CITY OF LA PUENTE

PUBLIC PARTICIPATION IN CITY COUNCIL MEETINGS

Given current Covid-19 restrictions and social distancing guidelines issued by federal, state and local agencies, the City has implemented the following procedures for participation in City Council meetings, until further notice. Members of the City Council/Successor Agency may participate from a remote location via teleconference.

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at https://lapuente.org/agenda/. Click on "View Event" for the current meeting to view it live.

Additionally, the City offers live by phone "listen only" lines in English and Spanish.

For English: Please dial (408) 650-3123 and enter the following access code: 731-551-669.

For Spanish: Please dial (646) 749-3122 and enter the following access code: 225-262-461.

How to Submit Public Comment

Please note that all comments are subject to the same Rules of Decorum as would otherwise apply to speakers at City Council meetings.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street. Use of face coverings and social distancing is encouraged.

In Writing: eComments may be submitted for a posted meeting via SpeakUp on the Agendas and Minutes page of the City's website at https://lapuente.org/agenda/. Simply click on "Click here for eComment". Please submit your eComment no later than 2 hours prior to the meeting start time.

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Dadas las restricciones actuales de Covid-19 y las pautas de distanciamiento social emitidas por agencias federales, estatales y locales, la Ciudad ha implementado los siguientes procedimientos para la participación en las reuniones del Concejo Municipal, hasta nuevo aviso. Los miembros del Concejo Municipal/Agencia Sucesora pueden participar desde una ubicación remota a través de teleconferencia.

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en https://lapuente.org/agenda/. Haga clic en "Ver evento" para ver la reunión en vivo.

Adicionalmente, la Ciudad ofrece líneas telefónicas de "solo escuchar" en vivo en inglés y español.

Para inglés: marque (408) 650-3123 e ingrese el siguiente código de acceso: 731-551-669.

Para español: marque (646) 749-3122 e ingrese el siguiente código de acceso: 225-262-461.

Cómo enviar comentarios públicos

Tenga en cuenta que todos los comentarios están sujetos a las mismas reglas que se aplicarían a los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios públicos se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street. Se recomienda el uso de mascarillas y el distanciamiento social.

Por escrito: Los comentarios electrónicos se pueden enviar a través de SpeakUp en la página de Agendas and Minutes del sitio web de la Ciudad en https://lapuente.org/agenda/. Simplemente haga clic en "eComment" para la reunión actual. Proporcione su eComment a más tardar 2 horas antes de la hora de inicio de la reunión.

REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
JULY 12, 2022
7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Mendoza, and Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation of Certificates of Recognition to Firecrackers Solis 16U Fastpitch Softball Team

ORAL COMMUNICATIONS

If you wish to address the City Council/Successor Agency on an item other than a public hearing matter, complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. All speakers are requested to observe the City's Rules of Decorum when addressing the City Council. (LPMC section 2.04.120.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

ORGANIZATION	DEL/ALT	MONTHLY MEETINGS	TIME
California Contract Cities Association	Argudo/Quinones	3rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Argudo/Mendoza	1st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Munoz	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Klinakis	3 times per year or as needed	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF JUNE 28, 2022

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of June 28, 2022.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1533

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 22-5738 approving Warrant Register No. 1533.

D-2 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR UNRUH AVENUE WALL IMPROVEMENTS FROM AMAR ROAD TO FLYNN STREET

Staff Recommendation: It is recommended that the City Council: (1) approve the plans and specifications for the construction of the Unruh Avenue Wall Improvements from Amar Road to Flynn Street; and (2) authorize Staff to solicit for bids.

D-3 CONSIDERATION OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT NO. 21-1469 WITH RRM DESIGN GROUP FOR COMPLETION OF THE CITY'S 6TH CYCLE HOUSING ELEMENT UPDATE ALLOCATING AN ADDITIONAL $15,000.00

Staff Recommendation: It is recommended that the City Council approve the First Amendment to Agreement No. 21-1469 between the City of La Puente and RRM Design Group for completion of the City's 6th Cycle Housing Element update allocating an additional $15,000.00.

D-4 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 22-5735 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR THE ADDITION OF TWO (2) CODE ENFORCEMENT SUPERVISORS POSITIONS

Staff Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 22-5739 rescinding Resolution No. 22-5735 and approving authorized full-time positions and salary ranges; and (2) approve the job description for the Code Enforcement Supervisor position.

D-5 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR SIDEWALK IMPROVEMENTS AT LA PUENTE PARK

Staff Recommendation: It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 UPDATE, DISCUSSION AND DIRECTION REGARDING CURRENT AND UPCOMING PROJECTS AT LA PUENTE PARK

Staff Recommendation: It is recommended that the City Council: (1) discuss this item and provide any necessary direction to Staff; and (2) authorize the City Manager to negotiate and execute all purchase orders and contracts necessary to carry out City Council's direction.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

	NAME	MEMBERS
1.	Code Enforcement	Klinakis/Mendoza
2.	La Puente Park Master Plan and Youth Program Oversight	Munoz/Quinones
3.	Comprehensive Fee Schedule	Klinakis/Munoz
4.	Park Ordinance Oversight	Klinakis/Argudo
5.	Project LEAD	Mendoza/Quinones
6.	Community Safety and Welfare	Argudo/Quinones
7.	Homeless Oversight	Klinakis/Quinones
8.	LPQT Action Committee	Mendoza/Quinones

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY
Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at.

AMERICANS WITH DISABILITIES
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES
Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION
I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 7th day of July, 2022.

Sheryl Garcia, MMC, CPM
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JUNE 28, 2022

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 28, 2022, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:00 p.m.

ROLL CALL

Members present:	Klinakis, Munoz (via teleconference), Argudo, Mendoza, Quinones.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, Assistant City Attorney Jesse Jauregui, City Clerk Sheryl Garcia, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, Director of Community Services Alexander Bauman, Finance Manager Alexander Merkel- Medina, Office Specialist Christine Soo, and Office Specialist Natalie Romo.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF JUNE 14, 2022

A motion was made by Council Member Argudo, seconded by Mayor Klinakis, to waive the reading, and approve the Minutes of the City Council and Successor Agency meeting of June 14, 2022. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORTS FOR COLLECTION OF SEWER CAPITAL CHARGES AND SEWER MAINTENANCE CHARGES AND ADOPTION OF RESOLUTIONS CONFIRMING SEWER CHARGE RATES FOR FISCAL YEAR 2022-2023

Finance Manager Merkel-Medina provided a report regarding the proposed annual sewer levy reports for collection of sewer capital charges and sewer maintenance charges.

Mayor Klinakis opened the public hearing. There being no members of the public wishing to speak, Mayor Klinakis closed the public hearing.

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to: (1) adopt Resolution No. 22-5732 confirming the Fiscal Year 2022-2023 sewer capital charge; and (3) adopt Resolution No. 22-5733 confirming the Fiscal Year 2022-2023 sewer maintenance charge. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to approve Consent Calendar Items D-1 through D-11. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1532

Action Taken: The City Council and Successor Agency adopted Resolution No. 22-5734 approving Warrant Register No. 1532.

D-2 PRESENTATION OF MAY 2022 REQUISITION SUMMARY REPORT

Action Taken: The City Council received and filed this report.

D-3 PRESENTATION OF MAY 2022 INVESTMENT REPORT

Action Taken: The City Council received and filed this report.

D-4 CONSIDERATION OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR STREET TREE TRIMMING AND URBAN FORESTRY SERVICES TO EXTEND THE TERM

Action Taken: The City Council approved Amendment No. 3 to the Professional Services Agreement with West Coast Arborists, Inc. to extend the term to June 30, 2023.

D-5 CONSIDERATION OF AMENDMENT NO. 1 TO THE MAINTENANCE SERVICES AGREEMENT WITH LANDSCAPE WEST MANAGEMENT SERVICES, INC. FOR LANDSCAPING SERVICES TO EXTEND THE TERM

Action Taken: The City Council approved Amendment No. 1 to the Maintenance Services Agreement with Landscape West Management Services, Inc. to extend the term to June 30, 2023.

D-6 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH WESTBERG + WHITE, INC. FOR ARCHITECTURAL DESIGN SERVICES FOR THE CENTER RESTROOM AT LA PUENTE PARK IN THE AMOUNT OF $47,200.00

Action Taken: The City Council: (1) approved the Agreement with Westberg + White, Inc. for Architectural Design Services in the amount of $47,200.00; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-7 CONSIDERATION OF REJECTION OF ALL BIDS AND AUTHORIZATION TO RE-ADVERTISE THE BUS SHELTER REPLACEMENT/INSTALLATION PROJECT AT VARIOUS LOCATIONS IN THE CITY

Action Taken: The City Council: (1) rejected all bids received for the Bus Shelter Replacement/Installation Project at Various Locations in the City; and (2) authorized staff to re-advertise the project for new bids.

D-8 CONSIDERATION OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH KSK FACILITIES SERVICES, INC. FOR JANITORIAL SERVICES FOR CITY HALL, THE SENIOR CENTER AND COMMUNITY CENTER/YOUTH LEARNING TO EXTEND THE TERM

Action Taken: The City Council approved Amendment No. 1 to the Professional Services Agreement with KSK Facility Services, Inc. to extend the term to June 30, 2023.

D-9 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 22-5720 AND SMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS AND RATES FOR CITY EMPLOYEES, AND APPROVAL OF A JOB DESCRIPTION FOR THE SENIOR CODE ENFORCEMENT SUPERVISOR POSITION

Action Taken: The City Council: (1) adopted Resolution No. 22-5735 rescinding Resolution No. 22-5720 and approving authorized full-time positions and salary ranges; and (2) approved the job description for the Senior Code Enforcement Supervisor position.

D-10 CONSIDERATION OF A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-2023 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Action Taken: The City Council adopted Resolution No. 22-5736 adopting a list of projects for Fiscal Year 2022-2023 funded by SB1: the Road Repair and Accountability Act of 2017.

D-11 CONSIDERATION AND APPROVAL OF A 30-DAY RESOLUTION REGARDING THE CONDUCT OF TELECONFERENCED MEETINGS OF THE CITY COUNCIL AND OTHER CITY BODIES UNDER THE MODIFIED RULES SET FORTH UNDER GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS AS AMENDED BY AB 361

Action Taken: The City Council adopted Resolution No. 22-5737, authorizing the City Council, City Boards, and all Commissions of the City continue to hold teleconferenced meetings from June 28, 2022, through July 28, 2022.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF MAY 2022 BUDGET REPORT

Finance Manager Merkel-Medina provided a report regarding the May 2022 budget.

Action Taken: The City Council received and filed this report.

E-2 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH HOLT ARCHITECTS, INC. DBA HOLT ARCHITECTS FOR ARCHITECTURAL DESIGN AND ENGINEERING SERVICES FOR CITY COUNCIL CHAMBERS AND ANCILLARY SPACES IN THE AMOUNT OF $363,901.00

City Clerk Garcia recounted the direction given to Staff by the City Council in March 2021, to upgrade the City Council Chambers and the adjoining conference room. She gave an update on the information collected thus far and Staff's recommendation to consider a professional services agreement with Holt Architects, Inc. She further introduced Matthew Acton from Holt Architects Inc., who presented an overview of the scope of work they would provide during the first and second phases of the renovation.

Discussion ensued regarding the architectural design and engineering services that Holt Architecture Inc. would provide in the span of two project phases.

Concerned about the cost of a complete construction renovation, Council Member Argudo recommended a hybrid cost-savings approach and moving forward with the project's first phase for the time being. He also requested that the new executive staff seating face toward the public. Mayor Klinakis supported Council Member Argudo's recommendation and suggested modernizing the technology within the chambers, as well as making cosmetic upgrades.

A motion was made by Council Member Quinones, seconded by Council Member Argudo to: (1) approve the professional services agreement with Holt Architects, Inc. dba Holt Architects for architectural design and engineering services for the City Council Chambers and Ancillary spaces for phase one in the amount of $116,000; and (2) authorize the City Manager to execute the agreement on behalf of the City. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

At the request of Council Member Argudo, Mayor Klinakis moved Item E-3 to be heard after Item E-6.

E-4 CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

A motion was made by Mayor Klinakis, seconded by Council Member Argudo, to reappoint Daniel Stowell and Marty Paz to the Planning Commission for a two-year term. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-5 CONSIDERATION OF DESIGNATION OF A VOTING DELEGATE AND ALTERNATE(S) FOR THE ANNUAL BUSINESS MEETING (GENERAL ASSEMBLY) AT THE LEAGUE OF CALIFORNIA CITIES 2022 ANNUAL CONFERENCE AND EXPO

A motion was made by Mayor Klinakis, seconded by Council Member Argudo, to designate Council Member Argudo as the delegate for the Cal Cities 2022 Annual Conference and Expo, and Council Member Mendoza as the alternate. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-6 UPDATE, DISCUSSION AND DIRECTION REGARDING CURRENT AND UPCOMING PROJECTS AT LA PUENTE PARK

City Manager Lindsey spoke regarding the La Puente Park grand opening and expressed his appreciation to the City Council, Staff, Director Bauman, and Director Di Mario for all their hard work in organizing the successful event. He provided an update regarding the cancellation of the firework show to take place at the Fortunato Jimenez July 3rd Celebration and stated that a patriotic laser show would be displayed instead. He further inquired if the City Council would be interested in hosting a firework show at a future date.

Discussion ensued regarding the possibility of hosting a firework show during Labor Day weekend. The City Council reached a consensus to notify residents of the laser show.

City Manager Lindsey introduced discussion of opening a coffee shop at La Puente Park. Finance Manager Merkel-Medina gave a presentation exhibiting the shipping container style coffee shops and price points. Following discussion about the container size options, the City Council reached a consensus to select the 10ft x 8ft x 8.5ft rustic style shipping container.

Director of Administrative Services Grunklee provided a report regarding a change order request from Innovative Playgrounds to supply two bottle refill stations and install a Biba Smart Playground interactive game for a total amount of $35,359.69.

Council Member Argudo recommended acquiring a bottle refill station that provides filtered and refrigerated water. Based on his recommendation, Staff decided to bring the item for two bottle refill stations back at a future City Council meeting.

City Manager Lindsey requested that the change order with Innovative Playgrounds for the Biba Smart Playground interactive game be considered and further noted that amount was within his spending authority. The City Council provided direction to move forward with the approval of the Biba Smart Playground game.

Mayor Klinakis expressed concern for the dark areas nearing nighttime at the 0-5 playground and requested installing more light poles.

Council Member Argudo noted the increase in utilization of park facilities since the grand opening and further recommended reaching out to HLPUSD to consider a joint use agreement for parking areas available to the public. City Manager Lindsey reported that Director Di Mario would be presenting engineered traffic plans to increase parking areas at the park at a future City Council meeting.

E-3 PRESENTATION BY GLOBAL URBAN STRATEGIES REGARDING THE CITY'S WEBSITE

City Manager Lindsey provided an update on the early launch of the City's new website.

Omar Hernandez and Hector Suarez from Global Urban Strategies presented and walked through the new user-friendly website pages, features, and functionalities. Mr. Hernandez further thanked City staff for their contributions and collaboration to help set forth the new City website. He further noted that they would continue to work with City Staff to update and optimize the website.

Mayor Klinakis suggested hosting an event to give residents a tutorial on how to utilize and navigate through the new City website.

City Manager Lindsey recognized Office Specialist Natalie Romo and Hector Suarez for doing the heavy lifting in setting forth the new website.

Mayor Klinakis spoke regarding the importance of properly documenting all City events and sharing them with the community. Council Member Argudo agreed and further suggested increasing the Global Urban Strategies scope of work to include professional photography and coverage of City events.

Discussion ensued regarding the accessibility and functionalities of the City website.

<u>Action Taken:</u> The City Council received and filed the presentation.

AD HOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Project LEAD: Council Member Mendoza spoke regarding the La Puente Park tour and grand opening preparations that Project LEAD students were able to experience and participate in. Council Member Quinones thanked Director Bauman and the Maintenance Staff for helping organize the event.

Community Safety and Welfare: Nothing to report.

Homeless Oversight: Nothing to report.

LPQT Action Committee: Nothing to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis shared his experience at the La Puente Park grand opening and thanked the Los Angeles County Sheriff's Department for their participation in the event. He also spoke regarding the Farewell Potluck for Father Cumberland from St. Joseph's Church and thanked him for his involvement in the community. Lastly, he thanked City Manager Lindsey for swiftly organizing a laser show to replace the firework show that had been cancelled.

Council Member Argudo spoke of his experience with disruptive individuals at La Puente Park and recommended formalizing a protocol that keeps staff and residents safe from them.

ORAL COMMENTS FROM STAFF

City Manager Lindsey spoke regarding efforts to address an incident that occurred at the park and Council Member Argudo's recommendation to increase safety at the park.

ADJOURMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 9:07 p.m.

Approved this 12th day of July, 2022.

Sheryl Garcia City Clerk	Charlie Klinakis Mayor/Chair

RESOLUTION NO. 22-5738

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT $573,985.75 (WARRANT REGISTER 1533)

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

____
Bob Lindsey, City Manager

EXAMINED

____
Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 7964 through 8038 ACH(s) numbered 400 through 403, and Draft numbered 01671 through 01685 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

____
Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 12th day of July 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

Check Register Report

City of La Puente

By Payment Number

Payment Dates 6/18/2022 - 7/5/2022

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
400	6/27/2022	TURALL	TURF ALLIANCE, LLC		53,569.80
	22-010-15	SKATEPARK BUNDARY TURF PH II-RETENTION		280-20220	-2,819.46
	22-010-15	SKATEPARK BOUNDARY TURF PH II		280-5606-59300	56,389.26
401	6/24/2022	TURALL	TURF ALLIANCE, LLC		3,435.52
	22-010-10	SKATEPARK-CHANGE ORDER		283-5603-59300	1,451.52
	22-010-11	SOCCER FIELD-CHANGE ORDER		283-5600-59300	1,984.00
402	6/24/2022	YUNLLC	YUNEX LLC		8,111.81
	5610280834	05/22 TS MTCE		200-3120-53819	1,560.50
	5620040078	05/22 TS CALL OUTS		200-3120-53819	1,260.97
	5620040079	TS REPAIR STIMSON & TEMPLE		200-3120-53819	4,839.31
	5620040079-1	TS REPAIR HACIENDA & NELSON		200-3120-53819	451.03
403	6/30/2022	ALTALANG	ALTA LANGUAGE SERVICES, INC.		858.75
	IN598034	06/14 SPANISH INTERPRETATION		100-1120-53111	858.75
7964	6/24/2022	DELALMA	ALMA DELIAS CATERING FOOD SERVICES		800.00
	INV0007475	LGBT PRIDE EVENT		263-3320-53111	800.00
7965	6/24/2022	ATT	AT&T		64.78
	000018344595	05/13-06/12 PHONE-CC/YLAC		100-4110-53715	43.18
	000018344596	05/13-06/12 PHONE-LP SNACK BAR		285-3330-53715	21.60
7966	6/24/2022	AZ DESIGN	AZ DESIGNS		343.08
	INV0007474	UNIFORMS-T SHIRTS		263-3320-53012	343.08
7967	6/24/2022	B2PRIN	B2 PRINT		125.50
	0011477	BUSINESS CARDS-SOLIS		100-1110-53976	41.84
	0011477	BUSINESS CARDS-AGUIRRE		100-2110-53011	41.83
	0011477	BUSINESS CARDS-SANCHEZ		100-3330-53976	41.83
7968	6/24/2022	BARCOM	BARR COMMERCIAL DOOR		771.25
	73359	MTCE ROLL UP DOOR REPAIR		100-3330-53811	771.25
7969	6/24/2022	BLAWAT	BLACKWATER SECURITY		11,083.33
	1902-358	06/22 CITY SECURITY SVC		100-2110-53111	11,083.33
7970	6/24/2022	TIMEWA	CHARTER COMMUNICATIONS		100.41
	0029105061422	06/14-07/13 SC CABLE/INTERNET		100-4130-53715	100.41
7971	6/24/2022	JACCHR	CHRISTOPHER JACUINDE		500.00
	INV0007490	ENTERTAINMENT-RESOURCE FAIR		263-3320-53111	500.00
7972	6/24/2022	CINTA	CINTAS CORPORATION #693		1,184.11
	8405720598	FIRST AID RESTOCK-ALL FACILITIES		100-1150-53011	1,184.11
7973	6/24/2022	CINTA	CINTAS CORPORATION #693		222.11
	4122694093	CH DOOR MAT RENTAL		100-1150-53813	65.76
	4123188370	SR CENTER MAT RENTAL		100-4130-53813	156.35
7974	6/24/2022	CONINV	CONCEPT INVESTIGATIONS, INC		270.00
	3322	BACKGROUND INVESTIGATION-SOLIS		100-1135-53406	270.00
7975	6/24/2022	CONCON	DAVID CONSTANTINO		300.00
	INV0007492	PHOTO BOOTH-RESOURCE FAIR		263-3320-53111	300.00

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7976	6/24/2022	RUIDIE	DIEGO RUIZ		37.00
	INV0007482	PRE EMPLOYMENT LIVESCAN REIM-RUIZ		100-1135-53406	37.00
7977	6/24/2022	EDISON	EDISON CO		380.02
	INV0007486	05/09-06/07 ELEC-VARIOUS		200-3120-53713	378.91
	INV0007487	05/19-06/19 ELEC-14746 TEMPLE		200-3120-53713	1.11
7978	6/24/2022	RECEDU	EDUARDO RECINOS		500.00
	INV0007491	ENTERTAINMENT-RESOURCE FAIR		263-3320-53111	500.00
7979	6/24/2022	GORM	GORM INC		2,663.16
	308084	MTCE YARD JANITORIAL SUPPLIES		100-3330-53011	1,926.28
	308086	CH JANITORIAL SUPPLIES		100-1150-53011	736.88
7980	6/24/2022	MERGUA	GUADALUPE MERCADO		37.00
	INV0007481	PRE EMPLOYMENT LIVESCAN REIM-MERCADO		100-1135-53406	37.00
7981	6/24/2022	GUEJC	GUERREROS ATHLETIC FOUNDATION		924.00
	INV0007479	04/22 JUDO CLASS PYMT		100-4100-53111	924.00
7982	6/24/2022	HACOUT	HACIENDA OUTLET		199.04
	90056	MTCE-UNIFORMS		100-3330-53015	65.98
	90057	MTCE-UNIFORMS		100-3330-53015	61.58
	90058	MTCE-UNIFORMS		100-3330-53015	71.48
7983	6/24/2022	BUCJEF	JEFFREY BUCKWELL		59.76
	INV0007488	LUNCH MTG REIMB-BUCKWELL		100-2130-53972	59.76
7984	6/24/2022	JOSREY	JOSE REYES		334.00
	INV0007485	06/01-15 SHOPPING CART MILEAGE REIM-REYES		555-3150-53014	334.00
7985	6/24/2022	KORCON	KORMEX CONSTRUCTION, INC.		88,350.00
	0001	06/22 DG PATHWAY & SEATWALL RETENTION		280-20220	-4,650.00
	0001	06/22 DG PATHWAY & SEATWALL		280-5606-59300	93,000.00
7986	6/24/2022	FLOESP	M ESPERANZE FLORES		612.50
	INV0007478	04/01-05/20 BALLET FOLK CLASS PYMT		100-4100-53111	612.50
7987	6/24/2022	MANCIL	MANCILLA'S QUALITY PRINTING LLC		33.00
	15047	MTCE YARD SITE PLAN		100-3300-53411	33.00
7988	6/24/2022	MARK	MARK'S WELDING SERVICE		875.00
	14	CH-STEEL GRATE		100-1150-53813	875.00
7989	6/24/2022	VALMIC	MICHAEL VALENZUELA		60.00
	INV0007480	BALLET FOLK CLASS REFUND-VALENZUELA		100-47260	60.00
7990	6/24/2022	SEDNAT	NATHAN I SEDANO		35.00
	INV0007477	PRE EMPLOYMENT LIVESCAN-SEDANO		100-1135-53406	35.00
7991	6/24/2022	NATCON	NATIONAL CONSTRUCTION RENTALS		228.00
	6574774	05/30-06/26 LP PARK TEMP FENCE RENTAL		100-3330-53822	228.00
7992	6/24/2022	OMLO	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP		22,479.80
	19681	05/22 LEGAL SVC-PUBLIC WORKS		100-1110-53114	3,564.00
	19682	05/22 LEGAL SVC-PLANNING		100-1110-53114	2,852.00
	19683	05/22 LEGAL SVC-HUMAN RESOURCES		100-1110-53114	814.00
	19684	05/22 LEGAL SVC-GENERAL		100-1110-53114	4,075.80
	19685	05/22 LEGAL SVC-PARKS AND RECREATION		100-1110-53114	990.00
	19686	05/22 LEGAL SVC-LEWIS VS. LA PUENTE		100-1110-53114	330.00
	19687	05/22 LEGAL SVC-RISK MANAGEMENT		100-1110-53114	286.00
	19688	05/22 LEGAL SVC-CITY MANAGER		100-1110-53114	1,700.00
	19689	05/22 LEGAL SVC-CITY COUNCIL		100-1110-53114	6,072.00
	19690	05/22 LEGAL SVC-CITY CLERK		100-1110-53114	1,636.00

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	19768	05/22 LEGAL SVC-CODE ENFORCEMENT		100-1110-53114	160.00
7993	6/24/2022	OREILLY	O'REILLY AUTO PARTS		113.81
	3607-305160	MOTOR OIL		555-3150-53812	76.43
	3607-305650	LINER/RUBER FLOOR MATS		555-3150-53812	37.38
7994	6/24/2022	NEXPET	PET & TIE, INC		1,375.00
	1239-1	ANIMAL LIC SOFTWARE		550-6100-53017	1,375.00
7995	6/24/2022	RESOUR	RESOURCE BUILDING MATERIALS		21.41
	3372321	LP PARK CONCRETE		280-5607-59300	21.41
7996	6/24/2022	SGVWC	S.G.V. WATER CO		184.54
	INV0007483	05/09-06/08 WTR-935 IRRIG PUENTE		200-3120-53714	184.54
7997	6/24/2022	SOLINS	SOLIS INSURANCE SERVICES INC		5,000.00
	INV0007494	2022-05 BUSINESS GRANT		261-3320-53981	5,000.00
7998	6/24/2022	SUNGRO	SUNSHINE GROWERS		686.59
	6064/1	LP PARK LANDSCAPE		280-5607-59300	340.71
	6068/1	LP PARK LANDSCAPE		280-5607-59300	345.88
7999	6/24/2022	ULINE	ULINE		429.48
	149808171	BOOT COVERS/SAFETY GLASSES/COVERALL		263-3320-53012	429.48
8000	6/24/2022	PRAVIC	VICTOR MANUEL PRADA		500.00
	INV0007489	ENTERTAINMENT-RESOURCE FAIR		263-3320-53111	500.00
8001	6/24/2022	TURFWE	WEST COAST TURF		49,248.00
	INV023169	SOD-TURF INSTALLATION RETENTION		280-20220	-1,440.00
	INV023169	SOD-TURF INSTALLATION		280-5607-59300	28,800.00
	INV23221	SOD-TURF INSTALLATION RETENTION		280-20220	-1,152.00
	INV23221	SOD-TURF INSTALLATION		280-5607-59300	23,040.00
8002	6/24/2022	WILENG	WILLDAN ENGINEERING		45,689.71
	002-26487	05/22 BUILDING & SAFETY SVC		100-3310-53111	36,030.71
	003-36313	05/22 ENGINEERING PERMITS		100-3110-53120	9,659.00
8003	6/30/2022	ALLIAN	ALLIANT INSURANCE SERVICES		2,822.00
	1999914	SPECIAL EVENT LIABILITY - LP PARK GRAND OPENING		100-1135-53613	321.00
	2004218	SPECIAL EVENT LIABILITY INS - 3RD OF JULY		100-10250	2,501.00
8004	6/30/2022	AMABUS	AMAZON CAPITAL SERVICES INC		520.30
	14LG-Y6K7-6LWL	WIFI FOR LP PARK		550-6100-53018	489.06
	1W7P-QYD9-3W7N	CODE ENF STAMP		100-2110-53011	31.24
8005	6/30/2022	AMERLE	AMERICAN LEGAL		1,489.10
	17575	2022 S-20 FOLIO/INTERNET SUPPLEMENT		100-1120-53412	173.02
	17578	2022 S-20 SUPPLEMENT PG		100-1120-53412	1,316.08
8006	6/30/2022	AMERI	AMERINATIONAL		538.95
	LPM-22-001307	05/22 LOAN MONITORING		100-3320-53111	538.95
8007	6/30/2022	ALP	ARTISTIC LASER PRODUCTIONS		13,000.00
	INV0007503	3RD OF JULY LASER SHOW		100-10250	13,000.00
8008	6/30/2022	BUMENT	BUMPTOWN ENTERTAINMENT		1,500.00
	682	BAND PERFORMACE FOR 3RD OFJULY EVENT		100-10250	1,500.00
8009	6/30/2022	CBEEQU	CELL BUSINESS EQUIPMENT		435.03
	76620895	06/22 CH COPIER LEASE		100-1150-53911	435.03
8010	6/30/2022	CONCEN	CONCENTRA		113.00
	75666331	PRE EMPLOYMENT PHYSICAL		100-1135-53406	113.00

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8011	6/30/2022	FLWSEU	FLOWERS BY EUGENE		5,000.00
	INV0007504	2021-90 BUSINESS GRANT		263-3320-53981	5,000.00
8012	6/30/2022	VERIC	FRONTIER COMMUNICATIONS		55.01
	INV0007499	06/16-07/15 PHONE-CH MAIN		100-1150-53715	55.01
8013	6/30/2022	GLOURB	GLOBAL URBAN STRATEGIES, INC		13,670.00
	202	CITY WEBSITE CREATION #2		263-3320-53111	7,500.00
	203	WEBSITE SERVICES		263-3320-53111	6,170.00
8014	6/30/2022	GT1COL	GT1 COLLISION REPAIR INC		317.81
	62322	TRACTOR REPAIR		555-3150-53812	317.81
8015	6/30/2022	REYHEN	HENRY REYES		225.00
	INV0007501	DJ SVC - 3RD OF JULY EVENT		100-10250	225.00
8016	6/30/2022	CAMHU	HUMBERTO CAMACHO		113.99
	INV0007505	UNIFORM REIM - CAMACHO		100-2110-53015	113.99
8017	6/30/2022	BUCJEF	JEFFREY BUCKWELL		36.79
	INV0007502	LUNCH REIM - BUCKWELL		100-1110-53976	36.79
8018	6/30/2022	GONSALV	JOE A. GONSALVES & SON		2,500.00
	159941	07/22 LEGISLATIVE SVC		100-10250	2,500.00
8019	6/30/2022	KORCON	KORMEX CONSTRUCTION, INC.		54,720.00
	0002	06/22 DG PATHWAY & SEATWALL PP#2		280-20220	-2,880.00
	0002	06/22 DG PATHWAY & SEATWALL PP#2		280-5606-59300	57,600.00
8020	6/30/2022	ORNELA	ORNELAS REFRIGERATION		410.70
	14936	SC REFRIGERATOR MTCE		100-4130-53811	180.12
	14970	SC REFRIGERATOR MTCE		100-4130-53811	230.58
8021	6/30/2022	PINKIN	PINATA KING AND BALLOON DECOR		600.00
	0079	DECO FOR RESOURCE FAIR		263-3320-53111	600.00
8022	6/30/2022	PRUDOV	PRUDENTIAL OVERALL SUPPLY		286.10
	52571153	04/22 CH MAT RENTAL		100-1150-53813	77.20
	52575134	04/22 CH MAT RENTAL		100-1150-53813	77.20
	52579121	05/22 CH MAT RENTAL		100-1150-53813	77.20
	52587393	06/22 CH MAT RENTAL		100-1150-53813	54.50
8023	6/30/2022	QUINMO	QUINTIN'S MOBIL		48.08
	1011418	FUEL		555-3150-53014	47.00
	1011419	FUEL		555-3150-53014	1.08
8024	6/30/2022	REGION	REGIONAL TAP SERVICE CENTER		1,516.30
	6016696	05/22 EZ/FOOTHILL MONTHLY PASS		210-3130-53915	1,516.30
8025	6/30/2022	CARRRI	RICARDO CARRILLO		40.48
	INV0007500	MTCE TOOL REIM - CARRILLO		100-3330-53012	40.48
8026	6/30/2022	SGVWC	S.G.V. WATER CO		1,032.26
	INV0007496	05/13-0614 WTR-715 IRRIG PUENTE		200-3120-53714	385.47
	INV0007497	05/12-06/13 WTR-545 IRRIG PUENTE		200-3120-53714	376.80
	INV0007498	05/12-06/13 WTR-13760 IRRIG TEMPLE		200-3120-53714	269.99
8027	6/30/2022	SGVT	SAN GABRIEL VLY NEWSPAPER		1,465.17
	0011516052	AD- STALE CHECKS/UNCLAIMED FUNDS		100-1130-53111	728.00
	0011524763	AD-BID #22-553 LP COMMUNITY PARK SIDEWALK		100-3300-53411	201.93
	0011528731	AD-CUP#22-01		100-3300-53411	535.24
8028	6/30/2022	SOCAAS	SOUTHERN CALIFORNIA ASSOCIATION		4,829.00
	SCAG FY23 0105	22/23 SCAG DUES		100-10250	4,829.00

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8029	6/30/2022	STAPLE	STAPLES CREDIT PLAN		2,412.86
	3070883561	CREDIT		100-1150-53011	-185.79
	3072339881	OFFICE SUPPLIES		100-1150-53011	236.35
	3072975911	ANIMAL CONTROL SUPPLIES		100-1150-53011	183.51
	3075266651	HP INK		550-6100-54585	214.38
	3076587911	FILE FOLDERS WITH TABS		100-1150-53011	61.59
	3079517241	OFFICE SUPPLIES		100-1150-53011	106.95
	3079539021	RECYCLED LEGAL PADS		100-1150-53011	27.04
	3079544641	OFFICE SUPPLIES		100-1150-53011	143.50
	3080195921	OFFICE CHAIRS FOR PROS TEAM (4)		263-3320-53996	1,282.96
	3080818071	OFFICE SUPPLIES		100-1150-53011	79.64
	3080843951	OFFICE SUPPLIES		100-1150-53011	49.49
	3080844241	OFFICE PAPER		100-1150-53011	172.68
	3083233601	OFFICE SUPPLIES		100-3300-53011	40.56
8030	6/30/2022	TERMI	TERMINIX PROCESSING CENTER		193.00
	421256803	06/22 YLAC PEST CONTROL		285-3330-53813	53.00
	421256816	06/22 CC PEST CONTROL		285-3330-53813	50.00
	421259301	06/06 SR CENTER PLEST CONTROL		100-4130-53813	90.00
8031	6/30/2022	CHABAN	THE CHAMPAGNE BAND		1,300.00
	070322	BAND ENTERTAINMENT FOR THE 3RD OF JULY EVENT		100-10250	1,300.00
8032	6/30/2022	TERLAC	TLC MATERIALS		1,276.38
	114086	SAND FOR TURF		280-5607-59300	1,276.38
8033	6/30/2022	WEXBANK	WEX BANK		5,932.86
	81712541	06/22 FUEL PURCHASE		555-3150-53014	5,932.86
8034	6/30/2022	WILENG	WILLDAN ENGINEERING		960.00
	003-36306	05/22 SEWER MASTER PLAN ASSESSMENT		500-3210-53111	960.00
8035	7/5/2022	NATRS	NATIONWIDE RETIREMENT		170.00
	INV0007514	Employee Contribution		100-20340	165.40
	INV0007514	Employee Contribution		200-20340	1.15
	INV0007514	Employee Contribution		203-20340	1.15
	INV0007514	Employee Contribution		205-20340	1.15
	INV0007514	Employee Contribution		210-20340	1.15
8036	7/5/2022	RELIAN	RELIANCE STANDARD LIFE INS.		2,832.83
	INV0007508	LIFE INSURANCE		100-20320	480.97
	INV0007508	LIFE INSURANCE		200-20320	13.05
	INV0007508	LIFE INSURANCE		202-20320	1.56
	INV0007508	LIFE INSURANCE		203-20320	14.45
	INV0007508	LIFE INSURANCE		205-20320	14.10
	INV0007508	LIFE INSURANCE		210-20320	17.81
	INV0007508	LIFE INSURANCE		260-20320	12.28
	INV0007508	LIFE INSURANCE		263-20320	46.92
	INV0007508	LIFE INSURANCE		285-20320	26.86
	INV0007512	LTD INSURANCE		100-20330	900.69
	INV0007512	LTD INSURANCE		200-20330	36.81
	INV0007512	LTD INSURANCE		202-20330	7.62
	INV0007512	LTD INSURANCE		203-20330	34.40
	INV0007512	LTD INSURANCE		205-20330	33.25
	INV0007512	LTD INSURANCE		210-20330	38.78
	INV0007512	LTD INSURANCE		260-20330	24.33
	INV0007512	LTD INSURANCE		263-20330	70.44
	INV0007512	LTD INSURANCE		285-20330	42.42
	INV0007519	STD INSURANCE		100-20330	769.77
	INV0007519	STD INSURANCE		200-20330	31.44
	INV0007519	STD INSURANCE		202-20330	6.51
	INV0007519	STD INSURANCE		203-20330	29.40

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	INV0007519	STD INSURANCE		205-20330	28.42
	INV0007519	STD INSURANCE		210-20330	33.15
	INV0007519	STD INSURANCE		260-20330	20.84
	INV0007519	STD INSURANCE		263-20330	60.27
	INV0007519	STD INSURANCE		285-20330	36.29
8037	7/5/2022	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		250.00
	INV0007509	PR WITHOLDING ORDER		100-20399	250.00
8038	7/5/2022	USBANK	U.S BANK PARS ACCT# 6746022400		4,504.18
	INV0007518	PARS RETIREMENT		100-20340	2,686.09
	INV0007518	PARS RETIREMENT		200-20340	71.43
	INV0007518	PARS RETIREMENT		203-20340	122.82
	INV0007518	PARS RETIREMENT		263-20340	1,579.73
	INV0007518	PARS RETIREMENT		285-20340	44.11
DFT0001671	6/24/2022	RUGRAD	RUGGED RADIOS		13,796.64
	INV0007495	HANDHELD RADIO UNITS (60)		263-3320-53012	13,796.64
DFT0001672	7/5/2022	AFLAC	AFLAC		126.51
	INV0007506	EMPLOYEE LIFE ASSURANCE		100-20399	122.26
	INV0007506	EMPLOYEE LIFE ASSURANCE		260-20399	4.25
DFT0001673	7/5/2022	AFLAC	AFLAC		140.26
	INV0007507	EMPLOYEE INSURANCE		100-20399	112.70
	INV0007507	EMPLOYEE INSURANCE		260-20399	27.56
DFT0001674	7/5/2022	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		30.16
	INV0007510	EMPLOYEE LOAN REPYMT		100-20399	20.61
	INV0007510	EMPLOYEE LOAN REPYMT		200-20399	3.07
	INV0007510	EMPLOYEE LOAN REPYMT		203-20399	0.68
	INV0007510	EMPLOYEE LOAN REPYMT		205-20399	0.68
	INV0007510	EMPLOYEE LOAN REPYMT		210-20399	4.44
	INV0007510	EMPLOYEE LOAN REPYMT		260-20399	0.68
DFT0001675	7/5/2022	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		2,265.00
	INV0007511	EMPLOYEE CONTRIBUTIONS		100-20399	1,667.81
	INV0007511	EMPLOYEE CONTRIBUTIONS		200-20399	152.38
	INV0007511	EMPLOYEE CONTRIBUTIONS		202-20399	58.67
	INV0007511	EMPLOYEE CONTRIBUTIONS		203-20399	97.98
	INV0007511	EMPLOYEE CONTRIBUTIONS		205-20399	89.48
	INV0007511	EMPLOYEE CONTRIBUTIONS		210-20399	154.96
	INV0007511	EMPLOYEE CONTRIBUTIONS		260-20399	43.72
DFT0001676	7/5/2022	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		50,867.37
	INV0007513	HEALTH INSURANCE		100-20399	38,609.79
	INV0007513	HEALTH INSURANCE		200-20399	1,314.98
	INV0007513	HEALTH INSURANCE		202-20399	190.62
	INV0007513	HEALTH INSURANCE		203-20399	1,658.80
	INV0007513	HEALTH INSURANCE		205-20399	1,616.45
	INV0007513	HEALTH INSURANCE		210-20399	2,180.32
	INV0007513	HEALTH INSURANCE		260-20399	1,053.25
	INV0007513	HEALTH INSURANCE		263-20399	2,088.32
	INV0007513	HEALTH INSURANCE		285-20399	2,154.84
DFT0001677	7/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		14,624.85
	INV0007515	EMPLOYER CONTRIBUTION		100-20360	11,355.53
	INV0007515	EMPLOYER CONTRIBUTION		200-20360	422.15
	INV0007515	EMPLOYER CONTRIBUTION		202-20360	68.46
	INV0007515	EMPLOYER CONTRIBUTION		203-20360	380.73
	INV0007515	EMPLOYER CONTRIBUTION		205-20360	420.82
	INV0007515	EMPLOYER CONTRIBUTION		210-20360	499.59

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	INV0007515	EMPLOYER CONTRIBUTION		260-20360	373.13
	INV0007515	EMPLOYER CONTRIBUTION		263-20360	558.09
	INV0007515	EMPLOYER CONTRIBUTION		285-20360	546.35
DFT0001678	7/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		10,402.40
	INV0007516	PERS- NEW EMPLY CONTRB		100-20399	7,885.87
	INV0007516	PERS- NEW EMPLY CONTRB		200-20399	298.31
	INV0007516	PERS- NEW EMPLY CONTRB		202-20399	63.47
	INV0007516	PERS- NEW EMPLY CONTRB		203-20399	292.72
	INV0007516	PERS- NEW EMPLY CONTRB		205-20399	331.50
	INV0007516	PERS- NEW EMPLY CONTRB		210-20399	328.31
	INV0007516	PERS- NEW EMPLY CONTRB		260-20399	216.17
	INV0007516	PERS- NEW EMPLY CONTRB		263-20399	517.25
	INV0007516	PERS- NEW EMPLY CONTRB		285-20399	468.80
DFT0001679	7/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		732.27
	INV0007517	EMPLOYEE PORTION		100-20360	709.43
	INV0007517	EMPLOYEE PORTION		200-20360	15.23
	INV0007517	EMPLOYEE PORTION		210-20360	7.61
DFT0001680	7/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		56.00
	INV0007520	SURVIVORS LIFE INSURANCE		100-20350	43.49
	INV0007520	SURVIVORS LIFE INSURANCE		200-20350	0.82
	INV0007520	SURVIVORS LIFE INSURANCE		202-20350	0.10
	INV0007520	SURVIVORS LIFE INSURANCE		203-20350	0.94
	INV0007520	SURVIVORS LIFE INSURANCE		205-20350	1.61
	INV0007520	SURVIVORS LIFE INSURANCE		210-20350	1.18
	INV0007520	SURVIVORS LIFE INSURANCE		260-20350	0.86
	INV0007520	SURVIVORS LIFE INSURANCE		263-20350	3.16
	INV0007520	SURVIVORS LIFE INSURANCE		285-20350	3.84
DFT0001681	7/5/2022	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		6,895.33
	INV0007523	STATE INCOME TAX		100-20310	5,404.90
	INV0007523	STATE INCOME TAX		200-20310	180.12
	INV0007523	STATE INCOME TAX		202-20310	38.84
	INV0007523	STATE INCOME TAX		203-20310	137.33
	INV0007523	STATE INCOME TAX		205-20310	114.12
	INV0007523	STATE INCOME TAX		210-20310	137.19
	INV0007523	STATE INCOME TAX		260-20310	92.27
	INV0007523	STATE INCOME TAX		263-20310	566.44
	INV0007523	STATE INCOME TAX		285-20310	224.12
DFT0001682	7/5/2022	IRSPR	IRS PAYROLL TAX DEPOSIT		19,038.73
	INV0007524	FEDERAL WITHHOLDING		100-20300	15,014.33
	INV0007524	FEDERAL WITHHOLDING		200-20300	459.02
	INV0007524	FEDERAL WITHHOLDING		202-20300	101.98
	INV0007524	FEDERAL WITHHOLDING		203-20300	368.40
	INV0007524	FEDERAL WITHHOLDING		205-20300	300.14
	INV0007524	FEDERAL WITHHOLDING		210-20300	383.74
	INV0007524	FEDERAL WITHHOLDING		260-20300	286.45
	INV0007524	FEDERAL WITHHOLDING		263-20300	1,541.21
	INV0007524	FEDERAL WITHHOLDING		285-20300	583.46
DFT0001683	7/5/2022	IRSPR	IRS PAYROLL TAX DEPOSIT		6,499.30
	INV0007525	MEDICARE TAX		100-20300	4,735.78
	INV0007525	MEDICARE TAX		200-20300	147.26
	INV0007525	MEDICARE TAX		202-20300	24.54
	INV0007525	MEDICARE TAX		203-20300	158.30
	INV0007525	MEDICARE TAX		205-20300	133.96
	INV0007525	MEDICARE TAX		210-20300	124.98
	INV0007525	MEDICARE TAX		260-20300	83.00

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
	INV0007525	MEDICARE TAX		263-20300	865.28	
	INV0007525	MEDICARE TAX		285-20300	226.20	
DFT0001684	7/5/2022	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			16,726.05
	INV0007527	07/01 RETIREES HEALTH INSURANCE		100-1135-51314	16,552.82	
	INV0007527	07/01 CalPers Admin Fee		100-1135-51314	173.23	
DFT0001685	7/5/2022	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			1,871.43
	INV0007528	07/22 ADJUSTEMENT-GUERRERO		100-2110-51314	1,871.43	
					Grand Total:	**573,985.75**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	230,321.59
200 - GAS TAX FUND	12,855.85
202 - RMRA (SB 1)	562.37
203 - MEASURE M FUND	3,298.10
205 - MEASURE R FUND	3,085.68
210 - PROP A FUND	5,429.51
260 - CDBG PROGRAM FUND	2,238.79
261 - CDBG CARES	5,000.00
263 - AMERICAN RESCUE PLAN ACT FUND	45,619.27
280 - MISCELLANEOUS GRANTS FUND	247,872.18
283 - MEASURE A SAFE PARKS FUND	3,435.52
285 - LIGHTING & LANDSCAPE MAINTENANCE	4,481.89
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	960.00
550 - EQUIPMENT REPLACEMENT FUND	2,078.44
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	6,746.56
Grand Total:	**573,985.75**

Account Summary

Account Number	Account Name	Payment Amount
100-10250	Prepaid Expenses	25,855.00
100-1110-53114	Legal Services - General	22,479.80
100-1110-53976	Special Departmental	78.63
100-1120-53111	Contract Services - Private	858.75
100-1120-53412	Municipal Code Publishing	1,489.10
100-1130-53111	Contract Services - Private	728.00
100-1135-51314	Health Insurance	16,726.05
100-1135-53406	Recruitment Expenses	492.00
100-1135-53613	Insurance-Special Events	321.00
100-1150-53011	Operating Supplies	2,795.95
100-1150-53715	Utility - Communications	55.01
100-1150-53813	Facility Maintenance	1,226.86
100-1150-53911	Equipment Lease/Rental	435.03
100-20300	FIT Payable	19,750.11
100-20310	SIT Payable	5,404.90
100-20320	Life Ins Payable	480.97
100-20330	LTD Payable	1,670.46
100-20340	PARS	2,851.49
100-20350	Group Insurance	43.49
100-20360	PERS	12,064.96
100-20399	Other Payroll Deductions	48,669.04
100-2110-51314	Health Insurance	1,871.43
100-2110-53011	Operating Supplies	73.07
100-2110-53015	Uniform/Boot Reimburse…	113.99
100-2110-53111	Contract Services - Private	11,083.33
100-2130-53972	Conferences & Meetings	59.76
100-3110-53120	Engineering Permits	9,659.00
100-3300-53011	Operating Supplies	40.56
100-3300-53411	Printing & Publishing	770.17
100-3310-53111	Contr Svc - Private - B&S F…	36,030.71
100-3320-53111	Contract Services - Private	538.95
100-3330-53011	Operating Supplies	1,926.28
100-3330-53012	Small Tools & Equipment	40.48
100-3330-53015	Uniform/Boot Reimburse…	199.04
100-3330-53811	Equipment Maintenance	771.25
100-3330-53822	Park Maintenance & Repa…	228.00
100-3330-53976	Special Departmental	41.83
100-4100-53111	Contract Services - Private	1,536.50

Account Summary

Account Number	Account Name	Payment Amount
100-4110-53715	Utility - Communications	43.18
100-4130-53715	Utility - Communications	100.41
100-4130-53811	Equipment Maintenance	410.70
100-4130-53813	Facility Maintenance	246.35
100-47260	Recreation Programs	60.00
200-20300	FIT Payable	606.28
200-20310	SIT Payable	180.12
200-20320	Life Ins Payable	13.05
200-20330	LTD Payable	68.25
200-20340	PARS	72.58
200-20350	Group Insurance	0.82
200-20360	PERS	437.38
200-20399	Other Payroll Deductions	1,768.74
200-3120-53713	Utility - Hwy Lights	380.02
200-3120-53714	Utility - Water	1,216.80
200-3120-53819	Signal Maintenance	8,111.81
202-20300	FIT Payable	126.52
202-20310	SIT Payable	38.84
202-20320	Life Ins Payable	1.56
202-20330	LTD Payable	14.13
202-20350	Group Insurance	0.10
202-20360	PERS	68.46
202-20399	Other Payroll Deductions	312.76
203-20300	FIT Payable	526.70
203-20310	SIT Payable	137.33
203-20320	Life Ins Payable	14.45
203-20330	LTD Payable	63.80
203-20340	PARS	123.97
203-20350	Group Insurance	0.94
203-20360	PERS	380.73
203-20399	Other Payroll Deductions	2,050.18
205-20300	FIT Payable	434.10
205-20310	SIT Payable	114.12
205-20320	Life Ins Payable	14.10
205-20330	LTD Payable	61.67
205-20340	PARS	1.15
205-20350	Group Insurance	1.61
205-20360	PERS	420.82
205-20399	Other Payroll Deductions	2,038.11
210-20300	FIT Payable	508.72
210-20310	SIT Payable	137.19
210-20320	Life Ins Payable	17.81
210-20330	LTD Payable	71.93
210-20340	PARS	1.15
210-20350	Group Insurance	1.18
210-20360	PERS	507.20
210-20399	Other Payroll Deductions	2,668.03
210-3130-53915	Public Transit Subsidy	1,516.30
260-20300	FIT Payable	369.45
260-20310	SIT Payable	92.27
260-20320	Life Ins Payable	12.28
260-20330	LTD Payable	45.17
260-20350	Group Insurance	0.86
260-20360	PERS	373.13
260-20399	Other Payroll Deductions	1,345.63
261-3320-53981	Grants & Loans - Commer…	5,000.00
263-20300	FIT Payable	2,406.49
263-20310	SIT Payable	566.44

Account Summary

Account Number	Account Name	Payment Amount
263-20320	Life Ins Payable	46.92
263-20330	LTD Payable	130.71
263-20340	PARS	1,579.73
263-20350	Group Insurance	3.16
263-20360	PERS	558.09
263-20399	Other Payroll Deductions	2,605.57
263-3320-53012	Small Tools & Equipment	14,569.20
263-3320-53111	Contract Services-Private	16,870.00
263-3320-53981	Grants & Loans - Commer…	5,000.00
263-3320-53996	Furniture/Office Equipme…	1,282.96
280-20220	Retention Payable	-12,941.46
280-5606-59300	CONSTRUCTION COSTS	206,989.26
280-5607-59300	Construction Costs	53,824.38
283-5600-59300	Construction Costs	1,984.00
283-5603-59300	Construction Costs	1,451.52
285-20300	FIT Payable	809.66
285-20310	SIT Payable	224.12
285-20320	Life Ins Payable	26.86
285-20330	LTD Payable	78.71
285-20340	PARS	44.11
285-20350	Group Insurance	3.84
285-20360	PERS	546.35
285-20399	Other Payroll Deductions	2,623.64
285-3330-53715	Utility - Communications	21.60
285-3330-53813	Facility Maintenance	103.00
500-3210-53111	Contract Services - Private	960.00
550-6100-53017	Software & Licensing	1,375.00
550-6100-53018	Computer Hardware & Su…	489.06
550-6100-54585	Furniture/Office Equipme…	214.38
555-3150-53014	Fuel	6,314.94
555-3150-53812	Vehicle Maintenance	431.62
	Grand Total:	**573,985.75**

Project Account Summary

Project Account Key	Payment Amount
None	527,269.71
100022E	30,666.64
100122E	5,000.00
100822E	1,282.96
100922E	974.49
30222E	538.95
61023E	3,025.00
69422E	228.00
70522E	5,000.00
Grand Total:	**573,985.75**

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: July 12, 2022

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR UNRUH AVENUE WALL IMPROVEMENTS FROM AMAR ROAD TO FLYNN STREET

BACKGROUND

In July 2021, the City completed enhancements to the public right-of-way along the south side of Amar Road from Unruh Avenue to Elliott Avenue that included a new seven (7) foot high split-face concrete block wall with decorative pilasters. To further enhance the area immediately adjacent to the Amar Road parkway improvements, the City Council approved the Unruh Avenue Wall Improvement project as part of the Fiscal Year 2021-2022 budget to extend the new split-face block wall south along Unruh Avenue from Amar Road to Flynn Street, replacing the existing block wall on Unruh Avenue.

Subdivision Map records show that the existing block wall along Unruh Avenue was constructed in the mid-1950s as part of the adjacent residential Tract No. 17798. Since then, the wall has fallen into disrepair as parts of the wall are leaning, cracked and discolored. In addition, some of the adjacent property owners have performed patchwork wall repairs, attached private fixtures, and constructed gated openings in the wall over the years which have contributed to an unsightly and inconsistent appearance.

DISCUSSION

Plans, specifications and a cost estimate for the Unruh Avenue Wall Improvements project has been completed and the project is ready to be advertised for formal bid. The Engineer's estimate for construction is $435,000. The Engineer's estimate for the project increased due to the recommendation to replace the sidewalk adjacent to the proposed new wall instead of saw cutting and removing only a portion of it.

The project will include removal of the existing block wall and construction of a new seven (7) foot decorative block wall and pilasters, approximately 600 feet long, that match the wall on Amar Road. The work also includes the removal and replacement of the existing sidewalk along Unruh Avenue.

The following is the proposed schedule for implementation of the Project:

July 12, 2022	Authorization to Solicit Bids
August 11, 2022	Bid Opening
August 23, 2022	Award of Contract
September 19, 2022	Begin Construction (Projected)
January 22, 2023	Project Completion (Projected)

FISCAL IMPACT

The Fiscal Year 2022-2023 Capital Improvement Project budget includes $137,000 in Measure M funds and $137,000 Measure R funds carried over from Fiscal Year 2021-2022, totaling $274,000 for this project. A budget amendment utilizing available fund balance of Measure M or Measure R funds may be necessary following the bid opening when the City Council considers awarding the contract for this project.

RECOMMENDATION

It is recommended that the City Council: (1) approve the plans and specifications for the construction of the Unruh Avenue Wall Improvements from Amar Road to Flynn Street and; (2) authorize Staff to solicit for bids.

ATTACHMENTS

Attachment "A": Bid Specifications and Project Plans (on file in the City Clerk's Office for public review)

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: July 12, 2022

From: Bob Lindsey, City Manager

By: John Di Mario, Director of Development Services

SUBJECT: CONSIDERATION OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT NO. 21-1469 WITH RRM DESIGN GROUP FOR COMPLETION OF THE CITY'S 6TH CYCLE HOUSING ELEMENT UPDATE ALLOCATING AN ADDITIONAL $15,000.00

BACKGROUND

At the meeting of March 9, 2021, the City Council approved a Professional Services Agreement ("Agreement") with RRM Design Group ("RRM") for a total contract amount of $172,880 to complete the City's 5th and 6th Cycle Housing Elements as required by State law. The proposed services included final completion and certification of the 5th Cycle Housing Element and a complete update of the 6th Cycle Housing Element, which included project management, community engagement, analysis, tribal consultation, environmental documents, draft reviews, and coordination with California Department of Housing and Community Development ("HCD").

The 5th Cycle Housing Element was completed and certified by HCD on September 23, 2021. On November 24, 2021 a draft 6th Cycle Housing Element was submitted to HCD for review and on January 21, 2022, HCD issued a comments/corrections letter as a result of their review. Staff and the consultant team made the corrections and proceeded to taking the 6th Cycle Housing Element to City Council for adoption on February 22, 2022. On February 24, 2022, HCD received a revised and adopted 6th Cycle Housing Element and issued a second comments/corrections letter dated April 25, 2022.

DISCUSSION

Due to new State laws, the extent of work that was required for the preparation of the 6th Cycle Housing Element is unprecedented. As a result, an estimate on the total cost to prepare the document was difficult to gauge. In addition to the latter, HCD has also been reviewing this cycle of housing element documents from cities across California under a lens of heightened scrutiny. As a result of the additional time spent by RRM to make revisions to the uncertified Housing Element based on comments from HCD, it is necessary to amend the contract with RRM as it pertains to payment (budget). The additional funding covers the following tasks: revisions in response to HCD's comments, coordination with City staff and HCD, and overall project management until certification is acheieved.

Provided as Attachment A is a First Amendment ("First Amendment") to the Agreement, which increases the budget amount by $15,000.00 for a total contract amount not to exceed $187,880.00.

FISCAL IMPACT

Funding in the amount of $150,000 has been budgeted in the Planning Division budget for Fiscal Year 2022-23 for contract planning services which can be used for completion of the 6th Cycle Housing Element update.

RECOMMENDATION

It is recommended that the City Council approve the First Amendment to Agreement No. 21-1469 between the City of La Puente and RRM Design Group for completion of the City's 6th Cycle Housing Element update allocating an additional $15,000.00.

ATTACHMENTS

Attachment "A": First Amendment to Agreement No. 21-1469

AMENDMENT NO. 1

TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND

RRM DESIGN GROUP

This Amendment No. 1 to the Professional Services Agreement ("Agreement") is made and entered into this 12th day of July, 2022, by and between the City of La Puente, a California municipal corporation ("City"), and RRM Design Group, a California Corporation ("Consultant").

RECITALS

WHEREAS, on March 9, 2021, Professional Services Agreement No. 21-1469 ("Agreement") was entered into between the City and Consultant, to complete the City's 5th and 6th Cycle Housing Elements as required by State law; and

WHEREAS, the City and Consultant desire to enter into this First Amendment to the Agreement ("First Amendment") and have agreed to amend the total contract amount for an additional $15,000.00.

AMENDMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements set forth herein, it is agreed the aforesaid Agreement, a copy of which is attached hereto as Exhibit 1, and incorporated herein by reference, shall remain in full force and effect except as otherwise hereinafter provided:

Section 4. **PAYMENT**

Section 4(a) (Payment) is hereby amended to read in its entirety as follows:

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B ("Rate Schedule"), attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed One Hundred Eighty-Seven Thousand Eight Hundred Eighty Dollars ($187,880.00).

Section 14. **NOTICES** of the aforesaid Agreement is hereby amended to read as follows:

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to the City:
Robert Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Email: blindsey@lapuente.org

With a copy to:
Victor Ponto, City Attorney
Olivarez, Madruga LLP
500 So. Grand 12th Floor
Los Angeles, CA 90071
Email: vponto@omlolaw.com

If to Consultant:
Diane Bathgate, Principal/Project Manager
RRM Design Group
32332 Camino Capistrano, Suite 205
San Juan Capistrano, CA 92675
Email: DLBathgate@rrmdesign.com

IN WITNESS WHEREOF, the City and Consultant have executed this Amendment No. 1 to the Agreement as of July 12, 2022.

Signature blocks on next page

"CITY"
City of La Puente

By:_________________________________
Bob Lindsey, City Manager

"CONSULTANT"
RRM Design Group

By: Diane Bathgate
Diane Bathgate, Principal/Project Manager

Attest:

By:_________________________________
Sheryl Garcia, City Clerk

Approved as to form:

By:_________________________________
Victor Ponto, City Attorney

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: July 12, 2022

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 22-5735 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR THE ADDITION OF TWO (2) CODE ENFORCEMENT SUPERVISORS POSITIONS

BACKGROUND

On May 16, 2022, the City Council approved Resolution No. 22-5720 amending the comprehensive personnel system and establishing the number of authorized full-time positions and monthly salary ranges for City employees for the 2022-2023 fiscal year, effective July 1, 2022.

On June 28, 2022, the City Council approved Resolution No. 22-5735 amending the comprehensive personnel system and establishing the number of authorized full-time positions and monthly salary ranges for City employees for the 2022-2023 fiscal year, effective July 1, 2022.

DISCUSSION

Staff is recommending the addition of two (2) Code Enforcement Supervisor positions to oversee the operational functions of the Code Enforcement division. These positions will monitor the field staff on a daily basis and provide guidance. The Code Enforcement Supervisor positions would be under Classified, Exempt positions.

FISCAL IMPACT

The total expense associated with the addition of the Code Enforcement Supervisor positions is approximately $241,000 per fiscal year. Appropriations are included within the FY 2022/2023 budget. The position is allocated within the General Fund and the Community Development Block Grant (CDBG) fund.

RECOMMENDATION

It is recommended that the City Council: (1) adopt Resolution No. 22-5739 rescinding Resolution No. 22-5735 and approving authorized full-time positions and salary ranges; and (2) approve the job description for the Code Enforcement Supervisor position.

ATTACHMENTS

Attachment "A": Resolution No. 22-5739
Attachment "B": Code Enforcement Supervisor Description

RESOLUTION NO. 22-5739

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 22-5735, AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

WHEREAS, the City Council wishes to rescind Resolution 22-5735 and to establish the number of authorized full-time positions and monthly salary ranges for City employees for the 2022-2023 fiscal year, effective July 1, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Effective July 12, 2022, Resolution 22-5720 is hereby rescinded.

SECTION 2. Effective July 12, 2022, the salary ranges and position titles of Unclassified Exempt, Exempt At-Will, Classified Exempt authorized positions are as follows:

A.	Unclassified Management Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A - E
	City Manager	1	Contract	19,376

B.	Exempt At-Will	Authorized Positions	Range	Monthly Salary Steps A – F
	Director of Administrative Services	1	A11	13,682 – 17,798
	Director of Development Services	1	A10	13,031 – 16,950
	Director of Community Services	1	A8	11,282 – 14,676
	Assistant City Engineer	1	A4	8,448 – 10,989
	City Clerk	1	A4	8,448 – 10,989
	Finance Manager	1	A3	7,895 – 10,270

D. Classified Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A – E
Senior Planner	1	E8	7,135 – 8,673
Maintenance Superintendent	1	E8	7,135 – 8,673
Senior Code Enforcement Supervisor	1	E8	7,135 – 8,673
Communications/Information Technology Analyst	1	E6	6,472 – 7,866
Principal Accountant	1	E6	6,472 – 7,866
Associate Planner	1	E6	6,472 – 7,866
Code Enforcement Supervisor	2	E6	6,472 – 7,866
Community Engagement Supervisor	1	E5	6,163 – 7,492
Management Analyst	1	E5	6,163 – 7,492
Assistant Planner	1	E4	5,870 – 7,135
Maintenance Supervisor	1	E3	5,590 – 6,795
Management Assistant	1	E2	5,324 – 6,472

SECTION 4. Effective July 12, 2022, the salary ranges and position titles of Classified Non-Exempt authorized positions are as follows:

F. Classified, Non-Exempt Positions	Authorized Positions	Range	Monthly Salary Step A - E
Rehabilitation/Grants Specialist NR*	1	N22	5,702 – 6,931
Community Services Supervisor	1	N21	5,430 – 6,601
Community Services Coordinator	2	N20	5,172 – 6,287
Accounting Technician II	1	N20	5,172 – 6,287
Administrative Assistant	1	N19	4,926 – 5,987
Maintenance Lead	1	N19	4,926 – 5,987
Code Enforcement Officer	1	N19	4,926 – 5,987
Accounting Technician	1	N18	4,691 – 5,702
Park Maintenance Worker	2	N18	4,691 – 5,702
Community Outreach Program Coordinator	2	N18	4,691 – 5,702
Community Resource Technician	2	N18	4,691 – 5,702
Maintenance Worker	3	N17	4,468 – 5,430
Accounting Assistant	2	N16	4,255 – 5,172
Community Services Specialist	2	N15	4,052 – 4,926

**NR – Not Represented*

SECTION 6. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 7. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 12th day of July, 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

Code Enforcement Supervisor

Department/Division:	Public Safety/Code Enforcement
Reports To:	Senior Code Enforcement Supervisor
Provides Direction To:	Code Enforcement Officer/Parking Control Specialist/Office Specialist
FLSA Exemption Status:	Classified, Exempt
Date Prepared:	July 12, 2022

GENERAL PURPOSE

Under general supervision of the Senior Code Enforcement Supervisor, the Code Enforcement Supervisor performs highly complex inspections of residential, commercial and industrial properties to determine compliance with federal, state and local codes, regulations, and ordinances; researches and develops code enforcement strategies; oversees and operates animal control functions; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The Code Enforcement Supervisor is responsible for conducting highly complex investigations and enforcement action against violators of the La Puente Municipal Code and other federal, state, and local codes, regulations, and ordinances. This classification serves as a lead on code enforcement cases and may provide supervision to code enforcement staff as appropriate. It also has a significant role in the overseeing animal control services and duties. This class differs from a Code Enforcement Officer due to the level of experience required, complexity of work performed, and ability to make decisions within established guidelines.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

1. Conducts highly complex code enforcement cases including site visits, communications with complainants, attorneys, and property owners involved in code violation cases, and the gathering of evidence and documents for court proceedings; performs residential, commercial, and industrial and transient business inspections; determines alternative methods to achieve code compliance involving the application of related laws, ordinances, and regulations; files criminal complaints; and appears in court and other hearings to present testimony.

2. Assists the Senior Code Enforcement Supervisor with developing and implementing goals, objectives, and policies including code compliance procedures and practices; plans and coordinates code compliance activities related to zoning, land use, regulatory

activities, complaint tracking, monitoring mitigation conditions, and programs designed to improve local properties; and prepares, analyzes, and presents oral and written reports on issues related to code compliance.

3. Oversees the issuance of administrative citations to ensure uniform application and consistency with the City's Municipal Code.

4. Prepares written reports on activities and makes recommendations for abatement of municipal code violations.

5. Consults with the City Attorney, other agencies, and other City departments such as the Sheriff's Department and Los Angeles County Fire; responds to questions and concerns from the public, City staff, and other agencies regarding code violations; provides information and resolves issues and complaints.

6. Interprets and enforces all City ordinances pertaining to animal control, examines animal licenses for validity and issues warnings or court citations to delinquent owners, investigates complaints of animal bites, dangerous animals, stray animals, and barking dogs.

7. Patrols City for stray, injured and dead animals, captures and impounds stray, injured and uncontrolled animals, disposes of dead animals, uses nets, ropes, traps and other tools to capture and control animals, maintains records of all activities and compiles reports.

8. Maintains records and files, prepares written reports and correspondence.

9. Interfaces effectively with state, county and local agencies.

10. Performs other related duties as require

QUALIFICATIONS GUIDELINES

Knowledge of:

Provisions of federal, state, and local codes including but not limited to property maintenance, weed abatement, public nuisances, and inoperative or abandoned vehicles; some aspects of the Building Code, International Property Maintenance Code, Health and Safety Code, NPDES or water quality, and land use (zoning); office administration practices and procedures; and City department policies and procedures.

Principles of fiscal, statistical, and administrative research and report preparation; records management principles and procedures including record keeping and filing principles and practices; methods and techniques of proper phone etiquette; and customer service and public relations methods and techniques.

The handling and care of domestic and wild animals, working knowledge of animal control ordinances and operational procedures.

Ability to:

Inspect and analyze a variety of building and properties to identify code violations; correctly interpret and apply codes and regulations to varying situations; and communicate clearly and concisely both orally and in writing, which includes using tact and discretion when dealing with the public, elected officials, and City staff.

Prepare clear and concise technical and administrative reports including accurate tables, schedules, summaries, and other materials in narrative form; establish and maintain various data collection, record keeping, tracking, filing, and reporting systems; and maintain office and specialized files.

Plan, organize, train, and manage the work of assigned staff; resolve grievances and complaints; and establish and maintain an effective working relationship with fellow employees, the public, elected officials, and other departments and outside agencies.

Core Values:

The position is expected to demonstrate commitment to the City's core values commensurate with the job responsibilities, which include fiscal sustainability, honesty and integrity, diversity, quality of life, professionalism, and transparency.

Education/Training/Experience:

Any combination of experience and education may be considered. A typical way to obtain the knowledge, skills, and abilities would be:

- Bachelor's degree in a closely related field.
- Three years of increasingly responsible experience in code enforcement or a related field such as planning, building inspections, or law enforcement.
- Local government experience is desirable.

Licenses, Certificates; Special Requirements:

Basic CACEO certification desired, but not required.

Valid Class C California driver's license, acceptable driving record, and proof of insurance in compliance with the City's Vehicle Insurance Policy standards.
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Ability to work extended hours or serve on-call to respond to emergencies.

In accordance with California Government Code Section 3100, City of La Puente employees, in the event of a disaster, are considered disaster service workers and may be asked to protect the health, safety, lives, and property of the people of the State.

PHYSICAL AND MENTAL DEMANDS

The physical demands and work environment described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Ability to lift up to 25 pounds or more; sit, stand, squat, kneel, climb stairs, stoop, and walk for prolonged periods of time; and get from one location to another in the course of doing business.

Mental Demands

While performing the duties of this class, the employee must be able to use written and oral communication skills; read and interpret data, information and documents; interpret policies and procedures; use math and mathematical reasoning; learn and apply new information or new skills; work under deadlines with interruptions; and interact effectively with staff, management, contractors, vendors, and others in the course of work.

ENVIRONMENTAL ELEMENTS

Work is performed in a standard office setting and outside. Employee will travel to different locations and may be exposed to inclement weather conditions, noise, vibration, dust, or potentially hazardous chemicals. Noise level in the work environment is usually moderate to high and the employee may be exposed to loud talking and frequent interruptions from telephones, City staff, and/or members of the public. The nature of the work also requires incumbents to drive motorized vehicles and work in heavy vehicle traffic conditions.

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: July 12, 2022

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director

SUBJECT: CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR SIDEWALK IMPROVEMENTS AT LA PUENTE PARK

BACKGROUND

At the meeting of April 12, 2022, the City Council awarded a construction contract to Kormex Construction, Inc. ("Kormex") in the amount of $178,625 for sidewalk improvements in the eastern portion of La Puente Park ("Project").

DISCUSSION

On April 18, 2022, Kormex commenced work on the Project and the Project was completed on May 20, 2022. The Project consisted of a meandering 12-foot-wide main concrete walkway connecting the parking lot at the Community Center to the concourse walkway in the Sports Complex side of the park. The project also included several 5-foot-wide sidewalks to serve the soccer field, the new playgrounds and the fitness areas.

During construction, there were two change orders requested by the City for the following items: 1) concrete curb and mow strip approximately 400 feet in length along the planted fruit trees on a portion of the south property line of the park in the amount of $14,520; and 2) a concrete header curb of approximately 292 linear feet for a new decomposed granite pathway that needed to be installed before the new grass sod was laid in the amount of $5,840.00. Change order #1 was approved under the City Manager's authority of 10% of the bid amount, with change order #2 approved by the City Council at their meeting of May 16, 2022.

The total construction cost for this project was $198,985.00, which is 11% above the original contract amount due to the additional work requested by the City as part of the Project.

FISCAL IMPACT

The bid schedule for construction of this Project originally totaled $178,625. With a 10 percent (10%) project contingency of $17,862.50, the total construction budget was $196,487.50. The total final Project construction cost was $198,985.00, slightly above the budget amount.

Funding for this project was made available from the Grants Fund through both the Rivers and Mountains Conservancy and the California Department of Parks and Recreation Specified Grant.

RECOMMENDATION

It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

ATTACHMENTS

Attachment "A": Notice of Completion

RECORDING REQUESTED BY
CITY OF LA PUENTE
AND WHEN RECORDED MAIL TO

NAME CITY OF LA PUENTE
CITY CLERK
STREET ADDRESS 15900 East Main Street
CITY La Puente CA 91744
STATE California
ZIP 91744

EXEMPT FROM FILING FEES PER GOV. CODE SECTION 6103 SPACE ABOVE LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of La Puente
3. The full address of the owner is 15900 East Main Street, La Puente, CA 91744
4. The nature of the interest or estate of the owner is: in fee.
   (if other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase", or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
   NAMES ADDRESSES
6. The full names and addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
   NAMES ADDRESSES
7. A work of improvement on the property hereinafter described was substantially completed on May 20, 2022.
8. The work done was: Sidewalk Improvements at La Puente Park.
9. The names of the contractor, if any, for such work of improvement was: Kormex Construction, Inc.
   April 13, 2022
   (If no contractor for work of improvement as a whole, insert "None") (Date of Contract)
10. The property on which said work of improvement was completed is in the City of: La Puente
    County of Los Angeles, State of CA, and is described as follows: La Puente Park Sidewalk Improvements
11. The street address of said property is None
    (If no street address has been officially assigned, insert "none".)

Executed on _______________ at La Puente, CA

(Signature of Owner or corporate officer of Owner named in paragraph 2, or agent)

VERIFICATION

I, the undersigned, say: I am the City Clerk of the City of La Puente, the declarant of the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on _______________ at La Puente, CA

City of La Puente, City Clerk

ATTACHMENT A

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: July 12, 2022

From: Bob Lindsey, City Manager

SUBJECT: UPDATE, DISCUSSION AND DIRECTION REGARDING CURRENT AND UPCOMING PROJECTS AT LA PUENTE PARK

BACKGROUND/DISCUSSION

City Staff will provide an update on ongoing and upcoming projects at La Puente Park.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council: (1) discuss this item and provide any necessary direction to Staff; and (2) authorize the City Manager to negotiate and execute all purchase orders and contracts necessary to carry out City Council's direction.

ATTACHMENTS

None.