MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JUNE 28, 2022

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 28, 2022, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:00 p.m.

ROLL CALL

Members present:	Klinakis, Munoz (via teleconference), Argudo, Mendoza, Quinones.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, Assistant City Attorney Jesse Jauregui, City Clerk Sheryl Garcia, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, Director of Community Services Alexander Bauman, Finance Manager Alexander Merkel- Medina, Office Specialist Christine Soo, and Office Specialist Natalie Romo.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF JUNE 14, 2022

A motion was made by Council Member Argudo, seconded by Mayor Klinakis, to waive the reading, and approve the Minutes of the City Council and Successor Agency meeting of June 14, 2022. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORTS FOR COLLECTION OF SEWER CAPITAL CHARGES AND SEWER MAINTENANCE CHARGES AND ADOPTION OF RESOLUTIONS CONFIRMING SEWER CHARGE RATES FOR FISCAL YEAR 2022-2023

Finance Manager Merkel-Medina provided a report regarding the proposed annual sewer levy reports for collection of sewer capital charges and sewer maintenance charges.

Mayor Klinakis opened the public hearing. There being no members of the public wishing to speak, Mayor Klinakis closed the public hearing.

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to: (1) adopt Resolution No. 22-5732 confirming the Fiscal Year 2022-2023 sewer capital charge; and (3) adopt Resolution No. 22-5733 confirming the Fiscal Year 2022-2023 sewer maintenance charge. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to approve Consent Calendar Items D-1 through D-11. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1532

Action Taken: The City Council and Successor Agency adopted Resolution No. 22-5734 approving Warrant Register No. 1532.

D-2 PRESENTATION OF MAY 2022 REQUISITION SUMMARY REPORT

Action Taken: The City Council received and filed this report.

D-3 PRESENTATION OF MAY 2022 INVESTMENT REPORT

Action Taken: The City Council received and filed this report.

D-4 CONSIDERATION OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR STREET TREE TRIMMING AND URBAN FORESTRY SERVICES TO EXTEND THE TERM

Action Taken: The City Council approved Amendment No. 3 to the Professional Services Agreement with West Coast Arborists, Inc. to extend the term to June 30, 2023.

D-5 CONSIDERATION OF AMENDMENT NO. 1 TO THE MAINTENANCE SERVICES AGREEMENT WITH LANDSCAPE WEST MANAGEMENT SERVICES, INC. FOR LANDSCAPING SERVICES TO EXTEND THE TERM

Action Taken: The City Council approved Amendment No. 1 to the Maintenance Services Agreement with Landscape West Management Services, Inc. to extend the term to June 30, 2023.

D-6 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH WESTBERG + WHITE, INC. FOR ARCHITECTURAL DESIGN SERVICES FOR THE CENTER RESTROOM AT LA PUENTE PARK IN THE AMOUNT OF $47,200.00

Action Taken: The City Council: (1) approved the Agreement with Westberg + White, Inc. for Architectural Design Services in the amount of $47,200.00; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-7 CONSIDERATION OF REJECTION OF ALL BIDS AND AUTHORIZATION TO RE-ADVERTISE THE BUS SHELTER REPLACEMENT/INSTALLATION PROJECT AT VARIOUS LOCATIONS IN THE CITY

<u>Action Taken:</u> The City Council: (1) rejected all bids received for the Bus Shelter Replacement/Installation Project at Various Locations in the City; and (2) authorized staff to re-advertise the project for new bids.

D-8 CONSIDERATION OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH KSK FACILITIES SERVICES, INC. FOR JANITORIAL SERVICES FOR CITY HALL, THE SENIOR CENTER AND COMMUNITY CENTER/YOUTH LEARNING TO EXTEND THE TERM

<u>Action Taken:</u> The City Council approved Amendment No. 1 to the Professional Services Agreement with KSK Facility Services, Inc. to extend the term to June 30, 2023.

D-9 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 22-5720 AND SMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS AND RATES FOR CITY EMPLOYEES, AND APPROVAL OF A JOB DESCRIPTION FOR THE SENIOR CODE ENFORCEMENT SUPERVISOR POSITION

<u>Action Taken:</u> The City Council: (1) adopted Resolution No. 22-5735 rescinding Resolution No. 22-5720 and approving authorized full-time positions and salary ranges; and (2) approved the job description for the Senior Code Enforcement Supervisor position.

D-10 CONSIDERATION OF A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-2023 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

<u>Action Taken:</u> The City Council adopted Resolution No. 22-5736 adopting a list of projects for Fiscal Year 2022-2023 funded by SB1: the Road Repair and Accountability Act of 2017.

D-11 CONSIDERATION AND APPROVAL OF A 30-DAY RESOLUTION REGARDING THE CONDUCT OF TELECONFERENCED MEETINGS OF THE CITY COUNCIL AND OTHER CITY BODIES UNDER THE MODIFIED RULES SET FORTH UNDER GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS AS AMENDED BY AB 361

<u>Action Taken:</u> The City Council adopted Resolution No. 22-5737, authorizing the City Council, City Boards, and all Commissions of the City continue to hold teleconferenced meetings from June 28, 2022, through July 28, 2022.

E.

NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF MAY 2022 BUDGET REPORT

Finance Manager Merkel-Medina provided a report regarding the May 2022 budget.

Action Taken: The City Council received and filed this report.

E-2 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH HOLT ARCHITECTS, INC. DBA HOLT ARCHITECTS FOR ARCHITECTURAL DESIGN AND ENGINEERING SERVICES FOR CITY COUNCIL CHAMBERS AND ANCILLARY SPACES IN THE AMOUNT OF $363,901.00

City Clerk Garcia recounted the direction given to Staff by the City Council in March 2021, to upgrade the City Council Chambers and the adjoining conference room. She gave an update on the information collected thus far and Staff's recommendation to consider a professional services agreement with Holt Architects, Inc. She further introduced Matthew Acton from Holt Architects Inc., who presented an overview of the scope of work they would provide during the first and second phases of the renovation.

Discussion ensued regarding the architectural design and engineering services that Holt Architecture Inc. would provide in the span of two project phases.

Concerned about the cost of a complete construction renovation, Council Member Argudo recommended a hybrid cost-savings approach and moving forward with the project's first phase for the time being. He also requested that the new executive staff seating face toward the public. Mayor Klinakis supported Council Member Argudo's recommendation and suggested modernizing the technology within the chambers, as well as making cosmetic upgrades.

A motion was made by Council Member Quinones, seconded by Council Member Argudo to: (1) approve the professional services agreement with Holt Architects, Inc. dba Holt Architects for architectural design and engineering services for the City Council Chambers and Ancillary spaces for phase one in the amount of $116,000; and (2) authorize the City Manager to execute the agreement on behalf of the City. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES:	None
ABSTAIN:	None
ABSENT:	None

At the request of Council Member Argudo, Mayor Klinakis moved Item E-3 to be heard after Item E-6.

E-4 CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

A motion was made by Mayor Klinakis, seconded by Council Member Argudo, to reappoint Daniel Stowell and Marty Paz to the Planning Commission for a two-year term. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES: None
ABSTAIN: None
ABSENT: None

E-5 CONSIDERATION OF DESIGNATION OF A VOTING DELEGATE AND ALTERNATE(S) FOR THE ANNUAL BUSINESS MEETING (GENERAL ASSEMBLY) AT THE LEAGUE OF CALIFORNIA CITIES 2022 ANNUAL CONFERENCE AND EXPO

A motion was made by Mayor Klinakis, seconded by Council Member Argudo, to designate Council Member Argudo as the delegate for the Cal Cities 2022 Annual Conference and Expo, and Council Member Mendoza as the alternate. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES: None
ABSTAIN: None
ABSENT: None

E-6 UPDATE, DISCUSSION AND DIRECTION REGARDING CURRENT AND UPCOMING PROJECTS AT LA PUENTE PARK

City Manager Lindsey spoke regarding the La Puente Park grand opening and expressed his appreciation to the City Council, Staff, Director Bauman, and Director Di Mario for all their hard work in organizing the successful event. He provided an update regarding the cancellation of the firework show to take place at the Fortunato Jimenez July 3rd Celebration and stated that a patriotic laser show would be displayed instead. He further inquired if the City Council would be interested in hosting a firework show at a future date.

Discussion ensued regarding the possibility of hosting a firework show during Labor Day weekend. The City Council reached a consensus to notify residents of the laser show.

City Manager Lindsey introduced discussion of opening a coffee shop at La Puente Park. Finance Manager Merkel-Medina gave a presentation exhibiting the shipping container style coffee shops and price points. Following discussion about the container size options, the City Council reached a consensus to select the 10ft x 8ft x 8.5ft rustic style shipping container.

Director of Administrative Services Grunklee provided a report regarding a change order request from Innovative Playgrounds to supply two bottle refill stations and install a Biba Smart Playground interactive game for a total amount of $35,359.69.

Council Member Argudo recommended acquiring a bottle refill station that provides filtered and refrigerated water. Based on his recommendation, Staff decided to bring the item for two bottle refill stations back at a future City Council meeting.

City Manager Lindsey requested that the change order with Innovative Playgrounds for the Biba Smart Playground interactive game be considered and further noted that amount was within his spending authority. The City Council provided direction to move forward with the approval of the Biba Smart Playground game.
Mayor Klinakis expressed concern for the dark areas nearing nighttime at the 0-5 playground and requested installing more light poles.

Council Member Argudo noted the increase in utilization of park facilities since the grand opening and further recommended reaching out to HLPUSD to consider a joint use agreement for parking areas available to the public. City Manager Lindsey reported that Director Di Mario would be presenting engineered traffic plans to increase parking areas at the park at a future City Council meeting.

E-3 PRESENTATION BY GLOBAL URBAN STRATEGIES REGARDING THE CITY'S WEBSITE

City Manager Lindsey provided an update on the early launch of the City's new website.

Omar Hernandez and Hector Suarez from Global Urban Strategies presented and walked through the new user-friendly website pages, features, and functionalities. Mr. Hernandez further thanked City staff for their contributions and collaboration to help set forth the new City website. He further noted that they would continue to work with City Staff to update and optimize the website.

Mayor Klinakis suggested hosting an event to give residents a tutorial on how to utilize and navigate through the new City website.

City Manager Lindsey recognized Office Specialist Natalie Romo and Hector Suarez for doing the heavy lifting in setting forth the new website.

Mayor Klinakis spoke regarding the importance of properly documenting all City events and sharing them with the community. Council Member Argudo agreed and further suggested increasing the Global Urban Strategies scope of work to include professional photography and coverage of City events.

Discussion ensued regarding the accessibility and functionalities of the City website.

<u>Action Taken:</u> The City Council received and filed the presentation.

AD HOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Project LEAD: Council Member Mendoza spoke regarding the La Puente Park tour and grand opening preparations that Project LEAD students were able to experience and participate in. Council Member Quinones thanked Director Bauman and the Maintenance Staff for helping organize the event.

Community Safety and Welfare: Nothing to report.

Homeless Oversight: Nothing to report.

LPQT Action Committee: Nothing to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis shared his experience at the La Puente Park grand opening and thanked the Los Angeles County Sheriff's Department for their participation in the event. He also spoke regarding the Farewell Potluck for Father Cumberland from St. Joseph's Church and thanked him for his involvement in the community. Lastly, he thanked City Manager Lindsey for swiftly organizing a laser show to replace the firework show that had been cancelled.

Council Member Argudo spoke of his experience with disruptive individuals at La Puente Park and recommended formalizing a protocol that keeps staff and residents safe from them.

ORAL COMMENTS FROM STAFF

City Manager Lindsey spoke regarding efforts to address an incident that occurred at the park and Council Member Argudo's recommendation to increase safety at the park.

ADJOURMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 9:07 p.m.

Approved this 12th day of July, 2022.

Sheryl Garcia	Charlie Klinakis
City Clerk	Mayor/Chair