

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL MEETING OF
JUNE 14, 2024

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuate.org.

A Special Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on June 14, 2024, at 10:00 a.m.

CALL TO ORDER

Mayor Pro Tem Klinakis called the meeting to order at 10:00 a.m.

ROLL CALL

Members present: Klinakis, Argudo (arrived at 10:17 a.m.), Mendoza, Munoz.

Members absent: Quinones.

Staff members present: City Manager Bob Lindsey, City Attorney Susie Altamirano, City Clerk Martha Torres, Director of Administrative Services Troy Grunklee, Chief/Director of Public Safety Jeffrey Buckwell, Finance Manager Alexander Merkel Medina, Planning Manager Abraham Tellez, and Office Specialist Jackie Cortez

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Klinakis led the Pledge of Allegiance.

ORAL COMMUNICATIONS – None.

SM-1 CONSIDERATION AND APPROVAL OF THE FISCAL YEAR 2024-2025 PROPOSED BUDGET AND RESOLUTION ADOPTING THE CITY'S ANNUAL BUDGET, A RESOLUTION ADOPTING THE CITY'S GANN APPROPRIATION LIMIT AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS, ADOPTION OF RESOLUTIONS TO RESCIND RESOLUTIONS NO. 24-5871 AND 24-5850 AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING AUTHORIZED PART-TIME AND FULL-TIME POSITIONS AND RATES FOR CITY EMPLOYEES, AND APPROVAL OF JOB DESCRIPTIONS FOR THE FINANCE MANAGER, COMMUNITY OUTREACH PROGRAM SUPERVISOR, INFORMATION TECHNOLOGY TECHNICIAN, AND GRANTS & HOUSING ANALYST

Council Member Munoz thanked City Staff for their work on the budget and stated that the Finance Department has been fiscally responsible over the years. She further noted that she and Council Member Mendoza had met with Staff prior to discussing the proposed budget.

Mayor Pro Tem Klinakis stated that Council Members met individually with Staff and noted that the adopted budget can potentially be changed in the future, if necessary.

Director of Administrative Services Grunklee presented a report on the proposed Annual Budget for FY 2024-2025 and Resolutions No. 24-5880, 24-5881, 24-5882, and 24-5883.

Director of Administrative Services Grunklee read the following amendments to the FY 24-25 budget into the record:

The Public Safety budget for Fiscal Year 2024/2025 shall reflect Fiscal Year 2023/2024 estimated amounts and staffing models.

There shall be a reclassification of a full-time Code Enforcement Officer to a full-time Office Specialist. Resolution No. 24-5883 shall include an additional full-time Office Specialist position for a total of two (2) full-time Office Specialist positions.

In the Miscellaneous Grant Fund, \$3,950,000 shall be added for the Park Activity Center capital project, which is a reimbursable grant from federal and state agencies. In the Measure A – Safe Parks Fund, \$750,000 shall be added for the Dog Park – Old Valley Blvd. capital project, which is a reimbursable grant from Los Angeles County.

In response to inquiries by Council Member Munoz regarding personnel costs, special revenue funds, and future revenue, Director of Administrative Services Grunklee provided clarification on those items.

Mayor Pro Tem Klinakis stated that he spoke with Staff several times prior regarding the budget and Staff answered all the questions that he had.

Council Member Mendoza noted that she felt confident that the Finance Department and the City Manager are actively looking for grants to offset future costs to the City.

A motion was made by Council Member Munoz, seconded by Mayor Pro Tem Klinakis, to approve the following, with all amendments as stated by Director of Administrative Services Grunklee: (1) Approve the FY 2024-2025 Proposed Budget effective July 1, 2024; (2) Direct the City Manager to make any necessary changes to the recommended budget for incorporation into the final budget; (3) Adopt Resolution No. 24-5880 adopting the City's Fiscal Year 2024-2025 annual budget; (4) Adopt Resolution No. 24-5881 adopting the City's Gann Appropriation Limit for FY 2024-2025 and establishing controls on changes in appropriations for the various funds; (5) Adopt Resolutions No. 24-5882 and No. 24-5883 rescinding resolutions No. 24-5871 and No. 24-5850 amending the comprehensive personnel system and establishing authorized part-time and full-time

positions and rates for City employees; and (6) Approve the job descriptions for the Finance Manager, Community Outreach Program Supervisor, Information Technology Technician, and Grants & Housing Analyst positions. The motion carried by the following roll call vote:

AYES: Klinakis, Argudo, Mendoza, Munoz
NOES: None
ABSTAIN: None
ABSENT: Quinones

ORAL COMMENTS FROM COUNCIL

Council Member Argudo stated that he wanted to ensure that the level of service of law enforcement remains consistent as previous years.

ORAL COMMENTS FROM STAFF

City Manager Lindsey clarified that the number of filled positions for law enforcement is static; although there was an increase in actual allocations, the expenditures did not result in a reduction of law enforcement services.

Council Member Argudo stated that Staff and the City Council have all spent several hours reviewing the budget and thanked Staff for their time and effort in putting together the budget and presenting it today.

Mayor Pro Tem Klinakis thanked everyone for attending the meeting.

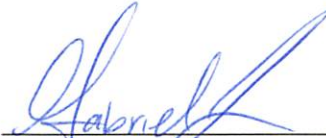
ADJOURNMENT

There being no further business before the City Council, Mayor Pro Tem Klinakis adjourned the meeting at 10:24 a.m.

Approved this 9th day of July, 2024.



Martha Torres, MPA
City Clerk



Gabriel Quinones
Mayor/Chair