

CITY OF LA PUENTE
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Para inglés: marque (408) 650-3123 e ingrese el siguiente código de acceso: 731-551-669.

Para español: marque (646) 749-3122 e ingrese el siguiente código de acceso: 225-262-461.

Cómo enviar comentarios públicos

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En persona: Los comentarios públicos se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street.

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**REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS**

15900 EAST MAIN STREET, LA PUENTE

JUNE 27, 2023

6:00 P.M. CLOSED SESSION

7:00 P.M. REGULAR SESSION

6:00 P.M. CLOSED SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Mendoza and Quinones

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time, only item(s) on the Closed Session agenda may be discussed in Public Comments.

RECESS INTO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code section 54956.9 subdivision (d)(1) (Lewis v. City of La Puente, Los Angeles Superior Court Case No. 21STCV18841)

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Mendoza, Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation of Certificates of Recognition to Special Olympics Athletes

Los Angeles County Sheriff's Department Activity and Information Briefing

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Argudo/Quinones	3 rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4 th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Argudo/Mendoza	1 st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Munoz	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3 rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4 th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Klinakis	Last Friday of the Month	7:45 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2 nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF JUNE 13, 2023

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of June 13, 2023.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORTS FOR COLLECTION OF SEWER CAPITAL CHARGES AND SEWER MAINTENANCE CHARGES AND ADOPTION OF RESOLUTIONS CONFIRMING SEWER CHARGE RATES FOR FISCAL YEAR 2023-2024

Staff Recommendation: It is recommended that the City Council: (1) open the public hearing and receive public input; and (2) adopt Resolution No. 23-5807 confirming the Fiscal Year 2023-2024 sewer capital charge; and (3) adopt Resolution No. 23-5808 confirming the Fiscal Year 2023-2024 sewer maintenance charge.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 23-5809

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 23-5809 approving Warrant Register No. 1554.

D-2 PRESENTATION OF MAY 2023 INVESTMENT REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-3 PRESENTATION OF MAY 2023 REQUISITION SUMMARY REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-4 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY FOR THE STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2022-23 IN THE AMOUNT OF \$5,936,000

Staff Recommendation: It is recommended that the City Council: (1) award the contract to Onyx Paving Company. in the amount of \$5,936,000; (2) authorize the City Manager to execute the Agreement and approve change orders up to 3% of the original bid amount; and (3) adopt Resolution No. 23-5810 amending the Fiscal Year 2023-2024 Budget and Capital Improvement Program.

D-5 CONSIDERATION OF A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-2024 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 23-5811 adopting a list of projects for Fiscal Year 2023-2024 funded by SB1: the Road Repair and Accountability Act of 2017.

D-6 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO CORRAL CONSTRUCTION & DEVELOPMENT, INC. FOR THE LA PUENTE PARK WEST RESTROOM RENOVATION IN THE AMOUNT OF \$190,199.00

Staff Recommendation: It is recommended that the City Council: (1) award the contract to Corral Construction & Development, Inc. in the amount of \$190,199.00; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

D-7 AGREEMENT TO PARTICIPATE IN THE COUNTY OF LOS ANGELES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEARS 2024-25, 2025-26 AND 2026-27

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 23-5812 and authorize the City Manager to execute the Cooperation Agreement with the Los Angeles County Community Development Block Grant Program for Fiscal Years 2024-25, 2025-26 and 2026-27.

D-8 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 23-5805 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS TO RENAME THE COMMUNITY SERVICES TECHNICIAN POSITION TO COMMUNITY OUTREACH PROGRAM COORDINATOR AND ADD TWO (2) ADDITIONAL COMMUNITY OUTREACH PROGRAM COORDINATOR POSITIONS

Staff Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 23-5813 rescinding resolution No. 23-5805 amending the comprehensive personnel system; (2) approve the revised job description for the full-time Community Outreach Program Coordinator position; and (3) provide any necessary direction to Staff.

D-9 CONSIDERATION OF A FIVE-YEAR AGREEMENT AND PURCHASE ORDER CONTRACT WITH FLOCK GROUP INC. (FLOCK SAFETY) FOR THE PURCHASE AND INSTALLATION OF AUTOMATED LICENSE PLATE READER (ALPR) CAMERAS TO BE INSTALLED THROUGHOUT THE CITY IN THE AMOUNT OF \$1,236,050

Staff Recommendation: It is recommended that the City Council: (1) approve a five-year agreement and purchase order contract with Flock Group Inc. (Flock Safety) for the purchase and installation of automated license plate reader (ALPR) cameras to be installed throughout the City in the amount of \$1,236,050; and (2) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF MAY 2023 BUDGET REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

E-2 CONSIDERATION AND AWARD OF EDUCATION SCHOLARSHIPS FOR FY 2023-2024

Staff Recommendation: It is recommended that the City Council approve the \$500 increase in funding and award nine (9) scholarships for the 2023-2024 academic year in the amount of \$1,000 each.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

<u>NAME</u>	<u>MEMBERS</u>
Code Enforcement Committee	Klinakis/Mendoza
La Puente Park Fees, Ordinance and Program Oversight Committee	Munoz/Quinones
Project LEAD Committee	Mendoza/Quinones
LPQT Action Committee	Mendoza/Quinones
Adaptive Sports League and Enrichment Programs Oversight Committee	Klinakis/Munoz
Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee	Klinakis/Munoz

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at <http://www.lapuente.org>.

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MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of

the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 8th day of June, 2023.

A handwritten signature in black ink, appearing to read "MTorres", followed by a period.

Martha Torres, MPA
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
CLOSED SESSION AND REGULAR MEETING OF
JUNE 13, 2023

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapueante.org.

A Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 13, 2023, at 6:00 p.m.

6:00 P.M. CLOSED SESSION

CALL TO ORDER

Mayor Klinakis called the meeting to order at 6:02 p.m.

ROLL CALL

Members present: Klinakis, Munoz, Argudo, Mendoza, Quinones.

Members absent: None.

Staff members present: City Manager Bob Lindsey, City Attorney Jesse Jauregui, Assistant Attorney Paloma Perez-McEvoy, City Clerk Martha Torres, Office Specialist Adriana Jaimez.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

ORAL COMMUNICATIONS – None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:04 p.m. to discuss the items as posted on the agenda.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Pursuant to Government Code Section 54956.9(d)(1). Calderon et al v Southland Transit et al L.A.S.C. No. 21STCV02558
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation Government Code Section 54956.9(d)(2) (One potential case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:01 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Jesse Jauregui reported out of closed session and stated that pursuant to closed session Item No. 1, the City Council received a briefing by outside counsel. With respect to closed session Item No. 2, the City Council received both a briefing and the status on the anticipated litigation matter and specific further direction was provided to the City Attorney.

7:00 P.M. REGULAR SESSION

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:01 p.m.

ROLL CALL

Members present: Klinakis, Munoz, Argudo, Mendoza, Quinones.

Members absent: None.

Staff members present: City Manager Bob Lindsey, City Attorney Jesse Jauregui, Assistant Attorney Paloma Perez-McEvoy, City Clerk Martha Torres, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, Director of Community Services Alexander Bauman, Finance Manager Alexander Merkel Medina, Associate Planner Juan Galvan, Office Specialist Adriana Jaimez.

PLEDGE OF ALLEGIANCE

Council Member Argudo led the Pledge of Allegiance.

PRESENTATIONS

Governing Board Vice Chair of South Coast Air Quality Management District, Michael Cacciotti, gave a PowerPoint presentation and update on air quality programs.

ORAL COMMUNICATIONS

A speaker expressed his concern regarding Los Angeles City Councilmember Curren Price.

Joe B. submitted a written comment regarding a conflict of interest and the City's advertisement of local firework stands. Due to a technical error, Joe's comment was not read into the record at the time of the meeting.

Ricardo Martinez submitted a written comment regarding the advertisement of local firework stands and advertisement of local businesses and organizations.

BOARDS/COMMISSION/COMMITTEE REPORTS – None

MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF MAY 23 AND MAY 31, 2023

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to waive the reading and approve the Minutes of the City Council and Successor Agency meetings of May 23 and May 31, 2023. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza
NOES: None
ABSTAIN: Quinones
ABSENT: None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to approve Consent Calendar Items D-1 through D-5. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones
NOES: None
ABSTAIN: None
ABSENT: None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 23-5806

Action Taken: The City Council and Successor Agency adopted Resolution No. 23-5806 approving Warrant Register No. 1553.

D-2 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES WITH NPG CORPORATION FOR COMMUNITY CENTER PARKING LOT IMPROVEMENTS

Action Taken: The City Council: (1) accepted the Project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-3 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES WITH ANOKIA, INC. FOR THE LA PUENTE PARK SNACK BAR TENANT IMPROVEMENT PROJECT

Action Taken: The City Council: (1) accepted the Project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-4 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES WITH OPPENHEIMER NATIONAL FOR THE COFFEE SHOP KIOSK INSTALLATION AT LA PUENTE PARK

Action Taken: The City Council: (1) accepted the Project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-5 CONSIDERATION OF AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR STREET TREE TRIMMING AND URBAN FORESTRY SERVICES

Action Taken: The City Council approved Amendment No. 4 to the Professional Services Agreement with West Coast Arborists, Inc. to extend the term to June 30, 2024.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

Director of Development Services Di Mario provided a staff report and stated that interviews with the five applicants to be considered to fill the additional 2 vacant seats would occur at a future City Council meeting.

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to reappoint Gary Dudley and Allen Maes to the Planning Commission for a two-year term. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES: None
ABSTAIN: None
ABSENT: None

E-2 UPDATE AND DISCUSSION REGARDING COMMUNITY SERVICES PROGRAMMING

Director of Community Services Bauman provided an update regarding Community Services programming.

Mayor Pro Tem Munoz thanked Staff for their hard work on the Community programs. In response to an inquiry by Mayor Pro Tem Munoz regarding advertisement of senior services and programs, Director of Community Services Bauman responded that Senior Center Staff distribute informational flyers regarding senior services at the Senior Center as well as the various senior apartment buildings throughout the City.

In response to an inquiry by Mayor Klinakis regarding Staff scheduling at the Community Center, Director of Community Services Bauman replied that Community Services Staff are at the Community Center every day.

Mayor Klinakis stated that Little League had their closing ceremony and thanked Staff for their hard work. He further stated that residents thanked the City for additional parking and noted that Little League wanted to schedule a meeting regarding the upcoming season.

Council Member Quinones thanked Staff and the City's social media Staff for their hard work.

Council Member Argudo thanked Staff for their hard work on the dog park at the Grace F. Napolitano Nature Center. In response to an inquiry by Council Member Argudo regarding the opening date for the dog park, City Manager Lindsey stated that the grand opening is scheduled for July 8, 2023.

Mayor Klinakis requested an increase in social media postings for the 3rd of July event and thanked Staff for their hard work.

Council Member Mendoza thanked Director of Community Services Bauman and Community Services Staff for their hard work and effort.

AD HOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Fees, Ordinance and Program Oversight Committee: Nothing to report.

Project LEAD: Council Member Quinones stated that Community Center Staff worked with La Puente High School to establish a clinic that provided free physical examinations to students that were interested in participating in a school sport.

LPQT Action Committee: Council Member Quinones provided a PowerPoint presentation on the Brunch by the Bridge event that took place on June 4, 2023. He stated that the event was a partnership between the City of Industry, San Gabriel Valley LGBTQ+ Center, Hacienda La Puente Unified School District, Rowland Unified School District, Bassett Unified School District, Congresswoman Grace Napolitano, Senator Susan Rubio, and Assemblymember Lisa Calderon.

Council Member Mendoza thanked Staff and participants for attending and working the event.

Council Member Quinones thanked the La Puente High School Gender Sexuality Alliance club, City Staff, and City Council.

Adaptive Sports League and Enrichment Programs Oversight Committee: Nothing to report.

Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee: Nothing to report.

AB 1234 REPORTS

Council Member Argudo reported that he attended the California Contract Cities Association's 2023 Annual Municipal Seminar, where information regarding new technology was provided, he completed his AB 1234 Ethics Education and Training, and spoke to the Sheriff's Department regarding updates from Los Angeles County Sheriff Robert Luna.

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Munoz stated that she attended the trial run event of the H.E.A.R.T. animal clinic and thanked Staff for their hard work and the quality of care that they provide to the animals. She also thanked the City Council for their donations to the H.E.A.R.T. program.

Council Member Quinones stated that he attended the trial run event of the H.E.A.R.T. animal clinic event and a lot of interest in the H.E.A.R.T program was shown by the Community.

Council Member Argudo stated that he attended the trial run event of the H.E.A.R.T. animal clinic event and noted the high quality of animal care that was provided.

Mayor Klinakis spoke regarding the La Puente Park and provided updates on various projects throughout the park. He stated that residents have expressed their approval of the quality of the park.

ORAL COMMENTS FROM STAFF

City Manager Lindsey provided updates on the grand opening for the dog park at the Grace F. Napolitano Nature Center, the fences and amphitheater at La Puente Park, and the grand opening of the Coffee Shop. He thanked City Staff and the contractors for their hard work and efforts. He also thanked Alvino Larios from Innovative Playgrounds Company, Inc. for his continued hard work and efforts. City Manager Lindsey also stated that there would be a firework show on July 3, 2023. He further thanked Director of Community Services Bauman for his hard work and continued efforts.

Mayor Klinakis stated that City Staff have accomplished many projects. He thanked Staff for their hard work and effort. He further thanked the Sheriff's Department, the City Attorney, and the City Clerk's Department for their work.

Mayor Pro Tem Munoz thanked Staff for the development of inclusive Community Services programs and the increased participation of programs.

ADJOURNMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 8:10 p.m.

Approved this 27th day of June, 2023.

Martha Torres, MPA
City Clerk

Charlie Klinakis
Mayor/Chair



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORTS FOR COLLECTION OF SEWER CAPITAL CHARGES AND SEWER MAINTENANCE CHARGES AND ADOPTION OF RESOLUTIONS CONFIRMING SEWER CHARGE RATES FOR FISCAL YEAR 2023-2024

BACKGROUND

On an annual basis, the City of La Puente charges residential and commercial property owners for use of the City sanitary sewer system. At the present time there are two (2) separate assessments in effect, one funding the maintenance and operation of the sewer system and one dedicated to capital improvements. These two revenue sources combine to finance the activities of the sewer enterprise fund.

In 2006, the City Council adopted Ordinance No. 06-850 adding Chapter 4.10 to the La Puente Municipal Code. This amendment authorizes the City to impose levies for the replacement and capital improvement of the sewer system (hereafter referred to as the “Capital Charge”). The current Capital Charge levy has been in place since Fiscal Year 2006-2007.

The City Council elected to withdraw from the Consolidated Sewer Maintenance District of Los Angeles County in 2009 (Resolution 09-4784). The City thereby assumed responsibility for managing and operating the City sewer directly. Beginning in Fiscal Year 2011-2012, property owners were charged an additional annual fee for operations and maintenance of the sewer (hereafter referred to as the “Maintenance Charge”). This fee provides for regular cleaning, flushing, and repairs.

DISCUSSION

No rate changes are being proposed for the upcoming Fiscal Year 2023-2024. Pursuant to section 5473.1 of the California Health & Safety, the City Council is required to hold a public hearing annually to certify the rate structure. Notice of this public hearing has been published twice in a local newspaper of general circulation as is mandated by statute.

Chapter 4.10 of the La Puente Municipal Code establishes the rates to be assessed on parcels. These rates were determined using hydraulic studies prepared by the Los Angeles County Sanitation District.

Rate Structure – Sewer Capital Charge

Annual sewer capital charges per unit are calculated by multiplying the base charge of \$84.00 by the strength factor. A single-family residence is assigned a strength factor of one (1.00). Other land uses are assigned strength factors based on their typical wastewater generation relative to a single-family residence. The table below illustrates the most common elements of rate structure.

Customer Class	Strength Factors	Bill Unit	Annual Charges per Billing Unit
Residential			
Single Family Home	1.00	Per dwelling unit	\$84
Condominiums	0.75	Per dwelling unit	\$63
Multi-Unit Residential	0.60	Per dwelling unit	\$50
Mobile Home Parks	0.60	Per no. of spaces	\$50
Commercial			
Restaurant	5.29	Per 1,000 building sq. ft.	\$444
Office Building	0.76	Per 1,000 building sq. ft.	\$64
Hotel/Motel	0.48	Per 1,000 building sq. ft.	\$40
Stores, Retail	0.38	Per 1,000 building sq. ft.	\$32
Service Shop, Vehicle	0.38	Per 1,000 building sq. ft.	\$32
Church	0.19	Per 1,000 building sq. ft.	\$16

Rate Structure – Sewer Maintenance Charge

Annual sewer maintenance charges per dwelling unit (residential) or parcel (commercial) are calculated by multiplying the base charge of \$40.50 by the number of sewage units attributable to the land use classification. Residential parcels are assigned a value of one (1.00) sewage unit per dwelling unit, while commercial parcels typically have a higher number of sewage units. The table below illustrates the most common elements of rate structure.

Customer Class	Number of Sewage Units	Billing Unit	Annual Charges per Billing Unit
Residential Parcels	1.00	Per dwelling unit	\$40.50
Commercial			
Stores	1.00	Per parcel	\$40.50
Office Building	5.00	Per parcel	\$202.50
Restaurant	2.00	Per parcel	\$81.00
Shopping Center, Neighborhood	10.00	Per parcel	\$405.00
Service Shop, Vehicle	2.00	Per parcel	\$81.00
Church	2.00	Per parcel	\$81.00

Senior Citizen Discount

The La Puente Municipal Code provides a forty (40) percent discount on the annual sewer charge for low-income senior citizen customers with atypically low water usage. In order to qualify for the discount, applicants must be over sixty-two (62) years of age, use less than two hundred (200) gallons of water per day, and meet the threshold to be considered low-income by the U.S. Department of Housing and Urban Development. Applicants are required to apply to the program on an annual basis, and documentation of the qualifying conditions is required. For the upcoming fiscal year, thirty-four (34) senior citizens were found eligible for the discount.

Method of Collection

Engineer's reports are prepared annually by a consultant determining the assessment calculation for each individual parcel. These reports are then provided to the Los Angeles County Treasurer and Tax Collector, who administers the charges on behalf of the City. The assessments appear on the annual property tax bill for each parcel. Once collected from property owners, the revenues are aggregated and remitted to the City.

FISCAL IMPACT

The Fiscal Year 2023-2024 adopted budget contains \$1,340,000 in combined revenue from the two sewer charges. Costs associated with collecting this revenue include approximately \$3,000 in consultant fees and \$3,750 in County administrative fees. These expenditures are appropriated within the Sewer Construction and Maintenance Fund.

RECOMMENDATION

It is recommended that the City Council: (1) open the public hearing and receive public input; and (2) adopt Resolution No. 23-5807 confirming the Fiscal Year 2023-2024 sewer capital charge; and (3) adopt Resolution No. 23-5808 confirming the Fiscal Year 2023-2024 sewer maintenance charge.

ATTACHMENTS

Attachment "A": Resolution No. 23-5807

Attachment "B": Resolution No. 23-5808

RESOLUTION NO. 23-5807

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, CONFIRMING THE FISCAL YEAR 2023-2024 SEWER CHARGE PURSUANT TO CHAPTER 4.10 OF THE CITY OF LA PUENTE MUNICIPAL CODE AND ADOPTING THE CORRESPONDING FISCAL YEAR 2023-2024 PRELIMINARY SEWER CHARGE REPORT CALLED FOR UNDER HEALTH & SAFETY CODE SECTION 5473

WHEREAS, in 2006, the City Council adopted Chapter 4.10 of the La Puente Municipal Code (“Code”), imposing an annual charge for the operation, maintenance and capital costs associated with the City’s sewer system, on each parcel in the City; and

WHEREAS, calculation of the sewer charge is based on flow and strength studies prepared by the Los Angeles County Sanitation District, which determined the hydraulic loading and strength characteristics of each customer class; and

WHEREAS, pursuant to Health and Safety Code Section 5473, and Section 4.10.060 of the City’s Code, as a pre-condition to the placement of any sewer charge established under Health & Safety Code Section 5470 *et seq.* on the annual tax roll, it is necessary to prepare and adopt an annual written report containing a description of each real property parcel subject to the sewer charge and the amount of the charge to be levied against each such parcel for the fiscal year in question – all computed in conformity with the pre-established calculation methodology and rate structure for the charge; and

WHEREAS, the Director of Finance, with the approval of the City Council, selected Willdan Financial Services to prepare the annual report in connection with the proposed levy and collection of sewer charges upon eligible parcels of land within the City; and

WHEREAS, the City, in compliance with Health & Safety Code Sections 5473 and 5473.1, filed the Fiscal Year 2023-2024 Preliminary Sewer Charge Report with the City Clerk; and

WHEREAS, the City Clerk gave notice of the filing of the Director of Finance’s, or designee’s, report pursuant to Section 5473.1 of the California Health & Safety Code, and noticed June 27, 2023, as the date for the public hearing before the City Council on the annual report; and

WHEREAS, the amount of the annual charge for each customer class for Fiscal Year 2023-2024, remains unchanged from Fiscal Year 2015-2016, and are as follows:

Land Use Code	Land Use Description	Strength Factor per Billing Unit	23/24 Rate per Billing Unit	Unit of Measure
0100	Residential – SFR	1.00	\$84	Dwelling Unit
0101	Residential - SFR w/ Pool	1.00	84	Dwelling Unit
0104	Residential - SFR w/ Therapy Pool	1.00	84	Dwelling Unit
0108	Residential - SFR Misc.	1.00	84	Dwelling Unit
0109	Residential - SFR Misc.	1.00	84	Dwelling Unit
010C	Residential - Condominium	0.75	63	Dwelling Unit
010D	Residential - Planned Residential Development	1.00	84	Dwelling Unit
010V	Residential - SFR Vacant	0.00	0	N/A
0200	Residential - Double, Duplex, or Two Units	0.60	50	Dwelling Unit
0201	Residential - Double, Duplex, or Two Units	0.60	50	Dwelling Unit
0300	Residential - Three Units	0.60	50	Dwelling Unit
0400	Residential - Four Units	0.60	50	Dwelling Unit
0401	Residential - Four Units	0.60	50	Dwelling Unit
0500	Residential - Five or More Apartments	0.60	50	Dwelling Unit
0501	Residential -Five or More Apartments - four stories	0.60	50	Dwelling Unit
0901	Mobile Home Park with Pool	0.60	50	No. of Spaces
1000	Commercial - Open	0.00	0	N/A
100V	Commercial - Vacant	0.00	0	N/A
10TV	Commercial - Vacant	0.00	0	N/A
1100	Stores	0.38	32	1,000 sq. ft.
11T0	Stores	0.38	32	1,000 sq. ft.
1200	Store and Office Combination	0.38	32	1,000 sq. ft.
1210	Store and Residential Combination	0.38	32	1,000 sq. ft.
1500	Shopping Centers (Neighborhood)	1.44	121	1,000 sq. ft.
150V	Shopping Center - Vacant	0	0	N/A
1600	Shopping Centers (Regional)	1.44	121	1,000 sq. ft.
1700	Office Buildings	0.76	64	1,000 sq. ft.
1720	Office and Residential	0.76	64	1,000 sq. ft.
1800	Hotel and Motels - under 50 rooms	0.48	40	Room
1801	Hotel and Motels - under 50 rooms	0.48	40	Room
1820	Motels - under 50 units	0.48	40	Room
1830	Motels - 50 or more units	0.48	40	Room
1900	Professional Buildings	1.14	96	1,000 sq. ft.
1910	Medical Dental Building	1.14	96	1,000 sq. ft.
2100	Restaurants, Cocktail Lounges, Taverns	5.29	444	1,000 sq. ft.
2110	Fast Food - Walk Up	5.29	444	1,000 sq. ft.
2120	Fast Food - Auto Oriented	5.29	444	1,000 sq. ft.
2200	Wholesale, Mfg. Outlets	0.38	32	1,000 sq. ft.
2300	Banks, Savings and Loans	0.38	32	1,000 sq. ft.
2301	Banks, Savings and Loans	0.38	32	1,000 sq. ft.
2400	Radio/TV/Refrigeration Service, Paint Shop, Electrical Repair	0.76	64	1,000 sq. ft.
2500	Service Station - Full Service	0.38	32	1,000 sq. ft.
2510	Service Station - Self Serve	0.38	32	1,000 sq. ft.
2520	Service Station - with Car Wash	0.38	32	1,000 sq. ft.

Land Use Code	Land Use Description	Strength Factor per Billing Unit	23/24 Rate per Billing Unit	Unit of Measure
2600	Auto Service Shop	0.38	32	1,000 sq. ft.
2620	New Car Sales and Service	0.38	32	1,000 sq. ft.
2630	Car Wash	10.31	866	1,000 sq. ft.
2640	Car Wash - Self Serve	2.67	224	1,000 sq. ft.
2670	Auto Service Center (No gasoline)	0.38	32	1,000 sq. ft.
2700	Parking Lots - Patron or Employee	0.00	0	N/A
300V	Vacant Land	0.00	0	N/A
301X	Misc. Industrial	0.00	0	N/A
3100	Light Manufacturing	0.11	9	1,000 sq. ft.
3300	Warehousing, Distribution under 10,000 sq. ft.	0.11	9	1,000 sq. ft.
3310	Warehousing, Distribution 10,000-24,999 sq. ft.	0.11	9	1,000 sq. ft.
3320	Warehousing, Distribution 25,000-50,000 sq. ft.	0.11	9	1,000 sq. ft.
3900	Open Storage	0.11	9	1,000 sq. ft.
6400	Clubs, Lodge Halls, Fraternal Organizations	0.47	40	1,000 sq. ft.
6510	Amusement Facilities	1.33	112	1,000 sq. ft.
660V	Golf Courses - Vacant	0.00	0	N/A
7100	Churches	0.19	16	1,000 sq. ft.
710V	Church - Vacant	0.00	0	N/A
7200	Schools (Private)	0.76	64	1,000 sq. ft.
7700	Cemeteries, Mausoleums	0.53	45	1,000 sq. ft.
8100	Utility Commercial	0.76	64	1,000 sq. ft.
810V	Utility Commercial - Vacant	0.00	0	N/A
8800	Government Owned - Open Land	0.00	0	N/A
880V	Government Owned - Vacant Land	0.00	0	N/A
8820	Government Owned - General Gov. Services	0.00	0	N/A
8821	City Hall, Administration Center	0.00	0	N/A
8824	Government Owned - Utilities Office (Power, Water, etc.)	0.00	0	N/A
8830	Public School	0.00	0	N/A
8832	High School	0.00	0	N/A
8833	Elementary School	0.00	0	N/A
8841	Public Park	0.00	0	N/A
8850	Water Related Facilities	0.00	0	N/A
8855	Flood Control Drainage	0.00	0	N/A
8858	Reservoir, Tank, Underground Storage	0.00	0	N/A

WHEREAS, the amount of the annual charge shall be reduced by forty percent with respect to any Qualified Senior Residence, as described in Section 4.10.040(b) of the City's Code, and any reduction in the annual charge for any Qualified Senior Residence shall be subsidized with general fund or other non-enterprise revenues; and

WHEREAS, on June 27, 2023, during the regularly scheduled City Council meeting, as described in the notice of public hearing, the City Council heard and considered all objections or protests, if any, to the Fiscal Year 2023-2024 Preliminary Sewer Charge Report; and

WHEREAS, less than a majority of the owners of the total number of real property parcels subject to the sewer maintenance charge originally established under Chapter 4.10 of the City's Code submitted protests in opposition to the adoption of the Fiscal Year 2023-2024 Sewer Charge Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1: Following notice duly given pursuant to Section 5473.1 and 5473.2 of the Health and Safety Code and Section 4.10.060 of the City's Code, the City Council held a properly noticed public hearing regarding the Fiscal Year 2023-2024 Preliminary Sewer Charge Report, the levy and collection of sewer charges, and considered all oral and written statements, protests and communications made or filed by interested persons.

SECTION 2: The City Council determines, after accepting oral and written testimony on the sewer charge from all interested persons, including property owners, that less than a majority of the owners of all parcels subject to the sewer charge have submitted protests in opposition to the adoption of the Fiscal Year 2023-2024 Sewer Charge.

SECTION 3: The City Council hereby approves and adopts the Fiscal Year 2023-2024 Preliminary Sewer Charge Report and orders, in conformity with said report, the Fiscal Year 2023-2024 levy of the sewer charge contained therein. The proceeds of the levy shall be used for replacement and upgrading of the City's sewer system, as set forth in the Fiscal Year 2023-2024 Preliminary Sewer Charge Report.

SECTION 4: On or before August 10, 2023, the City Clerk shall file with the Los Angeles County Auditor a copy of the Fiscal Year 2023-2024 Preliminary Sewer Charge Report and this Resolution as approved by the City Council. The City Clerk shall endorse upon the report a statement over her signature that the report has been finally adopted by the City Council in conformity with Health and Safety Code Section 5470 *et seq.* Subject to approval as to form by the City Attorney, the City Manager or designee, is authorized to execute and enter into any and all standard agreements required by the Los Angeles County Auditor as a pre-condition to the placement of the sewer charge contemplated herein on the annual tax rolls and for the collection of the same by the Los Angeles County Auditor. The City Manager or his designee is further authorized to complete and submit all such documentation and provide all such information as may be required by Los Angeles County Auditor for the collection of the subject sewer charge.

SECTION 5: The County Auditor of the County of Los Angeles shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

SECTION 6: The City Treasurer shall deposit all money representing charges collected by the County of Los Angeles for the Sewer Charge Ordinance to the Sewer Fund and such money shall be expended only for the replacement and upgrading of the City's sewer system.

SECTION 7: The adoption of this Resolution constitutes the Fiscal Year 2023-2024 Sewer Charge.

SECTION 8: The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 9: The City Clerk shall attest to the passage of this Resolution, and it shall thereupon be in full force and effect and a certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED, APPROVED AND ADOPTED this 27th day of June, 2023, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk

RESOLUTION NO. 23-5808

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, ORDERING THE FISCAL YEAR 2023-2024 LEVY OF THAT CERTAIN SEWER MAINTENANCE CHARGE ORIGINALLY ESTABLISHED BY WAY OF ORDINANCE NO. 11751 OF THE LOS ANGELES COUNTY BOARD OF SUPERVISORS FOR THE CITY'S SEWER MAINTENANCE DISTRICT AND ADOPTING THE CORRESPONDING FISCAL YEAR 2023-2024 SEWER MAINTENANCE CHARGE REPORT CALLED FOR UNDER HEALTH & SAFETY CODE SECTION 5473

WHEREAS, following incorporation in 1956, the City of La Puente ("City") determined that it did not have the financial ability or staffing to operate and maintain its sewer collection system, thereby prompting the City to join the Los Angeles County Consolidated Sewer Maintenance District ("CSMD"), subject to the City retaining ownership of all then existing sewer facilities and any later constructed and accepted sewer facilities; and

WHEREAS, the CSMD is a "maintenance district" within the meaning of Division 7, Part 3 Chapter 26 of the California Streets and Highways Code (Streets and Highways Code Section 5820 *et seq.*); and

WHEREAS, the governing legislative body of the CSMD is the Board of Supervisors for the County of Los Angeles ("Board of Supervisors"); and

WHEREAS, on March 10, 2009, the City Council adopted Resolution No. 09-4784 requesting the withdrawal of the territory that comprises all of the City from the CSMD pursuant to Streets and Highways Code Section 5853; and

WHEREAS, the City's withdrawal from the CSMD was intended to promote a range of governmental efficiencies including, reduced response times for service calls; more efficient planning for sewer maintenance and construction projects; and better compliance with sewer discharge requirements of the State Water Resources Control Board; and

WHEREAS, on August 4, 2009, the Board of Supervisors approved a Resolution of Intention declaring its intention to exclude the territory comprising the City of La Puente from the territory of the CSMD and on August 25, 2009, following a duly noticed public hearing, formally approved the exclusion of said territory from the CSMD; and

WHEREAS, under the terms of the withdrawal proceedings conducted pursuant to Streets and Highways Code Section 5853, the City, effective July 1, 2010, relieved the CSMD of operations and maintenance responsibilities for the City's sewer system and assumed these responsibilities on its own; and

WHEREAS, in July 1978, the Board of Supervisors approved Ordinance No. 11751 (“County Ordinance No. 11751”) establishing a sewer maintenance charge to be levied annually against real property parcels located within the territorial jurisdiction of the CSMD, including those parcels located within the City of La Puente; and

WHEREAS, the sewer maintenance charge established by County Ordinance No. 11751 is collected each fiscal year (commencing July 1st of each year and ending on June 30th of the following year) on the Los Angeles County tax roll in the same manner, by the same persons, and at the same time as, together with and not separately from, the ad valorem property tax; and

WHEREAS, the City Council seeks to continue the annual levy of the sewer maintenance charge initially established by County Ordinance No. 11751, subject to any subsequent adjustments, amendments or modifications approved by the Board of Supervisors prior to the withdrawal of the territory comprising the City of La Puente from the CSMD, so that the proceeds of this pre-existing charge may continue to be used by the City to pay costs and expenses associated with the operation, maintenance and servicing of the City’s sewer facilities; and

WHEREAS, the City Council further seeks to maintain (without increase or adjustment) the presently existing rate structure and calculation methodology for the sewer maintenance charge originally established by County Ordinance No. 11751, which rate structure and calculation methodology are as follows: A total of \$40.50 per sewage unit, where the amount of the charge for each parcel shall be computed by multiplying the sewage unit charge of \$40.50 by the number of sewage units for the current land use of the parcel, as shown in the following table; and

Number of Sewage Units for Current Land Uses

Land Use	Number of Sewage Units
Residential	
Vacant Residential Property	0.5
Single Residential Unit	1
Double, duplex, or two units	2
Three Units (any combination)	3
Four Units (any combination)	4
Five or more apartments, per residential unit	1
Mobile homes, per residential unit	1
Commercial	
Vacant commercial property	0.5
Stores	1
Store and office or residential	2
Department store	5
Supermarkets	
12,000 square feet or more	5
6,000 through 11,999 square feet	2
Small food store	1
Shopping Center, Neighborhood	10
Shopping Center, Regional	30

Office Buildings	5
Hotels/Motels – under 50 rooms	25
Hotels/Motels – 50 rooms and over	40
Professional buildings	5
Medical/dental buildings	5
Veterinary	3
Restaurant, cocktail lounges, taverns	5
Fast food Restaurant	2
Wholesale and manufacturing outlets	2
Banks, savings and loans	1
Service Shops	2
Service Stations	1
Service Station with car wash	5
Auto Service Center (no gas)	1
Used Car Sales	1
New Car Sales and Service	3
Car Wash	5
Recreation Equipment Sales and Service	1
Parking Lots	0.5
Miscellaneous Commercial Property	2
Industrial	
Vacant industrial property	0.5
Light manufacturing	5
Heavy manufacturing	100
Warehousing, distribution, storage	2
Lumber Yards	1
Cement, rock and gravel plants	1
Parking lots	0.5
Miscellaneous Industrial Property	2
Recreational	
Movie Theatres	2
Bowling alleys	5
Clubs, lodge halls, fraternal organizations	2
Auditorium, stadiums, amphitheaters	10
Amusement facilities	10
Commercial swimming pools, schools	5
Gymnasiums, health spas	2
Miscellaneous Recreational property	2
Vacant Recreational property	0.5
Institutional	
Churches	2
Church parking lot	0.5
Schools (private)	5
Colleges, universities (private)	50
Hospitals	100
Convalescent hospitals, nursing homes	50
Homes for aged and others	10
Cemeteries, mortuaries, funeral homes	1

Miscellaneous institutional property	5
Vacant institutional property	0.5
Miscellaneous	
Undesignated	2
Vacant Undesignated	0.5
Plants and state-assessed property	5

WHEREAS, the July 1978 sewer maintenance charge initially established by way of County Ordinance No. 11751 is a property-related fee/charge within the meaning of Article XIIIID of the California Constitution and was established under the authority of Health & Safety Code Section 5470 *et seq.* as referenced under Section 20.40.030 of the Los Angeles County Code; and

WHEREAS, pursuant to Health and Safety Code Section 5473, as a pre-condition to the placement of any sewer maintenance charge established under Health & Safety Code Section 5470 *et seq.* on the annual tax roll, it is necessary to prepare and adopt an annual written report containing a description of each real property parcel subject to the sewer maintenance charge and the amount of the charge to be levied against each such parcel for the fiscal year in question – all computed in conformity with the pre-established calculation methodology and rate structure for the charge; and

WHEREAS, Willdan Financial Services, having been retained by the City to prepare the written report called for under Health and Safety Code Section 5473, has prepared a sewer maintenance charge report for the Fiscal Year 2023-2024 levy of the sewer maintenance charge originally established under County Ordinance No. 11751 (hereinafter, the “FY 2023-2024 Sewer Maintenance Charge Report”); and

WHEREAS, the City, in compliance with Health & Safety Code Sections 5473 and 5473.1, filed the Fiscal Year 2023-2024 Sewer Maintenance Charge Report with the City Clerk; and

WHEREAS, the City Clerk gave notice of the filing of the Fiscal Year 2023-2024 Sewer Maintenance Charge Report pursuant to Health and Safety Code Section 5473.1 and noticed June 27, 2023 as the date for the public hearing to consider adoption of the Fiscal Year 2023-2024 Sewer Maintenance Charge Report and the ordering of the Fiscal Year 2023-2024 levy of the sewer maintenance charge established by County Ordinance No. 11751 in conformity with the calculations set forth in the Fiscal Year 2023-2024 Sewer Maintenance Charge Report; and

WHEREAS, on June 27, 2023, during the regularly scheduled City Council meeting, as described in the notice of public hearing, the City Council heard and considered all objections or protests, if any, to the Fiscal Year 2023-2024 Sewer Maintenance Charge Report; and

WHEREAS, less than a majority of the owners of the total number of real property parcels subject to the sewer maintenance charge originally established under County Ordinance No. 11751 submitted protests in opposition to the adoption of the Fiscal Year 2023-2024 Sewer Maintenance Charge Report.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES
HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:**

SECTION 1. Following notice duly given pursuant to Section 5473.1 and 5473.2 of the Health and Safety Code, on June 27, 2023, the City Council held a public hearing regarding the adoption of the Fiscal Year 2023-2024 Sewer Maintenance Charge Report; and the ordering of the Fiscal Year 2023-2024 levy of the sewer maintenance charge originally established by County Ordinance No. 11751. In the course of the June 27, 2023, public hearing, the City Council considered all oral and written statements, protests and communications made or filed by property owners, City staff and all other interested persons.

SECTION 2. The City Council determines, after accepting oral and written testimony from property owners, City staff and all other interested persons, that less than a majority of the owners of all parcels subject to the sewer maintenance charge have submitted protests in opposition to the adoption of the Fiscal Year 2023-2024 Sewer Maintenance Charge Report.

SECTION 3. The City Council hereby approves and adopts the Fiscal Year 2023-2024 Sewer Maintenance Charge Report and orders, in conformity with said report, the Fiscal Year 2023-2024 levy of the sewer maintenance charge originally established by County Ordinance No. 11751. The proceeds of the levy shall be used for the maintenance and operation of the City's sewer system.

SECTION 4. On or before August 10, 2023, the City Clerk shall file with the Los Angeles County Auditor a copy of the Fiscal Year 2023-2024 Sewer Maintenance Charge Report and this Resolution as approved by the City Council. The City Clerk shall endorse upon the report a statement that the Fiscal Year 2023-2024 Sewer Maintenance Charge Report has been finally adopted by the City Council in conformity with Health and Safety Code Section 5470 *et seq.* Subject to approval as to form by the City Attorney, the City Manager or designee, is authorized to execute and enter into any and all standard agreements required by the Los Angeles County Auditor as a pre-condition to the placement of the sewer maintenance charge contemplated herein on the annual tax rolls and for the collection of the same by the Los Angeles County Auditor. The City Manager or designee is further authorized to complete and submit all such documentation and provide all such information as may be required by Los Angeles County Auditor for the collection of the subject sewer maintenance charge.

SECTION 5. The Auditor of the County of Los Angeles shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

SECTION 6. The City Treasurer shall deposit all money representing charges collected by the County of Los Angeles to the credit of its corresponding fund and such money shall be expended only for the maintenance, operation and servicing of the City's sewer system.

SECTION 7. The adoption of this Resolution constitutes the Fiscal Year 2023-2024 levy of the sewer maintenance charge originally established by way of County Ordinance No. 11751.

SECTION 8. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 9. This resolution shall take effect immediately.

SECTION 10. The City Clerk shall attest to the passage of this Resolution and it shall thereupon be in full force and effect and a certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED, APPROVED AND ADOPTED this 27th day of June 2023, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk

RESOLUTION NO. 23-5809

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE ALLOWING CERTAIN CLAIMS AND
DEMANDS IN THE AMOUNT \$1,928,157.36 (WARRANT
REGISTER 1554)**

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE,
DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 10225 through 10329 ACH(s) numbered 560 through 570, and Draft numbered 02059 through 02073 except for voided warrant 10327 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Martha Torres, MPA, City Clerk

PASSED, APPROVED AND ADOPTED this 27th day of June 2023, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



By Payment Number

Payment Dates 6/6/2023 - 6/20/2023

	Payment Date	Vendor #		Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Item Amount
560	6/9/2023	SGVCOR	SAN GABRIEL VALLEY CONSERVATION CORPS	50,318.14
	SGVCONS-011	SGV CONS #11		50,318.14
561	6/9/2023	ALTALANG	ALTA LANGUAGE SERVICES, INC.	625.00
	IN655776	05/31 SPANISH INTERPRETATION	100-1120-53111	540.00
	IT647619	SOCIAL MEDIA TRANSLATION SVCS	100-3300-53111	85.00
562	6/9/2023	YUNLLC	YUNEX LLC	2,932.56
	5610283510	05/23 TS MTCE	200-3120-53819	1,560.50
	5620042628	03/23 TS CALL OUTS	200-3120-53819	1,372.06
563	6/20/2023	SEIU	COPE FUND	10.00
	INV0009053	COPE FUND CONTRIBUTION	100-20380	2.35
	INV0009053	COPE FUND CONTRIBUTION	260-20380	2.65
	INV0009136	COPE FUND CONTRIBUTION	100-20380	2.55
	INV0009136	COPE FUND CONTRIBUTION	260-20380	2.45
564	6/20/2023	SEIU	SEIU - LOCAL 721	1,783.08
	INV0009052	EMPLOYEE DUES	100-20380	562.19
	INV0009052	EMPLOYEE DUES	200-20380	30.51
	INV0009052	EMPLOYEE DUES	203-20380	4.12
	INV0009052	EMPLOYEE DUES	205-20380	4.12
	INV0009052	EMPLOYEE DUES	210-20380	39.04
	INV0009052	EMPLOYEE DUES	260-20380	57.72
	INV0009052	EMPLOYEE DUES	263-20380	160.90
	INV0009052	EMPLOYEE DUES	283-20380	23.45
	INV0009052	EMPLOYEE DUES	285-20380	20.74
	INV0009135	EMPLOYEE DUES	100-20380	598.30
	INV0009135	EMPLOYEE DUES	200-20380	28.58
	INV0009135	EMPLOYEE DUES	203-20380	4.12
	INV0009135	EMPLOYEE DUES	205-20380	4.12
	INV0009135	EMPLOYEE DUES	210-20380	33.97
	INV0009135	EMPLOYEE DUES	260-20380	50.16
	INV0009135	EMPLOYEE DUES	263-20380	110.75
	INV0009135	EMPLOYEE DUES	283-20380	22.97
	INV0009135	EMPLOYEE DUES	285-20380	27.32
565	6/16/2023	TELABR	ABRAHAM TELLEZ	2,298.62
	INV0009096	EDUCATION REIM-TELLEZ	100-1135-53151	2,082.00
	INV0009123	ICMA CONF REIM-TELLEZ	100-3300-53972	216.62
566	6/16/2023	AMABUS	AMAZON CAPITAL SERVICES INC	4,706.33
	117Y-93DW-KW6N	CANON LENSE	550-6100-53018	2,858.90
	16V6-3X3D-4Y79	IPAD CASE	100-3330-53811	104.49
	1QGH-1YK4-LHVT	COPY PAPER	100-1130-53011	1,308.00
	1TLH-RCP6-7LLG	WEBCAM	550-6100-53018	434.94
567	6/16/2023	ENTFMT	ENTERPRISE FM TRUST	30,550.72
	FBN4754410	06/23 VEHICLE MTCE	555-3150-53812	16,446.54
	FBN4754410	06/23 VEHICLE LEASE	555-3150-53912	14,104.18
568	6/16/2023	IGMTEC	IGM TECHNOLOGY	12,000.00
	13979	BUDGET SOFTWARE-IMPLEMENTATION	550-6100-53017	12,000.00
569	6/16/2023	MDJMAN	MDJ MANAGEMENT LLC	23,388.90
	LP 1001.6	MTCE YARD BLDG RETENTION	100-20220	23,388.90

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570	6/16/2023	TANKO	TANKO LIGHTING		2,775.50
	68912	05/23 ST LIGHT MTCE		285-3330-53111	1,620.00
	68938	05/23 ST LIGHT REPAIR-BECKNER ST		285-3330-53111	1,155.50
10225	6/9/2023	ANGAUD	ANGELCOM AUDIO		30,000.00
	02466	AUDIO/VISUAL SVC-CONCETS @THE PARK		100-10250	22,500.00
	02466	Audio/Visual Services- Concerts in the Park 2023		100-4140-53979	7,500.00
10226	6/9/2023	ANTINC	ANTROPY, INC		337.50
	9285	NETWORK & SERVER MTCE		550-6100-53111	337.50
10227	6/9/2023	B2PRIN	B2 PRINT		125.50
	0012169	BUSINESS CARDS-SOLIS		100-1110-53011	38.50
	0012169	BUSINESS CARDS-CERDA		100-2110-53011	38.50
	0012169	BUSINESS CARDS-GITCHUWAY		100-3310-53976	48.50
10228	6/9/2023	BLAWAT	BLACKWATER SECURITY		13,323.33
	1902-967	06/23 PARK SECURITY SVC		100-2110-53111	13,323.33
10229	6/9/2023	BRIFIN	BRITAIN'S FINEST LLC		1,200.00
	00129	ENTERTAINMENT SERVICES-JUNE 21 CONCERT BAND		100-4140-53979	1,200.00
10230	6/9/2023	CBEEQU	CELL BUSINESS EQUIPMENT		1,162.59
	5025288815	06/12-07/11 FACILITY COPIER		100-1150-53911	1,162.59
10231	6/9/2023	CINTA	CINTAS CORPORATION #693		2,240.10
	8406275211	FIRST AID RESTOCK-ALL FACILITIES		100-1150-53011	2,240.10
10232	6/9/2023	CCAC	CITY CLERK'S ASSOC OF CA		250.00
	300001908	CCAC MEMBERSHIP-TORRES		100-1120-53971	250.00
10233	6/9/2023	CONCEN	CONCENTRA		363.00
	79332158	PRE EMPLOYMENT PHYSICAL		100-1135-53406	363.00
10234	6/9/2023	CONCON	DAVID CONSTANTINO		600.00
	NE-5548	PHOTO BOOTH-BRUNCH BY BRIDGE EVENT		263-3320-53111	600.00
10235	6/9/2023	DEKRA	DEKRA-LITE		1,004.14
	ARINV19748	BANNER-WHERE THE PAST MEETS THE FUTURE		100-3100-53012	1,004.14
10236	6/9/2023	ESQEDG	EDGAR ESQUIVEL		37.00
	INV0009065	PRE EMPLOYMENT LIVE SCAN REIM-ESQUIVEL		100-4110-53980	37.00
10237	6/9/2023	GODELI	ELIZABETH GODOY		37.00
	INV0009063	PRE EMPLOYMENT LIVE SCAN REIM-GODOY		100-4110-53980	37.00
10238	6/9/2023	ERIGUR	ERICK GURROLA		1,500.00
	01	DJ SVC-BRUNCH BY BRIDGE EVENT		263-3320-53111	1,500.00
10239	6/9/2023	EXTOFF	EXTENDED OFFICE SOLUTIONS INC		642.43
	INV0009062	06/23 PHONE SERVICE		100-1150-53715	642.43
10240	6/9/2023	FRAEXO	FRANCISCO'S EXOTIC DECO INC.		1,424.50
	6213	POSTERS-BRUNCH BY BRIDGE EVENT		263-3320-53111	1,424.50
10241	6/9/2023	GARDA	GARDAWORLD		407.67
	10741462	06/23 ARMORED TRANS SVC		100-1130-53111	407.67
10242	6/9/2023	VELGIO	GIOVANNY VELAZQUEZ		37.00
	INV0009066	PRE EMPLOYMENT LIVE SCAN REIM-VELAZQUEZ		100-4110-53980	37.00
10243	6/9/2023	GARCGUI	GUILLERMO GARCIA		2,000.00
	02	ENTERTAINMENT SERVICES-JUNE 14 CONCERT BAND		100-4140-53979	2,000.00

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10244	6/9/2023 23-005	HEASTR 05/23 TNR SERVICES	HEALING THE STRAYS INC.	100-2130-53111	825.00 825.00
10245	6/9/2023 2810	INNO LA PUENTE PARK SHADE STRUCTURES	INNOVATIVE PLAYGROUDS COMPANY, INC.	280-5606-59300	536,084.82 536,084.82
10246	6/9/2023 00001	JACAR ENTERTAINMENT SERVICES-CONCERT IN THE PARK 2...	JACOB ARECHIGA - THE FLASHBAX	100-4140-53979	2,000.00 2,000.00
10247	6/9/2023 INV0009073	VILJAM VOLUNTEER LIVE SCAN REIM-VILLALOBOS	JAMIE VILLALOBOS	100-4110-53980	37.00 37.00
10248	6/9/2023 002	JORREY PERFORMANCE-BRUNCH BY BRIDGE EVENT	JORDAN REYES	263-3320-53111	500.00 500.00
10249	6/9/2023 INV0009070	JOSREY 05/24-31 SHOPPING CART MILEAGE REIM-REYES	JOSE REYES	555-3150-53014	519.20 519.20
10250	6/9/2023 INV0009074	ESPJAS VOLUNTEER LIVE SCAN REIM-ESPARZA	JOSE V ESPARZA	100-4110-53980	37.00 37.00
10251	6/9/2023 1815	KSKFAC 05/23 COMM CTR/YLAC JANITORIAL SVC	KSK FACILITIES	285-3330-53813	2,242.96 2,242.96
10252	6/9/2023 232752EC 232752EC	LACSHF 03/23 LAW ENF SVC 03/23 LIABILITY INSURANCE	LA CO SHERIFF'S DEPT	100-2100-53110 100-2100-53186	678,213.79 613,366.92 64,846.87
10253	6/9/2023 INV0009068	ODELIN 05/23 KNITTING CLASS PYMT	LINDA ODEGAARD	100-4100-53111	147.40 147.40
10254	6/9/2023 45 46	MARK PARK COFFEE SHOP STRUCTURAL FINISHING WELDING SVC	MARK'S WELDING SERVICE	280-5606-59300 263-5610-59300	10,980.00 9,570.00 1,410.00
10255	6/9/2023 0007	PINKIN BRUNCH BY BRIDGE DECORATION	MIRSHA L NAVA	263-3320-53111	600.00 600.00
10256	6/9/2023 91960	MODES SKATE RAMP PAINTING	MODERN DESIGNS PAINTING & WALLCOVERING	100-3330-53822	1,800.00 1,800.00
10257	6/9/2023 1017922 1024307	PROYOU BACKGROUND CHECK-SPORTS PROGRAMS BACKGROUND CHECKS-SPORTS PROGRAMS	PROTECT YOUTH SPORTS	100-4110-53980 100-4110-53980	240.50 46.00 194.50
10258	6/9/2023 N9962353	QUAD 06/30-07/29 CH POSTAGE MACHINE LEASE	QUADIENT	100-1150-53911	469.86 469.86
10259	6/9/2023 INV0009067	QUAD POSTAGE	QUADIENT	100-1150-53211	3,000.00 3,000.00
10260	6/9/2023 2415 2415	SGVGOV FY 23/24 SGVCOG ANNUAL DUES FY 23/24 SGVCOG ANNUAL DUES	SAN GABRIEL VALLEY - COG	100-10250 210-10250	20,313.89 10,156.95 10,156.94
10261	6/9/2023 INV0009069 INV0009072	SANSAU BOOT REIM-SANCHEZ SUPPLIES REIM-SANCHEZ	SAUL SANCHEZ	100-3330-53015 100-3330-53822	233.87 200.00 33.87
10262	6/9/2023 8340205	TCFNAT TORO REEL MASTER LEASE	THE HUNTINGTON NATIONAL BANK	285-3330-53911	1,512.00 1,512.00
10263	6/9/2023 INV0009064	RAMULY PRE EMPLOYMENT LIVE SCAN REIM-RAMOS	ULYSSES RAMOS OCHOA	100-4110-53980	37.00 37.00

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10264	6/9/2023 6836251	BANK 2022A TRUSTEE FEES	US BANK	100-1130-53111	2,500.00 2,500.00
10265	6/9/2023 002-28995	WILENG 05/23 BLDG & SAFETY SVC	WILLDAN ENGINEERING	100-3310-53111	49,564.40 49,564.40
10266	6/9/2023 2023.05.26-2	FOUN WORLD SPACE PROGRAM-ENRICHMENT AT THE PARK	WORLD SPACE FOUNDATION	263-3320-53111	2,150.00 2,150.00
10267	6/20/2023 INV0009126 INV0009126	STADIS CHILD SUPPORT CHILD SUPPORT	CALIFORNIA STATE DISBURSEMENT UNIT	100-20399 263-20399	560.32 316.57 243.75
10268	6/20/2023 INV0009129 INV0009129 INV0009129 INV0009129 INV0009129	NATRS Employee Contribution Employee Contribution Employee Contribution Employee Contribution Employee Contribution	NATIONWIDE RETIREMENT	100-20340 200-20340 203-20340 205-20340 210-20340	230.00 220.76 2.31 2.31 2.31 2.31
10269	6/20/2023 INV0009133 INV0009133 INV0009133 INV0009133 INV0009133 INV0009133	USBANK PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT PARS RETIREMENT	U.S BANK PARS ACCT# 6746022400	100-20340 203-20340 205-20340 260-20340 263-20340 285-20340	4,177.85 2,661.03 81.11 82.60 90.65 1,190.98 71.48
10270	6/16/2023 2326605	ALLIAN INSURANCE-CONCERT@PARK	ALLIANT INSURANCE SERVICES	100-1135-53613	1,186.00 1,186.00
10271	6/16/2023 INV0009100	ANABEA 2022-47 BUSINESS GRANT	ANA'S BEAUTY SALON	263-3320-53981	5,000.00 5,000.00
10272	6/16/2023 INV0009080	AT & T 05/03-06/02 PHONE-PARK IRRIG WATER SYSTEM	AT & T MOBILITY	100-3330-53715	195.08 195.08
10273	6/16/2023 000020001024 000020001025 000020001026 000020001027 000020047159 000020047160	ATT 04/28-05/27 PHONE-SR CENTER 911 LN 03/28-04/27 PHONE-MTCE YARD ALARM 04/28-05/27 PHONE-CH FAX LN 04/28-05/27 PHONE-CITY HALL LN 05/06-06/05 PHONE-CH 911 LN 05/06-06/05 PHONE-MTCE YARD 911 LN	AT&T	100-4130-53715 285-3330-53715 100-1150-53715 100-1150-53715 100-1150-53715 285-3330-53715	490.07 68.24 22.75 92.94 260.64 22.75 22.75
10274	6/16/2023 4156641198	CINTA 05/23 CH MAT RENTAL	CINTAS CORPORATION #693	100-1150-53813	106.24 106.24
10275	6/16/2023 78173	CITBEA COFFEE SHOP CONSULTANT SVCS	CITY BEAN ROASTERS	100-3300-53111	2,500.00 2,500.00
10276	6/16/2023 300001992	CCAC CCAC MEMBERSHIP	CITY CLERK'S ASSOC OF CA	100-1120-53971	250.00 250.00
10277	6/16/2023 79396575	CONCEN PRE EMPLOYMENT PHYSICAL	CONCENTRA	100-1135-53406	363.00 363.00
10278	6/16/2023 3301-1012474	CED LP PARK ELECTRICAL SUPPLIES	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	100-3330-53822	1,235.03 1,235.03
10279	6/16/2023 30667707	CORLOG 05/23 PROPERTY DATA SVC	CORELOGIC SOLUTIONS, LLC	100-3320-53111	173.50 173.50
10280	6/16/2023 701930	CORCON LP PARK RESTROOM RETENTION	CORRAL CONSTRUCTION & DEVELOPMENT INC.	280-20220	86,450.00 -4,550.00

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	701930	LP PARK RESTROOM PYMT #5		280-5606-59300	91,000.00
10281	6/16/2023 016	SAMSAR 06/23 VIDA MONTHLY RENT	DR. SAMIR SARGIOS DVM	263-3320-53111	5,000.00 5,000.00
10282	6/16/2023 INV0009083 INV0009102 INV0009103 INV0009104 INV0009105 INV0009106 INV0009107 INV0009108 INV0009109	EDISON 04/26-05/24 ELEC - YLAC 04/26-05/24 ELEC-15612 TEMPLE 04/26-05/24 ELEC-15614 TEMPLE 05/23 ELEC-ST LIGHTS LS-2B 05/23 ELEC-ST LIGHTS LS-1/OPTION E 05/23 ELEC-15250 TEMPLE 05/23 ELEC-14951 NELSON 03/31-04/30 ELEC-15200 E NELSON 04/26-05/24 ELEC-14416 AMAR	EDISON CO	100-4110-53712 285-3330-53712 285-3330-53712 285-3330-53712 285-3330-53712 200-3120-53713 200-3120-53713 200-3120-53713 200-3120-53713	29,219.19 3,001.15 5,359.72 2,306.32 2,009.19 12,483.31 68.57 91.35 3,839.54 60.04
10283	6/16/2023 INV0009101	OASIS 2022-37 BUSINESS GRANT	EL OASIS MARISCOS	263-3320-53981	5,000.00 5,000.00
10284	6/16/2023 CD2402003486	EXPERI 05/23 CREDIT REPORT SVC	EXPERIAN	100-3320-53111	27.00 27.00
10285	6/16/2023 0001076119	FIRMAS LP SNACK BAR KITCHEN SVC	FIREMASTER	100-3330-53811	917.33 917.33
10286	6/16/2023 68276	FREHOR PLANTS-NELSON PARK	FREMONTIA HORTICULTURAL	100-3330-53822	956.18 956.18
10287	6/16/2023 INV0009122	VERIC 05/16-06/15 PHONE-CH MAIN	FRONTIER COMMUNICATIONS	100-1150-53715	53.77 53.77
10288	6/16/2023 024547567	GALLS CODE ENF UNIFORMS	GALLS	100-2110-53015	346.20 346.20
10289	6/16/2023 GSC-001	GOODW GSC-01	GOODWILL OF SOUTHERN CALIFORNIA	280-3300-53111	22,175.69 22,175.69
10290	6/16/2023 319222A	GORM JANITORIAL SUPPLIES	GORM INC	100-3330-53011	164.93 164.93
10291	6/16/2023 INV0009097	GUEJC 05/23 JUDO CLASS PYMT	GUERREROS ATHLETIC FOUNDATION	100-4100-53111	1,512.00 1,512.00
10292	6/16/2023 04313 4215 4311 4312 4335	HACLWN MTCE SUPPLIES MIX OIL PACK MTCE TOOLS MTCE SUPPLIES MTCE TOOLS	HACIENDA LAWNMOWER SHOP	100-3100-53012 100-3100-53012 100-3100-53012 100-3100-53012 100-3330-53012	452.05 84.63 78.98 63.09 131.96 93.39
10293	6/16/2023 16641	HATCH MTCE ROLL-UP DOOR REPAIR	HATCH DOOR SERVICE	100-3330-53813	2,584.68 2,584.68
10294	6/16/2023 9249	HAWKIN POWDER COATING	HAWK INDUSTRY PRODUCTS	100-3330-53822	250.00 250.00
10295	6/16/2023 1010-0423	HELHEA HELUNA-01	HELUNA HEALTH	280-3300-53111	4,623.76 4,623.76
10296	6/16/2023 1032634 1061027 1181843 210734 22754	HMEDEP SUPPLIES-COFFEE KIOSK COFFEE KIOSK SUPPLIES SUPPLIES-NELSON PARK PLUMBING SUPPLIES PLUMBING SUPPLIES	HOME DEPOT CRC	100-3330-53822 100-3330-53822 100-3330-53822 100-3330-53822 100-3330-53822	5,229.11 192.30 217.51 -125.58 -39.40 208.75

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	2342887	LP PARK SIGNS		100-3330-53822	136.86
	4034179	MTCE TOOLS		100-3100-53012	391.60
	40766	PLUMBING SUPPLIES		100-3330-53822	67.78
	5514021	MTCE TOOLS		100-3330-53012	209.66
	5517071	WINDOW SCRAPER		200-3120-53016	64.47
	6274793	PLANTS/POTS-COMM CTR		100-4100-53813	625.37
	6824703	DRAIN CLEANING SNAKE AUGER		100-3100-53012	999.56
	7274641	CH SUPPLIES		100-1150-53814	527.20
	7286118	COURTYARD SUPPLIES		100-4100-53813	545.56
	8011454	LP PARK BANNERS		100-3330-53012	129.36
	971965	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	862.86
	9973268	GRAFFITI SUPPLIES		200-3120-53016	215.25
10297	6/16/2023	BUCJEF	JEFFREY BUCKWELL		48.81
	INV0009078	CE LUNCH REIM-BUCKWELL		100-2110-53972	48.81
10298	6/16/2023	MALJO	JOE MALVIDO		450.00
	INV0009077	MUSIC SVC-LP SR CENTER ANNIVERSARY EVENT		100-4130-53979	450.00
10299	6/16/2023	KSKFAC	KSK FACILITIES		1,770.20
	1814	05/23 CH JANITORIAL SVC		100-1150-53813	1,770.20
10300	6/16/2023	LPVCWD	LA PUENTE VALLEY CO WATER		5,596.60
	INV0009089	03/17-05/17 WTR-16001 SR CENTER		100-4130-53714	317.61
	INV0009112	03/17-05/17 WTR-CITY HALL		100-1150-53714	1,204.86
	INV0009113	03/17-05/17 WTR-CH LANDSCAPE		100-1150-53714	71.57
	INV0009114	03/17-05/17 WTR-N GLENDORA		200-3120-53714	76.88
	INV0009115	03/17-05/17 WTR-GLENDORA #1		200-3120-53714	125.84
	INV0009116	03/17-05/17 WTR-TEMPLE PARK		200-3120-53714	2,656.56
	INV0009117	03/17-05/17 WTR-116 N FIRST		200-3120-53714	76.88
	INV0009118	03/17-05/17 WTR-S. FIRST		200-3120-53714	76.88
	INV0009119	03/17-05/17 WTR- S SECOND		200-3120-53714	76.88
	INV0009120	03/17-05/17 WTR-S SECOND ST		200-3120-53714	76.88
	INV0009121	03/17-05/17 WTR-120 S FIRST ST		200-3120-53714	835.76
10301	6/16/2023	LAWYERS	LAWYERS TITLE COMPANY		110.00
	01	TITLE REPORT-RUCH		100-3320-53111	110.00
10302	6/16/2023	MAKBAR	LUZ SILVESTRE		5,000.00
	INV0009095	2022-40 BUSINESS GRANT		263-3320-53981	5,000.00
10303	6/16/2023	ALP	MARC F STEGER		7,500.00
	INV0009093	LASER SHOW-JULY 3RD		100-10250	7,500.00
10304	6/16/2023	MARK	MARK'S WELDING SERVICE		3,000.00
	51	PARK COFFEE SHOP-STAINLESS WORK TABLES		280-5606-59300	3,000.00
10305	6/16/2023	MUNWAS	MUNICIPAL WASTE SOLUTIONS, INC.		3,382.50
	800	SB 1383 IMPLEMENTATION		100-1130-53111	3,382.50
10306	6/16/2023	NATENSVC	NATIONWIDE ENVIRONMENTAL SERVICES		4,429.95
	33225	05/23 CATCH BASIN CLEANING		284-3100-53111	4,429.95
10307	6/16/2023	MAKOVE	NORMA S. LOPEZ		5,000.00
	INV0009075	2022-45 BUSINESS GRANT		263-3320-53981	5,000.00
10308	6/16/2023	OPPNAT	OPPENHEIMER NATIONAL		21,645.75
	PAYAPP#02	COFFEE KIOSK INSTALLATION RETENTION		280-20220	-1,139.25
	PAYAPP#02	COFFEE KIOSK INSTALLATION PYMT#2		280-5606-59300	22,785.00
10309	6/16/2023	PYROSP	PYRO SPECTACULARS, INC.		16,750.00
	INV0009094	Fireworks Show July 3, 2023		100-10250	16,750.00

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10310	6/16/2023	REGION	REGIONAL TAP SERVICE CENTER		4,636.00
	6019434	04/23 EZ/FOOTHILL MONTHLY PASS		210-3130-53915	1,791.30
	6019851	05/23 EZ/FOOTHILL MONTHLY PASS		210-3130-53915	2,844.70
10311	6/16/2023	RESOUR	RESOURCE BUILDING MATERIALS		202.09
	3598191	SOIL MIX		100-3330-53822	79.66
	3598254	SOIL MIX		100-3330-53822	79.66
	3598429	SOIL MIX		100-3330-53822	79.66
	3598905	SOIL MIX		100-3330-53822	53.11
	377797	MIX DEPOSIT PALLET		100-3330-53822	-90.00
10312	6/16/2023	DALROS	ROSLYN DALRYMPLE		37.00
	INV0009079	EMPLOYMENT LIVE SCAN REIM-DALRYMPLE		100-1135-53406	37.00
10313	6/16/2023	SGVGOV	SAN GABRIEL VALLEY - COG		5,000.00
	VMT2-MITFEE-11	VEHICLE MILES PROGRAM		200-3120-53111	5,000.00
10314	6/16/2023	RUVSOC	SOCORRO M RUVALCABA		37.00
	INV0009076	VOLUNTEER LIVE SCAN REIM-RUVALCABA		100-4110-53980	37.00
10315	6/16/2023	STANLE	STANLEY PEST CONTROL, INC.		85.00
	565445	05/23 ABBEY PEST CONTROL		200-3120-53814	85.00
10316	6/16/2023	BOWSTE	STEPHANIE BOWLIN		1,650.00
	INV0009090	LPHS-PHYSICALS		263-3320-53111	1,650.00
10317	6/16/2023	SOSUBW	SUBURBAN WATER SYSTEMS		394.70
	180042079818	04/25-05/23 WTR-60000101379		200-3120-53714	344.19
	181003590747	04/25-05/23 WTR-6000078449		200-3120-53714	50.51
10318	6/16/2023	SUNSHO	SUNNY SHOES REPAIR		5,000.00
	INV0009098	2022-21 BUSINESS GRANT		263-3320-53981	5,000.00
10319	6/16/2023	TAMHAI	TAMAYO'S HAIR STYLING		5,000.00
	INV0009099	2022-15 BUSINESS GRANT		263-3320-53981	5,000.00
10320	6/16/2023	GASCO	THE GAS COMPANY		1,447.35
	INV0009086	05/03-06/02 GAS-SR CENTER		100-4130-53711	133.96
	INV0009087	05/04-06/05 GAS-YLAC		100-4110-53711	77.82
	INV0009088	05/04-06/05 GAS-COMM CTR		100-4100-53711	3.18
	INV0009110	05/04-06/05 GAS-CITY HALL		100-1150-53711	908.01
	INV0009111	05/04-06/05 GAS-PARK SERVICES		285-3330-53711	324.38
10321	6/16/2023	TCS	TOTAL COMPENSATIONS SYSTEMS INC		2,025.00
	11979	GASB 75 VALUATION SVC- 2ND PYMT		100-1130-53111	2,025.00
10322	6/16/2023	TOWENT	TOWO ENTERPRISE INC		4,750.00
	001	HSIP CROSSWALK PROJ RETENTION		230-20220	-250.00
	001	HSIP CROSSWALK PROJ PYMT #1		230-5586-59300	5,000.00
10323	6/16/2023	INCODE	TYLER TECHNOLOGIES, INC.		2,842.25
	045-422601	23/24 EXECUTIME SVC TIME/ATTENDANCE		550-10250	2,842.25
10324	6/16/2023	ULINE	ULINE		978.61
	163920743	TILT TRK CART		100-3100-53012	978.61
10325	6/16/2023	UNREN	UNITED RENTALS		3,668.47
	219458540-01	TRAILER TILT RENTAL		100-3330-53822	3,668.47
10326	6/16/2023	CALCARD	US Bank CalCard		10,037.21
	INV0009081	2023 CCCA ANNUAL REGISTRATION-KLINAKIS		100-1100-53971	825.00
	INV0009081	LCC MEMBERSHIP-MENDOZA		100-1100-53971	50.00
	INV0009081	INDIAN WELLS REGISTRATION		100-1100-53972	1,077.72
	INV0009081	LUNCH MTG		100-1110-53972	24.60
	INV0009081	LUNCH MTG WITH-ANIMAL CONTROL STAFF		100-1110-53972	161.12

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Payment Dates: 6/6/2023 - 6/20/2023

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
	INV0009081	LUNCH MTG-CODE STAFF		100-1110-53972	34.92
	INV0009081	MTG-MTCE DEPT		100-1110-53972	29.67
	INV0009081	LUNCH MTG WITH-CODE STAFF		100-1110-53972	78.41
	INV0009081	LUNCH MTG		100-1110-53972	109.37
	INV0009081	TRUTHFINDER		100-1135-53406	16.95
	INV0009081	CODE ENF UNIFORMS		100-2110-53015	180.21
	INV0009081	FUEL		555-3150-53014	46.61
	INV0009081	FUEL		555-3150-53014	110.03
	INV0009081	FUEL		555-3150-53014	18.34
	INV0009081	FUEL		555-3150-53014	90.14
	INV0009081	FUEL		555-3150-53014	80.00
	INV0009081	FUEL		555-3150-53014	74.48
	INV0009081	FUEL		555-3150-53014	63.94
	INV0009081	CARWASH		555-3150-53812	47.99
	INV0009082	OFFICE SUPPLIES		100-4100-53011	50.27
	INV0009082	TINY TOT SUPPLIES		100-4100-53012	13.75
	INV0009082	OFFICE SUPPLIES		100-4100-53012	102.03
	INV0009082	TABLE CLOTHS FOR EVENTS		100-4100-53012	16.50
	INV0009082	SUMMER LUNCH EQUIP		100-4100-53112	677.54
	INV0009082	RENEWAL FEES-BAUMAN		100-4100-53971	165.00
	INV0009082	CPR/FIRST AID TRAINING		100-4100-53972	291.20
	INV0009082	CPR/FIRST AID TRAINING		100-4100-53972	97.00
	INV0009082	CPR/FIRST AID TRAINING		100-4100-53972	17.59
	INV0009082	CPR/FIRST AID TRAINING		100-4100-53972	69.53
	INV0009082	CPR/FIRST AID TRAINING		100-4100-53972	177.50
	INV0009082	LEAD PROGRAM LUNCH		100-4100-53976	343.50
	INV0009082	OFFICE SUPPLIES-VOLUNTEER SUPPLIES		100-4110-53011	72.23
	INV0009082	LEAD PRORAM LUNCH		100-4110-53976	17.22
	INV0009082	LEAD PROGRAM SUPPLIES		100-4110-53976	16.60
	INV0009082	LP SPORTS BASKETBALL		100-4110-53980	54.74
	INV0009082	SCHOLARSHIP FLYER		100-4140-53415	50.00
	INV0009082	SPECIAL OLYMPICS BANNER		100-4140-53415	49.39
	INV0009082	CUSTOM VINYL BANNERS		100-4140-53415	212.34
	INV0009082	ELECTRONIC FLYER		100-4140-53415	200.00
	INV0009082	CLEANERS SVC		100-4140-53979	97.05
	INV0009082	CAMERA ADAPTER		263-3320-53012	223.50
	INV0009084	SYMPATHY FLOWERS		100-1150-53976	98.19
	INV0009084	ICSC MEMBERSHIP-GALVAN		100-3300-53971	125.00
	INV0009084	APA MEMBERSHIP-GALVAN		100-3300-53971	557.00
	INV0009084	INDIAN WELLS REGISTRATION-DIMARIO		100-3300-53972	540.35
	INV0009084	MTCE SUPPLIES		100-3330-53822	794.00
	INV0009085	BUDGET MTG LUNCHEON		100-1110-53972	76.13
	INV0009085	CPE-GRUNKLEE		100-1130-53972	159.00
	INV0009085	DECORATIONS-MOTHER DAY EVENT		100-4140-53979	135.49
	INV0009085	SQUARE DEVICES CASH REGISTER		100-48900	1,409.10
	INV0009085	REMARKABLES (3)		550-6100-53017	8.97
10328	6/16/2023	WILENG	WILLDAN ENGINEERING		58,495.50
	003-37624	04/23 ENGINEERING PERMITS		100-3110-53120	14,062.75
	003-37643	04/23 ST IIMPROVEMENT VARIOUS ST		202-5598-59210	6,560.00
	003-37644	04/23 UNRUH WALL IMPROVEMENT		203-5601-59600	18,846.38
	003-37644	04/23 UNRUH WALL IMPROVEMENT		205-5601-59600	18,846.37
	006-25464	04/23 LP LOCAL ROAD SAFETY PLAN		100-3100-53111	180.00
10329	6/16/2023	FOUN	WORLD SPACE FOUNDATION		2,200.00
	2023.06.12-1	WORLD SPACE PROGRAM- ENRICHMENT AT THE PARK		263-3320-53111	2,200.00
DFT0002059	6/9/2023	LAPCOM	LA PUENTE COMMUNITY FOUNDATION		180.00
	021523	STAFF DEVELOPMENT LUNCHEON		100-1120-53976	180.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0002060	6/9/2023 060423	LAPCOM BRUNCH BY BRIDGE CATERING	LA PUENTE COMMUNITY FOUNDATION	263-3320-53111	800.00 800.00
DFT0002061	6/16/2023 040823	LAPCOM BREAKFAST-EASTER EGG HUNT EVENT	LA PUENTE COMMUNITY FOUNDATION	100-4140-53976	262.50 262.50
DFT0002062	6/16/2023 032123	LAPCOM LEAD PROG LUNCH	LA PUENTE COMMUNITY FOUNDATION	100-4140-53976	245.00 245.00
DFT0002065	6/20/2023	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		30.16
	INV0009127	EMPLOYEE LOAN REPYMT		100-20399	19.94
	INV0009127	EMPLOYEE LOAN REPYMT		200-20399	3.07
	INV0009127	EMPLOYEE LOAN REPYMT		203-20399	0.68
	INV0009127	EMPLOYEE LOAN REPYMT		205-20399	0.68
	INV0009127	EMPLOYEE LOAN REPYMT		210-20399	4.43
	INV0009127	EMPLOYEE LOAN REPYMT		260-20399	1.36
DFT0002066	6/20/2023	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		1,565.00
	INV0009128	EMPLOYEE CONTRIBUTIONS		100-20399	933.56
	INV0009128	EMPLOYEE CONTRIBUTIONS		200-20399	179.25
	INV0009128	EMPLOYEE CONTRIBUTIONS		202-20399	58.67
	INV0009128	EMPLOYEE CONTRIBUTIONS		203-20399	98.83
	INV0009128	EMPLOYEE CONTRIBUTIONS		205-20399	102.22
	INV0009128	EMPLOYEE CONTRIBUTIONS		210-20399	108.94
	INV0009128	EMPLOYEE CONTRIBUTIONS		260-20399	83.53
DFT0002067	6/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		16,424.42
	INV0009130	EMPLOYER CONTRIBUTION		100-20360	12,389.32
	INV0009130	EMPLOYER CONTRIBUTION		200-20360	776.12
	INV0009130	EMPLOYER CONTRIBUTION		202-20360	72.08
	INV0009130	EMPLOYER CONTRIBUTION		203-20360	336.06
	INV0009130	EMPLOYER CONTRIBUTION		205-20360	356.97
	INV0009130	EMPLOYER CONTRIBUTION		210-20360	519.91
	INV0009130	EMPLOYER CONTRIBUTION		260-20360	720.32
	INV0009130	EMPLOYER CONTRIBUTION		263-20360	612.70
	INV0009130	EMPLOYER CONTRIBUTION		283-20360	126.52
	INV0009130	EMPLOYER CONTRIBUTION		285-20360	514.42
DFT0002068	6/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		11,717.04
	INV0009131	PERS- NEW EMPLY CONTRB		100-20399	8,593.80
	INV0009131	PERS- NEW EMPLY CONTRB		200-20399	572.71
	INV0009131	PERS- NEW EMPLY CONTRB		202-20399	66.01
	INV0009131	PERS- NEW EMPLY CONTRB		203-20399	249.23
	INV0009131	PERS- NEW EMPLY CONTRB		205-20399	261.24
	INV0009131	PERS- NEW EMPLY CONTRB		210-20399	342.73
	INV0009131	PERS- NEW EMPLY CONTRB		260-20399	523.70
	INV0009131	PERS- NEW EMPLY CONTRB		263-20399	560.95
	INV0009131	PERS- NEW EMPLY CONTRB		283-20399	115.84
	INV0009131	PERS- NEW EMPLY CONTRB		285-20399	430.83
DFT0002069	6/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		775.23
	INV0009132	EMPLOYEE PORTION		100-20360	749.32
	INV0009132	EMPLOYEE PORTION		200-20360	8.64
	INV0009132	EMPLOYEE PORTION		210-20360	17.27
DFT0002070	6/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		55.00
	INV0009134	SURVIVORS LIFE INSURANCE		100-20350	40.49
	INV0009134	SURVIVORS LIFE INSURANCE		200-20350	2.49
	INV0009134	SURVIVORS LIFE INSURANCE		202-20350	0.10
	INV0009134	SURVIVORS LIFE INSURANCE		203-20350	0.69
	INV0009134	SURVIVORS LIFE INSURANCE		205-20350	0.72
	INV0009134	SURVIVORS LIFE INSURANCE		210-20350	1.24

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Payment Dates: 6/6/2023 - 6/20/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0009134	SURVIVORS LIFE INSURANCE		260-20350	2.12
	INV0009134	SURVIVORS LIFE INSURANCE		263-20350	2.77
	INV0009134	SURVIVORS LIFE INSURANCE		283-20350	0.55
	INV0009134	SURVIVORS LIFE INSURANCE		285-20350	3.83
DFT0002071	6/20/2023	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		5,977.26
	INV0009137	STATE INCOME TAX		100-20310	4,661.81
	INV0009137	STATE INCOME TAX		200-20310	208.31
	INV0009137	STATE INCOME TAX		202-20310	39.11
	INV0009137	STATE INCOME TAX		203-20310	119.90
	INV0009137	STATE INCOME TAX		205-20310	125.91
	INV0009137	STATE INCOME TAX		210-20310	155.65
	INV0009137	STATE INCOME TAX		260-20310	180.00
	INV0009137	STATE INCOME TAX		263-20310	316.50
	INV0009137	STATE INCOME TAX		283-20310	70.89
	INV0009137	STATE INCOME TAX		285-20310	99.18
DFT0002072	6/20/2023	IRSPR	IRS PAYROLL TAX DEPOSIT		16,979.40
	INV0009138	FEDERAL WITHHOLDING		100-20300	13,332.49
	INV0009138	FEDERAL WITHHOLDING		200-20300	588.82
	INV0009138	FEDERAL WITHHOLDING		202-20300	104.48
	INV0009138	FEDERAL WITHHOLDING		203-20300	318.08
	INV0009138	FEDERAL WITHHOLDING		205-20300	333.63
	INV0009138	FEDERAL WITHHOLDING		210-20300	466.50
	INV0009138	FEDERAL WITHHOLDING		260-20300	638.35
	INV0009138	FEDERAL WITHHOLDING		263-20300	691.09
	INV0009138	FEDERAL WITHHOLDING		283-20300	177.18
	INV0009138	FEDERAL WITHHOLDING		285-20300	328.78
DFT0002073	6/20/2023	IRSPR	IRS PAYROLL TAX DEPOSIT		6,458.08
	INV0009139	MEDICARE TAX		100-20300	4,653.66
	INV0009139	MEDICARE TAX		200-20300	219.50
	INV0009139	MEDICARE TAX		202-20300	25.52
	INV0009139	MEDICARE TAX		203-20300	125.34
	INV0009139	MEDICARE TAX		205-20300	130.28
	INV0009139	MEDICARE TAX		210-20300	134.36
	INV0009139	MEDICARE TAX		260-20300	231.76
	INV0009139	MEDICARE TAX		263-20300	685.60
	INV0009139	MEDICARE TAX		283-20300	57.74
	INV0009139	MEDICARE TAX		285-20300	194.32
Grand Total:					1,928,157.36

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	964,241.07
200 - GAS TAX FUND	20,237.21
202 - RMRA (SB 1)	6,925.97
203 - MEASURE M FUND	20,186.85
205 - MEASURE R FUND	20,251.17
210 - PROP A FUND	16,619.29
230 - HSIP GRANT FUND	4,750.00
260 - CDBG PROGRAM FUND	2,584.77
263 - AMERICAN RESCUE PLAN ACT FUND	52,633.99
280 - MISCELLANEOUS GRANTS FUND	733,868.16
283 - MEASURE A SAFE PARKS FUND	595.14
284 - MEASURE W	4,429.95
285 - LIGHTING & LANDSCAPE MAINTENANCE	30,749.78
550 - EQUIPMENT REPLACEMENT FUND	18,482.56
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	31,601.45
Grand Total:	1,928,157.36

Account Summary

Account Number	Account Name	Payment Amount
100-10250	Prepaid Expenses	56,906.95
100-1100-53971	Dues & Memberships	875.00
100-1100-53972	Conferences & Meetings	1,077.72
100-1110-53011	Operating Supplies	38.50
100-1110-53972	Conferences & Meetings	514.22
100-1120-53111	Contract Services - Priva...	540.00
100-1120-53971	Dues & Memberships	500.00
100-1120-53976	Special Departmental	180.00
100-1130-53011	Operating Supplies	1,308.00
100-1130-53111	Contract Services - Priva...	8,315.17
100-1130-53972	Conferences & Meetings	159.00
100-1135-53151	Education & Training	2,082.00
100-1135-53406	Recruitment Expenses	779.95
100-1135-53613	Insurance-Special Events	1,186.00
100-1150-53011	Operating Supplies	2,240.10
100-1150-53211	Postage & Mailing Servic...	3,000.00
100-1150-53711	Utility - Gas	908.01
100-1150-53714	Utility - Water	1,276.43
100-1150-53715	Utility - Communications	1,072.53
100-1150-53813	Facility Maintenance	1,876.44
100-1150-53814	Landscape Maintenance	527.20
100-1150-53911	Equipment Lease/Rental	1,632.45
100-1150-53976	Special Departmental	98.19
100-20220	Retention Payable	23,388.90
100-20300	FIT Payable	17,986.15
100-20310	SIT Payable	4,661.81
100-20340	PARS	2,881.79
100-20350	Group Insurance	40.49
100-20360	PERS	13,138.64
100-20380	Union Dues	1,165.39
100-20399	Other Payroll Deductions	9,863.87
100-2100-53110	Contract Services - LA Sh...	613,366.92
100-2100-53186	Liability Trust Fund	64,846.87
100-2110-53011	Operating Supplies	38.50
100-2110-53015	Uniform/Boot Reimburs...	526.41
100-2110-53111	Contract Services - Priva...	13,323.33
100-2110-53972	Conferences & Meetings	48.81
100-2130-53111	Contract Services - Priva...	825.00

Account Summary

Account Number	Account Name	Payment Amount
100-3100-53012	Small Tools & Equipment	3,732.57
100-3100-53111	Contract Services - Priva...	180.00
100-3110-53120	Engineering Permits	14,062.75
100-3300-53111	Contract Services - Priva...	2,585.00
100-3300-53971	Dues & Memberships	682.00
100-3300-53972	Conferences & Meetings	756.97
100-3310-53111	Contract Services - Priva...	49,564.40
100-3310-53976	Special Departmental	48.50
100-3320-53111	Contract Services - Priva...	310.50
100-3330-53011	Operating Supplies	164.93
100-3330-53012	Small Tools & Equipment	432.41
100-3330-53015	Uniform/Boot Reimburs...	200.00
100-3330-53715	Utility - Communications	195.08
100-3330-53811	Equipment Maintenance	1,021.82
100-3330-53813	Facility Maintenance	2,584.68
100-3330-53822	Park Maintenance & Re...	9,597.86
100-4100-53011	Operating Supplies	50.27
100-4100-53012	Small Tools & Equipment	132.28
100-4100-53111	Contract Services - Priva...	1,659.40
100-4100-53112	Contract Services - Public	677.54
100-4100-53711	Utility - Gas	3.18
100-4100-53813	Facility Maintenance	1,170.93
100-4100-53971	Dues & Memberships	165.00
100-4100-53972	Conferences & Meetings	652.82
100-4100-53976	Special Departmental	343.50
100-4110-53011	Operating Supplies	72.23
100-4110-53711	Utility - Gas	77.82
100-4110-53712	Utility - Electricity	3,001.15
100-4110-53976	Special Departmental	33.82
100-4110-53980	Sports Activities	554.24
100-4130-53711	Utility - Gas	133.96
100-4130-53714	Utility - Water	317.61
100-4130-53715	Utility - Communications	68.24
100-4130-53979	Special Events	450.00
100-4140-53415	Community Outreach	511.73
100-4140-53976	Special Departmental	507.50
100-4140-53979	Special Events	12,932.54
100-48900	Miscellaneous	1,409.10
200-20300	FIT Payable	808.32
200-20310	SIT Payable	208.31
200-20340	PARS	2.31
200-20350	Group Insurance	2.49
200-20360	PERS	784.76
200-20380	Union Dues	59.09
200-20399	Other Payroll Deductions	755.03
200-3120-53016	Graffiti Removal Supplies	1,142.58
200-3120-53111	Contract Services - Priva...	5,000.00
200-3120-53713	Utility - Hwy Lights	4,059.50
200-3120-53714	Utility - Water	4,397.26
200-3120-53814	Landscape Maintenance	85.00
200-3120-53819	Signal Maintenance	2,932.56
202-20300	FIT Payable	130.00
202-20310	SIT Payable	39.11
202-20350	Group Insurance	0.10
202-20360	PERS	72.08
202-20399	Other Payroll Deductions	124.68
202-5598-59210	Design Engineering	6,560.00
203-20300	FIT Payable	443.42

Account Summary

Account Number	Account Name	Payment Amount
203-20310	SIT Payable	119.90
203-20340	PARS	83.42
203-20350	Group Insurance	0.69
203-20360	PERS	336.06
203-20380	Union Dues	8.24
203-20399	Other Payroll Deductions	348.74
203-5601-59600	OTHER SERVICES	18,846.38
205-20300	FIT Payable	463.91
205-20310	SIT Payable	125.91
205-20340	PARS	84.91
205-20350	Group Insurance	0.72
205-20360	PERS	356.97
205-20380	Union Dues	8.24
205-20399	Other Payroll Deductions	364.14
205-5601-59600	Other Services	18,846.37
210-10250	Prepaid Expenses	10,156.94
210-20300	FIT Payable	600.86
210-20310	SIT Payable	155.65
210-20340	PARS	2.31
210-20350	Group Insurance	1.24
210-20360	PERS	537.18
210-20380	Union Dues	73.01
210-20399	Other Payroll Deductions	456.10
210-3130-53915	Public Transit Subsidy	4,636.00
230-20220	Retention Payable	-250.00
230-5586-59300	Construction Costs	5,000.00
260-20300	FIT Payable	870.11
260-20310	SIT Payable	180.00
260-20340	PARS	90.65
260-20350	Group Insurance	2.12
260-20360	PERS	720.32
260-20380	Union Dues	112.98
260-20399	Other Payroll Deductions	608.59
263-20300	FIT Payable	1,376.69
263-20310	SIT Payable	316.50
263-20340	PARS	1,190.98
263-20350	Group Insurance	2.77
263-20360	PERS	612.70
263-20380	Union Dues	271.65
263-20399	Other Payroll Deductions	804.70
263-3320-53012	Small Tools & Equipment	223.50
263-3320-53111	Contract Services - Priva...	16,424.50
263-3320-53981	Grants & Loans - Comme...	30,000.00
263-5610-59300	Construction Costs	1,410.00
280-20220	Retention Payable	-5,689.25
280-3300-53111	Contract Services - Priva...	77,117.59
280-5606-59300	CONSTRUCTION COSTS	662,439.82
283-20300	FIT Payable	234.92
283-20310	SIT Payable	70.89
283-20350	Group Insurance	0.55
283-20360	PERS	126.52
283-20380	Union Dues	46.42
283-20399	Other Payroll Deductions	115.84
284-3100-53111	Contract Services - Priva...	4,429.95
285-20300	FIT Payable	523.10
285-20310	SIT Payable	99.18
285-20340	PARS	71.48
285-20350	Group Insurance	3.83

Account Summary

Account Number	Account Name	Payment Amount
285-20360	PERS	514.42
285-20380	Union Dues	48.06
285-20399	Other Payroll Deductions	430.83
285-3330-53111	Contract Services - Priva...	2,775.50
285-3330-53711	Utility - Gas	324.38
285-3330-53712	Utility - Electricity	22,158.54
285-3330-53715	Utility - Communications	45.50
285-3330-53813	Facility Maintenance	2,242.96
285-3330-53911	Equipment Lease/Rental	1,512.00
550-10250	Prepaid Expenses	2,842.25
550-6100-53017	Software & Licensing	12,008.97
550-6100-53018	Computer Hardware & S...	3,293.84
550-6100-53111	Contract Services - Priva...	337.50
555-3150-53014	Fuel	1,002.74
555-3150-53812	Vehicle Maintenance	16,494.53
555-3150-53912	Vehicle Lease	14,104.18
Grand Total:		1,928,157.36

Project Account Summary

Project Account Key	Payment Amount
None	1,769,697.97
100023E	8,708.00
100123E	30,000.00
101223E	5,000.00
30223E	310.50
60223E	13.75
61024E	24,250.00
61123E	12,700.00
61723E	359.55
98523E	77,117.59
Grand Total:	1,928,157.36



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: PRESENTATION OF MAY 2023 INVESTMENT REPORT

BACKGROUND

This report presents the City's investment portfolio for the period of May 2023. The attachment provides details of the City's portfolio. It has been prepared to comply with regulations contained in California Government Code Section 53600 and the Statement of Investment Policy approved by the City Council on June 14, 2022.

The investment objectives of the City of La Puente are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio, second, to provide sufficient liquidity to meet all operating requirements, and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

The City follows the practice of pooling cash and investments for all funds under its direct control. Interest earned on pooled cash and investments is allocated to the various funds based on the respective fund's average quarterly cash balance. It is common for governments to pool the cash and investments of various funds to improve investment performance. By pooling funds, cities are able to benefit from economies of scale, diversification, liquidity and ease of administration.

DISCUSSION

The Investment Report for May 2023 has been provided as an attachment for your review. The following table summarizes the City's investment activity for the period:

Transaction	Asset Type	Transaction Date	Interest Rate	Due Date	Face Value
Purchase	Certificate of Deposit (CD) – Cy Fair Credit Union	05/04/2023	4.350%	05/19/2027	\$248,000
Redemption	Municipal Bond – Los Angeles Airport	05/15/2023	2.794%	05/15/2023	\$250,000

FISCAL IMPACT

Idle cash invested in certificates of deposit, government securities, and corporate bonds typically return higher yields than LAIF (Local Agency Investment Fund). This maximizes returns without assuming substantial additional risk.

SUMMARY

In summary, the City has conservatively placed its investment portfolio in LAIF, federal agency securities, corporate bonds, and certificates of deposit. The portfolio complies with the Statement of Investment Policy and the City has the ability to meet its expenditure requirements for the next six months.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment A – Investment Report
Attachment B – Certificates of Deposit
Attachment C – Corporate Bonds
Attachment D – Municipal Bonds
Attachment E – Charts

Cash and Investment Report
May 31, 2023

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Local Agency Investment Fund	State of California			0.685%	\$ 5,354,871	\$ 5,354,871	\$ 5,282,635	LAIF
Government Obligations								
U.S. Agency Security	FFCB	06/07/19	06/13/24	1.950%	250,000	249,904	242,258	Stifel
U.S. Agency Security	FFCB	06/10/20	06/10/25	0.680%	250,000	250,000	230,160	Multi-Bank
U.S. Agency Security	FFCB	06/02/20	06/09/25	0.500%	250,000	250,000	231,215	Stifel
U.S. Agency Security	FFCB	03/22/21	04/01/25	0.710%	250,000	250,000	231,340	Stifel
U.S. Agency Security	FFCB	02/24/21	03/03/26	0.790%	250,000	250,000	224,710	Stifel
U.S. Agency Security	FFCB	08/03/21	08/10/26	0.710%	250,000	250,000	221,895	Stifel
U.S. Agency Security	FFCB	08/30/21	09/01/26	0.870%	500,000	499,800	444,955	Stifel
U.S. Agency Security	FFCB	08/30/21	02/10/25	0.480%	250,000	249,750	231,220	Stifel
U.S. Agency Security	FFCB	09/23/21	09/28/26	0.940%	250,000	249,500	222,505	Stifel
U.S. Agency Security	FFCB	09/02/21	09/08/26	0.870%	250,000	250,000	222,338	Stifel
U.S. Agency Security	FFCB	07/29/20	07/29/25	0.580%	250,000	250,000	228,693	Stifel
U.S. Agency Security	FFCB	10/07/21	10/07/26	1.000%	250,000	249,625	222,803	Stifel
U.S. Agency Security	FFCB	10/28/21	11/03/26	1.330%	250,000	250,000	224,320	Stifel
U.S. Agency Security	FFCB	11/10/21	11/16/26	1.270%	250,000	250,000	223,663	Stifel
U.S. Agency Security	FFCB	11/24/21	11/30/26	1.460%	500,000	500,000	449,880	Stifel
U.S. Agency Security	FHLB	05/05/20	05/19/25	0.750%	250,000	250,000	230,668	Stifel
U.S. Agency Security	FHLB	03/02/21	02/26/26	0.850%	250,000	250,000	225,785	Stifel
U.S. Agency Security	FHLB	03/08/21	03/30/26	0.980%	250,000	250,000	225,478	Stifel
U.S. Agency Security	FHLB	03/11/21	03/25/26	0.875%	250,000	251,000	224,873	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.650%	375,000	375,000	348,848	Stifel
U.S. Agency Security	FHLB	02/09/21	02/09/26	0.300%	250,000	250,000	225,370	Stifel
U.S. Agency Security	FHLB	08/10/21	02/18/26	0.600%	250,000	248,250	224,365	Stifel
U.S. Agency Security	FHLB	02/18/21	02/18/26	0.600%	250,000	250,000	224,365	Multi-Bank
U.S. Agency Security	FHLB	02/26/21	02/26/26	0.580%	250,000	250,000	224,085	Multi-Bank
U.S. Agency Security	FHLB	01/26/21	01/26/26	0.560%	250,000	250,000	224,660	Multi-Bank
U.S. Agency Security	FHLB	02/24/21	02/24/26	0.625%	250,000	249,500	224,408	Stifel
U.S. Agency Security	FHLB	02/25/21	02/25/26	0.660%	250,000	250,000	224,608	Stifel
U.S. Agency Security	FHLB	02/12/21	02/12/26	0.520%	250,000	249,750	223,983	Stifel
U.S. Agency Security	FHLB	05/18/21	05/26/26	1.030%	250,000	250,000	225,575	Multi-Bank
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.680%	250,000	250,000	229,738	Stifel
U.S. Agency Security	FHLB	09/30/21	10/13/26	1.100%	250,000	249,823	223,465	Stifel
U.S. Agency Security	FHLB	04/22/21	02/24/26	0.750%	250,000	249,375	225,193	Stifel
U.S. Agency Security	FHLB	02/25/22	02/25/27	2.000%	250,000	250,000	228,963	Stifel
U.S. Agency Security	FHLB	04/28/22	05/10/27	3.100%	250,000	249,750	237,778	Stifel
U.S. Agency Security	FHLB	07/12/22	06/30/27	3.250%	250,000	250,089	241,823	Stifel
U.S. Agency Security	FHLB	08/18/22	04/21/27	2.250%	250,000	248,406	242,653	Stifel
U.S. Agency Security	FHLB	08/29/22	08/28/25	3.600%	250,000	249,625	243,908	Stifel
U.S. Agency Security	FHLB	11/04/22	04/21/27	3.200%	760,000	715,928	722,190	Stifel
U.S. Agency Security	FHLB	02/15/23	02/09/28	5.050%	700,000	698,336	687,631	Stifel
U.S. Agency Security	FHLB	03/01/23	03/16/28	6.000%	250,000	250,000	248,360	Stifel
U.S. Agency Security	FHLMC	06/19/20	06/30/25	0.720%	250,000	250,000	229,933	Stifel
U.S. Agency Security	FHLMC	07/14/20	07/14/25	0.600%	250,000	250,000	230,630	Stifel
U.S. Agency Security	FHLMC	07/23/20	07/23/25	0.500%	250,000	249,625	229,948	Stifel
U.S. Agency Security	FHLMC	04/12/22	10/08/24	2.500%	250,000	249,729	240,875	Stifel
U.S. Agency Security	FHLMC	05/05/22	05/26/27	3.250%	250,000	250,000	241,983	Stifel
U.S. Agency Security	FHLMC	09/15/22	08/01/27	3.740%	250,000	248,540	241,755	Stifel
U.S. Agency Security	FNMA	06/04/20	06/04/25	0.710%	250,000	250,000	230,443	Multi-Bank
U.S. Agency Security	FNMA	07/22/20	07/22/25	0.600%	250,000	250,000	228,960	Stifel
U.S. Agency Security	FNMA	08/03/20	08/19/25	0.625%	250,000	250,000	228,603	Stifel
U.S. Agency Security	FNMA	08/03/20	08/12/25	0.500%	250,000	250,000	229,510	Stifel
U.S. Agency Security	FNMA	07/21/21	10/22/25	0.560%	250,000	249,529	227,050	Stifel
U.S. Agency Security	FNMA	08/17/20	08/14/25	0.500%	250,000	249,875	228,043	Stifel
U.S. Agency Security	FNMA	07/21/22	09/01/26	2.150%	250,000	238,655	231,065	Stifel
U.S. Agency Security	FNMA	08/16/22	04/01/26	2.670%	250,000	224,798	214,809	Stifel
U.S. Agency Security	FNMA	07/29/20	07/29/25	0.700%	250,000	250,000	229,298	Multi-Bank
U.S. Agency Security	Treasury	05/12/21	12/31/25	0.375%	250,000	245,850	227,403	Stifel
U.S. Agency Security	Treasury	06/24/21	06/30/25	0.250%	250,000	246,125	229,943	Stifel
U.S. Agency Security	Treasury	06/15/21	11/30/25	0.375%	250,000	247,659	227,685	Stifel
U.S. Agency Security	Treasury	06/24/21	02/28/26	0.500%	250,000	246,775	226,818	Stifel
U.S. Agency Security	Treasury	07/21/21	09/30/25	0.250%	250,000	246,675	228,330	Stifel
U.S. Agency Security	Treasury	07/29/21	08/31/25	0.250%	250,000	248,150	228,575	Stifel
U.S. Agency Security	Treasury	08/10/21	10/31/25	0.250%	250,000	246,725	227,490	Stifel
U.S. Agency Security	Treasury	09/29/21	06/30/26	0.875%	250,000	249,550	227,715	Stifel
U.S. Agency Security	Treasury	11/15/21	01/31/26	0.375%	250,000	242,450	226,640	Stifel
U.S. Agency Security	Treasury	04/29/21	04/30/26	0.750%	500,000	497,800	454,980	Stifel
U.S. Agency Security	Treasury	03/08/23	08/31/23	5.180%	1,000,000	975,960	986,710	Stifel
U.S. Agency Security	Treasury	04/24/23	06/20/23	4.705%	1,000,000	992,960	997,310	Stifel
Total Government Securities					20,085,000	19,930,841	18,613,216	
Municipal Bonds***				various	250,000	247,965	213,972	
Negotiable Certificates of Deposit ***				various	10,415,000	10,415,000	9,550,539	
Corporate Bonds***				various	250,000	250,224	241,573	
Total Investments					\$ 36,354,871	\$ 36,198,901	\$ 33,901,935	
Deposits in Bank						1,370,495	*	
Miscellaneous Cash						2,200	**	
Total Cash and Deposits						1,372,695		
Total Investments, Cash and Deposits						\$ 37,571,596		

I certify that this investment portfolio is in conformity with the Investment Policy of the City of La Puente as stated in Resolution No. 22-5729 dated June 14, 2022. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

* Deposits represent the equity in the checking & payroll accounts.

** Miscellaneous cash represents a total of all petty cash accounts.

*** Detailed list of Negotiable Certificates of Deposit/Corporate Bonds attached

Troy O. Grunklee, CPA
Dir. Of Administrative Services

Alex Merkel Medina
Finance Manager

CITY OF LA PUENTE

Cash and Investment Report

May 31, 2023

Negotiable Certificates of Deposit

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Valuation
JP Morgan Chase Bank	5/19/20	5/28/25	1.00%	248,000	248,000	228,202	Stifel
Greenstate Credit Union	3/30/21	4/16/26	0.95%	249,000	249,000	221,000	Stifel
UBS Bank	6/15/21	6/23/26	0.75%	248,000	248,000	217,154	Stifel
Parsons FCU	6/24/21	6/30/26	0.50%	249,000	249,000	219,137	Stifel
State Bank of India, NY	5/5/21	5/19/26	1.00%	248,000	248,000	219,897	Stifel
Sallie Mae Bank	6/30/21	7/8/26	1.00%	247,000	247,000	217,958	Stifel
Medallion Bank	9/14/21	9/30/26	0.90%	249,000	249,000	216,769	Stifel
Goldman Sachs Bank	7/20/21	7/28/26	1.00%	248,000	248,000	217,893	Stifel
Capital One Bank NA	11/8/21	11/17/26	1.10%	248,000	248,000	216,601	Stifel
East Boston Savings Bank	8/14/20	8/14/25	0.50%	248,000	248,000	223,579	Stifel
Citadel Federal Credit Union	2/26/20	2/27/25	1.65%	248,000	248,000	232,989	Stifel
Axos Bank	2/27/20	3/26/25	1.65%	249,000	249,000	233,308	Stifel
Pathfinder Bank	10/2/20	10/14/25	0.50%	249,000	249,000	222,838	Stifel
Toyota Bank	7/21/21	7/29/26	0.95%	248,000	248,000	217,994	Stifel
Synchrony Bank	8/24/21	8/27/26	0.90%	248,000	248,000	217,836	Stifel
Pentagon FCU	8/17/21	9/1/26	0.85%	249,000	249,000	217,086	Stifel
Texas Exchange Bank	9/28/21	11/14/25	0.85%	249,000	249,000	224,035	Stifel
USF Federal Credit Union	10/14/21	10/28/26	0.90%	249,000	249,000	216,107	Stifel
Live Oak Bank	10/4/21	10/19/26	0.90%	249,000	249,000	216,321	Stifel
Bank Hapoalim	12/8/21	12/26/26	1.35%	248,000	248,000	218,019	Stifel
Connexus Credit Union	12/20/21	12/23/26	1.15%	249,000	249,000	217,656	Stifel
Nelnet Bank	1/24/22	2/2/27	1.45%	248,000	248,000	217,883	Stifel
Amerant Bank	2/14/22	2/16/27	1.60%	248,000	248,000	218,853	Stifel
Beal Bank	3/1/22	3/3/27	2.05%	248,000	248,000	222,270	Stifel
Ally Bank	7/22/22	7/28/26	3.25%	246,000	246,000	232,568	Stifel
Capital One Bank USA	7/14/22	7/20/27	3.40%	245,000	245,000	229,624	Stifel
Discover Bank	7/14/22	7/20/27	3.35%	245,000	245,000	229,173	Stifel
American Express National Bank	7/22/22	7/27/27	3.45%	245,000	245,000	229,886	Stifel
St. Vincent Medical Center Credit Union	8/3/22	8/12/27	3.50%	249,000	249,000	234,020	Stifel
Belmont Bank	8/5/22	8/24/27	3.15%	249,000	249,000	230,547	Stifel
Resource One Credit Union	8/3/22	8/18/25	3.30%	249,000	249,000	238,930	Stifel
Cobalt Credit Union	9/1/22	9/15/27	3.60%	249,000	249,000	234,630	Stifel
Healthcare System FCU	9/7/22	9/21/26	3.60%	249,000	249,000	237,397	Stifel
Coca Cola FCU	1/31/23	2/2/26	4.60%	249,000	249,000	245,370	Stifel
Affinity Bank	3/13/23	3/17/28	4.90%	248,000	248,000	245,892	Stifel
Morgan Stanley Bank NA	3/17/23	3/23/28	4.90%	244,000	244,000	241,919	Stifel
Morgan Stanley Private Bank	3/17/23	3/23/28	4.90%	244,000	244,000	241,919	Stifel
American First Credit Union	4/24/23	4/27/27	4.40%	249,000	249,000	242,795	Stifel
Cy Fair FCU	5/4/23	5/19/27	4.35%	248,000	248,000	241,314	Stifel
First Bank of DeQueen	8/21/19	8/30/24	1.80%	249,000	249,000	238,291	Multi-Bank
Luana Savings Bank	2/28/20	2/28/25	1.55%	248,000	248,000	232,684	Multi-Bank
Celtic Bank	4/17/20	4/17/25	1.50%	249,000	249,000	232,197	Multi-Bank
Total for Negotiable Certificates of Deposit				\$ 10,415,000	\$10,415,000	\$ 9,550,539	

CITY OF LA PUENTE**Cash and Investment Report****May 31, 2023****Corporate Bonds**

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Market Valuation
Coca Cola	10/10/19	9/6/24	1.75%	<u>250,000</u>	<u>250,224</u>	<u>241,573</u>	Stifel
Total for Negotiable Corporate Bonds				<u>\$ 250,000</u>	<u>\$ 250,224</u>	<u>\$ 241,573</u>	

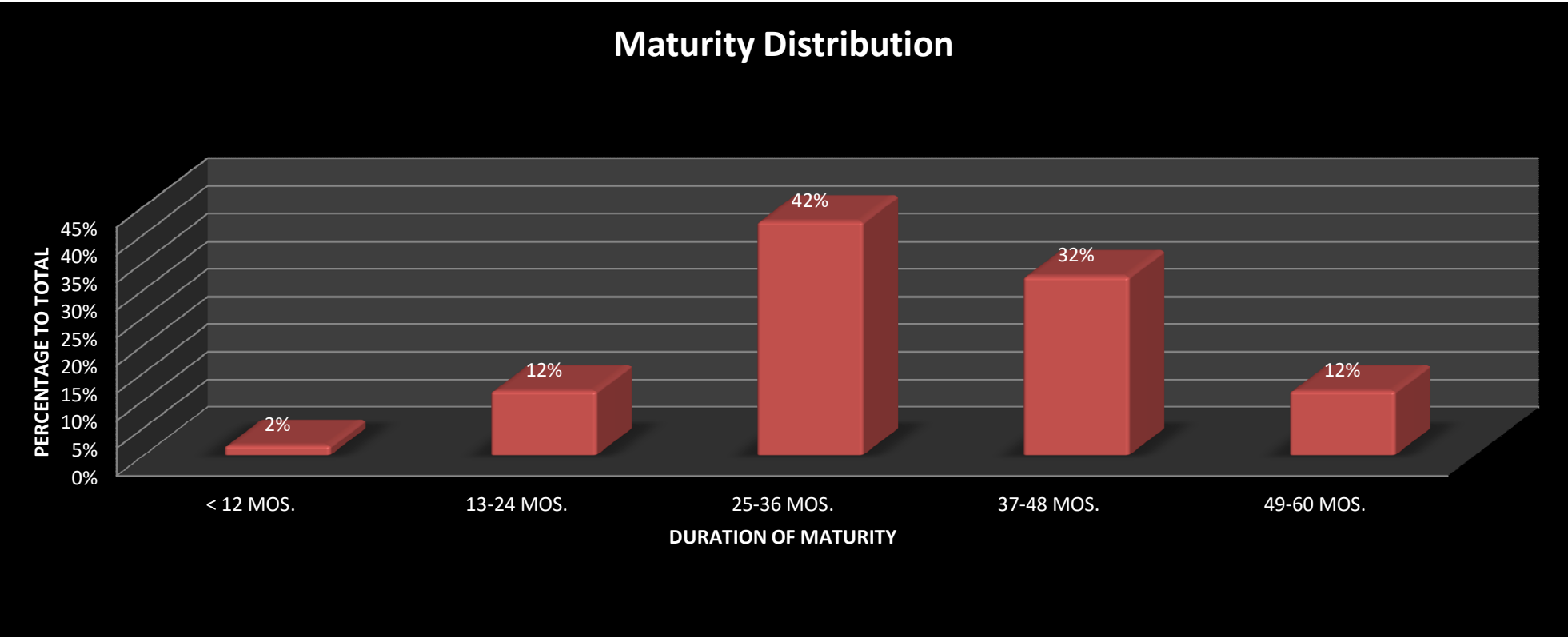
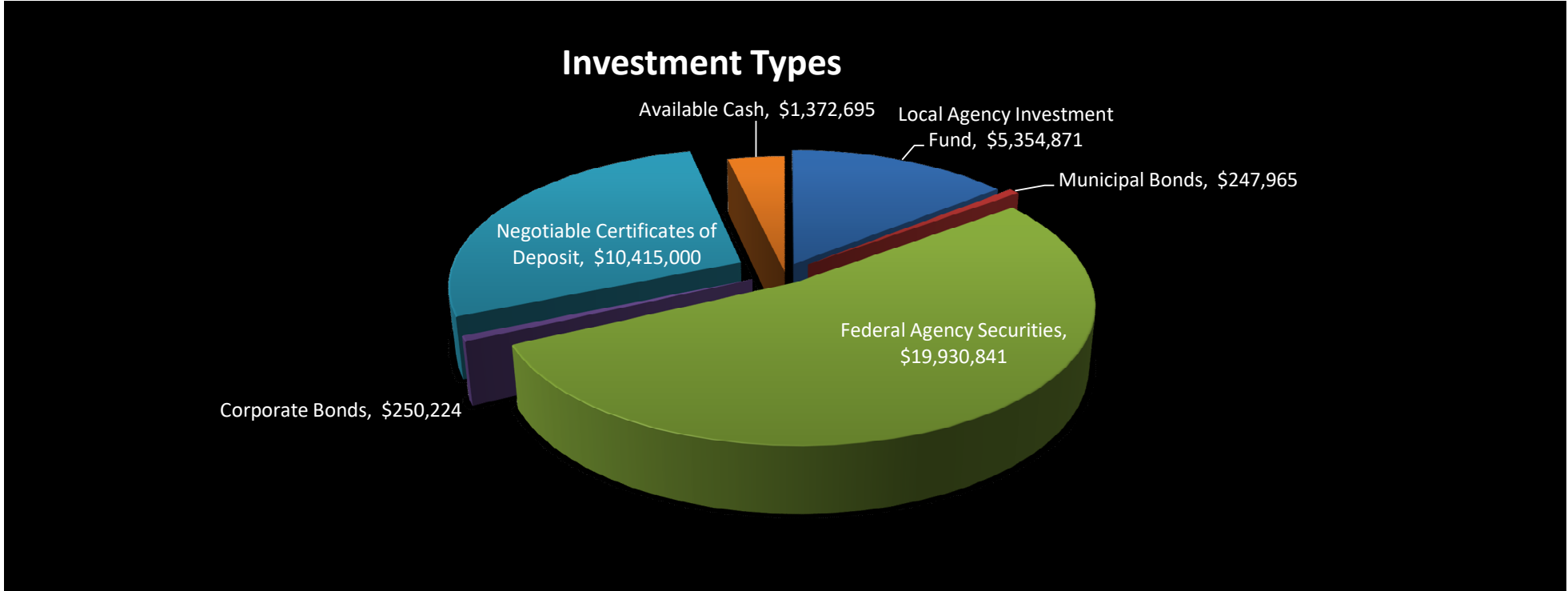
CITY OF LA PUENTE

Cash and Investment Report

May 31, 2023

Municipal Bonds

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Market Valuation
State of California	1/11/21	4/1/25	3.38%	<u>250,000</u>	<u>247,965</u>	<u>213,972</u>	Multi-Bank
Total for Municipal Bonds				<u>\$ 250,000</u>	<u>\$ 247,965</u>	<u>\$ 213,972</u>	





City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: June 27, 2023

Via: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: PRESENTATION OF MAY 2023 REQUISITION SUMMARY REPORT

BACKGROUND

On April 24, 2018, the City Council adopted several ordinances and accompanying resolutions amending the City's purchasing procedures to streamline and make the procurement process more efficient. One of the amendments to the purchasing procedures was a provision setting a \$5,000 spending limit for Department Heads and a separate provision increasing the City Manager's spending limit to \$20,000 for professional services, supplies and equipment. In order to document purchases approved by the City Manager and/or Department Heads the City Council directed that a monthly report be prepared and filed with the City Council. This action is to receive and file the requisition summary report for the month of May 2023.

DISCUSSION

City staff initiated eleven (11) requisitions during the month totaling \$58,788.12.

RECOMMENDATION

It is recommended that the City Council receive and file the requisition summary report for May 2023.

ATTACHMENTS

Attachment "A": Requisition Summary Report for May 2023



City of La Puente

Requisition Summary Report

Requisition Detail

Issued Date Range 05/01/2023 - 05/31/2023

Requisition Number	Description Vendor	Status	Requested by Approved By	Issue Date	Trade Discount	Dist Amount
REQ000771	WORLD SPACE PROGRAM-ENRICHMENT A FOUN - WORLD SPACE FOUNDATION	Approved	ANGEL MORALES Director of Community Services	5/2/2023	0	2,850.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
WORLD SPACE PROGRAM-ENRIK	1		0	0	0	0	0	2,850.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	2,850.00

REQ000772	POSTAGE FOR METER AT CITY HALL USPSE - UNITED STATES POSTAL SERV	Approved	NORMA RAMIREZ Director of Development Services	5/2/2023	0	3,000.00
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
POSTAGE FOR METER AT CITY H	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-1150-53211	Postage & Mailing Services			100.00%	3,000.00

REQ000773	IT LAPTOPS AMABUS - AMAZON CAPITAL SERVICES INC	Approved	REGINA NEWCOMB City Manager	5/3/2023	0	5,684.50
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
IT LAPTOPS	1		0	0	0	0	0	5,684.50

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
550-6100-53018	Computer Hardware & Suppli			100.00%	5,684.50

REQ000774	Instructor Payment - March- April Class FLOESP - ESPERANZA FLORES	Approved	ADRIANA DOMINGUEZ Director of Community Services	5/4/2023	0	2,663.50
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Instructor Payment - March- Api	1		0	0	0	0	0	2,663.50

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4100-53111	Contract Services - Private			100.00%	2,663.50

REQ000775	Judo Class - April Class GUEJC - GUERREROS ATHLETIC FOUNDATION	Approved	ADRIANA DOMINGUEZ Director of Community Services	5/4/2023	0	1,456.00
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
Judo Class - April Class	1		0	0	0	0	0	1,456.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4100-53111	Contract Services - Private			100.00%	1,456.00

Requisition Summary Report

Issued Date Range 05/01/2023 - 05/31/2023

Requisition Number	Description Vendor	Status	Requested by Approved By	Issue Date	Trade Discount	Dist Amount
REQ000776	USED 5k YALE FORKLIFT PAPMAT - PAPE MATERIAL HANDLING	Approved	NORMA RAMIREZ City Manager	5/9/2023	0	18,000.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
USED 5k YALE FORKLIFT	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
555-3150-54484	Vehicle Purchase			100.00%	18,000.00

REQ000778	SOLAR TRASH/RECYCLE COMPACTOR-LP P BIGBEL - BIGBELLY SOLAR	Approved	Alexander Merkel City Manager	5/10/2023	0	11,345.44
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
SOLAR TRASH/RECYCLE COMPA	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-5596-59300	Construction Costs			100.00%	11,345.44

REQ000779	SENIOR CENTER AWINGS UMCON - THE UMBRELLA CONNECTION	Approved	NORMA RAMIREZ Director of Development Services	5/11/2023	0	4,004.00
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
SENIOR CENTER AWINGS	1		0	0	0	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4130-53813	Facility Maintenance			100.00%	4,004.00

REQ000780	WORLD SPACE PROGRAM-ENRICHMENT A FOUN - WORLD SPACE FOUNDATION	Approved	ANGEL MORALES Director of Community Services	5/15/2023	0	2,200.00
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
WORLD SPACE PROGRAM-ENRIK	1		0	0	0	0	0	2,200.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
263-3320-53111	Contract Services - Private			100.00%	2,200.00

REQ000782	ROLL UP DOOR REPAIR HATCH - HATCH DOOR SERVICE	Approved	NORMA RAMIREZ Director of Community Services	5/23/2023	0	2,584.68
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Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
ROLL UP DOOR REPAIR	1		0	0	137.02	0	0	-

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-3330-53813	Facility Maintenance			100.00%	2,584.68

Requisition Summary Report

Issued Date Range 05/01/2023 - 05/31/2023

Requisition Number	Description	Status	Requested by	Issue Date	Trade	Discount	Dist Amount
REQ000784	Vendor FLYER POSTING SVCS-HLP UNIFIED & ROW PEAINC - PEACHJAR, INC	Approved	Approved By ANGEL MORALES City Manager	5/25/2023		0	5,000.00

Items

Description	Sequence	Part Number	Units	Price	Tax	Shipping	Discount	Paid
FLYER POSTING SVCS-HLP UNIFI	1		0	0	0	0	0	5,000.00

Distributions

Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount
100-4140-53415	Community Outreach			100.00%	5,000.00

Requisition Count:	11	TOTAL	58,788.12
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City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY FOR THE STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2022-23 IN THE AMOUNT OF \$5,936,000

BACKGROUND

The proposed street improvements are in accordance with the City's Pavement Management Program with the following street segments to be resurfacing as part of this Project. The Project also includes the expansion of the parking lot at City Hall to add an additional 13 parking spaces at the north end of the parking lot.

The street segments to be resurfaced as part of this Project are listed below.

- Aileron Avenue from Mentz Street to Cambay Street
- Alley, East of Hacienda – Hayland to Fairgrove
- Alley, East of Hacienda – Hayland South to End
- Alley, East of Glendora – Hudson to Mentz
- Ansted Drive from Main Street to North End
- Beckner Street from Sunkist Avenue to Willow Avenue
- Beckner Street from Orange Avenue to Tonopah Avenue
- Cambay Street from Del Valle Avenue to Ocala Avenue
- Cambay Street from Lanny Avenue to Aileron Avenue
- Chatterton Avenue from Main Street to Inyo Street
- Flagstaff Street from Ardilla Avenue to East End
- Flagstaff Street from Sunkist Avenue to East End
- Hayland Street from Hacienda Boulevard to Stimson Avenue
- Hudson Avenue from Glendora Avenue to East End
- Lang Avenue from Moccasin Street to Nelson Avenue
- Larimore Avenue from Loukelton Avenue to Mentz Avenue
- Larimore Avenue from Mentz Street to Cambay Street
- Las Vecinas Drive from Ardilla Avenue to East End
- Las Vecinas Drive from Sunkist Avenue to East End
- Marston Avenue from Main Street to North End
- Mayland Avenue from Nelson Avenue to Temple Avenue
- Mentz Street from Del Valle Avenue to Aileron Avenue

- Moccasin Street from Ardilla Avenue to East End
- Moccasin Street from Sunkist Avenue to East End
- Moccasin Street from Tonopah Avenue to Lang Avenue
- Montana Avenue from Glendora Avenue to 5th Street
- Northam Street from Wickford Avenue to Main Street
- Ocala Avenue from Mentz Street to Cambay Street
- Prichard Street from Sunkist Avenue to Sandia Avenue
- Puente Avenue (Northbound) from Nelson Avenue to North City Limit
- Rorimer Street from Wickford Avenue to East End
- Salais Street from Wickford Avenue to East End
- Sandia Avenue from Nelson Avenue to Nelson Avenue to Prichard Street
- Sandspring Drive from Homeward Street to Amar Road
- Severing Drive from Main Street to North End
- Stimson Avenue from Montana Avenue to Temple Avenue
- Temple Avenue from Glendora Ave to East City Limit (260' East of Del Valle Ave)
- Wickford Street from Main Street to Inyo Street

DISCUSSION

On April 11, 2023, the Council authorized the Street Improvements on Various City Streets FY 2022-23 project ("Project") to be advertised for formal bid. The Engineer's estimate for construction was \$4,890,000.

In accordance with the City's Pavement Management Program, the proposed roadway improvements will consist of the pavement resurfacing 38 street segments consisting of approximately 5.8 miles of City streets and alleyways at various locations. The work will include cold-milling the existing pavement; repairing localized pavement failures; constructing a rubberized asphalt concrete overlay; repairing damaged sidewalk, curb and gutter; adjusting utility manholes to grade; constructing ADA curb ramps; installing thermoplastic traffic striping and pavement markings; and replacing traffic signs within the project limits.

The bid opening was conducted on May 25, 2023. The City received a total of six (6) bids for the project. The results of the bids are as follows:

Onyx Paving Company	\$5,936,000.00
RJ Noble Company	\$6,053,266.50
Sully-Miller	\$6,246,785.91
All American Asphalt	\$6,710,062.00
Excel Paving Co.	\$6,884,977.00
Hardy & Harper, Inc.	\$6,970,000.00

After the process of verifying the contractor's bid submittal, references were contacted for Onyx Paving Company. References confirmed that the contractor's prior work was completed satisfactorily. Onyx Paving Company has been determined to be the lowest responsible bidder for the project.

Based on the scope of work, the Project should take approximately eighty-five (85) working days to complete after the date the contractor is issued the notice to proceed. It is anticipated that the Project would begin towards the end of July.

FISCAL IMPACT

The previously approved Capital Improvement Program (CIP) budget for Fiscal Year 2023-24 includes funding for this Project in the total amount of \$5,376,100 from various funding sources which include the following: SB1 - \$2,968,000; Measure M - \$225,000; Measure R – \$214,000; Prop C - \$1,052,900; and 2019 Series A and B bond proceeds - \$683,000 and \$233,200, respectively.

The bid schedule for construction of this Project totals \$5,936,000. With a three percent (3%) project contingency of \$178,080 and the estimated cost for contract administration and inspection of \$481,820 the total construction project budget is \$6,595,900. A budget amendment is necessary to fully fund this Project from the following funding sources: Gas Tax - \$200,000; SB 1 - \$250,000; Prop C - \$769,800.

There is no impact to the City’s General Fund associated with this project.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to Onyx Paving Company. in the amount of \$5,936,000; (2) authorize the City Manager to execute the Agreement and approve change orders up to 3% of the original bid amount; and (3) adopt Resolution No. 23-5810 amending the Fiscal Year 2023-2024 Budget and Capital Improvement Program.

ATTACHMENTS

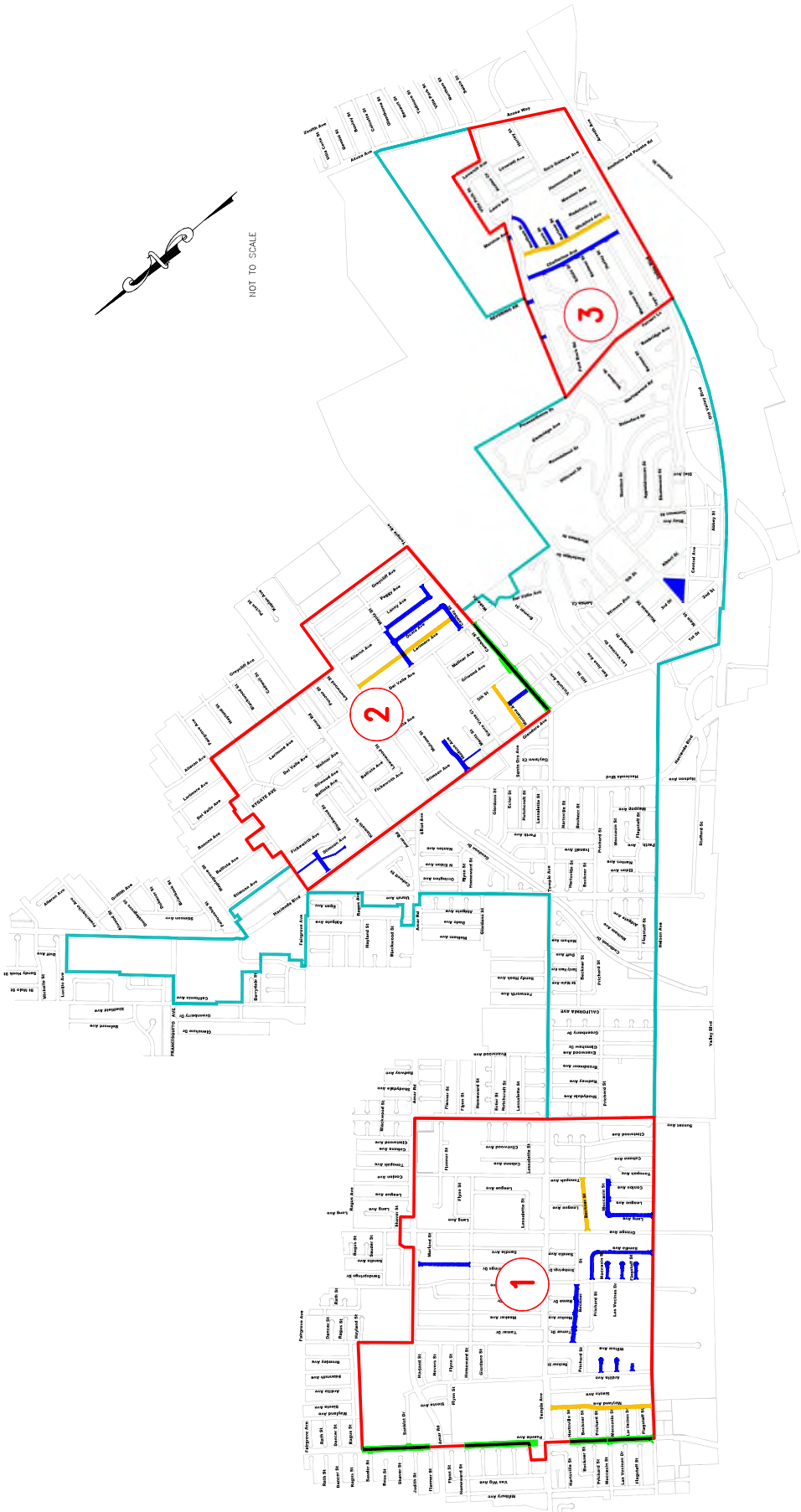
Attachment “A”: Location Map
Attachment “B”: Agreement
Attachment “C”: Resolution No. 23-5810



CITY OF LA PUENTE

STREET IMPROVEMENT PLAN 2023

- LEGEND:**
- CITY BOUNDARY
 - PROJECT ZONES
 - SB-1 STREETS
 - PROP "C" STREETS
 - LOCAL FUNDS STREETS



CITY OF LA PUENTE
CONTRACT AGREEMENT
FOR
STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2022-23
IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 27th day of June, 2023, by and between the City of La Puente, as AGENCY and Onyx Paving Company, Inc., a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$1,000,000
Product/Completion Operations	\$1,000,000
Contractual General Liability	\$1,000,000
Comprehensive Automobile Liability	\$1,000,000

A combined single-limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this _____ day of _____, 20____.

Contractor: _____
(Signature)

Name and Title (Printed) _____

Contractor's License No. _____

Agency Business License No. _____

Federal Tax Identification No. _____

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: _____
City Manager of the City of La Puente

Attested: _____
City Clerk of the City of La Puente

Date _____

Approved
as to form: _____
City Attorney of the City of La Puente

Date _____

FAITHFUL PERFORMANCE BOND
FOR
STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2022-23
IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Onyx Paving Company, Inc. as
CONTRACTOR and _____,
a corporation organized and existing under the laws of the State of _____,
and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto
the City of La Puente, as AGENCY, in the penal sum of Five Million Nine Hundred Thirty-Six Thousand Dollars (\$5,936,000.00),
which is 100 percent of the total contract amount for the above-stated project, for the payment of which sum, CONTRACTOR
and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter
into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR faithfully performs and fulfills
all obligations under the contract documents in the manner and time specified therein, then this obligation shall be null and void,
otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations in the obligations or time for
completion made pursuant to the terms of the Contract Documents shall not in any way release either CONTRACTOR or
SURETY, and notice of such alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an
original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party
being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing
body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

MATERIAL AND LABOR BOND
FOR
STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2022-23
IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Onyx Paving Company, Inc., as CONTRACTOR, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of Five Million Nine Hundred Thirty-Six Thousand Dollars (\$5,936,000.00), which is 100 percent of the total contract amount for the above-stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material of any kind used in the performance of the work to be done under said contract, or fails to submit amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY will pay for the same in an amount not exceeding the sum set forth above, which amount shall inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures; provided that any alterations in the work to be done, materials to be furnished, or time for completion made pursuant to the terms of the contract documents shall not in any way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

RESOLUTION NO. 23-5810

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA
PUENTE, CALIFORNIA, AMENDING THE ADOPTED BUDGET
AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL
YEAR 2023-2024**

WHEREAS, on May 31, 2023, the City Council approved and adopted the Fiscal Year (“FY”) 2023-24 budget and capital improvement program; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente’s Budget and Capital Improvement Program for Fiscal Year 2023/2024 is hereby amended to increase expenditure appropriations as follows:

Fund	Amount
Gas Tax (200)	\$200,000.00
RMRA/SB1 (202)	\$250,000.00
Proposition C (215)	\$769,800.00

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of June, 2023, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-2024 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

BACKGROUND

On April 28, 2017, the Governor of California signed Senate Bill 1 ("SB 1"), the Road Repair and Accountability Act of 2017, also known as the Road Maintenance and Rehabilitation Account ("RMRA"). SB 1 provides additional state funding for cities to address basic road maintenance, rehabilitation, and critical safety needs on highways and local streets, which is funded by a per gallon fuel tax and vehicle registration fees.

For Fiscal Year ("FY") 2023-2024 the City is expected to receive approximately \$939,800 in RMRA funds. Pursuant to Street and Highways Code ("SHC") Section 2034, prior to receiving an apportionment of funds each city or county is required to have identified RMRA eligible capital projects by a resolution adopted by the City Council.

DISCUSSION

The project to be included in the budget for Fiscal Year 2023-2024 to be funded with SB 1 funds is as follows:

LOCAL STREETS PAVEMENT RESURFACING

Street Location	From	To
Chatterton Avenue	Inyo Street	Main Street
Prichard Street	Sunkist Avenue	Sandia Avenue
Sandia Avenue	Prichard Street	Nelson Avenue
Mentz Street	Del Valle Avenue	Aileron Avenue
Hayland Street	Hacienda Boulevard	Stimson Avenue

These street segments currently have an average pavement condition index ("PCI") score of 25 which is categorized as "poor" in terms of the street condition, and were previously identified to be included in the Street Improvements on Various City Streets FY 2022-23 Project. The SB 1 allocation of approximately \$1,234,000 for FY 22-23 will be carried over to the FY 23-24 budget and expended on the Street Improvements on Various City Streets FY 2022-23 Project

that will be awarded this evening and is scheduled to be completed in the Fall 2023. The streets being paved with SB 1 funding reflect the most recent Pavement Management System (PMS) update of 2018.

The legislation includes a “maintenance of effort” requirement for local funds contributed to street and road repairs to help ensure the new funding source augments existing budgets for road repairs. Specifically, it requires each city to spend no less than the annual average from its discretionary general fund monies during Fiscal Years 2009-10, 2010-11 and 2011-12. As the City did not expend general fund monies on road and street repairs during those time frames, the City’s maintenance of effort is zero (0), which means the City is not required to continue its current expenditure level of discretionary funds on street maintenance.

In addition, if a city has an overall PCI score of 80 or higher (reflecting “very good” to “excellent” street conditions), it may spend the funds on other transportation priorities and not on pavement rehabilitation. The average PCI for La Puente’s streets is currently at 43.3 which are categorized as “poor.” With the additional FY 2023-24 funding from SB 1, the City will augment FY 2022-23 Street Improvement Project utilizing the approved bond proceeds from Measure M and R funds as well as available SB1 fund balance in order to improve neighborhood streets throughout the City.

FISCAL IMPACT

The street segments described in this report are included in the attached Resolution and have been included in the City’s local street improvement project for Fiscal Year 2023-24. The proposed street improvements for FY 23-24 will be funded with SB 1 funds in the approximate total amount of \$2,968,000. There is no impact to the General Fund pertaining to the use of these funds.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 23-5811 adopting a list of projects for Fiscal Year 2023-2024 funded by SB1: the Road Repair and Accountability Act of 2017.

ATTACHMENTS

Attachment “A”: Resolution No. 23-5811

RESOLUTION NO. 23-5811

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, ADOPTING A LIST OF
PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY SB1:
THE ROAD REPAIR AND ACCOUNTABILITY ACT OF
2017**

WHEREAS, on April 28, 2017, the Governor signed Senate Bill 1, the Road Repair and Accountability Act of 2017, also known as the Road Maintenance and Rehabilitation Account (“RMRA”), to address basic road maintenance, rehabilitation, and critical safety needs on highways and local streets, which is funded by a per gallon fuel tax and vehicle registration fees; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the City’s residents are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, pursuant to Streets and Highways Code (“SHC”) Section 2034, each eligible city or county prior to receiving an apportionment of RMRA funds is required to have identified capital projects in a budget adopted or amended by the governing body that monies provided by RMRA will fund; and

WHEREAS, pursuant to SHC Section 2030, RMRA funds are to be prioritized for expenditure on basic road maintenance and rehabilitation projects, and on critical safety projects, railroad grade separations, complete streets components including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm water recapture projects in conjunction with any other allowable project, and traffic control devices; and

WHEREAS, pursuant to SHC Section 2037, a city or county may spend its apportionment of RMRA funds for general fund transportation priorities other than those outlined in Section 2030, if any of the city or county’s average Pavement Condition Index (PCI) meets or exceeds 80; and

WHEREAS, pursuant to SHC Section 2036, a city or county may spend its apportionment of RMRA funds for general fund transportation expenses in excess of the maintenance of effort requirement as calculated in the Street Report as the average general fund expenditures for street, road and highway purposes in Fiscal Years 2009-2010, 2010-2011, and 2011-2012; and

WHEREAS, the City’s maintenance of effort calculation in Fiscal Years 2009-2010, 2010-2011, and 2011-2012 is zero; and

WHEREAS, the City is projected to receive \$939,800 in RMRA funds in Fiscal Year 2023-2024; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduced vehicle emissions helping the State to achieve its air quality and greenhouse gas emissions reductions goals.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City has identified the following RMRA capital projects to be funded by RMRA funding for Fiscal Year 2023-2024:

LOCAL STREETS PAVEMENT RESURFACING

Street Location	From	To
Chatterton Avenue	Inyo Street	Main Street
Prichard Street	Sunkist Avenue	Sandia Avenue
Sandia Avenue	Prichard Street	Nelson Avenue
Mentz Street	Del Valle Avenue	Aileron Avenue
Hayland Street	Hacienda Boulevard	Stimson Avenue

SECTION 3. The City identified carryover SB 1 funding of \$1,234,000 from FY 22-23 that is included in the adopted budget for Fiscal Year 2023-2024 and available SB 1 fund balance of \$794,200 and will be expended on the Street Improvements on Various City Streets FY 2022-23 Project. All of the streets to be improved reflect the most recent Pavement Management System update of 2018.

SECTION 4. The City will submit to the California Transportation Commission for their review a list of proposed projects to be funded by RMRA by July 1, 2023, in the format prescribed.

SECTION 5. The rubberized asphalt resurfacing of the street segments listed above will add an additional 25 years of life to the streets. The street segments are scheduled to be completed by November 30, 2023.

SECTION 6. The City Manager or his designee is hereby authorized to undertake such acts as necessary to carry out this Resolution.

SECTION 7. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 8. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of June, 2023, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: John Di Mario, Director of Development Services

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO CORRAL CONSTRUCTION & DEVELOPMENT, INC. FOR THE LA PUENTE PARK WEST RESTROOM RENOVATION IN THE AMOUNT OF \$190,199.00

BACKGROUND

As part of the City's funding from the State Grant for improvements at La Puente Park, the City Council has previously identified the need for improvements for the two remaining older restrooms at the Park.

At the City Council meeting of August 23, 2022, the City Council authorized Staff to solicit bids for improvements to the middle restroom located at the west end of the football field. Those improvements have now been completed and the restroom will be open for the July 3rd Independence Day celebration at the Park.

At the meeting of April 25, 2023, the City Council approved the plans and specifications for the renovation of the west restroom at La Puente Park and authorized Staff to solicit for bids. This restroom project involves the replacement of all existing Men's and Women's plumbing fixtures, accessories, partitions, new lighting, new roof, polishing of the existing concrete floors and repainting of the restroom.

DISCUSSION

The City received a total of six bids for the project as listed below:

Corral Construction & Development, Inc.	\$190,199.00
Green Giant Landscape, Inc.	\$233,850.00*
K - Pacific Construction Inc.	\$285,550.00
HMF Construction Inc.	\$312,740.00
Oppenheimer National	\$338,139.00*
MLC Constructors, Inc.	\$585,114.00

* Had arithmetic errors that did not affect final bid rankings

The engineer's estimate for the Project was \$215,000. As noted above, two of the bids had arithmetic errors resulting in the correct total bid schedule amount for Green Giant Landscape, Inc. being \$234,750 and for Oppenheimer National the correct total bid amount is \$338,146.00. These

discrepancies did not impact the overall bid results. After the process of verifying the contractor's bid submittal, references were contacted for Corral Construction & Development, Inc. References confirmed that the contractor's prior work was completed satisfactorily. Corral Construction was the contractor of record for the middle restroom project and Staff was very satisfied with their work. Corral Construction & Development, Inc. has been determined to be the lowest responsible bidder for the project.

Based upon the scope of work for the project, 60 working days have been allocated for the completion of the project. It is anticipated that the project will begin on or about the week of July 10th.

FISCAL IMPACT

This Project is included in the Fiscal Year 2023-2024 Capital Improvement Project budget from the specified grant fund from the California Department of Parks and Recreation.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to Corral Construction & Development, Inc. in the amount of \$190,199.00; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

ATTACHMENTS

Attachment "A": Agreement

CITY OF LA PUENTE
CONTRACT AGREEMENT
FOR
LA PUENTE PARK WEST RESTROOM RENOVATION
IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 27th day of June, 2023, by and between the City of La Puente, as AGENCY and CORRAL CONSTRUCTION & DEVELOPMENT, INC., a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$1,000,000
Product/Completion Operations	\$1,000,000
Contractual General Liability	\$1,000,000
Comprehensive Automobile Liability	\$1,000,000

A combined single-limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this ____ day of June, 2023.

Contractor: _____
(Signature)

Name and Title (Printed) _____

Contractor's License No. _____

Agency Business License No. _____

Federal Tax Identification No. _____

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: _____
City Manager of the City of La Puente

Attested: _____
City Clerk of the City of La Puente

Approved
as to form: _____
City Attorney of the City of La Puente

FAITHFUL PERFORMANCE BOND
FOR
LA PUENTE PARK WEST RESTROOM RENOVATION
IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Corral Construction & Development, Inc. as
CONTRACTOR and _____,
a corporation organized and existing under the laws of the State of _____,
and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the
City of La Puente, as AGENCY, in the penal sum of One Hundred Ninety Thousand One Hundred Ninety-Nine Dollars and Zero
Cents (\$190,199.00), which is 100 percent of the total contract amount for the above-stated project, for the payment of which sum,
CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter
into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR faithfully performs and fulfills
all obligations under the contract documents in the manner and time specified therein, then this obligation shall be null and void,
otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations in the obligations or time for
completion made pursuant to the terms of the Contract Documents shall not in any way release either CONTRACTOR or SURETY,
and notice of such alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an
original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being
hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

**Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public,
and evidence of the authority of any person signing as attorney-in-fact must be attached.**

MATERIAL AND LABOR BOND
FOR
LA PUENTE PARK WEST RESTROOM RENOVATION
IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Corral Construction & Development, Inc. as CONTRACTOR, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of One Hundred Ninety Thousand One Hundred Ninety-Nine Dollars and Zero Cents (\$190,199.00), which is 100 percent of the total contract amount for the above-stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material of any kind used in the performance of the work to be done under said contract, or fails to submit amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY will pay for the same in an amount not exceeding the sum set forth above, which amount shall inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures; provided that any alterations in the work to be done, materials to be furnished, or time for completion made pursuant to the terms of the contract documents shall not in any way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: John DiMario, Development Services Director
Gisel Rubio-Lopez, Rehabilitation Grant Specialist

SUBJECT: AGREEMENT TO PARTICIPATE IN THE COUNTY OF LOS ANGELES
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL
YEARS 2024-25, 2025-26 AND 2026-27

BACKGROUND

The City has participated in the County's Urban County Community Development Block Grant ("CDBG") Program since its inception in 1974. Since that time the City has entered into Participating City Cooperation Agreements every three (3) years with the County for various projects and programs authorized by the Housing and Community Development Act of 1974.

The Los Angeles County Development Authority has invited the City to continue participating in the CDBG Program. If the City wishes to remain a participant of the Urban County three-year Community Development Block Grant funding cycle, from July 1, 2024, through June 30, 2027, then it is necessary for the City to approve the attached Cooperative Agreement and return it no later than June 30, 2023.

DISCUSSION

The attached agreement requests for the City to continue in the Los Angeles Community Development Authority ("LACDA") County's CDBG program for three (3) years beginning July 1, 2024. The contract provides assurance to the County that participating cities will abide by HUD requirements for the Urban County CDBG Program for which it is ultimately responsible. The agreement is a standard form used for all cities participating in the Urban County program in Los Angeles County.

As previously reported to the City Council, the LACDA has indicated that there may be further budgetary cuts in the federal HUD allocation for the CDBG program. Announcements of final figures are announced by HUD during the spring. While the attached agreement allows the City to continue within the Urban Counties program, the program planning of the City's specific use for CDBG funds will occur annually each year in January. Also, attached to this report is a resolution to formalize the City's approval of the Cooperation Agreement.

FISCAL IMPACT

The execution of the attached agreement will allow the City to receive future CDBG allocations to fund eligible CDBG programs/projects. The City's allocation for FY 2023-24 will be \$407,039.00 beginning July 1, 2023. It is anticipated that additional reductions will occur during the three-year term of the Cooperation Agreement.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 23-5812 and authorize the City Manager to execute the Cooperation Agreement with the Los Angeles County Community Development Block Grant Program for Fiscal Years 2024-25, 2025-26 and 2026-27.

ATTACHMENTS

Attachment "A": Resolution No. 23-5812
Attachment "B": LACDA Cooperation Agreement

RESOLUTION NO. 23-5812

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING AND ADOPTING PARTICIPATION IN THE FISCAL YEARS 2024-25, 2025-26, AND 2026-27 LOS ANGELES COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING EXECUTION OF A COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES

WHEREAS, the City desires to continue its participation in the Los Angeles Urban County Community Development Block Grant (“CDBG”) Program for the qualification period beginning July 1, 2024; and

WHEREAS, the City authorizes the execution of a Cooperation Agreement with the County of Los Angeles in order to receive said CDBG funds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. That the City Council hereby adopts and approves the County of Los Angeles Participating City Cooperation Agreement between the City of La Puente and the County of Los Angeles for the period of July 1, 2024, through June 30, 2027, and for automatic renewal of participation in successive three-year periods.

SECTION 3. That the City Manager and/or his designee is authorized to execute the cooperation agreement and all pertaining documents necessary for participation in the Los Angeles Urban County CDBG Program, which is attached as Exhibit B

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of June, 2023, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, City Clerk

**COUNTY OF LOS ANGELES
COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM
HOME INVESTMENT PARTNERSHIPS PROGRAM
EMERGENCY SOLUTIONS GRANT PROGRAM**

**PARTICIPATING CITY
COOPERATION AGREEMENT**

This **COOPERATION AGREEMENT** (“Agreement”) is being entered into on this **14th** day of **JULY 2023**, to be effective on the 1st day of July 2024, by and between the **CITY OF LA PUENTE**, hereinafter referred to as “City,” and the County of Los Angeles, by and through the Executive Director of the Los Angeles County Development Authority, hereinafter referred to as “County,” and shall remain in effect for the County's Consolidated Plan for Fiscal Years 2024-2026. The County and the City are collectively referred to as the “Parties” or individually “Party.”

WITNESSETH THAT:

WHEREAS, in 1974, the U.S. Congress enacted and the President signed a law entitled, the Housing and Community Development Act of 1974, as amended, herein called the “Act”;

WHEREAS, the Parties desire to cooperate to undertake, or assist in undertaking, community development, community renewal of lower-income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act, the Cranston-Gonzalez National Affordable Housing Act (“NAHA”), and the U.S. Housing Act of 1937, as amended;

WHEREAS, the Community Development Block Grant (“CDBG”) Entitlement Program, the HOME Investment Partnerships (“HOME”) Program, and the Emergency Solutions Grant (“ESG”) Program are required to have an approved comprehensive housing strategy as authorized under NAHA;

WHEREAS, the County has requested of the U.S. Department of Housing and Urban Development, hereinafter referred to as “HUD”, that the County be designated as an urban county, the program hereinafter referred as to the “Los Angeles Urban County Program”;

WHEREAS, the City has participated with the County in the Los Angeles Urban County Program and desires to renew its participation with the County in said Los Angeles Urban County Program for the County's Consolidated Plan for Fiscal Years 2024-2026;

WHEREAS, as the Los Angeles Urban County designee, the County will take responsibility and assume all obligations of an applicant under federal statutes, including: the analysis of needs, the setting of objectives, the preparation of community development and housing assistance plans, the consolidated plan, and the assurances of certifications;

WHEREAS, the terms and provisions of this Agreement are fully authorized under state

and local law, and this Agreement provides full legal authority for the County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing; and

WHEREAS, by executing this Agreement, the Parties hereby give notice of the intention to participate in the Los Angeles Urban County Program.

NOW, THEREFORE, the Parties agree as follows:

1. The City hereby authorizes the County to perform, or cause to be performed, those acts necessary or appropriate to implement the community development and housing assistance activities. Specifically urban renewal and publicly assisted housing, including, but not limited to, improvement or development of housing for persons of low- to moderate-income, and other community or urban renewal activities authorized under the Act for the City in the County's Consolidated Plan for Fiscal Years 2024-2026, which will be funded from the CDBG Entitlement Program, and, where applicable HOME and ESG Programs, from federal annual appropriations and from any program income generated from the expenditure of such funds.

In the event this Agreement extends into succeeding fiscal years and funds have not been appropriated, this Agreement will automatically terminate as of June 30 of the then-current fiscal year. The County will notify the City in writing within ten (10) days of receipt of non-appropriation notice.

2. This Agreement covers the following formula funding programs administered by HUD where the County is awarded and accepts funding directly from HUD: The CDBG Entitlement Program, the HOME Program, and the ESG Program.
3. In executing this Agreement, the City understands the following:
 - a. The County has the final responsibility for selecting CDBG, and, where applicable, HOME and ESG, activities and submitting the Consolidated Plan to HUD.
 - b. The City is not eligible for grants under the State CDBG ("Small Cities CDBG") Program per Section V(D)(1 of CDP Notice 2023-03 ("the Notice") during the period in which it participates in the Los Angeles Urban County Program.
 - c. The City may participate in the HOME Program only through the Los Angeles Urban County Program. Thus, even if the County does not receive a HOME formula allocation, the City cannot form a HOME consortium with other local governments.
 - d. The City may participate in the ESG Program only through the Los Angeles Urban County Program.

4. The term of this Agreement shall be for the County's Consolidated Plan for Fiscal Years 2024-2026 and commence on **July 1, 2024** through **June 30, 2027** ("Urban County Term"). The Parties agree that they cannot terminate or withdraw from this Agreement while it remains in effect. Towards the end of the second year of the Urban County Term, the County will notify the City in writing of its right not to participate in the County's successive Consolidated Plan for the next three-year period.

The Parties agree to adopt amendments to this Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's *Urban County Qualification for Participation Notice*, prior to the subsequent three-year extension of the term.

5. This Agreement shall be effective for the Urban County Term and for such period of time for the expenditure of all CDBG funds, or where applicable, HOME and ESG funds, allocated to the City under this Agreement and appropriations from any program income therefrom and for the completion of the funded activities. The Parties agree that they cannot terminate or withdraw from this Agreement while it remains in effect.
6. The Parties agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act.

The Parties in the performance of this Agreement shall take all actions necessary or appropriate to assure compliance with the Los Angeles Urban County Program's certification under Section 104(b) of Title I of the Act, as amended, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964; and the implementing regulations at 24 CFR Part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR Part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152, available at <https://www.federalregister.gov/documents/2021/06/10/2021-12114/restoring-affirmatively-furthering-fair-housing-definitions-and-certifications>.

Furthermore, the Parties in the performance of this Agreement shall take all actions necessary or appropriate to assure compliance with Section 109 of Title I of the Act, and the implementing regulations at 24 CFR Part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR Part 8, Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR Part 35, the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR Part 146, and Section 3 of the Housing and Urban Development Act of 1968, and all other applicable laws and regulations.

The Parties agree that CDBG and, where applicable, HOME and ESG funding is prohibited for any activities in, or in support of, any cooperating City that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's action to comply with its fair housing certification. The City acknowledges and agrees to HUD's 424-B Form, *Assurances and Certifications*.

7. Pursuant to 24 CFR § 570.501(b), the City is subject to all requirements applicable to subrecipients, including the requirement of a written agreement as set forth in 24 CFR § 570.503.
8. The City shall report to the County of any income generated by the use of CDBG and, where applicable, HOME and ESG funds received by the City. Any such program income, if applicable, must be remitted to the County within 30 days of receipt. Such program income may be used for eligible activities in accordance with all CDBG and, where applicable, HOME and ESG, requirements as may then apply.
9. The County shall be responsible for monitoring and reporting to HUD on the use of any program income; therefore, the City shall be required to maintain appropriate record keeping and reporting for this purpose.
10. The City may not sell, trade or otherwise transfer all or any portion of CDBG, and, where applicable, HOME and ESG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG, and, where applicable, HOME and ESG funds in exchange for any other funds, credits or non-federal consideration, but must use such funds for activities eligible under Title I of the Act.
11. In the event of grant close-out or termination of this Agreement, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County within 60 days after grant closeout or termination of this Agreement.
12. All program income generated from the disposition or transfer of real property acquired or improved by the City using CDBG and, where applicable, HOME and ESG, funds or program income, during the Urban County Term, shall be subject to all the terms and conditions of this Agreement.
13. Any real property which is acquired or improved by the City during the term of this Agreement, in whole or in part, using CDBG and/or HOME and ESG funds or program income in excess of \$25,000, shall be subject to the following standards:
 - a. The County shall be notified by the City in writing of any modification or change in the use or disposition of such real property from that planned at

the time of the acquisition or improvement. Such notification shall be made prior to the modification, change in use or disposition.

- b. If such real property is sold within five (5) years or transferred for a use which does not qualify as an eligible activity under CDBG and/or HOME and ESG regulations, the City shall reimburse to the County an amount equal to the pro-rata share of the current fair market value of the property or proceeds from the sales. The pro-rata share shall be calculated by multiplying the current market value by the percentage of the purchase price paid with CDBG funds or program income.
- 14. The City shall make available for inspection and audit to County's and HUD's representatives, upon request, at any time during the duration of this Agreement and for a period of five (5) years thereafter, all of its books and records relating to CDBG Entitlement Program and, where applicable, HOME and ESG programs' activities and income.
- 15. Following the end of the three-year reimbursable contract period and after resolving any financial or programmatic findings, if the City elects to leave the Los Angeles Urban County Program and is not eligible to become an entitlement city, the City will be unable to request that its allocation or any remaining balance be transferred to the City. Any remaining balance will be transferred to the funding pool of the Supervisorial District in which the City is located.
- 16. The City has adopted and is enforcing:
 - a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - b. A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
- 17. The City shall provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the City's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - b. Establishing an ongoing drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace;
 - ii. The City's policy of maintaining a drug-free workplace;

- iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c. Making it a requirement that each employee who will be engaged in the performance of the grant be given a copy of the statement required by paragraph “a” of this Section 17.
- d. Notifying the employee in the statement required by paragraph “a” of this Section 17 that, as a condition of employment funded by the CDBG, and where applicable, HOME and ESG grant, the employee will:
 - i. Abide by the terms of the statement; and
 - ii. Notify the City in writing of his or her conviction of a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- e. Notifying the County in writing, within ten (10) calendar days after receiving notice under subparagraph d(ii) of this Section 17 from an employee or otherwise receiving actual notice of any such conviction; and the City must provide written notice, including position or title, of any City employees convicted of any criminal drug statute to every County officer or other designee who processed a CDBG, HOME, or ESG grant which funded any activity on which the convicted employee was working, unless HUD has designated an identification number(s) of each affected grant.
- f. Taking one (1) of the following actions, within 30 calendar days of receiving notice under subparagraph d(ii) of this Section 17, with respect to any employee who is so convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a federal, state, local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs a, b, c, d, e, and f, of this Section 17.

18. This Agreement may be executed in any number of counterparts, each of which shall be effective only upon delivery, and therefore shall be deemed an original, and all of which shall constitute one and the same document, for the same effect as if all parties hereto had signed the same signature page.

The facsimile, email, or other electronically delivered signature of the Parties shall be deemed to constitute original signatures, and facsimile or electronic copies hereof shall be deemed to constitute duplicate originals.

County Counsel Certification

By: _____ Date _____
Principal Deputy County Counsel

By: _____
EMILIO SALAS, Executive Director
Los Angeles County Development Authority

By: BEHNAZ TASHAKORIAN
Principal Deputy County Counsel

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by the Executive Director of the LACDA, and the City has subscribed the same through its duly authorized officers, on the day, month, and year first above written.

CITY OF LA PUENTE

By: _____
MAYOR OR DESIGNEE (Signature)

Print Name, Title

ATTEST:
City Clerk

By: _____

APPROVED AS TO FORM:

By: _____
CITY ATTORNEY



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 27, 2022

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Natalie Romo, Management Analyst

SUBJECT: CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 23-5805 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS TO RENAME THE COMMUNITY SERVICES TECHNICIAN POSITION TO COMMUNITY OUTREACH PROGRAM COORDINATOR AND ADD TWO (2) ADDITIONAL COMMUNITY OUTREACH PROGRAM COORDINATOR POSITIONS

BACKGROUND/DISCUSSION

On July 13, 2021, the City Council approved two new positions on the Comprehensive Personnel System for Full-time positions, the Community Services Technician and Community Outreach Program Coordinator. After the positions were filled, the new employees established a name for their department. The Program, Re-employment, Outreach Services or PROs team was the name of the new department. Throughout the last two years, the PROs team have had many successes and reduced homelessness in the City of La Puente. The job descriptions were created prior to the team creation, thus having no experience as to the responsibilities or effectiveness of the team. Based on this, City staff is recommending the City Council approve one job description for both positions and rename the Community Services Technician position to Community Outreach Program Coordinator. It is important to note that no additional job duties have been added.

Additionally, the City staff is also recommending the City Council approve an additional two (2) Community Outreach Program Coordinator positions to the Comprehensive Personnel System for Full-time positions. This will allow for additional coverage thus increasing the number of success stories and further reducing homelessness.

FISCAL IMPACT

The total expense associated with the addition of the two (2) additional Community Outreach Program Coordinators is approximately \$190,400 per fiscal year. Funding for the two (2) additional positions will be funded from the General Fund.

RECOMMENDATION

It is recommended that the City Council: (1) adopt Resolution No. 23-5813 rescinding resolution No. 23-5805 amending the comprehensive personnel system; (2) approve the revised job description for the full-time Community Outreach Program Coordinator position; and (3) provide any necessary direction to Staff.

ATTACHMENTS

Attachment "A"	Resolution No. 23-5813
Attachment "B"	Revised Full-Time Community Outreach Program Coordinator Job Description

RESOLUTION NO. 23-5813

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 23-5805, AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

WHEREAS, the City Council wishes to rescind Resolution 23-5805 and to establish the number of authorized full-time positions and monthly salary ranges for City employees for the 2023-2024 fiscal year, effective July 1, 2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Effective July 1, 2023, Resolution 23-5805 is hereby rescinded.

SECTION 2. Effective July 1, 2023, the salary ranges and position titles of Unclassified Exempt, Exempt At-Will, Classified Exempt authorized positions are as follows:

A. Unclassified Management Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A - E
City Manager	1	Contract	19,958
B. Exempt At-Will	Authorized Positions	Range	Monthly Salary Steps A – G
Director of Administrative Services	1	A11	13,682 – 18,759
Director of Development Services	1	A10	13,031 – 17,866
Director of Community Services	1	A8	11,282 – 15,468
Assistant City Engineer	1	A4	8,448 – 11,582
City Clerk	1	A4	8,448 – 11,582
Planning Manager	1	A3	7,895 – 10,825
Finance Manager	1	A3	7,895 – 10,825

D. Classified Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A – F
Senior Planner	1	E8	7,135 – 9,106
Maintenance Superintendent	1	E8	7,135 – 9,106
Senior Code Enforcement Supervisor	1	E8	7,135 – 9,106
Communications/Information Technology Analyst	1	E6	6,472 – 8,260
Principal Accountant	1	E6	6,472 – 8,260
Associate Planner	1	E6	6,472 – 8,260
Code Enforcement Supervisor	2	E6	6,472 – 8,260
Community Engagement Supervisor	1	E5	6,163 – 7,866
Management Analyst	1	E5	6,163 – 7,866
Assistant Planner	1	E4	5,870 – 7,492
Maintenance Supervisor	1	E3	5,590 – 7,135
Management Assistant	1	E2	5,324 – 6,795
Concession and Event Supervisor	1	E2	5,324 – 6,795

SECTION 4. Effective July 1, 2023, the salary ranges and position titles of Classified Non-Exempt authorized positions are as follows:

F. Classified, Non-Exempt Positions	Authorized Positions	Range	Monthly Salary Step A - E
Rehabilitation/Grants Specialist ^{NR*}	1	N22	5,702 – 7,278
Community Services Supervisor	1	N21	5,430 – 6,931
Community Services Coordinator	2	N20	5,172 – 6,601
Accounting Technician II	1	N20	5,172 – 6,601
Administrative Assistant	1	N19	4,926 – 6,287
Maintenance Lead	1	N19	4,926 – 6,287
Code Enforcement Officer	4	N19	4,926 – 6,287
Park Maintenance Worker	2	N19	4,926 – 6,287
Accounting Technician	1	N18	4,691 – 5,987
Community Outreach Program Coordinator	6	N18	4,691 – 5,987
Maintenance Worker	3	N17	4,468 – 5,702
Accounting Assistant	2	N16	4,255 – 5,430
Community Services Specialist	2	N15	4,052 – 5,172
Office Specialist	1	N12	3,500 – 4,468

**NR – Not Represented*

SECTION 6. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 7. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of June, 2023, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



Community Outreach Program Coordinator

Department/Division:	City Manager's Office
Reports To:	City Manager/Management Analyst
Provides Direction To:	Not Applicable
Exemption Status:	Classified Non-Exempt
Date Prepared:	July 13, 2021

GENERAL PURPOSE

Under general direction; the Community Outreach Program Coordinator works with multiple agencies to build relationships with residents who are experiencing homelessness, mental health problems, and addiction battles. Experience in community programs, volunteer programs, or personal experience of homelessness is highly desirable. The Community Outreach Program Coordinator is responsible for identifying unsheltered homeless through direct street outreach activities. This position is also intended to create pathways to jobs for local residents and assists in locating pathways for job training and personal growth. In addition, the Community Outreach Program Coordinator is also responsible for planning, organizing, and coordinating a variety of community outreach activities, functions, and events to attract and inform residents of various programs and opportunities that are available through the County, State, and Federal governments. Additionally, this person would also be tasked with working with directors to acquire grant funding.

CLASS CHARACTERISTICS

The Community Outreach Program Coordinator serves participants who are at-risk of homelessness, homeless, experiencing mild to serious behavioral health conditions, and substance use (therapeutics programs). The Community Outreach Program Coordinator provides services focused on linking individuals to needed resources and services. This is accomplished through establishing and maintaining trusting relationships with the homeless community and collaborating with drug, alcohol, residential treatment, home placement, temporary housing, permanent housing, and various other providers. The services are conducted in the community and include outreach, education, crisis management coordination, case management, skill-building workshops, and referral and linkage to resources. The Community Outreach Program Coordinator is also responsible for tracking and documenting participant engagement and data in order to demonstrate participant engagement and outcomes. In addition, the Community Outreach Program

Coordinator will provide the City with comprehensive data regarding the service providers expertise, accomplishments, failures, and availability.

The Community Outreach Program Coordinator works with the homeless population and others who are experiencing or have experienced homelessness to assist them in finding and retaining sustainable employment opportunities. This position will cultivate and maintain relationships with employers, outside job resources, vocational training schools to ensure effective employment linkage services and access to resources. In addition, the Community Outreach Program Coordinator also provides assistance to residents with various government program requirements, policies, and procedures; document direction and completion; file and records maintenance; data entry; screening visitors and mail, and directing questions to the appropriate staff; working with a degree of independent judgment, tact, and initiative within clearly defined work procedures and standards. The position requires the ability to navigate County, State, and Federal government programs.

This is a full-time classification focusing on supporting individuals who are at-risk of homelessness, homeless, experiencing disabling mental conditions, and experiencing substance abuse. This program works at resolving the immediate needs for care, engaging individuals in vulnerability assessments, and linking victims to ongoing comprehensive care. This position will coordinate with the Los Angeles County Sheriff's Department service area deputies and other local law enforcement resources to provide safe experiences and a coordinated response to these issues of providing assistance, compassion, and positive outcomes. This position also assists City residents to help navigate the various assistance programs that are available through the County, State, and Federal governments.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

1. Provides leadership and oversight for the development and implementation of assistance to the therapeutics programs (homelessness, mental health, and addiction) in the City.
2. Identifies and analyzes resident needs for service, sets priorities, explores alternatives and works to develop individualized plans.
3. Develops relationships with various internal and external stakeholders to create value for the City and enhance understanding of organizational, program, and system issues.
4. Provides case management services, including referrals to community resources that will assist in addressing homelessness, substance abuse, and physical, mental health

and other needs including financial assistance, legal aid, housing, job placement and/or education and training; helps remove barriers to the utilization of health care services.

5. Implements programs designed to educate and inform community residents of the benefits and services offered by the various other government agencies and City opportunities.
6. Participates in program and community outreach activities.
7. Speaks before community groups and coordinates the use of speakers and resource persons in community education.
8. Serves in a resource capacity to residents of the City who need guidance navigating various assistance programs through the County, State, and Federal governments.
9. Provides educational sessions to clients and/or community members about homelessness, substance abuse, mental health and/or available community resources.
10. Engage with stakeholders and help with the development of plans to turn strategies into actionable items.
11. Represent the City on homelessness issues at regional meetings related to homelessness policy including community meetings.
12. Creates social media and website postings to educate residents about the various programs available.
13. Monitors social media postings and responds to any inquiries received.
14. Refers residents to other programs, departments, other help agencies, and community groups, as appropriate.
15. Maintain a comprehensive up-to-date resource base for residents.
16. Conduct surveys and perform research to identify, track, and report homelessness data and activity.
17. Schedule multi-agency meetings/training.
18. Provide research, data analysis, and case management support.
19. Collaborate with staff and volunteers to complete program goals and objectives.
20. Develop relationships with local businesses, organizations, and service providers.

ESSENTIAL FUNCTIONS (continued)

21. Liaisons with local law enforcement to identify those in critical need.
22. Collaborate with community substance abuse and mental health providers to ensure seamless referral services and ongoing case management.
23. Prepare case-related reports including but not limited to demographics, outcomes, successes, and challenges.
24. Identify and analyze data to inform strategies for system improvements and enhancements.
25. Lead and support the implementation of City initiatives relating to outreach and street-based homelessness.
26. Prepare periodic reports, as necessary or requested, to track the accomplishment of strategic goals, evaluate work performed, and systematically report outcomes to the City Council and City Manager.
27. Provide linkages to resources available for the homeless population.
28. Maintain a comprehensive up-to-date resource base for homeless services and referrals.
29. Research community resources that benefit residents experiencing homelessness.
30. Perform other duties as they relate to social and behavioral welfare.

QUALIFICATIONS GUIDELINES

Knowledge of:

Basic knowledge of service provision to the therapeutics programs; working knowledge of social, economic and political issues relevant to low-income communities; and trends in the field of homeless and social services; The principles and practices of homeless services strategies, program administration and resources; Community outreach, advocacy and public education; Organizational and management principles; The principles and practices of researching and analyzing the economic feasibility of programs and projects; Methods of financing homelessness projects; The principles and practices of Request for Proposal/Qualification planning, development, administration, evaluation, and contract development; The principles and practices of grant application, and administration; Marketing, public information, and promotional techniques used in therapeutic programs; The principles of work plan development and implementation; The

functions and relationships between private and public sector groups that serve the therapeutic programs.

Basic knowledge of and ability to navigate County, State, Federal programs, policies, rules, requirements, codes, and regulations; methods, practices, procedures, and requirements for drafting a variety of documents, reports, applications, and presentations; methods and techniques to support residents in searching for assistance; public and private community resources available to meet resident needs; office practices, procedures and equipment including computers and applicable software programs; customer service practices and telephone etiquette; proper English usage, including spelling, grammar, punctuation; and report presentation techniques.

Ability to:

Plan, organize, and coordinate one-on-one meetings with residents of the City; conduct research and interpret the programs within the County, State, and Federal level; identify eligibility standards and funding procedures for assistance programs; communicate effectively, orally and in writing; draft and present reports and maintain resident/project records; establish and maintain effective working relationships with staff, management, contractors, government officials, and the general public; maintain the confidentiality of the resident's records; operate modern office equipment and computer hardware such as word processing, excel, and outlook.

Assess community needs and evaluate programs using outcome data to determine effectiveness of program components and recommend program modifications as necessary; Plan, organize and promote program strategies, programs and related activities; Research, analyze and prepare technical funding proposals, contracts, and financial reports; Research, analyze, interpret and present findings on complex data, documents, technical studies, and other data and documents related to homelessness projects and programs; Establish and maintain cooperative working relationships with City and County officials and private and public entities; Evaluate and recommend changes to policies, practices, and procedures; Analyze problems and identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals; Interpret and apply federal, state and local policies, laws, rules, and regulations; Work effectively with business leaders, financial institutions, citizen groups and department managers; Work effectively in time-sensitive situations to meet deadlines; coordinate multiple projects and complex tasks concurrently; Exercise sound independent judgment and demonstrate initiative and creativity, with minimal supervision; Communicate complex material clearly, logically, and concisely, both orally and in writing, including public presentations to large and small audiences; Proficiently use work-related computer applications such as Microsoft Windows, Word, Excel, Outlook, database management and internet communications.

Education/Training/Experience:

Associates and or Bachelor's degree is desired, but not required from an accredited college or university with major coursework in social work, behavioral health, business administration, public administration, human resources, criminal justice, or other research-intensive fields. Experience working with the homeless population or at-risk population in a capacity that would demonstrate knowledge for what is expected in delivering resources and assistance to assist those in need. Some responsible administrative, analytical and/or budgetary experience that could be incorporated into the review and assessment of programs that currently exist in the City, County, and State.

Licenses, Certificates; Special Requirements:

Ability to complete the American Red Cross or equivalent CPR, AED, and First Aid Certification within six months of assignment to the position.

A valid Class C California driver's license and the ability to maintain insurability under the City's Vehicle Insurance Policy.

May be required to work a varied schedule of hours that may include early mornings, evenings, weekends, and holidays.

In accordance with California Government Code Section 3100, City of La Puente employees, in the event of a disaster, are considered disaster service workers and may be asked to protect the health, safety, lives, and property of the people of the State.

Physical Demands

While performing the duties of this class, the employee will be required to stand for long periods of time, and occasionally sit and walk. Finger dexterity and light grasping are required to handle, feel, or operate computer hardware and standard office equipment; and reach with hands and arms above and below shoulder level. The employee occasionally bends, stoops, lifts, and carries records and documents, typically weighing less than 20 pounds. Sensory demands include the ability to see within the normal range, talk, and hear, and use electronic touch keypads.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; perform highly detailed work; work on multiple, concurrent tasks; work with frequent interruptions; work under intensive deadlines; and interact with management, staff, government officials, consultants, the public, and others encountered in the course of work.

WORK ENVIRONMENT

The employee works in both office and field settings. Occasional travel is required to public and private events as well as user group and public meeting sites. This position will require coordinating fieldwork with Los Angeles County Sherriff's Department personnel and will require direct contact with the homeless population and other at-risk persons.



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF A FIVE-YEAR AGREEMENT AND PURCHASE ORDER CONTRACT WITH FLOCK GROUP INC. (FLOCK SAFETY) FOR THE PURCHASE AND INSTALLATION OF AUTOMATED LICENSE PLATE READER (ALPR) CAMERAS TO BE INSTALLED THROUGHOUT THE CITY IN THE AMOUNT OF \$1,236,050

BACKGROUND/DISCUSSION

At its closed session meeting of August 24, 2021, the City Council approved a pilot program to install automated license plate reader camera (ALPR) cameras throughout the City of La Puente using two different companies, Flock Group Inc. (Flock Safety) and Vigilant Solutions. After nearly two years, the program is being evaluated by the City of La Puente staff, as well as the Los Angeles Sheriff Department (LASD) deputies, who utilize the ALPR cameras on a regular basis to reduce crime within the City of La Puente.

Flock Safety ALPR cameras has become the preferred vendor for this technology by not only the LASD deputies, but the other surrounding Cities as well. City staff is recommending the City Council approve a five (5) year agreement with Flock Safety to transition the current Vigilant cameras to Flock Safety cameras and continue the relationship with the currently installed cameras.

FISCAL IMPACT

The total price for purchase and installation of the ALPR cameras for the first year of the contract is \$266,050, and \$242,500 for the remaining four years of the contract. Funding for this expenditure will be paid using General Fund funds but will be offset by approximately \$165,000 from a transfer from Fund 240 (Supplemental Law Enforcement Fund).

RECOMMENDATION

It is recommended that the City Council: (1) approve a five-year agreement and purchase order contract with Flock Group Inc. (Flock Safety) for the purchase and installation of automated license plate reader (ALPR) cameras to be installed throughout the City in the amount of \$1,236,050; and (2) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

ATTACHMENTS

None



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: PRESENTATION OF MAY 2023 BUDGET REPORT

BACKGROUND

The City Council adopted the Fiscal Year 2022-2023 Budget and Capital Improvement Program on May 16, 2022. The attached report examines fiscal activity taking place during the month of May 2023 and includes all funds within the operating budget. The report analyzes year-to-date transactions in comparison to budgeted amounts for the entire fiscal year, expressing each category using a percentage-of-completion methodology. It additionally provides comparisons in activity level to the same time period last fiscal year.

DISCUSSION

As of the end of May 2023, ninety-two (92) percent of the fiscal year has elapsed.

REVENUES

In the General Fund, *Sales and Use Tax* and *Measure LP* revenues show a year-over-year decrease of \$387,000. With the recent opening of new retail establishments within city limits, staff is optimistic that an expanded sales tax base will have positive budgetary impacts in the months to come.

Other General Fund revenues display a strong trajectory. *Property Tax*, the largest overall revenue source for the fund, has realized 102% of budgeted revenues. *Licenses and Permits*, *Fines and Forfeitures*, *Use of Money*, and *Charges for Services* all post results in excess of 100% of budget at this time.

EXPENDITURES

General fund expenditures are 80.2% of budget, relatively similar to 76.6% show in May of 2022. Departmental expenditures may appear inflated in some areas, particularly Administrative Services at 146%. This is due to a shift in categorization of actual expenditures. In this case, expenses related to Transfers to Other Funds have been re-assigned from the “Transfers” Department into their respective home departments.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment “A”: Monthly Budget Report – May 2023

CITY OF LA PUENTE
Monthly Budget Report - May 2023
Statement of Revenues
92% of the Fiscal Year Complete

	FY 2022-2023 BUDGET	FY 2022-2023 YTD ACTUAL	%	FY 2021-2022 BUDGET	FY 2021-2022 YTD ACTUAL	%
GENERAL FUND						
Property Tax	7,299,700	7,458,465	102.2%	6,865,300	6,999,025	101.9%
Sales Tax	3,742,000	2,688,779	71.9%	3,538,700	2,929,144	82.8%
Sales Tax - Measure LP	3,586,000	2,564,726	71.5%	3,013,000	2,711,466	90.0%
Other Taxes and Assesments	1,568,300	1,462,515	93.3%	1,483,600	1,361,532	91.8%
Licenses and Permits	530,400	771,194	145.4%	537,400	581,361	108.2%
Fines and Forfeitures	307,500	411,868	133.9%	272,500	353,894	129.9%
Use of Money	200,000	267,060	133.5%	190,000	224,947	118.4%
Intergovernmental	300,000	239,625	79.9%	546,000	379,913	69.6%
Charges for Services	622,900	792,295	127.2%	646,700	650,620	100.6%
Other	637,700	51,246	8.0%	437,100	21,242	4.9%
TOTAL GENERAL FUND	18,794,500	- 16,707,774	88.9%	17,530,300	16,213,143	92.5%
SPECIAL REVENUE FUNDS						
Gas Tax	1,162,900	787,833	67.7%	1,059,700	802,303	75.7%
RMRA (SB1)	916,800	622,752	67.9%	800,300	598,720	74.8%
Measure M	692,500	623,022	90.0%	580,600	594,763	102.4%
Measure R	611,400	605,824	99.1%	512,700	583,317	113.8%
Prop A Fund	1,033,500	1,004,949	97.2%	927,100	969,812	104.6%
Prop C Fund	819,200	808,013	98.6%	687,500	779,201	113.3%
AQMD	77,000	69,392	90.1%	77,000	25,355	32.9%
Miscellaneous Grants	5,046,600	5,159,600	102.2%	228,000	145,716	63.9%
Lighting & Landscape Maintenance District	920,300	958,822	104.2%	878,400	863,474	98.3%
CDBG	446,200	197,081	44.2%	477,600	324,513	67.9%
PEG Access	35,600	28,187	79.2%	35,600	30,040	84.4%
Supplemetal Law Enforcement Fund	160,000	165,271	103.3%	140,000	161,285	115.2%
American Rescue Plan Act Fund	4,738,200	4,738,255	100.0%	4,738,255	4,738,255	100.0%
Other Special Revenue	1,257,400	522,117	41.5%	1,716,800	409,416	23.8%
TOTAL SPECIAL REVENUE FUNDS	17,917,600	16,291,119	90.9%	12,859,555	11,026,170	85.7%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service	743,800	743,801	100.0%	627,800	489,216	0.0%
2019A Debt Service	262,800	56,419	21.5%	263,600	59,319	0.0%
2019B Debt Service	235,400	50,200	21.3%	230,400	52,700	0.0%
Capital Projects	53,300	580,030	1088.2%	53,500	3,812,143	7125.5%
Series 2019A Capital Project	-	-	0.0%	-	-	0.0%
Series 2019 B Capital Project	-	-	0.0%	-	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	1,295,300	- 1,430,450	110%	1,175,300	4,413,378	375.5%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	677,300	70,993	10.5%	601,000	73,809	12.3%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,461,000	1,324,454	90.7%	1,375,000	1,293,618	94.1%
Equipment Replacement Fund	188,000	251,947	134.0%	161,000	240,713	149.5%
Vehicle Maintenance & Replacement Fund	420,000	459,762	109.5%	188,200	396,380	210.6%
TOTAL REVENUES	40,753,700	36,536,499	89.7%	33,890,355	33,657,211	99.3%

CITY OF LA PUENTE
Monthly Budget Report - May 2023
Statement of Operating Expenditures
92% of the Fiscal Year Complete

	FY 2022-2023 BUDGET	FY 2022-2023 YTD ACTUAL	%	FY 2021-2022 BUDGET	FY 2021-2022 YTD ACTUAL	%
GENERAL FUND						
General Government	1,699,000	1,363,518	80.3%	1,422,800	1,458,729	102.5%
Administrative Services	1,580,900	2,308,962	146.1%	1,586,400	1,195,783	75.4%
General Services	249,800	209,790	84.0%	247,300	202,913	82.1%
Public Safety	10,278,100	6,751,338	65.7%	9,973,000	6,513,973	65.3%
Development Services	2,219,000	2,732,617	123.1%	1,895,000	2,060,078	108.7%
Community Services	1,943,400	1,702,855	87.6%	1,772,900	1,391,785	78.5%
Transfers	824,300	-	0.0%	692,900	654,343	94.4%
TOTAL GENERAL FUND	18,794,500	15,069,080	80.2%	17,590,300	13,477,604	76.6%
SPECIAL REVENUE FUNDS						
Gas Tax	1,158,400	870,981	75.2%	1,023,200	924,933	90.4%
RMRA/SB1	25,400	21,115	83.1%	23,100	20,651	89.4%
Measure M	486,500	201,360	41.4%	472,200	193,978	41.1%
Measure R	509,700	232,845	45.7%	489,800	255,399	52.1%
Prop A	1,362,500	818,232	60.1%	896,800	651,701	72.7%
Prop C	77,500	47,117	60.8%	68,700	72,886	106.1%
AQMD	151,700	124	0.1%	121,100	14,528	12.0%
Lighting & Landscape Maintenance District	942,700	794,302	84.3%	928,200	757,945	81.7%
CDBG	445,600	258,824	58.1%	477,600	364,802	76.4%
CDBG CARES Fund	-	-	0.0%	-	15,315	0.0%
State CARES Act Fund	-	-	0.0%	-	23,838	0.0%
Supplemental Law Enforcement Fund	160,000	50,500	31.6%	140,000	37,910	0.0%
PEG Access	28,000	19,942	71.2%	92,500	91,818	99.3%
American Rescue Plan Act Fund	3,900,700	2,097,505	53.8%	3,413,200	1,330,048	0.0%
Other Special Revenue	286,200	388,947	135.9%	333,200	104,167	31.3%
TOTAL SPECIAL REVENUE FUNDS	9,534,900	5,801,795	60.8%	8,479,600	4,859,920	57.3%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service Fund	743,800	743,801	100.0%	642,100	627,765	0.0%
Capital Projects	53,500	53,287	99.6%	53,500	97,151	181.6%
Series 2019A Debt Service	262,800	262,838	89.6%	263,600	263,638	0.0%
Series 2019 B Debt Service	235,400	235,400	100.0%	230,400	230,400	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	1,295,500	1,295,326	100.0%	1,189,600	1,218,953	102.5%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	1,066,400	485,654	45.5%	1,004,800	412,055	41.0%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,369,300	371,486	27.1%	1,623,400	292,555	18.0%
Equipment Replacement Fund	187,000	288,145	154.1%	161,000	221,889	137.8%
Vehicle Maintenance & Replacement Fund	420,000	427,451	101.8%	352,200	359,038	101.9%
TOTAL OPERATING EXPENDITURES	32,667,600	23,738,936	72.7%	30,400,900	20,842,015	68.6%



City of La Puente **AGENDA REPORT**

To: Mayor and City Council

For meeting of: June 27, 2023

From: Bob Lindsey, City Manager

By: Alex Bauman, Director of Community Services

SUBJECT: CONSIDERATION AND AWARD OF EDUCATION SCHOLARSHIPS FOR FY 2023-2024

BACKGROUND

The City of La Puente offers an Education Scholarship Program for high school seniors, adult education students and veterans returning to school.

City staff utilized existing criteria to screen applications and are recommending that the City Council award scholarships to the nine (9) eligible applicants.

DISCUSSION

The deadline for submitting scholarship applications for Fiscal Year (FY) 2023-2024 was Monday, May 15, 2023. The City received a total of ten (10) scholarship applications. Of these applications, one (1) lived outside of City limits and attended a school outside of La Puente and are ineligible to receive a scholarship. Therefore, nine (9) applicants are eligible to receive a scholarship. Of the 9 eligible recipients, seven are high school students and two attend Adult Education.

City staff is recommending that the nine (9) applicants who met the requirements and have provided the necessary documentation each receive a scholarship in the amount of \$1,000.

FISCAL IMPACT

The city has budgeted \$8,500 for scholarships in the Fiscal Year 2023-2024 budget. The total fiscal impact for the nine (9) scholarships is \$9,000.

RECOMMENDATION

It is recommended that the City Council approve the \$500 increase in funding and award nine (9) scholarships for the 2023-2024 academic year in the amount of \$1,000 each.

ATTACHMENTS

Attachment "A": List of Applicants

Attachment "B": Scholarship Guidelines

Applications Recieved 2023-24

Applicant Name	School
Adan A. Moreno	Nogales High School
Andrea Moreno	La Puente High School
Stacey Ann Natividad	Edgewood High School
Metzli Adriana Perez	La Puente High School
Natalie Grace Rivera	Workman High School
Olivia Theresa Rizk	St.Lucy Priory HS
Isabella S. Zepeda	Mt. Sac Early College Academy
Adult Education	
Jose Lomeli	Hacienda La Puente Adult School
Santiago Arvizu	Glendale Career College
Non-Residents /Non La Puente School	
Lina Shahsavari	West Covina High School



CITY OF LA PUENTE GUIDELINES FOR RECEIVING SCHOLARSHIP AWARD FUNDS

Scholarship funds may be used **for** tuition, books, or other school related expenses **after July 1, 2023.** Tuition will be paid directly to the school or reimbursed to the student upon proof of expenditure (receipt of payment); the payment for books or other supplies will be treated the same way. The funds do not have to be used all at one time but must be **spent by June 30, 2024.** Funds may be expended anytime throughout the academic year for which the scholarship was awarded.

To receive award funds, be sure you have an original statement or receipt. Be sure to maintain your receipts; reimbursement will not be made without proof of payment.

To receive the scholarship award funds, the recipient must follow these guidelines:

TUITION:

1. You must present the city with a tuition statement from the institution to which you have applied. The statement must include the name of the school, the academic period, and the name of the registrant.
2. If you are seeking tuition reimbursement, please submit a receipt from the institution indicating the amount paid. The receipt must include the name of the school, the academic period, and the name of the registrant. A check will be issued directly to you for reimbursement of tuition. Please provide a copy of your school I.D. and current class schedule at the time you submit the required information.

BOOKS/SUPPLIES:

1. You must present the city with a statement from the school bookstore for the cost of the books to be purchased. A check will be issued to the school bookstore for the cost of the books.
2. If you are seeking reimbursement for books or supplies purchased, please submit an original receipt indicating the amount paid. A check will be issued directly to you for reimbursement.
3. If you are seeking reimbursement for books, you must submit a copy of your school I.D. and current class schedule.

Please contact Community Services Supervisor, Adriana Dominguez at (626) 855-1561, or e-mail her at adominguez@lapuente.org if you have any questions.