		825.00
	60710	BACKFLOW TESTING		200-3120-53814	825.00
14235	2/28/2025	DANHER	DANIELLE HERRERA		40.00
	INV0012269	REFUND-T-BALL		100-47260	40.00
14236	2/28/2025	DAROLI	DAPEER, ROSENBLIT & LITVAK, LLP		2,454.30
	24081	01/25 LEGAL-CODE ENF		100-2110-53114	175.00
	24082	01/25 LEGAL SVC-CODE ENF		100-2110-53114	2,279.30
14237	2/28/2025	DEPTJ	DEPT OF JUSTICE-BUREAU		701.00
	794854	01/25 FINGERPRINT SVC		100-1135-53406	130.00
	794854	01/25 FINGEPRINT SVC		100-4110-53980	64.00
	794854	01/25 FINGEPRINT SVC		280-3300-53406	507.00
14238	2/28/2025	SAMSAR	DR. SAMIR SARGIOS DVM		5,000.00
	036	02/25 VIDA MONTHLY RENT		100-2130-53111	5,000.00
14239	2/28/2025	EMPAME	EMPLOY AMERICA		4,125.00
	58A2501-IN	01/25 BUS SHELTER MTCE		210-3130-53816	4,125.00
14240	2/28/2025	ENVIRO	ENVIROTEK		1,087.52
	C-3693	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	1,087.52
14241	2/28/2025	FRANKL	FRANKLIN AIR CONDITIONING &		1,246.80
	54583	DUCT REPAIR-137 HUDSON		100-1150-53813	1,246.80
14242	2/28/2025	VERIC	FRONTIER COMMUNICATIONS		465.00
	INV0012267	02/05-03/04 PHONE-137 HUDSON		100-1150-53715	465.00
14243	2/28/2025	HACLWN	HACIENDA LAWNMOWER SHOP		145.54
	5907	EQUIPMENT MTCE		100-3100-53012	145.54
14244	2/28/2025	CANHEN	HENRY CANJURA		37.00
	INV0011208	VOLUNTEER LIVE SCAN REIM-CANJURA		100-4110-53980	37.00
14245	2/28/2025	JCLBAR	JCL TRAFFIC		2,286.20
	127982	ST SIGH POLE/ANCHORS		200-3120-53821	741.37
	127984	SPEED LIMIT SIGNS		200-3120-53821	749.15
	127985	SIDEWALK CLOSED SIGNAGE		200-3120-53821	297.68
	127986	TRAFFIC SIGNAGE		200-3120-53821	498.00
14246	2/28/2025	JORSOL	JORGE SOLIS RIVERA		27.54
	INV0009621	FOOD SVC REIM		100-3325-53011	27.54
14247	2/28/2025	JOSREY	JOSE REYES		368.90
	INV0012252	02/01-15 SHOPPING CART-MILEAGE REIM REYES		555-3150-53014	368.90
14248	2/28/2025	LAPUJ	JR ALL AMERICAN FOOTBALL OF LA PUENTE		1,200.00
	INV0012275	JR PEE WEE CHEER COUNCIL ALLOCATION		100-4100-53111	1,200.00
14249	2/28/2025	LPVCWD	LA PUENTE VALLEY CO WATER		701.96
	INV0012266	11/15-01/16 WTR-SR CENTER		100-4130-53714	701.96
14250	2/28/2025	LAPVAL	LA PUENTE VALLEY WOMANS CLUB		500.00
	INV0012276	LP WOMENS CLUB ALLOCATION-SCHOLARSHIP GALA		100-4100-53111	500.00

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14251	2/28/2025 INV0012253	MARMEZ DEPOSIT RENTAL REFUND-MEZA	MARIA MEZA	600-20230	250.00 250.00
14252	2/28/2025 103	MARK SKATE PARK FENCE REPAIR	MARK'S WELDING SERVICES	100-3330-53822	2,500.00 2,500.00
14253	2/28/2025 INV0012261	SALIM 03/25 RENT-137 HUDSON UNIT B	MONTANA BAIL BONDS	100-1150-53913	10,000.00 10,000.00
14254	2/28/2025 INV0012256	NADMAR T-BALL REFUND-MARGOLIS	NADIA MARGOLIS	100-4100-53111	40.00 40.00
14255	2/28/2025 3607-479726 3607-480505 3607-481564 3607-481770 3607-481775 3607-481776	OREILLY VEH-COOLANT MOTOR OIL VEH-SUPPLIES VEH SUPPLIES BATTERY VENT CLIPS	O'REILLY AUTO PARTS	555-3150-53812 100-3330-53011 555-3150-53812 555-3150-53812 555-3150-53812 555-3150-53812	671.64 134.15 104.41 150.65 23.40 243.10 15.93
14256	2/28/2025 INV0012262	QUAD CH POSTAGE	QUADIENT	100-1150-53211	2,045.76 2,045.76
14257	2/28/2025 6023696	REGION 09/24 EZ/FOOTHILL MONTHLY PASS	REGIONAL TAP SERVICE CENTER	210-3130-53915	1,855.24 1,855.24
14258	2/28/2025 3950506	RESOUR SCOOP WASHED PLASTER SAND	RESOURCE BUILDING MATERIALS	285-3330-53822	182.73 182.73
14259	2/28/2025 178878	RUGRAD RADIO HEADSET	RUGGED RADIOS	550-6100-53018	411.80 411.80
14260	2/28/2025 INV0012270 INV0012271 INV0012272	SGVWC 01/13-02/10 WTR-935 IRRIG PUENTE 01/13-02/10 WTR-715 IRRIG PUENTE 01/13-02/10 WTR-15900 MAIN ST	S.G.V. WATER CO	200-3120-53714 200-3120-53714 200-3120-53714	719.52 191.82 312.95 214.75
14261	2/28/2025 25-MEM-LPUENTE	SCMAFI MEMBERSHIP RENEWAL	SOUTHERN CALIF MUNICIPAL	100-4100-53971	425.00 425.00
14262	2/28/2025 7070029105	SOUTIR TURF MASTER TIRE	SOUTHERN TIRE MART	555-3150-53812	123.49 123.49
14263	2/28/2025 LAPUENTE0125 LAPUENTE0125 LAPUENTE0125 LAPUENTE0125	SGTRA 01/25 DIAL A RIDE 01/25 LP LINK 01/25 DIAL A RIDE FARE 01/25 LP LINK FARE	SOUTHLAND TRANSIT INC	210-3130-53916 210-3130-53917 210-46100 210-46105	67,976.26 11,630.64 58,079.87 -78.75 -1,655.50
14264	2/28/2025 INV0012265	SPAMID SPORTS PROGRAM	SPARKS MIDDLE SCHOOL ASB	100-4100-53111	4,000.00 4,000.00
14265	2/28/2025 INV0012264	STLOUI ST. LOUIS OF FRANCE-STAGE/TABLE REIM	ST. LOUIS OF FRANCE	100-4100-53111	3,750.00 3,750.00
14266	2/28/2025 W37122	STOTZE TRACTOR LOADER MTCE	STOTZ EQUIPMENT	555-3150-53812	5,990.77 5,990.77
14267	2/28/2025 180032744746	SOSUBW 01/18-02/19 WTR-6000060246	SUBURBAN WATER SYSTEMS	200-3120-53714	173.85 173.85
14268	2/28/2025 455455125	TERMI 01/08 SR CENTER PEST CONTROL	TERMINIX PROCESSING CENTER	100-4130-53813	90.00 90.00

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14269	2/28/2025	GASCO	THE GAS COMPANY		1,063.13
	INV0012257	01/06-02/04 GAS-YLAC		100-4110-53711	808.17
	INV0012258	01/06-02/04 GAS-COMM CENTER		100-4100-53711	254.96
14270	2/28/2025	TUST	TURF STAR, INC.		151.91
	INV071103	MOWER REPAIR		555-3150-53812	151.91
14271	2/28/2025	ULINE	ULINE		482.91
	188767866	CITY CLERK-OFFICE CHAIR		100-1120-53011	214.16
	189060500	CH DOOR SIGNAGE		100-1150-53813	268.75
14272	2/28/2025	CALCARD	US Bank CalCard		5,731.55
	INV0012247	MTG SUPPLIES		100-1135-53972	53.99
	INV0012247	STAFF MTG SUPPLIES		100-1135-53972	99.92
	INV0012247	LUNCH MTG		100-3300-53972	87.73
	INV0012247	AICP EXAM-GALVAN		100-3300-53972	699.00
	INV0012247	APPRAISAL-AYALA		100-3320-53111	695.00
	INV0012247	AD-SLURRY SEAL BID		202-5619-59300	315.97
	INV0012248	ACFR AWARD-GFOA		100-1130-53111	530.00
	INV0012248	CSFMO DUES-GRUNKLEE		100-1130-53971	150.00
	INV0012248	CSFMO CONF-GRUNKLEE		100-1130-53972	318.96
	INV0012248	JOB POSTING-PRINCIPAL ACCT		100-1130-53976	325.00
	INV0012248	CODE-LUNCH MTG		100-2110-53972	31.00
	INV0012248	APPLE		550-6100-53017	24.99
	INV0012248	GOOGLE STORAGE		550-6100-53017	99.99
	INV0012249	CODE ENF-LUNCH		100-2110-53972	69.75
	INV0012249	OFFICE SUPPLIES		100-4100-53011	177.89
	INV0012249	OFFICE SUPPLIES		100-4100-53011	133.82
	INV0012249	BANNERS		100-4100-53011	170.06
	INV0012249	STORAGE BOXES-HOLIDAY DECO		100-4100-53011	23.65
	INV0012249	GYM CLEANING EQUIPMENT		100-4100-53012	133.69
	INV0012249	YLAC CLEANING SUPPLIES		100-4110-53011	101.66
	INV0012249	GYM CELANING EQUIPMENT		100-4110-53012	133.67
	INV0012249	TROPHIES FOR TOURNAMENT		100-4110-53980	131.92
	INV0012249	BASKETBALL-LP LEAGUE		100-4110-53980	279.19
	INV0012249	DRYCLEANING-TABLE CLOTHS		100-4140-53979	135.30
	INV0012249	TEEN VOICE-SUPPLIES		600-20250	51.17
	INV0012250	ADJ-LATE FEES		100-1110-53976	76.30
	INV0012277	SYMPATHY FLOWERS		100-1100-53976	160.32
	INV0012277	LUNCH MTG		100-1110-53972	97.03
	INV0012277	LUNCH MTG		100-1110-53972	86.54
	INV0012277	TRUTHFINDER		100-1135-53406	16.95
	INV0012277	MTCE SUPPLIES		100-3330-53822	16.99
	INV0012277	FUEL		555-3150-53014	79.28
	INV0012277	FUEL		555-3150-53014	62.67
	INV0012277	CAR WASH		555-3150-53812	47.99
	INV0012278	LUNCH MTG		100-2110-53972	114.16
14274	2/28/2025	WESCO	WEST COAST ARBORISTS INC		2,893.05
	225444	02/01-15 TREE REMOVAL-GLENSHAW DR		200-3120-53815	2,893.05
14275	2/28/2025	WHCAP	WHITE CAP, L.P.		348.61
	50030182717	SAW/BATTERY		100-3100-53012	186.98
	50030193747	SCREW DRIVER SET		100-3100-53012	65.98
	50030226624	DRILL BIT SET		100-3100-53012	95.65
14276	2/28/2025	WILENG	WILLDAN ENGINEERING		43,365.00
	003-40248	01/25 ENGINEERING PERMITS		100-3110-53120	8,398.00
	003-40276	01/25 SLURRY SEAL PROG FY 24/25		202-5619-59300	34,967.00

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14277	2/28/2025 INV0012282	LAPUJ JR PEE WEE CHEER COUNCIL ALLOCATION	JR ALL AMERICAN FOOTBALL OF LA PUENTE	100-4100-53111	800.00 800.00
DFT0002847	2/20/2025 INV0012227 INV0012227 INV0012227	AFLAC EMPLOYEE LIFE ASSURANCE EMPLOYEE LIFE ASSURANCE EMPLOYEE LIFE ASSURANCE	AFLAC	100-20399 260-20399 264-20399	165.06 159.39 3.42 2.25
DFT0002848	2/20/2025 INV0012228 INV0012228 INV0012228 INV0012228 INV0012228 INV0012228 INV0012228 INV0012228	AFLAC EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE EMPLOYEE INSURANCE	AFLAC	100-20399 200-20399 203-20399 205-20399 260-20399 264-20399 280-20399 285-20399	377.46 173.06 25.38 22.45 26.64 51.03 43.65 29.98 5.27
DFT0002849	2/20/2025 INV0012230 INV0012230 INV0012230 INV0012230 INV0012230 INV0012230 INV0012230 INV0012230	ICMARC EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT EMPLOYEE LOAN REPYMT	MISSION SQUARE RETIREMENT	100-20399 200-20399 203-20399 205-20399 210-20399 215-20399 260-20399 280-20399	76.78 44.63 7.82 1.74 1.74 10.42 1.74 3.48 5.21
DFT0002850	2/20/2025 INV0012231 INV0012231 INV0012231 INV0012231 INV0012231 INV0012231 INV0012231 INV0012231 INV0012231 INV0012231	ICMARC EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS EMPLOYEE CONTRIBUTIONS	MISSION SQUARE RETIREMENT	100-20399 200-20399 202-20399 203-20399 205-20399 210-20399 215-20399 260-20399 264-20399 280-20399	1,880.00 971.18 45.39 124.62 93.42 104.45 156.42 192.45 83.27 91.83 16.97
DFT0002851	2/20/2025 INV0012232 INV0012232 INV0012232 INV0012232 INV0012232 INV0012232	NATRS Employee Contribution Employee Contribution Employee Contribution Employee Contribution Employee Contribution Employee Contribution	NATIONWIDE RETIREMENT	100-20340 200-20340 203-20340 205-20340 210-20340 215-20340	330.00 306.90 4.62 4.62 4.62 4.62 4.62
DFT0002852	2/20/2025 INV0012233 INV0012233 INV0012233 INV0012233 INV0012233 INV0012233 INV0012233 INV0012233 INV0012233 INV0012233	PERSYS-RETIRE EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION EMPLOYER CONTRIBUTION	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	100-20360 200-20360 202-20360 203-20360 205-20360 210-20360 215-20360 260-20360 264-20360 280-20360 283-20360 285-20360	20,462.61 16,647.71 559.29 160.12 375.63 493.90 585.82 295.82 694.98 221.99 92.94 150.37 184.04

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DFT0002853	2/20/2025	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		14,505.39
	INV0012234	PERS- NEW EMPLY CONTRB		100-20399	11,778.04
	INV0012234	PERS- NEW EMPLY CONTRB		200-20399	370.42
	INV0012234	PERS- NEW EMPLY CONTRB		202-20399	153.06
	INV0012234	PERS- NEW EMPLY CONTRB		203-20399	271.04
	INV0012234	PERS- NEW EMPLY CONTRB		205-20399	352.50
	INV0012234	PERS- NEW EMPLY CONTRB		210-20399	354.78
	INV0012234	PERS- NEW EMPLY CONTRB		215-20399	262.45
	INV0012234	PERS- NEW EMPLY CONTRB		260-20399	484.40
	INV0012234	PERS- NEW EMPLY CONTRB		264-20399	160.79
	INV0012234	PERS- NEW EMPLY CONTRB		280-20399	73.04
	INV0012234	PERS- NEW EMPLY CONTRB		283-20399	143.75
	INV0012234	PERS- NEW EMPLY CONTRB		285-20399	101.12
DFT0002854	2/20/2025	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		925.65
	INV0012235	EMPLOYEE PORTION		100-20360	894.54
	INV0012235	EMPLOYEE PORTION		200-20360	10.37
	INV0012235	EMPLOYEE PORTION		210-20360	20.74
DFT0002855	2/20/2025	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		62.00
	INV0012237	SURVIVORS LIFE INSURANCE		100-20350	53.65
	INV0012237	SURVIVORS LIFE INSURANCE		200-20350	1.24
	INV0012237	SURVIVORS LIFE INSURANCE		202-20350	0.20
	INV0012237	SURVIVORS LIFE INSURANCE		203-20350	0.63
	INV0012237	SURVIVORS LIFE INSURANCE		205-20350	0.87
	INV0012237	SURVIVORS LIFE INSURANCE		210-20350	1.14
	INV0012237	SURVIVORS LIFE INSURANCE		215-20350	0.40
	INV0012237	SURVIVORS LIFE INSURANCE		260-20350	1.77
	INV0012237	SURVIVORS LIFE INSURANCE		264-20350	0.62
	INV0012237	SURVIVORS LIFE INSURANCE		280-20350	0.49
	INV0012237	SURVIVORS LIFE INSURANCE		283-20350	0.55
	INV0012237	SURVIVORS LIFE INSURANCE		285-20350	0.44
DFT0002856	2/20/2025	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		7,682.92
	INV0012240	STATE INCOME TAX		100-20310	6,249.55
	INV0012240	STATE INCOME TAX		200-20310	142.83
	INV0012240	STATE INCOME TAX		202-20310	80.08
	INV0012240	STATE INCOME TAX		203-20310	148.33
	INV0012240	STATE INCOME TAX		205-20310	148.75
	INV0012240	STATE INCOME TAX		210-20310	160.79
	INV0012240	STATE INCOME TAX		215-20310	136.57
	INV0012240	STATE INCOME TAX		260-20310	280.07
	INV0012240	STATE INCOME TAX		264-20310	50.48
	INV0012240	STATE INCOME TAX		280-20310	161.74
	INV0012240	STATE INCOME TAX		283-20310	58.55
	INV0012240	STATE INCOME TAX		285-20310	65.18
DFT0002857	2/20/2025	IRSPR	IRS PAYROLL TAX DEPOSIT		21,319.53
	INV0012241	FEDERAL WITHHOLDING		100-20300	17,093.21
	INV0012241	FEDERAL WITHHOLDING		200-20300	398.03
	INV0012241	FEDERAL WITHHOLDING		202-20300	212.44
	INV0012241	FEDERAL WITHHOLDING		203-20300	358.81
	INV0012241	FEDERAL WITHHOLDING		205-20300	405.47
	INV0012241	FEDERAL WITHHOLDING		210-20300	528.75
	INV0012241	FEDERAL WITHHOLDING		215-20300	361.22
	INV0012241	FEDERAL WITHHOLDING		260-20300	833.93
	INV0012241	FEDERAL WITHHOLDING		264-20300	156.53
	INV0012241	FEDERAL WITHHOLDING		280-20300	622.41
	INV0012241	FEDERAL WITHHOLDING		283-20300	150.37
	INV0012241	FEDERAL WITHHOLDING		285-20300	198.36

Check Register Report

Payment Dates: 2/17/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0002858	2/20/2025	IRSPR	IRS PAYROLL TAX DEPOSIT		8,024.36
	INV0012242	MEDICARE TAX		100-20300	5,925.30
	INV0012242	MEDICARE TAX		200-20300	144.00
	INV0012242	MEDICARE TAX		202-20300	53.80
	INV0012242	MEDICARE TAX		203-20300	207.48
	INV0012242	MEDICARE TAX		205-20300	302.06
	INV0012242	MEDICARE TAX		210-20300	134.38
	INV0012242	MEDICARE TAX		215-20300	92.52
	INV0012242	MEDICARE TAX		260-20300	242.40
	INV0012242	MEDICARE TAX		264-20300	58.58
	INV0012242	MEDICARE TAX		280-20300	739.94
	INV0012242	MEDICARE TAX		283-20300	56.50
	INV0012242	MEDICARE TAX		285-20300	67.40
DFT0002859	2/28/2025	WEXBANK	WEX BANK		6,665.12
	103043497	02/25 FUEL PURCHASE		555-3150-53014	6,665.12
DFT0002860	2/26/2025	IRSPR	IRS PAYROLL TAX DEPOSIT		28.34
	INV0012274	MEDICARE TAX		100-20300	28.34
DFT0002861	2/28/2025	IRSPR	IRS PAYROLL TAX DEPOSIT		9.36
	INV0012281	MEDICARE TAX		280-20300	9.36
Grand Total:					337,017.24

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	155,217.82
200 - GAS TAX FUND	20,178.91
202 - RMRA (SB 1)	36,067.29
203 - MEASURE M FUND	1,781.04
205 - MEASURE R FUND	2,306.83
210 - PROP A FUND	75,993.11
215 - PROP C FUND	1,356.30
260 - CDBG PROGRAM FUND	2,945.45
264 - HOUSING-PLHA	786.72
280 - MISCELLANEOUS GRANTS FUND	16,243.75
283 - MEASURE A SAFE PARKS FUND	616.76
285 - LIGHTING & LANDSCAPE MAINTENANCE	7,074.95
550 - EQUIPMENT REPLACEMENT FUND	2,089.78
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	14,057.36
600 - SPECIAL DEPOSIT FUND	301.17
Grand Total:	337,017.24

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53976	Special Departmental	160.32
100-1110-53972	Conferences & Meetings	183.57
100-1110-53976	Special Departmental	76.30
100-1120-53011	Operating Supplies	253.75
100-1130-53111	Contract Services - Priva...	530.00
100-1130-53971	Dues & Memberships	150.00
100-1130-53972	Conferences & Meetings	1,220.60
100-1130-53976	Special Departmental	325.00
100-1135-53406	Recruitment Expenses	548.95
100-1135-53972	Conferences & Meetings	153.91
100-1150-53011	Operating Supplies	110.40
100-1150-53211	Postage & Mailing Servic...	2,045.76
100-1150-53715	Utility - Communications	1,808.00
100-1150-53813	Facility Maintenance	2,022.94
100-1150-53911	Equipment Lease/Rental	910.78
100-1150-53913	Real Estate Lease	10,000.00
100-20300	FIT Payable	23,046.85
100-20310	SIT Payable	6,249.55
100-20340	PARS	5,602.45
100-20350	Group Insurance	53.65
100-20360	PERS	17,542.25
100-20380	Union Dues	1,514.65
100-20399	Other Payroll Deductions	13,418.30
100-2100-53012	Small Tools & Equipment	270.65
100-2110-53011	Operating Supplies	14.29
100-2110-53012	Small Tools & Equipment	439.99
100-2110-53114	Legal Services - General	2,454.30
100-2110-53972	Conferences & Meetings	214.91
100-2130-53111	Contract Services - Priva...	5,000.00
100-3100-53012	Small Tools & Equipment	494.15
100-3100-53111	Contract Services - Priva...	7,875.09
100-3110-53120	Engineering Permits	8,398.00
100-3300-53972	Conferences & Meetings	786.73
100-3320-53111	Contract Services - Priva...	695.00
100-3325-53011	Operating Supplies	27.54
100-3330-53011	Operating Supplies	104.41
100-3330-53822	Park Maintenance & Re...	2,516.99
100-4100-53011	Operating Supplies	505.42

Account Summary

Account Number	Account Name	Payment Amount
100-4100-53012	Small Tools & Equipment	133.69
100-4100-53111	Contract Services - Priva...	12,200.00
100-4100-53711	Utility - Gas	254.96
100-4100-53715	Utility - Communications	62.86
100-4100-53811	Equipment Maintenance	499.00
100-4100-53971	Dues & Memberships	425.00
100-4110-53011	Operating Supplies	101.66
100-4110-53012	Small Tools & Equipment	133.67
100-4110-53711	Utility - Gas	808.17
100-4110-53980	Sports Activities	512.11
100-4130-53012	Small Tools & Equipment	560.14
100-4130-53714	Utility - Water	701.96
100-4130-53715	Utility - Communications	208.40
100-4130-53813	Facility Maintenance	90.00
100-4130-53814	Landscape Maintenance	253.50
100-4140-53416	Social Media Technology	18,000.00
100-4140-53979	Special Events	135.30
100-4140-53992	Scholarships	43.95
100-47120	Public Works Inspection ...	2,252.00
100-47260	Recreation Programs	116.00
200-20300	FIT Payable	542.03
200-20310	SIT Payable	142.83
200-20340	PARS	4.62
200-20350	Group Insurance	1.24
200-20360	PERS	569.66
200-20380	Union Dues	73.22
200-20399	Other Payroll Deductions	449.01
200-3120-53016	Graffiti Removal Supplies	1,087.52
200-3120-53714	Utility - Water	893.37
200-3120-53814	Landscape Maintenance	7,752.68
200-3120-53815	Parkway Tree Maintena...	2,893.05
200-3120-53819	Signal Maintenance	3,483.48
200-3120-53821	Traffic Markings/Signs	2,286.20
202-20300	FIT Payable	266.24
202-20310	SIT Payable	80.08
202-20350	Group Insurance	0.20
202-20360	PERS	160.12
202-20399	Other Payroll Deductions	277.68
202-5619-59300	Construction Costs	35,282.97
203-20300	FIT Payable	566.29
203-20310	SIT Payable	148.33
203-20340	PARS	291.94
203-20350	Group Insurance	0.63
203-20360	PERS	375.63
203-20380	Union Dues	9.57
203-20399	Other Payroll Deductions	388.65
205-20300	FIT Payable	707.53
205-20310	SIT Payable	148.75
205-20340	PARS	461.40
205-20350	Group Insurance	0.87
205-20360	PERS	493.90
205-20380	Union Dues	9.05
205-20399	Other Payroll Deductions	485.33
210-20300	FIT Payable	663.13
210-20310	SIT Payable	160.79
210-20340	PARS	4.62
210-20350	Group Insurance	1.14
210-20360	PERS	606.56

Account Summary

Account Number	Account Name	Payment Amount
210-20380	Union Dues	78.75
210-20399	Other Payroll Deductions	521.62
210-3130-53816	Bus Shelter Maintenance	4,125.00
210-3130-53915	Public Transit Subsidy	1,855.24
210-3130-53916	Dial-A-Ride Services	11,630.64
210-3130-53917	Fixed Route Shuttle	58,079.87
210-46100	Dial-A-Ride Fares	-78.75
210-46105	Shuttle Fares	-1,655.50
215-20300	FIT Payable	453.74
215-20310	SIT Payable	136.57
215-20340	PARS	4.62
215-20350	Group Insurance	0.40
215-20360	PERS	295.82
215-20380	Union Dues	8.51
215-20399	Other Payroll Deductions	456.64
260-20300	FIT Payable	1,076.33
260-20310	SIT Payable	280.07
260-20340	PARS	175.33
260-20350	Group Insurance	1.77
260-20360	PERS	694.98
260-20380	Union Dues	91.37
260-20399	Other Payroll Deductions	625.60
264-20300	FIT Payable	215.11
264-20310	SIT Payable	50.48
264-20350	Group Insurance	0.62
264-20360	PERS	221.99
264-20399	Other Payroll Deductions	298.52
280-20300	FIT Payable	1,371.71
280-20310	SIT Payable	161.74
280-20340	PARS	1,846.34
280-20350	Group Insurance	0.49
280-20360	PERS	92.94
280-20380	Union Dues	6.33
280-20399	Other Payroll Deductions	125.20
280-3300-53111	Contract Services - Priva...	11,500.00
280-3300-53406	Recuritment Expense	1,139.00
283-20300	FIT Payable	206.87
283-20310	SIT Payable	58.55
283-20350	Group Insurance	0.55
283-20360	PERS	150.37
283-20380	Union Dues	56.67
283-20399	Other Payroll Deductions	143.75
285-20300	FIT Payable	265.76
285-20310	SIT Payable	65.18
285-20340	PARS	66.72
285-20350	Group Insurance	0.44
285-20360	PERS	184.04
285-20380	Union Dues	28.16
285-20399	Other Payroll Deductions	106.39
285-3330-53111	Contract Services - Priva...	1,427.54
285-3330-53715	Utility - Communications	31.42
285-3330-53814	Landscape Maintenance	4,716.57
285-3330-53822	Park Maintenance & Re...	182.73
550-6100-53017	Software & Licensing	124.98
550-6100-53018	Computer Hardware & S...	1,964.80
555-3150-53014	Fuel	7,175.97
555-3150-53812	Vehicle Maintenance	6,881.39
600-20230	Refundable Special Depo...	250.00

Account Summary

Account Number	Account Name	Payment Amount
600-20250	Deposit - Teen Voice Pro...	51.17
	Grand Total:	337,017.24

Project Account Summary

Project Account Key	Payment Amount
None	335,132.07
30225E	695.00
68425E	51.17
98725E	1,139.00
Grand Total:	337,017.24



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: March 11, 2025

From: Robert Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR AUDITING SERVICES WITH VAN LANT & FANKHANEL, LLP

BACKGROUND

In March of 2015, the City Council awarded a three (3) year contract for annual financial statement audit services to Van Lant and Fankhanel, LLP. The professional services agreement provided for a possible two (2) year extension subsequent to the end of the initial three (3) year term. The City Council awarded this two (2) year extension to the firm in March of 2018, maintaining their services through the end of the Fiscal Year 2018-2019 audit.

The initial contract awarded to Van Lant and Fankhanel in 2015 was based on their response to a Request for Proposal for financial statement audit services issued by City staff. The firm responded with the lowest bid out of nine (9) responsive firms.

In March of 2020, the City Council awarded an additional three (3) year contract for annual financial statement audit services to Van Lant and Fankhanel, LLP. The professional services agreement provided for a possible two (2) year extension subsequent to the end of the initial three (3) year term. The City Council awarded this two (2) year extension to the firm in March of 2023, maintaining their services through the end of the Fiscal Year 2023-2024 audit.

DISCUSSION

The term of the professional services agreement between the City and Van Lant and Fankhanel, LLP expired is set to expire in March 2025. The firm has proposed providing annual audit services to the City for an additional three (3) year term, beginning in Fiscal Year 2024-2025 and ending with Fiscal Year 2026-2027. The proposed pricing schedule provided by the firm is summarized in the table below:

Service	Fiscal Year		
	2024/25	2025/26	2026/27
City Audit and Related Reports	\$ 25,875	\$ 25,875	\$ 26,700
Single Audit, if required	2,750	2,750	2,950
City SCO Report	1,650	1,650	1,725
Street Report	850	850	875
Grand Total (not-to-exceed)	\$ 31,125	\$ 31,125	\$ 32,250

The proposed annual contract amount, not-to-exceed \$32,250, is slightly higher than the proposed fees of all other nine (9) firms that responded to the 2015 Request for Proposal.

Pursuant to Chapter 2.20.090 (f) of the La Puente Municipal Code, agreements for professional services may be executed without observing formal bidding procedures based on factors such as demonstrated competence, long-standing relationship with the City, and reasonableness of cost to perform work. As such, staff does not intend to conduct a formal bidding process prior to recommending that the City Council award an agreement to Van Lant and Fankhanel, LLP.

The summary of tasks to be performed by the auditors is as follows:

- 1) Perform an audit of all funds of the City and the Successor Agency to the Community Development Commission private purpose trust. The audit is to be performed in accordance with generally accepted auditing standards and the standards set forth for financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the U.S. Office of Management and Budget Circular A-133, *Audits of State and Local Governments and Non-Profit Organizations*;
- 2) Prepare the City's Comprehensive Annual Financial Report (CAFR). The audit reports shall include a signed opinion, basic financial statements and fund financial statements, accompanying notes to the financial statements and required supplementary information;
- 3) Perform a single audit on the expenditures of federal grants in accordance with OMB Circular A-133 and render the appropriate reports;
- 4) Perform agreed upon auditing procedures pertaining to the City's GANN Limit (Appropriation Limit) and render a letter annually to the City regarding compliance;
- 5) Prepare and submit a management letter at the conclusion of the annual audit. The management letter shall report all significant opportunities for realistically improving internal controls of the City's operations and procedures that are discovered or observed by the auditor in the course of the annual audit;
- 6) Prepare State Controller's reports for the City;
- 7) Prepare Gas Tax report;

- 8) Present and discuss audit results to the City Council at a regular meeting; and
- 9) Provide general consultation on financial reporting matters.

FISCAL IMPACT

Annual audits are an ongoing budget item. The award of the agreement to Van Lant & Fankhanel, LLP will cost \$94,500 over the course of the three (3) year contract term. Per the attached proposal, the annual audit services will not exceed \$32,250 per fiscal year. Funds will be disbursed from the General Fund.

RECOMMENDATIONS

It is recommended that the City Council approve a professional services agreement with Van Lant & Fankhanel, LLP. for professional auditing services.

ATTACHMENTS

Attachment "A" – Professional Services Agreement

CITY OF LA PUENTE

PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”), is made and effective as of April 1, 2025 (“Effective Date”), between the City of La Puente, a municipal corporation (“City”) and Van Lant & Fankhanel, a LLP (“Consultant”). The City and Consultant are hereinafter collectively referred to as the “Parties”.

RECITALS

WHEREAS, City desires to engage Consultant to perform the services described herein, and Consultant desires to perform such services in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

1. TERM

This Agreement shall commence on the Effective Date, and shall remain and continue in effect for an initial three-year term unless sooner terminated pursuant to the provisions of this Agreement. This Agreement may be extended for an additional two-years by mutual agreement of the parties.

2. SERVICES

(a) Consultant shall perform the tasks (“Services”) described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full (“Scope of Services & Rate Schedule”). Tasks other than those specifically described in the Scope of Services shall not be performed without prior written approval of the City. In the event of conflict or inconsistency between the terms of this Agreement and Exhibit A, the terms of this Agreement shall prevail.

(b) City shall have the right to request, in writing, changes to the Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

(c) Consultant shall perform all Services in a manner reasonably satisfactory to the City and in a first-class manner in conformance with the standards of quality normally observed by an entity providing professional auditing services, serving a municipal agency.

(d) Consultant shall comply with all applicable federal, state, and local laws, regulations and ordinances in the performance of this Agreement, including but not limited to, the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*). During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working on the Effective Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute or law; and (ii) City has not consented in

writing to Consultant's performance of such work. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.* Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve (12) months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et. seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

(e) Consultant represents that it has, or will secure at its own expense, all licensed personnel required to perform the Services. All Services shall be performed by Consultant or under its supervision, and all personnel engaged in the Services shall be qualified and licensed to perform such services.

3. MANAGEMENT

The City Manager, or his/her designee, shall represent the City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but shall have no authority to modify the Services or the compensation due to Consultant.

4. PAYMENT

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit A ("Scope of Services and Rate Schedule"), attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed Thirty-Two Thousand Two Hundred and Fifty dollars (\$32,250) for the total Term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City and Consultant at the time City's written authorization is given to Consultant for the performance of said services.

(c) Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an

invoice of any disputed fees set forth on the invoice. Any final payment under this Agreement shall be made within 45 days of receipt of an invoice therefore.

5. SUSPENSION OR TERMINATION OF AGREEMENT

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant shall submit an invoice to the City pursuant to Section 4 of this Agreement.

6. OWNERSHIP OF DOCUMENTS

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to review such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office, and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. Consultant hereby grants to City all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by Consultant in the course of providing the services under this Agreement excluding Consultants standard details, standard specifications and calculations. All reports, documents, or other written material developed by Consultant in the performance of the Services pursuant to this Agreement, shall be and remain the property of the City.

7. INDEMNIFICATION

(a) Indemnity for professional liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

(b) Indemnity for other than professional liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) Duty to Defend

In the event the City, its officers, employees, agents and/or volunteers are made a party to any action, claim, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by City, Consultant shall reimburse the City for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters in an amount that is proportionate to the finding of liability against Consultant.

Payment by City is not a condition precedent to enforcement of this indemnity.

8. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit C attached hereto and incorporated herein by reference.

9. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the City a wholly independent consultant and/or independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultants exclusive direction

and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against the City, or bind the City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

10. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

11. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City has or will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

12. NO BENEFIT TO ARISE TO LOCAL OFFICERS AND EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

13. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from the City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City, unless otherwise required by law or court order. (b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City, unless Consultant is prohibited by law from informing the City of such Discovery, court order or subpoena. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless City is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to Consultant in such proceeding, Consultant agrees to cooperate fully with the City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

14. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:

Bob Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Tel: (626) 855-1501

With a copy to:

Susie Altamirano, Esq.
Olivarez Madruga Law Organization, LLP
500 S. Grand Avenue, 12th Floor
Los Angeles, CA 90071
Tel: (213) 744-0099

If to Consultant:

Brett Van Lant, CPA, Partner
Van Lant & Fankhanel, LLP
29970 Technology Drive, Suite 105A
Murrieta, CA 92563
Email: bvanlant@vlfcpa.com
Tel: (909) 856-6879

15. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City.

Before retaining or contracting with any subconsultant for any services under this Agreement, Consultant shall provide City with the identity of the proposed subconsultant, a copy of the proposed written contract between Consultant and such subconsultant which shall include and indemnity provision similar to the one provided herein and identifying City as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subconsultant carries insurance at least equal to that required by this Agreement or obtain a written waiver from the City for such insurance.

Notwithstanding Consultant's use of any subconsultant, Consultant shall be responsible to the City for the performance of its subconsultant as it would be if Consultant had performed the Services itself. Nothing in this Agreement shall be deemed or construed to create a contractual relationship between the City and any subconsultant employed by Consultant. Consultant shall be solely responsible for payments to any subconsultants. Consultant shall indemnify, defend and hold harmless the Indemnified Parties for any claims arising from, or related to, the negligent services performed by a subconsultant under this Agreement.

16. GOVERNING LAW/ATTORNEYS' FEES

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court in Los Angeles County, California. If any action at law or suit in equity is brought to enforce or interpret the provisions of this Agreement, or arising out of or relating to the Services provided by Consultant under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and all related costs, including costs of expert witnesses and consultants, as well as costs on appeal, in addition to any other relief to which it may be entitled.

17. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the Parties relating to the obligations of the Parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are

merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

18. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

19. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

20. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

21. WAIVER

The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

22. REMEDIES

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

(Signatures on following page)

23. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

“CITY”

City of La Puente

“CONSULTANT”

Van Lant & Fankhanel, LLP

By: _____
Bob Lindsey, City Manager

By: _____
Brett Van Lant, CPA, Partner

Attest:

By: _____
Martha Torres, MPA, City Clerk

Approved as to form:

By: _____
City Attorney

Attachments:	Exhibit A	Scope of Services & Rate Schedule
	Exhibit B	Insurance Requirements

EXHIBIT A

SCOPE OF SERVICES & RATE SCHEDULE

Service	Fiscal Year		
	2024/25	2025/26	2026/27
City Audit and Related Reports	\$ 25,875	\$ 25,875	\$ 26,700
Single Audit, if required	2,750	2,750	2,950
City SCO Report	1,650	1,650	1,725
Street Report	850	850	875
Grand Total (not-to-exceed)	\$ 31,125	\$ 31,125	\$ 32,250

EXHIBIT B

INSURANCE REQUIREMENTS

Without limiting Consultant's indemnification of City, and prior to commencement of the Services, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000.00 combined single limit for each accident.

Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000.00).

Consultant shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsement must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant, or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

City's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City.

Timely notice of claims. Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: March 11, 2025

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Rey Alfonso, City Engineer

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO
EXCEL PAVING COMPANY FOR THE OLD VALLEY BOULEVARD
SEWER EXTENSION IN THE AMOUNT OF \$413,360

BACKGROUND

The proposed Kennel/Dog Park project to be located on the vacant City-owned property at the southeast corner of Valley Boulevard and Old Valley Boulevard will include new kennel facilities, a restroom building and an administrative office. The nearest available sewer mainline pipe, which also serves the Valley Business Center, terminates in Old Valley Boulevard approximately 250 feet east of Hofgaarden Street. In order to provide sewer service to the new kennel/dog park, it will be necessary extend the existing sewer main pipe approximately 960 feet easterly in Old Valley Boulevard to the project site.

DISCUSSION

On September 10, 2024, the Council authorized the Old Valley Boulevard Sewer Extension project ("Project") to be advertised for formal bid. The Engineer's estimate for construction was \$450,000.

The proposed sewer extension will consist of the construction of approximately 960 feet of 8-inch sewer mainline pipe in Old Valley Boulevard from 250 feet east of Hofgaarden Street to the kennel/dog park site. The project will also include three new sewer manholes; two new sewer laterals; cold milling of existing asphalt pavement; resurfacing with Asphalt Rubber Hot Mix (ARHM); and painting new "traffic calming" striping and installing signage to reduce vehicular speeds on eastbound Old Valley Boulevard approaching the new kennel/dog park. The project will also included the installation of concrete traffic bollards at the beginning of the curvature of Old Valley Boulevard just before Valley Boulevard.

The bid opening was conducted on February 27, 2025. The City received a total of six (6) bids for the project. The results of the bids are as follows:

Excel Paving Company	\$413,360.00
GRBCON Inc.	\$456,810.00
Ramona Inc.	\$528,100.00
Dominguez General Engineering, Inc.	\$543,300.00

KEC Engineering	\$551,410.00
Torres Sanitation	\$748,180.00

After the process of verifying the contractor's bid submittal, references were contacted for Excel Paving Company. References confirmed that the contractor's prior work was completed satisfactorily. Excel Paving has been determined to be the lowest responsible bidder for the project.

Based on the scope of work, the Project should take approximately thirty-five (35) working days to complete after the date the contractor is issued the notice to proceed.

FISCAL IMPACT

The bid schedule for construction of this Project totals \$413,360. With a 10 percent (10%) project contingency of \$41,340, the total construction project budget is \$454,700. In addition, there are associated project costs for design engineering and project management of \$45,000; and construction management, inspection, and material testing estimated at \$50,000. This brings the total estimated project cost to \$549,700.

The Fiscal Year 2024-25 Budget did not include funding for the Old Valley Boulevard Sewer Extension project. However, funding for this project is available from the Sewer Fund. Therefore, attached for the City Council's consideration is a budget amendment to fund the project.

There is no impact to the City's General Fund associated with this project.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to Excel Paving Company in the amount of \$413,360; (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount; and (3) adopt Resolution No. 25-5924 amending the Fiscal Year 2024-2025 Capital Improvement Program Budget.

ATTACHMENTS

Attachment "A": Agreement

Attachment "B": Resolution No. 25-5924

CITY OF LA PUENTE
CONTRACT AGREEMENT
FOR
OLD VALLEY BOULEVARD SEWER EXTENSION
IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 11th day of March, 2025, by and between the City of La Puente, as AGENCY and Excel Paving Company, a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$1,000,000
Product/Completion Operations	\$1,000,000
Contractual General Liability	\$1,000,000
Comprehensive Automobile Liability	\$1,000,000

A combined single-limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the

endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this _____ day of _____, 2025.

Contractor: _____
(Signature)

Name and Title (Printed) _____

Contractor's License No. _____

Agency Business License No. _____

Federal Tax Identification No. _____

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: _____
City Manager of the City of La Puente

Attested: _____
City Clerk of the City of La Puente

Date _____

Approved
as to form: _____
City Attorney of the City of La Puente

Date _____

FAITHFUL PERFORMANCE BOND
FOR
OLD VALLEY BOULEVARD SEWER EXTENSION
IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Excel Paving Company as
CONTRACTOR and _____,
a corporation organized and existing under the laws of the State of _____,
and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto
the City of La Puente, as AGENCY, in the penal sum of Four Hundred Thirteen Thousand Three Hundred Sixty Dollars
(\$413,360.00), which is 100 percent of the total contract amount for the above-stated project, for the payment of which sum,
CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter
into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR faithfully performs and fulfills
all obligations under the contract documents in the manner and time specified therein, then this obligation shall be null and void,
otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations in the obligations or time for
completion made pursuant to the terms of the Contract Documents shall not in any way release either CONTRACTOR or
SURETY, and notice of such alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an
original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party
being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing
body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

MATERIAL AND LABOR BOND
FOR
OLD VALLEY BOULEVARD SEWER EXTENSION
IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Excel Paving Company, as CONTRACTOR, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the Four Hundred Thirteen Thousand Three Hundred Sixty Dollars (\$413,360.00), which is 100 percent of the total contract amount for the above-stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material of any kind used in the performance of the work to be done under said contract, or fails to submit amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY will pay for the same in an amount not exceeding the sum set forth above, which amount shall inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures; provided that any alterations in the work to be done, materials to be furnished, or time for completion made pursuant to the terms of the contract documents shall not in any way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

RESOLUTION NO. 25-5924

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, AMENDING THE
ADOPTED BUDGET AND CAPITAL IMPROVEMENT
PROGRAM FOR FISCAL YEAR 2024-2025**

WHEREAS, on June 14, 2024, the City Council approved and adopted the Fiscal Year (“FY”) 2024-2025 budget and capital improvement program; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente’s Budget and Capital Improvement Program for Fiscal Year 2024/2025 is hereby amended to increase expenditure appropriations in the Sewer Fund (Fund 500) in the amount of \$549,700.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 11th day of March 2025, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Valerie Muñoz, Mayor

ATTEST:

Martha Torres, MPA, CMC, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: March 11, 2025

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Abraham Tellez, Planning Manager

SUBJECT: CONSIDERATION OF AN INTERIM URGENCY ORDINANCE APPROVING A CITYWIDE 45-DAY MORATORIUM PROHIBITING THE ADVERTISING AND OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY

BACKGROUND

The La Puente Municipal Code (“Code”) includes the City’s zoning code, which is established to regulate the use of land within the City. The intent of the zoning code is to protect the public health, safety, comfort, welfare, and general prosperity by means of classifying, designating, regulating, and restricting uses. Specifically, Table 2-1 in Section 10.10.020 of the City’s code establishes uses that are either permitted, conditionally permitted, or expressly prohibited in the residential zones.

Although, Table 2-1 attempts to clearly identify those uses that are permitted or conditionally permitted, it is not efficient to specifically mention all uses that would be generally understood to be prohibited in residential zones. To address uses that are generally understood to be prohibited, Section 10.10.020 specifies that “Any use not listed in Table 2-1 is prohibited.” Since the City’s code does not specifically mention “short-term rentals” in either Table 2-1 or in the definitions Chapter 10.132, and since short-term rentals are NOT generally understood to be a prohibited use, the City is pressed to clarify its position and adopt new regulations that address short-term rentals.

DISCUSSION

Over the last several years, inquiries related to the City’s regulations on short-term rentals have been relatively uncommon with the City’s response being that the City does not identify them as a by-right “Permitted” use. However, over the last several months, the City has received complaints and calls about how short-term rentals are being operated and negatively impacting other properties in the neighborhood. Without clear language related to short-term rentals in the Code, the City is unable to regulate or place conditions on the location and operation of short-term rentals throughout the City.

A 45-day moratorium would temporarily prohibit short-term rentals from being established in the City, while Staff considers and evaluates a new permanent ordinance to address them. If adopted, the urgency ordinance approving a citywide, 45-day moratorium would prohibit the advertising and operation of short-term rentals so that appropriate land use decisions can be made, and so that the City Council can provide Staff direction.

If adopted, the urgency ordinance would take effect immediately, and would expire 45 days from the date of adoption. It is important to note that the City Council, after a noticed public hearing, may choose to extend the ordinance for an additional 10 months and 15 days to further study and evaluate a permanent ordinance to define and regulate short-term rentals in the City.

FISCAL IMPACT

No fiscal impact associated with the urgency ordinance.

RECOMMENDATION

It is recommended that the City Council introduce, waive the reading of, and adopt Interim Urgency Ordinance No. 25-988 approving a citywide 45-day moratorium prohibiting the advertising and operation of short-term rentals within the City.

ATTACHMENTS

Attachment “A”: Interim Urgency Ordinance No. 25-988

INTERIM URGENCY ORDINANCE NO. 25-988

AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING A CITYWIDE 45-DAY MORATORIUM PROHIBITING THE ADVERTISING AND OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY OF LA PUENTE AND DECLARING THE URGENCY THEREOF

WHEREAS, the City of La Puente (“City”) is a municipal corporation duly organized under the constitution and laws of the State of California; and

WHEREAS, the City desires to preserve the residential character of neighborhoods that enhance the quality of life for our residents and provide a peaceful retreat for our visitors; and

WHEREAS, the protection of public health, safety and welfare is a primary objective of the City; and

WHEREAS, during the past several months there has been an increase in vacation rentals within the City and a number of complaints and inquiries received by City associated with the behavior of vacation rental operators and their guests; and

WHEREAS, City is considering a local ordinance for short-term rentals to prevent or reduce anticipated complaints relating to noise, parties, over-occupancy, and parking issues at vacation rentals within the City; and

WHEREAS, the State Planning and Zoning Law (Gov. Code §§ 65000, *et seq.*) broadly empowers cities to plan and regulate the use of land in order to provide for orderly development, the public health, safety and welfare, and balancing property rights and the desires of the community and how its citizens envision their city; and

WHEREAS, the State of California continues to experience a state-wide housing shortage and short-term vacation rentals reduce the number of available housing units that could be occupied by families on a long term basis; and

WHEREAS, on January 7, 2025, Governor Gavin Newsom issued Executive Order N-2-25 proclaiming a State of Emergency to exist in Los Angeles and Ventura Counties due to the Palisades Fire and windstorm conditions; and

WHEREAS, as a result of the catastrophic Palisades Fire and Eaton Fire in Los Angeles County more than 10,000 structures have been destroyed leaving over 40,000 residents displaced further exacerbating the State’s housing shortage crisis, and

WHEREAS, based on the foregoing, it is urgent that the City adopt regulations in order to minimize the adverse impacts vacation rentals may have on surrounding residential properties and the City’s limited law enforcement resources, and as a result, the City desires to establish, on an

urgency basis, an ordinance to enact a 45-day moratorium prohibiting the advertisement and operation of short-term rentals within the City; and

WHEREAS, this Interim Urgency Ordinance is enacted pursuant to the authority conferred upon the City and shall be in full force and effect immediately upon a four-fifths (4/5) vote of the City Council.

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF LA PUENTE DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Recitals.

The City Council finds that the above recitals are true and correct and are incorporated herein by reference.

Section 2. Definitions.

The following definitions are applicable to this Interim Urgency Ordinance, unless the context clearly indicates otherwise:

(a) “Advertisement” means any announcement, whether in a magazine, newspaper, handbill, notice, display, billboard, poster, email, internet website, platform or application, any form of television or radio broadcast or any other form of communication, whose primary purpose is to propose a transaction for a short-term vacation rental.

(b) “Rental,” “rent,” “rented,” or “renting” includes, but is not limited to, rental of the property for any form of monetary or non-monetary consideration, including but not limited to money, goods, or services, as well as in-kind exchanges of goods, services or premises.

(c) “Short-term vacation rental” means a single-family dwelling, multi-family unit, bedroom of a primary residence, accessory dwelling unit (Gov. Code § 65852.2), or junior accessory dwelling unit (Gov. Code § 65852.22) within all zones within the City of La Puente that support or include residential uses, whether as a permitted use or conditionally permitted use, which is rented to one or more guests for compensation for the purpose of lodging or hosting events for a period of thirty (30) or fewer consecutive days. “Short-term vacation rental” encompasses such dwelling units regardless of whether the owner, permanent occupant or other Responsible Party is present during the rental period. For purposes of this definition, “for compensation” includes, but is not limited to, rental of the property for any form of monetary or non-monetary consideration, including but not limited to money, goods, or services, as well as in-kind exchanges of goods, services, or premises. “Short-term vacation rental” does not include any commercial use for which a business license or other permit has been issued pursuant to the La Puente Municipal Code prior to the effective date of this ordinance.

(d) “Responsible Party” means any person(s) or entity(ies) that hold(s) legal and/or equitable title to the short-term vacation rental, including any property owner, lessee or tenant, or any agent or representative thereof, who causes or permits any violation of this ordinance. To cause

or permit includes failure to correct or cause correction after receiving notice from the City of the violation.

Section 3. City Council Findings.

(a) The City has adopted a General Plan, including strategies to invigorate the City's prosperous community, as well as its well-planned and designed community.

(b) Protection of public health, safety and welfare is fully articulated in the General Plan.

(c) State law requires the City's zoning laws to conform with the General Plan's goals and policies.

(d) The City's Municipal Code does not currently regulate or provide an entitlement process specifically for short-term vacation rental uses. The use of short-term vacation rentals are in use and have intensified. In recent years, social media has increased exponentially the popularity and demand for short-term vacation rentals. Recently, short-term vacation rentals have become a substantial threat to the public health, safety and welfare of the City's residents, and particularly residential neighborhoods. It is well documented in the media and various law enforcement complaints that events hosted at short-term vacation rentals have attracted massive crowds, loud parties, littering, over-parked street conditions, openly disorderly conduct and unsafe vehicle use that have led to multiple arrests and complaints to law enforcement.

(e) As a result of the catastrophic Palisades Fire and Eaton Fire in Los Angeles County, displaced persons are seeking decent, safe, sanitary, and long-term housing within the City.

(f) City staff and the City Attorney's office require a period of study to determine the appropriate scope of regulations that may be developed for inclusion into the City's Municipal Code, which is anticipated, among other measures, to provide for the public health, safety and welfare, relating to short-term vacation rentals.

(g) The City Council finds that allowing any proliferation of short-term vacation rental uses could lead to potentially nonconforming land uses that could defeat the purpose and intent of any later adopted short-term vacation rental ordinance and pose a further threat to the public health, safety and welfare.

(h) Based on the foregoing, it is urgent the City temporarily prohibit the advertising, use and operation of short-term vacation rentals while it undertakes a review of its current Municipal Code provisions to determine whether additional regulations are needed to ensure the public health, safety and welfare remain protected.

Section 4. Moratorium.

(a) Based on the foregoing, the City Council finds and declares there is a current and immediate threat to the public health, safety or welfare and upon that basis has determined an

Interim Urgency Ordinance pursuant to Government Code section 65858 is warranted and shall take effect immediately upon adoption by a four-fifths (4/5) vote of the City Council.

(b) For a period of 45 days after the date of March 11, 2025, short-term vacation rentals shall be prohibited in the City of La Puente. No responsible party shall advertise, rent, operate or allow the operation of a short-term vacation rental within the City.

(c) For a period of 45 days after the date of March 11, 2025, any use or condition cause, or permitted or allowed to exist, that continues or remains in violation of any provision of this Interim Urgency Ordinance shall be, and is hereby declared to be, a public nuisance. Violations of this Interim Urgency Ordinance shall be punishable by a \$1,000 civil penalty pursuant to Government Code section 36901. Violations of this Interim Urgency Ordinance may be abated on an emergency basis per La Puente Municipal Code section 3.20, *et seq.*, pursuant to Code of Civil Procedure section 38773, or through any other remedy provided for by law. It shall be unlawful for any responsible party to violate any provision or to fail to comply with any of the requirements of this Interim Urgency Ordinance. In addition to any civil penalty, such violation may be prosecuted in the name of the People of the State, redressed by civil action, or resolved by administrative remedies, or in any combination thereof. Any responsible party who violates or fails to comply with any provision of this Interim Urgency Ordinance or any provision of the La Puente Municipal Code is guilty of a misdemeanor. In any proceeding to enforce any violation of this Interim Urgency Ordinance, the prevailing party shall be entitled to its reasonable attorney's fees and costs. If the City is the prevailing party in any proceeding to enforce any violation of this Interim Urgency Ordinance, recovery of costs, fines, penalties, and/or attorney's fees shall be in accordance with the La Puente Municipal Code or as otherwise provided by law, including, but not limited to Government Code sections 38773.1 and 38773.5. Upon the second or subsequent civil or criminal judgment issued within a two-year period finding that a property owner is responsible for a nuisance condition, said property owner may be liable to triple the costs of abatement per Government Code section 38773.7.

(d) City staff is directed to study appropriate modifications to the City's Municipal Code regulations to reduce and mitigate negative secondary effects created by the number, frequency, location and other impacts short-term vacation rental may cause.

(e) Pending the completion of such studies and the adoption of an ordinance to establish appropriate operational and zoning regulations, and for the immediate preservation of the public health, safety and welfare, it is necessary for this Interim Urgency Ordinance to take effect immediately. In the absence of immediate effectiveness, short-term vacation rental uses in the City may be in conflict with regulations or requirements established with respect thereto.

(f) This Interim Urgency Ordinance does not create or grant any vested rights to any person for the continued operation of any short-term vacation rental during the time of this Interim Urgency Ordinance (or an extension thereof), or after the adoption of updated regulations.

Section 5. California Environmental Quality Act ("CEQA") Findings.

The City Council finds this Interim Urgency Ordinance is not subject to CEQA pursuant

to section 15060 (c)(2) and 15060 (c)(3) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; rather it prevents changes in the environment pending the completion of the contemplated municipal code review.

Section 6. Urgency.

Based on the foregoing recitals, findings and all facts of record stated before the City Council, the City Council finds and determines that the immediate preservation of the public health, safety and welfare requires that this ordinance be enacted as an urgency interim ordinance pursuant to Government Code section 65858(a).

Section 7. Effectiveness; Voting Requirements.

This Interim Urgency Ordinance is hereby declared to be an urgency measure and shall become effective immediately on March 11, 2025, pursuant to Government Code section 65858, upon adoption by at least a four-fifths (4/5) vote of the City Council, and will extend for a period for 45 days after that date, at which time it will automatically expire, unless extended by the City Council in accordance with the requirements and procedures provided for by Government Code section 65858.

Section 8. Severability.

Should any provision, section, paragraph, sentence, or word of this Interim Urgency Ordinance, or any part thereof, is for any reason found to be unconstitutional, invalid or beyond the authority of the City of La Puente by a court of competent jurisdiction, such decisions shall not affect the validity or effectiveness of the remaining portions of this Interim Urgency Ordinance.

Section 9. Certification of Passage.

The City Clerk shall certify to the passage and adoption of this Interim Urgency Ordinance and shall cause the same to be published as required by law.

PASSED, APPROVED, AND ADOPTED this 11th day of March 2025, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Valerie Muñoz, Mayor

ATTEST:

Martha Torres, MPA, CMC, City Clerk



City of La Puente **AGENDA REPORT**

To: Mayor and City Council

For meeting of: March 11, 2025

From: Bob Lindsey, City Manager

SUBJECT: DISCUSSION REGARDING THE LOS ANGELES COUNTY SHERIFF'S
DEPARTMENT RECRUITMENT AND RETENTION (MAYOR PRO TEM
KLINAKIS/MAYOR MUNOZ)

BACKGROUND/DISCUSSION

Mayor Pro Tem Klinakis and Mayor Munoz have requested a discussion regarding the Los Angeles Sheriff's Department recruitment and retention.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

ATTACHMENTS

None.