CITY OF LA PUENTE

PUBLIC PARTICIPATION IN CITY COUNCIL MEETINGS

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at https://lapuente.org/agenda/. Click on "View Event" for the current meeting to view it live.

Spanish Translation/Interpretation Services

The City offers live translation and interpretation services in Spanish. To access translation/interpretation during the meeting, please scan the QR Code below or visit https://attend.wordly.ai/join/FWOP-2761.

Additionally, Spanish interpreting services are provided at City Council meetings upon request. Simultaneous interpretation (English-to-Spanish) is available for listening to the meeting and consecutive interpretation (Spanish-to-English) is available to anyone addressing the City Council during oral communications. The use of City provided interpreters is not required and persons are welcome to use their own interpreter. Because many dialects and regionalism exist, the City cannot guarantee that interpreters will be able to interpret into a particular dialect or regionalism, and disclaims any liability alleged to arise from such services.

How to Submit Public Comment

Please note that all comments are subject to the same Rules of Decorum as would otherwise apply to speakers at City Council meetings.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street.

In Writing: Written comments may be sent via email to cityclerk@lapuente.org no later than 2 hours prior to the meeting start time. Email comments will be distributed to the City Council and will become part of the official record for that meeting but will not be read at the time of the City Council Meeting. To ensure your correspondence is received by the Council and City staff, please include the subject line "PUBLIC COMMENT."

CITY OF LA PUENTE

PARTICIPACIÓN PÚBLICA EN LAS REUNIONES DEL CONCEJO MUNICIPAL

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en https://lapuente.org/agenda/. Haga clic en "Ver evento" para ver la reunión en vivo.

Servicios de traducción/interpretación en español

La Ciudad ofrece traducción e interpretación en vivo en español. Para acceder a la traducción/interpretación durante la reunión, escanee el código QR a continuación o visite https://attend.wordly.ai/join/FWOP-2761.

Además, se ofrecen servicios de interpretación en español en las reuniones del Concejo Municipal a pedido. Hay interpretación simultánea (inglés-español) para escuchar la reunión y la interpretación consecutiva (español a ingles) está disponible para cualquier persona que se dirija al Consejo Municipal durante las comunicaciones orales. No se requiere el uso de intérpretes proporcionados por la Ciudad y las personas pueden utilizar su propio interprete. Debido a que existen muchos dialectos y regionalismos, la Cuidad no puede garantizar que lo interpretes puedan interpretar a un dialecto o regionalismo en particular, y se exime de cualquier responsabilidad que supuestamente surja de dichos servicios.

Cómo enviar comentarios públicos

Tenga en cuenta que todos los comentarios están sujetos a las mismas reglas que se aplicarían a los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios públicos se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street.

Por escrito: Los comentarios escritos pueden enviarse por correo electrónico a cityclerk@lapuente.org a más tardar 2 horas antes del inicio de la reunión. Los comentarios por correo electrónico se distribuirán al Concejo Municipal y formarán parte del registro oficial de esa reunión, pero no se leerán en el momento de la reunión del Concejo Municipal. Para garantizar que el Concejo Municipal y el personal de la Ciudad reciba su correspondencia, incluya la línea de asunto “COMENTARIO PÚBLICO”.

REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
SEPTEMBER 24, 2024
7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Quinones, Klinakis, Argudo, Mendoza, Munoz

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Check Presentation to La Puente High School LP Runs LA Program

Los Angeles County Sheriff's Department Activity and Information Briefing

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. All speakers are requested to observe the City's Rules of Decorum when addressing the City Council. (LPMC section 2.04.120.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

ORGANIZATION	DEL/ALT	MONTHLY MEETINGS	TIME
California Contract Cities Association	Argudo/Quinones	3rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Quinones/Klinakis	4th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Argudo/Mendoza	1st Thursday	6:30 p.m.
City Selection Committee	Quinones/Klinakis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Argudo/Quinones	3rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Klinakis	Last Friday of the Month	7:45 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF SEPTEMBER 10, 2024

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of September 10, 2024.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 24-5897

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 24-5897 approving Warrant Register No. 1579.

D-2 PRESENTATION OF JULY AND AUGUST 2024 REQUISITION SUMMARY REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-3 PRESENTATION OF JULY AND AUGUST 2024 INVESTMENT REPORTS

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-4 CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2024-2025 BUDGET AND CAPITAL IMPROVEMENT PROGRAM

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 24-5898 amending the adopted Fiscal Year 2024-2025 Budget and Capital Improvement Program.

D-5 AUTHORIZATION TO SOLICIT BIDS FOR CITYWIDE SLURRY SEAL FISCAL YEAR 2024-25 PROJECT

Staff Recommendation: It is recommended that the City Council: (1) approve the plans and specifications for the Construction of the Citywide Slurry Seal Fiscal Year 2024-25 Project; and (2) authorize Staff to solicit for bids.

D-6 CONSIDERATION AND APPROVAL OF FINAL PARCEL MAP NO. 83479 AND SUBDIVISION IMPROVEMENT AGREEMENT FOR THE PROPERTY LOCATED AT 15732 CADWELL STREET

Staff Recommendation: It is recommended that the City Council: (1) find that Final Parcel Map No. 83479 complies with all of the Conditions of Approval set forth within Tentative Parcel Map No. 83479; (2) approve the attached Subdivision Improvement Agreement and authorize the City Manager to execute the agreement on behalf of the City; and (3) approve the Final Map and authorize the City Clerk to endorse the cover sheet of the Final Map, the certificate which embodies the approval of said Map for recordation with the County of Los Angeles.

D-7 CONSIDERATION OF A RESOLUTION ADOPTING FINDINGS AND DISPENSING WITH THE COMPETITIVE BIDDING PROCESS AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH AMERINATIONAL COMMUNITY SERVICES, LLC, FOR LOAN SERVICING IN AN AMOUNT NOT TO EXCEED $40,000.00

Staff Recommendation: It is recommended that the City Council (1) adopt Resolution 24-5899 making findings and dispensing with the competitive bidding process, and (2) approve the Agreement with AmeriNational Community Services, LLC for loan servicing and authorize the City Manager to execute the Agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF AUGUST 2024 BUDGET REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

NAME	MEMBERS
Code Enforcement and Public Safety Committee	Klinakis/Mendoza
La Puente Park Fees, Ordinance and Program Oversight Committee	Quinones/Munoz
Project LEAD Committee	Quinones/Mendoza
LPQT Action Committee	Quinones/Mendoza
Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee	Klinakis/Munoz
Grant Writing Committee	Klinakis/Munoz

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY
Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at http://www.lapuente.org.

AMERICANS WITH DISABILITIES
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES
Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION
I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 19th day of September, 2024.

_________/s/_____________
Martha Torres, MPA
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
SEPTEMBER 10, 2024

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, September 10, 2024, at 7:00 p.m.

CALL TO ORDER

Mayor Quinones called the meeting to order at 7:06 p.m.

ROLL CALL

Members present: Quinones, Klinakis, Mendoza.

Members absent: Argudo, Munoz.

Staff members present: Acting City Manager/Director of Development Services John Di Mario, City Attorney Susie Altamirano, City Clerk Martha Torres, Director of Administrative Services Troy Grunklee, Chief/Director of Public Safety Jeffrey Buckwell, Director of Community Services Alexander Bauman, Finance Manager Alexander Merkel Medina, and Office Specialist Jackie Cortez.

PLEDGE OF ALLEGIANCE

Mayor Quinones led the Pledge of Allegiance.

PRESENTATIONS

Project LEAD students Sarahi Jaramillo and Cassandra Sam provided an update regarding recent and upcoming events and activities at Bassett High School.

Project LEAD students Serenity Olvera and Joseph Alarcon provided an update regarding recent and upcoming events and activities at La Puente High School.

Mayor Quinones and Council Member Mendoza thanked everyone for their participation in Project LEAD.

Mayor Quinones presented a Certificate of Commendation to Dr. Marci Chavez, Principal at Nelson Elementary School, for her work at Nelson Elementary School and her collaboration with Project LEAD.

Community Outreach Program Coordinator Brian Torres of the La Puente Programs, Re-employment, Outreach Services (P.R.O.S.) Team provided an information briefing on recent activity in the City.

Mayor Quinones and Mayor Pro Tem Klinakis thanked the P.R.O.S. Team for their hard work.

ORAL COMMUNICATIONS

Mary Pantoja expressed her concern regarding a neighbor.

Richard Martinez expressed his concern regarding a neighbor.

Jeanette Freels spoke regarding the La Puente Library and indicated the library is a cooling center and an activation center during heat waves.

Manuel Maldonado spoke regarding upcoming elections, upcoming community meetings, and Nelson Elementary School.

BOARDS/COMMISSION/COMMITTEE REPORTS – None.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF AUGUST 13 AND AUGUST 19, 2024.

A motion was made by Mayor Pro Tem Klinakis, seconded by Mayor Quinones, to waive the reading and approve the Minutes of the City Council and Successor Agency meetings of August 13 and August 19, 2024. The motion carried by the following roll call vote:

AYES:	Quinones, Klinakis, Mendoza
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo, Munoz

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Acting City Manager Di Mario pulled item D-4 for further discussion and read the following revision to Item D-5 into the record: the effective date of the agreement shall be changed from August 27, 2024, to September 10, 2024.

Mayor Pro Tem Klinakis pulled item D-6 for further discussion.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Mendoza, to approve Consent Calendar Items D-1 through D-3, D-5 and D-7, with the revision to Item D-5 as stated by Acting City Manager Di Mario. The motion carried by the following roll call vote:

AYES:	Quinones, Klinakis, Mendoza
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo, Munoz

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 24-5895

Action Taken: The City Council and Successor Agency adopted Resolution No. 24-5895 approving Warrant Register No. 1578.

D-2 SECOND READING OF ORDINANCE NO. 24-987 APPROVING MUNICIPAL CODE AMENDMENT NO. 24-01 TO CHANGE THE ZONE CLASSIFICATION FOR TWO PARCELS OF VACANT LAND AT VALLEY BOULEVARD AND OLD VALLEY BOULEVARD IDENTIFIED AS ASSESSOR'S PARCEL NUMBERS 8247-032-900 AND 8247-032-024 FROM COMMERCIAL-MANUFACTURING TO OPEN SPACE

Action Taken: The City Council adopted Ordinance No. 24-987, an Ordinance of the City Council of the City of La Puente, approving Municipal Code Amendment No. 24-01 to change the zone classification for two parcels of vacant land at Valley Boulevard and Old Valley Boulevard identified as Accessor's Parcel Numbers (APN) 8247-032-900 and 8247-032-024 from Commercial-Manufacturing (CM) to Open Space (OS), and adopting a Notice of Exemption Regarding same.

D-3 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR THE PEDESTRIAN HYBRID SIGNAL (HAWK) INSTALLATION ON HACIENDA BOULEVARD AT PRICHARD STREET

Action Taken: The City Council: (1) accepted the project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-4 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR OLD VALLEY BOULEVARD SEWER EXTENSION PROJECT

Acting City Manager Di Mario pulled this item for further discussion.

Acting City Manager Di Mario requested that the City Council consider the following revised recommended action: (1) approve the plans and specifications for the construction of the Old Valley Boulevard Sewer Extension Project; and (2) authorize Staff to solicit for bids, if needed.

He noted that Staff is looking into a potential option with the Los Angeles County Sanitation District that would authorize the City to not require extending the sewer.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Mendoza, to: (1) approve the plans and specifications for the construction of the Old Valley Boulevard Sewer Extension Project; and (2) authorize Staff to solicit for bids, if needed. The motion carried by the following roll call vote:

AYES:	Quinones, Klinakis, Mendoza
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo, Munoz

D-5 CONSIDERATION OF A STREET USE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND A5 EVENTS/STUDENTS RUN LA FOR A 5K/10K STRENGTH TRAINING RUN

Action Taken: The City Council: (1) approved the Street Use Agreement between the City of La Puente and A5 Events/Students Run LA for a 5K/10K Strength Training Run; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-6 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 22-5755 AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE CONTAINING REVISED DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

Mayor Pro Tem Klinakis pulled this item for further discussion.

In response to an inquiry from Mayor Pro Tem Klinakis regarding the addition of designated positions, Acting City Manager Di Mario clarified that there were four new supervisory level or above positions recommended to be added and noted that after review, Staff is recommending that the City Council further consider amending the resolution to remove the following five designated positions that are below supervisory level from the designated filer list: Management Assistant, Management Analyst, Assistant Planner, Associate Planner, and Senior Planner.

Discussion ensued regarding transparency, state law, and the designation of positions.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Mendoza, to adopt Resolution No. 24-5896 rescinding Resolution No. 22-5755 and approving the City’s amended Conflict of Interest Code, with the revisions to remove the following five designated positions from the designated filer list: Management Assistant, Management Analyst, Assistant Planner, Associate Planner, and Senior Planner. The motion carried by the following roll call vote:

AYES: Quinones, Klinakis, Mendoza
NOES: None
ABSTAIN: None
ABSENT: Argudo, Munoz

D-7 CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH CDW-G FOR THE PURCHASE AND INSTALLATION OF AUDIO AND VIDEO EQUIPMENT FOR THE COUNCIL CHAMBERS AND CONFERENCE ROOM AT THE LA PUENTE CITY HALL IN THE AMOUNT OF $252,247.00

Action Taken: The City Council: (1) approved the purchase order contract with CDWG for the purchase and installation of audio and video equipment for the council chambers at La Puente City Hall; (2) authorized the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL – None.

AD HOC COMMITTEE REPORTS

Code Enforcement and Public Safety Committee: Nothing to report.

La Puente Park Fees, Ordinance and Program Oversight Committee: Nothing to report.

Project LEAD Committee: Mayor Quinones noted that Director Alexander Bauman has reached out to Rowland Unified District regarding one of their elementary schools joining Project LEAD and stated that he is trying to coordinate another mural project with Bassett High School students. He further spoke regarding upcoming Mock City Council meetings.

LPQT Action Committee: Mayor Quinones reported that he met with Los Angeles County Assessor Jeff Prang and attended a meeting of a non-profit, created from a committee of elected officials representing the LGBTQ+ community.

Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee: Mayor Pro Tem Klinakis reported that the ad hoc committee was continuing to meet with Bassett and La Puente Unified School Districts to continue ongoing discussions regarding joint use agreements.

Grant Writing Committee: Nothing to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis thanked Staff for putting together the summer events at the La Puente Park.

Council Member Mendoza thanked Staff for the programs and events at the La Puente Park and thanked Public Safety and the Los Angeles County Sheriff's Department for ensuring safety at the park.

Mayor Quinones thanked Community Services Staff for their hard work and commitment.

ORAL COMMENTS FROM STAFF

Acting City Manager Di Mario stated that an outside resident complimented the cleanliness and quality of the La Puente Park. He further noted that the Northgate shopping center and the Food4Less center are undergoing construction improvements.

Chief/Director of Public Safety Buckwell stated that there are currently three ongoing major fires and encouraged people to remain indoors due to the air quality. He further stated that the Public Safety Department is available for those in need during the heat wave as they drive throughout the City.

Director of Community Services Bauman stated that the youth soccer league started last week and has a record number of youth registered. He further recognized Community Services employee, Stephanie Aldrete, for suggesting afternoon arts & crafts, Spanish, and Parent & Me classes at the Community Center, and noted that all classes have sold out.

Director of Community Services Bauman recognized Community Services Specialist Cynthia Saucedo and the Special Olympics Staff and read an email from a parent of a Special Olympics athlete thanking the City and the Special Olympics Staff for their dedication and the difference they have made.

Mayor Pro Tem Klinakis thanked Staff for their dedication and going the extra mile.

Chief/Director of Public Safety Buckwell thanked the Los Angeles County Sheriff's Department for their support and assistance.

Finance Manager Merkel Medina stated that a new volunteer program has began and the City is actively recruiting for volunteers for ages 13 and up.

ADJOURMENT

There being no further business before the City Council, Mayor Quinones adjourned the meeting at 8:34 p.m. in honor of the 9/11 first responders and their families.

Approved this 24th day of September, 2024.

________________________	________________________
Martha Torres, MPA	Gabriel Quiñones
City Clerk	Mayor/Chair

RESOLUTION NO. 24-5897

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT $1,451,265.28 (WARRANT REGISTER 1579)

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

____
Bob Lindsey, City Manager

EXAMINED

____
Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 13213 through 13297 ACH(s) numbered 763 through 767 and Draft numbered 02620 through 02640 except for voided warrants 13215, 13250, 13251, and 13277 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

____
Martha Torres, MPA, City Clerk

PASSED, APPROVED AND ADOPTED this 24th day of September 2024, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Gabriel Quiñones, Mayor

ATTEST:

____
Martha Torres, MPA, City Clerk

Check Register Report

City of La Puente

By Payment Number

Payment Dates 9/2/2024 - 9/13/2024

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
763	9/6/2024	GLOURB	GLOBAL URBAN STRATEGIES, INC		37,402.50
	701	08/24 SOCIAL MEDIA TECHNOLOGY		100-4140-53416	18,000.00
	702	08/24 LOCAL AGING GRANT		280-3300-53111	12,697.50
	703	08/24 CASF DIGITAL LITERACY GRANT		280-3300-53111	6,705.00
764	9/6/2024	TANKO	TANKO LIGHTING		1,612.00
	69711	08/24 ST LIGHT MTCE		285-3330-53111	1,612.00
765	9/13/2024	ENTFMT	ENTERPRISE FM TRUST		35,979.20
	FBN5123250	09/24 VEHICLE MTCE		555-3150-53812	1,844.68
	FBN5123250	09/24 VEHICLE LEASE		555-3150-53912	34,134.52
766	9/13/2024	CORJAC	JACKELINE CORTEZ		90.31
	INV0011448	EMPLOYEE HEALTH EVENT REIM-CORTEZ		100-1135-53976	90.31
767	9/13/2024	ROMNAT	NATALIE ROMO		81.80
	INV0011447	EMPLOYEE HEALTH EVENT REIM-ROMO		100-1135-53976	81.80
13213	9/5/2024	STADIS	CALIFORNIA STATE DISBURSEMENT UNIT		195.00
	INV0011402	CHILD SUPPORT		100-20399	195.00
13214	9/5/2024	RELIAN	RELIANCE STANDARD LIFE INS.		3,851.86
	INV0011401	LIFE INSURANCE		100-20320	672.34
	INV0011401	LIFE INSURANCE		200-20320	17.50
	INV0011401	LIFE INSURANCE		202-20320	3.12
	INV0011401	LIFE INSURANCE		203-20320	7.93
	INV0011401	LIFE INSURANCE		205-20320	16.81
	INV0011401	LIFE INSURANCE		210-20320	16.16
	INV0011401	LIFE INSURANCE		215-20320	7.41
	INV0011401	LIFE INSURANCE		260-20320	27.31
	INV0011401	LIFE INSURANCE		264-20320	4.26
	INV0011401	LIFE INSURANCE		280-20320	3.56
	INV0011401	LIFE INSURANCE		283-20320	8.26
	INV0011401	LIFE INSURANCE		285-20320	8.34
	INV0011406	LTD INSURANCE		100-20330	1,332.40
	INV0011406	LTD INSURANCE		200-20330	43.24
	INV0011406	LTD INSURANCE		202-20330	16.70
	INV0011406	LTD INSURANCE		203-20330	24.65
	INV0011406	LTD INSURANCE		205-20330	48.58
	INV0011406	LTD INSURANCE		210-20330	37.81
	INV0011406	LTD INSURANCE		215-20330	32.35
	INV0011406	LTD INSURANCE		260-20330	62.46
	INV0011406	LTD INSURANCE		264-20330	12.02
	INV0011406	LTD INSURANCE		280-20330	8.16
	INV0011406	LTD INSURANCE		283-20330	16.08
	INV0011406	LTD INSURANCE		285-20330	14.75
	INV0011413	STD INSURANCE		100-20330	1,138.79
	INV0011413	STD INSURANCE		200-20330	36.97
	INV0011413	STD INSURANCE		202-20330	14.28
	INV0011413	STD INSURANCE		203-20330	21.08
	INV0011413	STD INSURANCE		205-20330	41.51
	INV0011413	STD INSURANCE		210-20330	32.28
	INV0011413	STD INSURANCE		215-20330	27.67
	INV0011413	STD INSURANCE		260-20330	53.41
	INV0011413	STD INSURANCE		264-20330	10.31

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount	Item Amount
	INV0011413	STD INSURANCE		280-20330		6.98
	INV0011413	STD INSURANCE		283-20330		13.76
	INV0011413	STD INSURANCE		285-20330		12.62
13216	9/5/2024	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		739.27	
	INV0011403	PR WITHOLDING ORDER		100-20399		739.27
13217	9/5/2024	USBANK	U.S BANK PARS ACCT# 6746022400		6,457.27	
	INV0011412	PARS RETIREMENT		100-20340		3,872.08
	INV0011412	PARS RETIREMENT		200-20340		326.66
	INV0011412	PARS RETIREMENT		205-20340		204.37
	INV0011412	PARS RETIREMENT		260-20340		55.99
	INV0011412	PARS RETIREMENT		280-20340		948.23
	INV0011422	ADJ-NUNEZ-FLORES		100-20340		503.98
	INV0011422	ADJ-NINO		100-20340		545.96
13218	9/6/2024	CARABE	ABEL CARREON		322.50	
	INV0011433	REFUND-CARREON		100-47260		322.50
13219	9/6/2024	AMABUS	AMAZON CAPITAL SERVICES INC		1,447.39	
	1GMN-GH64-WH14	FILE FOLDERS		100-1135-53011		151.11
	1WH1-TTCX-4YWL	USB CHARGER		550-6100-53018		88.48
	2P4N-3JGR-7XPW	LASER JET WIRELESS PRINTER		280-3300-53011		1,207.80
13220	9/6/2024	ANTINC	ANTROPY, INC		4,651.33	
	10592	FORTIGATE-SWITCH, FIREWALL, WAP-HUDSON AVE B…		550-6100-53018		4,651.33
13221	9/6/2024	AZUSAP	AZUSA PLUMBING SUPPLY		438.80	
	0473473-IN	CH PLUMBING SUPPLIES		100-1150-53813		438.80
13222	9/6/2024	B2PRIN	B2 PRINT		136.60	
	0012922	BUSINESS CARDS		100-2110-53011		87.00
	0012938	2ND SHEET LETTERHEAD		100-1150-53011		49.60
13223	9/6/2024	SZEBET	BETTY SZETO		200.00	
	INV0011434	DEPOSIT RENTAL REIM-SZETO		600-20230		200.00
13224	9/6/2024	CBEEQU	CELL BUSINESS EQUIPMENT		1,531.20	
	5031131007	09/12-10/11 FACILITY COPIER		100-1150-53911		1,531.20
13225	9/6/2024	CHRPER	CHRISTOPHER PEREZ ARIAS		1,050.00	
	43	Fitness Classes		263-3320-53111		1,050.00
13226	9/6/2024	CONCEN	CONCENTRA		252.00	
	84142354	PRE EMPLOYMENT PHYSICALS		100-1135-53406		252.00
13227	9/6/2024	DEPTJ	DEPT OF JUSTICE-BUREAU		704.00	
	754286	07/24 FINGERPRINT SVC		100-1135-53406		160.00
	754286	07/24 FINGERPRINT SVC		100-4110-53980		544.00
13228	9/6/2024	SAMSAR	DR. SAMIR SARGIOS DVM		5,000.00	
	030	08/24 VIDA MONTHLY RENT		100-2130-53111		5,000.00
13229	9/6/2024	EVALLEY	EAST VALLEY EMERGENCY PET CLINIC		150.00	
	599309	09/24 VET SERVICES		100-2130-53111		150.00
13230	9/6/2024	EVALLEY	EAST VALLEY EMERGENCY PET CLINIC		150.00	
	599308	09/24 VET SERVICES		100-2130-53111		150.00
13231	9/6/2024	EVALLEY	EAST VALLEY EMERGENCY PET CLINIC		150.00	
	599307	09/24 VET SERVICES		100-2130-53111		150.00
13232	9/6/2024	EDISON	EDISON CO		18,478.12	
	INV0011441	07/29-08/26 ELEC-15612 TEMPLE		285-3330-53712		11,678.67
	INV0011442	07/29-08/26 ELEC-15614 TEMPLE		285-3330-53712		3,975.11

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	INV0011443	07/29-08/26 ELEC-14416 AMAR		200-3120-53713	67.47	
	INV0011444	07/29-08/26 ELEC-501 GLENDORA SOLAR PANELS		285-3330-53712	2,756.87	
13233	9/6/2024	EXTOFF	EXTENDED OFFICE SOLUTIONS INC			620.82
	INV0011435	09/24 PHONE SVC		100-1150-53715	620.82	
13234	9/6/2024	GARDA	GARDAWORLD			447.26
	10792582	09/24 ARMORED TRANS SVC		100-1130-53111	447.26	
13235	9/6/2024	HEAANI	HEART			18,000.00
	LP0011	06/24 SPAY & NEUTER PROG		263-3320-53111	9,000.00	
	LP0012	07/24 SPAY & NEUTER PROG		263-3320-53111	4,500.00	
	LP0013	08/24 SPAY & NEUTER PROG		263-3320-53111	4,500.00	
13236	9/6/2024	INSLOC	INSTITUTE FOR LOCAL GOVERNMENT			4,008.75
	2980	05-06/24 LP SAFETY EJ ELEMENT		100-3300-53111	4,008.75	
13237	9/6/2024	GONSALV	JOE A. GONSALVES & SON			2,500.00
	161851	09/24 LEGISLATIVE SVC		100-1100-53111	2,500.00	
13238	9/6/2024	JOSREY	JOSE REYES			381.23
	INV0011427	08/16-31 SHOPPING CART-MILEAGE REIM-REYES		555-3150-53014	381.23	
13239	9/6/2024	LACRD	LA CO DEPT PUBLIC WORKS			13,606.51
	RE-PW-24081300346	06/24 IW LA PUENTE		100-3110-53121	3,352.06	
	RE-PW-24081300715	06/24 TS MAINT DDG		200-3120-53819	10,254.45	
13240	9/6/2024	LACSHF	LA CO SHERIFF'S DEPT			731,965.48
	243665EC	06/24 LAW ENF SVC		100-2100-53110	632,670.49	
	243665EC	06/24 LIABILITY INS		100-2100-53186	72,867.99	
	250010MR	07/24 FIREWORK SHOW SVC		100-2100-53183	26,427.00	
13241	9/6/2024	MUNWAS	MUNICIPAL WASTE SOLUTIONS, INC.			9,020.00
	835	07-09/24 SB1383 IMPLEMENTATION		100-1130-53111	9,020.00	
13242	9/6/2024	OMLO	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP			42,739.49
	25587	07/24 LEGAL-CITY COUNCIL		100-1110-53114	10,559.41	
	25588	07/24 LEGAL-CODE ENFORCEMENT		100-1110-53114	5,593.60	
	25589	07/24 LEGAL-PARKS AND RECREATION		100-1110-53114	26.50	
	25590	07/24 LEGAL-CITY MANAGER		100-1110-53114	1,855.00	
	25591	07/24 LEGAL-CITY CLERK		100-1110-53114	2,403.00	
	25593	07/24 LEGAL-RISH MANAGEMENT		100-1110-53114	8,949.99	
	25595	07/24 LEGAL-HUMAN RESOURCES		100-1110-53114	6,180.50	
	25596	07/24 LEGAL-LEWIS VS. CITY OF LP		100-1110-53114	3,562.50	
	25597	07/24 LEGAL-COMMUNITY FOUNDATION		100-1110-53114	636.00	
	25598	07/24 LEGAL-PLANNING		100-1110-53114	2,972.99	
13243	9/6/2024	QUINMO	QUINTIN'S MOBIL			57.43
	1010427	FUEL		555-3150-53014	57.43	
13244	9/6/2024	SITEON	SITEONE LANDSCAPE SUPPLY, LLC			494.63
	144504140-1	IRRIGATION SUPPLIES		285-3330-53822	234.56	
	144802439-1	IRRIGATION SUPPLIES		285-3330-53822	260.07	
13245	9/6/2024	TMOBILE	T-MOBILE			527.26
	INV0011429	07/21-08/20 PHONE-PUBLIC SAFETY		100-2100-53715	527.26	
13246	9/6/2024	TMOBILE	T-MOBILE			1,189.26
	INV0011431	07/21-08/20 PHONE-MTCE WIRELESS		100-3100-53715	1,189.26	
13247	9/6/2024	TMOBILE	T-MOBILE			201.04
	INV0011432	07/21-08/20 PHONE-CE WIRELESS		100-2110-53715	201.04	

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13248	9/6/2024	TUST	TURF STAR, INC.		134.16
	INV039238	TRACTOR STEERING RACK REPAIR		555-3150-53812	134.16
13249	9/6/2024	CALCARD	US Bank CalCard		20,283.32
	INV0011438	OFFICE SUPPLIES		100-4100-53011	167.71
	INV0011438	OFFICE SUPPLIES		100-4100-53011	147.37
	INV0011438	CLEANING SUPPLIES		100-4100-53011	96.04
	INV0011438	FY 24/25 RENEWAL SUBSCRIPTION		100-4100-53971	715.00
	INV0011438	CJPIA SUPPLIES		100-4100-53972	646.67
	INV0011438	CJPIA TRAINING		100-4100-53972	194.34
	INV0011438	CJPIA TRAINING SUPPLIES		100-4100-53972	30.98
	INV0011438	WAGON/SUPPLIES		100-4110-53012	94.15
	INV0011438	SPORT PICTURES		100-4110-53980	42.87
	INV0011438	T-BALL MEDALS		100-4110-53980	302.23
	INV0011438	SPORT BENCHES		100-4110-53980	208.01
	INV0011438	T-BALL HELMETS		100-4110-53980	65.68
	INV0011438	BINYL BANNERS-SPECIAL EVENTS		100-4140-53979	29.17
	INV0011438	STAFF LUNCH MTG		100-4140-53979	194.25
	INV0011438	TRUNK OR TREAT FLAGS		100-4140-53979	254.35
	INV0011438	SUPPLIES-MOVIES@PARK		100-4140-53979	100.46
	INV0011438	SUPPLIES-CONCERT@PARK		100-4140-53979	43.96
	INV0011439	SHOP FANS		100-3100-53012	307.98
	INV0011439	LCC CONF REGISTRATION-DIMARIO		100-3300-53972	350.00
	INV0011439	APA CA 2024 CONFERENCE-GALVAN		100-3300-53972	650.00
	INV0011439	CITY PROMOTIONAL MERCHANDISE		100-3300-53976	700.00
	INV0011439	CITY PROMOTIONAL MERCHANDISE		100-3300-53976	552.16
	INV0011439	ROLLABLES-BLDG DEPT		100-3310-53011	114.00
	INV0011439	LP CUSTOM FLAGS		100-3330-53813	540.00
	INV0011439	HAWK SIGNAL SIGN		200-3120-53821	663.69
	INV0011439	CREDIT REPORT-2024-03		264-3320-53977	45.95
	INV0011439	BELT BAG-SNACK BAR/COFEE SHOP PARTICIPANTS		280-3300-53011	463.18
	INV0011439	YWFP PARTICIPANT UNIFORMS		280-3300-53015	540.00
	INV0011440	PROP CHECK		100-1100-53976	10.00
	INV0011440	CANVA PRO DESIGN SUBSCRIPTION		100-1120-53971	15.00
	INV0011440	CMC ONLINE COURSE-TORRES		100-1120-53972	425.00
	INV0011440	PROMOTIONAL ITEMS		100-1120-53976	1,502.78
	INV0011440	ARELLANO-TRAINING		100-1135-53151	240.00
	INV0011440	PORTABLE GENERATORS		100-1150-54585	7,757.83
	INV0011440	NATL NIGHT OUT SUPPLIES		100-2110-53011	17.98
	INV0011440	CODE LUNCH MTG		100-2110-53972	123.38
	INV0011440	CODE LUNCH MTG		100-2110-53972	133.24
	INV0011440	CODE LUNCH MTG		100-2110-53972	138.56
	INV0011440	CODE LUNCH MTG		100-2110-53972	49.56
	INV0011440	CODE LUNCH MTG		100-2110-53972	47.00
	INV0011440	SNAPPY NARE 65"		100-2130-53012	69.13
	INV0011440	OFFICE SUPPLIES		100-3325-53011	31.17
	INV0011440	OFFICE SUPPLIES		100-3325-53011	48.26
	INV0011440	PIZZA HUT		100-48900	-38.26
	INV0011440	AT&T		100-48900	-319.20
	INV0011440	BUSINESS BAND MOBILE RADIO		550-6100-53018	517.40
	INV0011445	JPIA EDUCATIONAL FORUM-QUINONES		100-1100-53972	210.91
	INV0011445	NOTARY MEMBERSHIP-DUNLAP		100-1110-53971	80.00
	INV0011445	LUNCH MTG		100-1110-53972	102.34
	INV0011445	LUNCH MTG		100-1110-53972	41.05
	INV0011445	LUNCH MTG-CANCELLED ELECTION		100-1110-53972	62.02
	INV0011445	MTG-SCE DOG PARK		100-1110-53972	36.26
	INV0011445	LUNCH MTG-MTCE DEP		100-1110-53972	35.15
	INV0011445	BACKGROUND SEARCH		100-1135-53406	29.95
	INV0011445	FUEL		555-3150-53014	77.51
	INV0011445	FUEL		555-3150-53014	55.46

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	INV0011445	FUEL		555-3150-53014	43.09
	INV0011445	FUEL		555-3150-53014	50.20
	INV0011445	FUEL		555-3150-53014	74.24
	INV0011445	FUEL		555-3150-53014	48.42
	INV0011445	FUEL		555-3150-53014	82.76
	INV0011445	FUEL		555-3150-53014	36.84
	INV0011445	FUEL		555-3150-53014	27.26
	INV0011445	FUEL		555-3150-53014	26.83
	INV0011445	FUEL		555-3150-53014	81.01
	INV0011445	PRIMEWASH		555-3150-53812	5.00
	INV0011445	VEH CAR WASH		555-3150-53812	47.99
13252	9/6/2024	VOLDEF	VOLUNTEERS IN DEFENSE OF ANIMALS		1,661.00
	INV0011428	07/24 ANIMAL SHELTER SVC		100-2130-53111	1,661.00
13253	9/6/2024	WESCO	WEST COAST ARBORISTS INC		77,172.25
	218323	08/01-15 PKWY TREE MTCE		200-3120-53815	77,172.25
13254	9/6/2024	WILENG	WILLDAN ENGINEERING		35,368.52
	003-39439	07/24 TRAFFIC ENGINEERING		100-3110-53111	476.50
	003-39440	07/24 NPDES SVCS		284-3100-53111	3,021.02
	003-39441	07/24 RRFB-OLD VALLEY 1ST ST		100-3110-53111	246.00
	003-39442	07/24 ATP CYCLE 6-DESIGN		200-3120-53111	7,301.00
	003-39443	07/24 HAWK SIGNAL-HACIENDA/PRICHARD CM SVCS		203-5613-59300	8,955.00
	003-39444	07/24 PARCEL MAP #83479		100-47170	1,050.00
	003-39445	07/24 MISC INSPECTION SVC-HAYLAND/LARIMORE		100-3100-53111	768.00
	003-39446	07/24 OLD VALLEY SEWER EXTENSION		500-3210-53111	1,051.00
	006-28357	07/24 LAPU INYO STORM DRAIN/DRYWELL		284-5615-59210	12,500.00
13255	9/13/2024	AEGSLN	AEG SOLUTIONS		145.34
	82866	INKJET COLOR BOND		100-4100-53811	145.34
13256	9/13/2024	ALMALE	ALEXA ALMANZA		60.55
	INV0011450	SCHOLARSHIP REIM-ALMANZA		100-4140-53992	60.55
13257	9/13/2024	AMABUS	AMAZON CAPITAL SERVICES INC		2,640.50
	13PR-FPFH-WLNT	MEMORY CARD		550-6100-53018	348.76
	17GM-MKFG-4PNN	OFFICE SUPPLIES		100-4100-53011	252.67
	17YX-RFLK-1KW7	PAPER/ MARKERS SET		100-1150-53011	71.64
	1C1G-3W4P-4D7T	SPEAKER ADAPTER		550-6100-53018	85.74
	1FM3-6TT9-C4X4	DRIVE RACK		550-6100-53018	625.90
	1FVD-TPKV-36RR	US FLAGS		100-1150-53011	174.87
	1N7L-YHXD-CWVW	SERVER RACK W/GATE		550-6100-53018	219.62
	1PQW-YCVH-CPKJ	LAPTOP STANDS KEYBOARD		550-6100-53018	259.83
	1RLY-KQVL-JRJM	TINY TOT SUPPLIES-PAINT/CLAY		100-4100-53012	55.73
	1WM3-3VGJ-3F6W	MILITARY FLAGS		100-1150-53011	41.79
	1XFW-P3RG-DCRV	EARPHONES		550-6100-53018	43.99
	1YTW-H767-KDV4	OFFICE MONITOR		550-6100-53018	459.96
13258	9/13/2024	ATT	AT&T		528.08
	000002207345	07/28-08/27 PHONE-CH FAX LINE		100-1150-53715	121.38
	000022207343	07/28-08/27 PHONE-SR CENTER 911 LN		100-4130-53715	89.56
	000022207344	07/28-08/27 PHONE-MTCE YARD ALARM		285-3330-53715	29.85
	000022207346	07/28-08/27 PHONE-CITY HALL LINE		100-1150-53715	287.29
13259	9/13/2024	AZUSAP	AZUSA PLUMBING SUPPLY		693.22
	0474147-IN	SR CENTER PLUMBING SUPPLIES		100-4130-53813	693.22
13260	9/13/2024	CHRPER	CHRISTOPHER PEREZ ARIAS		750.00
	44	FITNESS CLASSES		263-3320-53111	750.00

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13261	9/13/2024	CINTA	CINTAS CORPORATION #693		109.64
	4203605515	08/29 CH MAT RENTAL		100-1150-53813	109.64
13262	9/13/2024	CINTA	CINTAS CORPORATION #693		2,742.61
	8407005215	FIRST AID RESTCOK-ALL FACILITIES		100-1150-53011	2,742.61
13263	9/13/2024	CELHOL	CLIPA, LLC		2,250.00
	INV0011475	2024 CITY HALL HOLIDAY DECORATION DEPOSIT		100-4140-53979	2,250.00
13264	9/13/2024	HERCOD	CODIE HERNANDEZ		70.00
	INV0011451	SCHOLARSHIP REIM-HERNANDEZ		100-4140-53992	70.00
13265	9/13/2024	COMWOR	COMMUNITY WORKS DESIGN GROUP		12,017.28
	15901	08/24 CONCEPT PLAN-DOG PARK OLD VALLEY		283-5618-59210	12,017.28
13266	9/13/2024	CONCEN	CONCENTRA		252.00
	84226900	08/24 PRE EMPLOYMENT PHYSICAL		100-1135-53406	252.00
13267	9/13/2024	DISPEN	DISPENSING TECHNOLOGY		1,464.42
	16678	COLD PATCH APHALT		200-3120-53817	1,464.42
13268	9/13/2024	SAMSAR	DR. SAMIR SARGIOS DVM		5,000.00
	031	09/24 VIDA MONTHLY RENT		100-2130-53111	5,000.00
13269	9/13/2024	EDISON	EDISON CO		29,376.44
	INV0011457	07/29-08/26 ELEC-YLAC		100-4110-53712	6,159.69
	INV0011467	08/01-31 ELEC-VARIOUS		200-3120-53713	7,904.28
	INV0011468	08/01-31 ELEC-ST LIGHT LS-2B		285-3330-53712	2,021.17
	INV0011469	08/01-31 ELEC-1744 ST LIGHT LS-1/OPTION E		285-3330-53712	13,137.91
	INV0011470	08/02-09/02 ELEC-15250 TEMPLE		200-3120-53713	33.11
	INV0011471	08/02-09/02 ELEC-14951 NELSON		200-3120-53713	120.28
13270	9/13/2024	FLOESP	ESPERANZA FLORES		2,907.00
	INV0011455	07-09/24 BALLET FLOK CLASS PYMT		100-4100-53111	2,907.00
13271	9/13/2024	EWIIRR	EWING IRRIGATION PRODUCTS INC.		2,111.60
	23161506	IRRIGATION SUPPLIES		285-3330-53822	385.21
	23274972	IRRIGATION SUPPLIES		285-3330-53822	928.72
	23275009	IRRIGATION SUPPLIES		285-3330-53822	797.67
13272	9/13/2024	COMFAS	FASTENAL COMPANY		1,579.33
	CACIT77348	LP PARK JANITORIAL SUPPLIES		100-3330-53012	495.31
	CACIT77349	CH SUPPLIES		100-1150-53012	86.82
	CACIT77350	SR CENTER SUPPLIES		100-4130-53012	176.10
	CACIT77355	COMM CTR SUPPLIES		100-4100-53011	89.28
	CACIT77410	LP PARK SUPPLIES		100-3330-53012	123.55
	CACIT77545	LP PARK JANITORIAL SUPPLIES		100-3330-53012	428.75
	CACIT77546	COMM CTR SUPPLIES		100-4100-53011	179.52
13273	9/13/2024	GUEJC	GUERREROS ATHLETIC FOUNDATION		1,848.00
	INV0011453	08/24 JUDO CLASS PYMT		100-4100-53111	1,848.00
13274	9/13/2024	HACLWN	HACIENDA LAWNMOWER SHOP		24.04
	5544	MTCE-TOOLS		100-3100-53012	24.04
13275	9/13/2024	HACOUT	HACIENDA OUTLET		144.06
	24329	MTCE-UNIFORMS		100-3330-53015	144.06
13276	9/13/2024	HMEDEP	HOME DEPOT CRC		9,710.59
	1040611	GRAFITTI SUPPLIES		200-3120-53016	143.41
	2041289	SS KEYED ENTRY KNOB		100-1150-53813	33.87
	2041330	PLYETH COAX		100-1150-53012	89.45
	212499	IND.WAREHOUSE-SUPPLIES		100-1150-53813	-485.04
	2201928	MTCE SUPPLIES		100-3100-53012	-33.89

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	2372091	IND.WAREHOUSE-SUPPLIES		100-1150-53813	333.37	
	270770	LP PARK-HAMELIA PLANTS		285-3330-53822	426.00	
	2902427	GRAFITTI SUPPLIES		200-3120-53016	-465.16	
	3041200	IND.WAREHOUSE-TAPE MEASURE/CASING		100-1150-53813	73.38	
	3192887	FRAMING NAILER		100-3100-53012	-362.72	
	3192888	IND.WAREHOUSE-SUPPLIES		100-1150-53813	19.62	
	3192889	FUEL FRAMING NAILER		100-3100-53012	415.01	
	3342016	IND.WAREHOUSE-SUPPLIES		100-1150-53012	254.95	
	352333	BATTERY/FUEL-BOY SCOUT PROJ		285-3330-53822	47.41	
	3620758	INDUSTRY WAREHOUSE-PAINT		100-1150-53012	143.41	
	3970904	GRAFITTI SUPPLIES		200-3120-53016	465.16	
	4044666	INDUSTRY WAREHOUSE-SUPPLIES		100-1150-53813	317.42	
	4044678	INDUSTRY WAREHOUSE SUPPLIES		100-1150-53012	90.05	
	40695	IND. WAREHOUSE-SUPPLIES		100-1150-53813	782.86	
	4192822	SANDING SPONGE/SUPPLIES		285-3330-53822	-104.32	
	4352457	IND.WAREHOUSE-SUPPLIES		100-1150-53813	140.23	
	4521123	IND.WAREHOUSE-SUPPLIES		100-1150-53813	61.57	
	497005	GRAFITTI SUPPLIES		200-3120-53016	867.70	
	5041059	FUEL METER SAW/CASING		100-3100-53012	800.73	
	510896	GRAFITTI SUPPLIES		200-3120-53016	76.91	
	514435	IND.WAREHOUSE-ELECTRICAL SUPPLIES		100-1150-53813	167.80	
	5192752	FUEL MITER SAW		100-3100-53012	-655.91	
	5192753	FUEL MITER SAW		100-3100-53012	601.16	
	5341671	IND.WAREHOUSE-SUPPLIES		100-1150-53813	559.55	
	5341672	IND.WAREHOUSE SUPPLIES		100-1150-53813	158.12	
	5521035	IND.WAREHOUSE-STRETCH WRAP/PAINT		100-1150-53813	461.67	
	5974618	GRAFITTI SUPPLIES		200-3120-53016	1,234.19	
	6044511	LAG SHIELD/MAKERS/WASHER-FENCE		200-3120-53012	82.45	
	6351925	PRUNER TOOL		200-3120-53012	546.41	
	7024934	IND.WAREHOUSE-DRYWALL/LUMBER		100-1150-53012	285.84	
	7030684	RUBBER TARP STRAPS		100-3330-53012	19.93	
	7341907	SUPPLIES-BOY SCOUT PROJ		285-3330-53822	201.57	
	8024888	FLOOR MUFFLER		100-3100-53012	855.09	
	8030093	IND.WAREHOUSE-SUPPLIES		100-1150-53813	84.98	
	8041611	IND.WAREHOUSE-SUPPLIES		100-1150-53012	213.46	
	8341882	SPONGE/BRUSH/TRAY SET-BOY SCOUT PROJ		285-3330-53822	352.85	
	9023795	IND.WAREHOUSE-SUPPLIES		100-1150-53813	193.39	
	9024392	IND.WAREHOUSE-SUPPLIES		100-1150-53813	36.44	
	9030515	IND.WAREHOUSE-SUPPLIES		100-1150-53813	36.81	
	9341575	IND.WAREHOUSE-PAINT		100-1150-53813	143.41	
13278	9/13/2024	JCLBAR	JCL TRAFFIC			517.62
	125663	TRAFFIC SIGNS		200-3120-53821	517.62	
13279	9/13/2024	TRIJES	JESSA TRINIDAD CRISTOBAL			250.00
	INV0011378	DEPOSIT RENTAL REIM-TRINIDAD		600-20230	250.00	
13280	9/13/2024	RODJUL	JULIE RODRIGUEZ			100.00
	INV0011458	PHOTO SVC-CONCERTS @ PARK		100-4140-53979	100.00	
13281	9/13/2024	LACSHF	LA CO SHERIFF'S DEPT			7,910.46
	250274MR	07/24 IDT-CRIME SUPPRESSION		100-2100-53113	7,910.46	
13282	9/13/2024	LPVCWD	LA PUENTE VALLEY CO WATER			5,942.94
	INV0011461	06/17-08/19 WTR-VALLEY/CENTRAL		200-3120-53714	1,335.40	
	INV0011462	06/17-08/19 WTR-501 GLENDORA PARK		285-3330-53714	1,132.54	
	INV0011463	06/17-08/19 WTR-NELSON AVE		200-3120-53714	701.90	
	INV0011464	06/17-08/19 WTR-OLD VALLEY BLVD		200-3120-53714	237.38	
	INV0011465	06/17-08/19 WTR-ABBEY-CENTRAL		200-3120-53714	459.56	
	INV0011466	06/17-08/19 WTR-MAIN ST & LEVERETTE		200-3120-53714	59.52	
	INV0011472	06/17-08/19 WTR-COMM CTR		100-4100-53714	1,008.32	

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount	Item Amount
	INV0011472	06/17-08/19 WTR-YLAC		100-4110-53714		1,008.32
13283	9/13/2024	LAWARB	LAWN AND ARBORIST DEPOT		1,086.00	
	2221	BLOWER-ECHO		100-3100-53012		711.74
	INV0011474	MTCE-SUPPLIES		100-3100-53011		374.26
13284	9/13/2024	ORTLET	LETICIA ORTEGA		250.00	
	INV0011476	DEPOSIT RENTAL REFUND-ORTEGA		600-20230		250.00
13285	9/13/2024	ODELIN	LINDA ODEGAARD		198.80	
	INV0011454	07-09/24 KNITTING PYMT		100-4100-53111		198.80
13286	9/13/2024	BOFOLY	OLYMPIA BOFFOUET		750.00	
	INV0011449	SCHOLARSHIP REIM-BOFFOUET		100-4140-53992		750.00
13287	9/13/2024	ONYPAV	ONYX PAVING COMPANY INC		48,193.50	
	24-072-1	VALLEY BLVD ST REPAIR RETENTION		215-20220		-2,536.50
	24-072-1	VALLEY BLVD STREET REPAIR		215-5598-59300		50,730.00
13288	9/13/2024	QUAD	QUADIENT		469.86	
	Q1483583	09/30-12/29 CH POSTAGE MACHINE LEASE		100-1150-53911		469.86
13289	9/13/2024	REGION	REGIONAL TAP SERVICE CENTER		2,181.34	
	6023298	08/24 EZ/FOOTHILL MONTHLY PASS		210-3130-53915		2,181.34
13290	9/13/2024	GARSAN	SANDRA GARCIA		365.23	
	INV0011452	SCHOLARSHIP REIM-GARCIA		100-4140-53992		365.23
13291	9/13/2024	SERJUA	SERGIO JUAREZ UGALDE		154.00	
	INV0011456	07-08/24 AZTEC CLASS PYMT		100-4100-53111		154.00
13292	9/13/2024	STANLE	STANLEY PEST CONTROL, INC.		85.00	
	1796231	08/24 ABBEY ST PEST CONTROL		200-3120-53814		85.00
13293	9/13/2024	STAPLE	STAPLES CREDIT PLAN		242.70	
	6010792755	CHAIR MAT		100-1150-53011		150.43
	6010792757	FILE FOLDERS		100-1150-53011		92.27
13294	9/13/2024	SOSUBW	SUBURBAN WATER SYSTEMS		1,824.75	
	180022957196	07/20-08/21 WTR-6000133466		200-3120-53714		131.55
	180042347813	07/20-08/21 WTR-6000064023		200-3120-53714		180.07
	180042349722	07/20-08/21 WTR-6000076363		200-3120-53714		541.42
	18004239774	07/20-08/21 WTR-6000076674		200-3120-53714		91.42
	180071714575	07/20-08/21 WTR-6000078315		200-3120-53714		46.81
	180071714585	07/20-08/21 WTR-6000078449		200-3120-53714		372.45
	181004085526	07/20-08/21 WTR-6000060264		200-3120-53714		287.14
	181004085621	07/20-08/21 WTR-6000060246		200-3120-53714		173.89
13295	9/13/2024	ULINE	ULINE		5,945.09	
	182225659	PALLET RACKS INDUSTRY WAREHOUSE		100-1150-53011		5,945.09
13296	9/13/2024	VVSERVICE	VALLEY VISTA SERVICE, INC		70.93	
	1279237	CH-3YRD BURN BIN		100-1120-53111		70.93
13297	9/13/2024	WILENG	WILLDAN ENGINEERING		49,619.97	
	002-32715	08/24 BLDG & SAFETY SVC		100-3310-53111		49,619.97
DFT0002620	9/5/2024	AFLAC	AFLAC		93.75	
	INV0011399	EMPLOYEE LIFE ASSURANCE		100-20399		87.05
	INV0011399	EMPLOYEE LIFE ASSURANCE		260-20399		3.87
	INV0011399	EMPLOYEE LIFE ASSURANCE		264-20399		2.83
DFT0002621	9/5/2024	AFLAC	AFLAC		151.90	
	INV0011400	EMPLOYEE INSURANCE		100-20399		95.31
	INV0011400	EMPLOYEE INSURANCE		260-20399		30.37

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
	INV0011400	EMPLOYEE INSURANCE		264-20399	23.42	
	INV0011400	EMPLOYEE INSURANCE		280-20399	2.80	
DFT0002622	9/5/2024	ICMARC	MISSION SQUARE RETIREMENT			76.78
	INV0011404	EMPLOYEE LOAN REPYMT		100-20399	42.89	
	INV0011404	EMPLOYEE LOAN REPYMT		200-20399	7.82	
	INV0011404	EMPLOYEE LOAN REPYMT		203-20399	1.74	
	INV0011404	EMPLOYEE LOAN REPYMT		205-20399	1.74	
	INV0011404	EMPLOYEE LOAN REPYMT		210-20399	12.16	
	INV0011404	EMPLOYEE LOAN REPYMT		215-20399	1.74	
	INV0011404	EMPLOYEE LOAN REPYMT		260-20399	3.48	
	INV0011404	EMPLOYEE LOAN REPYMT		280-20399	5.21	
DFT0002623	9/5/2024	ICMARC	MISSION SQUARE RETIREMENT			1,900.00
	INV0011405	EMPLOYEE CONTRIBUTIONS		100-20399	932.28	
	INV0011405	EMPLOYEE CONTRIBUTIONS		200-20399	86.76	
	INV0011405	EMPLOYEE CONTRIBUTIONS		202-20399	124.62	
	INV0011405	EMPLOYEE CONTRIBUTIONS		203-20399	85.22	
	INV0011405	EMPLOYEE CONTRIBUTIONS		205-20399	128.49	
	INV0011405	EMPLOYEE CONTRIBUTIONS		210-20399	148.16	
	INV0011405	EMPLOYEE CONTRIBUTIONS		215-20399	212.39	
	INV0011405	EMPLOYEE CONTRIBUTIONS		260-20399	94.12	
	INV0011405	EMPLOYEE CONTRIBUTIONS		264-20399	57.40	
	INV0011405	EMPLOYEE CONTRIBUTIONS		280-20399	30.56	
DFT0002624	9/5/2024	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			68,686.05
	INV0011407	HEALTH INSURANCE		100-20399	54,665.79	
	INV0011407	HEALTH INSURANCE		200-20399	2,299.77	
	INV0011407	HEALTH INSURANCE		202-20399	488.68	
	INV0011407	HEALTH INSURANCE		203-20399	1,110.12	
	INV0011407	HEALTH INSURANCE		205-20399	2,205.34	
	INV0011407	HEALTH INSURANCE		210-20399	2,025.45	
	INV0011407	HEALTH INSURANCE		215-20399	1,074.62	
	INV0011407	HEALTH INSURANCE		260-20399	2,461.83	
	INV0011407	HEALTH INSURANCE		264-20399	643.13	
	INV0011407	HEALTH INSURANCE		280-20399	335.77	
	INV0011407	HEALTH INSURANCE		283-20399	422.80	
	INV0011407	HEALTH INSURANCE		285-20399	952.75	
DFT0002625	9/5/2024	NATRS	NATIONWIDE RETIREMENT			330.00
	INV0011408	Employee Contribution		100-20340	306.90	
	INV0011408	Employee Contribution		200-20340	4.62	
	INV0011408	Employee Contribution		203-20340	4.62	
	INV0011408	Employee Contribution		205-20340	4.62	
	INV0011408	Employee Contribution		210-20340	4.62	
	INV0011408	Employee Contribution		215-20340	4.62	
DFT0002626	9/5/2024	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			21,041.21
	INV0011409	EMPLOYER CONTRIBUTION		100-20360	17,046.37	
	INV0011409	EMPLOYER CONTRIBUTION		200-20360	566.54	
	INV0011409	EMPLOYER CONTRIBUTION		202-20360	160.12	
	INV0011409	EMPLOYER CONTRIBUTION		203-20360	257.94	
	INV0011409	EMPLOYER CONTRIBUTION		205-20360	631.24	
	INV0011409	EMPLOYER CONTRIBUTION		210-20360	528.18	
	INV0011409	EMPLOYER CONTRIBUTION		215-20360	335.75	
	INV0011409	EMPLOYER CONTRIBUTION		260-20360	836.51	
	INV0011409	EMPLOYER CONTRIBUTION		264-20360	214.63	
	INV0011409	EMPLOYER CONTRIBUTION		280-20360	113.43	
	INV0011409	EMPLOYER CONTRIBUTION		283-20360	138.61	
	INV0011409	EMPLOYER CONTRIBUTION		285-20360	211.89	

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
DFT0002627	9/5/2024	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			15,340.38
	INV0011410	PERS- NEW EMPLY CONTRB		100-20399	12,443.93	
	INV0011410	PERS- NEW EMPLY CONTRB		200-20399	370.78	
	INV0011410	PERS- NEW EMPLY CONTRB		202-20399	153.06	
	INV0011410	PERS- NEW EMPLY CONTRB		203-20399	225.11	
	INV0011410	PERS- NEW EMPLY CONTRB		205-20399	439.02	
	INV0011410	PERS- NEW EMPLY CONTRB		210-20399	330.32	
	INV0011410	PERS- NEW EMPLY CONTRB		215-20399	295.58	
	INV0011410	PERS- NEW EMPLY CONTRB		260-20399	584.48	
	INV0011410	PERS- NEW EMPLY CONTRB		264-20399	141.08	
	INV0011410	PERS- NEW EMPLY CONTRB		280-20399	92.54	
	INV0011410	PERS- NEW EMPLY CONTRB		283-20399	132.50	
	INV0011410	PERS- NEW EMPLY CONTRB		285-20399	131.98	
DFT0002628	9/5/2024	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			899.47
	INV0011411	EMPLOYEE PORTION		100-20360	871.01	
	INV0011411	EMPLOYEE PORTION		200-20360	18.97	
	INV0011411	EMPLOYEE PORTION		210-20360	9.49	
DFT0002629	9/5/2024	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			66.00
	INV0011414	SURVIVORS LIFE INSURANCE		100-20350	57.48	
	INV0011414	SURVIVORS LIFE INSURANCE		200-20350	1.11	
	INV0011414	SURVIVORS LIFE INSURANCE		202-20350	0.20	
	INV0011414	SURVIVORS LIFE INSURANCE		203-20350	0.52	
	INV0011414	SURVIVORS LIFE INSURANCE		205-20350	1.09	
	INV0011414	SURVIVORS LIFE INSURANCE		210-20350	1.03	
	INV0011414	SURVIVORS LIFE INSURANCE		215-20350	0.48	
	INV0011414	SURVIVORS LIFE INSURANCE		260-20350	2.01	
	INV0011414	SURVIVORS LIFE INSURANCE		264-20350	0.54	
	INV0011414	SURVIVORS LIFE INSURANCE		280-20350	0.43	
	INV0011414	SURVIVORS LIFE INSURANCE		283-20350	0.56	
	INV0011414	SURVIVORS LIFE INSURANCE		285-20350	0.55	
DFT0002630	9/5/2024	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT			8,666.68
	INV0011417	STATE INCOME TAX		100-20310	7,239.08	
	INV0011417	STATE INCOME TAX		200-20310	174.83	
	INV0011417	STATE INCOME TAX		202-20310	82.70	
	INV0011417	STATE INCOME TAX		203-20310	79.40	
	INV0011417	STATE INCOME TAX		205-20310	170.80	
	INV0011417	STATE INCOME TAX		210-20310	154.53	
	INV0011417	STATE INCOME TAX		215-20310	160.34	
	INV0011417	STATE INCOME TAX		260-20310	320.50	
	INV0011417	STATE INCOME TAX		264-20310	23.42	
	INV0011417	STATE INCOME TAX		280-20310	127.95	
	INV0011417	STATE INCOME TAX		283-20310	70.19	
	INV0011417	STATE INCOME TAX		285-20310	62.94	
DFT0002631	9/5/2024	IRSPR	IRS PAYROLL TAX DEPOSIT			23,875.47
	INV0011418	FEDERAL WITHHOLDING		100-20300	19,773.47	
	INV0011418	FEDERAL WITHHOLDING		200-20300	457.82	
	INV0011418	FEDERAL WITHHOLDING		202-20300	216.38	
	INV0011418	FEDERAL WITHHOLDING		203-20300	206.48	
	INV0011418	FEDERAL WITHHOLDING		205-20300	462.97	
	INV0011418	FEDERAL WITHHOLDING		210-20300	503.08	
	INV0011418	FEDERAL WITHHOLDING		215-20300	419.22	
	INV0011418	FEDERAL WITHHOLDING		260-20300	873.54	
	INV0011418	FEDERAL WITHHOLDING		264-20300	66.71	
	INV0011418	FEDERAL WITHHOLDING		280-20300	533.59	
	INV0011418	FEDERAL WITHHOLDING		283-20300	176.03	
	INV0011418	FEDERAL WITHHOLDING		285-20300	186.18	

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
DFT0002632	9/5/2024	IRSPR	IRS PAYROLL TAX DEPOSIT			8,445.82
	INV0011419	MEDICARE TAX		100-20300	6,793.48	
	INV0011419	MEDICARE TAX		200-20300	265.68	
	INV0011419	MEDICARE TAX		202-20300	53.80	
	INV0011419	MEDICARE TAX		203-20300	79.38	
	INV0011419	MEDICARE TAX		205-20300	235.42	
	INV0011419	MEDICARE TAX		210-20300	123.98	
	INV0011419	MEDICARE TAX		215-20300	104.22	
	INV0011419	MEDICARE TAX		260-20300	234.30	
	INV0011419	MEDICARE TAX		264-20300	50.36	
	INV0011419	MEDICARE TAX		280-20300	399.38	
	INV0011419	MEDICARE TAX		283-20300	56.32	
	INV0011419	MEDICARE TAX		285-20300	49.50	
DFT0002633	9/5/2024	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			-3,115.48
	INV0011421	09/24 ADJ-RUIZ		100-1135-51314	-865.41	
	INV0011421	09/24 ADJ-FLORES		100-1135-51314	-2,250.07	
DFT0002634	9/5/2024	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			19,014.70
	INV0011420	09/24 RETIREES HEALTH INSURANCE		100-1135-51314	18,812.18	
	INV0011420	09/24 CalPers Admin		100-1135-51314	202.52	
DFT0002635	9/3/2024	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT			25.00
	INV0011424	STATE INCOME TAX		100-20310	25.00	
DFT0002636	9/3/2024	IRSPR	IRS PAYROLL TAX DEPOSIT			50.00
	INV0011425	FEDERAL WITHHOLDING		100-20300	50.00	
DFT0002637	9/3/2024	IRSPR	IRS PAYROLL TAX DEPOSIT			6.44
	INV0011426	MEDICARE TAX		100-20300	6.44	
DFT0002638	9/5/2024	IRSPR	IRS PAYROLL TAX DEPOSIT			28.66
	INV0011460	MEDICARE TAX		100-20300	28.66	
DFT0002640	9/13/2024	THEBAN	THE BANK OF NEW YORK			1,650.00
	252-2659054	24/25 TRUSTEE FEES 2016		500-3210-53111	1,650.00	
					Grand Total:	**1,451,265.28**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	1,090,538.01
200 - GAS TAX FUND	117,832.22
202 - RMRA (SB 1)	1,313.66
203 - MEASURE M FUND	11,059.19
205 - MEASURE R FUND	4,592.00
210 - PROP A FUND	6,108.59
215 - PROP C FUND	50,869.89
260 - CDBG PROGRAM FUND	5,644.18
263 - AMERICAN RESCUE PLAN ACT FUND	19,800.00
264 - HOUSING-PLHA	1,296.06
280 - MISCELLANEOUS GRANTS FUND	24,222.07
283 - MEASURE A SAFE PARKS FUND	13,052.39
284 - MEASURE W	15,521.02
285 - LIGHTING & LANDSCAPE MAINTENANCE	41,505.36
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	2,701.00
550 - EQUIPMENT REPLACEMENT FUND	7,301.01
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	37,208.63
600 - SPECIAL DEPOSIT FUND	700.00
Grand Total:	**1,451,265.28**

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53111	Contract Services - Priva…	2,500.00
100-1100-53972	Conferences & Meetings	210.91
100-1100-53976	Special Departmental	10.00
100-1110-53114	Legal Services - General	42,739.49
100-1110-53971	Dues & Memberships	80.00
100-1110-53972	Conferences & Meetings	276.82
100-1120-53111	Contract Services - Priva…	70.93
100-1120-53971	Dues & Memberships	15.00
100-1120-53972	Conferences & Meetings	425.00
100-1120-53976	Special Departmental	1,502.78
100-1130-53111	Contract Services - Priva…	9,467.26
100-1135-51314	Health Insurance	15,899.22
100-1135-53011	Operating Supplies	151.11
100-1135-53151	Education & Training	240.00
100-1135-53406	Recruitment Expenses	693.95
100-1135-53976	Special Departmental	172.11
100-1150-53011	Operating Supplies	9,268.30
100-1150-53012	Small Tools & Equipment	1,163.98
100-1150-53715	Utility - Communications	1,029.49
100-1150-53813	Facility Maintenance	3,667.89
100-1150-53911	Equipment Lease/Rental	2,001.06
100-1150-54585	Furniture/Office Equipm…	7,757.83
100-20300	FIT Payable	26,652.05
100-20310	SIT Payable	7,264.08
100-20320	Life Ins Payable	672.34
100-20330	LTD Payable	2,471.19
100-20340	PARS	5,228.92
100-20350	Group Insurance	57.48
100-20360	PERS	17,917.38
100-20399	Other Payroll Deductions	69,201.52
100-2100-53110	Contract Services - LA Sh…	632,670.49
100-2100-53113	Contract Services - Speci…	7,910.46
100-2100-53183	Special Event Services	26,427.00
100-2100-53186	Liability Trust Fund	72,867.99
100-2100-53715	Utility - Communications	527.26

Account Summary

Account Number	Account Name	Payment Amount
100-2110-53011	Operating Supplies	104.98
100-2110-53715	Utility - Communications	201.04
100-2110-53972	Conferences & Meetings	491.74
100-2130-53012	Small Tools & Equipment	69.13
100-2130-53111	Contract Services - Priva…	12,111.00
100-3100-53011	Operating Supplies	374.26
100-3100-53012	Small Tools & Equipment	2,663.23
100-3100-53111	Contract Services - Priva…	768.00
100-3100-53715	Utility - Communications	1,189.26
100-3110-53111	Contract Services - Priva…	722.50
100-3110-53121	Industrial Waste Inspect…	3,352.06
100-3300-53111	Contract Services - Priva…	4,008.75
100-3300-53972	Conferences & Meetings	1,000.00
100-3300-53976	Special Departmental	1,252.16
100-3310-53011	Operating Supplies	114.00
100-3310-53111	Contract Services - Priva…	49,619.97
100-3325-53011	Operating Supplies	79.43
100-3330-53012	Small Tools & Equipment	1,067.54
100-3330-53015	Uniform/Boot Reimburs…	144.06
100-3330-53813	Facility Maintenance	540.00
100-4100-53011	Operating Supplies	932.59
100-4100-53012	Small Tools & Equipment	55.73
100-4100-53111	Contract Services - Priva…	5,107.80
100-4100-53714	Utility - Water	1,008.32
100-4100-53811	Equipment Maintenance	145.34
100-4100-53971	Dues & Memberships	715.00
100-4100-53972	Conferences & Meetings	871.99
100-4110-53012	Small Tools & Equipment	94.15
100-4110-53712	Utility - Electricity	6,159.69
100-4110-53714	Utility - Water	1,008.32
100-4110-53980	Sports Activities	1,162.79
100-4130-53012	Small Tools & Equipment	176.10
100-4130-53715	Utility - Communications	89.56
100-4130-53813	Facility Maintenance	693.22
100-4140-53416	Social Media Technology	18,000.00
100-4140-53979	Special Events	2,972.19
100-4140-53992	Scholarships	1,245.78
100-47170	Subdivision Fees	1,050.00
100-47260	Recreation Programs	322.50
100-48900	Miscellaneous	-357.46
200-20300	FIT Payable	723.50
200-20310	SIT Payable	174.83
200-20320	Life Ins Payable	17.50
200-20330	LTD Payable	80.21
200-20340	PARS	331.28
200-20350	Group Insurance	1.11
200-20360	PERS	585.51
200-20399	Other Payroll Deductions	2,765.13
200-3120-53012	Small Tools & Equipment	628.86
200-3120-53016	Graffiti Removal Supplies	2,322.21
200-3120-53111	Contract Services - Priva…	7,301.00
200-3120-53713	Utility - Hwy Lights	8,125.14
200-3120-53714	Utility - Water	4,618.51
200-3120-53814	Landscape Maintenance	85.00
200-3120-53815	Parkway Tree Maintena…	77,172.25
200-3120-53817	Street/Sidewalk Mainte…	1,464.42
200-3120-53819	Signal Maintenance	10,254.45
200-3120-53821	Traffic Markings/Signs	1,181.31

Account Summary

Account Number	Account Name	Payment Amount
202-20300	FIT Payable	270.18
202-20310	SIT Payable	82.70
202-20320	Life Ins Payable	3.12
202-20330	LTD Payable	30.98
202-20350	Group Insurance	0.20
202-20360	PERS	160.12
202-20399	Other Payroll Deductions	766.36
203-20300	FIT Payable	285.86
203-20310	SIT Payable	79.40
203-20320	Life Ins Payable	7.93
203-20330	LTD Payable	45.73
203-20340	PARS	4.62
203-20350	Group Insurance	0.52
203-20360	PERS	257.94
203-20399	Other Payroll Deductions	1,422.19
203-5613-59300	Construction Costs	8,955.00
205-20300	FIT Payable	698.39
205-20310	SIT Payable	170.80
205-20320	Life Ins Payable	16.81
205-20330	LTD Payable	90.09
205-20340	PARS	208.99
205-20350	Group Insurance	1.09
205-20360	PERS	631.24
205-20399	Other Payroll Deductions	2,774.59
210-20300	FIT Payable	627.06
210-20310	SIT Payable	154.53
210-20320	Life Ins Payable	16.16
210-20330	LTD Payable	70.09
210-20340	PARS	4.62
210-20350	Group Insurance	1.03
210-20360	PERS	537.67
210-20399	Other Payroll Deductions	2,516.09
210-3130-53915	Public Transit Subsidy	2,181.34
215-20220	Retention Payable	-2,536.50
215-20300	FIT Payable	523.44
215-20310	SIT Payable	160.34
215-20320	Life Ins Payable	7.41
215-20330	LTD Payable	60.02
215-20340	PARS	4.62
215-20350	Group Insurance	0.48
215-20360	PERS	335.75
215-20399	Other Payroll Deductions	1,584.33
215-5598-59300	Construction Costs	50,730.00
260-20300	FIT Payable	1,107.84
260-20310	SIT Payable	320.50
260-20320	Life Ins Payable	27.31
260-20330	LTD Payable	115.87
260-20340	PARS	55.99
260-20350	Group Insurance	2.01
260-20360	PERS	836.51
260-20399	Other Payroll Deductions	3,178.15
263-3320-53111	Contract Services - Priva...	19,800.00
264-20300	FIT Payable	117.07
264-20310	SIT Payable	23.42
264-20320	Life Ins Payable	4.26
264-20330	LTD Payable	22.33
264-20350	Group Insurance	0.54
264-20360	PERS	214.63

Account Summary

Account Number	Account Name	Payment Amount
264-20399	Other Payroll Deductions	867.86
264-3320-53977	Grants & Loans - Residen…	45.95
280-20300	FIT Payable	932.97
280-20310	SIT Payable	127.95
280-20320	Life Ins Payable	3.56
280-20330	LTD Payable	15.14
280-20340	PARS	948.23
280-20350	Group Insurance	0.43
280-20360	PERS	113.43
280-20399	Other Payroll Deductions	466.88
280-3300-53011	Operating Supplies	1,670.98
280-3300-53015	Uniform/Boot Reimburs…	540.00
280-3300-53111	Contract Services - Priva…	19,402.50
283-20300	FIT Payable	232.35
283-20310	SIT Payable	70.19
283-20320	Life Ins Payable	8.26
283-20330	LTD Payable	29.84
283-20350	Group Insurance	0.56
283-20360	PERS	138.61
283-20399	Other Payroll Deductions	555.30
283-5618-59210	Design Engineering	12,017.28
284-3100-53111	Contract Services - Priva…	3,021.02
284-5615-59210	Design Engineering	12,500.00
285-20300	FIT Payable	235.68
285-20310	SIT Payable	62.94
285-20320	Life Ins Payable	8.34
285-20330	LTD Payable	27.37
285-20350	Group Insurance	0.55
285-20360	PERS	211.89
285-20399	Other Payroll Deductions	1,084.73
285-3330-53111	Contract Services - Priva…	1,612.00
285-3330-53712	Utility - Electricity	33,569.73
285-3330-53714	Utility - Water	1,132.54
285-3330-53715	Utility - Communications	29.85
285-3330-53822	Park Maintenance & Re…	3,529.74
500-3210-53111	Contract Services - Priva…	2,701.00
550-6100-53018	Computer Hardware & S…	7,301.01
555-3150-53014	Fuel	1,042.28
555-3150-53812	Vehicle Maintenance	2,031.83
555-3150-53912	Vehicle Lease	34,134.52
600-20230	Refundable Special Depo…	700.00
	Grand Total:	**1,451,265.28**

Project Account Summary

Project Account Key		Payment Amount
None		1,449,823.43
61025E		194.25
61125E		143.96
62125E		100.46
99025E		1,003.18
	Grand Total:	**1,451,265.28**

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: September 24, 2024

Via: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: PRESENTATION OF JULY AND AUGUST 2024 REQUISITION SUMMARY REPORT

BACKGROUND

On April 24, 2018, the City Council adopted several ordinances and accompanying resolutions amending the City’s purchasing procedures to streamline and make the procurement process more efficient. One of the amendments to the purchasing procedures was a provision setting a $5,000 spending limit for Department Heads and a separate provision increasing the City Manager’s spending limit to $20,000 for professional services, supplies and equipment. In order to document purchases approved by the City Manager and/or Department Heads the City Council directed that a monthly report be prepared and filed with the City Council. This action is to receive and file the requisition summary report for the months of July and August 2024.

DISCUSSION

City staff initiated forty-five (45) requisitions during the month totaling $248,785.98.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment “A”: Requisition Summary Report for July & August 2024

Requisition Summary Report

City of La Puente

Requisition Detail

Issued Date Range 07/01/2024 - 08/31/2024

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000992	Fitness Insrtuctor Payment CHRPER - CHRISTOPHER PEREZ ARIAS	Approved	ADRIANA DOMINGUEZ Director of Community Services	7/1/2024	0	1,050.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Fitness Insrtuctor Payment	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	1,050.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000993	ENTERTAINMENT SERVICES FOR CONCERT GLEHEN - GLENN HENRY ENT. MGMT. LLC	Approved	ANGEL MORALES Director of Community Services	7/9/2024	0	1,800.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT SERVICES FOR	1		0	0	0	0	0	1,800.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	1,800.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000994	ENTERTAINMENT FOR CONCERTS IN THE F LAONUE - L.A. ORQUESTA NUEVA REVOLUCION INC	Approved	ANGEL MORALES Director of Community Services	7/9/2024	0	2,500.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT FOR CONCERT	1		0	0	0	0	0	2,500.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	2,500.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000995	ENTERTAINMENT FOR CONCERTS IN THE F SARGER - SARAH M. GERTMENIAN	Approved	ANGEL MORALES Director of Community Services	7/9/2024	0	1,100.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT FOR CONCERT	1		0	0	0	0	0	1,100.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	1,100.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000996	SNACK BAR DOORS HUNT - HUNTINGTON HARDWARE CO. INC.	Approved	NORMA RAMIREZ City Manager	7/15/2024	0	12,621.76

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
SNACK BAR DOORS	1		1	11474.33	1147.43	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
285-3330-53813	Facility Maintenance			100.00%	12,621.76

ATTACHMENT A

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000997	BUILDING DEPT DOOR BARCOM - BARR COMMERCIAL DOOR	Approved	NORMA RAMIREZ Director of Development Services	7/15/2024	0	3,695.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
BUILDING DEPT DOOR	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-1150-53813	Facility Maintenance			100.00%	3,695.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000998	Fitness Instructor Payment CHRPER - CHRISTOPHER PEREZ ARIAS	Approved	ADRIANA DOMINGUEZ Director of Community Services	7/16/2024	0	1,050.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Fitness Instructor Payment	1		0	0	0	0	0	1,050.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	1,050.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ000999	BUILDING DEPT DOOR COMMD - COMMERICAL DOOR OF LOS ANGELES COUNTY, IN.	Approved	NORMA RAMIREZ Director of Development Services	7/16/2024	0	3,695.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
BUILDING DEPT DOOR	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-1150-53813	Facility Maintenance			100.00%	3,695.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001000	FORTINET SWITCH AND WAP-HUDSON BLI ANTINC - ANTROPY, INC	Approved	Alexander Merkel Director of Administrative Services	7/23/2024	0	3,311.51

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
FORTINET SWITCH AND WAP-HU	1		0	0	0	0	0	3,311.51

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	3,311.51

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001001	CABINET-YOUTH PROGRAM PERSONNEL F ULINE - ULINE	Approved	Alexander Merkel Director of Administrative Services	7/23/2024	0	1,041.74

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
CABINET-YOUTH PROGRAM PER	1		0	0	0	0	0	1,041.74

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
280-3300-53011	Operating Supplies	98725E		100.00%	1,041.74

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001002	Special Olympic Uniforms THESAU - THE SAUCE CREATIVE SERVICES CORP	Approved	ADRIANA DOMINGUEZ Director of Community Services	7/23/2024	0	1,964.44

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Special Olympic Uniforms	1		0	0	0	0	0	1,964.44

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	1,964.44

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001003	Fitness Classes CHRPER - CHRISTOPHER PEREZ ARIAS	Approved	ADRIANA DOMINGUEZ Director of Community Services	7/23/2024	0	1,050.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Fitness Classes	1		0	0	0	0	0	1,050.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	1,050.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001004	TURF ESSENTIALS EWIIRR - EWING IRRIGATION PRODUCTS INC.	Approved	NORMA RAMIREZ City Manager	7/24/2024	0	14,696.06

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
TURF ESSENTIALS	1		1	13328.89	1366.2	0.97	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
285-3330-53814	Landscape Maintenance			100.00%	14,696.06

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001005	SOD CUTTER LAWN - LAWN MOWER CORNER	Approved	NORMA RAMIREZ City Manager	7/24/2024	0	5,677.88

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
SOD CUTTER	1		1	5150	527.88	0	0	5,677.88

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-3100-53012	Small Tools & Equipment			100.00%	5,677.88

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001006	BILLY GOAT AERATOR LAWN - LAWN MOWER CORNER	Approved	NORMA RAMIREZ Director of Development Services	7/24/2024	0	4,244.63

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
BILLY GOAT AERATOR	1		1	3850	394.63	0	0	4,244.63

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-3100-53012	Small Tools & Equipment			100.00%	4,244.63

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001007	VALLEY BLVD STREET REPAIR ONYPAV - ONYX PAVING COMPANY INC	Approved	NORMA RAMIREZ City Council	7/24/2024	0	52,065.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
VALLEY BLVD STREET REPAIR	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
215-5598-59300	Construction Costs			100.00%	52,065.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001008	Water for Special events REAREF - READY REFRESH	Approved	ADRIANA DOMINGUEZ Director of Community Services	7/24/2024	0	1,022.43

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Water for Special events	1		0	0	0	0	0	1,022.43

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events			100.00%	1,022.43

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001009	National Night - Jumpers WOW - WOW PARTY RENTAL, INC	Approved	ADRIANA DOMINGUEZ Director of Community Services	7/24/2024	0	1,147.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
National Night - Jumpers	1		0	0	0	0	0	1,147.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events			100.00%	1,147.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001010	LAPTOPS-DIGITAL LITERACY PROGRAM AMABUS - AMAZON CAPITAL SERVICES INC	Approved	Alexander Merkel City Manager	7/30/2024	0	11,996.86

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
LAPTOPS-DIGITAL LITERACY PRC	1		0	0	0	0	0	11,996.86

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	11,996.86

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001011	8 DUAL LINE SPEAKERS-LP PARK AMPHITH ESP - EVENT SOUND PROFESSIONALS	Approved	Alexander Merkel City Manager	7/30/2024	0	7,040.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
8 DUAL LINE SPEAKERS-LP PARK	1		0	0	0	0	0	7,040.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-5596-59300	Construction Costs			100.00%	7,040.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001012	Fintess Classes CHRPER - CHRISTOPHER PEREZ ARIAS	Approved	ADRIANA DOMINGUEZ Director of Community Services	7/30/2024	0	1,050.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Fintess Classes	1		0	0	0	0	0	1,050.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	1,050.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001013	ENTERTAINMENT SERVICES FOR CONCERT GARCGUI - GUILLERMO GARCIA	Approved	ANGEL MORALES Director of Community Services	7/31/2024	0	2,500.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT SERVICES FOR	1		0	0	0	0	0	2,500.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	2,500.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001014	Class Insurance SCMAFI - SOUTHERN CALIF MUNICIPAL	Approved	ADRIANA DOMINGUEZ Director of Community Services	8/5/2024	0	1,162.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Class Insurance	1		0	0	0	0	0	1,162.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4100-53111	Contract Services - Private			100.00%	1,162.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001015	Fitnes Classe - week 6 CHRPER - CHRISTOPHER PEREZ ARIAS	Approved	ADRIANA DOMINGUEZ Director of Community Services	8/5/2024	0	1,050.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Fitnes Classe - week 6	1		0	0	0	0	0	1,050.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	1,050.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001018	WOMENS CLUB-FLOORING DECFLO - FLOOR & DECOR	Approved	Alexander Merkel City Manager	8/6/2024	0	11,820.77

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
WOMENS CLUB-FLOORING	1		0	0	0	0	0	11,820.77

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-3330-53813	Facility Maintenance			36.55%	4,320.77
263-3320-53111	Contract Services - Private			63.45%	7,500.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001019	ENTERTAINMENT FOR CONCERTS IN THE F MORCOR - MORPHEON CORPORATION D/B/A	Approved	ANGEL MORALES Director of Community Services	8/7/2024	0	1,600.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT FOR CONCERT	1		0	0	0	0	0	1,600.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	1,600.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001020	ENTERTAINMENT FOR CONCERTS IN THE F FLOGIL - GILBERT FLORES	Approved	ANGEL MORALES Director of Community Services	8/7/2024	0	1,300.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT FOR CONCERT	1		0	0	0	0	0	1,300.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	1,300.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001021	ENTERTAINMENT FOR CONCERTS IN THE F CURDUH - NO DUH	Approved	ANGEL MORALES Director of Community Services	8/7/2024	0	2,500.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT FOR CONCERT	1		0	0	0	0	0	2,500.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	2,500.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001022	FORTIGATE SWITCHES-HUDSON AVE BLDG ANTINC - ANTROPY, INC	Approved	Alexander Merkel Director of Administrative Services	8/7/2024	0	4,395.23

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
FORTIGATE SWITCHES-HUDSON	1		0	0	0	0	0	4,395.23

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	4,395.23

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001023	REPLACE SPLIT AIR UNIT IN SERVER ROOM MECTID - TIDAL MECHANICAL LLC	Approved	NORMA RAMIREZ City Manager	8/7/2024	0	7,750.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
REPLACE SPLIT AIR UNIT IN SER\	1		1	7750	0	0	0	7,750.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-1150-53811	Equipment Maintenance			100.00%	7,750.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001024	ELECTRICAL PANEL-HUDSON AVE BLDG FECELE - F.E.C. ELECTRIC INC.	Approved	Alexander Merkel Director of Administrative Services	8/7/2024	0	3,600.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ELECTRICAL PANEL-HUDSON AV	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4100-53813	Facility Maintenance			100.00%	3,600.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001025	N/A AMABUS - AMAZON CAPITAL SERVICES INC	Approved	REGINA NEWCOMB Director of Administrative Services	8/12/2024	0	1,207.80

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
N/A	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	1,207.80

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001026	TV DIGITAL LITERACY GRANT AMABUS - AMAZON CAPITAL SERVICES INC	Approved	REGINA NEWCOMB Director of Administrative Services	8/12/2024	0	1,045.98

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
TV-DIGITAL LITERACY GRANT	1		0	0	0	0	0	1,045.98

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	1,045.98

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001027	GENERATORS (QTY 8) 7500WATT GENMA) CALCARD - US Bank CalCard	Approved	Alexander Merkel City Manager	8/12/2024	0	7,757.83

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
GENERATORS (QTY 8) 7500WAT	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-1150-54585	Furniture/Office Equipment			100.00%	7,757.83

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001028	Fitness Instructor - Payment CHRPER - CHRISTOPHER PEREZ ARIAS	Approved	ADRIANA DOMINGUEZ Director of Community Services	8/12/2024	0	1,050.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Fitness Instructor - Payment	1		0	0	0	0	0	1,050.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	1,050.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001029	Holiday Decorations - Tree and Main Stree CELHOL - CLIPA, LLC	Approved	ADRIANA DOMINGUEZ City Council	8/12/2024	0	30,250.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Holiday Decorations - Tree and I	1		0	0	0	0	0	30,250.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	62124E		100.00%	30,250.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001030	FORTIGATE-SWITCH, FIREWALL, WAP-HUI ANTINC - ANTROPY, INC	Approved	Alexander Merkel Director of Administrative Services	8/13/2024	0	4,647.33

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
FORTIGATE-SWITCH, FIREWALL,	1		0	0	0	0	0	4,647.33

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	4,647.33

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001031	INDUSTRIAL RERFIGERATOR NEWASI - NEW ASIA FSE, INC.	Approved	Alexander Merkel Director of Administrative Services	8/14/2024	0	3,674.80

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
INDUSTRIAL RERFIGERATOR	1		0	0	0	0	0	3,674.80

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
700-4150-54585	Furniture/Office Equipment			100.00%	3,674.80

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001033	PALLET RACKS INDUSTRY WAREHOUSE ULINE - ULINE	Approved	NORMA RAMIREZ City Manager	8/26/2024	0	5,945.09

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
PALLET RACKS INDUSTRY WARE	1		1	5176	491.86	277.23	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-1150-53011	Operating Supplies			100.00%	5,945.09

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001034	ENTERTAINMENT SERVICES FOR CONCERT CRESUN - SUNSET CREATIVE PRODUCTIONS, LLC	Approved	ANGEL MORALES Director of Community Services	8/26/2024	0	2,000.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT SERVICES FOR	1		0	0	0	0	0	2,000.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	2,000.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001035	ENTERTAINMENT FOR CONCERTS IN THE F MARDIV - MARIACHI DIVAS INC.	Approved	ANGEL MORALES Director of Community Services	8/26/2024	0	1,800.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ENTERTAINMENT FOR CONCERT	1		0	0	0	0	0	1,800.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53979	Special Events	61125E		100.00%	1,800.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001037	GRANT - T-SHIRTS AZ DESIGN - AZ DESIGNS	Approved	NORMA RAMIREZ Director of Development Services	8/27/2024	0	1,585.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
GRANT - T-SHIRTS	1		1	1471	114	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
280-3300-53015	Uniform/Boot Reimbursemer	99025E		100.00%	1,585.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001038	ADDENDUM TO PROPOSAL DOG PARK PROGEO - GEOTECHNICAL PROFESSIONALS INC	Approved	NORMA RAMIREZ Director of Development Services	8/27/2024	0	4,872.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ADDENDUM TO PROPOSAL DOG	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-5617-59210	Design Engineering			100.00%	4,872.00

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001039	MOVIE PROJECTOR VISEXP - THE VISION EXPERIENCE	Approved	Alexander Merkel City Manager	8/28/2024	0	9,988.42

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
MOVIE PROJECTOR	1		0	0	0	0	0	9,988.42

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	9,988.42

Requisition Number	Description / Vendor	Status	Requested by / Approved by	Issue Date	Trade Discount	Dist Amount
REQ001040	COLD PATCH APHALT DISPEN - DISPENSING TECHNOLOGY	Approved	NORMA RAMIREZ Director of Development Services	8/29/2024	0	1,464.42

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
COLD PATCH APHALT	1		1	1036	98.42	330	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
200-3120-53817	Street/Sidewalk Maintenance			100.00%	1,464.42

Requisition Count: **45** **Paid:** **248,785.98**

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: September 24, 2024

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: PRESENTATION OF JULY AND AUGUST 2024 INVESTMENT REPORTS

BACKGROUND

This report presents the City's investment portfolio for the periods of July and August 2024. The attachment provides details of the City's portfolio. It has been prepared to comply with regulations contained in California Government Code Section 53600 and the Statement of Investment Policy approved by the City Council on June 11, 2024.

The investment objectives of the City of La Puente are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio, second, to provide sufficient liquidity to meet all operating requirements, and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

The City follows the practice of pooling cash and investments for all funds under its direct control. Interest earned on pooled cash and investments is allocated to the various funds based on the respective fund's average quarterly cash balance. It is common for governments to pool the cash and investments of various funds to improve investment performance. By pooling funds, cities are able to benefit from economies of scale, diversification, liquidity and ease of administration.

DISCUSSION

The Investment Report for July and August 2024 has been provided as an attachment for your review. Investment activity for the period is summarized as follows:

DATE	TRANSACTION	ASSET TYPE	RATE	AMOUNT
07/25/2024	Sale/Redemption	US Government Obligation-Treasury	5.15%	$500,000.00
08/30/2024	Sale/Redemption	Certificate of Deposit – First Bank of De Queen	1.80%	$249,000.00
08/28/2024	Sale/Redemption	US Government Obligation-Fed Home Loan Bank	5.60%	$250,000.00
DATE	**TRANSACTION**	**ASSET TYPE**	**RATE**	**AMOUNT**

08/20/2024	Sale/Redemption	US Government Obligation-Fed Home Loan Bank	3.60%	$251,525
08/01/2024	Purchase	Certificate of Deposit – Baxter	4.95%	$249,008.99

FISCAL IMPACT

Idle cash invested in certificates of deposit, government securities, and corporate bonds typically return higher yields than LAIF (Local Agency Investment Fund). This maximizes returns without assuming substantial additional risk.

SUMMARY

In summary, the City has conservatively placed its investment portfolio in LAIF, federal agency securities, corporate bonds, and certificates of deposit. The portfolio complies with the Statement of Investment Policy and the City has the ability to meet its expenditure requirements for the next six months.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment A – Investment Report (July)
Attachment B – Certificates of Deposit (July)
Attachment C – Municipal Bonds (July)
Attachment D – Charts (July)
Attachment E – Investment Report (August)
Attachment F – Certificates of Deposit (August)
Attachment G – Municipal Bonds (August)
Attachment H – Charts (August)

CITY OF LA PUENTE ATTACHMENT A

Cash and Investment Report
July 31, 2024

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Local Agency Investment Fund	State of California			4.480%	**$ 1,194,040**	**$ 1,194,040**	**$ 1,187,105**	LAIF
Government Obligations								
U.S. Agency Security	FFCB	06/10/20	06/10/25	0.680%	250,000	250,000	$240,315	Multi-Bank
U.S. Agency Security	FFCB	06/02/20	06/09/25	0.500%	250,000	250,000	$240,729	Stifel
U.S. Agency Security	FFCB	03/22/21	04/01/25	0.710%	250,000	250,000	$242,670	Stifel
U.S. Agency Security	FFCB	02/24/21	03/03/26	0.790%	250,000	250,000	$235,760	Stifel
U.S. Agency Security	FFCB	08/03/21	08/10/26	0.710%	250,000	250,000	$232,035	Stifel
U.S. Agency Security	FFCB	08/30/21	09/01/26	0.870%	500,000	499,800	$464,655	Stifel
U.S. Agency Security	FFCB	08/30/21	02/10/25	0.480%	250,000	249,750	$243,643	Stifel
U.S. Agency Security	FFCB	09/23/21	09/28/26	0.940%	250,000	249,500	$233,983	Stifel
U.S. Agency Security	FFCB	09/02/21	09/08/26	0.870%	250,000	250,000	$232,168	Stifel
U.S. Agency Security	FFCB	07/29/20	07/29/25	0.580%	250,000	250,000	$239,723	Stifel
U.S. Agency Security	FFCB	10/07/21	10/07/26	1.000%	250,000	249,625	$232,395	Stifel
U.S. Agency Security	FFCB	10/28/21	11/03/26	1.330%	250,000	250,000	$236,505	Stifel
U.S. Agency Security	FFCB	11/10/21	11/16/26	1.270%	250,000	250,000	$232,635	Stifel
U.S. Agency Security	FFCB	11/24/21	11/30/26	1.460%	500,000	500,000	$467,305	Stifel
U.S. Agency Security	FFCB	06/27/23	06/09/28	4.690%	250,000	250,060	$248,788	Stifel
U.S. Agency Security	FHLB	05/05/20	05/19/25	0.750%	250,000	250,000	$241,783	Stifel
U.S. Agency Security	FHLB	03/02/21	02/26/26	0.850%	250,000	250,000	$236,045	Stifel
U.S. Agency Security	FHLB	03/08/21	03/30/26	0.980%	250,000	250,000	$236,743	Stifel
U.S. Agency Security	FHLB	03/11/21	03/25/26	0.875%	250,000	251,000	$235,448	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.650%	375,000	375,000	$367,570	Stifel
U.S. Agency Security	FHLB	02/09/21	02/09/26	0.300%	250,000	250,000	$235,990	Stifel
U.S. Agency Security	FHLB	08/10/21	02/18/26	0.600%	250,000	248,250	$236,355	Stifel
U.S. Agency Security	FHLB	02/18/21	02/18/26	0.600%	250,000	250,000	$235,305	Multi-Bank
U.S. Agency Security	FHLB	02/26/21	02/26/26	0.580%	250,000	250,000	$235,040	Multi-Bank
U.S. Agency Security	FHLB	01/26/21	01/26/26	0.560%	250,000	250,000	$235,013	Multi-Bank
U.S. Agency Security	FHLB	02/24/21	02/24/26	0.625%	250,000	249,500	$235,243	Stifel
U.S. Agency Security	FHLB	02/25/21	02/25/26	0.660%	250,000	250,000	$235,348	Stifel
U.S. Agency Security	FHLB	02/12/21	02/12/26	0.520%	250,000	249,750	$234,658	Stifel
U.S. Agency Security	FHLB	05/18/21	05/26/26	1.030%	250,000	250,000	$234,905	Multi-Bank
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.680%	250,000	250,000	$240,485	Stifel
U.S. Agency Security	FHLB	09/30/21	10/13/26	1.100%	250,000	249,823	$232,540	Stifel
U.S. Agency Security	FHLB	04/22/21	02/24/26	0.750%	250,000	249,375	$235,708	Stifel
U.S. Agency Security	FHLB	02/25/22	02/25/27	2.000%	250,000	250,000	$235,658	Stifel
U.S. Agency Security	FHLB	04/28/22	05/10/27	3.100%	250,000	249,750	$242,795	Stifel
U.S. Agency Security	FHLB	07/12/22	06/30/27	3.250%	250,000	250,089	$248,065	Stifel
U.S. Agency Security	FHLB	08/18/22	04/21/27	2.250%	250,000	248,406	$249,960	Stifel
U.S. Agency Security	FHLB	08/29/22	08/28/25	3.600%	250,000	249,625	$246,993	Stifel
U.S. Agency Security	FHLB	11/04/22	04/21/27	3.200%	760,000	715,928	$736,615	Stifel
U.S. Agency Security	FHLB	02/15/23	02/09/28	5.050%	700,000	698,336	$696,871	Stifel
U.S. Agency Security	FHLB	06/21/23	04/05/27	5.500%	250,000	250,000	$249,805	Stifel
U.S. Agency Security	FHLB	07/13/23	09/16/27	5.050%	440,000	439,968	$439,375	Stifel
U.S. Agency Security	FHLB	06/14/23	05/28/27	5.600%	250,000	250,622	$249,698	Stifel
U.S. Agency Security	FHLMC	06/19/20	06/30/25	0.720%	250,000	250,000	$239,918	Stifel
U.S. Agency Security	FHLMC	07/14/20	07/14/25	0.600%	250,000	250,000	$239,920	Stifel
U.S. Agency Security	FHLMC	07/23/20	07/23/25	0.500%	250,000	249,625	$239,425	Stifel
U.S. Agency Security	FHLMC	05/05/22	05/26/27	3.250%	250,000	250,000	$247,660	Stifel
U.S. Agency Security	FHLMC	09/15/22	08/01/27	3.740%	250,000	248,540	$243,198	Stifel
U.S. Agency Security	FNMA	06/04/20	06/04/25	0.710%	250,000	250,000	$240,633	Multi-Bank
U.S. Agency Security	FNMA	07/22/20	07/22/25	0.600%	250,000	250,000	$239,047	Stifel
U.S. Agency Security	FNMA	08/03/20	08/19/25	0.625%	250,000	250,000	$239,238	Stifel
U.S. Agency Security	FNMA	08/03/20	08/12/25	0.500%	250,000	250,000	$238,695	Stifel
U.S. Agency Security	FNMA	07/21/21	10/22/25	0.560%	250,000	249,529	$237,355	Stifel
U.S. Agency Security	FNMA	08/17/20	08/14/25	0.500%	250,000	249,875	$239,238	Stifel
U.S. Agency Security	FNMA	07/21/22	09/01/26	2.150%	250,000	238,655	$237,451	Stifel
U.S. Agency Security	FNMA	08/16/22	04/01/26	2.670%	250,000	224,798	$211,941	Stifel
U.S. Agency Security	FNMA	07/29/20	07/29/25	0.700%	250,000	250,000	$240,010	Multi-Bank
U.S. Agency Security	Treasury	05/12/21	12/31/25	0.375%	250,000	245,850	$235,763	Stifel
U.S. Agency Security	Treasury	06/15/21	11/30/25	0.375%	250,000	247,659	$237,445	Stifel
U.S. Agency Security	Treasury	06/24/21	02/28/26	0.500%	250,000	246,775	$234,845	Stifel
U.S. Agency Security	Treasury	07/21/21	09/30/25	0.250%	250,000	246,675	$237,500	Stifel
U.S. Agency Security	Treasury	07/29/21	08/31/25	0.250%	250,000	248,150	$238,203	Stifel
U.S. Agency Security	Treasury	08/10/21	10/31/25	0.250%	250,000	246,725	$236,778	Stifel
U.S. Agency Security	Treasury	09/29/21	06/30/26	0.875%	250,000	249,550	$234,140	Stifel
U.S. Agency Security	Treasury	04/29/21	04/30/26	0.750%	500,000	497,800	$469,315	Stifel
Total Government Securities					**18,025,000**	**17,914,363**	**17,221,029**	
Municipal Bonds* **				various	**250,000**	**247,965**	**217,844**	
Negotiable Certificates of Deposit ***				various	**10,662,000**	**10,662,000**	**10,248,577**	
Corporate Bonds* **				various				
		Total Investments			**$ 30,131,040**	**$ 30,018,369**	**$28,874,554.68**	
		Deposits in Bank				1,150,696 *		
		Miscellaneous Cash				2,200 **		
		Total Cash and Deposits				**1,152,896**		
		Total Investments, Cash and Deposits				**$ 31,171,265**		

I certify that this investment portfolio is in conformity with the Investment Policy of the City of La Puente as stated in Resolution No. 24-5874 dated June 11, 2024. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

Troy O. Grunklee, CPA
Dir. Of Aministrative Services

Alex Merkel Medina
Finance Manager

* *Deposits represent the equity in the checking & payroll accounts.*
** *Miscellaneous cash represents a total of all petty cash accounts.*
*** *Detailed list of Negotiable Certificates of Deposit/Corporate Bonds attached*

CITY OF LA PUENTE **Cash and Investment Report** **July 31, 2024**

Negotiable Certificates of Deposit

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Valuation
JP Morgan Chase Bank	5/19/20	5/28/25	1.00%	248,000	248,000	240,282	Stifel
Greenstate Credit Union	3/30/21	4/16/26	0.95%	249,000	249,000	234,115	Stifel
UBS Bank	6/15/21	6/23/26	0.75%	248,000	248,000	230,977	Stifel
Parsons FCU	6/24/21	6/30/26	0.50%	249,000	249,000	233,022	Stifel
State Bank of India, NY	5/5/21	5/19/26	1.00%	248,000	248,000	232,808	Stifel
Sallie Mae Bank	6/30/21	7/8/26	1.00%	247,000	247,000	230,943	Stifel
Medallion Bank	9/14/21	9/30/26	0.90%	249,000	249,000	230,589	Stifel
Goldman Sachs Bank	7/20/21	7/28/26	1.00%	248,000	248,000	231,186	Stifel
Capital One Bank NA	11/8/21	11/17/26	1.10%	248,000	248,000	229,841	Stifel
East Boston Savings Bank	8/14/20	8/14/25	0.50%	248,000	248,000	237,234	Stifel
Citadel Federal Credit Union	2/26/20	2/27/25	1.65%	248,000	248,000	243,286	Stifel
Pathfinder Bank	10/2/20	10/14/25	0.50%	249,000	249,000	236,650	Stifel
Toyota Bank	7/21/21	7/29/26	0.95%	248,000	248,000	231,262	Stifel
Synchrony Bank	8/24/21	8/27/26	0.90%	248,000	248,000	231,119	Stifel
Pentagon FCU	8/17/21	9/1/26	0.85%	249,000	249,000	230,965	Stifel
Texas Exchange Bank	9/28/21	11/14/25	0.85%	249,000	249,000	236,986	Stifel
USF Federal Credit Union	10/14/21	10/28/26	0.90%	249,000	249,000	230,019	Stifel
Live Oak Bank	10/4/21	10/19/26	0.90%	249,000	249,000	230,201	Stifel
Bank Hapoalim	12/8/21	12/26/26	1.35%	248,000	248,000	230,665	Stifel
Connexus Credit Union	12/20/21	12/23/26	1.15%	249,000	249,000	230,843	Stifel
Nelnet Bank	1/24/22	2/2/27	1.45%	248,000	248,000	230,481	Stifel
Amerant Bank	2/14/22	2/16/27	1.60%	248,000	248,000	231,163	Stifel
Beal Bank	3/1/22	3/3/27	2.05%	248,000	248,000	233,512	Stifel
Ally Bank	7/22/22	7/28/26	3.25%	246,000	246,000	240,074	Stifel
Capital One Bank USA	7/14/22	7/20/27	3.40%	245,000	245,000	229,841	Stifel
Discover Bank	7/14/22	7/20/27	3.35%	245,000	245,000	237,665	Stifel
American Express National Bank	7/22/22	7/27/27	3.45%	245,000	245,000	238,331	Stifel
St. Vincent Medical Center Credit Union	8/3/22	8/12/27	3.50%	249,000	249,000	242,536	Stifel
Belmont Bank	8/5/22	8/24/27	3.15%	249,000	249,000	240,009	Stifel
Resource One Credit Union	8/3/22	8/18/25	3.30%	249,000	249,000	245,215	Stifel
Cobalt Credit Union	9/1/22	9/15/27	3.60%	249,000	249,000	243,196	Stifel
Healthcare System FCU	9/7/22	9/21/26	3.60%	249,000	249,000	244,468	Stifel
Coca Cola FCU	1/31/23	2/2/26	4.60%	249,000	249,000	248,851	Stifel
Affinity Bank	3/13/23	3/17/28	4.90%	248,000	248,000	252,702	Stifel
Morgan Stanley Bank NA	3/17/23	3/23/28	4.90%	244,000	244,000	248,516	Stifel
Morgan Stanley Private Bank	3/17/23	3/23/28	4.90%	244,000	244,000	248,516	Stifel
American First Credit Union	4/24/23	4/27/27	4.40%	249,000	249,000	248,721	Stifel
Cy Fair FCU	5/4/23	5/19/27	4.35%	248,000	248,000	247,425	Stifel
Alabama Credit Union	6/7/23	12/21/26	4.85%	248,000	248,000	250,115	Stifel
Jeep Country FCU	6/21/23	6/29/27	4.70%	248,000	248,000	249,833	Stifel
First Bank of DeQueen	8/21/19	8/30/24	1.80%	249,000	249,000	248,295	Multi-Bank
Luana Savings Bank	2/28/20	2/28/25	1.55%	248,000	248,000	243,159	Multi-Bank
Celtic Bank	4/17/20	4/17/25	1.50%	249,000	249,000	242,962	Multi-Bank
Total for Negotiable Certificates of Deposit				**$ 10,662,000**	**$ 10,662,000**	**$ 10,248,577**	

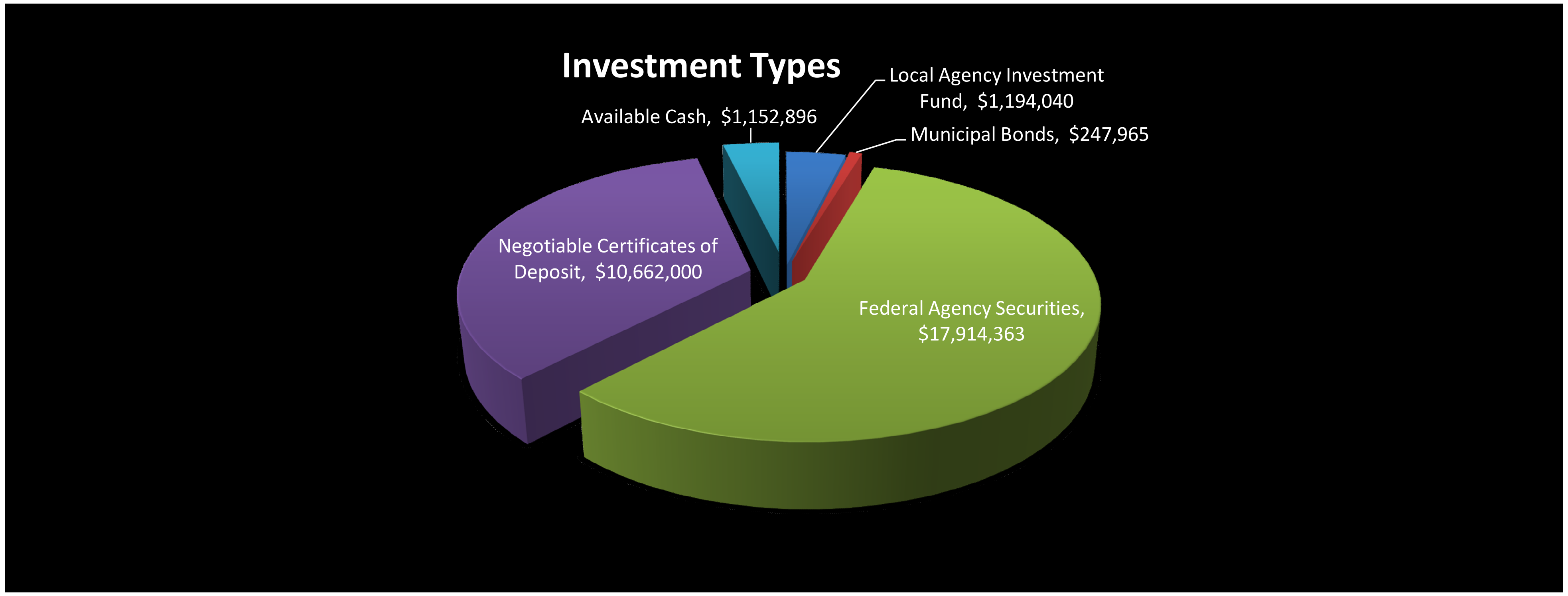
CITY OF LA PUENTE **Cash and Investment Report** **July 31, 2024**

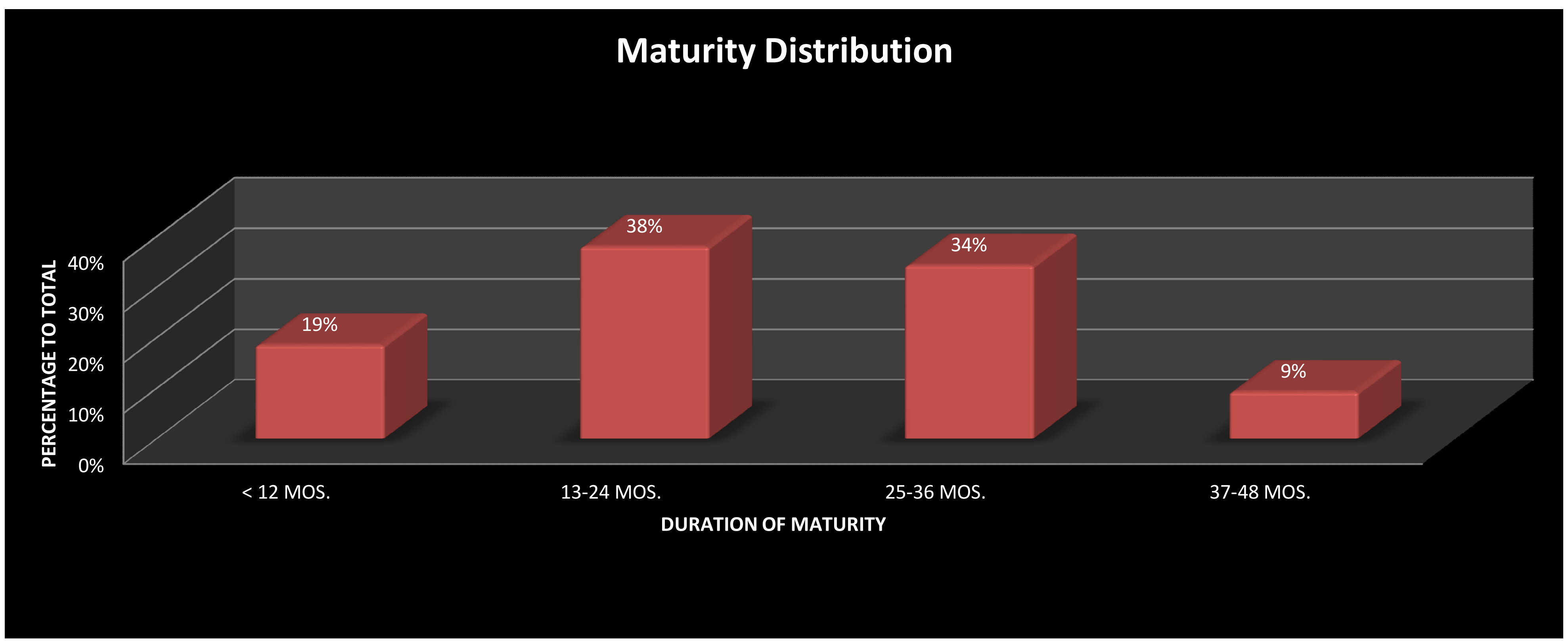
Municipal Bonds

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Market Valuation
State of California	1/11/21	4/1/25	3.38%	250,000	247,965	217,844	Multi-Bank
Total for Municipal Bonds				**$ 250,000**	**$ 247,965**	**$ 217,844**	

CITY OF LA PUENTE ATTACHMENT D

Cash and Investment Report Charts **July 31, 2024**





CITY OF LA PUENTE ATTACHMENT E

Cash and Investment Report
August 31, 2024

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Local Agency Investment Fund	State of California			4.480%	**$ 1,407,040**	**$ 1,407,040**	**$ 1,398,867**	LAIF
Government Obligations								
U.S. Agency Security	FFCB	06/10/20	06/10/25	0.680%	250,000	250,000	$242,528	Multi-Bank
U.S. Agency Security	FFCB	06/02/20	06/09/25	0.500%	250,000	250,000	$242,155	Stifel
U.S. Agency Security	FFCB	03/22/21	04/01/25	0.710%	250,000	250,000	$244,323	Stifel
U.S. Agency Security	FFCB	02/24/21	03/03/26	0.790%	250,000	250,000	$238,070	Stifel
U.S. Agency Security	FFCB	08/03/21	08/10/26	0.710%	250,000	250,000	$234,360	Stifel
U.S. Agency Security	FFCB	08/30/21	09/01/26	0.870%	500,000	499,800	$469,340	Stifel
U.S. Agency Security	FFCB	08/30/21	02/10/25	0.480%	250,000	249,750	$244,900	Stifel
U.S. Agency Security	FFCB	09/23/21	09/28/26	0.940%	250,000	249,500	$234,463	Stifel
U.S. Agency Security	FFCB	09/02/21	09/08/26	0.870%	250,000	250,000	$234,528	Stifel
U.S. Agency Security	FFCB	07/29/20	07/29/25	0.580%	250,000	250,000	$241,020	Stifel
U.S. Agency Security	FFCB	10/07/21	10/07/26	1.000%	250,000	249,625	$234,573	Stifel
U.S. Agency Security	FFCB	10/28/21	11/03/26	1.330%	250,000	250,000	$235,768	Stifel
U.S. Agency Security	FFCB	11/10/21	11/16/26	1.270%	250,000	250,000	$235,225	Stifel
U.S. Agency Security	FFCB	11/24/21	11/30/26	1.460%	500,000	500,000	$471,970	Stifel
U.S. Agency Security	FFCB	06/27/23	06/09/28	4.690%	250,000	250,060	$250,615	Stifel
U.S. Agency Security	FHLB	05/05/20	05/19/25	0.750%	250,000	250,000	$242,968	Stifel
U.S. Agency Security	FHLB	03/02/21	02/26/26	0.850%	250,000	250,000	$237,945	Stifel
U.S. Agency Security	FHLB	03/08/21	03/30/26	0.980%	250,000	250,000	$237,765	Stifel
U.S. Agency Security	FHLB	03/11/21	03/25/26	0.875%	250,000	251,000	$237,475	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.650%	375,000	375,000	$368,831	Stifel
U.S. Agency Security	FHLB	02/09/21	02/09/26	0.300%	250,000	250,000	$237,118	Stifel
U.S. Agency Security	FHLB	08/10/21	02/18/26	0.600%	250,000	248,250	$237,153	Stifel
U.S. Agency Security	FHLB	02/18/21	02/18/26	0.600%	250,000	250,000	$237,153	Multi-Bank
U.S. Agency Security	FHLB	02/26/21	02/26/26	0.580%	250,000	250,000	$236,983	Multi-Bank
U.S. Agency Security	FHLB	01/26/21	01/26/26	0.560%	250,000	250,000	$237,630	Multi-Bank
U.S. Agency Security	FHLB	02/24/21	02/24/26	0.625%	250,000	249,500	$237,190	Stifel
U.S. Agency Security	FHLB	02/25/21	02/25/26	0.660%	250,000	250,000	$237,290	Stifel
U.S. Agency Security	FHLB	02/12/21	02/12/26	0.520%	250,000	249,750	$237,118	Stifel
U.S. Agency Security	FHLB	05/18/21	05/26/26	1.030%	250,000	250,000	$236,795	Multi-Bank
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.680%	250,000	250,000	$241,728	Stifel
U.S. Agency Security	FHLB	09/30/21	10/13/26	1.100%	250,000	249,823	$235,078	Stifel
U.S. Agency Security	FHLB	04/22/21	02/24/26	0.750%	250,000	249,375	$237,635	Stifel
U.S. Agency Security	FHLB	02/25/22	02/25/27	2.000%	250,000	250,000	$238,088	Stifel
U.S. Agency Security	FHLB	04/28/22	05/10/27	3.100%	250,000	249,750	$244,473	Stifel
U.S. Agency Security	FHLB	07/12/22	06/30/27	3.250%	250,000	250,089	$248,733	Stifel
U.S. Agency Security	FHLB	08/18/22	04/21/27	2.250%	250,000	248,406	$252,313	Stifel
U.S. Agency Security	FHLB	11/04/22	04/21/27	3.200%	760,000	715,928	$742,664	Stifel
U.S. Agency Security	FHLB	02/15/23	02/09/28	5.050%	700,000	698,336	$698,481	Stifel
U.S. Agency Security	FHLB	06/21/23	04/05/27	5.500%	250,000	250,000	$249,898	Stifel
U.S. Agency Security	FHLB	07/13/23	09/16/27	5.050%	440,000	439,968	$439,947	Stifel
U.S. Agency Security	FHLMC	06/19/20	06/30/25	0.720%	250,000	250,000	$242,095	Stifel
U.S. Agency Security	FHLMC	07/14/20	07/14/25	0.600%	250,000	250,000	$241,308	Stifel
U.S. Agency Security	FHLMC	07/23/20	07/23/25	0.500%	250,000	249,625	$241,011	Stifel
U.S. Agency Security	FHLMC	05/05/22	05/26/27	3.250%	250,000	250,000	$248,458	Stifel
U.S. Agency Security	FHLMC	09/15/22	08/01/27	3.740%	250,000	248,540	$245,903	Stifel
U.S. Agency Security	FNMA	06/04/20	06/04/25	0.710%	250,000	250,000	$242,753	Multi-Bank
U.S. Agency Security	FNMA	07/22/20	07/22/25	0.600%	250,000	250,000	$241,250	Stifel
U.S. Agency Security	FNMA	08/03/20	08/19/25	0.625%	250,000	250,000	$240,544	Stifel
U.S. Agency Security	FNMA	08/03/20	08/12/25	0.500%	250,000	250,000	$241,133	Stifel
U.S. Agency Security	FNMA	07/21/21	10/22/25	0.560%	250,000	249,529	$240,198	Stifel
U.S. Agency Security	FNMA	08/17/20	08/14/25	0.500%	250,000	249,875	$240,693	Stifel
U.S. Agency Security	FNMA	07/21/22	09/01/26	2.150%	250,000	238,655	$239,798	Stifel
U.S. Agency Security	FNMA	08/16/22	04/01/26	2.670%	250,000	224,798	$212,953	Stifel
U.S. Agency Security	FNMA	07/29/20	07/29/25	0.700%	250,000	250,000	$241,298	Multi-Bank
U.S. Agency Security	Treasury	05/12/21	12/31/25	0.375%	250,000	245,850	$238,803	Stifel
U.S. Agency Security	Treasury	06/15/21	11/30/25	0.375%	250,000	247,659	$238,398	Stifel
U.S. Agency Security	Treasury	06/24/21	02/28/26	0.500%	250,000	246,775	$237,050	Stifel
U.S. Agency Security	Treasury	07/21/21	09/30/25	0.250%	250,000	246,675	$239,355	Stifel
U.S. Agency Security	Treasury	07/29/21	08/31/25	0.250%	250,000	248,150	$240,030	Stifel
U.S. Agency Security	Treasury	08/10/21	10/31/25	0.250%	250,000	246,725	$238,703	Stifel
U.S. Agency Security	Treasury	09/29/21	06/30/26	0.875%	250,000	249,550	$236,398	Stifel
U.S. Agency Security	Treasury	04/29/21	04/30/26	0.750%	500,000	497,800	$473,770	Stifel
Total Government Securities					**17,525,000**	**17,414,116**	**16,844,178**	
Municipal Bonds* **				various	**250,000**	**247,965**	**218,110**	
Negotiable Certificates of Deposit * **				various	**10,662,000**	**10,661,009**	**10,372,228**	
Corporate Bonds* **				various				
	Total Investments				**$ 29,844,040**	**$ 29,730,131**	**$28,833,383.44**	
	Deposits in Bank					560,598 *		
	Miscellaneous Cash					2,200 **		
	Total Cash and Deposits					**562,798**		
	Total Investments, Cash and Deposits					**$ 30,292,929**		

I certify that this investment portfolio is in conformity with the Investment Policy of the City of La Puente as stated in Resolution No. 24-5874 dated June 11, 2024. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

Troy O. Grunklee, CPA
Dir. Of Administrative Services

Alex Merkel Medina
Finance Manager

* *Deposits represent the equity in the checking & payroll accounts.*
** *Miscellaneous cash represents a total of all petty cash accounts.*
*** *Detailed list of Negotiable Certificates of Deposit/Corporate Bonds attached*

CITY OF LA PUENTE **Cash and Investment Report** **August 31, 2024**

Negotiable Certificates of Deposit

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Valuation
JP Morgan Chase Bank	5/19/20	5/28/25	1.00%	248,000	248,000	241,448	Stifel
Greenstate Credit Union	3/30/21	4/16/26	0.95%	249,000	249,000	236,460	Stifel
UBS Bank	6/15/21	6/23/26	0.75%	248,000	248,000	233,576	Stifel
Parsons FCU	6/24/21	6/30/26	0.50%	249,000	249,000	235,641	Stifel
State Bank of India, NY	5/5/21	5/19/26	1.00%	248,000	248,000	235,240	Stifel
Sallie Mae Bank	6/30/21	7/8/26	1.00%	247,000	247,000	233,534	Stifel
Medallion Bank	9/14/21	9/30/26	0.90%	249,000	249,000	233,619	Stifel
Goldman Sachs Bank	7/20/21	7/28/26	1.00%	248,000	248,000	233,866	Stifel
Capital One Bank NA	11/8/21	11/17/26	1.10%	248,000	248,000	232,929	Stifel
East Boston Savings Bank	8/14/20	8/14/25	0.50%	248,000	248,000	238,859	Stifel
Citadel Federal Credit Union	2/26/20	2/27/25	1.65%	248,000	248,000	244,359	Stifel
Pathfinder Bank	10/2/20	10/14/25	0.50%	249,000	249,000	238,512	Stifel
Toyota Bank	7/21/21	7/29/26	0.95%	248,000	248,000	233,946	Stifel
Synchrony Bank	8/24/21	8/27/26	0.90%	248,000	248,000	233,879	Stifel
Pentagon FCU	8/17/21	9/1/26	0.85%	249,000	249,000	233,886	Stifel
Texas Exchange Bank	9/28/21	11/14/25	0.85%	249,000	249,000	238,868	Stifel
USF Federal Credit Union	10/14/21	10/28/26	0.90%	249,000	249,000	233,104	Stifel
Live Oak Bank	10/4/21	10/19/26	0.90%	249,000	249,000	233,261	Stifel
Bank Hapoalim	12/8/21	12/26/26	1.35%	248,000	248,000	233,802	Stifel
Connexus Credit Union	12/20/21	12/23/26	1.15%	249,000	249,000	234,038	Stifel
Nelnet Bank	1/24/22	2/2/27	1.45%	248,000	248,000	233,656	Stifel
Amerant Bank	2/14/22	2/16/27	1.60%	248,000	248,000	234,365	Stifel
Beal Bank	3/1/22	3/3/27	2.05%	248,000	248,000	236,788	Stifel
Ally Bank	7/22/22	7/28/26	3.25%	246,000	246,000	242,357	Stifel
Capital One Bank USA	7/14/22	7/20/27	3.40%	245,000	245,000	241,499	Stifel
Discover Bank	7/14/22	7/20/27	3.35%	245,000	245,000	241,168	Stifel
American Express National Bank	7/22/22	7/27/27	3.45%	245,000	245,000	241,815	Stifel
St. Vincent Medical Center Credit Union	8/3/22	8/12/27	3.50%	249,000	249,000	246,166	Stifel
Belmont Bank	8/5/22	8/24/27	3.15%	249,000	249,000	243,711	Stifel
Resource One Credit Union	8/3/22	8/18/25	3.30%	249,000	249,000	246,351	Stifel
Cobalt Credit Union	9/1/22	9/15/27	3.60%	249,000	249,000	246,851	Stifel
Healthcare System FCU	9/7/22	9/21/26	3.60%	249,000	249,000	247,018	Stifel
Coca Cola FCU	1/31/23	2/2/26	4.60%	249,000	249,000	250,282	Stifel
Affinity Bank	3/13/23	3/17/28	4.90%	248,000	248,000	256,405	Stifel
Morgan Stanley Bank NA	3/17/23	3/23/28	4.90%	244,000	244,000	252,145	Stifel
Morgan Stanley Private Bank	3/17/23	3/23/28	4.90%	244,000	244,000	252,145	Stifel
American First Credit Union	4/24/23	4/27/27	4.40%	249,000	249,000	251,886	Stifel
Cy Fair FCU	5/4/23	5/19/27	4.35%	248,000	248,000	250,659	Stifel
Alabama Credit Union	6/7/23	12/21/26	4.85%	248,000	248,000	252,769	Stifel
Jeep Country FCU	6/21/23	6/29/27	4.70%	248,000	248,000	253,163	Stifel
Baxter FCU	8/20/24	11/24/25	4.95%	249,000	248,009	249,937	Stifel
Luana Savings Bank	2/28/20	2/28/25	1.55%	248,000	248,000	244,161	Multi-Bank
Celtic Bank	4/17/20	4/17/25	1.50%	249,000	249,000	244,105	Multi-Bank
Total for Negotiable Certificates of Deposit				**$ 10,662,000**	**$ 10,661,009**	**$ 10,372,228**	

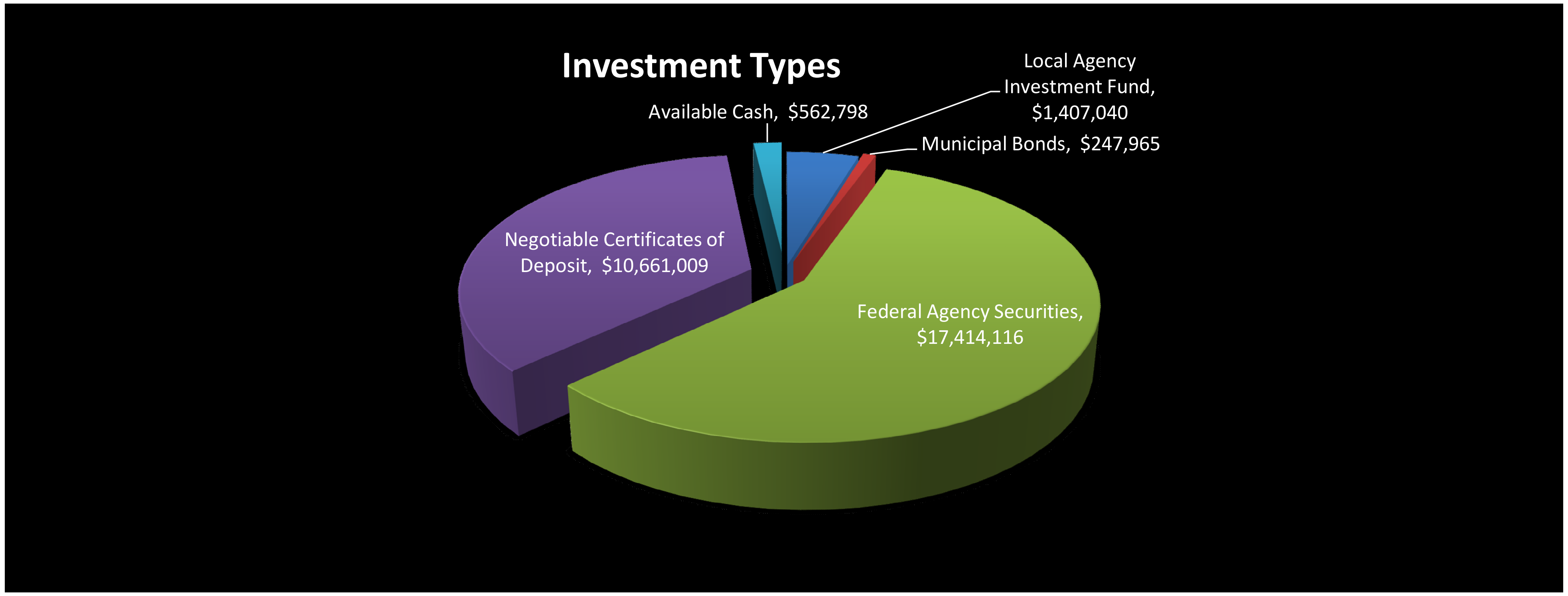
CITY OF LA PUENTE

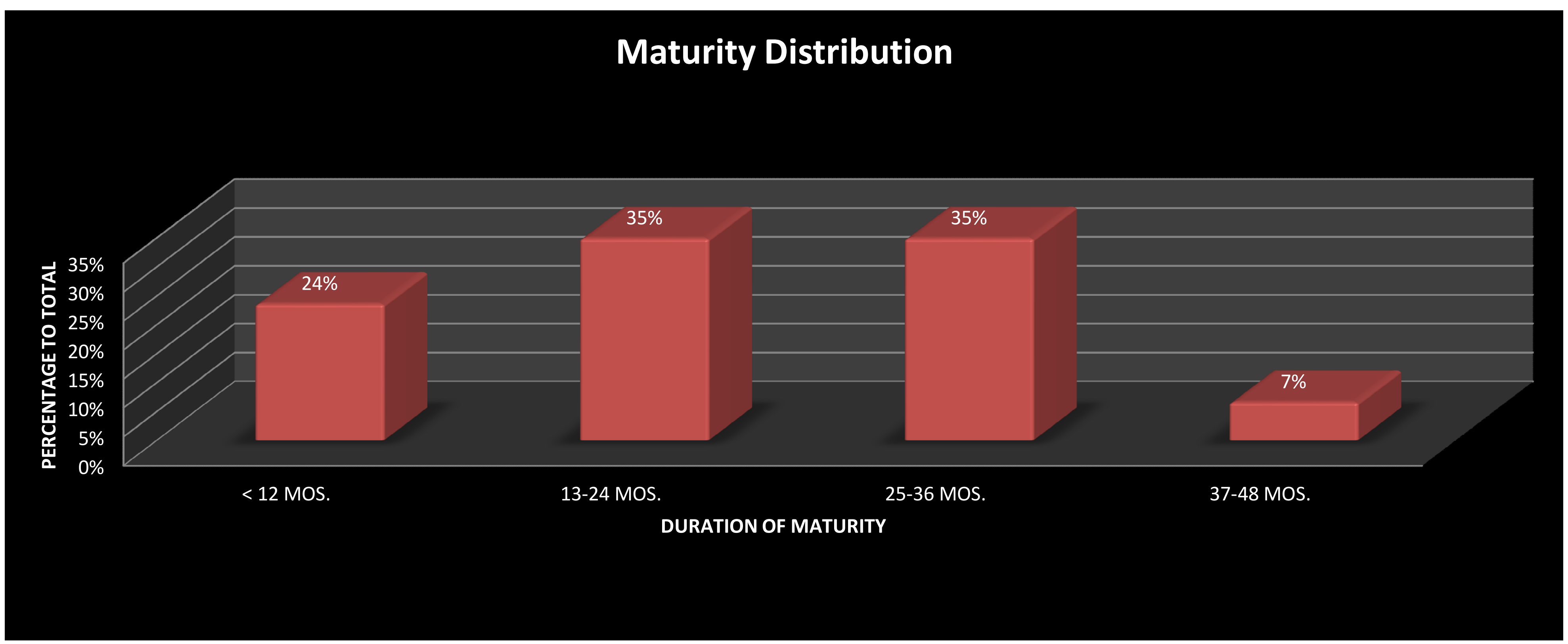
Cash and Investment Report **August 31, 2024**

Municipal Bonds

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Market Valuation
State of California	1/11/21	4/1/25	3.38%	250,000	247,965	218,110	Multi-Bank
Total for Municipal Bonds				**$ 250,000**	**$ 247,965**	**$ 218,110**	

Cash and Investment Report Charts **August 31, 2024**





City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: September 24, 2024

From: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2024-2025 BUDGET AND CAPITAL IMPROVEMENT PROGRAM

BACKGROUND

The Fiscal Year 2024/2025 Budget and Capital Improvement Program (CIP) was adopted by the City Council on June 14, 2024.

DISCUSSION

Staff has identified key areas within the budget that could benefit from additional appropriations to bolster public safety, community outreach, community and park programs, and equipment vital to providing services to the community and maintaining current infrastructure. The attached resolution provides detailed information regarding specific adjustments to the Fiscal Year 2024/2025 budget.

FISCAL IMPACT

This action increases revenue appropriations in the General Fund by $54,000 and the expenditure appropriations in the General Fund by $506,700.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 24-5898 amending the adopted Fiscal Year 2024-2025 Budget and Capital Improvement Program.

ATTACHMENTS

Attachment “A”: Resolution No. 24-5898

RESOLUTION NO. 24-5898

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2024-2025

WHEREAS, on June 14, 2024, the City Council approved and adopted the Fiscal Year ("FY") 2024-2025 budget and capital improvement program; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente's Budget and Capital Improvement Program for Fiscal Year 2024/2025 is hereby amended to revise appropriations as stated in Exhibit "A" to this Resolution.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 24th day of September, 2024, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Gabriel Quiñones, Mayor

ATTEST:

____
Martha Torres, MPA, City Clerk

EXHIBIT A

Account Number	Account Description	Increase Amount	Decrease Amount
100-47305	Real Estate Lease/Rental	$ 54,000.00	
100-1150-53011	Operating Supplies	$ 10,000.00	
100-1150-53711	Utility – Gas	$ 1,200.00	
100-1150-53712	Utility – Electricity	$ 9,600.00	
100-1150-53714	Utility – Water	$ 2,000.00	
100-1150-53715	Utility – Communications	$ 12,000.00	
100-1150-53813	Facility Maintenance	$ 12,000.00	
100-1150-53913	Real Estate Lease	$ 120,000.00	
100-1150-54585	Furniture/Office Equipment	$ 10,000.00	
100-2100-53111	Contract Services - Private	$ 21,400.00	
100-2130-53111	Contract Services - Private	$ 20,000.00	
100-4100-53111	Contract Services - Private	$ 41,500.00	
100-4100-53993	Youth Activities Program	$ 45,700.00	
100-4140-54585	Furniture/Office Equipment	$ 65,000.00	
100-4140-53416	Social Media Technology	$ 53,400.00	
100-4140-53979	Special Events	$ 157,900.00	
100-1120-53115	Contract Services - Election		$ (75,000.00)

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: September 24, 2024

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Rey Alfonso, City Engineer

SUBJECT: AUTHORIZATION TO SOLICIT BIDS FOR CITYWIDE SLURRY SEAL FISCAL YEAR 2024-25 PROJECT

BACKGROUND

The Citywide Slurry Seal Fiscal Year 2024-25 Project is being proposed for select City streets. Slurry seal is a preventative maintenance activity that is used to preserve the underlying pavement structure and provide an aesthetically pleasing black wearing surface. Slurry seal is typically applied on an intermittent or cyclical basis, and has an expected life of 5-7 years. Roadways selected for slurry seal treatment usually have slight to moderate distress, no rutting, and generally narrow crack widths; and where a slurry seal would help extend the pavement life until resurfacing becomes necessary.

DISCUSSION

Plans, specifications and a cost estimate for the Citywide Slurry Seal project have been completed and the project is ready to be advertised for formal bid. The Engineer's Estimate for construction is $270,000.

The project will include the slurry seal of 16 street segments citywide, covering about 2.5 miles or approximately 380,000 square feet of pavement. The street segments included for this project are attached as Attachments A and B. The pavement condition of the streets included in the project are mostly rated as Fair to Good within the City's Pavement Management System. Many of the streets selected for this project were slurry sealed in 2019, but have undergone water main replacement work by the San Gabriel Valley Water Company consisting of trench cuts and pavement patching during the last few years. The work will include crack sealing, localized pavement repairs, and restoration of the pavement markings and street legends.

The following is the proposed schedule for implementation of the Project:

September 24, 2024	Authorization to Solicit Bids
October 22, 2024	Bid Opening
November 12, 2024	Award of Contract
January 6, 2025	Begin Construction (Projected)
February 6, 2025	Project Completion (Projected)

FISCAL IMPACT

The total cost estimate for construction of this project is $270,000. In addition, there are associated project costs for construction management, inspection, and material testing estimated at $30,000; which brings the total project cost to $300,000.

The Fiscal Year 2024-25 Budget includes $250,000 in RMRA/SB1 funds for Local Streets Slurry Seal. Following the bid opening and at the time of the award of contract for the construction of the project, it may be necessary for the City Council to consider a budget amendment to fully fund the project. There is no impact to the General Fund associated with the Project.

RECOMMENDATION

It is recommended that the City Council: (1) approve the plans and specifications for the Construction of the Citywide Slurry Seal Fiscal Year 2024-25 Project; and (2) authorize Staff to solicit for bids.

ATTACHMENTS

Attachment “A”: Slurry Seal Street List
Attachment “B”: Slurry Seal Map
Attachment “C”: Bid Specifications (on file in the City Clerk’s Office for public review)

FY 2024-25 SLURRY SEAL

Street Name	From	To	Length	Width	Area
Beckner St	Mayland Ave	West END	517	24	12408
Clintwood Ave	Nelson Ave	Beckner St	1233	34	41922
Flagstaff St.	Mayland Ave	West END	479	28	13412
Flynn St	Willow Ave	West END	615	28	17220
Flynn St	Ardilla Ave	West END	383	34	13022
Hartsville St	Mayland Ave	West END	517	24	12408
Homeward St	Ardilla Ave	Willow Ave	658	34	22372
Inyo St	Common Ave	Dalesford Dr	1835	30	55050
Inyo St	Dalesford Dr	Waringwood Rd	660	32	21120
Inyo St	Waringwood Rd	Ferrero Ln	1024	32	32768
Las Vecinas St	Mayland Ave	West END	479	26	12454
Marland St	Ardilla Ave	East END	585	28	16380
Moccasin St	Mayland Ave	West END	479	28	13412
Nevers St	Willow Ave	West END	627	28	17556
Prichard St	Mayland Ave	West END	500	25	12500
Rama Dr	Temple Ave	Homeward St	1232	28	34496
Rama Dr	Homeward St	Sunkist Ave	788	28	22064
Siesta Ave	Flynn St	North END	359	25	8975
		L=	**12970**	A=	**379539**

ATTACHMENT A

CITY OF LA PUENTE

CITYWIDE SLURRY STREETS FY 2024-2025

STREETS TO BE SLURRIED

CITY BOUNDARY

ATTACHMENT B

City of La Puente
AGENDA REPORT

To: Mayor and City Council   For meeting of: September 24, 2024

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Rey Alfonso, City Engineer

SUBJECT: CONSIDERATION AND APPROVAL OF FINAL PARCEL MAP NO. 83479 AND SUBDIVISION IMPROVEMENT AGREEMENT FOR THE PROPERTY LOCATED AT 15732 CADWELL STREET

BACKGROUND

At the meeting of October 18, 2022, the Planning Commission adopted Resolution No. 22-1566 approving Tentative Parcel Map No. ("TPM") 83479 to subdivide a 0.28 acre lot for the development of a three-unit condominium project ("Project") located at 15732 Cadwell Street. Resolution No. 22-1566 established Conditions of Approval for the subdivision that included the preparation and submittal of a Final Parcel Map for the City's review and approval.

The approval of the Final Parcel Map is a ministerial act which means the action is performed according to statutes and legal authority following established procedures without exercising judgment or discretion.

DISCUSSION

The Project is located on a 0.28 acre lot in a residential neighborhood consisting of both single- and multi-family dwellings that surround it from the north, east and west. A commercial development is located to the south that is buffered by an existing alley. The site frontage is currently improved with curb and gutter which will be modified and further improved as part of the Project.

The Engineering Division has reviewed the conditions of approval for TPM 83479 and has determined that all conditions have been complied with as set forth in Resolution No. 22-1566 (Attachment A). Condition No. 6 of the Resolution requires that the developer either complete or bond for all off-site improvements such as the driveway approach, new curb and gutter, sidewalk, tree planting, and installation of survey monuments before recordation of the final map. The developer has opted to submit a cash deposit in lieu of the bonds for the off-site improvements, so that the improvements may be installed when the property reaches final completion and prior to any of the condominiums being sold. The cash deposit requires the execution of a Subdivision Improvement Agreement, a copy of which is included as Attachment B.

FISCAL IMPACT

There is no fiscal impact to the City relative to the approval of this Final Parcel Map.

RECOMMENDATION

It is recommended that the City Council: (1) find that Final Parcel Map No. 83479 complies with all of the Conditions of Approval set forth within Tentative Parcel Map No. 83479; (2) approve the attached Subdivision Improvement Agreement and authorize the City Manager to execute the agreement on behalf of the City; and (3) approve the Final Map and authorize the City Clerk to endorse the cover sheet of the Final Map, the certificate which embodies the approval of said Map for recordation with the County of Los Angeles.

ATTACHMENTS

Attachment “A”: Planning Commission Resolution No. 22-1566
Attachment “B”: Subdivision Improvement Agreement
Attachment “C”: Parcel Map 83479 (On file with the City Clerk)

RESOLUTION NO. 22-1566

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING TENTATIVE PARCEL MAP NO. 83479, A REQUEST TO SUBDIVIDE A PARCEL INTO THREE (3) UNITS AND ONE (1) COMMON LOT FOR CONDOMINIUM PURPOSES ON A PROPERTY IN THE R-2 (MEDIUM-DENSITY RESIDENTIAL) ZONE, LOCATED AT 15732 CADWELL STREET, AND ADOPTING A NOTICE OF EXEMPTION REGARDING SAME

RECITALS

WHEREAS, on September 16, 2021, Patrick Hallett ("Applicant") on behalf of 15732 Cadwell, L.L.C. ("Owner"), filed an application requesting the approval of Tentative Parcel Map ("TPM") No. 83479 ("Application"); and

WHEREAS, the Application was deemed complete on July 12, 2022; and

WHEREAS, the Application applies to a 12,236 square foot property located at located at 15732 Cadwell Street, La Puente, California, Assessor's Parcel Number 8252-012-006 ("Property"); and

WHEREAS, the Property is located on the south side of Cadwell Street between Del Valle Avenue and Aileron Avenue. The Property is a regular, rectangular-shaped parcel of approximately 12,236 square feet (0.28 Acres). Cadwell Street is improved with curb, and gutter, but lacks continuous sidewalks; and

WHEREAS, the Applicant is requesting approval of TPM No. 83479 to subdivide a 12,236 square foot (0.28 Acres) parcel into three (3) units and one (1) common lot for condominium purposes. The proposed subdivision will allow for private ownership of each of the three (3) units' airspaces and common ownership of the driveway, drive aisles, guest parking spaces, landscaping, and hardscape on the Property; and

WHEREAS, the Community Development Element of the General Plan designates the Property as Medium-Density Residential ("MDR") with a zoning classification of R-2, Medium-Density Residential. The Project is compatible with the General Plan since a variety of housing types, including condominium units, are allowed in the MDR land use designation and is consistent with the specified goals and objectives of the Community Development Element. In particular, the Project supports Policy 5.1 because it facilitates and encourages housing diversity; and

WHEREAS, an Environmental Assessment was conducted by the City pursuant to the City's requirements. Based upon the information received and Staff's review and assessment, the Project was determined not to have a significant impact on the environment and is categorically exempt from the California Environmental Quality Act ("CEQA"), pursuant to Section 15332 (Class 32, In-Fill Development Projects), of the CEQA Guidelines; and

WHEREAS, notice of the Planning Commission's October 18, 2022 public hearing on the Application was published in The San Gabriel Valley Tribune on October 6, 2022, in compliance with the City's Code and Government Code Section 65091 and was posted at the Property and at three (3) public places on October 6, 2022; and

WHEREAS, the notice of the Planning Commission's October 18, 2022, public hearing on the Application was also mailed to property owners within 500 feet of the Property on October 6, 2022, in accordance with Section 11.16.031 of the City's Code; and

WHEREAS, on October 18, 2022, the Planning Commission of the City of La Puente conducted a duly noticed public hearing on the Application, and considered all written and oral testimony; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW THEREFORE, THE PLANNING COMMISSION OF THE CITY OF LA PUENTE DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. INCORPORATION OF RECITALS. All of the facts set forth in the Recitals above are true and correct, and are incorporated herein by reference.

SECTION 2. PUBLIC HEARING NOTICES AND PUBLIC PARTICIPATION. All necessary public hearings and opportunities for public testimony and comment have been conducted in compliance with State law and the Municipal Code of the City of La Puente ("Code").

SECTION 3. CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS. Upon independent review, judgment, analysis, and consideration of the information contained in the Application, the Planning Commission hereby finds and determines that the Project is categorically exempt from the California Environmental Quality Act ("CEQA" - Public Resources Code § 21000 et seq.) pursuant to Section 15332 (Class 32, In-Fill Development Projects) of the CEQA guidelines (Title 14, Chapter 3 of the California Code of Regulations) as a result of the following findings:

a) The Project is consistent with the General Plan designation of Medium-Density Residential since it achieves Goal 5 of the Community Development Element. Consistent with Goal 5, the Project provides a range of quality housing in La Puente. Furthermore, the Project supports Policy 5.1 by encouraging and facilitating a diversity of housing options.
b) The proposed Project is located within the City's jurisdiction, on a 12,236 square foot (0.28 acre) lot, which is less than 5 acres, that is substantially bordered on the north, east, and west by single-family and multi-family homes and on the south by commercial development.

c) The Property has no value as habitat for endangered, rare, or threatened species because the Property was originally developed with a single-family residence built in 1952, which will be demolished as part of this Project to facilitate new construction.
d) Approval of the Project would not result in any significant effects relating to traffic, noise, air quality, or water quality. All construction activities are subject to the City's requirements that minimize dust and noise. The proposed residential use and construction activities will not generate pollutants that will negatively impact water quality since Low Impact Development best practices and sediment and erosion control measures will be implemented during construction activities minimize pollutants. No significant impacts on traffic are anticipated for this Project since adequate circulation with access to parking is provided on site. Furthermore, the Project is located in an area identified as a "Transit Priority Area" and, as a result, is screened out from requiring a traffic impact analysis or any mitigation because the Project is presumed to have a less than significant impact on traffic.
e) The site can be adequately served by all required utilities and public services. The existing development is currently adequately served with all required utilities. The utilities can be accessed and/or reinstated for the proposed Project.

Based on the foregoing, the Planning Commission adopts the Notice of Exemption and directs Staff to file same as required by law.

SECTION 4. TENTATIVE PARCEL MAP FINDINGS. Based upon substantial evidence presented to the La Puente Planning Commission during the October 18, 2022, public hearing, including public testimony and written and oral staff reports, the Commission finds as follows, pursuant to Section 11.16.080 of the La Puente Municipal Code and the Subdivision Map Act:

a) That the proposed map is consistent with general and specific plans: The proposed map is consistent with the City's General Plan in that the Property is designated Medium-Density Residential and the proposed subdivision or map will allow for the creation of three (3) units and one (1) common lot for condominium purposes. The subdivision will allow for the private ownership of each of three units airspace and common ownership of the driveway, drive aisles, guest parking spaces, landscaping, and hardscape on the property. Furthermore, the subdivision creates additional homeownership opportunities in the City, which is consistent with the Housing Element of the General Plan and Reginal Housing Needs Assessment (RHNA); and

b) That the design or improvement of the proposed subdivision map is consistent with applicable general and specific plans: The proposed design of the proposed subdivision is suitable in that the Property is rectangular in shape and can accommodate a maximum density of three (3) units as allowed by the Medium Density Residential land use designation of the General Plan. The proposed detached condominium design is also consistent with the predominantly detached single-family residential character of the area; and

c) That the site is physically suitable for the type of development: The Property is a rectangular-shaped parcel of approximately 12,236 square feet (0.28 acres). The proposed subdivision and development fit within the property boundaries and comply with all setbacks, lot coverage, height requirements, and all other applicable zoning requirements. The site is physically suitable for the type of development proposed; and

d) That the site is physically suitable for the proposed density of development: The site proposes a total of three (3) units, which is the maximum allowed by the Medium Density Residential land use designation of the General Plan; and

e) That the design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat: The proposed subdivision will facilitate the development of three (3) detached, two-story condominium units in an urbanized area that does not have any fish, wildlife resources, or habitats. The Property was originally developed with a single-family residence built in 1952, which will be demolished as part of this Project to make way for the new construction.

f) That the design of the subdivision or the type of improvements are not likely to cause serious public health problems: There are no known hazards on the Property, and the development does not introduce new risks to the area. Furthermore, the improvements and subdivision provide adequate access for Fire Department vehicles should the need arise. Lastly, the Project complies with the Building and Safety Department's requirements, the County of Los Angeles Fire Department, and the City Engineering Department. Infrastructure improvements will be provided as required by the various agencies; and

g) That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision. In this connection, the planning commission, or city council on appeal, may approve a map if it finds that alternate easements, for access or for use, will be provided, and that these will be substantially equivalent to ones previously acquired by the public. This subsection shall apply only to easements of record or to easements established by judgment of a court of competent jurisdiction: The proposed Project is not applicable to this finding since there are no dedicated easements in the subdivision's design or in the nature of the improvements; and

h) That the design or improvement of the subdivision complies with city zoning and/or grading laws: The design and improvement of the subdivision complies with the City Zoning and/or grading laws. The design of the subdivision is consistent with the standards established in the R-2 Zone of which this Property is a part, including but not limited to lot coverage, parking, open space and setbacks.

i) The discharge of waste from the proposed subdivision will not violate the requirements of the Los Angeles Regional Water Quality Control Board because the City requires development projects to implement the most effective BMP's for stormwater and urban runoff pollution prevention and source control such as fiber filter rolls, sandbags or interceptors at storm drain inlets, track pads at access points, and spill prevention, amongst others.

j) The design of the proposed subdivision has, to the extent feasible, for future passive or natural heating or cooling opportunities in the subdivision.

k) The Project is consistent with Section 66412.3 of the Subdivision Map Act regarding the City's share of the regional housing need and that it balances the housing needs of the region against the public service needs of the City's residents and available fiscal and environmental resources because the subdivision provides three (3) new housing units in the City.

Based upon the findings noted above, the Planning Commission approves TPM No. 83479 subject to the conditions of approval, as set forth herein.

SECTION 5. CONDITIONS OF APPROVAL.

1. The TPM No. 83479 shall expire 24 months after approval of this Resolution, except as provided herein. The Applicant, not less than 30 days prior to the expiration date, may submit to the Development Services Department, a request in writing for an extension of time, subject to the approval of the Planning Commission.

2. The Applicant and Property Owner shall submit, within ten (10) days after approval of this Resolution, to the Development Services Department, his/her written consent to all of the conditions referenced herein.

THE APPLICANT OR THE APPLICANT'S SUCCESSOR(S) SHALL:

3. Prepare Final Map by, or under the direction of, a registered civil engineer or licensed land surveyor and processed through the City's Development Services Department. The Final Map shall comply with the State Subdivision Map Act and City's Division of Land Ordinance.

4. Provide a statement(s) on the Final Map for dedications of, or offers to dedicate interests in, real property for specific public purposes and signed and acknowledged by those parties having any record title interest in the real property being subdivided, subject to the provisions of Section 66436 of the Subdivision Map Act.

5. Submit a preliminary guarantee if signatures of record title interests appear on the Final Map. A final guarantee will be required at the time of filing of the Final Map, and a preliminary title report/guarantee shall be provided that describes the interest of all fee owners and interest holders. The account for title reports/guarantees shall remain open until the Final Map is filed with the County Recorder.

6. Submit for the review and approval of the City Engineer full public parkway facilities improvement plans prior to recordation of the final map. Such improvements shall be completed in accordance with plans approved by the City Engineer. Public facilities may be installed after the recordation of the final map if a subdivision improvement agreement and improvement plans with necessary bonds to secure the installation of facilities and improvements in the public right-of-way are submitted and approved by the City prior to

the recordation of the final map. Off-site improvements shall be installed in accordance with the subdivision improvement agreement. Off-site surface improvements shall include:

a. The existing driveway approach shall be relocated and constructed as required by the City Engineer and to the satisfaction of the Development Services Director.
b. Remove existing driveway apron and close off with new curb and gutter.
c. Install a new 5' wide concrete sidewalk along the total frontage and replace the existing damaged curb and gutter along the total frontage, as directed by the City Engineer and to the Development Services Director's satisfaction.
d. Setting of durable monuments to the satisfaction of the City Engineer, in conformance with Section 66495 of the Subdivision Map Act.
e. Plant one (1) 24" box tree in the parkway.
f. Provide landscaping and irrigation in the parkway.

7. Verify the capacity of the local sewer and obtain permits from the Los Angeles County Sanitation District to provide connections to the sewer line. All upgrades to the sewer line deemed necessary by the Sanitation District to accommodate the increase in sewage output shall be installed, tested and accepted or bonded prior to Final Map approval.

8. Present to the City comprehensive engineering, geologic and soils reports, based on adequate test borings pursuant to Section 66490 of the Subdivision Map Act. The investigation shall also address seismic hazards and expansive soils. The geologic and soils reports shall be reviewed and approved by the City Engineer.

9. Consult with Spectrum, Southern California Edison Company, Southern California Gas Company, Suburban Water Systems, the Los Angeles County Sanitation District, and any other public utility having jurisdiction over the Property, for planning, construction and proper placement of service facilities prior to submission of final improvement plans. Utility service plans for each phase shall be approved by the respective utility company or agency prior to the recordation of the final map and, where applicable, shall be included in right-of-way improvement plans.

10. Comply with the Los Angeles County Fire Department ("LACFD") regulations, including but not limited to requirements for fire hydrant tests within the vicinity to determine adequate flow and upgrading fire hydrant as needed.

11. Comply with the LACFD regulations for access to the property, including Title 21 (County of Los Angeles Subdivision Code) and Section 503 of the Title 32 (County of Los Angeles Fire Code), which requires an all-weather access surface to be clear to sky.

12. Comply with the LACFD requirements for the proposed private driveway as a private street for access throughout the development and shall be labeled as a "Private Driveway" on the Final Map. The portion of the private driveway intended for fire apparatus access shall be identified as "Fire Lane" on the Final Map. All widths and dimensions shall be clearly delineated, with a reciprocal access agreement is required for all private driveways. Compliance is required prior to Final Map clearance.

13. Comply with The Gas Company conditions, including but not limited to protect in place all existing gas facilities and allow access for the maintenance to The Gas Company facilities as described in Tariff Rule 21 agreed upon with the California Public Utilities Commission. The Gas Company has no objection to the subdivision provided the following:

   a. No change of grade without prior written approval of The Gas Company.
   b. Should The Gas Company have to remove any temporary/permanent structures, the demolition would be at the property owner's expense.
   c. No planting of trees or deep-rooted plants.
   d. No poles, signs or fence posts to be installed without the written approval of The Gas Company.
   e. Ingress and egress rights to and from the facilities must be maintained.

14. The Gas Company requires new facilities that cross their pipelines to maintain one (1) foot of vertical separation, and new facilities installed parallel to their pipelines maintain a minimum of two (2) feet of horizontal separation. Existing twelve (12) inch and larger gas lines require additional horizontal separation.

15. Obtain permits from the Los Angeles County Sanitation District to provide separate connections from each of the proposed lots to the sewer line. All upgrades to the sewer line deemed necessary by the Los Angeles County Sanitation District to accommodate the increase in sewage output shall be installed, tested and accepted or bonded prior to Final Map approval.

16. Place all utilities underground to the satisfaction of Southern California Edison, Time Warner Cable/Spectrum, and the City Engineer.

17. Provide easements on the final map for all utilities, including telephone, cable, water, sewer and storm drains as required by the City Engineer and each respective utility.

18. Provide the City with verification of the recordation of the final map with the Recorder's Office of the County of Los Angeles prior to the issuance of certificates of occupancy for each unit. Applicant shall supply the City with one reproducible mylar copy and three blue line prints of the recorded final map. The final map shall also be submitted to the City Engineer in a digital graphic file format that is acceptable to the City Engineer.

19. Pay all appropriate City fees and business license fees, including local sewer impact fees. All fees must be paid prior to recordation of the final map.

20. Pay to the City a Sanitary Sewer Capacity charge of $7,280.00, which accounts for a credit of $5,824.00 based on the existing single-family home.

21. Cooperate with the City to obtain compliance from contractors and subcontractors.

22. Maintain the Property at all times, in a safe and well-kept condition in accordance with Chapter 3.20, Public Nuisances, of the City's Code. All landscaping for the Project shall be regularly maintained and be kept in a thriving condition at all times.

23. All graffiti shall be removed from any part of the Property within forty-eight (48) hours of its appearance and notification to the Applicant by the City.

24. Submit a detailed perimeter wall plan for the Property to be reviewed and approved of the Development Services Director. The perimeter wall plan shall include the construction of new walls for the front, sides, and rear of the Property with details for a double-sided, split-faced block wall with decorative cap and wrought iron fencing along the front of the Property. The rear, west and east walls for the Property shall be no less than 6 feet in height. The perimeter walls shall be constructed to the satisfaction of the Development Services Director.

25. Comply with all provisions of SPDR No. 21-49, in the event that the requirements of this Resolution conflict with SPDR 21-49, the requirements of this Resolution shall prevail.

26. Prior to recordation of the Final Map, the Applicant shall provide the City with Covenants, Conditions and Restrictions ("CC&Rs") for the Homeowners Association, which shall be subject to review and approval by the Development Services Director and the City Attorney. The CC&Rs shall contain language indicating that the City is deemed to be an express third-party beneficiary of the CC&Rs and has the right, but not the obligation, to enforce any of the provisions of the CC&Rs.

27. Comply with all Federal, State, County, and local laws and ordinances applicable to the Project.

28. The Applicant and Property Owner shall indemnify, protect, defend (with legal counsel reasonably acceptable to the City), and hold harmless, the City, and any agency or instrumentality thereof, and its elected and appointed officials, officers, employees, and agents from and against any and all liabilities, claims, actions, causes or action, proceedings, suits, damages, judgments, liens, levies, costs, and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") arising out of or in any way relating to this project, any discretionary approvals granted by the City related to the development of the project, or the environmental review conducted under California Environmental Quality Act, Public Resources Code Section 21000 *et seq*., for the project. If the City Attorney is required to enforce any conditions of approval, all costs, including attorney's fees, shall be paid for by the Applicant/Property Owner.

SECTION 6. SEVERABILITY. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 7. ADOPTION DATE. The Planning Commission Secretary shall certify to the adoption of this Resolution and the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED by the Planning Commission of the City of La Puente at a special meeting held on October 18, 2021, by the following vote:

AYES:	Dudley, Maes, Paz and Stowell
NOES:	None
ABSTAIN:	None
ABSENT:	None

Gary Dudley, Planning Commission Chair

John Di Mario, Planning Commission Secretary

SUBDIVISION IMPROVEMENT AGREEMENT
Final Parcel Map No. 83479

This **SUBDIVISION IMPROVEMENT AGREEMENT** ("Agreement" herein) is made this__________ day of __________, 2024, by and between the City of La Puente, a municipal corporation ("City" herein), and Sincere Management LLC ("the Subdivider" herein), collectively referred to herein as the "Parties."

RECITALS

A. Subdivider previously applied for approval of a tentative parcel map to subdivide certain real property located at 15732 Cadwell Street in the City of La Puente, for the purpose of creating three lots with two-story detached condominium airspace units on each lot ("Subdivision").

B. The tentative map of the Subdivision was previously approved by the City, subject to the Subdivision Map Act and the City's Subdivision Ordinance, which is set forth in Title 11 of the La Puente Municipal Code (collectively referred to herein as the "Subdivision Laws") and to the City's standard requirements and conditions of approval contained in the Planning Commission's Resolution No. 22-1566 approving Tentative Parcel Map No. 83479 ("Resolution of Approval"), a copy of which is on file in the Office of the City Clerk and which is incorporated herein by this reference.

C. Pursuant to Section 11.28.220 of the Subdivision Laws, as a condition precedent to the approval of a final map, the Subdivider must comply with the Planning Commission's Resolution of Approval and either: (i) complete, in compliance with City standards, all of the improvements and land development work required by the Subdivision Laws and the Planning Commission's Resolution of Approval, or (ii) enter into a secured agreement with the City to complete the improvements and land development work within a period of time specified by the City.

D. Plans and related specifications ("Improvement Plans"), for the construction, installation and completion of the certain improvements, more specifically described in the attached Exhibit A, have been prepared by the Subdivider, approved by the City's Development Services Director or his or her designee ("Director"), and are on file in the office of City's Development Services Department. Said Improvement Plans are incorporated herein by this reference.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the Parties agree as follows:

1. SUBDIVIDER'S OBLIGATION TO CONSTRUCT IMPROVEMENTS

A. Subdivider shall, at its sole expense, and in compliance with the provisions of the Subdivision Laws, the Improvement Plans, and all applicable City standards, and in a good and workmanlike manner, furnish, construct, install and guarantee (as set forth in Section 3) the Improvements, as generally described in this Section 1, and more specifically described in the attached Exhibit A as well as in the tentative map and in the Planning Commission's Resolution of Approval relating thereto (collectively, the "Improvements").

The general categories of Improvements, as more fully described in Exhibit A, and the estimated costs thereof are as follows:

Off-Site Improvements	$7,460.00
Survey Monuments	$500.00
10% Contingency	$796.00
Total Estimated Cost of Improvements Plus Contingency	$8,756.00

B. Subject to any time extensions granted in accordance with Section 4 below, Subdivider shall commence work on the Improvements not later than one (1) year from recordation of Final Parcel Map No. 83479 and shall complete the Improvements by no later than two (2) years after recordation of Final Parcel Map No. 83479 ("the Completion Date" herein). The Improvements shall not be deemed complete until a Notice of Completion is approved and accepted by the City Council.

Notwithstanding the preceding paragraph, if the Director reasonably determines that accelerated construction of the Improvements is essential in order to protect the public health, welfare and safety, including, without limitation, providing for the orderly development of the surrounding area, the Director shall give Subdivider not less than 15 (fifteen) days' prior written notice to commence or accelerate installation and construction of the Improvements, or any portion thereof. The notice shall describe the work to be done by Subdivider and reasonable time periods within which the work will commence and be completed. All or any portions of said Improvements may be required to be constructed or completed at a specified time. If the Subdivider objects to the commencement or acceleration of the Improvements as specified by the Director, Subdivider may appeal the decision of the Director to the City Council. Any such appeal shall be filed with the City Clerk within 10 (ten) days after receipt by Subdivider of the written notice from the Director. Further, if any of the circumstances specified in Section 4 occur, the provisions of this paragraph shall not prevent Subdivider from requesting a time extension to perform said work, pursuant to the provisions of Section 4.

C. All monumentation shall be installed prior to the City's approval of the Notice of Completion. As used herein, "monumentation" shall mean the setting of survey monuments and tie points in accordance with the Subdivision Laws, and the delivery to the Director of tie notes for said points.

D. Subdivider shall, at its sole expense, replace or repair any and all public improvements, public utility facilities, and surveying or subdivision monuments which are destroyed or damaged as a result of any work by Subdivider or its agents under this Agreement. Any such replacement or repair shall be subject to the approval of the Director. Until recordation of the Notice of Completion of the Improvements, Subdivider assumes responsibility for the care and maintenance of, and any damage to, the Improvements. Subdivider shall replace or repair all Improvements, public utility facilities, and surveying or subdivision monuments which are destroyed or damaged for any reason, regardless whether resulting from the acts of the Subdivider, prior to recordation of the Notice of Completion. Subdivider shall bear the entire cost of such replacement or repairs regardless of what entity owns the underlying property. Any repair or replacement shall be to the satisfaction of the City Engineer.

E. Until the Notice of Completion is recorded, Subdivider shall be responsible for the care and maintenance of such Improvements and shall bear all risks of loss or damage to said Improvements. Neither City, nor its officers, agents' and employees, shall have any liability for any accident, loss or damage to the Improvements prior to their completion and acceptance by the City.

F. Subdivider shall, at its sole expense, obtain all necessary permits and licenses for the construction and installation of the Improvements, give all necessary notices, and pay all fees required by City ordinance or resolution and all taxes required by law.

G. Not less than fifteen (15) days prior to commencement of work on the Improvements, Subdivider shall give written notice to the Director of the date fixed for such commencement of work in order that the Director shall have adequate time to schedule all necessary inspections. City shall use its best efforts to inspect the Improvements in a timely manner.

2. <u>INSPECTION OF WORK AND FINAL ACCEPTANCE</u>

A. Upon completion of the Improvements the Subdivider may request a final inspection by the City Engineer. Subdivider shall maintain proper facilities and safe access for inspection of the Improvements by the City Engineer and other City personnel. Within ten (10) business days of any inspection of the Improvements, the Director shall, as a courtesy, provide written notice to Subdivider of the list of items which have been found to be incomplete and the list of items which have been found to be complete. Regardless of the list provided to the Subdivider by the City, Subdivider shall complete all Improvements as required by this Agreement. If the City Engineer determines that all of the Improvements have been completed in accordance with this Agreement and in compliance with the Improvement Plans and all applicable City standards, then the City Engineer shall promptly certify in writing to the City Council the completion of the Improvements. When applicable law requires an inspection at a particular state of construction of the Improvements, Subdivider shall not proceed with additional work until the inspection has been made, and the work is approved. Subdivider shall bear all costs of inspection and certification for completeness in accordance with City's standard fees and rates.

B. Acceptance and approval of the Notice of Completion by the City Council shall not constitute a waiver by the City of any defect(s) in the Improvements.

3. GUARANTEE AND WARRANTY OF THE IMPROVEMENTS

A. Subdivider shall guarantee the Improvements against any defective workmanship or any unsatisfactory performance for one year after the recordation of the Notice of Completion. If, within said one year period, any Improvements or part of any Improvements furnished, installed or constructed by the Subdivider, or any of the related work performed under this Agreement, fails to comply with any requirements of this Agreement, or the Subdivision Laws, or the Improvement Plans and related specifications, the Subdivider shall, without delay and without cost to the City, repair, replace or reconstruct any defective or otherwise unsatisfactory part or parts of the Improvements.

B. Should the Subdivider fail or refuse to act promptly or in accordance with subparagraph 3.A above following thirty (30) days written notice, then the City may, in its reasonable discretion, make the necessary repairs or replacements or perform the necessary reconstruction and, if Subdivider fails to reimburse City for such reasonable costs within fifteen (15) days following a written demand therefore from City, City may draw upon the Subdivider's improvement security to reimburse itself for the costs incurred. If the Subdivider's improvement security does not cover the total cost of such repair, replacement, or reconstruction, the Subdivider shall reimburse the City for any reasonable excess costs incurred.

C. Should the City determine that the public health or safety requires curing any defect before Subdivider can be notified or adequately respond, the City may, in its sole discretion, perform such work as is reasonably necessary to protect the public health or safety, and Subdivider shall pay to City the cost of such work.

D. The security furnished for the faithful performance of the Subdivider's obligation to construct and install the Improvements described herein shall include Subdivider's liability hereunder for the one-year guarantee and warranty of the Improvements as set forth in subparagraph 3.A above.

4. TIME EXTENSIONS

A. Upon a showing by the Subdivider of good cause, the date for commencement of work on the Improvements, or the Completion Date, may be extended by the Director, with the written concurrence of the City Manager. Consent to any such extension shall not be unreasonably withheld. As used herein, "good cause" may include, without limitation, delay resulting from an act or omission of the City; acts of God or force majeure, including, without limitation, inclement weather; inability to obtain labor or materials through no fault of Subdivider; civil unrest; and strikes, boycotts or similar job actions by employees or labor organizations which prevent the conduct of the work.

B. As a condition of any time extension provided for herein, the Director, with the written concurrence of the City Manager, may require the Subdivider to furnish new or modified improvement security guaranteeing performance of this Agreement, as extended, in an increased amount as necessary to compensate for any projected increase in the Estimated Total Cost of Improvements, as reasonably determined by the Director.

5. IMPROVEMENT SECURITY

A. Prior to City's execution of this Agreement, Subdivider shall provide as security bonds to the City:

1. For Performance and Guarantee: Security in an amount equal to one hundred percent (100%) of the Estimated Total Cost of the Improvements as set forth in Section 1, above ("Performance Security"). The form of which shall be subject to City Attorney's prior approval.

2. For Payment: To secure Subdivider's payment to any contractor, subcontractor, person renting or supplying equipment, or furnishing labor and materials for completion of the Improvements, security in the amount of one hundred percent (100%) of the Estimated Total Cost of the Improvements as set forth above in the Section 1, above ("Payment Security"). The form of which shall be subject to City Attorney's prior approval.

3. Warranty: To warranty the Subdivider's work for a period of one (1) year following recordation of the Notice of Completion against any defective work or labor done or defective materials furnished, in the amount of twenty-five percent (25%) of the Estimated Total Cost of the Improvements as set forth above in the Section 1, above ("Warranty Security"). The form of which shall be subject to City Attorney's prior approval.

4. Monument Setting: To secure the Subdivider setting the subdivision monuments as set forth on the Final Map, in the amount of one hundred percent (100%) of the estimated cost of setting the monuments ("Monument Security"). The form of which shall be subject to City Attorney's prior approval.

B. If the improvement security is a corporate surety bond and, in the opinion of the City, any surety or sureties thereon become insufficient, the Subdivider shall renew or replace any such surety bond with good and sufficient surety or sureties within ten (10) days after receiving from City written demand therefor.

C. Improvement security consisting of corporate surety bonds, issued by sureties that are admitted to do business in the State of California, shall be kept on file with the City Clerk. If a corporate surety bond is replaced by another approved bond, the replacement shall be filed with the City Clerk and, upon filing, shall be deemed to have been made a part of and incorporated into this Agreement. Upon filing and approval by the Director of a replacement bond, the former improvement security shall be released and exonerated.

D. Modifications of the Improvement Plans and related specifications, and modifications of the Improvements, not exceeding ten percent (10%) of the original Estimated Total Cost of the Improvements, shall not subject Subdivider to providing additional improvement security. If any such modifications exceed ten percent (10%) of the Estimated Total Cost of the Improvements, Subdivider shall furnish additional improvement security for performance and guarantee, and for payment, as required by subparagraph A above, for one hundred percent (100%) of the revised Estimated Total Cost of the Improvements.

E. Notwithstanding Subsection 5D above, Subdivider's security shall compensate the City for the actual cost of completing the required Improvements in the event of default by the Subdivider in the performance of this Agreement, regardless of whether the City's cost of completion exceeds the estimated cost of the Improvements.

6. <u>REDUCTION OR RELEASE OF IMPROVEMENT SECURITY</u>

A. Performance security shall be released upon the recordation of the Notice of Completion.

B. If City receives no notice of recorded claims of lien, labor and materials security shall be released in full 90 days after recordation of the Notice of Completion. If City receives notice of any recorded lien, the provisions of the Subdivision Map Act shall apply.

C. No security given for the guarantee or warranty of work shall be released until the expiration of the warranty period and until any claims filed during the warranty period have been settled. As provided in Section 3 of this Agreement, the warranty period shall not commence until recordation of the Notice of Completion. Warranty security not utilized during the warranty period shall be released one year after recordation of the Notice of Completion. However, if at the end of the one-year warranty period, there are one or more outstanding requests by City for performance of work or provision of materials under the terms of the warranty, warranty security shall be retained until the outstanding requests are satisfied or until Subdivider has made other arrangements satisfactory to the City Engineer.

D. City may retain from any security released an amount sufficient to cover costs and reasonable expenses and fees, including reasonable attorneys' fees.

7. <u>INDEMNIFICATION.</u>

A. City and Subdivider agree that City, its elected and appointed officers, officials, employees, agents, contractors, consultants and volunteers ("**City Indemnitees**") should, to the extent permitted by law, be fully protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation or court costs, or any other cost arising out of or in any way related to the Subdivider's performance of this Agreement (collectively, "**Claims**"). Accordingly, the provisions of this indemnity clause are intended by the City and Subdivider to be interpreted and construed to provide the fullest protection possible under the law to City. Subdivider acknowledges that City would not enter into this Agreement in the absence of Subdivider's commitment to indemnify and protect City as set forth herein.

B. To the fullest extent permitted by law, Subdivider shall indemnify, defend with counsel selected by City, and hold harmless the City Indemnitees from and against any and all Claims of every nature arising out of or in connection with Subdivider's performance of this Agreement or failure to comply with this Agreement. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Subdivider from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any Claims whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Subdivider acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

C. The obligations of Subdivider under this Section 7 will not be limited by the provisions of any workers' compensation act or similar act. Subdivider expressly waives its statutory immunity under such statutes or laws as to the City Indemnitees.

D. Subdivider's obligations under this Section 7 are not conditioned or dependent upon whether the City, or its officers, agents and employees, prepared, supplied or reviewed any Improvement Plans or related specifications in connection with the Subdivision or the Improvements, or has insurance or other indemnification covering any of these matters.

E. Subdivider's obligation to indemnify, hold harmless and defend the City Indemnitees shall extend to injuries to persons and damages to or alleged taking of property resulting from the design or construction of the Subdivision, and the Improvements required herein, and shall likewise extend to adjacent property owners asserting claims based upon the diversion of waters caused by the Subdivider's related design or construction of public drainage systems, streets, and other public facilities or improvements. The City's acceptance of the Improvements shall not constitute an assumption by the City of any responsibility or liability for any damage or alleged taking of property referenced herein. City shall not be responsible or liable for the design or construction of the Subdivision or the Improvements constructed or installed pursuant to the approved Improvement Plans or the Final Map, regardless of any act or omission by the City in approving the Improvement Plans or the Final Map, unless the particular Improvement design was required by the City over the written objection of the Subdivider, which objection stated that the Improvement design was potentially dangerous or defective and set forth an alternative design. This indemnification obligation shall survive the expiration or termination of this Agreement. Notwithstanding anything contained in this Section 7 to the contrary, Subdivider's improvement security shall not be required to secure the Subdivider's obligations under this Section 7 beyond the one-year guarantee and warranty period.

F. Subdivider agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 7 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Subdivider in the performance of this Agreement.

8. INSURANCE.

A. Prior to commencement of work on the Improvements, the Subdivider shall obtain, and shall, at its sole costs and expense, carry, maintain, and keep in full force and effect insurance of the types and in the amounts as set forth below:

i. Comprehensive General Liability Insurance in an amount not less than **One Million Dollars ($1,000,000.00)** including bodily injury, property damage, products, completed operations and contractual liability coverage.

ii. Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of **One Million Dollars ($1,000,000.00)** per occurrence.

iii. Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Subdivider. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than **One Million Dollars ($1,000,000.00)** per accident.

iv. Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than **One Million Dollars ($1,000,000.00)**.

B. City and its officers, employees, agents, and volunteers shall be named as additional insureds with respect to each of the insurance policies required under this Agreement except for Statutory Workers' Compensation Insurance and Employer's Liability Insurance and Professional Liability Insurance. The coverage shall contain no special limitations on the scope of protection afforded to City or its officers, officials, employees, agents, or volunteers. An endorsement must state that coverage is primary insurance with respect to the City and its officers, officials, employees, agents and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.

C. Subdivider shall require each of its subcontractors, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

D. The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California. The policy or policies for Comprehensive General Liability Insurance, Automobile Liability Insurance, Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be issued by an insurer with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

E. Subdivider agrees that if it does not keep the insurance required by this Section 8 in full force and effect the City may declare Subdivider in default; or take out the necessary insurance and pay, at Subdivider's expense, the premium thereon.

F. Prior to commencement of the work on the Improvements, Subdivider shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the insurance policies required by this Section 8 are in effect in the required amounts and naming the City as an additional insured. Subdivider shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).

G. Subdivider shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.

H. All insurance policies required herein shall be written on an occurrence basis and shall name the City Indemnitees as additional insureds, with the exception of professional liability insurance, which shall be written on a claims-made basis. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days' prior written notice to City. Subdivider agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

I. Subdivider's insurance coverage shall be primary insurance and shall not be contributing with any insurance or self-insurance maintained by City, and the policies shall so provide. The insurance policies shall contain a waiver of subrogation for the benefit of the City.

J. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Subdivider shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Subdivider shall procure a bond guaranteeing payment of losses and expenses.

9. OWNERSHIP OF THE IMPROVEMENTS

A. Ownership of all or any category of the Improvements constructed and installed by the Subdivider pursuant to this Agreement and to be dedicated to the City pursuant to the Final Map shall, as applicable, vest in the City upon recordation of a Notice of Completion.

B. The Subdivider shall at all times prior to the acceptance of the Improvements by the City, give good and adequate warning to the public of each and every dangerous and defective condition caused by the construction of the Improvements of which Subdivider or its agents or employees have knowledge and shall take all steps reasonably necessary under the circumstances to protect the public from such dangerous or defective conditions, if any.

10. DEFAULT AND BREACH BY THE SUBDIVIDER AND REMEDIES

A. Upon the occurrence of any of the following events, the Subdivider shall be deemed to be in default under this Agreement:

1. Subject to any time extensions granted in accordance with Section 4, failure to commence construction and installation of the Improvements by the commencement date set forth above in the Subdivision Reference Data;

2. Failure to correct or cure any defect in the Improvements during the one-year guarantee and warranty period, as required by Section 3A or failure to commence correction or cure of any such defect or failure to diligently prosecute same to completion;

3. Subject to any time extensions granted in accordance with Section 4, failure to perform substantial construction work, after commencement of work on the Improvements, for a period of thirty (30) days after written notice thereof from the City;

4. Insolvency, appointment of a receiver, or the filing of any petition in bankruptcy, whether voluntary or involuntary, and such is not cured or discharged within a period of sixty (60) days;

5. Commencement of a foreclosure action against the Subdivision or any portion thereof, or any conveyance by the Subdivider in lieu or in avoidance of foreclosure; or

6. Failure to perform any other obligations in accordance with the terms and provisions of this Agreement within thirty (30) days after written notice thereof from the City.

B. City reserves to itself all remedies available to it at law or in equity for any breach of Subdivider's obligations under this Agreement. City shall have the right, without limitation of other rights or remedies, to draw upon or utilize any improvement security furnished hereunder to mitigate City's damages in the event of Subdivider's default.

C. The City may serve written notice of any default upon the surety on any corporate surety bond furnished as improvement security hereunder, and request that said surety take over and complete the Improvements herein specified. If such surety, within fifteen (15) days after service of such notice of default, does not give the City written notice of its intention to perform this Agreement, or does not commence such performance within five (5) days after notice to the City of such intention to perform, the City may take over the work and prosecute the same to completion, by contract or by any other method the City deems advisable, for the account and at the expense of the Subdivider and its surety.

D. Subdivider acknowledges that the Estimated Total Costs and improvement security amounts set forth herein may not reflect the actual cost of construction or installation of the Improvements, and, consequently, City's damages for Subdivider's default shall be measured by the cost of completing the required Improvements. If the damages incurred by the City in taking over and completing the Improvements exceeds the principal amount of the improvement security, then the Subdivider shall reimburse the City in the amount of such excess damages.

E. City may, without liability for so doing, take possession of, and utilize in completing the Improvements, such materials, appliances, plants and other property belonging to Subdivider as may be on the site of the work and necessary for the performance of the work. Subdivider hereby consents to entry by the City and its forces, including contractors, upon any real property in the Subdivision owned by Subdivider or by any assignee of this Agreement, in the event the City elects to maintain or complete the work on the Improvements following Subdivider's default.

F. The City's failure to take an enforcement action with respect to a default, or to declare a default or breach, shall not be construed as a waiver of that default or breach or any subsequent default or breach of the Subdivider.

G. If City sues to compel Subdivider's performance of this Agreement, or to recover from Subdivider or Subdivider's sureties damages or costs incurred in completing or maintaining the work on the Improvements, Subdivider agrees to pay all reasonable attorneys' fees and other costs and expenses of litigation incurred by the City in connection therewith, even if Subdivider subsequently resumes and completes the work.

11. RELATIONSHIP OF THE PARTIES

Neither Subdivider, nor any of Subdivider's contractors, employees or agents, are or shall be deemed to be, agents of the City in connection with the performance of Subdivider's obligations under this Agreement.

12. ASSIGNMENT

A. Subdivider shall not assign this Agreement without the prior written consent of the City which will not be unreasonably withheld or delayed. Any attempted or purported assignment in violation of this subparagraph shall be null and void and shall have no force or effect. In the event of such assignment, replacement bonds, in a form satisfactory to City, shall be provided to City.

B. The sale or other disposition of the Subdivision shall not relieve Subdivider of its obligations hereunder. If Subdivider intends to sell the Subdivision, or any portion thereof, to any other person or entity, the Subdivider may request a novation of this Agreement and a substitution of improvement security. Upon the City's approval of the novation and substitution of improvement security, which shall not be unreasonably withheld or delayed, the Subdivider may request a release or reduction of the improvement security furnished pursuant to this Agreement, which shall not be unreasonably denied.

13. NOTICES

All notices required or provided for in this Agreement shall be in writing and delivered in person or by mail, postage prepaid, to the addresses set forth below, or such other address that either party may hereafter designate in writing to the other. Notice shall be effective on the date that it is delivered in person, or, if mailed, three (3) days after the date of deposit in the United States Mail.

If to the City:

Bob Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Email: blindsey@lapuente.org
Tel: (626) 855-1501
Fax: (626) 961-4626

And:

Susie Altamirano, City Attorney
Olivarez Madruga Law Organization, LLP
500 S. Grand Avenue, 12th Floor
Los Angeles, CA 90071
Email: saltamirano@omlolaw.com
Tel: (213) 744-0099

If to the Subdivider:

Xiangnu Chen
15732 Cadwell LLC
665 Monterey Pass Road
Monterey Park, CA 91754
Email: halettsophia@gmail.com
Tel: (213) 400-3092

14. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties with respect to its subject matter. All modifications, amendments, or waivers of any terms of this Agreement shall be in writing and signed by the duly authorized representatives of the Parties.

15. SEVERABILITY

The provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

16. INCORPORATION OF SUBDIVISION REFERENCE DATA AND RECITALS

The Recitals and Exhibit A are incorporated into this Agreement.

17. GOVERNING LAW AND VENUE

This Agreement shall be governed and construed in accordance with the laws of the State of California without regard to principles of conflicts of laws. The venue for any litigation shall be Los Angeles County, California or in the United States District Court for Central District of California.

18. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

19. SIGNATURES

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

20. AUTHORITY

Each person executing this Agreement hereby represents and warrants (i) their authority to do so, and (ii) that such authority has been duly and validly conferred.

21. EFFECTIVE DATE OF THE AGREEMENT

This Agreement shall be and become effective as of the date that it is executed by a duly authorized officer or employee of the City, it being the intention of the Parties that the Subdivider shall first execute this Agreement and thereafter submit it to the City. The City shall insert the Effective Date in the Subdivision Reference Data in all counterparts of this Agreement and shall transmit a fully executed counterpart to the Subdivider.

[Signature Page to Follow].

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

City of La Puente ("City")

By: ___________________________________
Bob Lindsey, City Manager

ATTEST:

____
Martha Torres, City Clerk

Approved as to form:

By:___________________________________
Susie Altamirano, City Attorney

15732 Cadwell LLC ("Subdivider")

By: ___________________________________
15732 Cadwell LLC

____
Name, Title

EXHIBIT A

CATEGORIES OF IMPROVEMENTS

1. **Monumentation**: (a) Install Survey Monuments (2 EA)

    Estimated Cost: $500.00

2. **Off-Site Improvements**:
    (a) Driveway approach (1 EA)
    (b) Parkway drain (1 EA)
    (c) Construct curb & gutter (46 LF)
    (d) Construct new sidewalk along frontage (355 SF)
    (e) Plant 24" boxed tree (1 EA)

    Estimated Cost: $7,460.00

ESTIMATED COST FOR ALL IMPROVEMENTS:	$7,960.00
10% CONTINGENCY:	$796.00
TOTAL COST FOR ALL IMPROVEMENTS PLUS CONTINGENCY:	$8,756.00
PERFORMANCE BOND (100%):	$8,756.00
PAYMENT BOND (100%):	$8,756.00
WARRANTY BOND (25%):	$2,189.00
TOTAL IMPROVEMENT BOND AMOUNT:	**$19,701.00**

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: September 24, 2024

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Gisel Rubio, Housing & Grants Analyst

SUBJECT: CONSIDERATION OF A RESOLUTION ADOPTING FINDINGS AND DISPENSING WITH THE COMPETITIVE BIDDING PROCESS AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH AMERINATIONAL COMMUNITY SERVICES, LLC, FOR LOAN SERVICING IN AN AMOUNT NOT TO EXCEED $40,000.00

BACKGROUND

On August 13, 2020, the City of La Puente entered into Agreement No. 20-1449 with AmeriNational Community Services, Inc. ("AmeriNational") for loan servicing and escrow services, which expired on June 30, 2024. Agreement No. 20-1449 was approved under the City Manager's signature authority of $20,000.

AmeriNational has provided loan servicing for the City's on-going Housing Rehabilitation Loan Program and is being requested to add the newly created First-Time Homebuyer Program. The rehabilitation loan program provides deferred loans of up to $37,790, at zero percent (0%) interest and the first-time homebuyer program provides downpayment assistance loans of up to $200,000 as a deferred, zero percent (0%) interest loan with shared appreciation to assist with purchasing homes in the City. The source of funding for these loans are from the State of California's Cal-Home program and the Permanent Local Housing Allocation (PLHA) program ("Programs").

The loan services provided by AmeriNational, ensures adherence to applicable State regulations relative to the expenditures of Cal-Home and PLHA funds for residential rehabilitation and first-time homebuyer programs. During the time that AmeriNational has provided these services to the City, it has provided excellent, timely and very proficient professional services to City Staff and Program participants.

DISCUSSION

The City wishes to continue with AmeriNational to provide Program loan services in order to properly and effectively administer these Programs. Provided as Attachment "B" is a Professional Services Agreement ("Agreement") with AmeriNational for a term expiring on August 27, 2027, with the City's option to extend for two (2) additional one-year terms.

AmeriNational provides the City with a unique structure of comprehensive Program services which include: loan processing and underwriting, document preparation, portfolio management/warehousing, property tax monitoring, loan foreclosure, subordination processing, and loan payoffs/demands. The City has historically utilized AmeriNational for loan warehousing, property tax monitoring, and deed of trust monitoring of the borrower's first trust deed loan. Additional services can be requested of AmeriNational at the City's discretion per the Agreement.

Pursuant to Section 2.20.080 of the La Puente Municipal Code ("LPMC"), purchases of supplies, equipment and professional services with an estimated value greater than twenty-five thousand dollars ($25,000.00) must be by sealed bid and awarded to the lowest responsible bidder following formal bidding procedures. However, pursuant to Section 2.20.090(f) of the LPMC, the City may dispense with formal bidding procedures for professional services when there is a determination "….that an informal or formal competitive process is unnecessary because a professional services provider is the best provider for a particular agreement…." This determination can be based on demonstrated competence, qualifications, experience, knowledge of the city due to a long-standing relationship, or reasonableness of the cost to perform the work.

Staff has determined that AmeriNational has become very familiar with the City's Programs and loan portfolio, and there is very limited number, if any, of other companies that are able to provide the comprehensive and all-inclusive services offered by AmeriNational. Staff has found AmeriNational's fees to reasonable relative to the services to be provided. As a result, the formal bidding process will not likely result in a lower price and AmeriNational is likely the only company that can provide comprehensive loan servicing, underwriting, and monitoring which are all required by the funding agencies and to meet the City's needs.

FISCAL IMPACT

The fees for services provided by AmeriNational are paid for by funds through the Cal-Home Program and PLHA and not City general funds. Funding is available from existing Cal-Home and PLHA funds to pay for the costs associated with the loan servicing under the Agreement.

RECOMMENDATION

It is recommended that the City Council (1) adopt Resolution 24-5899 making findings and dispensing with the competitive bidding process, and (2) approve the Agreement with AmeriNational Community Services, LLC for loan servicing and authorize the City Manager to execute the Agreement on behalf of the City.

ATTACHMENTS

Attachment "A": Resolution 24-5899
Attachment "B": Professional Services Agreement with AmeriNational Community Services

RESOLUTION NO. 24-5899

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, ADOPTING FINDINGS TO DISPENSE WITH THE COMPETITIVE BIDDING PROCESS AND APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND AMERINATIONAL COMMUNITY SERVICES, LLC, FOR LOAN SERVICING

WHEREAS, the City has adopted a purchasing system to establish efficient procedures for the purchase of equipment and professional services, to ensure that services are delivered at the lowest possible cost commensurate with the quality needed, and to assure the quality of purchases; and

WHEREAS, pursuant to Section 2.20.090(f) of the City's Municipal Code ("Code"), Agreements for professional services may be executed without observing the bidding procedures if the City Manager determines that informal or formal competitive process is unnecessary because a professional services provider is the best provider for a particular agreement based on some or all of these factors: demonstrated competence; qualifications for the types of services to be performed; experience; knowledge of the city due to a long-standing relationship; reasonableness of cost to perform work; or other similar relevant criteria; and

WHEREAS, through California's Cal-Home program, the City currently offers a Housing Rehabilitation Loan Program whereby qualifying low- and moderate-income individuals are permitted to borrow up to $37,790.00, in the form of a zero-interest, deferred loan, to improve the interior and/or exterior of owner-occupied single family homes in the City; and

WHEREAS, through California's Permanent Local Housing Allocation Program ("PLHA") the City currently offers a down payment assistance program for first-time homebuyers whereby qualifying moderate-income individuals are permitted to borrow up to $200,000.00, in the form of a zero-interest, deferred loan with shared appreciation, to purchase a home in the City; and

WHEREAS, in order to properly administer the Program, it is necessary for the City to contract with a third party for loan servicing, that meets the CalHome and PLHA requirements; and

WHEREAS, the City has contracted with AmeriNational Community Services, LLC ("AmeriNational") since June 2010, for loan servicing in support of the City's housing assistance Programs. During this timeframe AmeriNational has provided excellent, timely and very proficient professional services to City Staff and Program participants; and

WHEREAS, given its experience in providing loan servicing for governmental housing assistance programs, and its history in providing these services to the City, the City has determined that AmeriNational continues to be capable of providing the City with services that will meet the City's needs, and the competitive bidding process will not likely result in the lowest price to the City for these services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. That pursuant to the findings set forth in the recitals above, which are incorporated herein by reference, competitive bidding will not likely result in the lowest price to the City for loan servicing, and therefore it is in the best interests of the City to dispense with the City's competitive bidding requirements, and approve the professional services agreement between the City and AmeriNational for loan servicing in support of the City's housing assistance programs.

SECTION 2. That the City Council authorizes the City Manager to execute the professional services agreement with AmeriNational for loan servicing and any other ancillary documents that may be necessary to carry out this Resolution, subject to approval as to form by the City Attorney.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 24th of September, 2024, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Gabriel Quiñones, Mayor

ATTEST:

Martha Torres, MPA, City Clerk

CITY OF LA PUENTE

PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT ("Agreement"), is made and effective as of September 24, 2024 ("Effective Date"), between the City of La Puente, a municipal corporation ("City") and AmeriNational Community Services, LLC d/b/a AmeriNat, a Minnesota limited liability company ("Consultant"). The City and Consultant are hereinafter collectively referred to as the "Parties".

RECITALS

WHEREAS, City desires to engage Consultant to perform the services described herein, and Consultant desires to perform such services in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

1. <u>TERM</u>

This Agreement shall commence on the Effective Date and shall remain and continue in effect until the tasks described herein are completed, but in no event later than August 31, 2027, unless sooner terminated pursuant to the provisions of this Agreement. The City shall have the right, unilaterally, executed in writing in the form of an Amendment by the City, to grant to the Consultant two (2) additional one-year extensions from the date of termination of this Agreement, if the City so chooses, with or without modifications to the payment rate, levels of services, type of service, and any other factors which the City may deem necessary to meet its purposes, and through negotiation with the Consultant.

2. <u>SERVICES</u>

(a) Consultant shall perform the tasks ("Services") described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full ("Scope of Services"). Tasks other than those specifically described in the Scope of Services shall not be performed without prior written approval of the City. In the event of conflict or inconsistency between the terms of this Agreement and Exhibit A, the terms of this Agreement shall prevail.

(b) City shall have the right to request, in writing, changes to the Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

(c) Consultant shall perform all Services in a manner reasonably satisfactory to the City and in a manner in conformance with the standards of quality normally observed by a loan servicing company, serving a municipal agency.

(d) Consultant shall comply with all applicable federal, state, and local laws, regulations and ordinances in the performance of this Agreement, including but not limited to, the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq*.)). During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working on the Effective Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute or law; and (ii) City has not consented in writing to Consultant's performance of such work. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.* Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve (12) months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et. seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

(e) Consultant represents that it has, or will secure at its own expense, all licensed personnel required to perform the Services. All Services shall be performed by Consultant or under its supervision, and all personnel engaged in the Services shall be qualified and licensed to perform such services.

3. <u>MANAGEMENT</u>

The City Manager, or his/her designee, shall represent the City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but shall have no authority to modify the Services or the compensation due to Consultant.

4. <u>PAYMENT</u>

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B ("Rate Schedule"), attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed Forty Thousand Dollars ($40,000) for the total Term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City and Consultant at the time City's written authorization is given to Consultant for the performance of said services.

(c) Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this Agreement shall be made within 45 days of receipt of an invoice therefore. A finance charge of 1% per month compounded will be applied to invoices outstanding and unpaid for more than 60 days. Should, at any point, the subject finance charge exceed applicable requirement, Consultant shall charge, and City shall pay, the maximum amount allowed by such applicable requirement.

The Agreement shall immediately terminate, at Consultant's option, upon twenty (20) days' written notice if City fails to make payment in excess of five thousand US dollars ($5,000.00) then due to Consultant under this agreement.

5. SUSPENSION OR TERMINATION OF AGREEMENT

(a) Either party may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the other party at least sixty (60) days prior written notice. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant shall submit an invoice to the City pursuant to Section 4 of this Agreement.

(c) The Consultant operates under the regulation and jurisdiction of various licensing authorities including those states from which the City intends to originate and/or purchase loans. The requirements of which may vary from time to time. If Consultant's authority to service loans in a particular state were revoked or otherwise made unreasonable to continue in the then-current processes and in accordance with the terms of this Agreement due to changes in circumstances or regulation, the Consultant will provide prompt notice of its requirement to modify or terminate services and will modify or terminate services before the latest available date as allowed by regulatory authority. Termination under this provision will not be deemed to be a default by Consultant, and no liability will exist to reimburse City for any losses incurred as a result of the termination. If services are terminated under this provision City will not be liable to Consultant for any transfer fees specified in the fee section of this agreement.

6. OWNERSHIP OF DOCUMENTS

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to review such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office, and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. Consultant hereby grants to City all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by Consultant in the course of providing the services under this Agreement excluding Consultants standard details, standard specifications and calculations. All reports, documents, or other written material developed by Consultant in the performance of the Services pursuant to this Agreement, shall be and remain the property of the City.

(c) The City agrees to access and use the AmeriNat Portal solely for its own internal use, in compliance with operating instructions provided by the Consultant and the terms of this Agreement, and to designate an authorized individual to serve as the City Data Security Administrator. The City further agrees to treat the AmeriNat Portal and all associated documentation and processes as Confidential Information.

7. INDEMNIFICATION

(a) Indemnity for professional liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

(b) Indemnity for other than professional liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant. Consultant's liability under this paragraph is limited to the amount the Consultant has been paid in servicing fees under the program.

Payment by City is not a condition precedent to enforcement of this indemnity.

8. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit C attached hereto and incorporated herein by reference.

9. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the City a wholly independent consultant and/or independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultants exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against the City, or bind the City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

10. <u>LEGAL RESPONSIBILITIES</u>

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

11. <u>UNDUE INFLUENCE</u>

Consultant declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City has or will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

12. <u>NO BENEFIT TO ARISE TO LOCAL OFFICERS AND EMPLOYEES</u>

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

13. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from the City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City, unless otherwise required by law or court order.

(b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City, unless Consultant is prohibited by law from informing the City of such Discovery, court order or subpoena. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless City is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to Consultant in such proceeding, Consultant agrees to cooperate fully with the City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

14. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:

Robert Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Tel: (626) 855-1501

With a copy to:

Susie Altamirano, Esq.
Olivarez Madruga Law Organization, LLP
500 S. Grand Avenue, 12th Floor
Los Angeles, CA 90071
Tel: (213) 744-0099

If to Consultant:

AmeriNational Community Services, LLC, d/b/a AmeriNat
Attn: Amber Loverink, Marketing & Contracts Manager
217 S. Newton Avenue
Albert Lea, MN 56007
Tel: (866) 779-5546 Fax: (562) 745-1281
Email: aloverink@amerinatls.com

15. <u>ASSIGNMENT</u>

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City, which such consent shall not be unreasonably withheld.

Before retaining or contracting with any subconsultant for any services under this Agreement, Consultant shall provide City with the identity of the proposed subconsultant, a copy of the proposed written contract between Consultant and such subconsultant which shall include and indemnity provision similar to the one provided herein and identifying City as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subconsultant carries insurance at least equal to that required by this Agreement or obtain a written waiver from the City for such insurance.

Notwithstanding Consultant's use of any subconsultant, Consultant shall be responsible to the City for the performance of its subconstultant as it would be if Consultant had performed the Services itself. Nothing in this Agreement shall be deemed or construed to create a contractual relationship between the City and any subconsultant employed by Consultant. Consultant shall be solely responsible for payments to any subconsultants. Consultant shall indemnify, defend and hold harmless the Indemnified Parties for any claims arising from, or related to, the negligent services performed by a subconsultant under this Agreement.

16. <u>GOVERNING LAW/ATTORNEYS' FEES</u>

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court in Los Angeles County, California. If any action at law or suit in equity is brought to enforce or interpret the provisions of this Agreement, or arising out of or relating to the Services provided by Consultant under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and all related costs, including costs of expert witnesses and consultants, as well as costs on appeal, in addition to any other relief to which it may be entitled.

17. <u>ENTIRE AGREEMENT</u>

This Agreement contains the entire understanding between the Parties relating to the obligations of the Parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

18. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

19. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

20. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

21. WAIVER

The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

22. REMEDIES

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

23. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

24. ANTI-MONEY LAUNDERING

The City is responsible for Office of Foreign Assets Control (OFAC) Screening of borrowers prior to loan origination and for compliance with Anti-Money Laundering program requirements of 31 U.S.C. § 5318(h), or other directives that may relate to the appropriate verification of borrower identity to ensure the prohibition of transactions with certain foreign countries and/or their nationals. The City agrees to promptly notify the Consultant if it becomes aware of its borrowers being added to the Specially Designated Nationals List during the term of this agreement.

25. PRIVACY

The City acknowledges its obligation under the Gramm-Leach-Bliley Act 15 USC 6801 and confirms that it adheres to the provisions of this regulation and related guidance, including issuance of the proper privacy notices to its customers if required, as with the Federal Fair Credit Reporting Act (FCRA) and the Fair Debt Collection Practices Act (FDCPA).

26. FORCE MAJEURE

Delays in or failure of performance by either party, except in respect of the obligation of payments under this Agreement, shall not constitute default of this Agreement, if and to the extent such delays or failures are caused by occurrence(s) beyond the reasonable control of the party affected, and which by the exercise of due diligence such party is unable to prevent, such occurrence(s) including but not limited to: acts of God, sabotage, war, acts of terrorism, riots, insurrections, civil unrest, riots, embargoes, pandemics, strikes, lockouts, fires, floods, tornados, hurricanes or other natural disaster or governmental actions. In such an event, the party claiming Force Majeure shall promptly notify the other party of the nature of the event in writing, and, if reasonably possible, such notice shall set forth the extent and duration thereof and shall resume performance at the earliest possible date.

27. IRS REPORTING

If the services to be provided under this agreement include the acceptance of loan payments and/or 1099 reporting (1099-Int, 1099-C, etc.), the Consultant shall submit the required 1098 and/or 1099 forms to the Internal Revenue Service as required. If the Loan data provided by the City does not include a valid social security number for a borrower(s), the Consultant shall exercise reasonable means to obtain such valid social security number(s). If the lack of an available and/or valid social security number(s) results in a penalty or fine assessed by the Internal Revenue Service, the City will be notified of the amount of the penalty or fine and will promptly reimburse The Consultant for such penalty or fine paid or to be paid.

(Signatures on following page)

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

"CITY" **City of La Puente**	**"CONSULTANT"** AmeriNational Community Services, LLC d/b/a AmeriNat
By:________________________________ Robert Lindsey, City Manager	By: Adrienne Thorson Adrienne Thorson, Chairwoman and CEO

Attest:

By:________________________________
Martha Torres, MPA, City Clerk

Approved as to form:

By:________________________________
City Attorney

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Rate Schedule
	Exhibit C	Insurance Requirements

EXHIBIT A

SCOPE OF SERVICES

Loan Servicing for Amortized and Deferred Loans

1. Loan Boarding:

   a. Flow Loans: The City is responsible for completing an electronic loan setup form, available on AmeriNat's portal, for flow loans being transferred to AmeriNat for servicing. When fully complete, the City uploads the form to the AmeriNat portal.

2. Introductory Package: Upon boarding of a new loan, AmeriNat will send a welcome package to the borrower. This welcome package contains a Notice of Servicing Transfer, Fair Debt Notice, FACT Act Letter, and a variety of options to submit payments.

3. Collection and Remittance of Payments: AmeriNat will collect payments from the borrowers through monthly or other scheduled remittances of principal, interest, fees, escrow balances and other identified payments. Payments can be made via check to a secure lock-box, multiple payment options online, reoccurring ACH, and through "check-by-phone"[1], and via the AmeriNat app. These remittances will be posted to the loan and ancillary records in accordance with the loan documents and the City's written instructions. Payments will be posted the same day as receipt. Funds will be maintained in an FDIC insured banking institution in a custodial account for the benefit of the City and the borrowers as applicable. AmeriNat balances cash received and transmitted and loan portfolio totals on a daily and monthly basis. Remittances will be forwarded to the City monthly net of fees and other authorized charges due to AmeriNat.

4. Payment of Property Taxes: At the City's request, AmeriNat will order a tax service contract and monitor the timely payment of property taxes.

5. Insurance Monitoring: AmeriNat will notify the insurance agent in writing that AmeriNat is monitoring premium payments and is to be made aware of delinquencies, non-renewals or cancellations. AmeriNat will force place insurance in accordance with respective regulation (see Insurance section).

6. Escrow/Impound Account: If the City chooses, AmeriNat will establish a borrower escrow/impound account for the payment of taxes and insurance. AmeriNat will collect the monthly escrow payment from the borrower and make the tax and insurance payments on the borrower's behalf. The borrower escrow accounts will be analyzed annually in accordance with the Real Estate Settlement Procedures Act (RESPA).

   Please note: For single-family loans, unless respective state law requires otherwise, AmeriNat's escrow analysis utilizes a 2-month cushion in accordance with RESPA. This cushion is an industry standard and is intended to minimize the likelihood of escrow shortages / deficits when and if escrow disbursement items increase. If this cushion is not consistent with the City's current escrow analysis process, borrowers' escrow analysis may result in a shortage and/or escrow payment increase at the time of AmeriNat's first analysis. This may impact borrowers' ability to make increased monthly payments to escrow. Should the City request alternative handling of loan accounts with escrow payment increases, this may result in the City incurring extraordinary services charges.

   If the City chooses to establish an escrow/impound account, AmeriNat will also establish a City Escrow Deficit account. This account is used to track and reconcile advances made by AmeriNat on borrower accounts with escrow deficits as a result of payments made on the borrower's behalf in excess of their escrow balance. The escrow deficit account will be reconciled monthly, compared to advances made by AmeriNat and escrow payments collected from the borrowers. The net change will be included or deducted from the City's monthly remittance; a net shortage/negative will be deducted and a net overage/positive will be remitted. Advances made by AmeriNat that are not reimbursed by the City the following month will be subject to an interest charge of 1% per month compounded until such time said reimbursement occurs. Regardless of whether or not the net shortage/negative is deducted from remittance at the end of the month, the City remains responsible for escrow advances made by AmeriNat.

At portfolio transfer AmeriNat will require a cash deposit equal to the total amount of positive escrow balances. Negative escrow balances will be set up, but the total amount of negative escrow balances will not be netted out of the positive cash escrow balances. Should recurring advances become necessary, AmeriNat reserves the right to request the City to deposit an amount into reserve in the City Escrow Deficit account to cover the anticipated necessary advances.

7. Late Fees: In keeping with the provisions of the City's promissory note, AmeriNat will assess and retain a late fee when payment is not made within the grace period.

Lender Placed Insurance

In accordance with respective regulation, upon notification of a policy cancellation from the borrower's insurance carrier, or when proof of a current policy is not received, AmeriNat will request lender-placed insurance from AmeriNat's insurance provider. AmeriNat executes the force-placement of insurance on a portfolio wide level, meaning it is done for all loans in the portfolio for which insurance has lapsed. If the City wishes to select loans for the force placement of insurance on an "as requested" basis, it will be the City's responsibility to verify the placement has been completed by AmeriNat. This quality control step aids in ensuring that the City's instructions were received by AmeriNat, usually via email. The City can review the coverage through monthly reports from AmeriNat indicating insurance status.

1. Coverage is bound upon receipt of request with an effective date up to 90 days prior to receipt of the request.

2. AmeriNat's insurance provider or their carrier will send out three letters to the borrower over the course of forty-five days. If the borrower provides proof of coverage, lender-placed coverage will be cancelled.

3. If the effective date of this coverage is the same and there is no lapse in coverage, there will be no premium charged. If there is a lapse in coverage, there may be a fee charged to the borrower's account for an earned premium.
4. If the borrower does not provide proof of coverage, AmeriNat's insurance provider will send an insurance policy and notification of premium to the borrower and bill AmeriNat for a one-year policy. If the borrower does not have an established impound account; AmeriNat will create one and disburse the premium from it. If the borrower fails to pay the premium before the end of the month, and thedisbursed premium results in an escrow deficit balance, the balance will be accounted for in that month's reconciliation of the City Escrow Deficit Account. If the aggregate portfolio remittance for the month is insufficient to cover the deficit amount, the City will be billed and responsible for the cost until recouped from the borrower. Pay-off quotations or demands will reflect impound deficit amounts (caused by the cost of forced-place insurance or other advances) so that the borrower will still be held responsible for the cost even if they are unresponsive.

   The Portfolio Status Report, delivered monthly to the City, will also reflect such negative impound balances (i.e. the total amount of such premiums owed by borrower).

5. The one-year policy is cancelable by either AmeriNat or the City.

Account Inquiries

Borrowers and the City have 24-hour electronic access to their loan information via AmeriNat's website at www.amerinat.com. Continuous access to loan account information is also provided during normal working hours through toll free customer service telephone lines. In addition, hard copy account payment histories or other information can be provided through facsimile transmission or email. When requested by a borrower, AmeriNat will provide, without charge, a detailed statement of transactions relating to the borrower's payments and/or escrow account.

Additional Portfolio Management Services

1. Loan Payoff Quotations, Satisfactions, Reconveyances: AmeriNat will provide Loan Payoff Quotations and will perform Satisfactions and Reconveyances of Mortgage at the borrower's expense at the City's request.

2. Loan Amortization Schedules: AmeriNat will provide Loan Amortization Schedules upon request.

3. Tax Forms: Pursuant to IRS regulations and, on behalf of the City, AmeriNat will submit required tax forms for borrowers paying interest on City loans.

4. Year-End Account Summary: If required by regulation, AmeriNat will supply a year-end account summary statement to a borrower if there has been principal, interest or escrow activity on their account. The report will indicate principal and interest paid, amount of payments AmeriNat made on the borrower's behalf for taxes and insurance, and remaining escrow balance.

5. Tickler Notifications: AmeriNat will provide for an annual tickler notification at the City's request.

6. Loan Confirmation Audits: AmeriNat will complete loan confirmation audit requests when requested by the City, Borrower, or auditors of either. Information requested generally includes unpaid principal balance, interest rate, date to which interest has been paid, terms of payment of principal, current escrow deposit amounts, and escrow amounts paid during a specified period.

Loan Transfer

In the event the City requires AmeriNat to transition loans back to the City or to another servicer, AmeriNat will gather and package loan files (hard-copy and/or electronic copy) for shipment. AmeriNat has an in-house IT department that is dedicated to the maintenance and enhancement of its proprietary loan servicing system. AmeriNat's IT department will work with the City's staff to electronically transmit servicing data in an agreed upon format.

Loan Reconstruction

AmeriNat will prepare a loan reconstruction to determine posting accuracy and compliance with promissory notes, truth in lending statements, and other applicable related loan documents. This involves a detailed review of loan terms and reconstructing the posting of payments in accordance with the terms.

Loss Mitigation

AmeriNat provides treatment for delinquent mortgages through positive pressure that is fair but firm, with escalation of activities matching the advancement of the delinquency stage.

Collections:

1. First Payment Default: Early delinquency can be a sign of a chronic delinquent borrower. AmeriNat forwards its first letter to new delinquent borrowers at 5 days past the first payment due date. If there is no response, a second letter is sent at 15 days. Borrowers are reminded to contact AmeriNat to discuss difficulties they may be facing in meeting their obligations. If no response is received to either letter, due diligence phone calls begin, generally not later than 17 days delinquent.

2. Delinquency/Default Letter Production: Letters of varying tone and composition will be sent at 15, 30 and 45 and 90 days past the payment due date. For single-family loans, the 45-day letter will include the Consumer Financial Protection Bureau (CFPB) mandated notification informing the borrower of the available loss mitigation options. The 90-day letter will detail for the borrower possible escalated collection activity up to and including foreclosure. The letters emphasize the seriousness of the situation, the potential for loss of the borrower's property, and demand immediate payment.

3. Due Diligence Phone Calls: Telephone calls will be placed on a regular basis as loan remains under active delinquent follow up. Calls to single family mortgage borrowers are made in accordance with CFPB guidance and best practices. Live contact is attempted with the borrower beginning at the 17th day of delinquency, under a good faith goal of establishing contact with the borrower by the 36th day of delinquency. One or more subsequent attempts to contact the borrower will generally be made every 30 days thereafter. The objective of the call is to secure or demand prompt payment, obtain information needed to determine the reason for the delinquency, and to gain a commitment for future payments.

4. Credit Reporting: AmeriNat will report borrower payment activity and status codes to the credit bureaus for non-commercial loans.

5. Confirmation Letters: Contact with borrowers is used to solicit commitments to repay past due amounts. A borrower will be provided with the opportunity to bring the loan current immediately, and within six months. Once a commitment is gained, AmeriNat will forward a confirmation letter to document both the call and the commitment. The revised payment plan of no greater than six months duration is then implemented. Default under this plan may cause AmeriNat to recommend foreclosure.

Forbearance Plans:

Formal forbearance plans are typically used for defaults of 90+ days. A forbearance plan of less than six months duration is executed by the borrower and immediately implemented by AmeriNat, with notice immediately provided to the City. Formal modifications to promissory note terms and forbearance plans of greater than six months duration are forwarded to the City for pre-approval. Before the borrower executes the agreement, the City is requested to approve the plan. Approval timeframes are subject to regulatory guidance, and therefore if the City does not respond to requests for approval within the agreed-upon timeframes, AmeriNat will deny the application or request.

Once approved, AmeriNat will implement the new payment schedule. Should a borrower default from the new payment schedule without cause, AmeriNat will recommend foreclosure.

Forbearance Evaluation Process: A hardship is defined as a situation or set of events or circumstances beyond the normal control of the borrower that prohibits the borrower from adhering to a planned repayment schedule. If a borrower states, either verbally or in writing, that a hardship situation exists, AmeriNat will document the circumstances and provide the following:

i. Letter from borrower requesting the City's consideration of hardship
ii. Nature of the hardship
iii. Expected duration of the hardship

iv. Evidence to substantiate hardship
v. Forbearance Plan Proposal

If the City approves the Forbearance Plan Proposal and executes the agreement with the borrower, AmeriNat will resume loan servicing under the new payment plan. The file will be tickled for follow-up at the expiration of the temporary plan.

AmeriNat's objective is to formulate a plan to bring the loan current as soon as possible. However, in light of the City original purpose in making these loans (to assist the low/moderate income and disadvantaged citizens of its community), AmeriNat may recommend forbearance plans that defer all or part of the regular repayments for a specified period of time.

Loan Modification Analysis:

1. Preliminary Screening: When contact with the borrower indicates a short-term forbearance agreement will not be enough to bring the account current, and initial assessment of the Borrower's circumstances indicate the Borrower may possibly be eligible for an available loss mitigation option, the borrower will be encouraged to submit a loss mitigation application.

2. Application: Upon receipt of a loss mitigation application, AmeriNat will review the application to determine supporting materials are present and that the forms are complete. Support materials may include but are not limited to, paycheck stubs, W-2's, Federal Tax Returns, bank statements, mortgage statements, property tax bills and insurance policies. Once the application is reviewed and found to be complete, a credit report and escrow analysis are ordered, as applicable, and the application is submitted to underwriting.

3. Analysis and Recommendation: Underwriting of the application is performed using the City's eligibility criteria. This analysis will reflect information such as ability to repay or affordability (debt-to-income ratio), status of 1st mortgage, and occupancy. Based on the aforementioned, the recommendation will convey whether it is reasonable to proceed with the modification and what type of modification will best suit the needs of the borrower and the City. The recommendation along with the supporting documentation will be sent to the City for approval.

4. Approval: Once a loan modification has been approved, AmeriNat shall prepare and forward the required documents to the borrower for signature and recording, unless the City retains these functions. If the City retains approval authority, the City agrees to return the decisioned application within 5 business days of receipt. If no response has been received in 5 days, the modification will be denied.

   After the documents have been executed, originals will be retained by the City and copies will be promptly sent to AmeriNat along with funds required for escrow, legal fees, etc. After receipt of executed modification documents and required funds, AmeriNat will make the appropriate modifications to the loan, send the borrower new payment coupons or billing statements, and electronically notate the account. Respective modification documentation will be retained in the electronic loan file.

Loan Foreclosure

The mortgage transaction and collections efforts are predicated on the assumption that the borrower is motivated and able to meet the mortgage obligation. A decision to foreclose is based on an analysis of an individual loan. AmeriNat will look at the borrower with particular emphasis on basic motivation, ability to pay, and attitude or level of cooperation. If a borrower remains delinquent and has been uncooperative, non-responsive, or unwilling to cure the existing default by reasonable means, AmeriNat will recommend foreclosure.

This step is generally not taken until a loan becomes over 120 days delinquent. Upon the City's approval, and in accordance with respective local, state and federal statutes, AmeriNat will send the borrower a notice of intent to foreclose/demand letter, with a copy to the City. If no response is received within 30 days, AmeriNat will advise the City of the non-response and proceed to foreclosure. AmeriNat will properly document the steps taken to affect a cure.

If the loan is not reinstated (brought current) or paid off, AmeriNat will continue foreclosure up to and including the sale of the property. If the City desires AmeriNat to perform property management, a third-party property management vendor will be engaged. AmeriNat can identify, track and pay bills related to property preservation, the costs of which remain the responsibility of the City. Upon sale of the property, AmeriNat will return the proceeds of the sale to the City less foreclosure fees and previously un-reimbursed costs incurred.

In the event the borrower reinstates the loan, AmeriNat will remit to the City payments received from the borrower. For those loans that are reinstated by the borrower, AmeriNat will resume normal servicing functions.

Bankruptcy Administration Services

1. Chapter 7 Bankruptcy:

   a. Upon receipt of notification from a court of law, debtor (borrower), or the City, of a Chapter 7 bankruptcy for a debtor serviced by AmeriNat, AmeriNat will modify the account in preparation for monitoring of payments. Additionally, a Reaffirmation Agreement will be generated and forwarded to the borrower's attorney (debtor's counsel) for signature, and to the appropriate court upon receipt of the executed document. This fully enforceable agreement, if executed, will retain the lien as secured and will keep the lien from being discharged as part of the Chapter 7 discharge. If the borrower has no legal counsel and has filed their bankruptcy petition "pro se", (on their own behalf) or with the assistance of a licensed paralegal, AmeriNat can communicate directly with the borrower.

   b. Upon default of borrower's remittance of payments during the bankruptcy, AmeriNat will notify the borrower's (debtor's) counsel and Chapter 7 Trustee advising of the default, but if filed pro se, then the debtor would be notified directly.

   c. Should the Chapter 7 Trustee determine that assets are available for distribution to creditors, AmeriNat will file a Proof of Claim on behalf of the City.

2. Chapter 13 Bankruptcy:

   a. Upon receipt of notification from a court of law, debtor (borrower), or the City, of a Chapter 13 bankruptcy for a debtor serviced by AmeriNat, AmeriNat will notify the City its intention to file a Proof of Claim as well as supporting bankruptcy documentation, and will file with the appropriate court. Upon receipt of a returned filed Proof of Claim from the court, AmeriNat will forward a copy of same to the City and will begin monitoring post and pre-petition payments to borrower's loan account.

   b. Upon default of borrower in the remittance of post-petition payments, AmeriNat will notify the borrower's (debtor's) counsel of the default, instructing that further default will result in the filing of a Motion for Relief. If the borrower has no legal counsel and has filed their bankruptcy petition "pro se", (on their own behalf) or with the assistance of a licensed paralegal, AmeriNat can communicate directly with the borrower. In addition, notification of the default will be forwarded to the Trustee's office. Should there be a continued default in post-petition payments, and at the instruction of the City, AmeriNat will file the Motion for Relief. Once authorized by the court, and as directed by the City, AmeriNat may then begin foreclosure proceedings.

Subordination Processing

1. Subordination Request Package: Upon a borrower's request for a subordination, AmeriNat will send a Subordination Request Package to the borrower or designee (lender or title). The City may require the borrower to pay the cost of the subordination processing at application or the City may pay the cost upon billing from AmeriNat.

2. Review Process: The purpose of the subordination review process is to determine that the new senior loan on the borrower's property will be made in conformance with the City's subordination policy and that the City's title position and security for its note is properly treated. Also, a review of income of the borrower may be performed if there are ongoing restrictions on income levels for the program participant. Documentation typically required for the review may include the following:

   a. Letter from borrower with reasons for requesting subordination
   b. FNMA 1003 application, or other applicable application, for new senior loan
   c. Lender's approval of new senior loan
   d. Title report
   e. Appraisal
   f. Closing instructions and estimated closing statement
   g. Credit report (if required)
   h. Tax return or other income documentation (if required)
   i. Completed Subordination Agreement ready for signature
   j. Request for Notice document on new senior loan(s)

3. Document Preparation: AmeriNat prepares subordination documents, or can review documents prepared by the new senior lender. These documents generally include:

   a. Subordination Agreement
   b. Request for Notice document on new senior loan(s)
   c. Closing instructions

4. Recommendation: At the completion of the review, a report is forwarded to the City with a recommendation to either approve the request and to execute the Agreement, or to deny the request. The report will contain a recapitulation of pertinent information such as lowered monthly payment amounts, old and new LTV's, new and old senior debt loan amounts, etc.

5. Approval: Upon the City's approval of a request for subordination, the City will forward to borrower's lender or Title Company:

   a. Completed and executed Subordination Agreement between the City and borrower
   b. Closing instructions dictating terms / use of Subordination Agreement document
   c. Request for Notice document for new senior loan

Property Conditions Profile and Affidavit of Owner

1. Property Conditions Profile:
   a. AmeriNat engages a site visit of the owner's property to determine the outer condition of the dwelling and the condition of detached structures and grounds. Two photos will be taken to document the condition of the property. NOTE: AmeriNat will not enter upon the owner's private property.

   b. Property profiles rate (good, fair, poor) the condition of the property, and also comment on the following: roof type, property type, structure color, neighborhood condition, construction type, environmental hazards, and status of utilities.

c. If the dwelling appears vacant or abandoned, it will be noted in the report.

d. Property profiles may be ordered by the City for varying frequencies, e.g., once every two years, once every three years, etc.

2. Affidavit of Owner:

AmeriNat will forward an instructional letter and Affidavit of Owner to the borrower. The Affidavit requires the owner to affirm continued compliance with provisions of the promissory note and/or rehabilitation agreement. Such provisions may include, but are not limited to, the following:

- Continued residence
- Timely payment of property taxes
- Ongoing hazard and flood insurance coverage
- Timely payment of sums due to superior lien holders
- Proper maintenance of the property
- Non-subordination

a. If no response is received within two weeks, AmeriNat will send a second letter, again requesting owner to sign and return affidavit.

AmeriNat will compile responses and will forward original affidavits to the City.

Reports

AmeriNat's standard reports are designed to meet the City's objectives and funding source requirements. Data reporting is flexible and can be reported in several ways, including program type, funding source and funding year. Reports are available to the City online through AmeriNat's portal. The City has unlimited access to account and portfolio data through the portal and can view the information as well as generate reports that can be downloaded into Excel.

1. Portfolio Status Report: The report provides a comprehensive accounting per loan of the total portfolio on a monthly basis. The report identifies annual payments made, remaining balances, borrower's name and account number, original loan balance, interest rate, and loan term. For those deferred loans accruing interest, the report shows the ongoing accrued interest balance.

2. Current Month Reconciliation Report: This monthly report serves as reconciliation for the loan payments remitted by borrowers.

3. Delinquent Aging Report: This report reflects delinquent accounts at the 30, 60, 90, and over 90-day levels as of the end of the month. Borrower accounts moved into the forbearance or foreclosure process are designated.

4. Fee Detail Report: This monthly report details AmeriNat's fees assessed and overall remittances on a per loan basis.

5. Escrow Deficit Report: This monthly report details advances made by AmeriNat on borrower accounts with deficient escrow balances and tracks the amount to be included with or deducted from the City's monthly remittance; a net shortage/negative will be deducted and a net overage/positive will be remitted.

6. Account Information Report: This report provides a borrower profile, loan term and current balance and status information for individual borrower accounts within a client's portfolio. It includes a vast amount of information on particular accounts within the City's portfolio.

7. Payment History: This report details transactions on individual accounts for the current year's activity.

8. Payment History with Memos: AmeriNat uses a series of memo codes to help classify various borrower requests or processing activity. Activities subject to memo code classification include, for example, insurance request letters, payoff requests, and other miscellaneous borrower questions. This report summarizes the loan history with identification of these types of activities along with associated comments by AmeriNat personnel.

9. Additional Standard Reports:

- Borrower with Balances
- Open Accounts
- Closed Accounts
- Account Status Report
- Account Memo Listing Report
- Borrower Property Information
- Escrow Activity
- Late Charge Activity
- Daily Transactions Summary
- Manual Adjustments
- Borrower Loan Information

EXHIBIT B

RATE SCHEDULE

Loan Portfolio Management

Flow Loan Set-up fee: $49.75 per loan

Amortized Monthly Service Fee[2]: $16.75 per loan per

month Monthly Service Fee for Deferred Loans:

i. Warehouse: $4.00 per loan per month

ii. Warehouse and monitor of taxes and/or insurance: $7.25 per loan per month plus a one-time tax service vendor fee.

iii. Warehouse and escrow of taxes and/or insurance: $16.75 per loan per month plus a one-time tax service vendor fee.

iv. Flat fee for receiving occasional payments on deferred loans: $16.75 per payment or forgiveness event.

Tax Service Fee

If it is determined that Tax Service is needed, a fee of $80.00 per loan for loan amounts up to $500,000 will be passed through to the City. For loan amounts over $500,000, there is an additional charge of $10 per $100,000. Future charges may vary based on outside vendor pricing.

Additional or supplemental charges imposed by the respective taxing authority for procurement of duplicate tax bills will be directly passed through to the City.

Forbearance Plans

If requested by the City, AmeriNat will charge a flat fee of $395.00 per loan per occurrence to institute a formal forbearance plan (usually in excess of 6 months in duration and with approval of the City). The City may require the borrower to pay this fee. Informal forbearances (usually less than 6 months in duration) to allow a delinquent borrower to catch up and bring their loan current are performed at no charge to the borrower or the City.

Loan Modification Analysis

1.	Preliminary screening and Application Review (each)	$200.00
2.	Analysis and Recommendation, plus outside costs.*	$195.00
3.	Subsequent Analyses and Recommendations (each)	$165.00
4.	Loan Document Preparation, plus outside costs.*	$350.00
5.	Document redraws (per occurrence).	$165.00

Cancellation Fee: The fee due will be the sum of the fees for tasks (1-4 above) completed, plus one-half of the fee for the task in process at the time of cancellation.

*Outside costs include, but are not limited to, title, credit, and appraisal / valuation. These costs are passed through from outside vendors and are subject to marketplace increases.

Loan Foreclosure

If requested by the City, AmeriNat will charge the following fees for Loan Foreclosure services:

1. Document Preparation: A one-time charge of $455.00 to prepare documents to commence foreclosure proceedings and to manage the foreclosure process on behalf of the City. In addition to the above foreclosure service fee, AmeriNat will deduct and pay from remittance or bill the City for other costs incurred in the foreclosure process such as, but not limited to, conventional legal fees, sheriffs' deposits, bankruptcy closing costs, fees set by law, etc. These fees will be quoted on a case- by-case basis upon request by the City and within applicable statutory limits.

2. Reinstatement Terms: The City reimbursement for foreclosure services rendered, and its costs and other charges, will be made by the borrower upon reinstatement or full payment of the Deed of Trust or Mortgage under foreclosure.

3. Property Management: $150.00 per property per month plus property management vendor fees. Property preservation expenses remain the responsibility of the City.

Bankruptcy Administration Services

1. Account Modification Fee: $70.00 per occurrence to modify account for respective Bankruptcy monitoring.

2. Proof of Claim Filing Fee (per occurrence):

    a. $475.00 for Chapter 7
    b. $1,350.00 for Chapter 13

3. Reaffirmation Agreement Filing Fee: $350.00 per occurrence

4. Monitoring and Repayment Fee: $20.00 per loan per month for the duration of an active bankruptcy case. This includes monitoring respective payment plans, discharges, and dismissals.

5. Motion for Relief Filing Fee: $280.00 per occurrence plus out-of-pocket fees and costs. Such fees and costs include, but are not limited to, obtaining local counsel in the bankruptcy jurisdiction and as approved by the City. The City will be responsible for the payment of fees for filing suit or related outside costs due AmeriNat that cannot be reimbursed from the borrower.

Subordination Processing

A fee of $465.00 per analysis per loan.

Minimum Monthly Servicing Billing ***$1,000***

If the cumulative amount of fees to be charged for loan servicing activities, excluding pass-through charges, within one calendar month is less than the minimum monthly billing amount above, said amount will be charged. ***The monthly minimum price is discounted to $750/month or $9,000/year if the annual fee is paid upfront and within 30 days of executing an agreement.***

Other services and Per-Event Fees

Check by phone service	$10.00 per loan per occurrence
Consulting	$225.00 per hour, one hour minimum
Tickler Notifications:	A $15.00 per notification may be charged
Loan Transfer Fee:	$75.00 per loan one-time fee if transferred from
AmeriNat Property Conditions Profile:	$65.00 per occurrence
Affidavit of Owner:	$18.00 per loan (entire portfolio done at one-time) with a

$500 minimum fee

Pass-through (reimbursable) expenses

Pass-through (reimbursable) expenses, including but not limited to postage costs for statements, letters, and other notifications to borrowers, advances necessary for principal and interest payments, tax and insurance payments, legal and other professional fees for loss mitigation activities, costs of tax contracts, and other out of pocket costs necessary for performance of the scope of service tasks are to be reimbursed by Client monthly.

Pass-through (reimbursable) expenses not reimbursed monthly, will be considered servicer advances and will be subject to an interest charge at a rate of 1% per month compounded. A finance charge of 1% per month compounded will be applied to invoices outstanding and unpaid for more than 60 days.

Extraordinary Account Research and/or Loan Reconstruction

Servicer will conduct ongoing routine maintenance and general customer service activities on borrower information and balances as part of its servicing duties at no additional cost. Should the Client request additional research to be conducted, or if the Client engages Servicer to conduct a Loan Reconstruction Service on its portfolio, an extraordinary research fee of $225.00 per hour will be charged, with a minimum of one hour per occurrence. Such fee will be approved by the Client before the research is conducted.

When research is conducted at the request of the Client because of a discrepancy between the Client's records and Servicer's records relating to the principal balance or other loan information, and the result of the research determines that the discrepancy was the result of activity being posted at the Client and not forwarded to Servicer for updating of its records, the extraordinary research fee will be charged for the time spent on the research.

For services or loans with unique servicing characteristics that are not shown above, the Client and Servicer acknowledge that additional and/or different servicing requirements may be appropriate.

Servicer will work with the Client in good faith to establish written terms for the servicing of these types of loans or additional services requested. Any agreement on the servicing provisions for any non-standard portfolio or additional services, including pricing for said services, shall be memorialized in a Statement of Work ("SOW").

Fees are subject to annual increases beginning July 1, 2025, based on the change in the national consumer price index, but no less than 3%.

EXHIBIT C

INSURANCE REQUIREMENTS

Without limiting Consultant's indemnification of City, and prior to commencement of the Services, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000.00 per occurrence, $2,000,000.00 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000.00 combined single limit for each accident.

Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000.00).

Consultant shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsement must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant, or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

City's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City.

Timely notice of claims. Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: September 24, 2024
From:	Bob Lindsey, City Manager	
By:	Troy O. Grunklee, CPA, Director of Administrative Services Alex Merkel Medina, Finance Manager	
SUBJECT:	PRESENTATION OF AUGUST 2024 BUDGET REPORT	

BACKGROUND

The City Council adopted the Fiscal Year 2024-2025 Budget and Capital Improvement Program on June 14, 2024. The attached report examines fiscal activity taking place in the months of July and August 2024 and includes all funds within the operating budget. The report analyzes year-to-date transactions in comparison to budgeted amounts for the entire fiscal year, expressing each category using a percentage-of-completion methodology. It additionally provides comparisons in activity level to the same time period last fiscal year.

DISCUSSION

As of August 31, 2024, sixteen (16) percent of the fiscal year has elapsed.

REVENUES

Most of the receipts in the first two (2) months of fiscal year 2024-2025 were accrued back to June 30th. This means that the revenue was posted to FY 2023/2024 and will be reported in the financial statements for that period. This is typical each year and occurs due to longer remittance timeframes from larger taxing entities, including the State and LA County. The first significant allotments of property tax and sales tax, the agency's two largest revenue sources, will not occur for several more months.

In the General Fund, 2.9% of budgeted revenues have been collected to date, comparable to 2.1% at this time last fiscal year. Charges for Services (16%) and Licenses and Permits (22.4%) have provided the basis for the largest share of revenue to date. The Intergovernmental category displays a large positive variance due to the deferral of the majority of the SB1383 state grant which was received in the prior fiscal period.

EXPENDITURES

General Fund expenditures to date equal $2,582,034 or 12.4%, slightly higher in contrast with 9.8% in August 2023. The main catalyst for this accelerated expenditure pace is legal fees, which have already reached more than half of their annual budget. Additionally, expenses related to the improvements at the Hudson Avenue property have also contributed to this small budget variance. This issue will be resolved in the separate Budget Amendment resolution that staff is proposing at this meeting, which will appropriate additional funds for that project.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment "A": Monthly Budget Report – August 2024

CITY OF LA PUENTE
Monthly Budget Report - August 2024
Statement of Revenues
16% of the Fiscal Year Complete

	FY 2024-2025 BUDGET	FY 2024-2025 YTD ACTUAL	%	FY 2023-2024 BUDGET	FY 2023-2024 YTD ACTUAL	%
GENERAL FUND						
Property Tax	8,494,600	43,943	0.5%	7,654,500	-	0.0%
Sales Tax	3,701,800	-	0.0%	3,695,400	-	0.0%
Sales Tax - Measure LP	3,481,000	-	0.0%	3,548,000	-	0.0%
Other Taxes and Assesments	1,750,500	16,442	0.9%	1,728,900	23,598	1.4%
Licenses and Permits	851,000	190,355	22.4%	590,700	119,597	20.2%
Fines and Forfeitures	627,500	61,774	9.8%	399,500	25,282	6.3%
Use of Money	320,000	-	0.0%	200,000	18,354	9.2%
Intergovernmental	137,500	126,057	91.7%	74,000	-	0.0%
Charges for Services	924,300	147,686	16.0%	764,300	215,181	28.2%
Other	691,300	14,874	2.2%	549,600	5,356	1.0%
TOTAL GENERAL FUND	20,979,500 -	601,131	2.9%	19,204,900	407,367	2.1%
SPECIAL REVENUE FUNDS						
Gas Tax	1,041,200	-	0.0%	1,094,700	189,020	17.3%
RMRA (SB1)	990,000	-	0.0%	942,800	-	0.0%
Measure M	749,800	68,331	9.1%	768,900	190,449	24.8%
Measure R	659,700	60,341	9.1%	678,800	170,149	25.1%
Prop A Fund	1,099,000	169,529	15.4%	1,132,300	176,606	15.6%
Prop C Fund	894,100	138,402	15.5%	909,100	144,792	15.9%
AQMD	52,000	-	0.0%	77,000	-	0.0%
Miscellaneous Grants	5,950,000	-	0.0%	3,632,900	-	0.0%
Lighting & Landscape Maintenance District	1,056,100	24,401	2.3%	959,600	-	0.0%
CDBG	388,400	-	0.0%	410,000	10,000	2.4%
Permanent Local Housing Fund (PLHA)	300,000	-	0.0%	-	-	0.0%
PEG Access	39,700	-	0.0%	39,700	-	0.0%
Supplemetal Law Enforcement Fund	170,000	-	0.0%	165,000	-	0.0%
American Rescue Plan Act Fund	-	-	0.0%	572,500	-	100.0%
Other Special Revenue	1,329,200	-	0.0%	1,220,900	-	0.0%
TOTAL SPECIAL REVENUE FUNDS	14,719,200	461,004	3.1%	12,604,200	881,015	7.0%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service	849,500	-	0.0%	831,000	-	0.0%
2019A Debt Service	260,600	-	0.0%	261,800	-	0.0%
2019B Debt Service	234,400	-	0.0%	235,000	-	0.0%
Capital Projects	53,300	-	0.0%	53,300	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	1,397,800 -	-	0%	1,381,100	-	0.0%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	701,000	31	0.0%	661,600	53	0.0%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,538,400	-	0.0%	1,467,000	-	0.0%
Equipment Replacement Fund	265,000	-	0.0%	193,500	-	0.0%
Vehicle Maintenance & Replacement Fund	633,600	-	0.0%	455,800	-	0.0%
TOTAL REVENUES	40,234,500	1,062,166	2.6%	35,968,100	1,288,435	3.6%

ATTACHMENT A

CITY OF LA PUENTE
Monthly Budget Report - August 2024
Statement of Operating Expenditures
16% of the Fiscal Year Complete

	FY 2024-2025 BUDGET	FY 2024-2025 YTD ACTUAL	%	FY 2023-2024 BUDGET	FY 2023-2024 YTD ACTUAL	%
GENERAL FUND						
General Government	1,653,500	352,926	21.3%	1,448,100	203,393	14.0%
Administrative Services	2,250,000	646,560	28.7%	2,407,900	611,843	25.4%
General Services	281,900	65,630	23.3%	244,100	13,637	5.6%
Public Safety	11,069,000	514,325	4.6%	10,839,400	274,829	2.5%
Development Services	3,386,100	543,751	16.1%	2,303,700	439,805	19.1%
Community Services	2,255,900	458,843	20.3%	1,961,700	339,467	17.3%
TOTAL GENERAL FUND	20,896,400	2,582,034	12.4%	19,204,900	1,882,975	9.8%
SPECIAL REVENUE FUNDS						
Gas Tax	1,027,900	141,066	13.7%	1,074,700	68,052	6.3%
RMRA/SB1	74,600	8,640	11.6%	27,000	3,617	13.4%
Measure M	506,000	21,605	4.3%	443,500	23,856	5.4%
Measure R	668,500	43,304	6.5%	487,700	29,870	6.1%
Prop A	1,126,900	42,823	3.8%	1,071,500	32,608	3.0%
Prop C	124,200	18,774	15.1%	119,900	13,799	11.5%
AQMD	100		0.0%	148,900	-	0.0%
Lighting & Landscape Maintenance District	1,051,300	120,392	11.5%	1,028,400	75,263	7.3%
CDBG	388,400	47,642	12.3%	410,000	45,805	11.2%
Permanent Local Housing Assistance (PLHA)	300,000	208,380	69.5%	-	-	0.0%
Supplemental Law Enforcement Fund	170,000	-	0.0%	165,000	-	0.0%
PEG Access	29,000	-	0.0%	29,000	-	0.0%
American Rescue Plan Act Fund	142,000	27,114	19.1%	572,500	1,924	0.0%
Other Special Revenue	2,370,300	126,839	5.4%	3,649,100	118,789	3.3%
TOTAL SPECIAL REVENUE FUNDS	7,979,200	806,578	10.1%	9,227,200	413,582	4.5%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service Fund	849,500	-	0.0%	831,000	-	0.0%
Capital Projects	260,600	-	0.0%	53,300	-	0.0%
Series 2019A Debt Service	234,400	-	0.0%	261,800	-	0.0%
Series 2019 B Debt Service	53,300	-	0.0%	235,000	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	1,397,800	-	0.0%	1,381,100	-	0.0%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	1,055,700	436,492	41.3%	1,035,100	397,921	38.4%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,249,800	-	0.0%	1,232,900	-	0.0%
Equipment Replacement Fund	262,000	49,732	19.0%	62,500	9,328	14.9%
Vehicle Maintenance & Replacement Fund	870,400	48,192	5.5%	455,600	46,511	10.2%
TOTAL OPERATING EXPENDITURES	33,711,300	3,923,027	11.6%	32,599,300	2,750,317	8.4%