

CITY OF LA PUENTE
PUBLIC PARTICIPATION IN MEETINGS DUE TO COVID-19

Given current Covid-19 restrictions and social distancing guidelines issued by federal, state and local agencies, the City has implemented the following procedures for participation in City Council meetings, until further notice. Members of the City Council/Successor Agency may participate from a remote location via teleconference.

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at <https://lapuente.org/agenda/>. Click on "View Event" for the current meeting to view it live.

Additionally, the City offers live by phone "listen only" lines in English and Spanish.

For English: Please dial (408) 650-3123 and enter the following access code: 731-551-669.

For Spanish: Please dial (646) 749-3122 and enter the following access code: 225-262-461.

How to Submit Public Comment

Please note that all comments are subject to the same Rules of Decorum as would otherwise apply to speakers at City Council meetings.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street. Due to Covid-19 restrictions, speakers will not be allowed to remain inside Council Chambers/City Hall to observe the meeting. Social distancing will be strictly enforced and all speakers must wear a face covering and submit to a temperature check, in accordance with the City's adopted Re-Opening Protocols.

In Writing: eComments may be submitted for a posted meeting via SpeakUp on the Agendas and Minutes page of the City's website at <https://lapuente.org/agenda/>. Simply click on "Click here for eComment". Please submit your eComment no later than 2 hours prior to the meeting start time.

Dadas las restricciones actuales de Covid-19 y las pautas de distanciamiento social emitidas por agencias federales, estatales y locales, la Ciudad ha implementado los siguientes procedimientos para la participación en las reuniones del Concejo Municipal, hasta nuevo aviso. Los miembros del Concejo Municipal/Agencia Sucesora pueden participar desde una ubicación remota a través de teleconferencia.

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en <https://lapuente.org/agenda/>. Haga clic en "Ver evento" para ver la reunión en vivo.

Adicionalmente, la Ciudad ofrece líneas telefónicas de "solo escuchar" en vivo en inglés y español.

Para inglés: marque (408) 650-3123 e ingrese el siguiente código de acceso: 731-551-669.

Para español: marque (646) 749-3122 e ingrese el siguiente código de acceso: 225-262-461.

Cómo enviar comentarios públicos

Tenga en cuenta que todos los comentarios están sujetos a las mismas reglas que se aplicarían a los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios del público se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street. Debido a las restricciones de Covid-19, no se permitirá que los oradores permanezcan dentro de las Cámaras del Consejo/Ayuntamiento para observar la reunión. El distanciamiento social se aplicará estrictamente y todos los oradores deben cubrirse la cara y someterse a un control de temperatura, de acuerdo con los Protocolos de reapertura adoptados por la Ciudad.

Por escrito: Los comentarios electrónicos se pueden enviar a través de SpeakUp en la página de Agendas and Minutes del sitio web de la Ciudad en <https://lapuente.org/agenda/>. Simplemente haga clic en "eComment" para la reunión actual. Proporcione su eComment a más tardar 2 horas antes de la hora de inicio de la reunión.



**REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE**

MAY 10, 2022

7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Mendoza, and Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation of Certificate of Recognition to Salvador Diaz

Presentation and Update by the San Gabriel Valley Mosquito & Vector Control District

ORAL COMMUNICATIONS

If you wish to address the City Council/Successor Agency on an item other than a public hearing matter, complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. All speakers are requested to observe the City's Rules of Decorum when addressing the City Council. (LPMC section 2.04.120.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Argudo/Quinones	3 rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4 th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Argudo/Mendoza	1 st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Munoz	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3 rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4 th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Klinakis	3 times per year or as needed	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2 nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF APRIL 26 AND APRIL 29, 2022

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meetings of April 26, and April 29, 2022.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1529

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 22-5711 approving Warrant Register No. 1529.

D-2 CONSIDERATION AND APPROVAL OF A 30-DAY RESOLUTION REGARDING THE CONDUCT OF TELECONFERENCED MEETINGS OF THE CITY COUNCIL AND OTHER CITY BODIES UNDER THE MODIFIED RULES SET FORTH UNDER GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS AS AMENDED BY AB 361

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 22-5712, authorizing the City Council, City Boards, and all Commissions of the City continue to hold teleconferenced meetings from May 16, 2022 through June 14, 2022.

D-3 CONSIDERATION OF A RESOLUTION APPROVING A PERMIT FOR THE PUBLIC DISPLAY OF FIREWORKS AT THE 2022 BASSETT HIGH SCHOOL GRADUATION CEREMONY ON JUNE 3, 2022

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 22-5713 approving a permit for the public display of fireworks for Bassett High School's 2022 Graduation Ceremony on June 3, 2022, pursuant to all applicable code requirements.

D-4 CONSIDERATION OF A LIABILITY AGREEMENT BETWEEN THE CITY AND LOS ANGELES COUNTY FOR THE COUNTYWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT

Staff Recommendation: It is recommended that the City Council: (1) approve the Countywide Household Hazardous Waste Collection Program Siting Liability Agreement; and (2) authorize the City Manager to execute the agreement on behalf of the City.

D-5 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR THE SOCCER FIELD AND SKATEPARK BOUNDARY TURF AT LA PUENTE PARK

Staff Recommendation: It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

D-6 CONSIDERATION OF REJECTION OF ALL BIDS FOR THE LA PUENTE COMMUNITY PARK DECOMPOSED GRANITE PATH IMPROVEMENTS PROJECT AND AUTHORIZATION TO SOLICIT BIDS AND RE-ADVERTISE FOR THE PROJECT

Staff Recommendation: It is recommended that the City Council: (1) reject all bids received for the La Puente Community Park Decomposed Granite Path Improvements Project; (2) approve the plans and specifications for the Decomposed Granite Path and Planter Seat Wall Improvements at La Puente Park; and (3) authorize Staff to re-advertise and solicit bids for the Project.

D-7 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 22-5710 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS TO ADD AN ADDITIONAL COMMUNITY RESOURCE TECHNICIAN

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 21-5714 rescinding Resolution No. 22-5710 and approving authorized full-time positions and salary ranges.

D-8 CONSIDERATION OF AN AMENDMENT TO A PURCHASE ORDER CONTRACT WITH INNOVATIVE PLAYGROUNDS FOR THE ADDITIONAL COSTS RELATED TO THE PURCHASE AND INSTALLATION OF SHADE STRUCTURES AT LA PUENTE PARK IN THE AMOUNT OF \$83,000

Staff Recommendation: It is recommended that the City Council: (1) approve the amendment to purchase order contract with Innovative Playgrounds for the additional costs in the amount of \$83,000; and (2) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 (1) CONSIDERATION OF AN AGREEMENT BETWEEN GLOBAL URBAN STRATEGIES, INC. AND THE CITY FOR COMMUNICATIONS AND GRANT WRITING SERVICES (2) CONSIDERATION OF AN AGREEMENT BETWEEN ZENCITY TECHNOLOGIES AND THE CITY FOR SOCIAL MEDIA MONITORING SERVICES

Staff Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 22-5715 adopting findings to dispense with the competitive bidding process for an Agreement with Global Urban Strategies, Inc.; (2) approve the Agreement with Global Urban Strategies, Inc.; (3) adopt Resolution No. 22-5716 adopting findings to dispense with the competitive bidding process for an Agreement with Zencity Technologies; (4) approve the Agreement with Zencity Technologies and (5) authorize the City Manager to execute the Agreements on behalf of the City

E-2 DISCUSSION AND DIRECTION REGARDING ALLOCATION OF AMERICAN RESCUE PLAN ACT FUNDS

Staff Recommendation: It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

	<u>NAME</u>	<u>MEMBERS</u>
1.	Code Enforcement	Klinakis/Mendoza
2.	La Puente Park Master Plan and Youth Program Oversight	Munoz/Quinones
3.	Comprehensive Fee Schedule	Klinakis/Munoz
4.	Park Ordinance Oversight	Klinakis/Argudo
5.	Project LEAD	Mendoza/Quinones
6.	Community Safety and Welfare	Argudo/Quinones
7.	Homeless Oversight	Klinakis/Quinones
8.	LPQT Action Committee	Mendoza/Quinones

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at.

AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

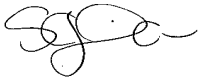
MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 5th day of May, 2022.



Sheryl Garcia, MMC, CPM
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
APRIL 26, 2022

Per Robert's Rules of Order Newly Revised 11th Edition, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuate.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, April 26, 2022, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:03 p.m.

ROLL CALL

Members present: Klinakis, Munoz (via teleconference), Argudo, Mendoza, Quinones.

Members absent: None.

Staff members present: City Manager Bob Lindsey, Assistant City Attorney Jesse Jauregui, City Clerk Sheryl Garcia, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, Director of Community Services Alexander Bauman, Management Assistant Cece Dunlap, and Office Specialist Christine Soo.

PLEDGE OF ALLEGIANCE

Council Member Argudo led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS

Jacob Hennen spoke regarding his recent experience with vandalism and gang activity within the area of Rama Drive.

Juan Garcia expressed concern for the accumulation of trash on the streets of his neighborhood. He further spoke regarding the increase of graffiti and gang activity within Valinda and La Puente areas.

Marty Paz thanked everyone involved with the organization of the Veteran's Dinner event held on April 14, 2022. He shared that all attendees had a great time and thanked Mayor Klinakis for giving out gift certificates.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Quinones reported his attendance of the San Gabriel Valley COG meeting and spoke regarding the success of the Montebello Community Assistance Program (MCAP) at the City of Montebello. He commended the City's development of the Programs Rehabilitation Outreach Services (PROS) team and thanked them for their great work.

Mayor Klinakis reported his attendance of the San Gabriel Valley Mosquito & Vector Control District meeting. He noted that a representative would be providing an update at the next City Council meeting regarding the increase of mosquitoes.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF MARCH 22, 2022

A motion was made by Council Member Argudo, seconded by Council Member Quinones, to waive the reading and approve the Minutes of the City Council and Successor Agency meetings of March 22, 2022. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES: None
ABSTAIN: None
ABSENT: None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL - None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Council Member Quinones, to approve Consent Calendar Items D-1 through D-5. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES: None
ABSTAIN: None
ABSENT: None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1528

Action Taken: The City Council and Successor Agency adopted Resolution No. 22-5708 approving Warrant Register No. 1528.

D-2 PRESENTATION OF MARCH 2022 REQUISITION SUMMARY REPORT

Action Taken: The City Council received and filed this report.

D-3 PRESENTATION OF MARCH 2022 INVESTMENT REPORT

Action Taken: The City Council received and filed this report.

D-4 CONSIDERATION OF A RESOLUTION APPROVING PARTICIPATION IN THE CALIFORNIANSFORALL YOUTH WORKFORCE DEVELOPMENT PROGRAM

Action Taken: The City Council: (1) adopted Resolution No. 22-5709 approving participation in the CaliforniansForAll Youth Workforce Development Program; and (2) authorized the City Manager to execute all documents necessary to effectuate this Program.

D-5 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 21-5670 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES AND CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN FOR CODE ENFORCEMENT CONSULTANT SERVICES

Action Taken: The City Council: (1) approved Resolution No. 22-5710 rescinding Resolution No. 21-5670 and amending the comprehensive personnel system and establishing the number of authorized full-time positions and monthly ranges for City employees; and (2) approved a professional services agreement with Willdan for Code Enforcement consulting services.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF MARCH 2022 BUDGET REPORT

Finance Manager Merkel-Medina provide an update regarding expenditures and revenues.

Council Member Quinones inquired regarding the lag of invoices from the Sheriff's Department. Finance Manager Merkel-Medina clarified that the Sheriff's Department provides the invoices once the services are provided and noted that the invoices are the same amount every month.

Council Member Argudo commented that the lag is a normal cycle to experience when approaching the year-end.

Action Taken: The City Council received and filed this report.

E-2 UPDATE, DISCUSSION, AND DIRECTION ON UPCOMING PROGRAMMING WITHIN THE COMMUNITY SERVICES DEPARTMENT

Director of Community Services Bauman provided a report regarding recommended programming within the Community Services Department. Director Bauman proposed implementing City organized recreational leagues for soccer, tee-ball, baseball, softball, and basketball. He noted that the sports leagues would be available to youth from ages 4 to 13. To establish a group of participants and gather community interest, he recommended offering fundamental sports classes to equip participants with sports knowledge and skills. Director Bauman also recommended implementing the following programs: food growing and horticulture, astronomy, fitness, walking, skating Friday night events with music and food trucks, and instructional classes to teach skate and biking techniques.

Mayor Klinakis requested that the City Council be provided with a list of all recommended programming and that they be notified of any updates or changes.

Mayor Pro Tem Munoz expressed excitement about the programming and future use of the renovated facilities. She recommended partnering with the La Puente Community Foundation and local school districts to host a Special Olympics at the park. She added that it would promote inclusivity within the community and provide residents with additional opportunities. Director Bauman reported contacting the Special Olympics Southern California to obtain more information and stated that upon receiving it, he would provide an update at a future City Council meeting.

Council Member Quinones recommended implementing after-school art programs once the park fully opens.

Council Member Mendoza inquired if there would be free-time available for various facilities and if there would be a formal process for reserving specific areas. Director Bauman responded that Staff is in the process of evaluating rental fees for various facilities.

Discussion ensued between Mayor Klinakis and Council Member Argudo regarding which facilities should be fee-based.

Mayor Klinakis pointed out community interest for the soccer league and further recommended launching the soccer programs sooner than Fall.

E-3 UPDATE, DISCUSSION, AND DIRECTION REGARDING CURRENT AND FUTURE PROGRAMMING OF THE LA PUENTE COMMUNITY FOUNDATION

Community Engagement Supervisor Hernandez provided a report regarding the current and future programming of the La Puente Community Foundation. He recounted the success of previous fundraising and community events including the Día De Los Muertos event, Arboleda Senior Apartments grand opening, free-baseball clinic, Arbor Day tree planting celebration, Easter Egg Hunt food vending, and the City street signage online auction event. He noted various donations from Meta Housing Corporation, California

Coastal Conservancy, Spohn Ranch, and La Puente Live. Regarding the snack bar renovation, he reported that all equipment had been purchased and that the foundation is in the process of a plan check from the LA County Department of Public Health.

Mayor Klinakis requested that a snack bar update be posted on the facility to inform the community of the ongoing renovations.

Council Member Argudo inquired about the holdup with the plan check process and the amount of funds the foundation raised to date. Supervisor Hernandez clarified that the L.A. County Department of Public Health requested corrections to the plans submitted and further stated that the foundation raised \$78,000 to date, including the discretionary monies allocated.

Mayor Klinakis inquired if the foundation would be utilizing food vendors until the snack bar is fully operational. Supervisor Hernandez confirmed that was correct.

City Manager Lindsey noted that the CaliforniansForAll Youth Program would be an asset to the La Puente Community Foundation through funding the development of a food services program at the park.

E-4 DISCUSSION AND DIRECTION REGARDING FUNDING FOR A LGBTQ+ RESOURCE FAIR (LPQT ACTION COMMITTEE AD HOC)

Council Member Mendoza announced that the City would be hosting a resource fair and its first ever pride event in June to highlight the LGBTQ+ services available to all residents within the community. She further initiated discussion regarding the needed funding to ensure the event's success and requested that \$7,500 of her discretionary funds be allocated to both events.

Council Member Argudo inquired regarding the approval process of utilizing discretionary funds and requested clarification with the voting process. Assistant City Attorney Jesse Jauregui confirmed that a vote for utilizing discretionary funds would not be required.

Mayor Pro Tem Munoz inquired about the date of the LGBTQ + resource fair, to which Council Member Quinones specified that the event would be held on June 12, 2022, beginning at 11 a.m. and ending at 3 p.m.

City Manager Lindsey confirmed the allocation of the \$7,500 to the LGBTQ+ resource fair and requested that invoices of expenditures be sent to the finance department. He noted that the unused portion of monies would return to Council Member Mendoza's discretionary funds.

E-5 DISCUSSION AND DIRECTION REGARDING THE FEASIBILITY OF UTILIZING THE STUDENT SERVICES BUILDING AT LA PUENTE HIGH SCHOOL FOR SENIOR SERVICES (MAYOR KLINAKIS)

Mayor Klinakis introduced discussion to acquire La Puente High School's student services building through a lease from the Hacienda La Puente Unified School District. He noted that the intended use of the facility would be to establish outdoor senior programming at the park.

Discussion ensued regarding the feasibility of acquiring the facility and rehabilitating the building for its intended use.

The City Council reached a consensus to engage the Hacienda La Puente Unified School District with an agreement to move forward with the process.

AD HOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Project LEAD: Nothing to report.

Community Safety and Welfare: Nothing to report.

Homeless Oversight: Nothing to report.

LPQT Action Committee: Nothing to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis spoke of ongoing discussion with Mayor Pro Tem Munoz, Bassett Unified School District board members and the superintendent regarding joint use agreements for specific school properties.

Mayor Pro Tem Munoz stated that the City's goal is to identify joint use opportunities to develop underutilized school properties into accessible community areas such as pocket parks, green and outdoor spaces, and other activity areas. She mentioned meeting with Supervisor Hilda Solis's office on several occasions to identify funding opportunities through county parks and Measure A. She further thanked City Manager Lindsey and Staff for coming up with opportunities and innovative ways to fund projects.

Council Member Quinones spoke of his and Council Member Mendoza's efforts to develop Project LEAD at Nelson Elementary, Sparks Middle School, and La Puente High School with the help of their respective principals. In celebration of Teacher Appreciation Week, he thanked teachers within the City for inspiring their students to be more involved in the community.

Council Member Argudo recognized the success of the street improvements and the traffic calming techniques used to reduce speeding throughout residential areas. He further expressed his support for providing the community with LGBTQ+ resources and thanked Council Member Quinones for educating him regarding LGBTQ+ community needs, as well as working to address them.

Council Member Mendoza thanked Staff for working tirelessly for the City.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked Director of Community Services Bauman and Community Engagement Supervisor Hernandez for their presentations. He further requested that the mural artist send an invoice for his services and appoint a mural ad hoc committee to identify mural opportunities at the park. Lastly, he thanked Mayor Klinakis and Mayor Pro Tem Munoz for mentioning discussion with the Bassett Unified School District; and further noted that Staff, along with Superintendent Dr. Alvarez, are in the process of developing an agreement to be considered at a future meeting.

ADJOURNMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 8:30 p.m.

Approved this 10th day of May, 2022.

Sheryl Garcia
City Clerk

Charlie Klinakis
Mayor/Chair

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL MEETING OF
APRIL 29, 2022

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuate.org.

A Special Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Friday, April 29, 2022, at 10:00 a.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 10:02 a.m.

ROLL CALL

Members present: Klinakis, Munoz (via teleconference), Argudo, Mendoza (via teleconference), Quinones (via teleconference).

Members absent: None.

Staff members present: City Manager Bob Lindsey, Director of Administrative Services Troy Grunklee, Management Assistant Cece Dunlap, Office Specialist Christine Soo, and Office Specialist Natalie Romo.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

ORAL COMMUNICATIONS – None.

SM-1 UPDATE, DISCUSSION AND DIRECTION REGARDING CURRENT AND UPCOMING PROJECTS AT LA PUENTE PARK

Director of Administrative Services Grunklee recommended that the City Council review and approve purchase/change orders, along with their various contracts and vendors, for the football bleacher canopies, baseball/softball bleacher canopies, water fountains, skate park canopies, baseball/softball dug out covers, fitness court shade structure, and replacement courtyard shade structure. He noted that the items would be purchased from and installed by Innovative Playgrounds. He further recommended approving the installations of a flagpole by F.E.C. Electrical, foul ball netting by Mark's Welding Service, and a walkway from the Glendora Avenue parking lot to the side entrance of St. Joseph school by KorMex Construction. He stated that the total cost for all items would amount to \$355,571.54. Lastly, he requested that the City Council discuss Staff's

recommendation to increase the number of shade structures near the soccer field back to six structures.

Mayor Klinakis inquired if the additional three shade structures would increase the total amount of \$355,571.54. Director Grunklee confirmed that approving the additional three shade structures would increase the total amount by \$119,000.

Council Member Argudo recommended adding a City logo to the dug-out shade structures. Director Grunklee noted that the total amount does not include the cost of adding a logo to the shade structure and indicated it would be a nominal cost increase. He further requested that Staff explore and provide additional options of more aesthetically appealing shade structures for the courtyard. Council Member Quinones suggested a triangle shaped design that allows lights to flow through the courtyard.

Discussion ensued regarding the installation of an additional three shade structures near the soccer field for a total of six shade structures.

A motion was made by Mayor Klinakis, seconded by Council Member Argudo to approve (1) the recommendations listed in the staff report; (2) the installation of an additional three shade structures near the soccer field for a total of six shade structures; (3) adding logos to the baseball/softball dugout covers; and (4) direct Staff to explore canopy designs for the courtyard shade structure. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Argudo, Mendoza, Quinones.
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis thanked everyone for taking the time to participate in the special meeting.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked the City Council for meeting to discuss and approve the recommendations from Staff.

ADJOURNMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 10:19 a.m.

Approved this 10th day of May, 2022.

Sheryl Garcia
City Clerk

Charlie Klinakis
Mayor/Chair

RESOLUTION NO. 22-5711

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE ALLOWING CERTAIN CLAIMS AND
DEMANDS IN THE AMOUNT \$1,272,975.39 (WARRANT
REGISTER 1529)**

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE,
DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 7535 through 7632 ACH(s) numbered 369 through 375, and Draft numbered 01588 through 01616 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 10th day of May 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente

Check Register Report

By Payment Number

Payment Dates 4/18/2022 - 5/5/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
369	4/20/2022	SEIU	COPE FUND		10.00
	INV0007121	COPE FUND CONTRIBUTION		100-20380	2.35
	INV0007121	COPE FUND CONTRIBUTION		260-20380	2.65
	INV0007191	COPE FUND CONTRIBUTION		100-20380	2.40
	INV0007191	COPE FUND CONTRIBUTION		260-20380	2.60
370	4/20/2022	SEIU	SEIU - LOCAL 721		895.11
	INV0007120	EMPLOYEE DUES		100-20380	316.81
	INV0007120	EMPLOYEE DUES		200-20380	44.88
	INV0007120	EMPLOYEE DUES		203-20380	3.96
	INV0007120	EMPLOYEE DUES		205-20380	2.50
	INV0007120	EMPLOYEE DUES		210-20380	33.73
	INV0007120	EMPLOYEE DUES		260-20380	25.98
	INV0007120	EMPLOYEE DUES		285-20380	19.65
	INV0007190	EMPLOYEE DUES		100-20380	319.11
	INV0007190	EMPLOYEE DUES		200-20380	35.35
	INV0007190	EMPLOYEE DUES		203-20380	3.96
	INV0007190	EMPLOYEE DUES		205-20380	5.43
	INV0007190	EMPLOYEE DUES		210-20380	37.92
	INV0007190	EMPLOYEE DUES		260-20380	25.50
	INV0007190	EMPLOYEE DUES		285-20380	20.33
371	4/22/2022	LANWEST	LANDSCAPE WEST MANAGEMENT SERVICES INC		7,910.43
	10339	03/22 SR CENTER LANDSCAPE SVC		100-4130-53814	168.48
	10339	03/22 ELLIOT LANDSCAPE SVC		200-3120-53814	252.52
	10339	03/22 MEDIANS LANDSCAPE SVC		200-3120-53814	5,408.74
	10339	03/22 CH LANDSCAPE SVC		285-3330-53814	2,080.69
372	4/22/2022	TANKO	TANKO LIGHTING		8,801.50
	68036	02/22 ST LIGHT REPAIR-ECTOR		285-3330-53111	1,222.00
	68037	02/22 ST LIGHT REPAIR-ECTOR ST		285-3330-53111	2,597.00
	68089	02/22 ST LIGHT REPAIR-VALLEY		285-3330-53111	3,362.50
	68117	03/22 ST LIGHT MTCE		285-3330-53111	1,620.00
373	5/2/2022	ALTALANG	ALTA LANGUAGE SERVICES, INC.		1,331.25
	IN585826	04/12 SPANISH INTERPRETATION		100-1120-53111	1,331.25
374	5/2/2022	SIEIND	SIEMENS INDUSTRY INC.		1,330.37
	5620039505	03/22 TS CALL OUTS		200-3120-53819	695.45
	5620039506	TS REPAIR-GLENDORA/HACIENDA		200-3120-53819	346.26
	5620039510	TS REPAIR-GLENDORA/TEMPLE		200-3120-53819	288.66
375	5/2/2022	TANKO	TANKO LIGHTING		7,154.50
	68201	04/22 ST LIGHT REPAIR-S 2ND ST		285-3330-53111	1,222.00
	68202	04/22 ST LIGHT REPAIR-AZUSA		285-3330-53111	4,710.50
	68203	02/22 ST REPAIR-LEAGUE/FLANNER		285-3330-53111	1,222.00
7535	4/20/2022	STADIS	CALIFORNIA STATE DISBURSEMENT UNIT		246.87
	INV0007180	CHILD SUPPORT		100-20399	246.87
7536	4/20/2022	NATRS	NATIONWIDE RETIREMENT		170.00
	INV0007184	Employee Contribution		100-20340	165.40
	INV0007184	Employee Contribution		200-20340	1.15
	INV0007184	Employee Contribution		203-20340	1.15
	INV0007184	Employee Contribution		205-20340	1.15

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Payment Dates: 4/18/2022 - 5/5/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0007184	Employee Contribution		210-20340	1.15
7537	4/20/2022	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		250.00
	INV0007181	PR WITHOLDING ORDER		100-20399	250.00
7538	4/20/2022	USBANK	U.S BANK PARS ACCT# 6746022400		4,588.89
	INV0007188	PARS RETIREMENT		100-20340	3,176.67
	INV0007188	PARS RETIREMENT		200-20340	183.33
	INV0007188	PARS RETIREMENT		203-20340	83.56
	INV0007188	PARS RETIREMENT		205-20340	28.82
	INV0007188	PARS RETIREMENT		260-20340	89.40
	INV0007188	PARS RETIREMENT		263-20340	424.48
	INV0007188	PARS RETIREMENT		285-20340	193.60
	INV0007195	PARS Retirement-Adj S. Hernandez		100-2110-51211	409.03
7539	4/22/2022	ALEXSAUTO	ALEX'S AUTO GLASS		100.00
	10249	MTCE VEH WINDOW TINT		555-3150-53812	100.00
7540	4/22/2022	ALLIAN	ALLIANT INSURANCE SERVICES		321.00
	1935573	SPECIAL EVENT LIABILITY INS-EASTER EGG HUNT		100-4140-53979	321.00
7541	4/22/2022	DELALMA	ALMA DELIAS CATERING FOOD SERVICES		2,000.00
	93071	VETERANS OUTREACH EVENT-REFRESHMENTS		263-3320-53111	2,000.00
7542	4/22/2022	AMABUS	AMAZON CAPITAL SERVICES INC		2,945.83
	13VG-C7K9-1MJJ	YELLOW CARDSTOCK		100-3300-53011	115.08
	1GGQ-4J66-FRHX	LASER LEVEL KIT		100-3330-53012	1,013.67
	1HMX-FQ3R-QCMF	TONERS		550-6100-53018	981.70
	1VH6-JDXJ-3XC7	SUPPLIES-VETERANS EVENT		263-3320-53011	741.18
	1YPX-RGTQ-Y44D	FLUORESCENT LABELS		200-3120-53817	94.20
7543	4/22/2022	AMERI	AMERINATIONAL		553.95
	LPM-22-000790	03/22 LOAN MONITORING		100-3320-53111	553.95
7544	4/22/2022	B2PRIN	B2 PRINT		48.50
	0011324	BUSS CARDS-GUERRERO		100-2110-53011	48.50
7545	4/22/2022	BLEBAR	BARNEY'S BLENDS, INC.		3,046.50
	3856	PREMIUM INFIELD MIX		100-3330-53822	3,046.50
7546	4/22/2022	BOBMUR	BOB MURRAY & ASSOCIATES		1,202.84
	9522	EXECUTIVE RECRUITMENT SVC		100-4100-53111	1,202.84
7547	4/22/2022	BRIOLI	BRIANNA OLIVARES		105.00
	INV0007209	01-03/22 ART CLASS PYMT		100-4100-53111	105.00
7548	4/22/2022	CABUST	CALIFORNIA BUILDING STANDARDS		162.36
	INV0007212	01-3/22 BLDG REV FUND		100-48900	-18.04
	INV0007212	01-3/22 BLDG REV FUND		600-47441	180.40
7549	4/22/2022	CBEEQU	CELL BUSINESS EQUIPMENT		435.02
	75966346	04/22 CH COPIER LEASE		100-1150-53911	435.02
7550	4/22/2022	CONCEN	CONCENTRA		113.00
	75001468	PRE EMPLOYMENT PHYSICAL		100-1135-53406	113.00
7551	4/22/2022	CORLOG	CORELOGIC SOLUTIONS, LLC		100.00
	82125481	03/22 PROPERTY DATA SVC		100-3320-53111	100.00
7552	4/22/2022	DAROLI	DAPEER, ROSENBLIT & LITVAK, LLP		2,861.44
	20117	03/22 LEGAL SVC-CODE ENF		100-2110-53114	402.50
	20118	03/22 LEGAL SVC-CODE ENF		100-2110-53114	2,008.94
	20119	02/22 LEGAL SVC-CODE ENF		100-2110-53114	450.00

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Payment Dates: 4/18/2022 - 5/5/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
7553	4/22/2022 INV0007207	PENELI EGG HUNT SUPPLIES REIM-PENA	ELIZABETH A PENA	100-4140-53979	31.58 31.58
7554	4/22/2022 9753341	EWIIRR IRRIGATIONS SUPPLIES	EWING IRRIGATION PRODUCTS INC.	280-5607-59300	527.79 527.79
7555	4/22/2022 INV0007221	REYFEL LASER TOOL REIM-REYNOSO	FELIX REYNOSO	100-3330-53012	419.73 419.73
7556	4/22/2022 INV0007199	FITNESS 2021-88 BUSINESS GRANT	FITNESS ONE80	263-3320-53981	5,000.00 5,000.00
7557	4/22/2022 INV0007208	GUEJC 03/22 JUDO CLASS PYMT	GUERREROS ATHLETIC FOUNDATION	100-4100-53111	952.00 952.00
7558	4/22/2022 531325 INV0007200	HACOUT MTCE UNIFORMS 2021-89 BUSINESS GRANT	HACIENDA OUTLET	100-3330-53015 263-3320-53981	5,127.56 127.56 5,000.00
7559	4/22/2022 INV0007201	HOTCHI 2021-83 BUSINESS GRANT	HOT CHICKZ PIZZA	263-3320-53981	5,000.00 5,000.00
7560	4/22/2022 2669 2670	INNO PARK PLAYGROUND 5 TO 12 YEARS OLD PARK PLAYGROUND 0 TO 5 YEARS OLD	INNOVATIVE PLAYGROUDS COMPANY, INC.	280-5606-59300 280-5606-59300	619,524.53 370,278.55 249,245.98
7561	4/22/2022 INV0007203 INV0007204	SAUCIRMA EGG HUNT SUPPLIES REIM-SAUCEDO EGG HUNT SUPPLIES REIM-SAUCEDO	IRMA SAUCEDO	100-4140-53979 100-4140-53979	351.58 166.80 184.78
7562	4/22/2022 113784	JCLBAR ST SIGNAGE	JCL TRAFFIC	200-3120-53821	659.30 659.30
7563	4/22/2022 159789	GONSALV 05/22 LEGISLATIVE SVC	JOE A. GONSALVES & SON	100-1100-53111	2,500.00 2,500.00
7564	4/22/2022 INV0007216	JOSREY 04/01-18 SHOPPING CART MILEAGE REIM-REYES	JOSE REYES	555-3150-53014	322.00 322.00
7565	4/22/2022 INV0007198 INV0007198	LACANL 11/21 ANIMAL HOUSING 11/21 ANIMAL LICENSE FEE	LA CO ANIMAL CARE AND CONTROL	100-2130-53112 100-42140	964.06 1,074.06 -110.00
7566	4/22/2022 RE-PW-22030705420 RE-PW-22030705461	LACRD 02/22 TS MAINT DDG 02/22 TS MAINT DDG	LA CO DEPT PUBLIC WORKS	200-3120-53819 200-3120-53819	7,266.59 6,994.36 272.23
7567	4/22/2022 IN220000694 IN220000703	LACRDD 07/01-02/28 TS NELSON/ORANGE 07/01-02/28 TS HACIENDA/NELSON	LA CO DEPT PUBLIC WORKS	200-3120-53819 200-3120-53819	2,264.10 990.04 1,274.06
7568	4/22/2022 INV0007210	ODELIN 03/22 KNITTING CLASS PYMT	LINDA ODEGAARD	100-4100-53111	53.60 53.60
7569	4/22/2022 25272	LOCKSP DUP KEYS	LOCKS PLUS, INC	100-3330-53011	71.73 71.73
7570	4/22/2022 127286 127298 127358 127419 127429 127439 127498	MERRIT BRASS SPUD MAGUM LOCK 2" MTCE TOOLS MTCE TOOLS GRAFFITI REMOVAL SUPPLIES IRRIGATION SUPPLIES MTCE TOOLS	MERRITTS HARDWARE	100-4110-53813 100-3330-53012 100-3330-53012 100-3330-53012 200-3120-53016 100-3330-53822 100-3330-53012	1,460.79 26.38 29.69 90.15 17.95 38.65 56.68 58.28

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Payment Dates: 4/18/2022 - 5/5/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	127501	CHALK FLD MRKR		100-3330-53012	71.53
	127522	PADLOCKS/CUT KEY		100-3330-53012	74.29
	127530	BULB/PLIERS		100-3330-53012	53.41
	127531	BULB LFL		100-3330-53012	-43.96
	127532	SINGLE PIN BULB		100-3330-53012	43.96
	127568	BOLT/NUTS/WASHERS		200-3120-53016	69.08
	127589	REP. PATCH/PUTTY KNIFE		100-4100-53811	17.79
	127604	CABLETIE/NAILS		100-3330-53012	62.56
	127606	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	57.38
	127616	HOG RING TOOL/SHOAT RING		100-3330-53822	45.28
	127637	HAMMER/TORCH/BLADE		100-3330-53012	23.28
	127650	CHARCOAL SCOOP/PUSHBROOM		100-3330-53012	34.08
	127653	MTCE TOOLS		100-3330-53012	46.16
	127669	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	174.06
	127670	CONCRETE		100-3330-53822	16.04
	127691	MTCE SUPPLIES		100-3330-53012	63.77
	127716	CUT KEY/KEY CHAIN		100-3330-53012	1.97
	127721	NAIL PEGS		100-3330-53012	26.29
	127728	CHALK/COUPLHOSE		100-3330-53012	111.64
	127730	DROPCLOTH/TAPE		200-3120-53016	32.98
	127731	SINGLE CUT KEY		100-3330-53012	54.45
	127752	MTCE SUPPLIES		100-3330-53012	24.44
	127770	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	82.53
7571	4/22/2022	MUSSPO	MUSCO SPORTS LIGHTING, LLC		47,795.00
	362906	SKATEPARK LIGHTING		100-5585-59300	34,705.00
	362906	PARK SECURITY LIGHTING		280-5607-59300	13,090.00
7572	4/22/2022	NATCON	NATIONAL CONSTRUCTION RENTALS		228.00
	6506169	04-05/22 LP PARK TEMP FENCING		100-3330-53822	228.00
7573	4/22/2022	OREILLY	O'REILLY AUTO PARTS		186.99
	3607-292575	BATTERY CHARGER		100-3330-53012	186.99
7574	4/22/2022	RESOUR	RESOURCE BUILDING MATERIALS		140.73
	3329265	SAND		100-3330-53822	140.73
7575	4/22/2022	CARRRI	RICARDO CARRILLO		173.78
	INV0007219	MTCE TOOL REIM-CARRILLO		100-3330-53012	173.78
7576	4/22/2022	ROGFUR	ROGERS FUNITURE CORP		5,000.00
	INV0007211	2021-87 BUSINESS GRANT		263-3320-53981	5,000.00
7577	4/22/2022	MARROS	ROSALIA MARIS ARIAS		209.37
	INV0007205	EGG HUNT SUPPLIES REIM-ARIAS-MARIS		100-4140-53979	26.49
	INV0007206	EGG HUNT SUPPLIES REIM-ARIAS-MARIS		100-4140-53979	182.88
7578	4/22/2022	SGVWC	S.G.V. WATER CO		919.57
	INV0007213	03/14-04/13 WTR-715 IRRIG PUENTE		200-3120-53714	294.45
	INV0007214	03/14-04/13 WTR-545 IRRIG PUENTE		200-3120-53714	329.13
	INV0007215	03/14-04/13 WTR-13760 IRRIG PUENTE		200-3120-53714	295.99
7579	4/22/2022	SHOINC	SHOETERIA INC.		133.64
	0032754-IN	A SENA MTCE BOOT REIM		100-3330-53015	133.64
7580	4/22/2022	SGTRA	SOUTHLAND TRANSIT INC		45,727.24
	LAPUENTE0322	03/22 DIAL A RIDE		210-3130-53916	5,979.29
	LAPUENTE0322	03/22 LP LINK SVC		210-3130-53917	41,863.20
	LAPUENTE0322	03/22 DIAL A RIDE FARE		210-46100	-24.00
	LAPUENTE0322	03/22 LP LINK FARE		210-46105	-2,091.25

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Payment Dates: 4/18/2022 - 5/5/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
7581	4/22/2022 FG91185	CARKIN CARPET INSTALLATION	SSF INTERNATIONAL LLC	100-1150-53813	1,759.50 1,759.50
7582	4/22/2022 3042274681 3043005531 3043573931 3044930541 3046366771 3050293671 3052056601 3052784661 3052874621	STAPLE OFFICE SUPPLIES COMM CTR-OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	STAPLES CREDIT PLAN	100-1150-53011 100-4100-53011 263-3320-53011 100-1150-53011 100-1150-53011 100-1130-53011 260-3320-53011 100-1150-53011 100-3300-53011	1,255.31 12.80 131.35 153.98 106.66 378.21 123.72 151.77 49.46 147.36
7583	4/22/2022 INV0007222	STEAL EMERGENCY PREP SURVIVAL KITS	STEALTH ANGEL SURVIVAL	100-2120-53011	3,177.28 3,177.28
7584	4/22/2022 W28318	STOTZE TRACTOR LOADER REPAIR	STOTZ EQUIPMENT	555-3150-53812	1,794.46 1,794.46
7585	4/22/2022 121567019-0003 121675477-0002 122388849-0003 123109351-0002	SUNBELT LANDSCRAPER TRACTOR RENTAL TRACK TRENCHER RETNAL JUMPING JACK TAMPER RENTAL UTILITY TRAILER RENTAL	SUNBELT RENTALS, INC.	280-5607-59300 280-5607-59300 280-5607-59300 280-5607-59300	5,668.73 2,751.10 1,827.42 774.25 315.96
7586	4/22/2022 INVP500746728	TARGET HERBICIDE	TARGET SPECIALTY PRODUCTS	100-3330-53814	317.32 317.32
7587	4/22/2022 419083598 419083631	TERMI 04/08 CH PEST CONTROL 04/08 CH PEST CONTROL	TERMINIX PROCESSING CENTER	100-1150-53813 100-1150-53813	177.00 85.00 92.00
7588	4/22/2022 20611-1 20612	FLAG MILITARY FLAG-VETERANS OUTREACH EVENT FLAG-VETERANS OUTREACH EVENT	THE FLAG SHOP	263-3320-53111 263-3320-53111	1,545.08 1,431.53 113.55
7589	4/22/2022 INV0007218	GASCO 03/09-04/07 GAS-CITY HALL	THE GAS COMPANY	100-1150-53711	1,008.44 1,008.44
7590	4/22/2022 6105	RIGMAN SPRAYER REPAIR-GRAFFITI REMOVAL	THE RIG MAN	200-3120-53016	215.99 215.99
7591	4/22/2022 113740	TERLAC SAND FOR TURF	TLC MATERIALS	280-5607-59300	4,374.69 4,374.69
7592	4/22/2022 147212072	ULINE MTCE SUPPLIES	ULINE	100-3330-53012	694.68 694.68
7593	4/22/2022 114-12973003 114-12973004 114-12973005	UNISIT 01/22-02/20 LP PARK FENCE RENTAL 02/21-03/22 LP PARK FENCE RENTAL 03/23-04/21 LP PARK FENCE RENTAL	UNITED SITE SERVICES	100-3330-53822 100-3330-53822 100-3330-53822	1,641.27 547.09 547.09 547.09
7594	4/22/2022 695886	WHINAR EGG HUNT HAY STAGING	WHITTIER NARROWS FEED INC	100-4140-53979	96.47 96.47
7595	5/2/2022 INV0007228	ABEVAL 2022-02 BUSINESS GRANT	ABEL VALENZUELA FURNITURE	261-3320-53981	5,000.00 5,000.00
7596	5/2/2022 INV0007229	ALIHAI 2022-03 BUSINESS GRANT	ALICIAS HAIR DESIGN	261-3320-53981	5,000.00 5,000.00
7597	5/2/2022 1J4D-V1JR-PTFW	AMABUS COMPUTER SPEAKERS	AMAZON CAPITAL SERVICES INC	550-6100-53018	860.50 716.60

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	1NDP-4L4L-VWJ9	OFFICE SUPPLIES		100-3300-53011	143.90
7598	5/2/2022 16216	AMERLE FY 22/23 INTERNET RENEWAL (ALS)	AMERICAN LEGAL	100-1120-53412	95.00 95.00
7599	5/2/2022 000018054452	ATT 03/13-04/12 PHONE-YLAC/CC FAX LINE	AT&T	100-4100-53715	42.48 42.48
7600	5/2/2022 38773	BIGBEL (3) SOLAR TRASH STATIONS-LP PARK #Q38748-2	BIGBELLY SOLAR	100-5596-59300	15,264.12 15,264.12
7601	5/2/2022 INV0007231	STATE 01-03/22 SALES TAX -TURF ALLIANCE	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	283-5603-59300	3,848.00 3,848.00
7602	5/2/2022 75068042	CONCEN PRE EMPLOYMENT PHYSICALS	CONCENTRA	100-1135-53406	226.00 226.00
7603	5/2/2022 3301-1006849 3301-1007066	CED ELECTRICAL SUPPLIES CH-FLOUR LAMPS	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	280-5607-59300 100-1150-53012	877.99 700.60 177.39
7604	5/2/2022 INV0007225	VERIC 04/16-05/15 PHONE-CH MAIN	FRONTIER COMMUNICATIONS	100-1150-53715	55.01 55.01
7605	5/2/2022 020856611	GALLS CE-UNIFORMS	GALLS	100-2110-53015	144.96 144.96
7606	5/2/2022 306717 306718 306719	GORM CH JANITORIAL SUPPLIES YLAC JANITORIAL SUPPLIES CC JANITORIAL SUPPLIES	GORM INC	100-1150-53011 285-3330-53813 285-3330-53813	4,120.30 1,036.83 2,107.23 976.24
7607	5/2/2022 SIN016438	HDLCC 04-06/22 PROPERTY TAX SVC	HDL COREN & CONE	100-1130-53111	2,640.00 2,640.00
7608	5/2/2022 2676	INNO PARK PLAYGROUND 0 TO 5 YEARS OLD	INNOVATIVE PLAYGROUDS COMPANY, INC.	280-5606-59300	129,938.14 129,938.14
7609	5/2/2022 114060 114087	JCLBAR REGULATORY ST SIGNS DELINEATOR W/BASE	JCL TRAFFIC	200-3120-53821 200-3120-53012	1,833.67 985.30 848.37
7610	5/2/2022 INV0007232	SOLJOH LP SOFTBALL-AFA TOURNAMENT REIMB	JOHN SOLIS	263-3320-53993	1,295.00 1,295.00
7611	5/2/2022 RE-PW-22041105695	LACRD 03/22 INDUSTRIAL WASTE	LA CO DEPT PUBLIC WORKS	100-3110-53121	1,662.89 1,662.89
7612	5/2/2022 IN220000718	LACRDD 08/01-02/28 TS CALIFORNIA@NELSON	LA CO DEPT PUBLIC WORKS	200-3120-53819	2,325.02 2,325.02
7613	5/2/2022 25297	LOCKSP REKEY-LP PARK TOWERS	LOCKS PLUS, INC	100-3330-53822	144.17 144.17
7614	5/2/2022 6522234	NATCON 04/17-05/14 LP PARK TEMP FENCE RENTAL	NATIONAL CONSTRUCTION RENTALS	100-3330-53822	59.28 59.28
7615	5/2/2022 19133 19134 19135 19137 19138 19139 19140	OMLO 03/22 LEGAL-CITY CLERK 03/22 LEGAL-CODE ENFORCEMENT 03/22 LEGAL-CITY COUNCIL 03/22 LEGAL-LEWIS VS CITY OF LP 03/22 LEGAL-CITY MANAGER 03/22 LEGAL-PLANNING 03/22 LEGAL-HUMAN RESOURCES	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	100-1110-53114 100-1110-53114 100-1110-53114 100-1110-53114 100-1110-53114 100-1110-53114 100-1110-53114	49,012.05 3,164.00 500.00 27,468.75 8,707.30 242.00 260.00 2,884.00

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Payment Dates: 4/18/2022 - 5/5/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	19141	03/22 LEGAL-GENERAL		100-1110-53114	1,002.00
	19142	03/22 LEGAL-PUBLIC WORKS		100-1110-53114	3,428.00
	19143	03/22 LEGAL-FINANCE		100-1110-53114	176.00
	19144	03/22 LEGAL-RISK MANAGEMENT		100-1110-53114	1,180.00
7616	5/2/2022	ORSCON	ORS CONSTRUCTION		4,050.00
	0500	RETENTION-DAVIS		260-20220	-450.00
	0500	PROGRESS PYMT-DAVIS		260-3320-53977	4,500.00
7617	5/2/2022	SGVWC	S.G.V. WATER CO		162.87
	INV0007224	03/08-04/07 WTR-935 IRRIG PUENTE		200-3120-53714	162.87
7618	5/2/2022	SOUMOB	SOUTHWEST MOBILE STORAGE, INC		585.20
	RI938086	MAINTENANCE YARD OFFICES		100-3330-53911	585.20
7619	5/2/2022	SOSUBW	SUBURBAN WATER SYSTEMS		405.02
	180012606561	03/22-04/20 WTR-AMAR/HACIENDA		200-3120-53714	107.79
	180012606565	03/22-04/20 WTR-ELLIOTT		200-3120-53714	171.63
	181003185530	03/22-04/20 WTR-AMAR/AILERON		200-3120-53714	125.60
7620	5/2/2022	TERMI	TERMINIX PROCESSING CENTER		103.00
	419081961	04/08 CC PEST CONTROL		285-3330-53813	50.00
	419082225	04/08 YLAC PEST CONTROL		285-3330-53813	53.00
7621	5/2/2022	GASCO	THE GAS COMPANY		268.45
	INV0007226	03/09-04/07 GAS-YLAC		100-4110-53711	230.49
	INV0007227	03/09-04/07 GAS-COMMU CENTER		100-4100-53711	37.96
7622	5/2/2022	TIMEWA	TIME WARNER CABLE		100.41
	0029105041422	04/14-05/13 SC CABLE/INTERNET		100-4130-53715	100.41
7623	5/2/2022	TERLAC	TLC MATERIALS		3,230.64
	113780	SAND FOR GRASS PREP		280-5607-59300	3,230.64
7624	5/2/2022	VANLANT	VAN LANT & FANKHANEL LLP		2,500.00
	INV0007230	FY 20/21 AUDIT SVC		100-1130-53111	2,500.00
7625	5/2/2022	VISTA	VISTA PAINT		991.87
	2022-393079-00	GRAFFTI REMOVAL SUPPLIES		200-3120-53016	991.87
7626	5/2/2022	VORTEX	VORTEX		626.00
	04-1584957	COMM CTR-DR REPAIR GLASS		100-4100-53813	626.00
7627	5/2/2022	WILENG	WILLDAN ENGINEERING		18,837.50
	003-36075	03/22 ST IMPROVEMENT		405-5598-59600	9,418.75
	003-36075	03/22 ST IMPROVEMENT		410-5598-59600	9,418.75
7628	5/5/2022	STADIS	CALIFORNIA STATE DISBURSEMENT UNIT		383.50
	INV0007236	CHILD SUPPORT		100-20399	383.50
7629	5/5/2022	NATRS	NATIONWIDE RETIREMENT		170.00
	INV0007242	Employee Contribution		100-20340	165.40
	INV0007242	Employee Contribution		200-20340	1.15
	INV0007242	Employee Contribution		203-20340	1.15
	INV0007242	Employee Contribution		205-20340	1.15
	INV0007242	Employee Contribution		210-20340	1.15
7630	5/5/2022	RELIAN	RELIANCE STANDARD LIFE INS.		2,730.80
	INV0007235	LIFE INSURANCE		100-20320	479.22
	INV0007235	LIFE INSURANCE		200-20320	21.15
	INV0007235	LIFE INSURANCE		202-20320	2.08
	INV0007235	LIFE INSURANCE		203-20320	13.76
	INV0007235	LIFE INSURANCE		205-20320	13.25
	INV0007235	LIFE INSURANCE		210-20320	14.35

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Payment Dates: 4/18/2022 - 5/5/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0007235	LIFE INSURANCE		260-20320	11.94
	INV0007235	LIFE INSURANCE		263-20320	35.13
	INV0007235	LIFE INSURANCE		285-20320	22.12
	INV0007240	LTD INSURANCE		100-20330	874.22
	INV0007240	LTD INSURANCE		200-20330	50.14
	INV0007240	LTD INSURANCE		202-20330	10.16
	INV0007240	LTD INSURANCE		203-20330	32.57
	INV0007240	LTD INSURANCE		205-20330	31.68
	INV0007240	LTD INSURANCE		210-20330	32.45
	INV0007240	LTD INSURANCE		260-20330	23.63
	INV0007240	LTD INSURANCE		263-20330	52.00
	INV0007240	LTD INSURANCE		285-20330	34.96
	INV0007247	STD INSURANCE		100-20330	747.17
	INV0007247	STD INSURANCE		200-20330	42.84
	INV0007247	STD INSURANCE		202-20330	8.68
	INV0007247	STD INSURANCE		203-20330	27.84
	INV0007247	STD INSURANCE		205-20330	27.08
	INV0007247	STD INSURANCE		210-20330	27.74
	INV0007247	STD INSURANCE		260-20330	20.24
	INV0007247	STD INSURANCE		263-20330	44.50
	INV0007247	STD INSURANCE		285-20330	29.90
7631	5/5/2022	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		250.00
	INV0007237	PR WITHOLDING ORDER		100-20399	250.00
7632	5/5/2022	USBANK	U.S BANK PARS ACCT# 6746022400		3,922.20
	INV0007246	PARS RETIREMENT		100-20340	2,959.59
	INV0007246	PARS RETIREMENT		200-20340	148.83
	INV0007246	PARS RETIREMENT		205-20340	64.83
	INV0007246	PARS RETIREMENT		260-20340	89.40
	INV0007246	PARS RETIREMENT		263-20340	535.65
	INV0007246	PARS RETIREMENT		285-20340	123.90
DFT0001588	4/20/2022	AFLAC	AFLAC		126.51
	INV0007178	EMPLOYEE LIFE ASSURANCE		100-20399	123.71
	INV0007178	EMPLOYEE LIFE ASSURANCE		260-20399	2.80
DFT0001589	4/20/2022	AFLAC	AFLAC		155.73
	INV0007179	EMPLOYEE INSURANCE		100-20399	137.39
	INV0007179	EMPLOYEE INSURANCE		260-20399	18.34
DFT0001590	4/20/2022	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		30.16
	INV0007182	EMPLOYEE LOAN REPYMT		100-20399	19.93
	INV0007182	EMPLOYEE LOAN REPYMT		200-20399	3.07
	INV0007182	EMPLOYEE LOAN REPYMT		203-20399	0.68
	INV0007182	EMPLOYEE LOAN REPYMT		205-20399	0.68
	INV0007182	EMPLOYEE LOAN REPYMT		210-20399	4.44
	INV0007182	EMPLOYEE LOAN REPYMT		260-20399	1.36
DFT0001591	4/20/2022	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		2,265.00
	INV0007183	EMPLOYEE CONTRIBUTIONS		100-20399	1,585.51
	INV0007183	EMPLOYEE CONTRIBUTIONS		200-20399	198.77
	INV0007183	EMPLOYEE CONTRIBUTIONS		202-20399	78.23
	INV0007183	EMPLOYEE CONTRIBUTIONS		203-20399	94.30
	INV0007183	EMPLOYEE CONTRIBUTIONS		205-20399	100.24
	INV0007183	EMPLOYEE CONTRIBUTIONS		210-20399	153.95
	INV0007183	EMPLOYEE CONTRIBUTIONS		260-20399	54.00
DFT0001592	4/20/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		13,231.66
	INV0007185	EMPLOYER CONTRIBUTION		100-20360	9,676.66
	INV0007185	EMPLOYER CONTRIBUTION		200-20360	762.84
	INV0007185	EMPLOYER CONTRIBUTION		202-20360	91.28

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0007185	EMPLOYER CONTRIBUTION		203-20360	390.56
	INV0007185	EMPLOYER CONTRIBUTION		205-20360	404.40
	INV0007185	EMPLOYER CONTRIBUTION		210-20360	507.01
	INV0007185	EMPLOYER CONTRIBUTION		260-20360	522.67
	INV0007185	EMPLOYER CONTRIBUTION		263-20360	465.79
	INV0007185	EMPLOYER CONTRIBUTION		285-20360	410.45
DFT0001593	4/20/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		9,511.74
	INV0007186	PERS- NEW EMPLOY CONTRB		100-20399	6,821.76
	INV0007186	PERS- NEW EMPLOY CONTRB		200-20399	548.07
	INV0007186	PERS- NEW EMPLOY CONTRB		202-20399	84.63
	INV0007186	PERS- NEW EMPLOY CONTRB		203-20399	302.00
	INV0007186	PERS- NEW EMPLOY CONTRB		205-20399	309.97
	INV0007186	PERS- NEW EMPLOY CONTRB		210-20399	329.31
	INV0007186	PERS- NEW EMPLOY CONTRB		260-20399	356.78
	INV0007186	PERS- NEW EMPLOY CONTRB		263-20399	431.81
	INV0007186	PERS- NEW EMPLOY CONTRB		285-20399	327.41
DFT0001594	4/20/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		732.27
	INV0007187	EMPLOYEE PORTION		100-20360	707.85
	INV0007187	EMPLOYEE PORTION		200-20360	16.28
	INV0007187	EMPLOYEE PORTION		210-20360	8.14
DFT0001595	4/20/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		50.00
	INV0007189	SURVIVORS LIFE INSURANCE		100-20350	37.26
	INV0007189	SURVIVORS LIFE INSURANCE		200-20350	2.49
	INV0007189	SURVIVORS LIFE INSURANCE		202-20350	0.13
	INV0007189	SURVIVORS LIFE INSURANCE		203-20350	0.97
	INV0007189	SURVIVORS LIFE INSURANCE		205-20350	1.00
	INV0007189	SURVIVORS LIFE INSURANCE		210-20350	1.20
	INV0007189	SURVIVORS LIFE INSURANCE		260-20350	1.96
	INV0007189	SURVIVORS LIFE INSURANCE		263-20350	2.55
	INV0007189	SURVIVORS LIFE INSURANCE		285-20350	2.44
DFT0001596	4/20/2022	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		5,368.61
	INV0007192	STATE INCOME TAX		100-20310	4,097.84
	INV0007192	STATE INCOME TAX		200-20310	279.69
	INV0007192	STATE INCOME TAX		202-20310	51.79
	INV0007192	STATE INCOME TAX		203-20310	119.21
	INV0007192	STATE INCOME TAX		205-20310	108.33
	INV0007192	STATE INCOME TAX		210-20310	144.12
	INV0007192	STATE INCOME TAX		260-20310	157.63
	INV0007192	STATE INCOME TAX		263-20310	243.14
	INV0007192	STATE INCOME TAX		285-20310	166.86
DFT0001597	4/20/2022	IRSPR	IRS PAYROLL TAX DEPOSIT		15,654.35
	INV0007193	FEDERAL WITHHOLDING		100-20300	12,090.71
	INV0007193	FEDERAL WITHHOLDING		200-20300	800.81
	INV0007193	FEDERAL WITHHOLDING		202-20300	135.97
	INV0007193	FEDERAL WITHHOLDING		203-20300	313.93
	INV0007193	FEDERAL WITHHOLDING		205-20300	272.21
	INV0007193	FEDERAL WITHHOLDING		210-20300	416.15
	INV0007193	FEDERAL WITHHOLDING		260-20300	481.94
	INV0007193	FEDERAL WITHHOLDING		263-20300	706.32
	INV0007193	FEDERAL WITHHOLDING		285-20300	436.31
DFT0001598	4/20/2022	IRSPR	IRS PAYROLL TAX DEPOSIT		5,650.16
	INV0007194	MEDICARE TAX		100-20300	4,193.28
	INV0007194	MEDICARE TAX		200-20300	284.56
	INV0007194	MEDICARE TAX		202-20300	32.72
	INV0007194	MEDICARE TAX		203-20300	146.72

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0007194	MEDICARE TAX		205-20300	128.44
	INV0007194	MEDICARE TAX		210-20300	125.20
	INV0007194	MEDICARE TAX		260-20300	167.48
	INV0007194	MEDICARE TAX		263-20300	364.76
	INV0007194	MEDICARE TAX		285-20300	207.00
DFT0001603	4/29/2022	WEXBANK	WEX BANK		8,515.48
	80356271	04/22 FUEL PURCHASE		555-3150-53014	8,515.48
DFT0001604	5/5/2022	AFLAC	AFLAC		126.51
	INV0007233	EMPLOYEE LIFE ASSURANCE		100-20399	122.91
	INV0007233	EMPLOYEE LIFE ASSURANCE		260-20399	3.60
DFT0001605	5/5/2022	AFLAC	AFLAC		155.73
	INV0007234	EMPLOYEE INSURANCE		100-20399	132.15
	INV0007234	EMPLOYEE INSURANCE		260-20399	23.58
DFT0001606	5/5/2022	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		30.16
	INV0007238	EMPLOYEE LOAN REPYMT		100-20399	20.61
	INV0007238	EMPLOYEE LOAN REPYMT		200-20399	2.73
	INV0007238	EMPLOYEE LOAN REPYMT		203-20399	0.68
	INV0007238	EMPLOYEE LOAN REPYMT		205-20399	0.68
	INV0007238	EMPLOYEE LOAN REPYMT		210-20399	4.10
	INV0007238	EMPLOYEE LOAN REPYMT		260-20399	1.36
DFT0001607	5/5/2022	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		2,265.00
	INV0007239	EMPLOYEE CONTRIBUTIONS		100-20399	1,672.23
	INV0007239	EMPLOYEE CONTRIBUTIONS		200-20399	173.26
	INV0007239	EMPLOYEE CONTRIBUTIONS		202-20399	78.23
	INV0007239	EMPLOYEE CONTRIBUTIONS		203-20399	85.52
	INV0007239	EMPLOYEE CONTRIBUTIONS		205-20399	79.58
	INV0007239	EMPLOYEE CONTRIBUTIONS		210-20399	131.94
	INV0007239	EMPLOYEE CONTRIBUTIONS		260-20399	44.24
DFT0001608	5/5/2022	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		50,867.37
	INV0007241	HEALTH INSURANCE		100-20399	38,514.87
	INV0007241	HEALTH INSURANCE		200-20399	2,066.65
	INV0007241	HEALTH INSURANCE		202-20399	254.16
	INV0007241	HEALTH INSURANCE		203-20399	1,574.11
	INV0007241	HEALTH INSURANCE		205-20399	1,510.60
	INV0007241	HEALTH INSURANCE		210-20399	1,730.02
	INV0007241	HEALTH INSURANCE		260-20399	1,007.23
	INV0007241	HEALTH INSURANCE		263-20399	2,143.95
	INV0007241	HEALTH INSURANCE		285-20399	2,065.78
DFT0001609	5/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		13,743.63
	INV0007243	EMPLOYER CONTRIBUTION		100-20360	10,572.88
	INV0007243	EMPLOYER CONTRIBUTION		200-20360	712.15
	INV0007243	EMPLOYER CONTRIBUTION		202-20360	91.28
	INV0007243	EMPLOYER CONTRIBUTION		203-20360	358.52
	INV0007243	EMPLOYER CONTRIBUTION		205-20360	398.53
	INV0007243	EMPLOYER CONTRIBUTION		210-20360	407.67
	INV0007243	EMPLOYER CONTRIBUTION		260-20360	359.40
	INV0007243	EMPLOYER CONTRIBUTION		263-20360	429.97
	INV0007243	EMPLOYER CONTRIBUTION		285-20360	413.23
DFT0001610	5/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		9,845.90
	INV0007244	PERS- NEW EMPLOY CONTRB		100-20399	7,436.42
	INV0007244	PERS- NEW EMPLOY CONTRB		200-20399	513.64
	INV0007244	PERS- NEW EMPLOY CONTRB		202-20399	84.63
	INV0007244	PERS- NEW EMPLOY CONTRB		203-20399	276.99
	INV0007244	PERS- NEW EMPLOY CONTRB		205-20399	318.94

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0007244	PERS- NEW EMPLY CONTRB		210-20399	272.42
	INV0007244	PERS- NEW EMPLY CONTRB		260-20399	209.49
	INV0007244	PERS- NEW EMPLY CONTRB		263-20399	398.65
	INV0007244	PERS- NEW EMPLY CONTRB		285-20399	334.72
DFT0001611	5/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		732.27
	INV0007245	EMPLOYEE PORTION		100-20360	709.43
	INV0007245	EMPLOYEE PORTION		200-20360	15.23
	INV0007245	EMPLOYEE PORTION		210-20360	7.61
DFT0001612	5/5/2022	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		49.00
	INV0007248	SURVIVORS LIFE INSURANCE		100-20350	37.20
	INV0007248	SURVIVORS LIFE INSURANCE		200-20350	2.35
	INV0007248	SURVIVORS LIFE INSURANCE		202-20350	0.13
	INV0007248	SURVIVORS LIFE INSURANCE		203-20350	0.90
	INV0007248	SURVIVORS LIFE INSURANCE		205-20350	1.86
	INV0007248	SURVIVORS LIFE INSURANCE		210-20350	0.94
	INV0007248	SURVIVORS LIFE INSURANCE		260-20350	0.77
	INV0007248	SURVIVORS LIFE INSURANCE		263-20350	2.39
	INV0007248	SURVIVORS LIFE INSURANCE		285-20350	2.46
DFT0001613	5/5/2022	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		5,980.39
	INV0007251	STATE INCOME TAX		100-20310	4,847.86
	INV0007251	STATE INCOME TAX		200-20310	260.74
	INV0007251	STATE INCOME TAX		202-20310	51.79
	INV0007251	STATE INCOME TAX		203-20310	95.69
	INV0007251	STATE INCOME TAX		205-20310	95.57
	INV0007251	STATE INCOME TAX		210-20310	119.15
	INV0007251	STATE INCOME TAX		260-20310	104.68
	INV0007251	STATE INCOME TAX		263-20310	249.07
	INV0007251	STATE INCOME TAX		285-20310	155.84
DFT0001614	5/5/2022	IRSPR	IRS PAYROLL TAX DEPOSIT		16,941.62
	INV0007252	FEDERAL WITHHOLDING		100-20300	13,839.91
	INV0007252	FEDERAL WITHHOLDING		200-20300	726.23
	INV0007252	FEDERAL WITHHOLDING		202-20300	135.97
	INV0007252	FEDERAL WITHHOLDING		203-20300	238.04
	INV0007252	FEDERAL WITHHOLDING		205-20300	237.02
	INV0007252	FEDERAL WITHHOLDING		210-20300	328.15
	INV0007252	FEDERAL WITHHOLDING		260-20300	340.22
	INV0007252	FEDERAL WITHHOLDING		263-20300	682.80
	INV0007252	FEDERAL WITHHOLDING		285-20300	413.28
DFT0001615	5/5/2022	IRSPR	IRS PAYROLL TAX DEPOSIT		5,871.68
	INV0007253	MEDICARE TAX		100-20300	4,511.34
	INV0007253	MEDICARE TAX		200-20300	262.32
	INV0007253	MEDICARE TAX		202-20300	32.72
	INV0007253	MEDICARE TAX		203-20300	104.90
	INV0007253	MEDICARE TAX		205-20300	146.38
	INV0007253	MEDICARE TAX		210-20300	104.52
	INV0007253	MEDICARE TAX		260-20300	115.74
	INV0007253	MEDICARE TAX		263-20300	404.12
	INV0007253	MEDICARE TAX		285-20300	189.64
DFT0001616	5/5/2022	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		17,890.58
	INV0007254	05/22 RETIREES HEALTH INSURANCE		100-1135-51314	17,719.11
	INV0007254	05/22 CalPers Admin Fee		100-1135-51314	171.47
Grand Total:					1,272,975.39

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	288,806.84
200 - GAS TAX FUND	32,745.21
202 - RMRA (SB 1)	1,224.58
203 - MEASURE M FUND	4,271.67
205 - MEASURE R FUND	4,290.32
210 - PROP A FUND	50,671.77
260 - CDBG PROGRAM FUND	8,468.38
261 - CDBG CARES	10,000.00
263 - AMERICAN RESCUE PLAN ACT FUND	33,352.32
280 - MISCELLANEOUS GRANTS FUND	777,055.12
283 - MEASURE A SAFE PARKS FUND	3,848.00
285 - LIGHTING & LANDSCAPE MAINTENANCE	26,793.04
405 - 2019A CAPITAL PROJECT FUND	9,418.75
410 - 2019B CAPITAL PROJECT FUND	9,418.75
550 - EQUIPMENT REPLACEMENT FUND	1,698.30
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	10,731.94
600 - SPECIAL DEPOSIT FUND	180.40
Grand Total:	1,272,975.39

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53111	Contract Services - Private	2,500.00
100-1110-53114	Legal Services - General	49,012.05
100-1120-53111	Contract Services - Private	1,331.25
100-1120-53412	Municipal Code Publishing	95.00
100-1130-53011	Operating Supplies	123.72
100-1130-53111	Contract Services - Private	5,140.00
100-1135-51314	Health Insurance	17,890.58
100-1135-53406	Recruitment Expenses	339.00
100-1150-53011	Operating Supplies	1,583.96
100-1150-53012	Small Tools & Equipment	177.39
100-1150-53711	Utility - Gas	1,008.44
100-1150-53715	Utility - Communications	55.01
100-1150-53813	Facility Maintenance	1,936.50
100-1150-53911	Equipment Lease/Rental	435.02
100-20300	FIT Payable	34,635.24
100-20310	SIT Payable	8,945.70
100-20320	Life Ins Payable	479.22
100-20330	LTD Payable	1,621.39
100-20340	PARS	6,467.06
100-20350	Group Insurance	74.46
100-20360	PERS	21,666.82
100-20380	Union Dues	640.67
100-20399	Other Payroll Deductions	57,717.86
100-2110-51211	Retirement	409.03
100-2110-53011	Operating Supplies	48.50
100-2110-53015	Uniform/Boot Reimburse...	144.96
100-2110-53114	Legal Services	2,861.44
100-2120-53011	Operating Supplies	3,177.28
100-2130-53112	Contract Services - Public	1,074.06
100-3110-53121	Industrial Waste Inspecti...	1,662.89
100-3300-53011	Operating Supplies	406.34
100-3320-53111	Contract Services - Private	653.95
100-3330-53011	Operating Supplies	71.73
100-3330-53012	Small Tools & Equipment	3,332.79
100-3330-53015	Uniform/Boot Reimburse...	261.20
100-3330-53814	Landscape Maintenance	317.32

Account Summary

Account Number	Account Name	Payment Amount
100-3330-53822	Park Maintenance & Repa...	5,377.95
100-3330-53911	Equipment Lease/Rental	585.20
100-4100-53011	Operating Supplies	131.35
100-4100-53111	Contract Services - Private	2,313.44
100-4100-53711	Utility - Gas	37.96
100-4100-53715	Utility - Communications	42.48
100-4100-53811	Equipment Maintenance	17.79
100-4100-53813	Facility Maintenance	626.00
100-4110-53711	Utility - Gas	230.49
100-4110-53813	Facility Maintenance	26.38
100-4130-53715	Utility - Communications	100.41
100-4130-53814	Landscape Maintenance	168.48
100-4140-53979	Special Events	1,010.00
100-42140	Animal License Fees	-110.00
100-48900	Miscellaneous	-18.04
100-5585-59300	Construction Costs	34,705.00
100-5596-59300	Construction Costs	15,264.12
200-20300	FIT Payable	2,073.92
200-20310	SIT Payable	540.43
200-20320	Life Ins Payable	21.15
200-20330	LTD Payable	92.98
200-20340	PARS	334.46
200-20350	Group Insurance	4.84
200-20360	PERS	1,506.50
200-20380	Union Dues	80.23
200-20399	Other Payroll Deductions	3,506.19
200-3120-53012	Small Tools & Equipment	848.37
200-3120-53016	Graffiti Removal Supplies	1,662.54
200-3120-53714	Utility - Water	1,487.46
200-3120-53814	Landscape Maintenance	5,661.26
200-3120-53817	Street/Sidewalk Mainten...	94.20
200-3120-53819	Signal Maintenance	13,186.08
200-3120-53821	Traffic Markings/Signs	1,644.60
202-20300	FIT Payable	337.38
202-20310	SIT Payable	103.58
202-20320	Life Ins Payable	2.08
202-20330	LTD Payable	18.84
202-20350	Group Insurance	0.26
202-20360	PERS	182.56
202-20399	Other Payroll Deductions	579.88
203-20300	FIT Payable	803.59
203-20310	SIT Payable	214.90
203-20320	Life Ins Payable	13.76
203-20330	LTD Payable	60.41
203-20340	PARS	85.86
203-20350	Group Insurance	1.87
203-20360	PERS	749.08
203-20380	Union Dues	7.92
203-20399	Other Payroll Deductions	2,334.28
205-20300	FIT Payable	784.05
205-20310	SIT Payable	203.90
205-20320	Life Ins Payable	13.25
205-20330	LTD Payable	58.76
205-20340	PARS	95.95
205-20350	Group Insurance	2.86
205-20360	PERS	802.93
205-20380	Union Dues	7.93
205-20399	Other Payroll Deductions	2,320.69

Account Summary

Account Number	Account Name	Payment Amount
210-20300	FIT Payable	974.02
210-20310	SIT Payable	263.27
210-20320	Life Ins Payable	14.35
210-20330	LTD Payable	60.19
210-20340	PARS	2.30
210-20350	Group Insurance	2.14
210-20360	PERS	930.43
210-20380	Union Dues	71.65
210-20399	Other Payroll Deductions	2,626.18
210-3130-53916	Dial-A-Ride Services	5,979.29
210-3130-53917	Fixed Route Shuttle	41,863.20
210-46100	Dial-A-Ride Fares	-24.00
210-46105	Shuttle Fares	-2,091.25
260-20220	Retention Payable	-450.00
260-20300	FIT Payable	1,105.38
260-20310	SIT Payable	262.31
260-20320	Life Ins Payable	11.94
260-20330	LTD Payable	43.87
260-20340	PARS	178.80
260-20350	Group Insurance	2.73
260-20360	PERS	882.07
260-20380	Union Dues	56.73
260-20399	Other Payroll Deductions	1,722.78
260-3320-53011	Operating Supplies	151.77
260-3320-53977	Grants & Loans - Resident...	4,500.00
261-3320-53981	Grants & Loans - Commer...	10,000.00
263-20300	FIT Payable	2,158.00
263-20310	SIT Payable	492.21
263-20320	Life Ins Payable	35.13
263-20330	LTD Payable	96.50
263-20340	PARS	960.13
263-20350	Group Insurance	4.94
263-20360	PERS	895.76
263-20399	Other Payroll Deductions	2,974.41
263-3320-53011	Operating Supplies	895.16
263-3320-53111	Contract Services-Private	3,545.08
263-3320-53981	Grants & Loans - Commer...	20,000.00
263-3320-53993	Youth Activities Program	1,295.00
280-5606-59300	CONSTRUCTION COSTS	749,462.67
280-5607-59300	Construction Costs	27,592.45
283-5603-59300	Construction Costs	3,848.00
285-20300	FIT Payable	1,246.23
285-20310	SIT Payable	322.70
285-20320	Life Ins Payable	22.12
285-20330	LTD Payable	64.86
285-20340	PARS	317.50
285-20350	Group Insurance	4.90
285-20360	PERS	823.68
285-20380	Union Dues	39.98
285-20399	Other Payroll Deductions	2,727.91
285-3330-53111	Contract Services - Private	15,956.00
285-3330-53813	Facility Maintenance	3,186.47
285-3330-53814	Landscape Maintenance	2,080.69
405-5598-59600	Other Services	9,418.75
410-5598-59600	Other Services	9,418.75
550-6100-53018	Computer Hardware & Su...	1,698.30
555-3150-53014	Fuel	8,837.48
555-3150-53812	Vehicle Maintenance	1,894.46

Account Summary

Account Number	Account Name	Payment Amount
600-47441	SB1473 (Green Fee)	180.40
	Grand Total:	1,272,975.39

Project Account Summary

Project Account Key	Payment Amount
None	1,220,886.81
100122E	20,000.00
100622E	1,295.00
100822E	4,440.24
30122E	4,201.77
30222E	653.95
61722E	1,010.00
69422E	2,125.96
70522E	10,000.00
70722E	8,073.00
70922E	288.66
Grand Total:	1,272,975.39



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF A 30-DAY RESOLUTION REGARDING THE CONDUCT OF TELECONFERENCED MEETINGS OF THE CITY COUNCIL AND OTHER CITY BODIES UNDER THE MODIFIED RULES SET FORTH UNDER GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS AS AMENDED BY AB 361

BACKGROUND

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency throughout the state of California, in response to the rapid spread and threat of the Novel Coronavirus (COVID-19). On the same day, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health ("LACDPH") declared a local emergency and local public health emergency throughout Los Angeles County. On March 13, 2020 in response to the conditions of extreme peril to the safety of persons within the City of La Puente, the Director of Emergency Services for the City of La Puente declared a local emergency. The declaration was ratified by the La Puente City Council ("City Council") on March 17, 2020.

On September 16, 2021, Governor Newsom signed Assembly Bill (AB) 361 (Rivas, 2021), which authorizes local agencies to continue to hold public meetings remotely under modified teleconferencing requirements set forth in the Brown Act (Government Code section 54953(b)(3)) during a state-declared emergency, as that term is defined, and when either state or local health officials have imposed or recommended measures to promote social distancing, or in situations when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees. AB 361 went into effect immediately and sunsets on January 1, 2024.

Modified Brown Act requirements under AB 361, include, among other provisions, that:

- Members of the public must be allowed to address the body and offer comments in real-time during the meeting.
- In the event of a technical disruption, the public agency cannot take any further action on the agenda until the issue is resolved.
- Public agencies may not require public comments be submitted in advance (this is still a permissible option but cannot be the only option).
- Members of the public must be given a reasonable time to register to provide public comment, if necessary, and agencies that provide a timed public comment period shall not close the remote public comment option until that timed period has expired.

DISCUSSION

Since the initial emergency declaration, the health crisis and public agency protocols have evolved for public agencies. In La Puente, the City Council, Planning Commission and other legislative bodies of the City have conducted in-person meetings, hybrid in-person/remote meetings and fully remote teleconferenced meetings.

Under AB 361, legislative bodies of the City can meet remotely during a declared State of Emergency by the Governor that includes the jurisdictional boundaries of the City, if the legislative body determines that one of the following is also true:

1. State or local officials have imposed or recommended social distancing; **or**
2. To determine, by a majority vote, whether to hold remote meetings as a result of the State of Emergency, because meeting in person would present imminent risks to the health or safety of attendees; **or**
3. The legislative body holds a meeting having already determined by a majority vote to hold remote meetings.

Pursuant to AB 361, the City Council must revisit the findings every 30 days. Therefore, staff is requesting that the City Council adopt the attached resolution authorizing remote teleconference meetings for the period from May 16, 2022 through June 14, 2022, pursuant to Brown Act provisions.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 22-5712, authorizing the City Council, City Boards, and all Commissions of the City continue to hold teleconferenced meetings from May 16, 2022 through June 14, 2022.

ATTACHMENTS

Attachment "A": Resolution No. 22-5712

RESOLUTION NO. 22-5712

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL, CITY BOARDS, AND ALL COMMISSIONS OF THE CITY OF LA PUENTE, FOR THE PERIOD FROM MAY 16, 2022 THROUGH JUNE 14, 2022 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, COVID-19 (also known as the “Coronavirus Disease”) is a respiratory disease that was first reported in China in December 2019, it has now spread throughout the state of California, including throughout the City of La Puente (“City”); and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in response to the rising cases of COVID-19 throughout the state of California; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health (“LACDPH”) declared a local emergency and local public health emergency in response to the spread of COVID-19 throughout the County; and

WHEREAS, on March 13, 2020 in response to the conditions of extreme peril to the safety of persons within the City of La Puente, the Director of Emergency Services for the City of La Puente declared a local emergency. The declaration was ratified by the La Puente City Council (“City Council”) on March 17, 2020; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which allowed local governments meet remotely without adherence to the traditional teleconferencing rules set forth in the Ralph M. Brown Act (“Brown Act”), this waiver was extended through September 30, 2021 by Executive Order N-08-21; and

WHEREAS, on September 16, 2021, Governor Newsom signed into law Assembly Bill No. 361 (“AB 361”), which, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Brown Act, when a legislative body of a local agency holds a meeting during a declared State of Emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing or when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, since the declaration of emergency by LACDPH, LACDPH have issued a series of Health Officer Orders containing mandates and recommendations for keeping individuals safe and preventing the spread of COVID-19; and

WHEREAS, AB 361 requires legislative bodies that hold teleconferenced meetings under its abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body,

to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and

WHEREAS, AB 361 requires the legislative body take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and

WHEREAS, AB 361 prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and

WHEREAS, AB 361 prohibits the legislative body from closing the public comment period and the opportunity to register to provide public comment until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified; and

WHEREAS, all City Council, Board, and Commission meetings are open and public, as required by the Brown Act, so that any member of the public may attend, participate, and watch the City Council or City Commission conduct their business; and

WHEREAS, the City finds that the continuous spread of COVID-19 throughout the community has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of the City; and

WHEREAS, the City continues to recommend measures to promote social distancing which include requiring staff and civilians wear masks in City buildings as well as posting COVID-19 safety measures throughout City buildings and on the City's social media accounts; and

WHEREAS, in light of the continuing State declaration of emergency resulting from the COVID-19 pandemic, the continuing recommendation by Los Angeles County Public Health officials of measures to promote social distancing, and the imminent risks to the health and safety of attendees at meetings conducted in person due to the spread of COVID-19, the City Council desires to make the findings required by AB 361 to allow the City Council and all City Boards and Commissions to continue to meet under AB 361's abbreviated teleconferencing procedures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council hereby considers the conditions of the State of Emergency in the County and City and proclaims that a local emergency in response to the COVID-19 pandemic persists, and finds that local officials, specifically, the Los Angeles County Department of Public Health, has continued to recommend social distancing measures.

SECTION 3. The City Council hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

SECTION 4. The City Manager or designee and legislative bodies of the City are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 5. This Resolution shall take effect immediately upon its adoption and shall be effective starting May 16, 2022 and continuing until the earlier of June 14, 2022, or such time as the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City of La Puente may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

SECTION 6. All portions of this Resolution are severable. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution.

SECTION 7. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of May, 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Juan Galvan, Assistant Planner

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING A PERMIT FOR THE PUBLIC DISPLAY OF FIREWORKS AT THE 2022 BASSETT HIGH SCHOOL GRADUATION CEREMONY ON JUNE 3, 2022

BACKGROUND

Pursuant to the City's Municipal Code ("Code"), Section 9.04.060, the City Council shall issue permits allowing the public display of fireworks, as defined in the State Fireworks Law. The City received a request from Bassett High School for the public display of fireworks at their June 3, 2022 graduation ceremony.

DISCUSSION

The proposed firing site of the fireworks is located in the open grass field to the east of the football field, where the graduation ceremony will take place (Attachment A). The site plan also shows the required fallout zone for fireworks at a two hundred fifty-foot radius. Additionally, Bassett High School will be required to obtain all necessary Building Permits for any temporary generators or equipment needed for the fireworks display, including the Los Angeles County Fire Department ("LACFD") and the Los Angeles County Sheriff's Department ("LACSD").

FISCAL IMPACT

None.

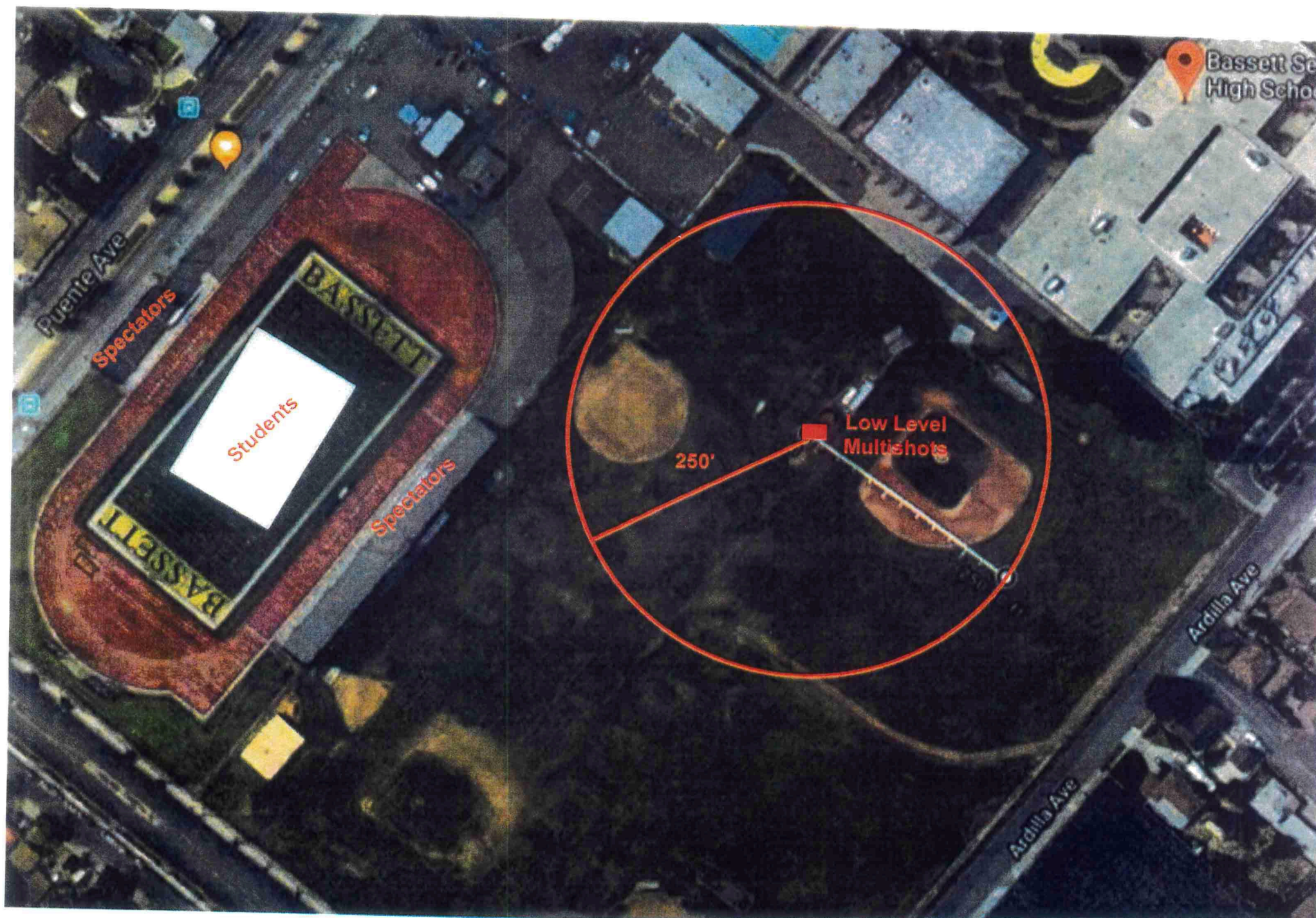
RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 22-5713 approving a permit for the public display of fireworks for Bassett High School's 2022 Graduation Ceremony on June 3, 2022, pursuant to all applicable code requirements.

ATTACHMENTS

Attachment "A": Site Plan
Attachment "B": Resolution No. 22-5713

Bassett High School Graduation Fireworks Plot Plan



RESOLUTION NO. 22-5713

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, APPROVING A PERMIT
FOR THE PUBLIC DISPLAY OF FIREWORKS AT
BASSETT HIGH SCHOOL**

WHEREAS, pursuant to Section 9.04.060 of the City's Municipal Code ("Code"), an entity may obtain a permit for the public display of fireworks upon approval by the City Council, and upon compliance with Health and Safety Code §§ 12500, *et seq.*, ("State Fireworks Law"); and

WHEREAS, Bassett High School has requested for a public display of fireworks for its graduation ceremony on June 3, 2022; and

WHEREAS, City Staff have reviewed Bassett High School's request and have determined that as proposed, the display is located in a manner that is not hazardous to property or dangerous to any person; and

WHEREAS, City Staff have determined that Bassett High School has contracted with Pyro Spectaculars, Inc. an entity that possesses a valid license for the public display of fireworks, and the High School carries workers' compensation insurance for its employees, in accordance with the provisions set forth in the State Fireworks Law; and

WHEREAS, based on the foregoing, City Staff recommends approval of Bassett High School's request for a permit for the public display of fireworks at its graduation ceremony.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council hereby approves the application for the public display of fireworks at Bassett High School's June 3, 2022, graduation ceremony. Prior to the display, Bassett High School shall obtain any and all permits required under State Fireworks Law, and approval by the Los Angeles County Fire Department. Further, the display shall comply with the State Fireworks Law, any requirements of the Los Angeles County Fire and Sheriff's Departments, and with the site plan submitted with the application. Under no circumstances shall the public display of fireworks be located in an area, or operated in a manner, that is hazardous to property or dangerous to any person.

SECTION 3. The City Council hereby delegates to the City Manager, or his designee, the authority to approve future applications for the public display of fireworks at Bassett High School for its Spring graduation ceremony. Said delegation of authority is subject to Bassett High School's compliance with all applicable laws, rules and regulations, including, but not limited to, State Fireworks Law, the requirements set forth in Section 2 of this Resolution, contracting with, an entity that maintains a valid permit for public displays of fireworks (or obtaining said permit), and a finding that the fireworks display will not be not hazardous to property or dangerous to any person.

SECTION 4. Prior to the public display of fireworks, Bassett High School shall execute an indemnity agreement and general release, indemnifying and releasing the City of liability, subject to the approval as to form by the City Attorney.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of May 2022, by the following vote:

AYES:	COUNCILMEMBER:
NOES:	COUNCILMEMBER:
ABSENT:	COUNCILMEMBER:
ABSTAIN:	COUNCILMEMBER:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of May 10, 2022

From: Bob Lindsey, City Manager

By: John Di Mario, Director of Development Services

SUBJECT: CONSIDERATION OF A LIABILITY AGREEMENT BETWEEN THE CITY AND LOS ANGELES COUNTY FOR THE COUNTYWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT

BACKGROUND

For the past several years the City has made available La Puente Park for an annual Household Hazardous Waste and Electronic Waste (“HHWEW”) collection event co-sponsored and operated by the Los Angeles County Department of Public Works (“County”) and County Sanitation District No. 2 (“District”). Each year the City and the County enter into a Countywide Household Hazardous Waste Collection Program Siting Liability Agreement for the event at La Puente Park. Last year’s event occurred without any incidents and no City staff was required to be present during the event.

The HHWEW collection is a free one-day, drive-through special collection event where residents within the City and the County of Los Angeles can drop off their household hazardous waste and electronic waste (e-waste) items. There is a limit of 15 gallons or 125 pounds of hazardous waste per vehicle trip.

DISCUSSION

This year’s event is scheduled for Saturday, July 16, 2022, from 9:00 a.m. to 3:00 p.m. at La Puente Park. The event is held within the parking lot of the Park/Community Center along Glendora Avenue. The event provides City residents and residents from surrounding communities, a legal and safe way to dispose of unwanted household chemicals, paints, cleaners, motor oil, pesticides, e-waste and used needles (sharps). This year’s event will be publicized to City residents via the website and social media outlets, as well as a large banner placed at the location.

The Countywide Household Hazardous Waste Collection Program Siting Liability Agreement (“Agreement”) is the same Agreement approved by the City in previous years, which provides the County with use of the park for the event and holds the City harmless against any liability claims that may result from the event. The Agreement also requires the County and the District to remove and clean up any spill or other release on or about the park at their sole expense. The Agreement has previously been reviewed by the City Attorney and the California Joint Powers Insurance Authority.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council: (1) approve the Countywide Household Hazardous Waste Collection Program Siting Liability Agreement; and (2) authorize the City Manager to execute the agreement on behalf of the City.

ATTACHMENT

None.



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR THE SOCCER FIELD AND SKATEPARK BOUNDARY TURF AT LA PUENTE PARK

BACKGROUND

On July 13, 2021, the City Council approved a purchase order contract with Turf Alliance for the purchase and installation of sports turf for the soccer field, turf for the skatepark boundary, and maintenance equipment and goals for La Puente Park.

On October 12, 2021, the City Council approved an amendment to the purchase order contract with Turf Alliance for the installation of a retaining wall, perimeter fence, and synthetic turf cool irrigation system for the soccer field in the amount of \$160,000.00.

On January 25, 2022, the City Council approved an amendment to the purchase order contract with Turf Alliance for additional costs related to the installation of the retaining wall and perimeter fence for the soccer field in the amount of \$175,000.00.

DISCUSSION

Turf Alliance installed a retaining wall, perimeter fence, a synthetic turf cooling irrigation system, and sports turf for the soccer field at La Puente Park. They also installed turf around portions of the skatepark and the City purchased maintenance equipment and goals. The total construction cost for both projects was \$725,850.71. The project was completed on April 29, 2022.

FISCAL IMPACT

Funding for this project is included as part of the in the Fiscal Year 2021-22 Capital Improvement Program budget in the Measure A Safe Parks Fund and the Miscellaneous Grant.

RECOMMENDATION

It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

ATTACHMENTS

Attachment “A”: Notice of Completion

RECORDING REQUESTED BY
CITY OF LA PUENTE
AND WHEN RECORDED MAIL TO

NAME CITY OF LA PUENTE
CITY CLERK
STREET 15900 East Main Street
ADDRESS
CITY La Puente CA 91744
STATE California
ZIP 91744

EXEMPT FROM FILING FEES PER GOV. CODE SECTION 6103

SPACE ABOVE LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of La Puente
3. The full address of the owner is 15900 East Main Street, La Puente, CA 91744
4. The nature of the interest or estate of the owner is: in fee.

(if other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase", or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
NAMES ADDRESSES

6. The full names and addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
NAMES ADDRESSES

7. A work of improvement on the property hereinafter described was substantially completed on April 29, 2022.

8. The work done was: Construction of synthetic turf soccer field and synthetic turf around the skatepark boundary at La Puente Park.

9. The names of the contractor, if any, for such work of improvement was: Turf Alliance

July 13, 2021

(If no contractor for work of improvement as a whole, insert "None")

(Date of Contract)

10. The property on which said work of improvement was completed is in the City of: La Puente
County of Los Angeles, State of CA, and is described as follows: La Puente Park Soccer Field and Skatepark Boundary Turf

11. The street address of said property is None

(If no street address has been officially assigned, insert "none".)

Executed on _____ at La Puente, CA

(Signature of Owner or corporate officer of Owner named in paragraph 2, or agent)

VERIFICATION

I, the undersigned, say: I am the City Clerk of the City of La Puente, the declarant of the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on _____ at La Puente, CA

City of La Puente, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director

SUBJECT: CONSIDERATION OF REJECTION OF ALL BIDS FOR THE LA PUENTE COMMUNITY PARK DECOMPOSED GRANITE PATH IMPROVEMENTS PROJECT AND AUTHORIZATION TO SOLICIT BIDS AND RE-ADVERTISE FOR THE PROJECT

BACKGROUND

On April 22, 2022, the City issued a Notice Inviting Informal Bids for La Puente Community Park Decomposed Granite Path Improvements - Bid No. 22-554 ("Project"). The Notice Inviting Informal Bids for the Project was advertised in *The San Gabriel Valley Tribune* as well as in various construction industry related publications.

The scope of work for the Project generally includes the construction of approximately 8,840 square feet of a decomposed granite walking path with a 6 inch wide colored concrete header bordering the path and a raised planter seat wall with a decorative cap along the southern property line of St. Joseph's school.

The Project is funded with grant funds from the Rivers and Mountains conservancy.

DISCUSSION

A bid opening was conducted on May 3, 2022, at 11:00 a.m. The City received one (1) bid for the Project, as follows:

Gentry General Engineering, Inc.	\$452,046.00
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The contract documents, specifications, and standard drawings for the Project provides that the City reserves the right to reject any or all bids. The one bid received for the Project is well above the Engineer's estimate of \$200,000. Therefore, Staff is recommending that the City Council reject all bids received for the Project and authorize Staff to re-advertise and solicit bids for the Project. As part of the re-solicitation of bids, the Project name will be modified to include reference to the planter/seat wall as discussed above.

FISCAL IMPACT

There is no fiscal impact associated with the recommended action.

RECOMMENDATION

It is recommended that the City Council: (1) reject all bids received for the La Puente Community Park Decomposed Granite Path Improvements Project; (2) approve the plans and specifications for the Decomposed Granite Path and Planter Seat Wall Improvements at La Puente Park; and (3) authorize Staff to re-advertise and solicit bids for the Project.

ATTACHMENTS

Attachment “A”: Bid Specifications and Plans (on file in the City Clerk’s Office for public review)



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 22-5710 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS TO ADD AN ADDITIONAL COMMUNITY RESOURCE TECHNICIAN

BACKGROUND

On April 26, 2022, the City Council approved Resolution No. 22-5710 amending the comprehensive personnel system and establishing the number of authorized full-time positions and monthly salary ranges for City employees for the 2021-2022 fiscal year, effective May 26, 2022.

DISCUSSION

Due to the overwhelming success of the Programs Re-employment Outreach Services team (“PROS team”) and the ongoing need to provide assistance and services to La Puente residents, Staff is recommending the addition of one Community Resource Technician. The Community Resource Technician would be under the Classified, Non-Exempt positions, where the Community Resource Technician position is currently classified.

FISCAL IMPACT

The addition of the position of Community Resource Technician is projected to cost approximately \$8,600 for salaries and benefits for the remainder of the fiscal year.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 21-5714 rescinding Resolution No. 22-5710 and approving authorized full-time positions and salary ranges.

ATTACHMENTS

Attachment “A”: Resolution No. 22-5714
Attachment “B”: Community Resource Technician Job Description

RESOLUTION NO. 22-5714

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 22-5710, AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

WHEREAS, the City Council wishes to rescind Resolution 22-5710 and to establish the number of authorized full-time positions and monthly salary ranges for City employees for the 2021-2022 fiscal year, effective May 27, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Effective May 27, 2022, Resolution 22-5710 is hereby rescinded.

SECTION 2. Effective May 27, 2022, the salary ranges and position titles of Unclassified Exempt, Exempt At-Will, Classified Exempt authorized positions are as follows:

A. Unclassified Management Exempt Positions		Authorized Positions	Range	Monthly Salary Steps A - E
City Manager		1	Contract	19,376
B. Exempt At-Will		Authorized Positions	Range	Monthly Salary Steps A – F
Director of Administrative Services		1	A11	13,156 – 17,113
Director of Development Services		1	A10	12,530 – 16,298
Director of Community Services		1	A8	10,848 – 14,111
Assistant City Engineer		1	A4	8,123 – 10,566
City Clerk		1	A4	8,123 – 10,566
Finance Manager		1	A3	7,592 – 9,875

D. Classified Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A – E
Senior Planner	1	E8	6,861 – 8,339
Maintenance Superintendent	1	E8	6,861 – 8,339
Code Enforcement Supervisor	1	E6	6,223 – 7,564
Communications/Information Technology Analyst	1	E6	6,223 – 7,564
Principal Accountant	1	E6	6,223 – 7,564
Community Engagement Supervisor	1	E5	5,926 – 7,204
Management Analyst	1	E5	5,926 – 7,204
Assistant Planner	1	E4	5,375 – 6,861
Maintenance Supervisor	1	E3	5,375 – 6,534
Community Service Supervisor	1	E3	5,375 – 6,534
Management Assistant	1	E2	5,119 – 6,223

SECTION 4. Effective May 27, 2022, the salary ranges and position titles of Classified Non-Exempt authorized positions are as follows:

F. Classified, Non-Exempt Positions	Authorized Positions	Range	Monthly Salary Step A - E
Rehabilitation/Grants Specialist ^{NR*}	1	N22	5,483 – 6,664
Community Services Supervisor	1	N21	5,222 – 6,347
Community Services Coordinator	2	N20	4,973 – 6,045
Accounting Technician II	1	N20	4,973 – 6,045
Administrative Assistant	1	N19	4,736 – 5,757
Maintenance Lead	1	N19	4,736 – 5,757
Code Enforcement Officer	1	N19	4,736 – 5,757
Accounting Technician	1	N18	4,511 – 5,483
Park Maintenance Worker	2	N18	4,511 – 5,483
Maintenance Worker	3	N17	4,296 – 5,222
Accounting Assistant	2	N16	4,091 – 4,973
Community Outreach Program Coordinator	2	N16	4,091 – 4,973
Community Resource Technician	2	N16	4,091 – 4,973
Community Services Specialist	2	N15	3,896 – 4,736

**NR – Not Represented*

SECTION 6. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 7. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of May, 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



Community Resource Technician

Department/Division:	City Manager's Office
Reports To:	Director of Administrative Services/Director Development Services
Liaisons With:	Rehabilitation/Grants Specialist
Exemption Status:	Classified Non-Exempt
Date Prepared:	July 13, 2021

GENERAL PURPOSE

Under general direction, performs a wide range of aid and related services, including assessment, development and implementation of plans to meet resident needs, education, referral; promotes access to various assistance programs. This position is responsible for planning, organizing, and coordinating a variety of community outreach activities, functions, and events to attract and inform residents of various programs and opportunities that are available through the County, State, and Federal governments. Additionally, this person would also be tasked with the oversight of the City Beautification Program and working with directors to acquire grant funding.

CLASS CHARACTERISTICS

The Community Resource Technician typically performs administrative and clerical activities such as customer service at the front counter and over the phone; provides assistance to residents with various government program requirements, policies, and procedures; document direction and completion; file and records maintenance; data entry; screening visitors and mail, and directing questions to the appropriate staff; working with a degree of independent judgment, tact, and initiative within clearly defined work procedures and standards. The position requires the ability to navigate County, State, and Federal government programs.

This is a temporary full-time classification focusing on assistance to City residents to help navigate the various assistance programs that are available through the County, State, and Federal governments.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

1. Identifies and analyzes resident needs for service, sets priorities, explores alternatives and works to develop individualized plans.
2. Develops and implements programs designed to educate and inform community residents of the benefits and services offered by the various other government agencies and City opportunities.
3. Serves in a resource capacity to residents of the City who need guidance navigating various assistance programs through the County, State, and Federal governments.
4. Plans and develops activities in order to stimulate and motivate local groups or individuals to participate in programs in a specialized area of community concern.
5. Oversight of the La Puente City Beautification program. The program will be comprised of part-time staff dedicated to working throughout the City to clean up and do minor repairs and beautification to homes of residents who have been identified as disabled or in need.
6. Speaks before community groups and coordinates the use of speakers and resource persons in community education.
7. May prepare or assist in the preparation of printed materials, display, and other informational materials.
8. Informs the community of the services offered by City departments; promotes the use of City facilities.
9. Provides individual guidance to residents of the City.
10. Assist residents with filling out forms, login assistance, and direct residents to the appropriate agency website.
11. Provides assistance to residents with program requirements, policies, and procedures.
12. Performs a variety of customer services duties, such as answering a variety of questions and responding to public questions.
13. Provides information regarding various government programs; assembling informational packets; making appointments with residents for workshops, presentations, and informational seminars.

ESSENTIAL FUNCTIONS (continued)

14. Creates social media and website postings to educate residents about the various programs available.
15. Monitors social media postings and responds to any inquiries received.
16. Refers residents to other programs, departments, other help agencies, and community groups, as appropriate.
17. Maintain a comprehensive up-to-date resource base for residents.
18. Perform other duties as assigned.

QUALIFICATIONS GUIDELINES

Knowledge of:

Basic knowledge of and ability to navigate County, State, Federal programs, policies, rules, requirements, codes, and regulations; methods, practices, procedures, and requirements for drafting a variety of documents, reports, applications, and presentations; grant administration; methods and techniques to support residents in searching for assistance; public and private community resources available to meet resident needs; office practices, procedures and equipment including computers and applicable software programs; customer service practices and telephone etiquette; proper English usage, including spelling, grammar, and punctuation; report presentation techniques, and grant writing.

Ability to:

Plan, organize, and coordinate one-on-one meetings with residents of the City; conduct research and interpret the programs within the County, State, and Federal level; identify eligibility standards and funding procedures for assistance programs; communicate effectively, orally and in writing; draft and present reports and maintain resident/project records; establish and maintain effective working relationships with staff, management, contractors, government officials, and the general public; maintain the confidentiality of the resident's records; operate modern office equipment and computer hardware such as word processing, excel, and outlook.

Education/Training/Experience:

High school graduation or equivalent to GED is required. Associates Degree in public or business administration, or related field preferred. Two years of administrative, analytical, and technical experience is preferred, preferably within local government.

Licenses, Certificates; Special Requirements:

Possession of a valid Class C California driver's license and the ability to maintain insurability under the City's Vehicle Insurance Policy.

May be required to work a varied schedule of hours that may include early mornings, evenings, weekends, and holidays.

In accordance with California Government Code Section 3100, City of La Puente employees, in the event of a disaster, are considered disaster service workers and may be asked to protect the health, safety, lives, and property of the people of the State.

Physical Demands

While performing the duties of this class, the employee is constantly required to sit, and occasionally to stand and walk. Finger dexterity and light grasping is required to handle, feel, or operate computer hardware and standard office equipment; and reach with hands and arms above and below shoulder level to access records. The employee occasionally bends, stoops, lifts, and carries records and documents, typically weighing less than 20 pounds. Sensory demands include the ability to see within normal range, talk, and hear, and use electronic touch keypads.

Mental Demands

While performing the duties of this class, the employee is regularly required to use written and oral communication skills; read and interpret data, information, and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; perform highly detailed work; work on multiple, concurrent tasks; work with frequent interruptions; work under intensive deadlines; and interact with management, staff, government officials, consultants, the public, and others encountered in the course of work.

WORK ENVIRONMENT

The employee frequently works in an office environment with controlled temperature settings. The noise level is moderate, typically below 70 decibels.

Occasional driving is required to attend meetings at various City facilities, training and meeting sites, and public and private events.



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF AN AMENDMENT TO A PURCHASE ORDER CONTRACT WITH INNOVATIVE PLAYGROUNDS FOR THE ADDITIONAL COSTS RELATED TO THE PURCHASE AND INSTALLATION OF SHADE STRUCTURES AT LA PUENTE PARK IN THE AMOUNT OF \$83,000

BACKGROUND

On April 12, 2022, the City Council approved a purchase order contract with Innovative Playgrounds for the purchase and installation of shade structures, benches, and barbeques in the picnic area, the shade structures near the soccer field, and the bandstand for La Puente Park in the amount of \$819,281.09.

DISCUSSION

Estimated delivery time of all items included in the purchase order was slated to be between six to nine months from an out-of-state vendor. Since the issuance of the purchase order, Innovative Playgrounds has reached out to an in-state vendor that can get delivery of items in up to 90 days less than the out-of-state vendor but with an additional cost of \$83,000.00. City staff is recommending City Council approve an amendment to the purchase order contract with Innovative Playgrounds for \$83,000.00 to realize the completion of the shade structure at the picnic area and soccer field as well as the bandstand. This change will allow the residents to enjoy these new amenities quicker.

FISCAL IMPACT

The additional costs for a quicker delivery time of the shade structures, picnic amenities, and bandstand at La Puente Park is \$80,000.00. Funding for the additional costs will be funded through the California Department of Parks and Recreation grant.

RECOMMENDATION

It is recommended that the City Council: (1) approve the amendment to purchase order contract with Innovative Playgrounds for the additional costs in the amount of \$83,000; and (2) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

ATTACHMENTS

None.



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Finance Manager

SUBJECT: (1) CONSIDERATION OF AN AGREEMENT BETWEEN GLOBAL URBAN STRATEGIES, INC. AND THE CITY FOR COMMUNICATIONS AND GRANT WRITING SERVICES (2) CONSIDERATION OF AN AGREEMENT BETWEEN ZENCITY TECHNOLOGIES AND THE CITY FOR SOCIAL MEDIA MONITORING SERVICES

BACKGROUND

Community engagement is a vital component of the City's strategy for delivering quality public services. Staff recognizes a need for additional support in the areas of communications management and grant writing services and recommends the continued retention of a consultant with expertise in these fields. In February of 2022, the City entered into two (2) separate professional services agreements with Global Urban Strategies, Inc. The first was for online social media production services for a four (4) month term, including maintenance of the official Facebook, Instagram, and Twitter pages as well as the City website. The second agreement was for the one-time preparation and submittal of a state grant application for workforce development funding.

In addition to providing a marked improvement in the aesthetic and functionality of the City's social media platforms, the agreement with Global Urban Strategies, Inc. has yielded the award of over \$3 million in grant funds to the City.

In April 2021, the City entered into an agreement with Zencity Technologies, a software-as-a-service allowing local governments to analyze social media data and access meaningful insights and conclusions. This software provides reports monitoring public sentiment surrounding the City across all social media platforms. This allows management to determine the effectiveness of the current social media strategy.

Both of the foregoing procurements were conducted under the threshold of the City Manager's purchasing authority.

DISCUSSION

The proposed scope of work to be completed by Global Urban Strategies, Inc. includes the following:

Element 1 – Communications and Social Media

- Produce, publicize, and post content to all social media platforms including Facebook, Instagram, Twitter, and the City website
- Create and design all collateral material
- Work with City staff to develop internal capacity
- Increase quality and quantity of the City's image and message
- Manage ongoing online communications
- Creation of a digital newsletter

Element 2 – Grant Writing Services

- Develop a grants matrix to identify and track funding opportunities with state, federal, and county agencies as well as philanthropic organizations and corporations
- Prepare grant applications, documents, and proposal materials for a target goal of twenty (20) grants per year
- Monitor status of submitted grant applications and support City until with follow-up requests until completion of process

Element 3 – Website Hosting

- Host the City's website using Go, Python, Java, Ruby, Node.js and other languages
- Manage the infrastructure as well as security
- Post all information on City website and act as a central point of communication with staff
- Integrate website with social media platforms
- Provide web analytics

The proposed agreement with Global Urban Strategies, Inc. would commence on June 01, 2022, for a duration of twenty-four (24) months, with two (2) optional twelve-month extensions at the discretion of the City.

Zencity Technologies

The proposed scope of work to be provided by Zencity Technologies includes the following:

- Full integration with all data sources
- (6) annual Zencity Insight reports
- Setup of unlimited Zencity projects
- City Manager plus up to (5) users
- (2) Temperature Check surveys

The Zencity platform has been implemented with the City for the past twelve (12) months, with useful results. Staff recommends the approval of an additional twelve-month term to assist in the monitoring of the City's social media strategy.

Staff has determined that Global Urban Strategies, Inc. and Zencity Technologies are most qualified consultants to provide these services, due to their history of providing satisfactory results to the City. Based on this determination, formalized in the attached resolutions, these transactions are exempt from competitive bidding requirements pursuant to La Puente Municipal Code Section 2.20.090.

FISCAL IMPACT

The total proposed contract price for Global Urban Strategies, Inc. is \$16,000.00 per month, for a total of \$384,000.00 over the course of the twenty-four (24) month term excluding the optional extensions. The total contract price for Zencity Technologies is \$15,000.00 per month over the twelve (12) month term. Both items are General Fund expenditures, and the necessary appropriations are included within the Fiscal Year 2022/2023 Proposed Budget.

RECOMMENDATION

It is recommended that the City Council: (1) adopt Resolution No. 22-5715 adopting findings to dispense with the competitive bidding process for an Agreement with Global Urban Strategies, Inc.; (2) approve the Agreement with Global Urban Strategies, Inc.; (3) adopt Resolution No. 22-5716 adopting findings to dispense with the competitive bidding process for an Agreement with Zencity Technologies; (4) approve the Agreement with Zencity Technologies and (5) authorize the City Manager to execute the Agreements on behalf of the City.

ATTACHMENTS

Attachment "A":	Agreement with Global Urban Strategies, Inc.
Attachment "B":	Agreement with Zencity Technologies
Attachment "C":	Resolution No. 22-5715
Attachment "D":	Resolution No. 22-5716

CITY OF LA PUENTE

PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT ("Agreement"), is made on May 10, 2022 and effective as of June 01, 2022, between the City of La Puente, a municipal corporation ("City") and Global Urban Strategies, Inc., a California based C Corporation ("Consultant"). The City and Consultant are hereinafter collectively referred to as the "Parties".

RECITALS

WHEREAS, City desires to engage Consultant to perform the services described herein, and Consultant desires to perform such services in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

1. TERM

This Agreement shall commence on the Effective Date, and shall remain and continue in effect for twenty-four (24) months unless sooner terminated pursuant to the provisions of this Agreement, with two (2) twelve-month extensions upon the City's discretion.

2. SERVICES

(a) Consultant shall perform the tasks ("Services") described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full ("Scope of Services"). Tasks other than those specifically described in the Scope of Services shall not be performed without prior written approval of the City. In the event of conflict or inconsistency between the terms of this Agreement and Exhibit A, the terms of this Agreement shall prevail.

(b) City shall have the right to request, in writing, changes to the Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

(c) Consultant shall perform all Services in a manner reasonably satisfactory to the City and in a first-class manner in conformance with the standards of quality normally observed by an entity grant writing services, serving a municipal agency.

(d) Consultant shall comply with all applicable federal, state, and local laws, regulations and ordinances in the performance of this Agreement, including but not limited to, the conflict-of-interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*). During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working on the Effective Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict-of-interest statute or law; and (ii) City has not consented in writing to Consultant's performance of such work. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections

1090 *et seq.* Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve (12) months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

(e) Consultant represents that it has, or will secure at its own expense, all licensed personnel required to perform the Services. All Services shall be performed by Consultant or under its supervision, and all personnel engaged in the Services shall be qualified and licensed to perform such services.

3. MANAGEMENT

The City Manager, or his/her designee, shall represent the City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but shall have no authority to modify the Services or the compensation due to Consultant.

4. PAYMENT

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B ("Rate Schedule"), attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed Sixteen Thousand Dollars (\$16,000) per month during Term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City and Consultant at the time City's written authorization is given to Consultant for the performance of said services.

(c) Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this Agreement shall be made within 45 days of receipt of an invoice therefore.

5. SUSPENSION OR TERMINATION OF AGREEMENT

(a) The City may with cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) The City may without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least sixty (60) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(c) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant shall submit an invoice to the City pursuant to Section 5 of this Agreement.

6. OWNERSHIP OF DOCUMENTS

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to review such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office, and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. Consultant hereby grants to City all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by Consultant in the course of providing the services under this Agreement. All reports, documents, or other written material developed by Consultant in the performance of the Services pursuant to this Agreement, shall be and remain the property of the City.

INDEMNIFICATION

(a) Indemnity for professional liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

(b) Indemnity for other than professional liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) Duty to Defend

In the event the City, its officers, employees, agents and/or volunteers are made a party to any action, claim, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by City, Consultant shall have an immediate duty to defend the City at Consultant's cost or at City's option, to reimburse the City for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters.

Payment by City is not a condition precedent to enforcement of this indemnity. In the event of any dispute between Consultant and City, as to whether liability arises from the sole negligence of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as solely negligent. Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

8. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit C attached hereto and incorporated herein by reference.

9. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the City a wholly independent consultant and/or independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultants exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against the City, or bind the City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

10. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

11. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City has or will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

12. NO BENEFIT TO ARISE TO LOCAL OFFICERS AND EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

13. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from the City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City, unless otherwise required by law or court order. (b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City, unless Consultant is prohibited by law from informing the City of such Discovery, court order or subpoena. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless City is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to Consultant in such proceeding, Consultant agrees to cooperate fully with the City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

14. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:

Bob Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Tel: (626) 855-1501

With a copy to:

Victor Ponto, Esq.
Olivarez Madruga Lemieux O'Neill
500 S. Grand Avenue, 12th Floor
Los Angeles, CA 90071
Tel: (213) 744-0099

If to Contractor:

Global Urban Strategies, Inc.
Omar E. Hernandez, Chief Executive Officer
2200 South Fremont Avenue #208
Alhambra, CA 91803
Tel: (626) 383-6565

15. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City.

Before retaining or contracting with any subconsultant for any services under this Agreement, Consultant shall provide City with the identity of the proposed subconsultant, a copy of the proposed written contract between Consultant and such subconsultant which shall include and indemnity provision similar to the one provided herein and identifying City as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subconsultant carries insurance at least equal to that required by this Agreement or obtain a written waiver from the City for such insurance.

Notwithstanding Consultant's use of any subconsultant, Consultant shall be responsible to the City for the performance of its subconsultant as it would be if Consultant had performed the Services itself. Nothing in this Agreement shall be deemed or construed to create a contractual relationship between the City and any subconsultant employed by Consultant. Consultant shall be solely responsible for payments to any subconsultants. Consultant shall indemnify, defend and hold harmless the Indemnified Parties for any claims arising from, or related to, the services performed by a subconsultant under this Agreement.

16. GOVERNING LAW/ATTORNEYS' FEES

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court in Los Angeles County, California. If any action at law or suit in equity is brought to enforce or interpret the provisions of this Agreement or arising out of or relating to the Services provided by Consultant under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and all related costs, including costs of expert witnesses and consultants, as well as costs on appeal, in addition to any other relief to which it may be entitled.

17. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the Parties relating to the obligations of the Parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each party is entering into

this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

18. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

19. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

20. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

21. WAIVER

The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

22. REMEDIES

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

(Signatures on following page)

23. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

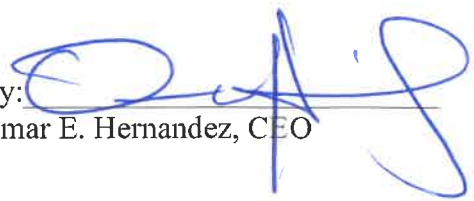
“CITY”

City of La Puente

By: _____
Bob Lindsey, City Manager

“CONSULTANT”

Global Urban Strategies, Inc

By: 
Omar E. Hernandez, CEO

Attest:

By: _____
Sheryl Garcia, City Clerk

Approved as to form:

By: _____
Victor Ponto, City Attorney

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Rate Schedule
	Exhibit C	Insurance Requirements

EXHIBIT A

SCOPE OF SERVICES

Segment 1: Communications and Social Media

Task #1 Initial Consultation and Program Development

- Global will work with City-identified Staff to assess and evaluate the municipality's public communication needs.
- Request information from City staff to prepare a list of communications tools, initiatives, publications, social media platforms, and media engagement to assess and inventory.
- Review and evaluate the identified communications materials, social media messaging, website content, community engagement strategies to determine efficiency.
- Request information and interview City staff to collaboratively develop a public relations and community engagement strategy.
- Prepare a list of the findings to include recommendations that outline identified issues, gaps, and best practices to address with the City.
- Assist in the scheduling of meetings with City staff to present research findings.

Task #2 Program Implementation

- Create/design **all collateral material for the City** of La Puente including ICSC packets, State of the City Presentations, and special event announcements.
- Continue the implementation of the new Strategic Communications and Social Media Calendar to increase quality and quantity of the City's image and message to the community residents, existing and new businesses, media outlets, and philanthropic organizations.
- Build internal capacity by implementing a comprehensive set of communications policies and procedures for city staff to use beyond the scope of the consulting contract.
- Manage and monitor the City's ongoing communications on website and social media platforms through Hootsuite or other media management tools.
- Ensure that all designs are compatible with the City billboards, website, and social media platforms.
- Manage and monitor the City's ongoing communications on website and social media platforms through Hootsuite or other media management tools.
- Ensure that all designs are compatible with the City billboards, website, and social media platforms.
- Work in consultation with City staff to identify the ongoing straight forward content, audience, and messaging opportunities to evaluate the production of monthly video series that focuses on the stories behind the projects within the City of La Puente.
- All advertisements and communications on social media websites are monitored via Hootsuite on behalf of the City. Publicized and posted content will be scrutinized and, if contentious, identified for review and responded to in the event of an issue.
- Creation of a digital newsletter, content material must be provided by City.

Segment 2: Grant Writing Services

Task 1: Communicating Grant Opportunities to the City of La Puente

Once the initial meetings take place, Global will develop a grants matrix to track ongoing funding opportunities released through federal, state, county departments, philanthropic, and corporate agencies. Our team will review, evaluate the goals of La Puente, strategic objectives, and areas of focus. Our project management team will also include critical milestones and due dates. Global will immediately communicate with La Puente by preparing a full summary of emerging funding opportunities arising from the ongoing research and monitoring efforts.

- The City may also identify grant or funding sources that it would like to pursue through the contract.

Task 2: Research and Monitor Grant Funding Opportunities

Upon commencement of the contract, Global will initiate a kick-off meeting with key personnel to identify needs and wants in its grant's programs. Our project manager will work with Staff to establish standards, reporting methods, and necessary procedures to ensure proper communication. During these key touchpoints, our team will provide potential grants, their values, and our assessment of success.

Task 3: Prepare Pre-Application and All Grant Applications/Proposal Materials

Global will prepare all grant-related documents on behalf of the City of La Puente. Our Project Manager ensure all key and critical budget compliance and research materials are integrated in La Puente's story in each grant application. Global will also design, layout, package and submit our grant applications on behalf of the City.

- The number of grants included in this proposal is for a minimum of ten grants or funding proposals with a target goal of 20 per year based on grant availability and interest of the City to pursue. However, If the City does not wish to pursue opportunities or does not approve the submission of grants on their behalf, Global cannot be held as non-compliant top the terms of this proposal.

Task 4: Application Status and Respond to Funder Request for Additional Information

Global will monitor the status of all submitted applications/proposals and continuously update the City when the funder communicates, request additional information, or request a formal interview to discuss the submitted proposal. Global will support the City with the scheduling of meetings, prepare presentations, or forward the required information. When the grants are awarded, Global will start the process to transition the award documentation to the Department to administer.

Task 5: Prepare Quarterly Reports Documenting Identified Opportunities, La Puente Priorities, and Applications

Global will prepare a quarterly report documenting a list of new funding opportunities, La Puente priorities, the status and number of the submitted applications/proposals, and the dollar amount of grant awarded with the calculated return on investment.

Segment 3: Web Hosting and Posting Services

Task 1: Hosting Website for the City of La Puente

Global would host the City's website.

- Go, Python, Java, Ruby, Node.js, and more languages
- Access SQL database on Cloud SQL
- Autoscaled HTTPS endpoint
- Fully managed infrastructure
- Meet the City's technical needs and detect and manage against security risks before they become threats. Our certifications, technical capabilities, guidance documents will ensure that you're in compliance

Task 2: Posting onto website

- Post all information onto the website and have a central point of communication for City staff
- Update and maintain calendar and seamless integration of Social Media Platforms
- Ensure Granicus is accessible and optimized for the site
- Provide web-analytics that will provide us feedback as to user utilization and potential improvements to the site

EXHIBIT B

RATE SCHEDULE

Global Urban Strategies, Inc. will implement the Scope of Work for the not to exceed amount of Sixteen Thousand Dollars (\$16,000.00) per month for a period of twenty-four (24) month with two (2) one-year extensions upon the City's discretion.

Additional services can be provided and upon request of the City on hourly:

- Senior/Executive Staff \$160/HR
- Associate Staff \$110/HR
- Art Direction \$120/HR
- Graphic Design/Social Media \$85/HR
- Clerical \$65/HR
- Mailing Fees Cost (Plus 15% Admin Fees)
- Binding Fees Cost (Plus 15% Admin Fees)
- B/W copies .08 cents per copy (8.5 x 11)
- Color Copies .48 cents per copy (8.5 x 11)

EXHIBIT C

INSURANCE REQUIREMENTS

Without limiting Consultant's indemnification of City, and prior to commencement of the Services, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to Agency.

General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000.00 combined single limit for each accident.

Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000.00).

Consultant shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsement must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant, or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

City's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City.

Timely notice of claims. Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

CITY OF LA PUENTE
PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT ("Agreement"), is made and effective as of April __, 2021, between the City of La Puente, a municipal corporation ("City") and Zencity Technologies US, a Corporation ("Consultant"). The City and Consultant are hereinafter collectively referred to as the "Parties".

RECITALS

WHEREAS, City desires to engage Consultant to perform the services described herein, and Consultant desires to perform such services in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

1. TERM

This Agreement shall commence on the Effective Date, and shall remain and continue in effect for an initial one-year term unless sooner terminated pursuant to the provisions of this Agreement. Thereafter, it shall renew automatically each year for an additional one-year term, unless either party provides notice of non-renewal at least ninety (90) days in advance of the applicable renewal date.

2. SERVICES

(a) Consultant shall perform the tasks ("Services") described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full ("Scope of Services"). Tasks other than those specifically described in the Scope of Services shall not be performed without prior written approval of the City. In the event of conflict or inconsistency between the terms of this Agreement and Exhibit A, the terms of this Agreement shall prevail.

(b) City shall have the right to request, in writing, changes to the Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

(c) Consultant shall perform all Services in a manner reasonably satisfactory to the City and in a first-class manner in conformance with the standards of quality normally observed by an entity providing software services, serving a municipal agency.

(d) Consultant shall comply with all applicable federal, state, and local laws, regulations and ordinances in the performance of this Agreement, including but not limited to, the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*). During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working on the Effective Date if such work would require Consultant to abstain from a decision under this Agreement

pursuant to a conflict of interest statute or law. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.* Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve (12) months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et. seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

(e) Consultant represents that it has, or will secure at its own expense, all licensed personnel required to perform the Services. All Services shall be performed by Consultant or under its supervision, and all personnel engaged in the Services shall be qualified and licensed to perform such services.

(f) As part of the Services, and subject to the terms hereof, Consultant hereby grants to the City a personal, non-exclusive, non-transferable limited license to use its SaaS platform as described in Exhibit A ("**Licensed Program**") for the City's internal uses only. No right license is granted to the source code of the Licensed Program or to create derivative works thereof or to transfer ownership of the media containing such software. City may not directly or indirectly: reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code, object code, or underlying structure, ideas, or algorithms of the Licensed Program, except to the extent such a restriction is limited by applicable law; modify, translate, or create derivative works based on the Licensed Program; or copy, reproduce, rent, lease, distribute, assign, sell, or otherwise dispose of the Licensed Program, in whole or in part, or otherwise commercially exploit, transfer, or encumber rights to the Licensed Program. City represents that it shall use the Licensed Program only in compliance with all applicable laws and regulations.

3. **MANAGEMENT**

The City Manager, or his/her designee, shall represent the City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but shall have no authority to modify the Services or the compensation due to Consultant.

4. **PAYMENT**

(a) The City agrees to pay Consultant yearly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit A ("Rate Schedule"), attached hereto and incorporated herein by this reference as though set forth in full.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City. Consultant shall be

compensated for any additional services in the amounts and in the manner as agreed to by City and Consultant at the time City's written authorization is given to Consultant for the performance of said services.

(c) Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this Agreement shall be made within 30 days of receipt of an invoice therefore.

5. SUSPENSION OR TERMINATION OF AGREEMENT

City has the right to terminate this Agreement if Consultant breaches the terms of the Agreement and fails to cure such breach within 10 days of a written notice by the City. The annual fee for Consultant services would be prorated based on the time of such termination.

6. OWNERSHIP OF DOCUMENTS AND MATERIALS

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to review such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files created by the Consultant for the City (excluding the Licensed Program), Consultant shall make available to the City, at the Consultant's office, and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. Consultant hereby grants to City all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by Consultant for the City in the course of providing the services under this Agreement. All reports, documents, or other written material developed by Consultant for the City in the performance of the Services pursuant to this Agreement, shall be and remain the property of the City. It is clarified that the Consultant owns and at all times retains all right, title, and interest in the Licensed Program and

any modifications, derivatives and enhancements thereof, and all intellectual property rights thereto.

7. INDEMNIFICATION AND LIMITATION OF LIABILITY

(a) Indemnity for professional liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

(b) Indemnity for other than professional liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the breach of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) Duty to Defend

In the event the City, its officers, employees, agents and/or volunteers are made a party to any action, claim, lawsuit, or other adversarial proceeding arising from the breach by Consultant of this Agreement in the course of the performance of the services encompassed by this Agreement, and upon demand by City, Consultant shall have an immediate duty to defend the City at Consultant's cost or at City's option, to reimburse the City for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters.

Payment by City is not a condition precedent to enforcement of this indemnity. In the event of any dispute between Consultant and City, as to whether liability arises from the sole negligence of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as solely negligent. Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

(d) City acknowledges that the licensed programs is provided "as is" and consultant expressly disclaims all warranties and representations in respect of the licensed program including, without limitation, express or implied warranties of merchantability, fitness for a

particular use. Neither party, nor its suppliers, officers, affiliates, representatives, contractors, and employees, shall be responsible or liable with respect to any subject matter of this agreement or related terms and conditions under any contract, negligence, strict liability, or other theory: (a) for error or interruption of use or for loss or inaccuracy of date or cost of procurement of substitute goods or services or loss of business; (b) for any indirect, exemplary, punitive, incidental, special, or consequential damages; or (c) for any matter beyond such party's reasonable control, even if such party has been advised of the possibility of such loss or damage. In no event shall either party's aggregate, cumulative liability for any claims arising out of or in any way related to this agreement exceed the fees paid or payable by city to consultant for the services under this agreement in the 12 months prior to the act that gave rise to the liability.

Routine customer support will be available via email. Any claim will be replied to within 24 hours of report. On or before the Effective Date of reporting, Customer and Zencity shall each designate a liaison as a respective point of contact for technical issues. Each party may change such liaison upon written notice from time to time at reasonable intervals. Urgent matters may also be reported via telephone and will receive urgent attention.

8. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit B attached hereto and incorporated herein by reference.

9. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the City a wholly independent consultant and/or independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultants exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against the City, or bind the City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

10. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

11. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City has or will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

12. NO BENEFIT TO ARISE TO LOCAL OFFICERS AND EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

13. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from the City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City, unless otherwise required by law or court order. (b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City, unless Consultant is prohibited by law from informing the City of such Discovery, court order or subpoena. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless City is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to Consultant in such proceeding, Consultant agrees to cooperate fully with the City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

14. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail,

postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:

Bob Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Tel: (626) 855-1501

With a copy to:

Victor Ponto, City Attorney
Olivarez, Madrugá, Lemieux, O'Neill, LLP
11227 Valley Blvd, Suite 200
El Monte, CA 91731
Tel: (213) 213-9898

If to Contractor:

Jacob Silber
VP Finance and Operations
Zencity Technologies US, Inc.
1313 N Market St, Suite 5100
Wilmington, DE 19801
Email: accounting@zencity.io

15. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City, provided, however, that the Consultant may assign all of its rights and obligations hereunder to a purchaser of all or substantially all of its assets and share capital, so long as such sale does not create an interruption, or lower quality of service to the City.

Before retaining or contracting with any subconsultant for any services under this Agreement, Consultant shall provide City with the identity of the proposed subconsultant, a copy of the proposed written contract between Consultant and such subconsultant which shall include and indemnity provision similar to the one provided herein and identifying City as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subconsultant carries insurance at least equal to that required by this Agreement or obtain a written waiver from the City for such insurance.

Notwithstanding Consultant's use of any subconsultant, Consultant shall be responsible to the City for the performance of its subconsultant as it would be if Consultant had performed the Services itself. Nothing in this Agreement shall be deemed or construed to create a contractual relationship between the City and any subconsultant employed by Consultant.

Consultant shall be solely responsible for payments to any subconsultants. Consultant shall indemnify, defend and hold harmless the Indemnified Parties for any claims arising from, or related to, the services performed by a subconsultant under this Agreement.

16. GOVERNING LAW/ATTORNEYS' FEES

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court in Los Angeles County, California. If any action at law or suit in equity is brought to enforce or interpret the provisions of this Agreement, or arising out of or relating to the Services provided by Consultant under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and all related costs, including costs of expert witnesses and consultants, as well as costs on appeal, in addition to any other relief to which it may be entitled.

17. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the Parties relating to the obligations of the Parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

18. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

19. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

20. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

21. WAIVER

The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

22. REMEDIES

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

23. PUBLICITY

Consultant shall have the right to use and display City's logos and trade names for marketing and promotional purposes in connection with Consultant's website and marketing materials, subject to City's trademark usage guidelines (as provided to Consultant).

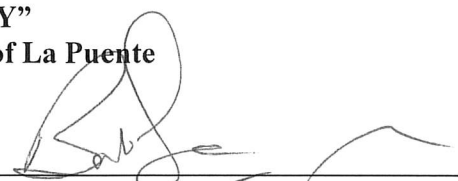
(Signatures on following page)

24. AUTHORITY TO EXECUTE THIS AGREEMENT

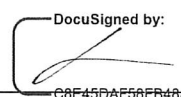
The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

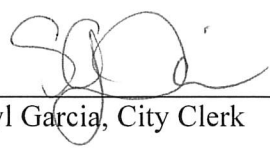
“CITY”
City of La Puente

By: 
Bob Lindsey, City Manager

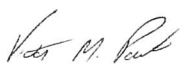
“CONSULTANT”
Zencity Technologies US, Inc.

By:  DocuSigned by: 4/18/2021
Eyal Feder-Levy, CEO & Co-Founder

Attest:

By: 
Sheryl Garcia, City Clerk

Approved as to form:

By: 
Victor Ponto, City Attorney

Attachments: Exhibit A Scope & Rate of Services
 Exhibit B Insurance Requirements

EXHIBIT ASCOPE & RATE OF SERVICES

RECURRING FEES						
SKU	Product Description	Unit Price	QTY (units)	Initial Term Discount	Early Adopter April 2021 Discount	Net Price
ZC-CORE	Zencity core SaaS platform allowing state and local governments to better understand and engage with their residents, for cities with up to 150,000 residents, including: • Full integration with all data sources provided by Zencity • 6 annual Zencity Insight reports • Setup of unlimited Zencity Projects • City Manager + up to 5 users • 2 Temperature Check Surveys	\$24,000	12 months	25%	-\$3,000	\$15,000
Total Gross List Price						\$24,000
Total Initial Term Discounts						\$(9,000)
Total Fees						\$15,000

EXHIBIT B

INSURANCE REQUIREMENTS

Without limiting Consultant's indemnification of City, and prior to commencement of the Services, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to Agency.

General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000.00 combined single limit for each accident.

Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsement must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant, or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a sixty (60) day notice of cancellation (except for nonpayment for which a sixty (60) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against

whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

City's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City.

Timely notice of claims. Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

RESOLUTION NO. 22-5715

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, ADOPTING FINDINGS TO DISPENSE WITH THE OPEN MARKET PROCEDURES AND APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND GLOBAL URBAN STRATEGIES, INC. FOR COMMUNICATIONS AND GRANT WRITING SERVICES

WHEREAS, the City has adopted a purchasing system to establish efficient procedures for the purchase of equipment and professional services, to ensure that services are delivered at the lowest possible cost commensurate with the quality needed, and to assure the quality of purchases; and

WHEREAS, pursuant to Section 2.20.070, for those purchases having an estimated value of more than One Thousand (\$1,000.00), but less than twenty-five thousand dollars (\$25,000.00), firm quotes either received in writing or taken verbally but confirmed in writing, shall be obtained; and

WHEREAS, pursuant to Section 2.20.100 of the City's Municipal Code ("Code"), Agreements for professional services may be executed without observing the bidding procedures if the City Manager determines that informal or formal competitive process is unnecessary because a professional services provider is the best provider for a particular agreement based on some or all of these factors: demonstrated competence; qualifications for the types of services to be performed; experience; knowledge of the city due to a long- standing relationship; reasonableness of cost to perform work; or other similar relevant criteria; and

WHEREAS, the City requires professional services related to communications and grant writing in order to enhance public services; and

WHEREAS, Global Urban Strategies, Inc. is familiar with the City and has previously provided the City with satisfactory communications services and successfully obtained grant funding on its behalf; and

WHEREAS, given the services provided by Global Urban Strategies Inc., the City's purchasing officer has determined that they have demonstrated experience and competency and have a reasonable cost; and

WHEREAS, given their experience in communications and grant writing services, City requested a quote from Global Urban Strategies, Inc. and has determined that the company is capable of providing the City with services that will meet the City's needs.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. That pursuant to the findings set forth in the recitals above, which are incorporated herein by reference, the competitive process is unnecessary due to Global Urban Strategies, Inc. demonstrated experience and competency. Therefore it is in the City's best interest to enter into an agreement with Global Urban Strategies, Inc for communications and grant writing services.

SECTION 3. That the City Council authorizes the City Manager to execute an agreement with Global Urban Strategies, Inc for communications and grant writing services.

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of May, 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

RESOLUTION NO. 22-5716

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, ADOPTING FINDINGS
TO DISPENSE WITH THE OPEN MARKET PROCEDURES
AND APPROVING A PROFESSIONAL SERVICES
AGREEMENT BETWEEN THE CITY AND ZENCITY
TECHNOLOGIES FOR SOCIAL MEDIA MONITORING
SERVICES**

WHEREAS, the City has adopted a purchasing system to establish efficient procedures for the purchase of equipment and professional services, to ensure that services are delivered at the lowest possible cost commensurate with the quality needed, and to assure the quality of purchases; and

WHEREAS, pursuant to Section 2.20.070, for those purchases having an estimated value of more than One Thousand (\$1,000.00), but less than twenty-five thousand dollars (\$25,000.00), firm quotes either received in writing or taken verbally but confirmed in writing, shall be obtained; and

WHEREAS, pursuant to Section 2.20.100 of the City's Municipal Code ("Code"), Agreements for professional services may be executed without observing the bidding procedures if the City Manager determines that informal or formal competitive process is unnecessary because a professional services provider is the best provider for a particular agreement based on some or all of these factors: demonstrated competence; qualifications for the types of services to be performed; experience; knowledge of the city due to a long- standing relationship; reasonableness of cost to perform work; or other similar relevant criteria; and

WHEREAS, the City requires professional services related to social media monitoring in order to enhance public services; and

WHEREAS, Zencity Technologies is familiar with the City and has previously provided the City with satisfactory services; and

WHEREAS, given the services provided by Zencity Technologies the City's purchasing officer has determined that they have demonstrated experience and competency and have a reasonable cost; and

WHEREAS, given their experience in social media monitoring, City requested a quote from Zencity Technologies and has determined that the company is capable of providing the City with services that will meet the City's needs.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. That pursuant to the findings set forth in the recitals above, which are incorporated herein by reference, the competitive process is unnecessary due to Global Urban Strategies, Inc. demonstrated experience and competency. Therefore it is in the City's best interest to enter into an agreement with Zencity Technologies for communications social media monitoring services.

SECTION 3. That the City Council authorizes the City Manager to execute an agreement with Zencity Technologies for social media monitoring services.

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of May, 2022, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: May 10, 2022

From: Bob Lindsey, City Manager

SUBJECT: DISCUSSION AND DIRECTION REGARDING ALLOCATION OF
AMERICAN RESCUE PLAN ACT FUNDS

BACKGROUND/DISCUSSION

At the December 8, 2021, special City Council meeting, the City Council approved the allocation of the final distribution of American Rescue Plan Act (“ARPA”) funds. It was agreed that proposed projects, regardless of funding amount, come before the City Council for consideration and approval.

The following project has been requested for discussion:

1. Mayor Pro Tem Munoz – Allocation of funds to the Saint Louis of France and discussion regarding allocation limits.

FISCAL IMPACT

All funds allocated herein will be appropriated from the ARPA fund and expended in compliance with the requirements of the City’s purchasing policy.

RECOMMENDATION

It is recommended that the City Council discuss this item and provide any necessary direction to Staff.

ATTACHMENTS

None.