

CITY OF LA PUENTE
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Para inglés: marque (408) 650-3123 e ingrese el siguiente código de acceso: 731-551-669.

Para español: marque (646) 749-3122 e ingrese el siguiente código de acceso: 225-262-461.

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En persona: Los comentarios públicos se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street.

Por escrito: Los comentarios electrónicos se pueden enviar a través de SpeakUp en la página de Agendas and Minutes del sitio web de la Ciudad en <https://lapuente.org/agenda/>. Simplemente haga clic en "eComment" para la reunión actual. Proporcione su eComment a más tardar 2 horas antes de la hora de inicio de la reunión.



**REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
MAY 9, 2023
7:00 P.M. REGULAR SESSION**

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Mendoza, Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation of Proclamations on Behalf of Looms4Lupus in Support of May as Fibromyalgia Awareness Month and Lupus Awareness Month

Los Angeles County Sheriff's Department Activity and Information Briefing

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Argudo/Quinones	3 rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4 th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Argudo/Mendoza	1 st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Munoz	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3 rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4 th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Klinakis	Last Friday of the Month	7:45 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2 nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF APRIL 25, 2023

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of April 25, 2023.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 INTRODUCTION AND CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 6.40 OF THE CITY OF LA PUENTE MUNICIPAL CODE, RELATING TO PARKING, STOPPING AND STANDING OF RECREATIONAL VEHICLES; ESTABLISHMENT OF CITY RECREATIONAL VEHICLE PARKING PERMITS

Staff Recommendation: It is recommended that the City Council: (1) waive reading of Ordinance No. 23-982 and read by title only; (2) introduce Ordinance No. 23-982 amending Chapter 6.40 of the La Puente Municipal Code regarding parking, stopping and standing of recreational vehicles; establishment of city recreational vehicle parking permits.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 23-5793

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 23-5793 approving Warrant Register No. 1551.

D-2 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO FS CONTRACTORS INC. FOR THE CITYWIDE CONCRETE REPAIRS FY 2022-23 IN THE AMOUNT OF \$195,409.00

Staff Recommendation: It is recommended that the City Council: (1) award the contract to FS Contractors Inc. in the amount of \$195,409; (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount; and (3) adopt Resolution No. 23-5794 authorizing an additional allocation of \$70,000 in TDA Article 3 funds and \$19,500 in Measure M funds to cover the total project cost.

D-3 CONSIDERATION OF AMENDMENT NO. 2 TO THE MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF LA PUENTE FOR PARTICIPATION IN THE SAN GABRIEL VALLEY REGIONAL VMT ANALYSIS MODEL

Staff Recommendation: It is recommended that the City Council: (1) approve Amendment No. 2 to Memorandum of Agreement with the San Gabriel Valley Council of Governments; and (2) authorize the City Manager to execute the Amendment on behalf of the City.

D-4 CONSIDERATION OF A RESOLUTION APPROVING A PERMIT FOR THE PUBLIC DISPLAY OF FIREWORKS AT THE 2023 BASSETT HIGH SCHOOL GRADUATION CEREMONY ON JUNE 8, 2023

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 23-5795 approving a permit for the public display of fireworks for Bassett High School's 2023 Graduation Ceremony on June 8, 2023, pursuant to all applicable code requirements.

D-5 CONSIDERATION OF A CAPITAL RESERVE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE USE OF PROPOSITION C LOCAL RETURN FUNDS IN CONJUNCTION WITH THE AMAR ROAD COMPLETE STREETS PROJECT

Staff Recommendation: It is recommended that the City Council: (1) approve the Capital Reserve Agreement with the Los Angeles County Metropolitan Transportation Authority; and (2) authorize the City Manager to execute the agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 UPDATE AND DISCUSSION REGARDING THE CITY OF LA PUENTE BEAUTIFICATION WORKFORCE DEVELOPMENT PROGRAM

Staff Recommendation: It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

E-2 UPDATE AND DISCUSSION REGARDING THE LA PUENTE COMMUNITY FOUNDATION SKATEBOARD CLINIC EVENT

Staff Recommendation: It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

<u>NAME</u>	<u>MEMBERS</u>
Code Enforcement Committee	Klinakis/Mendoza
La Puente Park Fees, Ordinance and Program Oversight Committee	Munoz/Quinones
Project LEAD Committee	Mendoza/Quinones
LPQT Action Committee	Mendoza/Quinones
Adaptive Sports League and Enrichment Programs Oversight Committee	Klinakis/Munoz
Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee	Klinakis/Munoz

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at <http://www.lapuente.org>.

AMERICANS WITH DISABILITIES

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MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 4th day of May, 2023.

A handwritten signature in black ink, appearing to read "MTorres", with a large, stylized loop at the end.

Martha Torres, MPA
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
APRIL 25, 2023

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapiente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, April 25, 2023, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:03 p.m.

ROLL CALL

Members present: Klinakis, Munoz, Argudo, Mendoza, Quinones.

Members absent: None.

Staff members present: City Manager Bob Lindsey, Assistant City Attorney Susie Altamirano, City Clerk Martha Torres, Director of Administrative Services Troy Grunklee, Senior Planner Abraham Tellez, Director of Community Services Alexander Bauman, Finance Manager Alexander Merkel Medina, Office Specialist Adriana Jaimez, Office Specialist Destiny Rivera.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS

Mayor Klinakis presented an In Memoriam certificate to the family of the late Sierra Vista Middle School Counselor Victor De La Cruz Alvarez. Sierra Vista Middle School student Brandon Marquez spoke about Mr. De La Cruz Alvarez's positive impact on himself and the school. The City Council offered their condolences to the family. Furthermore, Council Member Quinones noted that the City would be planting a tree in Mr. De La Cruz Alvarez's honor.

Mayor Klinakis presented checks from his discretionary American Rescue Plan Act fund to the La Puente Valley Woman's Club, Hacienda Christian Fellowship Food Bank, First United Methodist Church Food Bank, and the Faithful Service for Veterans.

Sunburst Youth Academy Cadet Ariel Klinefelter spoke regarding her experience at Sunburst Youth Academy. Sergeant Viviana Gonzalez gave a presentation about the Academy.

Eric Sanchez spoke regarding the Guerreros Judo Club's recent success at the 2023 USA Judo National Championship. Mayor Klinakis and Coach Frank Sanchez Jr. presented certificates of recognition to the athletes and coaches of the Guerreros Judo Club.

Mayor Klinakis recessed the meeting at 8:00 p.m. and reconvened at 8:03 p.m.

Sergeant Del Valle from the Los Angeles County Sheriff's Department provided an update on the current crime statistics and a recent operation focused on combating human trafficking. Council Member Argudo inquired about actions being taken to ensure public safety. City Manager Lindsey stated that the City is working with the City Attorney and noted the City Council would be briefed at a later time. Acting Captain Lieutenant Julie Gary introduced herself to the City Council.

ORAL COMMUNICATIONS

Manuel Maldonado spoke regarding the Los Angeles County Sheriff's Department, public safety, services available to Spanish speaking residents, and property code enforcement. He also congratulated the City of La Puente for vacating a property on California Avenue.

Frank Sanchez thanked the City for providing translation services and improving La Puente Park. He also spoke regarding the crime report update.

Diana Herrera submitted a written comment requesting a community discussion on the City's budget.

City Manager Lindsey clarified in response to a public comment, that Code Enforcement Staff are automatically assigned beautification cases generated by the Maintenance Department. Mayor Pro Tem Munoz stated that Staff would discuss support services for residents at a future Code Enforcement Ad Hoc Committee meeting.

BOARDS/COMMISSION/COMMITTEE REPORTS – None.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF APRIL 11, 2023

A motion was made by Council Member Argudo, seconded by Council Member Quinones, to waive the reading and approve the Minutes of the City Council and Successor Agency meetings of April 11, 2023. The motion carried by the following roll call vote:

AYES:	Klinakis, Argudo, Mendoza, Quinones
NOES:	None
ABSTAIN:	Munoz
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 UPDATE AND DISCUSSION REGARDING SCOUT CRIME STATS

City Manager Lindsey requested approval to send a letter drafted by City Attorney Jauregui to Neighborhood Scout. Council Member Argudo inquired about the content of the letter. Assistant City Attorney Altamirano informed the City Council that the letter notes potential flaws in the website's contents and requests clarification on terminology and statistics.

The City Council reached a consensus and provided direction to Staff granting approval to proceed with sending the letter.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to approve Consent Calendar Items D-1 through D-8. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones.

NOES: None

ABSTAIN: None

ABSENT: None

Assistant City Attorney Altamirano noted for the record, a date correction within the staff report for Agenda Item D-5 and noted the correct date should read August 23, 2022.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT RESOLUTION NO. 23-5791

Action Taken: The City Council and Successor Agency adopted Resolution No. 23-5791 and approved Warrant Register No. 1550.

D-2 PRESENTATION OF MARCH 2023 INVESTMENT REPORT

Action Taken: The City Council received and filed this report.

D-3 PRESENTATION OF MARCH 2023 REQUISITION SUMMARY REPORT

Action Taken: The City Council received and filed this report.

D-4 CONSIDERATION OF THE 2022 HOUSING ELEMENT ANNUAL PROGRESS REPORT

Action Taken: The City Council: (1) received and filed the 2022 Housing Element Annual Progress Report; and (2) directed Staff to submit the report to HCD and OPR.

D-5 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR WEST RESTROOM RENOVATION AT LA PUENTE PARK

Action Taken: The City Council: (1) approved the plans and specifications for the renovation of the west restroom at La Puente Park and; (2) authorized Staff to solicit for bids.

D-6 CONSIDERATION OF AN AMENDMENT TO THE PROFESSIONAL SERVICES AND LICENSE AGREEMENT WITH SEMPER ANTICUS FOR THE OPERATION AND MANAGEMENT OF AN OPEN-AIR MARKET

Action Taken: The City Council: (1) approved Amendment No. 1 to the Professional Services and License Agreement with Semper Anticus; and (2) authorized the City Manager to execute the Amendment on behalf of the City.

D-7 CONSIDERATION OF A RESOLUTION AMENDING SECTION 2.03 (BOARD OF DIRECTORS) OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT AND APPROVAL OF AN AMENDMENT TO THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT WITH THE CITY OF INDUSTRY

Action Taken: The City Council: (1) adopted Resolution No. 23-5792 amending Section 2.03 (Board of Directors) of the Civic-Recreational-Industrial Authority's Amended and Restated Joint Exercise of Powers Agreement; and (2) approved Amendment No. 1 to the Civic-Recreational-Industrial Authority's Amended and Restated Joint Exercise of Powers Agreement with the City of Industry and authorized the City Manager to execute the Amendment on behalf of the City.

D-8 CONSIDERATION OF A LEASE AGREEMENT FOR ADDITIONAL MOWING AND MAINTENANCE EQUIPMENT TO BE USED EXCLUSIVELY AT LA PUENTE PARK IN AN ANNUAL AMOUNT NOT TO EXCEED \$38,613.48

Action Taken: The City Council: (1) approved a 48-month FMV lease contract with Huntington National Bank for two mowers; and (2) authorized the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF MARCH 2023 BUDGET REPORT

Finance Manager Merkel Medina provided a report regarding the March 2023 Budget Report.

In response to Mayor Pro Tem Munoz's inquiry regarding the report's availability to the public, Finance Manager Merkel Medina confirmed that it is available to the public.

Action Taken: The City Council received and filed this report.

AD HOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Mayor Pro Tem Munoz reported that there would be an upcoming committee meeting to discuss programs in the park.

Comprehensive Fee Schedule: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Project LEAD: Council Member Quinones reported that Nelson Elementary and Del Valle Elementary will participate in a mock City Council meeting, and reported that he will meet with La Puente High School regarding the mural.

Community Safety and Welfare: Nothing to report.

Homeless Oversight: Nothing to report.

LPQT Action Committee: Nothing to report.

Rowland, Bassett, and Hacienda La Puente Unified School Districts Liaison Committee: Mayor Pro Tem Munoz stated that a preliminary meeting with the Hacienda La Puente Unified School District was held to discuss joint use agreements and the utilization of certain open spaces within the school district. She also reported that meetings would be held with the Bassett Unified School District and the LA County Board Supervisor regarding joint use agreements and the utilization of open spaces for parks and programming.

AB 1234 REPORTS – None.

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis spoke regarding Skate Nights at the park, citations that are issued to residents and the Beautification Program.

Council Member Quinones stated that the second annual Brunch by the Bridge event will take place in June for Pride Month and noted that the City of La Puente would partner with the City of Industry for the event. He also thanked Staff for their assistance with Project LEAD.

Mayor Klinakis requested that Staff heighten public safety measures at La Puente Park.

Council Member Argudo reported that Maintenance Staff and workers from the Youth Workforce Grant programs assisted veteran and elderly residents with yard maintenance. He also noted that Little League scheduling concerns would be addressed soon.

Mayor Klinakis inquired about the City's sports programs and Coffee Shop. Director of Community Services Alexander Bauman responded that the programs would begin in June. City Manager Lindsey stated that the Coffee Shop's container would be received within the next two weeks.

ORAL COMMENTS FROM STAFF – None.

ADJOURNMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting in honor and memory of Mary Tostado at 8:56 p.m.

Approved this 9th day of May, 2023.

Martha Torres, MPA
City Clerk

Charlie Klinakis
Mayor/Chair



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: May 9, 2023

From: Bob Lindsey, City Manager

By: JD Buckwell, Sr. Supervisor, Public Safety Services

SUBJECT: INTRODUCTION AND CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 6.40 OF THE CITY OF LA PUENTE MUNICIPAL CODE, RELATING TO PARKING, STOPPING AND STANDING OF RECREATIONAL VEHICLES; ESTABLISHMENT OF CITY RECREATIONAL VEHICLE PARKING PERMITS

BACKGROUND

In recent years, the city has experienced an increase of recreational vehicles (RVs) parking on City streets, both in residential and non-residential areas. This increase in RV parking activity has created public health and safety concerns and has reduced the City's available parking spaces. Staff has prepared a proposed ordinance prohibiting the parking of RVs on non-residential streets, and the requirement of a City-issued Resident and/or "Out-of-Town" Visitor RV parking permit for the residential streets of the City.

DISCUSSION

California Vehicle Code Sections 22507 and 22507.5 authorize cities to regulate vehicular parking within their jurisdictions. In recent years, staff has seen a significant increase in the use of public streets within the City to park, to store or stand, for extended duration, recreational vehicles, haulers and trailers (collectively RVs) creating public health and safety concerns.

Many of these RVs are being used as temporary or permanent housing for both humans and animals, creating public health concerns due to the illegal discharges of septic waste, wastewater, fuels, trash and garbage from such vehicles into City streets, sewers and storm drains. In addition to the public health and safety concerns associated with parking RVs on City streets, parking such vehicles on City streets also reduces the availability of parking spaces for other uses and reduces driver and pedestrian visibility near intersections.

Staff believes the proposed ordinance restricting the parking of RVs will mitigate the public health and safety concerns associated with RV parking, increase the availability of parking for City residents and visitors and preserve the character of neighborhoods to benefit the health, safety, and welfare of City residents.

The proposed ordinance adds Chapter 6.40.300 to the La Puente Municipal Code (LPMC). It prohibits the parking, stopping, or leaving standing of any recreational vehicle, as defined, on any private street, highway or alley or residential-zoned areas within the City, at any time, except pursuant to a temporary RV parking permit issued by the City Public Safety Services staff. RV parking within non-residential areas of the City may not exceed two (2) hours. The proposed ordinance authorizes the City Manager, or his/her designee, to issue temporary RV parking permits to residents and out-of-town visitors, as defined. Pursuant to the proposed ordinance, temporary City-issued RV permit parking is only permitted, and shall only be issued for, residential zones of the City.

The proposed ordinance sets forth requirements relating to the duration of permits, restrictions regarding the number of permits that may be issued annually, restrictions relating to where RVs may be parked and prohibited activities such as using slide outs / pop outs that encroach into the roadway, parkway and/or sidewalk in such a manner as to interfere with the path of safe travel for vehicles or pedestrians, causing utility connections to cross over, above, on or across any street or sidewalk or dumping waste onto public or private land or into streets, gutters or storm drains.

Pursuant to the proposed ordinance, City Council may, by resolution, establish fees to recover the City's costs associated with processing temporary RV parking permits. Finally, vehicles parked in violation of Chapter 6.40.300 are subject to citation, towing and/or revocation of temporary RV parking permits.

FISCAL IMPACT

The fiscal impact, by calculation, is approximately \$10 per RV Permit issuance (material and labor) fully recoverable by a permit issuance fee.

RECOMMENDATION

It is recommended that the City Council: (1) waive reading of Ordinance No. 23-982 and read by title only; (2) introduce Ordinance No. 23-982 amending Chapter 6.40 of the La Puente Municipal Code regarding parking, stopping and standing of recreational vehicles; establishment of city recreational vehicle parking permits.

ATTACHMENTS

Attachment "A": Ordinance No. 23-982
Attachment "B": Fee Study
Attachment "C": RV Parking Ordinance Presentation

ORDINANCE NO. 23-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, AMENDING CHAPTER
6.40 OF THE CITY OF LA PUENTE MUNICIPAL CODE,
RELATING TO PARKING, STOPPING AND STANDING
OF RECREATIONAL VEHICLES; ESTABLISHMENT OF
CITY RECREATIONAL VEHICLE PARKING PERMITS**

WHEREAS, California Vehicle Code Sections 22507 and 22507.5 empower cities to regulate vehicular parking within their jurisdictions; and

WHEREAS, the City of La Puente, in recent years, has experienced an increase of Recreational Vehicle (hereafter “RV”) parking within both commercial and residential areas of the city; and

WHEREAS, this increase in RV parking activity has created public health and safety concerns and has reduced the City’s available parking spaces; and

WHEREAS, to minimize these health and safety and parking concerns, the City proposes an ordinance prohibiting the parking of RVs on non-residential streets, and the requirement of a City-issued Resident and/or “Out-of-Town” Visitor RV parking permit for the residential streets of the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. Findings.

The City Council finds that the above Recitals are true and correct and are incorporated herein by reference.

Section 2. La Puente Municipal Code Chapter 6.40 Amendment.

A new section 6.40.300 of Chapter 6.40 of Title 6 of the La Puente Municipal Code is hereby added to read as follows:

6.40.310. Purpose.

The purpose of this chapter is to mitigate the public health and safety concerns associated with the parking of recreational vehicles, increase the availability of parking for city residents, businesses and visitors and preserve the character of neighborhoods to benefit the health, safety and welfare of city residents.

6.40.320. Definitions.

For the purpose of the provisions of this chapter, the following words and phrases shall be construed to have the following meanings, unless it is apparent from the context that a different meaning is intended:

- A. "Recreational Vehicle" or "RV" means a motorhome, travel trailer, truck camper, camping trailer, or other vehicle or trailer, with or without motive power, designed or altered for human habitation for recreational, emergency or other human occupancy. or any structure inspected, approved and designated as a recreational vehicle by, and bearing the insignia of, the State of California or any other state or federal agency having the authority to approve recreational vehicles. "Recreational vehicle" shall include, without limitation, any of the following: a "camp trailer," as defined by California Vehicle Code Section 242; a "fifth wheel travel trailer" as defined by California Vehicle Code Section 324; a "house car" as defined in California Vehicle Code Section 362; a "trailer" as defined in California Vehicle Code Section 630; a "trailer coach" as defined in California Vehicle Code Section 635; a mobile home, as defined by California Vehicle Code Section 396; a boat, watercraft and/or trailer for a boat or watercraft; a "park trailer" as defined in California Health & Safety Code Section 18009.3; a "recreational vehicle" as defined in California Health & Safety Code Section 18010 and a "truck camper" as defined in California Health & Safety Code Section 18013.4.
- B. "Resident" means a person who customarily resides and maintains a place of abode or who owns land within the city. It shall not mean a person who maintains an address at a mailbox drop or who rents a room which is not his or her primary place of abode nor shall it mean a person who maintains only a post office box unless that person also provides valid and verifiable evidence of residence, such as a utility bill/contract, and federal or state government-issued Identification, at a street address within the city.
- C. "Out-of-town visitor" means any natural person who does not reside in the city who is temporarily visiting as a guest of a resident of the city and who has applied for a temporary RV parking permit.
- D. **"RV temporary Guest Permit" means a limited duration parking permit for a recreational vehicle belonging to an out-of-town visitor issued by the city manager of his/her designee in accordance with the provisions of this chapter.**

6.40.330. Permit required.

No person shall park, stop or leave standing for any period of time exceeding two (2) hours any recreational vehicle on any public street, highway or alley or public property or private commercial property other than automotive service facilities, within the city at any time. Recreational vehicles shall not park within any residential zones of the city except pursuant to a temporary RV parking permit issued by the City Manager, or his/her designee, pursuant to this chapter.

6.40.340. Temporary RV parking permit issuance; application; fees.

- A. Purpose. The purpose of the temporary RV parking permit is to allow users of recreational vehicles to park adjacent to their residences to load, unload, clean and maintain their recreational vehicles and to allow out-of-town visitors to park their recreational vehicles in front of the residence in which they are visiting for a limited period of time. Persons holding a valid temporary RV permit issued pursuant to this chapter may park the RV provided the RV is parked along the curb line within the same block as the residence listed in the application for which the permit is issued and the permit is valid. If the residence is located on a corner, then the permit holder may park along the curb line of either of the streets on the block on which the residence is located.
- B. Issuance of Permit. Subject to the requirements set forth in this chapter, the City Manager or his/her designee may issue temporary RV parking permits upon receipt and approval of an application on a form established by the City.
 - 1. Any resident may obtain a temporary RV parking permit authorizing him or her to park a recreational vehicle in front of his or her residence.
 - 2. Any out-of-town visitor may obtain a temporary RV parking permit authorizing that visitor to park a recreational vehicle in front of the residence they are visiting.
 - 3. Out-of-town RV Parking Permits shall only be considered by City's administrative staff, upon the written and/or verbal verification and confirmation of the visited resident and resident's address.
- C. Application. The City shall establish a temporary RV parking permit application and may promulgate administrative regulations regarding the issuance of such permits.
- D. Every resident desiring a temporary RV permit shall file an application containing the following information, 1) the name, residential address and phone number of the resident applying for the permit along with proof of residency satisfactory to the city manager such as a current driver's license or identification card, property tax bill, or public utility bill, 2) the name address, and phone number of the registered owner of the recreational vehicle for which a permit is sought along with a copy of the vehicle registration from the California Department of Motor Vehicles or equivalent agency from another state. If the resident applying for the RV permit is not the registered owner, a letter of authorization of the registered owner shall be included, 3) the license number, year, make and model of the RV, and 4) such additional information the city manager or his/her designee, may reasonably require
- E. Fees. Any person applying for a temporary RV parking permit shall pay a fee in such amount as may be established by resolution of the City Council to recover the costs of processing such permits.

6.40.350. Temporary RV parking permit requirements.

- A. Residential Zones. Temporary RV parking shall only be permitted in residential zones of the city.
- B. Description of Permit; Display. The temporary RV parking permit shall include the license number of the vehicle authorized to be parked, the date of issuance and the date and time through which the temporary parking permit is valid. Such permit shall be placed in the vehicle in such a manner as to be clearly visible to law enforcement personnel and City's code/parking enforcement officers.
- C. Non-Transferable. The temporary RV parking permit shall be non-transferable and shall only valid for the vehicle, date(s) and location specified on the permit.
- D. Duration.
 - 1. A temporary RV parking permit issued to a resident shall be valid for twenty-four (24) hours.
 - 2. A temporary RV parking permit issued to an out-of-town visitor shall be valid for no more than seven (7) consecutive days.
- E. Restriction on Number of Permits.
 - 1. Each resident may be issued no more than two (2) temporary RV parking permits per calendar month.
 - 2. Temporary RV parking permits issued to out-of-town visitors shall not exceed seven (7) consecutive days per month and twenty-one (21) days per calendar year, per residential address.
 - 3. No more than one temporary RV parking permit, whether issued to a resident or an out-of-town visitor, shall be issued per residential address at any given time.
- F. Parking Restrictions. Temporary RV parking permits shall be subject to the following restrictions regarding where RVs may be parked when a permit is issued:
 - 1. The permittee may only stop, park or leave standing his/her recreational vehicle directly in front of, or, if the property is a corner lot, on the side of, the residential address specified on the temporary RV parking permit. If the recreational vehicle is not parked directly in front of, or on the side of as set forth herein, such residence, the vehicle will be subject to citation, towing or both.
 - 2. The permittee shall not stop, park or leave standing his or her RV within ten feet from the beginning of the apron of any driveway, except at the address specified on the temporary RV parking permit, provided that the driveway is not shared with another residence or business.

3. The permittee shall not stop, park or leave standing his or her RV within twenty feet of any intersection.
4. Nothing in this Ordinance is designed to prevent any resident or individual who uses an RV to travel to the City of La Puente to receive necessary care or medical services or to engage in any otherwise lawful business or activity.

6.40.360. Prohibited activities.

No person shall:

- A. Use slide outs / pop outs or other appurtenances on a recreational vehicle that encroach on or into the roadway, parkway and/or sidewalk in such a manner as to interfere with the path of safe travel of vehicles and/or pedestrians.
- B. Open or partially open any awnings on a recreational vehicle in such a manner as to interfere with the path of safe travel of vehicles and/or pedestrians.
- C. Cause or permit any utility connections, electrical cords, extension cords, hoses or cables to cross over, above, on or across any street or sidewalk to or from a recreational vehicle.
- D. Use power generators or other noise-generating equipment between the hours of 10:00 p.m. and 7:00 a.m. within or adjacent to a recreational vehicle.
- E. Conduct any commercial activity that is visible from the exterior of an RV while an RV is parked on the public right-of-way.
- F. Connect a recreational vehicle to the public sewer system or dump waste onto public or private land or into streets, gutters or storm drains, other than lawfully at a designated, licensed and permitted recreational vehicle sanitary wastewater dump station.
- G. Knowingly allow any type of grease, oil, fuel, human waste or other harmful substance to leak or be emitted onto any public right-of-way.

6.40.370. Violations; penalties.

Any recreational vehicle parked in violation of this chapter shall be subject to citation, towing as authorized by California Vehicle Code Sections 22650 and 22651 or both, and revocation of any permit issued pursuant to this chapter. Any violation of Section 6.40.300 is punishable pursuant to Chapter 1.08 of this code.

6.40.380. Revocation.

- A. The City shall have the authority to revoke a temporary RV parking permit if the City makes any one of the following findings:
 1. The recreational vehicle has fallen into a state of disrepair and has become a public nuisance, or a danger to pedestrians or other vehicles.
 2. The recreational vehicle has become inoperable.

3. There have been at least three parking citations issued for the recreational vehicle associated with the temporary RV parking permit.
 4. The applicant has provided information that was materially false
 5. There are public safety concerns relating to the parking of the RV on the street on which the parking would be provided, including but not limited to a street being too narrow to safely accommodate the recreational vehicle
 6. There has been a violation of this chapter.
- B. To revoke a temporary RV parking permit, the City shall issue a notice of revocation in writing to the permittee specifying the basis for and the effective date of the revocation, which date shall be at least two days after the date of the notice of revocation. To the extent a permit expires pursuant to its own terms before the effective date of such revocation, the City may use such revocation as a basis to deny a future application from the same permittee. The City's determination to revoke a temporary RV parking permit shall be final.

6.40.390. Posting notice.

The City shall cause appropriate signs or markings giving notice of the restrictions provided for in this chapter, to be placed at all primary entrances to the City. Notice that a vehicle is subject to removal for violation of this chapter shall also be provided.

Section 3. CEQA Findings.

The City Council finds that the Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Code of Regulations CEQA Guidelines Section 15061(b)(3) in that it is no possibility it may have significant effect on the environment.

Section 4. Clerical Errors.

The City Council directs the City Clerk to correct any clerical errors found in this Ordinance including, but not limited to, typographical errors, irregular numbering and incorrect section references.

Section 5. Severability.

Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance; it being hereby expressly declared that this Ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, and ratified irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid, unenforceable, or unconstitutional.

Section 6. Effective Date.

In accordance with California Government Code section 36937, this Ordinance shall take effect and be in force thirty (30) days from passage and adoption.

Section 7. Publication.

The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this ordinance to be published and posted as required by law.

PASSED, APPROVED AND ADOPTED this __ day of _____, 2023, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk

CITY OF LA PUENTE PUBLIC SAFETY SERVICES
FEE STUDY FOR PROPOSED RV PERMIT ORDINANCE
PREPARED BY JD BUCKWELL, SR. SPVSR., PUBLIC SAFETY SERVICES
3/7/23

Conceptual Approach

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for property-related (non-discretionary) fees is the “estimated, reasonable cost” principle. Under California law, the City council may adopt a fee structure by Resolution or Ordinance. To maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

Fully Burdened Hourly Rates

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits, but also any costs that are reasonably ascribable to personnel performing the tasks necessary to provide the service such as operating costs, department support and administrative overhead and overall overhead costs not captured by the former. The FBHRs do not include time spent on paid vacation, PTO and other non-billable activities i.e. the net hours worked are used to calculate the fully burdened rate.

Allowable Costs

Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City’s central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.

Fee Calculation

The cost burden has been calculated via the sum of both the direct labor and departmental overhead. The fee calculations are as follows:

Direct Labor:

The 15-minute timeframe used is estimated via the average time to complete similar forms/applications within this services division. This includes the applicant's filling-out the form, Office Specialist's obligation to properly identify applicant, review the completed form to ensure it complies with the information requested and meets criteria established, provide copy to applicant and process the fee transaction. This equation is as follows:

$\$35. (\text{FBHR}) \text{ divided by } 4 = \$8.75. (\text{Round-off to nearest dollar is } \$9.00.)$

Department Overhead

This cost burden has been calculated via the per-unit cost (including applicable tax) of an NCR-3 printed form (application) utilizing the printing estimate provided by the City's contracted printing service. The cost of a 300-unit order is quoted at \$162.00, which equates to a per-unit cost of **\$0.54. (Round-off to nearest dollar is \$1.00)**

Calculated Total (actual) \$9.54 Calculated Total (rounded-off to nearest dollar) \$10.00.

Cost Recovery

Cost recovery shall be satisfied via a one-time applicant fee relating to the permit applied for and granted. No other cost recovery mechanism is in place. An application processing fee of \$10 would fully-satisfy the cost burden of the permit relating to this proposed ordinance.

-END OF FEE STUDY-



**THE CITY OF LA PUENTE
RV PARKING PROHIBITION
AND RESIDENTIAL PERMIT
ORDINANCE PROPOSAL**



SUMMARY

Staff is seeking Council's consideration of an ordinance adding a new chapter (6.40.300) to Title 6 of the La Puente Municipal Code. This new chapter shall cover the parking, stopping and standing of recreational vehicles (RV) as well as the implementation and enforcement of a City-issued RV Parking Permit for residential areas of the City.



FISCAL IMPACT

The financial impact of the proposed RV Permit was calculated via the cost estimation of both labor and materials. A fee study was done, estimating each permit, from application to allocation, to be approximately \$10 per permit. The cost shall be absorbed via a \$10 Permit Processing Fee at time of application.





BACKGROUND

In recent years, the city has experienced a proliferation of recreational vehicles (RVs) parking on City streets, both in residential and non-residential areas. This increase in RV parking activity has created public health and safety concerns and has reduced the City's available parking spaces.

BACKGROUND

Staff has prepared an ordinance for Council's consideration prohibiting the parking of RVs beyond 2 hours in non-residential areas of the City, and the requirement of a City-issued Resident or Out-of-Town-Visitor RV Parking Permit for the residential areas of the City.



DISCUSSION



California Vehicle Code
Sections 22507 and 22507.5 authorize cities to regulate vehicular parking within their jurisdictions. In recent years, staff has seen a significant increase in the use of public streets within the City to park, to store or stand, for extended duration, recreational vehicles, haulers and trailers (collectively RVs) creating public health and safety concerns.

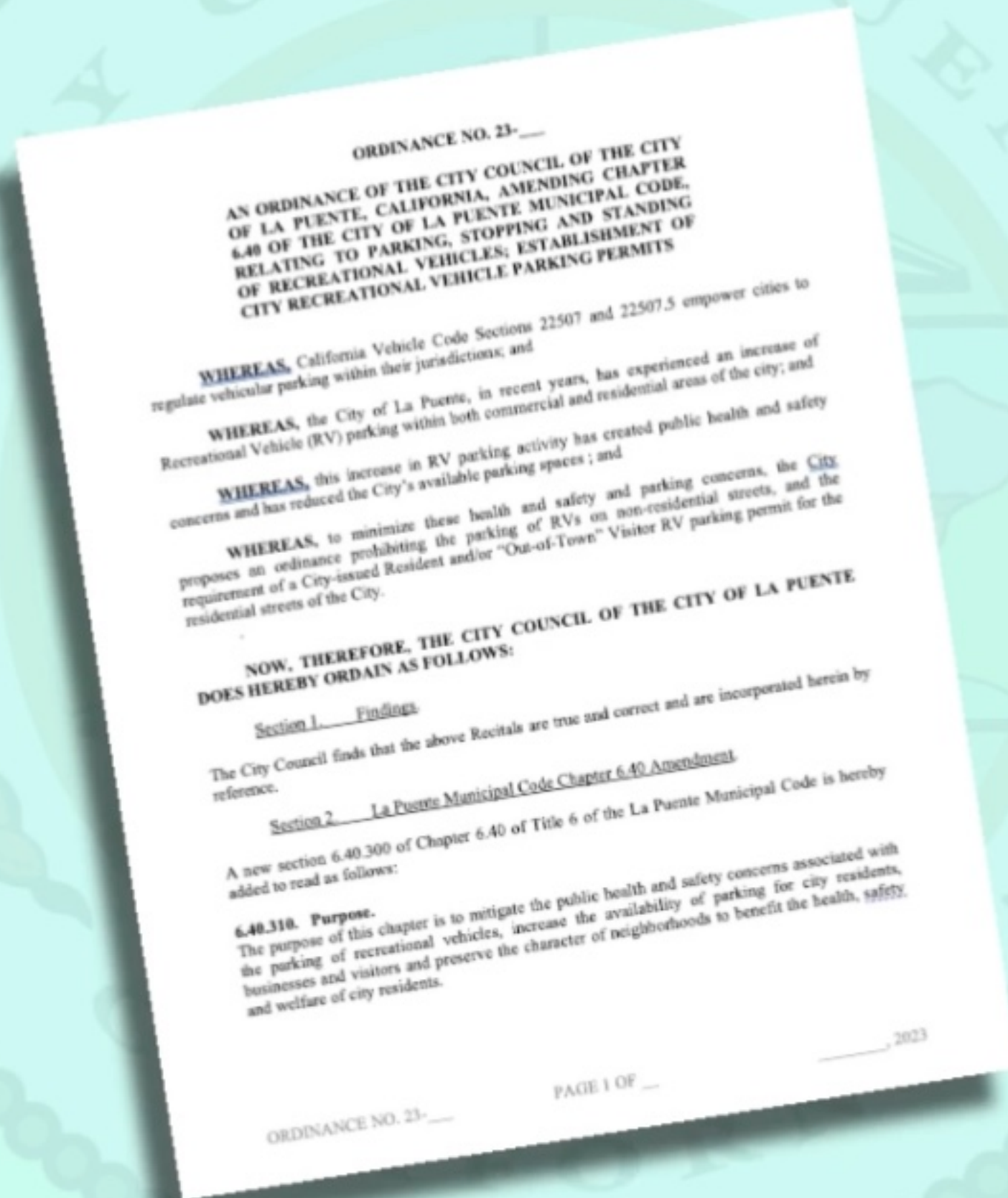
DISCUSSION

Many of these RVs are being used as temporary or permanent housing for both humans and animals, creating public health concerns due to the illegal discharge of septic waste, wastewater, fuels, trash and garbage from such vehicles into City streets, sewers and storm drains. In addition to the public health and safety concerns associated with parking RVs on City streets, parking such vehicles on City streets also reduces the availability of parking spaces for other uses and reduces driver and pedestrian visibility near intersections.



DISCUSSION

Staff believes the proposed ordinance restricting the parking of RVs will mitigate the public health and safety concerns associated with RV parking, increase the availability of parking for City residents and visitors and preserve the character of neighborhoods to benefit the health, safety, and welfare of City residents.



DISCUSSION

The proposed ordinance adds Chapter 6.40.300 to the La Puente Municipal Code (LPMC). It prohibits the parking, stopping or leaving standing of any recreational vehicle, as defined, on any residential street, highway or alley within the City at any time, except pursuant to a temporary RV parking permit issued by the City. RV parking in non-residential areas of the City may not exceed two (2) hours.

The proposed ordinance authorizes the the City Manager, or his/her designee, to issue temporary RV parking permits to residents and out-of-town visitors, as defined.

Pursuant to the proposed ordinance, RV parking shall be permitted in residential zones of the City by City-issued permit only.



DISCUSSION

The proposed ordinance sets forth requirements relating to the duration of permits, restrictions regarding the number of permits that may be issued annually, restrictions relating to where RVs may be parked and prohibited activities such as using slide outs / pop outs that encroach into the roadway, parkway and/or Sidewalk in such a manner as to interfere with the path of safe travel for vehicles or pedestrians, causing utility connections to cross over, above, on or across any street or sidewalk or dumping waste onto public or private land or into streets, gutters or storm drains.

DISCUSSION

Pursuant to the proposed ordinance, City Council may, by resolution, establish fees to recover the City's costs associated with processing temporary RV parking permits. Finally, vehicles parked in violation of Chapter 6.40.300 are subject to citation, towing and/or revocation of temporary RV parking permits.

CONDITIONS & RESTRICTIONS

RESIDENT: SHORT-TERM RV PERMIT

For the purpose of cleaning, loading or other short-term needs

Short-Term Permits are not to exceed 72 hours

No more than 2 permits per calendar month

**RV shall park in front of the permitted/registered owner's residence
(or the side of residence if applicable)**



CONDITIONS & RESTRICTIONS

OUT-OF-TOWN: LONG-TERM RV PARKING PERMIT

Up to 7 days consecutively per month

21 days maximum per 12-month period

Must park in front of residence visiting

Must have the resident's approval

Must be a visitor from outside City limits



CONDITIONS & RESTRICTIONS

PROHIBITED ACTIVITIES INCLUDE:

Utility connections shall not cross-over streets or sidewalks

No parking within 20 feet of intersection

No parking within 10 feet of driveway (other than owner's)

Power Generators and other noisy equipment shall not be used
on or around RV between the hours of 10pm-7am

No expansion of RV section over street or sidewalk

May not allow any type of grease, oil, fuel, human waste or other harmful
substance to leak, be dumped or emitted onto any public right-of-way or sewer.



CONDITIONS & RESTRICTIONS



FEES, POSTING AND VIOLATIONS

City Council, by resolution, may establish fees to defray the City's costs associated with processing RV Temporary Parking Permits.

RV parking restrictions are to be posted in the manner required by law.

RVs parked in violation of this ordinance are subject to citations and/or towing.

END OF PRESENTATION



***THANK
YOU!***

RESOLUTION NO. 23-5793

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE ALLOWING CERTAIN CLAIMS AND
DEMANDS IN THE AMOUNT \$1,00,016.11 (WARRANT
REGISTER 1551)**

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE,
DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 9913 through 9990 ACH(s) numbered 540 through 543, and Draft numbered 02004 through 02016 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Martha Torres, MPA, City Clerk

PASSED, APPROVED AND ADOPTED this 9th day of May 2023, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



City of La Puente

Check Register Report

By Payment Number

Payment Dates 4/18/2023 - 4/28/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
540	4/20/2023	SEIU	COPE FUND		10.00
	INV0008791	COPE FUND CONTRIBUTION		100-20380	2.35
	INV0008791	COPE FUND CONTRIBUTION		260-20380	2.65
	INV0008878	COPE FUND CONTRIBUTION		100-20380	2.80
	INV0008878	COPE FUND CONTRIBUTION		260-20380	2.20
541	4/20/2023	SEIU	SEIU - LOCAL 721		1,708.56
	INV0008790	EMPLOYEE DUES		100-20380	565.18
	INV0008790	EMPLOYEE DUES		200-20380	26.60
	INV0008790	EMPLOYEE DUES		203-20380	4.12
	INV0008790	EMPLOYEE DUES		205-20380	4.11
	INV0008790	EMPLOYEE DUES		210-20380	38.48
	INV0008790	EMPLOYEE DUES		215-20380	2.54
	INV0008790	EMPLOYEE DUES		260-20380	56.29
	INV0008790	EMPLOYEE DUES		263-20380	139.08
	INV0008790	EMPLOYEE DUES		283-20380	8.89
	INV0008790	EMPLOYEE DUES		285-20380	25.85
	INV0008877	EMPLOYEE DUES		100-20380	576.08
	INV0008877	EMPLOYEE DUES		200-20380	19.19
	INV0008877	EMPLOYEE DUES		203-20380	4.12
	INV0008877	EMPLOYEE DUES		205-20380	4.11
	INV0008877	EMPLOYEE DUES		210-20380	25.02
	INV0008877	EMPLOYEE DUES		215-20380	2.54
	INV0008877	EMPLOYEE DUES		260-20380	49.15
	INV0008877	EMPLOYEE DUES		263-20380	102.36
	INV0008877	EMPLOYEE DUES		283-20380	19.88
	INV0008877	EMPLOYEE DUES		285-20380	34.97
542	4/21/2023	LANWEST	LANDSCAPE WEST MANAGEMENT SERVICES INC		8,305.96
	10989	03/23 SR CENTER LANDSCAPE SVC		100-4130-53814	176.91
	10989	03/23 MEDIANS LANDSCAPE SVC		200-3120-53814	5,679.18
	10989	03/23 ELLIOT PLACE TR LANDSCAPE SVC		200-3120-53814	265.15
	10989	03/23 CH LANDSCAPE SVC		285-3330-53814	2,184.72
543	4/27/2023	THYSSE	TK ELEVATOR		503.96
	3007195118	04-06/23 CC ELEVATOR SVC		100-4100-53811	503.96
9913	4/20/2023	STADIS	CALIFORNIA STATE DISBURSEMENT UNIT		124.07
	INV0008867	CHILD SUPPORT		100-20399	124.07
9914	4/20/2023	NATRS	NATIONWIDE RETIREMENT		230.00
	INV0008871	Employee Contribution		100-20340	218.45
	INV0008871	Employee Contribution		200-20340	2.31
	INV0008871	Employee Contribution		203-20340	2.31
	INV0008871	Employee Contribution		205-20340	2.31
	INV0008871	Employee Contribution		210-20340	2.31
	INV0008871	Employee Contribution		215-20340	2.31
9915	4/20/2023	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		105.95
	INV0008868	PR WITHHOLDING ORDER		100-20399	105.95
9916	4/20/2023	USBANK	U.S BANK PARS ACCT# 6746022400		5,022.99
	INV0008840	PARS RETIREMENT		100-20340	24.20
	INV0008840	PARS RETIREMENT		205-20340	46.90
	INV0008875	PARS RETIREMENT		100-20340	2,844.94
	INV0008875	PARS RETIREMENT		203-20340	41.78

Check Register Report

Payment Dates: 4/18/2023 - 4/28/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0008875	PARS RETIREMENT		205-20340	183.20
	INV0008875	PARS RETIREMENT		260-20340	122.40
	INV0008875	PARS RETIREMENT		263-20340	1,689.68
	INV0008875	PARS RETIREMENT		285-20340	69.89
9917	4/21/2023 81271	AEGSLN Plotter Supplies - Banner paper and ink	AEG SOLUTIONS	100-4110-53811	1,303.70 1,303.70
9918	4/21/2023 13474	ALEXSAUTO WINDSHIELD REPAIR-MTCE VEH	ALEX'S AUTO GLASS	555-3150-53812	50.00 50.00
9919	4/21/2023 14VG-K4JC-3TXT 14VG-K4JC-3YJM 19GY-MKKQ-JMMX 19YQ-9J6F-3CTQ 1CWJ-9L3Y-1L9L 1CXW-FVQT-6TRP 1FFV-JY4L-K4GQ 1FMH-HQGH-3GQH 1HKF-3LRD-1MWG 1J9G-MG4X-497G 1NCH-CV1F-4N7P 1RRQ-TV4Q-1M6V 1V4T-YXDQ-3RFL	AMABUS LAPTOP BATTERY CC SPEAKER STANDS BRIEFCASE LAPTOP MESSENGER BAG TABLET PAPER NAPKINS TISSUE PAPER RABBIT GIFT BAGS TONER BANK DEPOSIT BAGS CC-SPEAKERS/STANDS/MICROPHONE MICROPHONE CLIP HOLDER IT EQUIPMENT IPADS WHITE CARD STOCK	AMAZON CAPITAL SERVICES INC	550-6100-53018 263-3320-53012 263-3320-53011 100-1120-53011 100-1120-53011 100-4140-53979 550-6100-53018 100-1130-53011 263-3320-53012 263-3320-53012 550-6100-53018 550-6100-53018 100-1130-53011	8,364.16 56.95 221.79 91.74 77.71 -6.53 -19.78 145.36 105.60 4,146.18 10.99 1,626.89 1,868.30 38.96
9920	4/21/2023 04142023-YRG-YR4Q...	BOGIR MENTORING SVC-YRGYr4Q3	BOYS & GIRLS CLUB OF WEST SAN GABRIEL VALLEY	100-4100-53111	13,197.00 13,197.00
9921	4/21/2023 JB50081	CDW MOBILE PHONE MGMT SYSTEM	CDW GOVERNMENT INC	550-6100-53017	299.60 299.60
9922	4/21/2023 8406191108-A	CINTA FIRST AID RESTOCK-ALL FACILITIES	CINTAS CORPORATION #693	100-1150-53011	1,651.73 1,651.73
9923	4/21/2023 4151008788-A 4152464246	CINTA 03/30 CH MAT RENTAL 04/13 CH MAT RENTAL	CINTAS CORPORATION #693	100-1150-53813 100-1150-53813	197.30 98.65 98.65
9924	4/21/2023 INV0008897	COMSUI EMERGENCY SHELTER	COMFORT SUITES	263-3320-53111	396.00 396.00
9925	4/21/2023 78894853	CONCEN PRE EMPLOYMENT PHYSICAL	CONCENTRA	100-1135-53406	363.00 363.00
9926	4/21/2023 701926 701926	CORCON LP PARK RESTROOM RETENTION LP PARK RESTROOM PYMT #3	CORRAL CONSTRUCTION & DEVELOPMENT INC.	280-20220 280-5606-59300	50,825.00 -2,675.00 53,500.00
9927	4/21/2023 55601 55601 55703 55703	DAKOTA BAKFLOW REPAIR BAKFLOW REPAIR BACKFLOW REPAIR BACKFLOW REPAIR	DAKOTA BACKFLOW CO	100-3330-53811 100-4100-53811 100-3330-53811 200-3120-53814	15,550.00 1,965.00 1,660.00 11,500.00 425.00
9928	4/21/2023 70390-1	DELENV ABATEMENT-AUBURN	DELTA 4 ENVIRONMENTAL, INC	260-3320-53977	2,500.00 2,500.00
9929	4/21/2023 15382	DISPEN COLD PATCH ASPHALT	DISPENSING TECHNOLOGY	200-3120-53817	3,018.84 3,018.84
9930	4/21/2023 INV0008883	EDISON 02/27-03/27 ELEC-14416 AMAR	EDISON CO	200-3120-53713	1,399.03 59.61

Check Register Report

Payment Dates: 4/18/2023 - 4/28/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0008891	02/27-03/27 ELEC - YLAC		100-4110-53712	1,339.42
9931	4/21/2023 52C2301-IN	EMPAME 03/23 BUS SHELTER MTCE	EMPLOY AMERICA	210-3130-53816	3,640.00 3,640.00
9932	4/21/2023 024117322 024149845	GALLS UNIFORMS A/C UNIFORMS	GALLS	263-3320-53015 100-2130-53015	331.33 158.78 172.55
9933	4/21/2023 317186 317188	GORM MTCE-JANITORIAL SUPPLIES CH-JANITORIAL SUPPLIES	GORM INC	100-3330-53011 100-1150-53011	2,846.89 2,262.38 584.51
9934	4/21/2023 4110 4121 4131	HACLWN TOOLS-MTCE FILTER EQUIP MTCE	HACIENDA LAWNMOWER SHOP	100-3100-53012 100-3100-53012 100-3100-53012	240.94 145.10 20.89 74.95
9935	4/21/2023 9244	HAWKIN POWDER COAT-BUS BENCH	HAWK INDUSTRY PRODUCTS	210-3130-53816	500.00 500.00
9936	4/21/2023 INV0008889	JOSREY 04/01-13 SHOPPING CART MILEAGE REIM-REYES	JOSE REYES	555-3150-53014	452.62 452.62
9937	4/21/2023 INV0008892	MAKBAR 2022-40 BUSINESS GRANT	MAKEUP BAR	263-3320-53981	5,000.00 5,000.00
9938	4/21/2023 INV0008896	CASMAU REFUND-C&D DEPOSIT-CASTILLO	MAURICIO CASTILLO	600-23280	1,440.00 1,440.00
9939	4/21/2023 INV0008895	MODES NATURE CENTER PAINTING-DEPOSIT	MODERN DESIGNS PAINTING & WALLCOVERING	263-5610-59300	1,869.75 1,869.75
9940	4/21/2023 3607-355542	OREILLY MOTOR OIL	O'REILLY AUTO PARTS	555-3150-53812	79.07 79.07
9941	4/21/2023 INV0008893	PROPIZ 2022-43 BUSINESS GRANT	PRONTO PIZZA	263-3320-53981	5,000.00 5,000.00
9942	4/21/2023 INV0008882	REAWOR 2022-41 BUSINESS GRANT	REALTY WORLD PRESTIGE	263-3320-53981	5,000.00 5,000.00
9943	4/21/2023 6019238	REGION 03/23 EZ/FOOTHILL MONTHLY PASS	REGIONAL TAP SERVICE CENTER	210-3130-53915	1,564.00 1,564.00
9944	4/21/2023 INV0008890 INV0008890 INV0008890	CARRRI SUPPLIES REIM-CARRILLO SUPPLIES REIM-CARRILLO SUPPLIES REIM-CARRILLO	RICARDO CARRILLO	100-3330-53012 100-3330-53822 555-3150-53812	259.91 18.00 181.91 60.00
9945	4/21/2023 INV0008885 INV0008886 INV0008887	SGVWC 03/09-04/11 WTR-715 IRRIG PUENTE 03/09-04/11 WTR-545 IRRIG PUENTE 03/09-04/11 WTR-13760 IRRIG TEMPLE	S.G.V. WATER CO	200-3120-53714 200-3120-53714 200-3120-53714	563.73 276.43 218.90 68.40
9946	4/21/2023 SGVCONS-003 SGVCONS-004 SGVCONS-005 SGVCONS-006	SGVCOR SGV CONS #3 SGV CONS #4 SGV CONS #5 SGV CONS #6	SAN GABRIEL VALLEY CONSERVATION CORPS	280-3300-53111 280-3300-53111 280-3300-53111 280-3300-53111	85,026.05 28,424.35 34,370.24 15,225.22 7,006.24
9947	4/21/2023 LAPUENTE0323 LAPUENTE0323 LAPUENTE0323	SGTRA 03/23 DIAL A RIDE 03/23 LP LINK SVC 03/23 DIAL A RIDE FARE	SOUTHLAND TRANSIT INC	210-3130-53916 210-3130-53917 210-46100	62,808.32 9,633.73 55,170.84 -53.75

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	LAPUENTE0323	03/23 LP LINK FARE		210-46105	-1,942.50
9948	4/21/2023 132322950-006 137989017-001	SUNBELT TRAILER & TRENCHER RENTAL FORKLIFT RENTAL	SUNBELT RENTALS, INC.	100-3330-53822 100-3330-53822	5,245.28 2,143.38 3,101.90
9949	4/21/2023 161925782 161948255	ULINE LP PARK-TRASH CAN SUPPLIES-NATURE PARK	ULINE	100-3330-53822 100-3330-53822	1,411.80 986.69 425.11
9950	4/21/2023 0005196547	VINCEN 03/23 CNG FUEL	VINCENT'S GENERAL SERVICES	555-3150-53014	444.49 444.49
9951	4/21/2023 S122823798.001	WALIRW LP PARK-ELELCTRIC SUPPLIES	WALTERS WHOLESALE ELECTRIC CO.	100-3330-53822	699.02 699.02
9952	4/21/2023 198424	WESCO 03/16-31 PKWY TREE MTCE	WEST COAST ARBORISTS INC	200-3120-53815	2,473.20 2,473.20
9953	4/21/2023 002-28491	WILENG 03/23 BLDG & SAFETY SVC	WILLDAN ENGINEERING	100-3310-53111	43,557.46 43,557.46
9954	4/28/2023 INV0008909 INV0008909 INV0008909 INV0008909	ALLCIT REFUND-BLDG PERMIT# 032661/BUSINESS LIC REFUND-BLDG PERMIT# 032661/BUSINESS LIC REFUND-BLDG PERMIT# 032661/BUSINESS LIC REFUND-BLDG PERMIT# 032661/BUSINESS LIC	ALL CITY PLUMBING DRAIN CLEANING & ROOTER	100-41220 100-42110 100-42150 100-42160	384.08 40.00 190.08 150.00 4.00
9955	4/28/2023 111L-FLM3-3QHG 11RP-TGXX-331D 14H3-FNMG-33X7 17K6-Q1J4-1YK9 19HG-KHJN-44L9	AMABUS TRAY HOLDER IPAD HUB CAMARA ADAPTER STAND UP DESK GAFFER TAPE	AMAZON CAPITAL SERVICES INC	100-4100-53012 263-3320-53012 263-3320-53012 100-4100-53012 263-3320-53012	1,029.04 24.83 362.90 335.04 290.88 15.39
9956	4/28/2023 24747	AMERLE FY 23/24 INTERNET RENEWAL	AMERICAN LEGAL	100-1120-53412	95.00 95.00
9957	4/28/2023 INV0008902	AT & T 04/03-05/02 PHONE-PARK IRRIG WATER SYSTEM	AT & T MOBILITY	100-3330-53715	157.84 157.84
9958	4/28/2023 000019752924 000019752925 000019802332 000019802333	ATT 03/06-04/05 PHONE-CH 911 LN 03/06-04/05 PHONE-MTCE 911 LN 03/13-04/12 PHONE-YLAC/CC 03/13-04/12 PHONE-LP PARK SNACK BAR	AT&T	100-1150-53715 285-3330-53715 100-4100-53715 285-3330-53715	116.10 22.82 22.82 47.34 23.12
9959	4/28/2023 0012068	B2PRIN BUSINESS CARDS-COUNCIL	B2 PRINT	100-1100-53976	384.00 384.00
9960	4/28/2023 44771	BIGBEL SOLAR TRASH COMPACTORS (2)	BIGBELLY SOLAR	100-5596-59300	10,280.00 10,280.00
9961	4/28/2023 IN2613455	CBE4AM 03/20-04/19 FACILITY COPIER	CBE OFFICE SOLUTIONS	100-1150-53911	611.02 611.02
9962	4/28/2023 ARINV019807	DEKRA MILITARY BANNER-CORTEZ/RAMIREZ	DEKRA-LITE	100-48140	251.48 251.48
9963	4/28/2023 22007-4	FECELE LP PARK ELECTRICAL WORK	F.E.C. ELECTRIC INC.	100-3330-53111	960.00 960.00
9964	4/28/2023 8-106-96585	FEDEXP POSTAGE-OMLO/TITLE CO.	FEDERAL EXPRESS CORP	100-1120-53211	54.57 54.57

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9965	4/28/2023 6001	FRAEXO YOUTH SOCCER LEAGUE WINTER 2023 UNIFORMS	FRANCISCO'S EXOTIC DECO INC.	100-4110-53980	5,783.25 5,783.25
9966	4/28/2023 51805	FRANKL SR CENTER-A/C MTCE	FRANKLIN AIR CONDITIONING &	100-4130-53811	270.00 270.00
9967	4/28/2023 INV0008901	VERIC 04/16-05/15 PHONE-CH MAIN	FRONTIER COMMUNICATIONS	100-1150-53715	53.85 53.85
9968	4/28/2023 INV0008905	GOLSHE 2022-42 BUSINESS GRANT	GOLDEN SHEARS	263-3320-53981	5,000.00 5,000.00
9969	4/28/2023 314938	GORM SR CENTER-JANITORIAL SUPPLIES	GORM INC	100-4130-53012	303.09 303.09
9970	4/28/2023 90089	HACOUT MTCE-UNIFORM	HACIENDA OUTLET	100-3330-53015	159.45 159.45
9971	4/28/2023 SIN027380	HDLCC 04-06/23 PROPERTY TAX	HDL COREN & CONE	100-1130-53111	2,727.92 2,727.92
9972	4/28/2023 SIN027380	HDLASS 04-06/23 PROPERTY TAX SVC	HINDERLITER DE LLAMAS & ASSOCIATES	100-1130-53111	2,727.92 2,727.92
9973	4/28/2023 119160	JCLBAR LP PARK SIGNS	JCL TRAFFIC	100-3330-53822	671.26 671.26
9974	4/28/2023 INV0008900	BUCJEF LUNCH MTG REIM-BUCKWELL	JEFFREY BUCKWELL	100-2110-53972	39.90 39.90
9975	4/28/2023 160663	GONSALV 05/23 LEGISLATIVE SVC	JOE A. GONSALVES & SON	100-1100-53111	2,500.00 2,500.00
9976	4/28/2023 3599872	LEWBRI 03/23 LEGAL SVC-LEWIS VS CITY OF LP	LEWIS BRISBOIS BISGAARD & SMITH LLP	100-1110-53114	5,441.42 5,441.42
9977	4/28/2023 35635	LOCKSP COMM CTR-DOOR KEY MTCE	LOCKS PLUS, INC	100-4100-53813	698.71 698.71
9978	4/28/2023 37	MARK LP PARK BASEBALL, SOCCER & SNACKBAR FABRICATION	MARK'S WELDING SERVICE	280-5606-59300	19,440.00 19,440.00
9979	4/28/2023 785	MUNWAS 02-03/23 SB 1383 IMPLEMENTATION	MUNICIPAL WASTE SOLUTIONS, INC.	100-1130-53111	2,255.00 2,255.00
9980	4/28/2023 INV0008906 INV0008913 INV0008913 INV0008913 INV0008913 INV0008913 INV0008913 INV0008913 INV0008913 INV0008913	LAPUPC YLAC SUPPLIES-MORALES DRINKS REIM-DUNLAP PRETZEL SNACKS REIM-DUNLAP W2 FORMS REIM-HERRERA TOOL REIM-CARRILLO KEYS MTCE REIM-CARRILLO MTCE KEYS REIM-CARRILLO BALLOONS BUS STOP REIM-RAMIREZ LIVESCAN REIM-TORRES LIGHT BULB REIM-TORRES	PETTY CASH	100-4110-53012 100-1100-53976 100-1100-53976 100-1130-53011 100-3100-53012 100-3100-53012 100-3330-53012 210-3130-53415 263-3320-53406 555-3150-53812	250.31 49.50 8.59 32.10 43.24 21.99 23.00 15.00 5.50 37.00 14.39
9981	4/28/2023 INV0008907	CARRRI FERTILIZER REIM-CARRILLO	RICARDO CARRILLO	100-3330-53822	339.58 339.58
9982	4/28/2023 INV0008908	SGVWC 03/06-04/05 WTR-935 IRRIG	S.G.V. WATER CO	200-3120-53714	176.61 176.61
9983	4/28/2023 0465046	SCSENG VALLEY/OLD VALLEY PH 1 REPORT	SCS ENGINEERS, AR DEPT	100-3300-53111	3,400.00 3,400.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
9984	4/28/2023	SCMAFI	SOUTHERN CALIF MUNICIPAL		489.90
	89851	01-03/23 CLASS INSURANCE		100-4100-53111	489.90
9985	4/28/2023	SOUCAL	SOUTHERN CALIFORNIA NEWS GROUP		334.71
	A4D6F5A3-0028	AD-PUBLIC HEARING RV ORD		100-1120-53411	334.71
9986	4/28/2023	STAPLE	STAPLES CREDIT PLAN		590.36
	3243745811	OFFICE SUPPLIES		100-1150-53011	142.96
	3246090141	OFFICE SUPPLIES		100-1150-53011	202.21
	3246870051	PAPER PLATES		100-1150-53011	-77.41
	3249121601	PAPER PLATES		100-1150-53011	77.42
	3249801631	HANGING FILE		100-1150-53011	132.84
	3253459841	OFFICE SUPPLIES		100-1150-53011	112.34
9987	4/28/2023	SOSUBW	SUBURBAN WATER SYSTEMS		528.30
	180022568273	03/22-04/20 WTR-AMAR/HACIENDA		200-3120-53714	96.30
	180022568277	03/22-04/20 WTR-ELLIOTT		200-3120-53714	169.22
	180032264122	02/22-03/23 WTR-HACIENDA/MAPLEGROVE		200-3120-53714	131.39
	180032270449	03/22-04/20 WTR-AMAR/AILERON		200-3120-53714	131.39
9988	4/28/2023	TEKTIME	TEK TIME SYSTEMS INC		1,009.80
	2061637	TIME STAMP		100-1150-53811	1,009.80
9989	4/28/2023	GASCO	THE GAS COMPANY		2,720.83
	INV0008903	03/07-04/05 GAS-CITY HALL		100-1150-53711	1,594.06
	INV0008904	03/07-04/05 GAS-PARK SVCS		285-3330-53711	244.95
	INV0008910	03/06-04/04 GAS-SR CENTER		100-4130-53711	437.93
	INV0008911	03/07-04/05 GAS-YLAC		100-4110-53711	273.35
	INV0008912	03/07-04/05 GAS-COMM CENTER		100-4100-53711	170.54
9990	4/28/2023	FOUN	WORLD SPACE FOUNDATION		3,050.00
	2023.04.07-1	WORLD SPACE PROGRAM CLASSES-		263-3320-53111	3,050.00
DFT0002004	4/20/2023	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		30.16
	INV0008869	EMPLOYEE LOAN REPYMT		100-20399	21.64
	INV0008869	EMPLOYEE LOAN REPYMT		200-20399	2.73
	INV0008869	EMPLOYEE LOAN REPYMT		203-20399	0.68
	INV0008869	EMPLOYEE LOAN REPYMT		205-20399	0.68
	INV0008869	EMPLOYEE LOAN REPYMT		210-20399	3.07
	INV0008869	EMPLOYEE LOAN REPYMT		260-20399	1.36
DFT0002005	4/20/2023	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		1,465.00
	INV0008870	EMPLOYEE CONTRIBUTIONS		100-20399	833.18
	INV0008870	EMPLOYEE CONTRIBUTIONS		200-20399	174.43
	INV0008870	EMPLOYEE CONTRIBUTIONS		202-20399	58.67
	INV0008870	EMPLOYEE CONTRIBUTIONS		203-20399	97.70
	INV0008870	EMPLOYEE CONTRIBUTIONS		205-20399	98.26
	INV0008870	EMPLOYEE CONTRIBUTIONS		210-20399	63.85
	INV0008870	EMPLOYEE CONTRIBUTIONS		215-20399	74.23
	INV0008870	EMPLOYEE CONTRIBUTIONS		260-20399	64.68
DFT0002006	4/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		16,049.25
	INV0008872	EMPLOYER CONTRIBUTION		100-20360	11,998.46
	INV0008872	EMPLOYER CONTRIBUTION		200-20360	786.77
	INV0008872	EMPLOYER CONTRIBUTION		202-20360	72.08
	INV0008872	EMPLOYER CONTRIBUTION		203-20360	321.91
	INV0008872	EMPLOYER CONTRIBUTION		205-20360	323.90
	INV0008872	EMPLOYER CONTRIBUTION		210-20360	366.25
	INV0008872	EMPLOYER CONTRIBUTION		215-20360	132.62
	INV0008872	EMPLOYER CONTRIBUTION		260-20360	618.82
	INV0008872	EMPLOYER CONTRIBUTION		263-20360	752.58
	INV0008872	EMPLOYER CONTRIBUTION		283-20360	109.55

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0008872	EMPLOYER CONTRIBUTION		285-20360	566.31
DFT0002007	4/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		11,395.84
	INV0008873	PERS- NEW EMPLY CONTRB		100-20399	8,166.98
	INV0008873	PERS- NEW EMPLY CONTRB		200-20399	596.75
	INV0008873	PERS- NEW EMPLY CONTRB		202-20399	66.01
	INV0008873	PERS- NEW EMPLY CONTRB		203-20399	238.65
	INV0008873	PERS- NEW EMPLY CONTRB		205-20399	240.46
	INV0008873	PERS- NEW EMPLY CONTRB		210-20399	232.66
	INV0008873	PERS- NEW EMPLY CONTRB		215-20399	113.23
	INV0008873	PERS- NEW EMPLY CONTRB		260-20399	461.96
	INV0008873	PERS- NEW EMPLY CONTRB		263-20399	689.12
	INV0008873	PERS- NEW EMPLY CONTRB		283-20399	100.31
	INV0008873	PERS- NEW EMPLY CONTRB		285-20399	489.71
DFT0002008	4/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		775.23
	INV0008874	EMPLOYEE PORTION		100-20360	749.32
	INV0008874	EMPLOYEE PORTION		200-20360	8.64
	INV0008874	EMPLOYEE PORTION		210-20360	17.27
DFT0002009	4/20/2023	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		54.00
	INV0008876	SURVIVORS LIFE INSURANCE		100-20350	38.26
	INV0008876	SURVIVORS LIFE INSURANCE		200-20350	3.30
	INV0008876	SURVIVORS LIFE INSURANCE		202-20350	0.10
	INV0008876	SURVIVORS LIFE INSURANCE		203-20350	0.65
	INV0008876	SURVIVORS LIFE INSURANCE		205-20350	0.64
	INV0008876	SURVIVORS LIFE INSURANCE		210-20350	0.88
	INV0008876	SURVIVORS LIFE INSURANCE		215-20350	0.24
	INV0008876	SURVIVORS LIFE INSURANCE		260-20350	1.97
	INV0008876	SURVIVORS LIFE INSURANCE		263-20350	3.42
	INV0008876	SURVIVORS LIFE INSURANCE		283-20350	0.48
	INV0008876	SURVIVORS LIFE INSURANCE		285-20350	4.06
DFT0002010	4/20/2023	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		6,128.35
	INV0008879	STATE INCOME TAX		100-20310	4,683.24
	INV0008879	STATE INCOME TAX		200-20310	217.89
	INV0008879	STATE INCOME TAX		202-20310	39.11
	INV0008879	STATE INCOME TAX		203-20310	104.19
	INV0008879	STATE INCOME TAX		205-20310	137.22
	INV0008879	STATE INCOME TAX		210-20310	107.56
	INV0008879	STATE INCOME TAX		215-20310	69.53
	INV0008879	STATE INCOME TAX		260-20310	173.00
	INV0008879	STATE INCOME TAX		263-20310	393.27
	INV0008879	STATE INCOME TAX		283-20310	55.11
	INV0008879	STATE INCOME TAX		285-20310	148.23
DFT0002011	4/20/2023	IRSPR	IRS PAYROLL TAX DEPOSIT		17,716.43
	INV0008880	FEDERAL WITHHOLDING		100-20300	13,499.53
	INV0008880	FEDERAL WITHHOLDING		200-20300	612.82
	INV0008880	FEDERAL WITHHOLDING		202-20300	104.48
	INV0008880	FEDERAL WITHHOLDING		203-20300	268.55
	INV0008880	FEDERAL WITHHOLDING		205-20300	388.08
	INV0008880	FEDERAL WITHHOLDING		210-20300	336.46
	INV0008880	FEDERAL WITHHOLDING		215-20300	183.38
	INV0008880	FEDERAL WITHHOLDING		260-20300	630.46
	INV0008880	FEDERAL WITHHOLDING		263-20300	1,075.24
	INV0008880	FEDERAL WITHHOLDING		283-20300	142.01
	INV0008880	FEDERAL WITHHOLDING		285-20300	475.42
DFT0002012	4/20/2023	IRSPR	IRS PAYROLL TAX DEPOSIT		6,676.62
	INV0008881	MEDICARE TAX		100-20300	4,594.56

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	INV0008881	MEDICARE TAX		200-20300	231.68
	INV0008881	MEDICARE TAX		202-20300	25.52
	INV0008881	MEDICARE TAX		203-20300	106.14
	INV0008881	MEDICARE TAX		205-20300	161.52
	INV0008881	MEDICARE TAX		210-20300	93.10
	INV0008881	MEDICARE TAX		215-20300	43.44
	INV0008881	MEDICARE TAX		260-20300	225.86
	INV0008881	MEDICARE TAX		263-20300	922.34
	INV0008881	MEDICARE TAX		283-20300	47.46
	INV0008881	MEDICARE TAX		285-20300	225.00
DFT0002013	4/21/2023	CENESC	CENTRAL ESCROW GROUP, INC		511,100.00
	INV0008894	PARCEL PURCHASE-VALLEY/OLD VALLEY LOT		400-5611-59300	511,100.00
DFT0002015	4/28/2023	WEXBANK	WEX BANK		6,677.15
	88662916	04/23 FUEL PURCHASE		555-3150-53014	6,677.15
DFT0002016	4/28/2023	CAPERS	CALPERS		1,082.07
	17131319	2023 RBF CONTRIBUTION		100-1135-51211	1,082.07
Grand Total:					1,000,016.11

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	184,588.37
200 - GAS TAX FUND	15,872.73
202 - RMRA (SB 1)	365.97
203 - MEASURE M FUND	1,190.80
205 - MEASURE R FUND	1,591.39
210 - PROP A FUND	69,804.73
215 - PROP C FUND	624.06
260 - CDBG PROGRAM FUND	4,910.80
263 - AMERICAN RESCUE PLAN ACT FUND	36,462.65
280 - MISCELLANEOUS GRANTS FUND	155,291.05
283 - MEASURE A SAFE PARKS FUND	483.69
285 - LIGHTING & LANDSCAPE MAINTENANCE	4,515.05
400 - CAPITAL PROJECTS FUND	511,100.00
550 - EQUIPMENT REPLACEMENT FUND	3,997.10
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	7,777.72
600 - SPECIAL DEPOSIT FUND	1,440.00
Grand Total:	1,000,016.11

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53111	Contract Services - Private	2,500.00
100-1100-53976	Special Departmental	424.69
100-1110-53114	Legal Services - General	5,441.42
100-1120-53011	Operating Supplies	71.18
100-1120-53211	Postage & Mailing Services	54.57
100-1120-53411	Printing & Publishing	334.71
100-1120-53412	Municipal Code Publishing	95.00
100-1130-53011	Operating Supplies	187.80
100-1130-53111	Contract Services - Private	7,710.84
100-1135-51211	Retirement	1,082.07
100-1135-53406	Recruitment Expenses	363.00
100-1150-53011	Operating Supplies	2,826.60
100-1150-53711	Utility - Gas	1,594.06
100-1150-53715	Utility - Communications	76.67
100-1150-53811	Equipment Maintenance	1,009.80
100-1150-53813	Facility Maintenance	197.30
100-1150-53911	Equipment Lease/Rental	611.02
100-20300	FIT Payable	18,094.09
100-20310	SIT Payable	4,683.24
100-20340	PARS	3,087.59
100-20350	Group Insurance	38.26
100-20360	PERS	12,747.78
100-20380	Union Dues	1,146.41
100-20399	Other Payroll Deductions	9,251.82
100-2110-53972	Conferences & Meetings	39.90
100-2130-53015	Uniform/Boot Reimburse...	172.55
100-3100-53012	Small Tools & Equipment	285.93
100-3300-53111	Contract Services - Private	3,400.00
100-3310-53111	Contract Services - Private	43,557.46
100-3330-53011	Operating Supplies	2,262.38
100-3330-53012	Small Tools & Equipment	33.00
100-3330-53015	Uniform/Boot Reimburse...	159.45
100-3330-53111	Contract Services - Private	960.00
100-3330-53715	Utility - Communications	157.84
100-3330-53811	Equipment Maintenance	13,465.00
100-3330-53822	Park Maintenance & Repa...	8,548.85
100-4100-53012	Small Tools & Equipment	315.71

Account Summary

Account Number	Account Name	Payment Amount
100-4100-53111	Contract Services - Private	13,686.90
100-4100-53711	Utility - Gas	170.54
100-4100-53715	Utility - Communications	47.34
100-4100-53811	Equipment Maintenance	2,163.96
100-4100-53813	Facility Maintenance	698.71
100-4110-53012	Small Tools & Equipment	49.50
100-4110-53711	Utility - Gas	273.35
100-4110-53712	Utility - Electricity	1,339.42
100-4110-53811	Equipment Maintenance	1,303.70
100-4110-53980	Sports Activities	5,783.25
100-41220	Business License/Permits	40.00
100-4130-53012	Small Tools & Equipment	303.09
100-4130-53711	Utility - Gas	437.93
100-4130-53811	Equipment Maintenance	270.00
100-4130-53814	Landscape Maintenance	176.91
100-4140-53979	Special Events	-19.78
100-42110	Bldg & Safety Permits	190.08
100-42150	Business License App Fee	150.00
100-42160	SB 1186 (CASP Fee)	4.00
100-48140	Military Banner Donation	251.48
100-5596-59300	Construction Costs	10,280.00
200-20300	FIT Payable	844.50
200-20310	SIT Payable	217.89
200-20340	PARS	2.31
200-20350	Group Insurance	3.30
200-20360	PERS	795.41
200-20380	Union Dues	45.79
200-20399	Other Payroll Deductions	773.91
200-3120-53713	Utility - Hwy Lights	59.61
200-3120-53714	Utility - Water	1,268.64
200-3120-53814	Landscape Maintenance	6,369.33
200-3120-53815	Parkway Tree Maintenan...	2,473.20
200-3120-53817	Street/Sidewalk Mainten...	3,018.84
202-20300	FIT Payable	130.00
202-20310	SIT Payable	39.11
202-20350	Group Insurance	0.10
202-20360	PERS	72.08
202-20399	Other Payroll Deductions	124.68
203-20300	FIT Payable	374.69
203-20310	SIT Payable	104.19
203-20340	PARS	44.09
203-20350	Group Insurance	0.65
203-20360	PERS	321.91
203-20380	Union Dues	8.24
203-20399	Other Payroll Deductions	337.03
205-20300	FIT Payable	549.60
205-20310	SIT Payable	137.22
205-20340	PARS	232.41
205-20350	Group Insurance	0.64
205-20360	PERS	323.90
205-20380	Union Dues	8.22
205-20399	Other Payroll Deductions	339.40
210-20300	FIT Payable	429.56
210-20310	SIT Payable	107.56
210-20340	PARS	2.31
210-20350	Group Insurance	0.88
210-20360	PERS	383.52
210-20380	Union Dues	63.50

Account Summary

Account Number	Account Name	Payment Amount
210-20399	Other Payroll Deductions	299.58
210-3130-53415	Community Outreach	5.50
210-3130-53816	Bus Shelter Maintenance	4,140.00
210-3130-53915	Public Transit Subsidy	1,564.00
210-3130-53916	Dial-A-Ride Services	9,633.73
210-3130-53917	Fixed Route Shuttle	55,170.84
210-46100	Dial-A-Ride Fares	-53.75
210-46105	Shuttle Fares	-1,942.50
215-20300	FIT Payable	226.82
215-20310	SIT Payable	69.53
215-20340	PARS	2.31
215-20350	Group Insurance	0.24
215-20360	PERS	132.62
215-20380	Union Dues	5.08
215-20399	Other Payroll Deductions	187.46
260-20300	FIT Payable	856.32
260-20310	SIT Payable	173.00
260-20340	PARS	122.40
260-20350	Group Insurance	1.97
260-20360	PERS	618.82
260-20380	Union Dues	110.29
260-20399	Other Payroll Deductions	528.00
260-3320-53977	Grants & Loans - Resident...	2,500.00
263-20300	FIT Payable	1,997.58
263-20310	SIT Payable	393.27
263-20340	PARS	1,689.68
263-20350	Group Insurance	3.42
263-20360	PERS	752.58
263-20380	Union Dues	241.44
263-20399	Other Payroll Deductions	689.12
263-3320-53011	Operating Supplies	91.74
263-3320-53012	Small Tools & Equipment	5,092.29
263-3320-53015	Uniform/Boot Reimburse...	158.78
263-3320-53111	Contract Services - Private	3,446.00
263-3320-53406	Recruitment Expenses	37.00
263-3320-53981	Grants & Loans - Commer...	20,000.00
263-5610-59300	Construction Costs	1,869.75
280-20220	Retention Payable	-2,675.00
280-3300-53111	Contract Services - Private	85,026.05
280-5606-59300	CONSTRUCTION COSTS	72,940.00
283-20300	FIT Payable	189.47
283-20310	SIT Payable	55.11
283-20350	Group Insurance	0.48
283-20360	PERS	109.55
283-20380	Union Dues	28.77
283-20399	Other Payroll Deductions	100.31
285-20300	FIT Payable	700.42
285-20310	SIT Payable	148.23
285-20340	PARS	69.89
285-20350	Group Insurance	4.06
285-20360	PERS	566.31
285-20380	Union Dues	60.82
285-20399	Other Payroll Deductions	489.71
285-3330-53711	Utility - Gas	244.95
285-3330-53715	Utility - Communications	45.94
285-3330-53814	Landscape Maintenance	2,184.72
400-5611-59300	Construction Costs	511,100.00
550-6100-53017	Software & Licensing	299.60

Account Summary

Account Number	Account Name	Payment Amount
550-6100-53018	Computer Hardware & Su...	3,697.50
555-3150-53014	Fuel	7,574.26
555-3150-53812	Vehicle Maintenance	203.46
600-23280	Deposit - C & D	1,440.00
	Grand Total:	1,000,016.11

Project Account Summary

Project Account Key	Payment Amount	
None	971,760.08	
100023E	5,342.81	
100123E	20,000.00	
100823E	396.00	
100923E	37.00	
30123E	2,500.00	
61723E	-19.78	
	Grand Total:	1,000,016.11



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: May 9, 2023

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO FS CONTRACTORS INC. FOR THE CITYWIDE CONCRETE REPAIRS FY 2022-23 IN THE AMOUNT OF \$195,409.00

BACKGROUND

City staff frequently receives resident complaints of damaged, cracked or displaced concrete sidewalk, curb and gutter, and driveway aprons. The damage may often be caused by parkway tree roots uplifting the concrete improvements, or the daily wear and tear from heavy vehicles. In order to address the concrete repairs in a cost effective manner, staff compiled a list of concrete repair locations that can be completed under one project as funds become available. The concrete repairs are necessary to eliminate trip hazards, improve pedestrian safety and accessibility, address drainage problems, preserve the asphalt paving, and reduce the potential for claims against the City.

DISCUSSION

The project involves the removal and reconstruction of damaged sidewalk, curb and gutter, and driveways at 70 locations Citywide. The work will also include some localized asphalt pavement repairs and re-establishing survey monuments. The Engineer's Estimate for construction was \$182,000.

The project was advertised for bids on April 3, 2023, and the bid opening was held on April 18, 2023. The City received a total of five (5) bids for the project. The results of the bids are as follows:

FS Contractors Inc.	\$195,409.00
Grigolla & Sons Construction Co.	\$210,790.00
Onyx Paving Company	\$211,999.00
All Cities Engineering Inc.	\$218,969.00
Kalban Inc.	\$246,585.00

After the process of verifying the contractor's bid submittal, references were contacted for FS Contractors Inc. References confirmed that the contractor's prior work was completed satisfactorily. FS Contractors has been determined to be the lowest responsible bidder for the project.

Based upon the scope of work for the project, the project should take approximately forty (40) working days to complete after the date the contractor is issued the notice to proceed.

FISCAL IMPACT

The Fiscal Year 2022-23 Capital Improvement Program (“CIP”) Budget includes \$150,000 in Measure M funds for the Concrete Repairs project.

The bid schedule for construction of this project totals \$195,409. With a 10 percent (10%) project contingency of \$19,541, the total construction project budget is \$214,950. In addition, there are associated project costs for construction management, inspection, and material testing estimated at \$24,000 which brings the total project cost to \$238,950. Therefore, an additional allocation of \$88,950 is needed to cover the total project costs. Funding is available through the City’s Transportation Development Act Article 3 (“TDA 3”) funds for pedestrian improvements and available Measure M funds for this project. However, a budget amendment is necessary to formally allocate these funds.

There is no impact to the City’s General Fund associated with this project.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to FS Contractors Inc. in the amount of \$195,409; (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount; and (3) adopt Resolution No. 23-5794 authorizing an additional allocation of \$70,000 in TDA Article 3 funds and \$19,500 in Measure M funds to cover the total project cost.

ATTACHMENTS

Attachment “A”: Contract Agreement
Attachment “B”: Resolution No. 23-5794

CITY OF LA PUENTE
CONTRACT AGREEMENT
FOR
CITYWIDE CONCRETE REPAIRS FY 2022-23
BID NO. 23-564
IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 9th day of May, 2023, by and between the City of La Puente, as AGENCY and FS Contractors Inc., a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$1,000,000
Product/Completion Operations	\$1,000,000
Contractual General Liability	\$1,000,000
Comprehensive Automobile Liability	\$1,000,000

A combined single-limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the

endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this _____ day of _____, 20____.

Contractor: _____
(Signature)

Name and Title (Printed) _____

Contractor's License No. _____

Agency Business License No. _____

Federal Tax Identification No. _____

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: _____
City Manager of the City of La Puente

Attested: _____
City Clerk of the City of La Puente

Date _____

Approved
as to form: _____
City Attorney of the City of La Puente

Date _____

FAITHFUL PERFORMANCE BOND
FOR
CITYWIDE CONCRETE REPAIRS FY 2022-23
BID NO. 23-564

IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that FS Contractors Inc. as
CONTRACTOR and _____,
a corporation organized and existing under the laws of the State of _____,
and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto
the City of La Puente, as AGENCY, in the penal sum of One Hundred Ninety-Five Thousand Four Hundred Nine Dollars
(\$195,409.00), which is 100 percent of the total contract amount for the above-stated project, for the payment of which sum,
CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter
into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR faithfully performs and fulfills
all obligations under the contract documents in the manner and time specified therein, then this obligation shall be null and void,
otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations in the obligations or time for
completion made pursuant to the terms of the Contract Documents shall not in any way release either CONTRACTOR or
SURETY, and notice of such alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an
original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party
being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing
body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

MATERIAL AND LABOR BOND
FOR
CITYWIDE CONCRETE REPAIRS FY 2022-23
BID NO. 23-564

IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that FS Contractors Inc., as CONTRACTOR, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of One Hundred Ninety-Five Thousand Four Hundred Nine Dollars (\$195,409.00), which is 100 percent of the total contract amount for the above-stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material of any kind used in the performance of the work to be done under said contract, or fails to submit amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY will pay for the same in an amount not exceeding the sum set forth above, which amount shall inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures; provided that any alterations in the work to be done, materials to be furnished, or time for completion made pursuant to the terms of the contract documents shall not in any way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

RESOLUTION NO. 23-5794

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, AMENDING THE
ADOPTED OPERATING BUDGET AND CAPITAL
BUDGET FOR FISCAL YEAR 2022/2023**

WHEREAS, on May 16, 2022, the City Council approved and adopted the Fiscal Year (“FY”) 2022-23 budget and capital improvement program; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente’s Capital Budget for Fiscal Year 2022-2023 is hereby amended to increase expenditure appropriations in the TDA Article 3 Fund (Fund 220) in the amount of \$70,000.00 and the Measure M Fund (Fund 203) in the amount of \$19,500.00.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 9th day of May, 2023, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 9, 2023

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Juan Galvan, MPA, Associate Planner

SUBJECT: CONSIDERATION OF AMENDMENT NO. 2 TO THE MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF LA PUENTE FOR PARTICIPATION IN THE SAN GABRIEL VALLEY REGIONAL VMT ANALYSIS MODEL

BACKGROUND

SB 743 has eliminated automobile delay as the primary measure of transportation impacts of environmental significance and required the Governor's Office of Planning and Research ("OPR") to implement revisions to CEQA Guidelines establishing criteria for determining the significance of transportation impacts. Therefore, OPR selected Vehicles Miles Travelled ("VMT") as the preferred metric to comply with SB 743. As a result of these changes, lead agencies under CEQA (such as La Puente) will be required to analyze project related VMT's to determine whether transportation impacts from a given development would constitute a significant environmental impact under CEQA which began July 1, 2020.

At the City Council meeting of April 9, 2020, the City Council approved a Memorandum of Agreement ("MOA") with the San Gabriel Valley Council of Governments ("SGVCOG") to partner with the SGVCOG and other member cities to establish methodologies and quantified thresholds from which to determine levels of significance related to transportation impacts in response to SB 743.

At the City Council meeting of August 25, 2020, the City Council approved Amendment No. 1 to the MOA with the SGVCOG to develop a Regional VMT Analysis Model to be used among the member cities as participants in the MOA and to employ a new web-based analysis tool in reviewing transportation impacts under CEQA.

DISCUSSION

Memorandum of Agreement Amendment No. 2

CEQA requires the use of the most recent data available when conducting environmental impact analyses. The existing VMT model, thresholds, and web-based tool are based on the Southern California Associated Governments ("SCAG") Regional Transportation Plan ("RTP") Model (2016), which is unfortunately obsolete and no longer CEQA-compliant. The model, thresholds,

and web-based application must therefore be updated to reflect the current SCAG RTP Model (2020), which is an activity-based model (“ABM”), was not available prior to the regulatory deadline for implementing Senate Bill 743. In conjunction with the revised California Air Pollution Control Officers Association (“CAPCOA”) Handbook for Analyzing Greenhouse Gas Emission Reductions, Assessing Climate Vulnerabilities, and Promoting Health and Equity (December 2021). SGVCOG has been collaborating with the consultant Fehr & Peers to develop a new scope of work for the five-year update and maintenance of the instrument.

The Amendment, which can be found as Attachment A, identifies the term, services, and costs associated with the update. The Scope of Work details the services to be performed by Fehr & Peers and by the SGVCOG as project manager, including the costs for each.

FISCAL IMPACT

After receiving confirmation from 24 cities to participate in the study, the SGVCOG confirmed that the total cost per city to participate in the study would not exceed \$15,000 for the entirety of the five-year contract (including the update phase and maintenance and SGVCOG project management costs). Funding is available in the Fiscal Year 2023-24 budget from the Gas Tax fund.

RECOMMENDATION

It is recommended that the City Council: (1) approve Amendment No. 2 to Memorandum of Agreement with the San Gabriel Valley Council of Governments; and (2) authorize the City Manager to execute the Amendment on behalf of the City.

ATTACHMENTS

Attachment “A”: Amendment No. 2 to Memorandum of Agreement

AMENDMENT NO. 2
TO
MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL
VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF LA
PUEENTE FOR PARTICIPATION OF THE SAN GABRIEL VALLEY
REGIONAL VMT ANALYSIS MODEL

This Second Amendment to Memorandum of Agreement (“Amendment No. 2”) is made and entered into as of date executed by both parties, by and between the San Gabriel Valley Council of Governments, a joint powers authority (“SGVCOG”) and the City of La Puente (“City”) with reference to the following:

- A. SGVCOG and the City entered into that certain Memorandum of Agreement dated as of April 9, 2020, which is incorporated herein by this reference (the “MOA”).
- B. The MOA assigned various responsibilities to the parties wherein the SGVCOG was to retain a consultant to create a program for cities, including the City, to implement a Regional VMT Analysis Model (PROGRAM) to streamline the City’s VMT-related impact analyses and ensure successful compliance with Senate Bill 743.
- C. SGVCOG’s consultant performed analysis and created a Regional VMT Model and Assessment Tool which the City was able to utilize for the purposes set forth in the MOA, which was based on the Southern California Associated Governments (SCAG) RTP Model (2016).
- D. SCAG has adopted a new model, the RTP Model (2020), which was not available prior to the regulatory deadline for implementing Senate Bill 743 and at the time the SGVCOG’s consultant created the Regional VMT Model and Assessment Tool.
- E. The effect of SCAG’s adoption of the new model is that the Regional VMT Model and Assessment Tool created by the SGVCOG’s consultant, if used by the City, may not meet requirements of the California Environmental Quality Act (CEQA), which requires the most current available data when a project’s environmental impacts are being analyzed.
- F. SGVCOG and the City desire to have the SGVCOG’s consultant update the Regional VMT Model and Assessment Tool so it can continue to be used to fulfill the purpose set forth in the MOA.

NOW, THEREFORE, the Recitals are made a substantive part of this Agreement and the Parties further agree as follows:

1. Defined Terms. Except as otherwise defined herein, all capitalized terms used herein shall have the meanings set forth for such terms in the MOA.

2. Revised Scope of Services. Exhibit "A" of the Agreement entitled “Scope of Work”, is modified to include additional services as outlined in Exhibit “A”, attached hereto and

incorporated herein by this reference.

3. Term of MOA. The term of the MOA as set forth in Article I, thereof, shall be extended up to and including April 1, 2028.

4. Responsibilities of the Parties.

Article II.A. Subsection 7 shall be deleted in its entirety and replaced with the following:

- “7. Submit three invoices to the City, in an amount that does not exceed \$29,329.00, as follows:
- The payment of the first invoice will be due within thirty (30) days upon the City’s receipt of the first invoice for \$12,229.00.
 - The payment of the second invoice in an amount that does not exceed \$550.00 will be due by September 30, 2020 and a third invoice that does not exceed \$550.00 will be due by September 30, 2021, following City’s receipt of the invoices from SGVCOG.
 - The payment of the fourth invoice will be due by July 31, 2023 for an amount that does not exceed \$15,000.00.”

Article II.A setting forth SGVCOG’s responsibilities shall be amended to add the following:

- “8. Amend the contract with its consultant to update the PROGRAM based on the SCAG RTP Model (2020) to fulfill the purpose of the MOA.”

5. Other Terms and Conditions. Article VII of the MOA shall be amended to add the following:

- L. Should the data utilized to update the PROGRAM as set forth in this Amendment No. 2 be revised at some point in the future in such a manner that the SGVCOG reasonably determines has rendered the PROGRAM non-compliant with CEQA, the SGVCOG may discontinue the PROGRAM or upon further amendment to the MOA, the SGVCOG and City may agree to update the PROGRAM.

6. Integration. This Amendment No. 2 and all attachments hereto (if any) shall integrate all of the terms and conditions mentioned herein, and supersede all negotiations with respect hereto. This Amendment No. 2 amends, as set forth herein, the Agreement and except as specifically amended hereby, the Agreement shall remain in full force and effect. To the extent that there is any conflict or inconsistency between the terms and provisions of this Amendment No. 2 and the terms and provisions of the Agreement, the terms and provisions of this Amendment No. 2 shall control.

IN WITNESS WHEREOF, the Parties hereby enter into this Amendment No. 2 upon the Effective Date as is set forth above.

FOR THE CITY OF LA PUENTE

By: _____
Bob Lindsey, City Manager

ATTEST:

Martha Torres, City Clerk

APPROVED AS TO FORM:

Jesse M. Jauregui, City Attorney

FOR THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS

By: _____
Marisa Creter
Executive Director

ATTEST:

Marisa Creter, Secretary

APPROVED AS TO FORM:

David DeBerry
General Counsel

Exhibit A Scope of Work

A. Consultant Work

For purposes of this Scope of Work, the term “Client” shall mean the SGVCOG and those member agencies which have entered into an agreement with SGVCOG to share in the cost of the Scope of Work set forth herein. During the term of the Agreement, and pursuant to its terms and conditions, Fehr & Peers (F&P) agrees to provide to Client the following services and deliverables:

Work Product

F&P will perform tasks necessary to update the VMT Assessment Tool. F&P will also perform tasks necessary to update existing city thresholds for VMT impacts under CEQA, as required by SB 743. SGVCOG’s VMT Assessment Tool was developed in 2020 and is based on the SCAG RTP Model (2016), which is a TransCAD model. The SCAG RTP Model (2020), which is an activity-based model (ABM), was not available prior to the regulatory deadline of July 1, 2020, for implementing SB 743. CEQA requires the most currently available data be used for conducting environmental impact analyses, as such, this scope of work describes updates to the SGVCOG VMT Assessment Tool to reflect the current SCAG RTP Model (2020) and the updated CAPCOA Handbook for Analyzing Greenhouse Gas Emission Reductions, Assessing Climate Vulnerabilities, and Advancing Health and Equity (December 2021) (GHG Handbook).

TASK 8: PROJECT MANAGEMENT, COORDINATION, AND MEETINGS

Task 8.1 Kickoff Meeting

F&P will attend a kick-off meeting with SGVCOG staff. The purpose of the meeting will be to discuss the goals, objectives, and member cities’ expectations for the study.

This meeting will cover an overview of the scope, schedule and deliverables for the Project as follows:

- Staffing
- Schedule
- Subarea engagement
- Actions local jurisdictions may need to consider (e.g., potential changes to thresholds and baselines)

F&P will also discuss and outline the key questions that will need to be addressed as part of this effort:

- How will the change to ABM affect VMT estimates and forecasts?
- What VMT reduction strategies are considered feasible for mitigation purposes under the updated CAPCOA Guidance?
- How will the Tool be updated to reflect these changes to VMT calculations/forecasts and mitigation options?
- If the SGVCOG member agencies, SCAG, and/or Metro implement a VMT bank option,

can the Tool be updated to calculate the VMT fee to mitigate a project?

Additionally, F&P will discuss communications protocol, invoicing requirements, and other key items to ensure the project is initiated correctly.

- Deliverable 1.1.1: Kickoff Meeting documentation and action items

Task 8.2 Regular Status Update Meetings

F&P staff will prepare for and attend up to twelve (12) internal meetings, coinciding with Tasks 2, 3, and 4, with the SGVCOG Project Manager (and other SGVCOG staff as identified) (once to twice a month depending on activity), which will be conducted by Teams calls. These meetings will cover status updates on deliverables, any upcoming meetings with cities/subareas, and budget/invoicing. F&P have found that such meetings are critical to making decisions over the course of the project.

- Deliverable 1.2.1: Twelve (12) Monthly Meeting agendas, minutes, and action items

Task 8.3 Agency Coordination

In addition to the kick-off meeting and internal status update meetings, F&P will participate in five (5) meetings with member agency staff to discuss the outcome of Task 2. Notes on action items and project decisions shall be documented and provided to the SGVCOG Project Manager within two weeks of the meeting. Agendas will be prepared by mutual agreement between F&P and the SGVCOG Project Manager and distributed by SGVCOG. Meeting arrangements will also be made by SGVCOG.

- Deliverable 1.3.1: Five (5) Stakeholder Meeting agendas, presentations, meeting minutes, and list of action items

TASK 9: PREPARE DATA FOR VMT TOOL UPDATE

Task 9.1 SCAG Coordination and Development of VMT Methodology Using SCAG ABM

The initial step will be to review the current baseline data derived from the SCAG ABM model for Los Angeles County and compare it with data derived from the SCAG 2016 RTP (TransCAD model). The comparison will cover existing and future VMT data for the following metrics:

- Citywide VMT
- VMT per capita
- Household VMT per capita
- Work VMT per employee
- VMT per service population

This analysis will require close coordination with SCAG staff to appropriately convert the ABM outputs (using scripts) for incorporation into the SGVCOG VMT Assessment Tool. This review and comparison will provide the basis for assessing and potentially updating the preferred VMT screening and threshold options in the subsequent portions of this task.

The VMT accounting between the SCAG ABM Model and the 2016 RTP TransCAD model are different. For example, the 2016 RTP TransCAD model uses home-based trips in the VMT per capita calculation (trip-based VMT) and the ABM model uses the home-based tours in the calculation, as illustrated in the following graphics. F&P will provide a detailed description of each metric and describe the differences in the calculations derived from the two models.

- Deliverable 2.1.1: SCAG RTP 2020 baseline model run.
- Deliverable 2.1.2: SCAG RTP 2040 model run.
- Deliverable 2.1.3: Comparison of SCAG RTP 2016 (existing model runs prepared for SGVCOG Tool) to SCAG RTP 2020 model runs.
- Deliverable 2.1.4: Draft Technical Memorandum on Baseline VMT Methodology and Baseline Data Comparison of the SCAG 2016 RTP and SCAG 2020 RTP model outputs. The memo will include documentation of coordination with SCAG.
- Deliverable 2.1.5: Final Technical Memorandum on Baseline VMT Methodology and Baseline Data Comparison of the SCAG 2016 RTP and SCAG 2020 RTP model outputs. The memo will include documentation of coordination with SCAG.

Task 9.2 Develop VMT by Zone and Regional Averages

F&P, in coordination with SCAG, will develop VMT outputs by traffic analysis zone (TAZ), city, subarea, and the SGVCOG region using the SCAG 2020 RTP/SCS Activity Based Model (ABM). This effort will require development, review, and approval of scripts, review of TAZ VMT outputs, and aggregation of TAZ VMT outputs to develop city, subarea, and subregional averages by VMT type.

- Deliverable 2.2.1: SCAG Coordination Meeting Notes
- Deliverable 2.2.2: Excel file with ABM outputs for each member agency, each subarea, SGVCOG region, and SCAG region
- Deliverable 2.2.3: Draft Memorandum documenting SCAG 2020 RTP/SCS ABM Outputs for different jurisdictional boundaries (city, subarea, and SGVCOG region)
- Deliverable 2.2.4: Final Memorandum documenting SCAG 2020 RTP/SCS ABM Outputs for different jurisdictional boundaries (city, subarea, and SGVCOG region)

Task 9.3 Summary of SCAG 2020 ABM Updated VMT Metrics

Fehr & Peers will prepare information that will be shared with each participating member city to provide the differences in the VMT outputs (SCAG 2016 vs SCAG 2020). In addition, F&P will produce maps to show where the VMT screening outcome is different between SCAG 2016 vs SCAG 2020 (for example, places that were VMT efficient under SCAG 2016 and are not longer under the SCAG 2020 ABM model and visa versa). Note that the Task 1.3 Agency Coordination meeting would happen as part of this sub-task to discuss the next steps and

whether changes to their thresholds would be needed (see Task 3).

- Deliverable 2.3.1: Technical Memorandum and Maps Template
- Deliverable 2.3.2: Twenty-eight (28) Technical Memorandums (one for each participating member agency) with maps documenting the comparison of SCAG 2016 RTP/SCS TransCAD and SCAG 2020 RTP/SCS ABM VMT outputs for different jurisdictional boundaries (city, subarea, SGVCOG region, and SCAG region)

Task 9.4 Review List of TDM Strategies To Support Updating the VMT Assessment Tool To Reflect the 2021 CAPCOA GHG Handbook

The existing SGVCOG VMT Assessment Tool incorporated the CAPCOA guidance from 2010 into the mitigation function of the tool. CAPCOA identified a number of GHG/VMT reduction strategies (e.g., travel demand management or TDM measures) accompanied by methods to estimate VMT reduction. This guidance has since been superseded by the new *CAPCOA Handbook for Analyzing Greenhouse Gas Emission Reductions, Assessing Climate Vulnerabilities, and Advancing Health and Equity* (December 2021). The new guidance reduces the number of VMT reduction options, and it generally reflects a more conservative VMT estimation for various TDM options. F&P will provide a summary of the changes between the 2010 and 2021 CAPCOA guidance and provide recommendations for updates needed in the VMT Assessment Tool to reflect the latest guidance.

- Deliverable 2.4.1: Draft Technical Memorandum Describing Changes in CAPCOA Guidance and Recommendations for Updating the VMT Assessment Tool with the current data.
- Deliverable 2.4.2: Final Technical Memorandum Describing Changes in CAPCOA Guidance and Recommendations for Updating the VMT Assessment Tool with the current data.

TASK 10: VMT THRESHOLDS AMENDMENTS FOR PARTICIPATING CITIES

F&P will share and discuss the results of Task 2 with participating cities (indicated as the Task 1.3 Agency Coordination meetings). These discussions will focus on similarities or differences between the VMT estimates calculated by each model. In addition, F&P will discuss the changes in CAPCOA guidance and recommendations for updating the VMT Assessment Tool. F&P will prepare recommendations for each city, which may include revisions to adopted baselines (e.g., city, subarea, SGVCOG region), updates to project screening, and/or changes to the adopted thresholds. In addition, F&P will confirm which TDM measures from the CAPCOA 2021 GHG Handbook should be included.

F&P will also discuss the state of the practice as it relates to establishing VMT thresholds throughout the State of California and within the Southern California Region.

Based on the outcome of Task 2, some participating cities may wish to update their VMT baseline, significance thresholds, or the geographic area that the thresholds are based on. The following tasks are provided for those participating agencies that wish to make changes and/or present the new findings to stakeholders/elected officials.

Task 10.1 Staff Reports and Public Hearings Support

For participating cities that request changes to their baseline or significance thresholds, F&P will support amendments to adopted thresholds by assisting with staff reports, preparing presentations for public hearings, and/or presenting at public hearings.

- Deliverable 3.1.1: VMT threshold recommendations for each participating city provided as a brief memorandum (executive summary of the Task 2 deliverables with brief recommendations tailored to each city)
- Deliverable 3.1.2: Staff report/presentation support for up to 28 participating cities
- Deliverable 3.1.3: Presentations at 56 public hearings for up to 28 participating cities (56 virtual meetings)

Task 10.2 Update Thresholds of Significance in the VMT Assessment Tool

As part of Task 4 (VMT Assessment Tool Updates), F&P will incorporate changes to baseline or significance thresholds requested by participating cities. All Tool updates will be completed at one time for all cities that request a change to ensure the most efficient use of programming time.

- Deliverable 3.2.1: Update VMT thresholds in the SGVCOG VMT Assessment Tool

Task 10.3 Update TIA Guidelines

F&P will update the TIA guidelines for each of the participating cities (as-needed) to reflect changes to VMT baselines or thresholds of significance.

- Deliverable 3.3.1: Update the VMT sections of the TIA guidelines for each participating city, as needed to reflect amendments to VMT significance thresholds.

TASK 11: VMT ASSESSMENT TOOL UPDATE

F&P will utilize the results of Tasks 2 and 3 to update the SGVCOG VMT Assessment Tool.

Task 11.1 Prepare Data for Tool Update

F&P will use the results of Task 2 to update the VMT data in the SGVCOG VMT Assessment Tool.

- Deliverable 4.1.1: Summary of Data Scripts

Task 11.2 VMT Assessment Tool Updates

F&P will update the VMT Assessment Tool to reflect the changes. In addition, the tool documentation will be updated to reflect changes to the tool. This task assumes one round of review and revisions of updated tool.

- Deliverable 4.2.1: Update the SGVCOG VMT Assessment Tool's (version 1.0)

- documentation (metadata) to reflect updates
- Deliverable 4.2.2: Update the SGVCOG VMT Assessment Tool (version 1.0) to reflect the 2020 RTP/SCS ABM and the 2021 CAPCOA guidance (based on Task 4.1 data preparation)
- Deliverable 4.2.3: Provide Beta version of the tool (SGVCOG VMT Assessment Tool version 2.0 - beta) for review by participating cities.
- Deliverable 4.2.4: Updated “for publish” SGVCOG VMT Assessment Tool version 2.0 based on 1 round of comments on the Beta version (up to 12 staff hours).

TASK 12: VMT ASSESSMENT TOOL DOCUMENTATION, HOSTING, UPDATES, AND MAINTENANCE; AND TECHNICAL USER (HELPDESK) SUPPORT

Task 12.1 Website Development

Modify the SGVCOG VMT Assessment Tool website to reflect updates to references (SCAG RTP 2020 and CAPCOA 2021), updates to metadata, and any other changes requested by SGVCOG and/or its participating member agencies.

- Deliverable 5.1.1: Update the VMT Assessment Tool website to reference updates.

Task 12.2 Documentation, Regular Maintenance, and Annual Assessor Parcel Number updates

Fehr & Peers will continue to host, update, and maintain the current SGVCOG VMT Assessment Tool up until the updated Tool is available. F&P will document all changes to the Tool and provide this information to all Tool users. Due to changes implemented by ESRI, F&P is required to host the tool in a cloud hosted environment with its own license F&P will manage for SGVCOG. The annual cost of hosting will be passed through directly to SGVCOG with no mark-ups by F&P. The new cloud-based format is anticipated to provide more stability, faster computing, and a safer environment for the SGVCOG VMT Assessment Tool and provides opportunity for SGVCOG to host additional spatial resources in the same environment only for the cost of production. F&P will manage the ESRI licensing requirements, monitor and maintain the tool, provide all data updates in the tool, and implement and manage the hosting agreement with Azure. SGVCOG requested a five-year hosting agreement; however, given the unknown potential cost updates that either ESRI or Azure may implement each year, the costs for these are shown as actual year one costs only. Future year invoices for software and hosting by ESRI and Azure, respectively, will be passed through directly to SGVCOG. The budget shows an estimate for future year costs, but this is only an estimate.

At the end of the 5-year period, F&P will prepare the SGVCOG VMT Assessment Tool for Transfer to SGVCOG unless a contract extension is executed. Note that major updates that are not already addressed in this scope (such as incorporating new versions of the model data/new TDM measure guidance in upcoming years) will require a separate scope/budget.

F&P anticipate that there will be updates necessary to reflect the 2024 SCAG So Cal Connect Plan since the model will be updated as part of the process. F&P anticipate that the model will remain an activity-based model (ABM) in the same modeling platform as used for the

2020 SCAG RTP/SCS. F&P expect that updating the tool with the 2024 RTP data will be relatively straightforward and that F&P can use the same scripts that are developed in Tasks 2.1/2.2 to convert the 2024 model output into the format needed to flow into the tool. F&P have included some additional budget for updating to the 2024 model data. Note that this scope does not include major updates resulting from the model type/version changing, or if the results from the model drastically change requiring additional coordination with cities.

- Deliverable 5.2.1: Continue to host, update, and maintain the SGVCOG VMT Assessment Tool V.1.0 until the Update is completed
- Deliverable 5.2.2: Host, update, and maintain the SGVCOG VMT Assessment Tool (V.2.0) in new cloud environment for five years beginning on the date of public release. Maintenance includes updating the tool to reflect the 2024 SCAG So Cal Connect Plan (assuming that the data is available within the five-year maintenance period)

Task 12.3 Technical (Helpdesk) Support

This contract includes approximately 24 staff hours per year over the 5-year period for technical support. F&P will notify the project manager when they have utilized 16 hours in a given year. Helpdesk will be billed on an hourly basis.

- Deliverable 5.3.1: Operate Helpdesk
- Deliverable 5.3.2: Document helpdesk requests and responses for inclusion in progress reports that accompany invoices

B. SGVCOG Work

During the term of the Agreement, and pursuant to its terms and conditions, SGVCOG agrees to provide participating member cities the following services related to project management and administration:

Services

Project Management for the life of the 5-year contract

- Coordinating meetings and communication with participating cities
- Overseeing consultant work
- Tracking program budget
- Contract monitoring and enforcement
- Accounting and invoicing
- Contract execution and amendments as necessary

C. Compensation

The City's share of the overall costs, which is inclusive of SGVCOG's project management fees, to complete the tasks is as follows:

Task	Description	Not to Exceed Amount
Tasks 1 – 7	Development of the Original VMT Analysis Model	\$12,229.00
	Web-Based Regional VMT Analysis Tool	\$1,100.00
Task 8 – 12	VMT Assessment Model & Tool Update	\$16,000.00
TOTAL		\$29,329.00



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 9, 2023

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Juan Galvan, MPA, Associate Planner

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING A PERMIT FOR THE PUBLIC DISPLAY OF FIREWORKS AT THE 2023 BASSETT HIGH SCHOOL GRADUATION CEREMONY ON JUNE 8, 2023

BACKGROUND

Pursuant to the City's Municipal Code ("Code"), Section 9.04.060, the City Council shall issue permits allowing the public display of fireworks, as defined in the State Fireworks Law. The City received a request from Bassett High School for the public display of fireworks at their June 8, 2023 graduation ceremony. The City has received requests in prior years from Bassett High School.

DISCUSSION

The proposed firing site of the fireworks is located in the open grass field to the east of the football field, where the graduation ceremony will take place (Attachment A). The site plan also shows the required fallout zone for fireworks at a two hundred fifty-foot radius. Additionally, Bassett High School will be required to obtain all necessary Building Permits for any temporary generators or equipment needed for the fireworks display, including the Los Angeles County Fire Department ("LACFD") and the Los Angeles County Sheriff's Department ("LACSD").

FISCAL IMPACT

None.

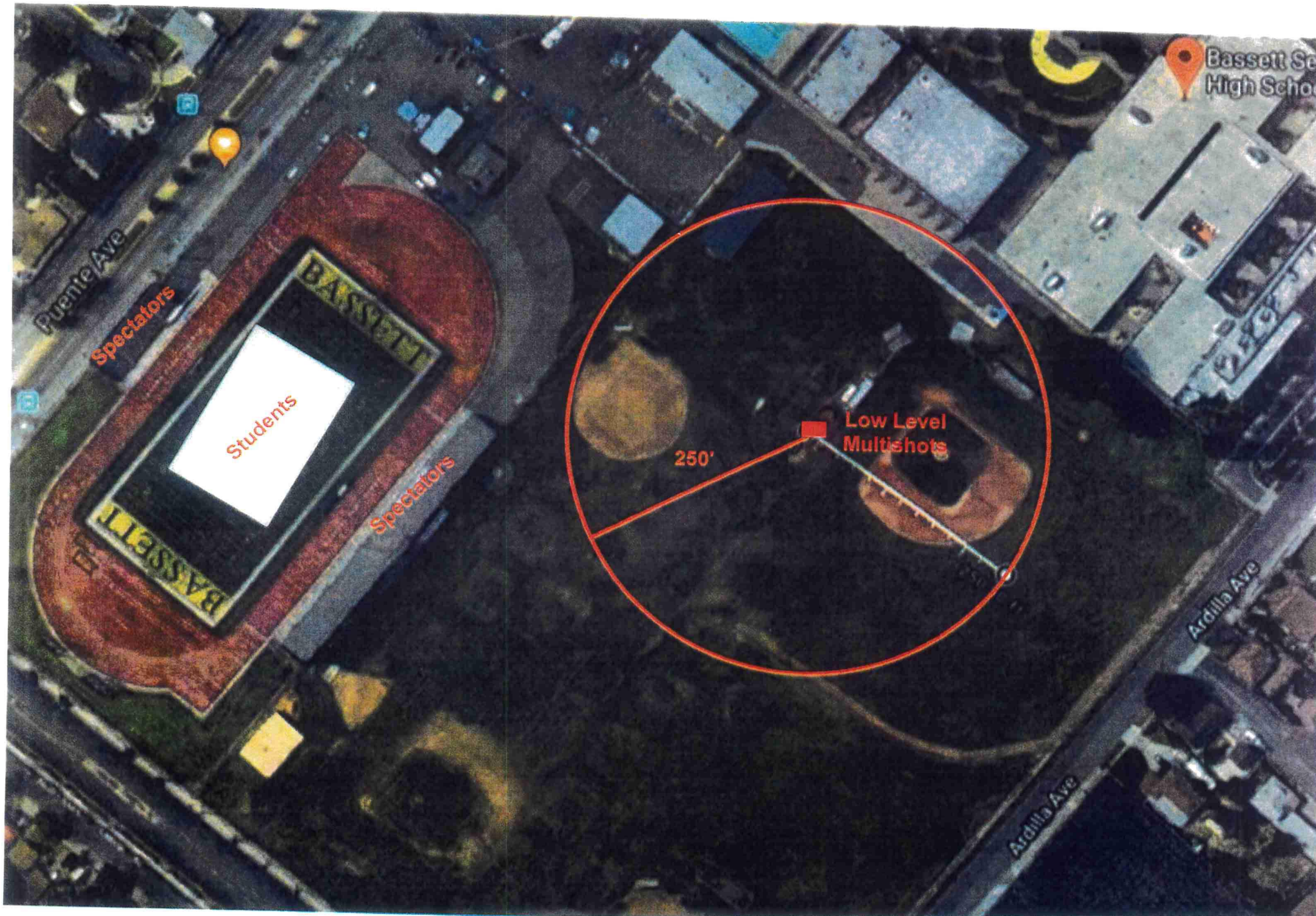
RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 23-5795 approving a permit for the public display of fireworks for Bassett High School's 2023 Graduation Ceremony on June 8, 2023, pursuant to all applicable code requirements.

ATTACHMENTS

Attachment "A": Site Plan
Attachment "B": Resolution No. 23-5795

Bassett High School Graduation Fireworks Plot Plan



RESOLUTION NO. 23-5795

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, APPROVING A PERMIT
FOR THE PUBLIC DISPLAY OF FIREWORKS AT
BASSETT HIGH SCHOOL**

WHEREAS, pursuant to Section 9.04.060 of the City's Municipal Code ("Code"), an entity may obtain a permit for the public display of fireworks upon approval by the City Council, and upon compliance with Health and Safety Code §§ 12500, *et seq.*, ("State Fireworks Law"); and

WHEREAS, Bassett High School has requested for a public display of fireworks for its graduation ceremony on June 8, 2023; and

WHEREAS, City Staff have reviewed Bassett High School's request and have determined that as proposed, the display is located in a manner that is not hazardous to property or dangerous to any person; and

WHEREAS, City Staff have determined that Bassett High School has contracted with Pyro Spectaculars, Inc. an entity that possesses a valid license for the public display of fireworks, and the High School carries workers' compensation insurance for its employees, in accordance with the provisions set forth in the State Fireworks Law; and

WHEREAS, based on the foregoing, City Staff recommends approval of Bassett High School's request for a permit for the public display of fireworks at its graduation ceremony.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council hereby approves the application for the public display of fireworks at Bassett High School's June 8, 2023, graduation ceremony. Prior to the display, Bassett High School shall obtain any and all permits required under State Fireworks Law, and approval by the Los Angeles County Fire Department. Further, the display shall comply with the State Fireworks Law, any requirements of the Los Angeles County Fire and Sheriff's Departments, and with the site plan submitted with the application. Under no circumstances shall the public display of fireworks be located in an area, or operated in a manner, that is hazardous to property or dangerous to any person.

SECTION 3. The City Council hereby delegates to the City Manager, or his designee, the authority to approve future applications for the public display of fireworks at Bassett High School for its Spring graduation ceremony. Said delegation of authority is subject to Bassett High School's compliance with all applicable laws, rules and regulations, including, but not limited to, State Fireworks Law, the requirements set forth in Section 2 of this Resolution, contracting with, an entity that maintains a valid permit for public displays of fireworks (or obtaining said permit), and a finding that the fireworks display will not be not hazardous to property or dangerous to any person.

SECTION 4. Prior to the public display of fireworks, Bassett High School shall execute an indemnity agreement and general release, indemnifying and releasing the City of liability, subject to the approval as to form by the City Attorney.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 9th day of May 2023, by the following vote:

AYES:	COUNCILMEMBER:
NOES:	COUNCILMEMBER:
ABSENT:	COUNCILMEMBER:
ABSTAIN:	COUNCILMEMBER:

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 09, 2023

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: CONSIDERATION OF A CAPITAL RESERVE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE USE OF PROPOSITION C LOCAL RETURN FUNDS IN CONJUNCTION WITH THE AMAR ROAD COMPLETE STREETS PROJECT

BACKGROUND

On July 13, 2021, the City Council received a presentation from the Los Angeles County Department of Public Works proposing a partnership for the purpose of funding the Amar Road Complete Streets project. This capital project entails roadway enhancements, pedestrian and bike improvements, and safety upgrades along the Amar Road corridor within both the City and County rights-of-way. The project is currently in the early design phase with construction anticipated to begin in the summer of 2025.

DISCUSSION

The Los Angeles County Metropolitan Transportation Authority (“MTA”) allows jurisdictions to accumulate local return funds past their lapsing date by establishing a special reserve account set aside for large capital projects. Under normal circumstances, Proposition C Local Return funds must be expended within four (4) years of their remittance to the local agency to satisfy the “timely use of funds” requirement, or risk being returned to the MTA. The proposed Capital Reserve Agreement would provide a mechanism for the City to retain its Proposition C funds until June 30, 2027, and dedicate them towards the Amar Road Complete Streets Project. The project and Agreement have already received approval by the MTA Board of Directors.

FISCAL IMPACT

Staff projects the Proposition C fund balance to be approximately \$3,370,800 as of June 30, 2023. Of this amount, up to \$3,000,000 may be reserved through this Agreement for project expenditures associated with the Amar Road project.

RECOMMENDATION

It is recommended that the City Council: (1) approve the Capital Reserve Agreement with the Los Angeles County Metropolitan Transportation Authority; and (2) authorize the City Manager to execute the agreement on behalf of the City.

ATTACHMENT

Attachment “A”: Capital Reserve Agreement

CAPITAL RESERVE AGREEMENT

This Capital Reserve Agreement (this “Agreement”) is entered into as of June 30, 2022, by and between the Los Angeles County Metropolitan Transportation Authority (“LACMTA”) and the City of La Puente (the “City”).

RECITALS:

A. The City receives Proposition C local return funds (the “Local Return Funds”) from LACMTA.

B. Pursuant to the Proposition C Local Return Guidelines (the “Guidelines”), which are incorporated herein by reference, the City has four years, beginning the last day of the Fiscal Year in which funds were originally allocated, to expend the Local Return Funds. By method of calculation, each jurisdiction has three years plus the Fiscal Year of allocation to expend the Local Return funds. This period is identified in the Guidelines as Timely Use of Funds.

C. As of Fiscal Year 2021-22, the City desires to commit and accumulate its Local Return Funds beyond the Timely Use of Funds period in order to provide the funds for a Amar Road Complete Streets Project as more particularly described in City’s project description attached hereto as Exhibit A (the “Project”).

D. The LACMTA Board at its June 15, 2022, board meeting approved the City’s establishment of a capital reserve fund for the Project.

NOW, THEREFORE, the parties hereby desire to agree to the following terms and conditions:

AGREEMENT

1. The City acknowledges that establishing a capital reserve fund for the Project constitutes a long term financial and planning commitment.
2. The City shall establish a separate interest bearing account or sub-account to be designated as the Capital Reserve Account for the Project. The City desires to set aside \$3,000,000 Proposition C of its Local Return Funds into the Capital Reserve Account. Commencing with Fiscal Year 2021-22 and for each Fiscal Year thereafter, the City shall deposit into the Capital Reserve Account the amount specified in its Project Annual Update submitted to LACMTA for that fiscal year, provided, however, if the City fails to submit its Project Annual Update, the City shall deposit into the Capital Reserve Account its Local Return Funds in an amount equal to the amount deposited into the Capital Reserve Account for the immediately preceding fiscal year. In no event will the total aggregate amount deposited by City into the Capital Reserve Account exceed \$3,000,000 Proposition C.
3. All interest accruing on the Capital Reserve Account shall remain in such account.

4. The City shall complete the Project by June 30, 2027. If the Project is not completed by this date, any unexpended funds shall lapse and be returned to LACMTA for further programming.
5. The City shall comply with all terms and conditions for the Capital Reserve Account as provided in the Proposition C Local Return Guidelines, including, without limitation, the following:
 - A. Each fiscal year updating the project's annual expenditures by submitting an Actuals form in the Local Return Management System (LRMS)
 - B. Every five years commencing with the Commencement Date of this Agreement, LACMTA will evaluate the Capital Reserve Account, the status of the Project and the projected amount of available funds. Based on this evaluation, LACMTA may require the City to take certain actions including, without limitation, terminating the Capital Reserve Account.
 - C. If the City uses the Local Return Funds in the Capital Reserve Account for a project different from the Project described above, the City shall return an amount equal to the improperly used funds to the Proposition C Central Account held by LACMTA. If the City fails to return the amount within 30 days from the date LACMTA notifies City that it must return the funds, the City hereby authorizes LACMTA to offset future Local Return allocations to the City in an amount equal to the improperly used funds.
 - D. If the City fails to complete the Project as specified by the date in paragraph 4 above, the Local Return Funds in the Capital Reserve Account may be subject to lapse unless otherwise agreed to in writing by the parties.
 - E. If the Project is a rail project, LACMTA may decide that the rail corridor is no longer a high priority. LACMTA can then terminate this Agreement and the City shall:
 - (i) close the Capital Reserve Account and return the outstanding balance of the Capital Reserve Account, including accrued interest (the "Returned Funds"), to the City's local return account; and
 - (ii) reprogram the Returned Funds to be used within three years from the termination date of this Agreement. Any funds remaining after such three-year period shall lapse.
 - F. If the City, independent of LACMTA action, desires to reprogram all or part of the funds in the Capital Reserve Account, the City must prior to such reprogramming, receive LACMTA's written approval. The City shall provide LACMTA with notice of its desire to reprogram the funds in the Capital Reserve Account and indicate the proposed use of the funds to be reprogrammed and the effect of such reprogramming

- on the Project. LACMTA approval may be based on, among other things, whether after exhausting all Local Return funds, additional funds are necessary to meet the City's critical immediate or pending transit needs. If LACMTA approves reprogramming the funds, this Agreement shall be amended or terminated as appropriate. If LACMTA does not approve reprogramming the funds, the City must continue the Capital Reserve Account as provided herein or draw the funds down for LACMTA approved capital related project.
6. This Agreement shall commence on June 30, 2022. This Agreement shall continue until such time as terminated by either party with a 30 day written notice under the conditions set forth in the Proposition A and Proposition C Local Return Guidelines.

IN WITNESS WHEREOF, the City and LACMTA have caused this MOU to be executed by their duly authorized representatives on the date noted below:

CITY:
City of La Puente

Los Angeles County Metropolitan
Transportation Authority

Mayor/City Manager

By: _____
STEPHANIE N. WIGGINS
Chief Executive officer

Date: _____

Date: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

DAWYN R. HARRISON
Acting County Counsel

By: _____
Legal Counsel

By: _____
Deputy

Date: _____

Date: 10/12/2022



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 9, 2023

From: Bob Lindsey, City Manager

By: Kimberly Cardona, Community Engagement Supervisor

SUBJECT: UPDATE AND DISCUSSION REGARDING THE CITY OF LA PUENTE
BEAUTIFICATION WORKFORCE DEVELOPMENT PROGRAM

BACKGROUND/DISCUSSION

City Staff will provide an update on programming within the City of La Puente Beautification Workforce Development Program.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

ATTACHMENTS

None.



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 9, 2023

From: Bob Lindsey, City Manager

By: Kimberly Cardona, Community Engagement Supervisor

SUBJECT: UPDATE AND DISCUSSION REGARDING THE LA PUENTE
COMMUNITY FOUNDATION SKATEBOARD CLINIC EVENT

BACKGROUND/DISCUSSION

City Staff will provide an update on the Skateboard Clinic hosted by the La Puente Community Foundation.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

ATTACHMENTS

None.