

CITY OF LA PUENTE
PUBLIC PARTICIPATION IN MEETINGS DUE TO COVID-19

Given current Covid-19 restrictions and social distancing guidelines issued by federal, state and local agencies, the City has implemented the following procedures for participation in City Council meetings, until further notice. Members of the City Council/Successor Agency may participate from a remote location via teleconference.

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at <https://lapuente.org/agenda/>. Click on "View Event" for the current meeting to view it live.

Additionally, the City offers live by phone "listen only" lines in English and Spanish.

For English: Please dial (408) 650-3123 and enter the following access code: 731-551-669.

For Spanish: Please dial (646) 749-3122 and enter the following access code: 225-262-461.

How to Submit Public Comment

Please note that all comments are subject to the same Rules of Decorum as would otherwise apply to speakers at City Council meetings.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street. Due to Covid-19 restrictions, speakers will not be allowed to remain inside Council Chambers/City Hall to observe the meeting. Social distancing will be strictly enforced and all speakers must wear a face covering and submit to a temperature check, in accordance with the City's adopted Re-Opening Protocols.

In Writing: eComments may be submitted for a posted meeting via SpeakUp on the Agendas and Minutes page of the City's website at <https://lapuente.org/agenda/>. Simply click on "Click here for eComment". Please submit your eComment no later than 2 hours prior to the meeting start time.

Dadas las restricciones actuales de Covid-19 y las pautas de distanciamiento social emitidas por agencias federales, estatales y locales, la Ciudad ha implementado los siguientes procedimientos para la participación en las reuniones del Concejo Municipal, hasta nuevo aviso. Los miembros del Concejo Municipal/Agencia Sucesora pueden participar desde una ubicación remota a través de teleconferencia.

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en <https://lapuente.org/agenda/>. Haga clic en "Ver evento" para ver la reunión en vivo.

Adicionalmente, la Ciudad ofrece líneas telefónicas de "solo escuchar" en vivo en inglés y español.

Para inglés: marque (408) 650-3123 e ingrese el siguiente código de acceso: 731-551-669.

Para español: marque (646) 749-3122 e ingrese el siguiente código de acceso: 225-262-461.

Cómo enviar comentarios públicos

Tenga en cuenta que todos los comentarios están sujetos a las mismas reglas que se aplicarían a los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios del público se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street. Debido a las restricciones de Covid-19, no se permitirá que los oradores permanezcan dentro de las Cámaras del Consejo/Ayuntamiento para observar la reunión. El distanciamiento social se aplicará estrictamente y todos los oradores deben cubrirse la cara y someterse a un control de temperatura, de acuerdo con los Protocolos de reapertura adoptados por la Ciudad.

Por escrito: Los comentarios electrónicos se pueden enviar a través de SpeakUp en la página de Agendas and Minutes del sitio web de la Ciudad en <https://lapuente.org/agenda/>. Simplemente haga clic en "eComment" para la reunión actual. Proporcione su eComment a más tardar 2 horas antes de la hora de inicio de la reunión.



**NOTICE AND CALL OF MEETING
SPECIAL CLOSED SESSION AND REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS**

15900 EAST MAIN STREET, LA PUENTE

OCTOBER 26, 2021

6:00 P.M. SPECIAL CLOSED SESSION

7:00 P.M. REGULAR SESSION

6:00 P.M. SPECIAL CLOSED SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Lewis and Quinones

ORAL COMMUNICATIONS

At this time, only item(s) on the Closed Session agenda may be discussed in Public Comments.

RECESS INTO CLOSED SESSION

CLOSED SESSION

1. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representatives: Bob Lindsey, City Manager and Victor Ponto, City Attorney
Employee Organization: SEIU
2. Conference with Legal Counsel – Significant Exposure to Litigation (Government Code section 54956.9, subdivisions (d)(2) and (e)(2)) (2 Matters)

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

AVAILABILITY

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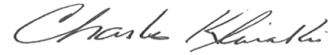
AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 24 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

Dated: October 21, 2021



Charles Klinakis, Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF LA PUENTE)

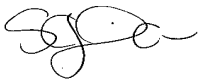
AFFIDAVIT OF POSTING

I, Sheryl Garcia, City Clerk for the City of La Puente, hereby certify that a copy of the Notice and Call of a Special Meeting of the La Puente City Council, to be held on October 26, 2021, commencing at 6:00 p.m., was posted in accordance with all applicable laws and provided not less than twenty-four hours before the time of the meeting to the following:

Mayor/Chair Charlie Klinakis
Mayor Pro Tem/Vice Chair Valerie Munoz
Council/Board Member David E. Argudo

Council/Board Member Violeta Lewis
Council/Board Member Gabriel Quinones
San Gabriel Valley Tribune

I declare under penalty of perjury that the foregoing is true and correct. Dated this 21st day of October, 2021.



Sheryl Garcia, MMC, CPM
City Clerk

7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Lewis and Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation and Update by the Los Angeles County Sheriff's Department Regarding Crime Statistics

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Argudo/Quinones	3 rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4 th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Lewis/Argudo	1 st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Lewis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3 rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4 th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Lewis	3 times per year or as needed	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2 nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF OCTOBER 12, 2021

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of October 12, 2021.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL - None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NO. 1519

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 21-5663 approving Warrant Register No. 1519.

D-2 PRESENTATION OF SEPTEMBER 2021 REQUISITION SUMMARY REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-3 PRESENTATION OF SEPTEMBER 2021 INVESTMENT REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-4 CONSIDERATION OF A PURCHASE ORDER CONTRACT WITH ENGINEERED INSTALLATION SOLUTIONS FOR THE INSTALLATION OF THE FITNESS COURT FOR LA PUENTE PARK IN THE AMOUNT OF \$27,000

Staff Recommendation: It is recommended that the City Council: (1) approve the purchase order contract with Engineered Installation Solutions for the installation of the Fitness Court to be installed at La Puente Park in the amount of \$27,000.00; and (2) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

D-5 CONSIDERATION OF A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SERVICE EMPLOYEES' INTERNATIONAL UNION, LOCAL 721

Staff Recommendation: It is recommended that the City Council: (1) approve the salary ranges; (2) adopt Resolution No. 21-5664 approving the MOU with the SEIU for the period of July 1, 2021, through June 30, 2025; and (3) approve Resolution No. 21-5665 rescinding Resolution No. 21-5650 and amending the comprehensive personnel system and establishing the number of authorized full-time positions and monthly ranges for City employees.

D-6 CONSIDERATION OF RESOLUTION APPROVING THE FILING OF APPLICATION(S) FOR THE GRANT FUNDS FROM THE STATE DEPARTMENT OF PARKS AND RECREATION

Staff Recommendation: It is recommended that the City Council approve Resolution No. 21-5666, approving the application(s) for the Specified Grant Funds with the California Department of Parks and Recreation.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF SEPTEMBER 2021 BUDGET REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

E-2 AUTHORIZATION TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LA PUENTE AND AN EXECUTIVE RECRUITING FIRM FOR SERVICES RELATED TO HIRING A NEW DIRECTOR OF COMMUNITY SERVICES IN AN AMOUNT NOT TO EXCEED \$26,000

Staff Recommendation: It is recommended that the City Council: (1) authorize the City Manager to negotiate a Professional Services Agreement with an Executive Recruiting Firm for professional services related to filling the vacant Director of Community Service position; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

<u>NAME</u>	<u>MEMBERS</u>
1. Code Enforcement	Klinakis/Lewis
2. La Puente Park Master Plan and Youth Program Oversight	Munoz/Lewis
3. Comprehensive Fee Schedule	Klinakis/Quinones
4. Park Ordinance Oversight	Klinakis/Argudo
5. Public Health	Klinakis/Lewis
6. Business Outreach and Reopening	Munoz/Quinones
7. Project LEAD	Lewis/Quinones
8. Community Safety and Welfare	Argudo/Quinones
9. Homeless	Klinakis/Quinones

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

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CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 21st day of October, 2021.



Sheryl Garcia, MMC, CPM
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL CLOSED SESSION AND REGULAR MEETING OF
OCTOBER 12, 2021

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuate.org.

A Special Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, October 12, 2021, at 6:00 p.m.

6:00 P.M. SPECIAL CLOSED SESSION

CALL TO ORDER

Mayor Klinakis called the meeting to order at 6:00 p.m.

ROLL CALL

Members present: Klinakis, Munoz, Argudo (arrived at 6:15pm), Quinones.

Members absent: Lewis.

Staff members present: City Manager Bob Lindsey, Attorney Victor Ponto, City Clerk Sheryl Garcia, and Management Assistant Cece Dunlap.

ORAL COMMUNICATIONS – None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:01 p.m. to discuss items as posted on the agenda.

CLOSED SESSION

1. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representatives: Bob Lindsey, City Manager and Victor Ponto, City Attorney
Employee Organization: SEIU
2. Public Employment, City Manager (Government Code Section 54957(b)(1))

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:09 p.m.

REPORT OUT OF CLOSED SESSION

Attorney Ponto reported that the labor negotiations between City Manager Lindsey and the City Council resulted in City Manager Lindsey receiving a two-year contract. He specified that in the first year of the contract a 3% increase from his current base salary will occur and will occur again

the second year with 3% increase from the first increased based salary. He further stated that City Manager Lindsey is entitled to benefits that have been budgeted and documented as part of the City's financial approval. He noted that City Manager Lindsey waived those the past few years, however, further noted that it will now be exercised and agreed upon. Lastly, he stated that should the City Council vote to terminate City Manager Lindsey for convenience, prior to the two-year expiration, City Manager Lindsey will be compensated with the balance of the two-year term. He also announced that Council Member Argudo arrived at 6:15 p.m. and participated in the entirety of closed session.

7:00 P.M. REGULAR SESSION

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:11 p.m.

ROLL CALL

Members present: Klinakis, Munoz, Argudo, Quinones.

Members absent: Lewis.

Staff members present: City Manager Bob Lindsey, Attorney Victor Ponto, City Clerk Sheryl Garcia, Director of Development Services John Di Mario, Director of Administrative Services Troy Grunklee and Director of Community Services Roxanne Lerma.

PLEDGE OF ALLEGIANCE

Council Member Argudo led the Pledge of Allegiance.

ORAL COMMUNICATIONS

Joe Bautista stated that a neighbor received a parking ticket and questioned if the code enforcement parking regulations were available on the City website. He further inquired if there was a 24-hour service available to residents in the event their trees fall due to windy weather.

Manuel Maldonado requested a report on the use of the COVID-19 emergency funds. He further inquired about the implementation of a resident oversight committee. Lastly, he expressed concern for the increase in crime rate throughout the City.

Joe Rodriguez expressed concern about the crime activity surrounding the BAART clinic and stated that the area has become unsafe. He further suggested that additional street lighting and the trimming of large trees in front of the clinic could help decrease the crime activity.

Eric Bojorquez spoke of the unsafe areas and activity surrounding the BAART clinic. He further expressed disappointment with the Sheriff's Department response time and requested that the City Council address the issue.

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUCIL AND SUCCESSOR AGENCY MEETING OF SPTEMBER 28, 2021

A motion was made by Mayor Pro Tem Munoz, seconded by Council Member Argudo, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting September 28, 2021. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Quinones
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to approve Consent Calendar Items D-1 through D-8. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Quinones
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NO. 1518

Action taken: The City Council and Successor Agency adopted Resolution No. 21-5661 approved Warrant Register No. 1518.

D-2 CONSIDERATION OF A LICENSE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND JESUS RODRIGUEZ FOR THE USE OF CITY PROPERTY LOCATED AT THE INTERSECTION OF VALLEY BOULEVARD AND OLD VALLEY BOULEVARD FOR HOLIDAY SALES

Action taken: The City Council: (1) approved the License Agreement with Jesus Rodriguez; and (2) authorized the City Manager to execute the License Agreement on behalf of the City.

D-3 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LA PUENTE AND AZAVAR AUDIT SOLUTIONS FOR FRANCHISE FEE AUDIT SERVICES

Action taken: The City Council: (1) approved the Professional Services Agreement with Azavar Audit Solutions for professional services related to compliance audits; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-4 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR IRRIGATION AND LANDSCAPE IMPROVEMENTS AT LA PUENTE PARK

Action taken: The City Council: (1) approved the plans and specifications for the irrigation and landscape improvements at La Puente Park; and (2) authorized Staff to solicit for bids.

D-5 CONSIDERATION OF AMENDMENT NO. 2 TO THE FACILITIES USE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE BOYS AND GIRLS CLUB OF WEST SAN GABRIEL VALLEY

Action Taken: The City Council: (1) approved Amendment No. 2 to the Facilities Use Agreement between the City of La Puente and the Boys and Girls Club of West San Gabriel Valley; and (2) authorized the City Manager to execute the Amendment on behalf of the City.

D-6 CONSIDERATION OF AN AMENDMENT TO A PURCHASE ORDER CONTRACT WITH TURF ALLIANCE FOR THE INSTALLATION OF A RETAINING WALL, PERIMETER FENCE, AND SYNTHETIC TURF COOLING IRRIGATION SYSTEM FOR THE SOCCER FIELD AT LA PUENTE PARK IN THE AMOUNT OF \$160,000

Action Taken: The City Council: (1) approved the amendment to purchase order contract with Turf Alliance for the installation of the retaining wall, perimeter fence, and installation of synthetic turf cooling irrigation cooling system at the soccer field in the amount of \$160,000; and (2) authorized the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

D-7 CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA PUENTE AND LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, LOCAL NO. 300 FOR THE USE OF TEMPORARY LABORERS

Action Taken: The City Council: (1) approved the Memorandum of Understanding with Laborers' International Union of North America, Local No. 300; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

- D-8 CONSIDERATION OF A PURCHASE ORDER CONTRACT WITH GREENFIELDS OUTDOOR FITNESS FOR THE PURCHASE AND INSTALLATION OF SHADE STRUCTURES FOR THE OUTDOOR FINTESS AREA AT LA PUENTE PARK IN THE AMOUNT OF \$109,900

Action Taken: The City Council: (1) approved the purchase order contract with Greenfields Outdoor Fitness for the purchase and installation of shade structures to be installed at La Puente Park in the amount of \$109,900; and (2) authorized the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

- E-1 DISCUSSION AND DIRECTION REGARDING PROCEDURES FOR REQUIRING PERMIT PARKING

Mayor Klinakis requested that Staff bring back this item at a future City Council meeting for further discussion.

- E-2 DISCUSSION AND DIRECTION REGARDING THE PAINTING OF GRAFFITI PRONE BLOCK WALLS IN THE CITY

Director of Development Services Di Mario presented color options for the graffiti prone block walls in the city.

The City Council reached a consensus to select Color #2 and directed Staff to do a sample wall near Amar Road.

- E-3 CONSIDERATION OF A 30-DAY RESOLUTION REGARDING THE CONDUCT OF TELECONFERENCED MEETINGS OF THE CITY COUNCIL AND OTHER CITY BODIES UNDER THE MODIFIED RULES SET FORTH UNDER GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS AS AMENDED BY AB 361

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to conduct public meetings virtually for meetings of all public bodies subject to the Brown Act in accordance with the requirements of AB 361 and adopt Resolution No. 21-5662, which will require reauthorization every (thirty) 30 days. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Quinones
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

E-4 CONSIDERATION OF SECOND AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH ROBERT C. LINDSEY FOR CITY MANAGER SERVICES

Attorney Ponto read the deal points of Robert C. Lindsey's contract when reporting out of closed session.

A motion was made by Council Member Argudo, seconded by Council Member Quinones to modify Robert C. Lindsey's contract and have it executed. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Quinones
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

AD HOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Mayor Pro Tem Munoz reported that the committee met to discuss remaining project proposals, as well as the future location for the extension of the community center building to provide access for additional services and programming.

Comprehensive Fee Schedule: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Public Health: Nothing to report.

Business Outreach and Reopening: Nothing to report.

Project LEAD: Nothing to report.

AB 1234 REPORTS

Council Member Quinones reported that he attended the annual JPIA Board of Directors meeting. He noted his attendance of three sessions regarding ethics for public officials, partnership, public opinion, and large verdicts impact law enforcement, and legal guidance for public officials on social media.

ORAL COMMENTS FROM COUNCIL

Council Member Argudo acknowledged the departure of Director of Community Services Lerma and expressed his gratitude for being able to work alongside her. He further commended her for earning her new position as Assistant City Manager for the City of West Covina.

Mayor Pro Tem Munoz wished Director of Community Services Lerma prosperity as she takes on her new role at the City of West Covina. She further noted that the City and the La Puente community will dearly miss her.

Mayor Klinakis expressed his appreciation for Director of Community Services Lerma and commended her for all the programs she implemented. He noted that her leadership of the Community Services department had an impact on the community's growth.

Council Member Quinones thanked Director of Community Services Lerma for her guidance and support of the City Council. He praised her dedication to the community and expressed his excitement for her new position.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked Director of Community Services Lerma for her years of service to the City and noted it would be a challenge to find a replacement to supersede her great work. He further stated that meetings to address the BAART clinic have been preplanned. He noted that information on this issue will be gathered and ready to deliver at an upcoming City Council meeting.

Director of Community Services Lerma expressed her gratitude for being able to serve the community this past decade. She emphasized the opportunities present in the City and encouraged Staff to harness that potential. She further thanked Director of Development Services Di Mario for his dedication to the City.

ADJOURNMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 8:10 pm.

Approved this 26th day of October, 2021.

Sheryl Garcia
City Clerk

Charlie Klinakis
Mayor/Chair

RESOLUTION NO. 21-5663

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE ALLOWING CERTAIN CLAIMS AND
DEMANDS IN THE AMOUNT \$542,001.28 (WARRANT
REGISTER 1519)**

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE,
DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 6334 through 6413 ACH(s) numbered 288 through 294, and Draft numbered 01407 through 01415 except for voided warrant 6362 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 26th day of October 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente

Check Register Report

By Payment Number

Payment Dates 10/4/2021 - 10/15/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
288	10/8/2021	ALTALANG	ALTA LANGUAGE SERVICES, INC.		858.75
	IN551806	09/28 SPANISH REMOTE INTERPRETATION		100-1120-53111	858.75
289	10/8/2021	ENTFMT	ENTERPRISE FM TRUST		10,424.97
	FBN4298281	10/21 VEHICLE MTCE		555-3150-53812	5,108.87
	FBN4298281	10/21 VEHICLE LEASE		555-3150-53912	5,316.10
290	10/8/2021	MIDAMER	MID AMERICA ADMIN AND RETIREMENT SOLUTIONS LLC		2,952.00
	MAR0000016090	1ST QTR 2021 ADMIN FEE		100-1135-51311	1,488.00
	MAR0000016920	2ND QTR 2021 ADMIN FEES		100-1135-51311	1,464.00
291	10/15/2021	SEIU	COPE FUND		10.00
	INV0006303	COPE FUND CONTRIBUTION		100-20380	2.35
	INV0006303	COPE FUND CONTRIBUTION		260-20380	2.65
	INV0006381	COPE FUND CONTRIBUTION		100-20380	2.62
	INV0006381	COPE FUND CONTRIBUTION		260-20380	2.38
292	10/15/2021	SEIU	SEIU - LOCAL 721		987.16
	INV0006302	EMPLOYEE DUES		100-20380	315.61
	INV0006302	EMPLOYEE DUES		200-20380	29.59
	INV0006302	EMPLOYEE DUES		203-20380	16.60
	INV0006302	EMPLOYEE DUES		205-20380	16.60
	INV0006302	EMPLOYEE DUES		210-20380	35.79
	INV0006302	EMPLOYEE DUES		215-20380	3.74
	INV0006302	EMPLOYEE DUES		260-20380	57.50
	INV0006302	EMPLOYEE DUES		285-20380	18.15
	INV0006380	EMPLOYEE DUES		100-20380	309.36
	INV0006380	EMPLOYEE DUES		200-20380	21.14
	INV0006380	EMPLOYEE DUES		203-20380	18.22
	INV0006380	EMPLOYEE DUES		205-20380	18.22
	INV0006380	EMPLOYEE DUES		210-20380	32.37
	INV0006380	EMPLOYEE DUES		215-20380	3.27
	INV0006380	EMPLOYEE DUES		260-20380	55.25
	INV0006380	EMPLOYEE DUES		285-20380	35.75
293	10/15/2021	ALTALANG	ALTA LANGUAGE SERVICES, INC.		297.00
	IS552280	BILINGUAL TESTING		100-1135-53406	297.00
294	10/15/2021	THYSSE	TK ELEVATOR		471.46
	3006213819	10-12/21 CC ELEVATOR SVC		100-4100-53811	471.46
6334	10/8/2021	A2ZHEA	A2Z HEALTH STORE		5,000.00
	INV0006344	2021-40 BUSINESS GRANT		263-3320-53981	5,000.00
6335	10/8/2021	AMABUS	AMAZON CAPITAL SERVICES INC		10,227.37
	13QL-FL7F-CV4M	PEG CHANNEL EQUIPMENT		275-1125-53998	4,078.70
	13T3-1H79-6NP4	MONITORS (8)		550-6100-53018	1,698.40
	16JK-K7XK-91FT	PEG CHANNEL-CANON CAMERAS (3)		275-1125-53998	4,352.70
	176G-TYDY-JRHM	KEY BOX		100-1150-53011	97.57
6336	10/8/2021	ANTINC	ANTROPY, INC		8,921.88
	7655	09/21 NETWORK AND SERVER MTCE		550-6100-53111	8,921.88
6337	10/8/2021	ATT	AT&T		541.25
	000017098782	08/28-09/27 PHONE-PRIMARY RATE		100-1150-53715	166.16
	000017098784	08/28-09/27 PHONE-MTCE YARD ALARM		285-3330-53715	21.74
	000017098785	08/28-09/27 PHONE-CH FAX LINE		100-1150-53715	110.72

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	000017098786	08/28-09/27 PHONE-CITY HALL		100-1150-53715	242.63
6338	10/8/2021 INV0006352	BEAUTY 2021-48 BUSINESS GRANT	BEAUTY STUDIO	263-3320-53981	5,000.00 5,000.00
6339	10/8/2021 1902-12	BLAWAT 10/21 CITY SECURITY SVC	BLACKWATER SECURITY	100-2110-53111	11,083.33 11,083.33
6340	10/8/2021 5016953038	CBEEQU 10/11-11/10 FACILITY COPIER LEASE	CELL BUSINESS EQUIPMENT	100-1150-53911	1,316.88 1,316.88
6341	10/8/2021 72763983	CONCEN PRE EMPLOYMENT EXAM (3)	CONCENTRA	100-1135-53406	318.00 318.00
6342	10/8/2021 INV0006332 INV0006333 INV0006334	EDISON 09/01-09/30 ELEC-VARIOUS 09/01-09/30 ELEC-ST LIGHTS LS-2B 09/01-09/30 ELEC-1744 ST LIGHT LS-1/OPTION E	EDISON CO	200-3120-53713 285-3330-53712 285-3330-53712	28,675.09 14,602.06 3,005.77 11,067.26
6343	10/8/2021 INV0006336	ELPALA REFUND-BL# 17206 OVERPAYMENT	EL PALACIO	100-48900	70.00 70.00
6344	10/8/2021 INV0006326	EXTOFF 10/21 PHONE SVC	EXTENDED OFFICE SOLUTIONS INC	100-1150-53715	659.55 659.55
6345	10/8/2021 INV0006342	G&J 2021-20 BUSINESS GRANT	G & J FURNITURE AND DESIGN	263-3320-53981	5,000.00 5,000.00
6346	10/8/2021 INV0006346	GEN200 2021-45 BUSINESS GRANT	GENESIS 2000	263-3320-53981	5,000.00 5,000.00
6347	10/8/2021 1534463 1972453 2022819 350089 3972793 4023598 4276297 5062477 5972705 6042622 6274944 7350117 8024041 8524612	HMEDEP IRRIGATION SUPPLIES GRAFFITI SUPPLIES STEEL STKS MTCE TOOLS GRAFFITI PAINT IRRIGATION SUPPLIES LP PARK-PLANTS IRRIGATION SUPPLIES GRAFFITI SUPPLIES LP PARK-LUMBER LP PARK-PLANTS PARK-TOOLS AND STKS IRRIGATION/CONCRETE IRRIGATION SUPPLIES	HOME DEPOT CRC	100-3330-53822 200-3120-53016 100-3330-53822 100-3100-53012 200-3120-53016 100-3330-53822 100-3330-53822 200-3120-53016 100-3330-53822 100-3330-53822 100-3330-53822 100-3330-53822 100-3330-53822 100-3330-53822	8,505.64 1,708.19 547.75 134.96 366.50 366.48 806.77 174.81 707.30 262.70 468.99 184.70 253.46 1,151.80 1,371.23
6348	10/8/2021 IN0348510	LACFD 21/22 CH HZRD MTRL PROG 0044519	LA CO FIRE DEPT	100-1150-53813	411.00 411.00
6349	10/8/2021 220499VC	LACSHF 08/21 IDT-CRIME SUPPRESSION	LA CO SHERIFF'S DEPT	100-2100-53113	5,349.49 5,349.49
6350	10/8/2021 14623	MANCIL POSTERS & FLYERS-DIA DE LOS MUERTOS	MANCILLA'S QUALITY PRINTING	100-4140-53979	383.90 383.90
6351	10/8/2021 INV0006345	OLI'S 2021-26 BUSINESS GRANT	OLI'S MISCELLANEOUS	263-3320-53981	5,000.00 5,000.00
6352	10/8/2021 INV0006343	ORQUI 2021-37 BUSINESS GRANT	ORQUIDIA BEAUTY SALON	263-3320-53981	5,000.00 5,000.00
6353	10/8/2021 INV809182	PIOMAN LP PARK SUPPLIES	PIONEER MANUFACTURING COMPANY	285-3330-53822	164.82 164.82

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6354	10/8/2021	RRMDES	RRM DESIGN		27,396.75
	2147-01-0621	LP HOUSING ELEMENT UPDATE 6TH CYCLE		100-3300-53111	18,867.25
	2147-01-621B	LP PUENTE HOUSING UPDATE-5TH CYCLE		100-3330-53111	8,529.50
6355	10/8/2021	SGVT	SAN GABRIEL VLY NEWSPAPER		772.00
	0011492266	AD-ADOPTED ORD# 21-977		100-1120-53411	374.00
	0011492299	AD-ADOPTED ORD# 21-976		100-1120-53411	398.00
6356	10/8/2021	SGATE	SOUTH GATE CATS		450.00
	INV0006350	09/21 TNR PROGRAM		100-2130-53111	450.00
6357	10/8/2021	SPANAI	SPA NAILS		5,000.00
	INV0006348	2021-35 BUSINESS GRANT		263-3320-53981	5,000.00
6358	10/8/2021	TERMI	TERMINIX PROCESSING CENTER		90.00
	412136616	09/14 SR CENTER PEST CONTROL		100-4130-53813	90.00
6359	10/8/2021	TCFNAT	THE HUNTINGTON NATIONAL BANK		1,512.00
	7305306	TORO REELMASTER LEASE PAYMENT		285-3330-53911	1,512.00
6360	10/8/2021	USDONU	U S DONUTS		5,000.00
	INV0006347	2021-33 BUSINESS GRANT		263-3320-53981	5,000.00
6361	10/8/2021	CALCARD	US Bank CalCard		8,732.28
	INV0006327	LUNCH MTG		100-1110-53972	72.97
	INV0006327	LUNCH MTG		100-1110-53972	24.08
	INV0006327	LUNCH MTG		100-1110-53972	50.96
	INV0006327	CC LUNCH MTG		100-1110-53972	100.18
	INV0006327	LUNCH MTG		100-1110-53972	75.64
	INV0006327	BACKGROUND SVC		100-1135-53406	16.95
	INV0006327	VESTA AT & T		100-2130-53011	40.57
	INV0006327	FUEL		555-3150-53014	145.08
	INV0006327	FUEL		555-3150-53014	142.28
	INV0006327	FUEL		555-3150-53014	139.62
	INV0006327	FUEL		555-3150-53014	67.96
	INV0006327	CAR WASH		555-3150-53812	39.99
	INV0006328	CONFERENCE-KLINAKIS		100-1100-53972	891.27
	INV0006328	CONFERENCE-ARGUDO		100-1100-53972	255.86
	INV0006328	PRE EMPLOYMENT LIVESCAN-HURTA		100-1135-53406	37.00
	INV0006328	PRE EMPLOYMENT LIVESCAN-SERVIN		100-1135-53406	37.00
	INV0006328	VESTA AT & T		100-2130-53011	40.57
	INV0006328	VESTA AT & T		100-2130-53011	40.57
	INV0006328	VESTA AT & T		100-2130-53011	40.57
	INV0006328	LUNCH MTG-COMM FOUNDATION		100-4100-53972	32.00
	INV0006328	ADOBE SUBSCRIPTION		550-6100-53017	1,571.52
	INV0006328	MICROSOFT		550-6100-53017	99.00
	INV0006328	CHIP READER-FOUNDATION		550-6100-53018	45.96
	INV0006328	IPAD-FOUNDATION		550-6100-53018	570.90
	INV0006329	CC LUNCH MTG		100-1100-53972	49.22
	INV0006329	CC LUNCH MTG		100-1100-53972	29.46
	INV0006329	CC HOLIDAY DECORATIONS		100-1100-53976	51.83
	INV0006329	OUTGOING MAYORS GIFT		100-1100-53976	108.90
	INV0006329	CCA REGISTRATION		100-1120-53971	25.00
	INV0006329	GO TO WEBINAR LITE		550-6100-53017	63.00
	INV0006330	OFFICE CHAIR		100-4100-53011	164.99
	INV0006330	OFFICE SUPPLIES		100-4100-53011	20.76
	INV0006330	TINY TOT SUPPLIES		100-4100-53012	31.73
	INV0006330	TINY TOT SUPPLIES		100-4100-53012	61.81
	INV0006330	STATISTA		100-4100-53012	468.00
	INV0006330	CITY TABLE COVER		100-4100-53012	79.70
	INV0006330	SUMMER LUNCH PROG SCHOOL SITE		100-4100-53976	93.75
	INV0006330	OFFICE SUPPLIES		100-4110-53011	92.57

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	INV0006330	THANK YOU CARDS-SUMMER PROG		100-4110-53976	13.30
	INV0006330	GIFT CARDS-SUMMER NUTRITION		100-4110-53976	55.00
	INV0006330	BASKETBALL SUPPLIES		100-4110-53980	82.07
	INV0006330	MENS BASKETBALL EQUIPMENT		100-4110-53980	208.01
	INV0006330	LUNCH MTG		100-4140-53979	403.65
	INV0006330	SUPPLIES RESOURCE FAIR		100-4140-53979	47.40
	INV0006330	SUPPLIES-RESOURCE FAIR		100-4140-53979	87.07
	INV0006330	ROPE BARRIERS		100-4140-53979	877.76
	INV0006330	ZOOM SURBSRIPTION		550-6100-53017	14.99
	INV0006330	TEEN VOICE SUPPLIES		600-20250	61.42
	INV0006330	LP LIVE SUPPLIES		600-20250	5.50
	INV0006351	EXECUTIVE LUNCHEION REGISTRATION		100-3300-53972	80.00
	INV0006351	LP PARK-REBAR		100-3330-53822	173.29
	INV0006351	3-PLY MASK		263-3320-53011	277.20
	INV0006351	LATEX GLOVES-BUSINESS GRANT		263-3320-53011	426.40
6363	10/8/2021	WILENG	WILLDAN ENGINEERING		48,023.53
	002-25258	09/21 BLDG & SAFETY SVC		100-3310-53111	35,718.53
	003-35221	08/21 TRAFFIC ENG SVC		100-3110-53111	360.00
	003-35222	08/21 NPDES SVC		284-3100-53111	1,640.00
	003-35227	08/21 ST IMPROVEMENT-LAS VECINAS DESIGN		205-5602-59210	10,305.00
6364	10/15/2021	STADIS	CALIFORNIA STATE DISBURSEMENT UNIT		594.77
	INV0006369	CHILD SUPPORT		100-20399	197.50
	INV0006369	CHILD SUPPORT		260-20399	397.27
6365	10/15/2021	NATRS	NATIONWIDE RETIREMENT		120.00
	INV0006374	Employee Contribution		100-20340	114.25
	INV0006374	Employee Contribution		200-20340	1.15
	INV0006374	Employee Contribution		203-20340	1.15
	INV0006374	Employee Contribution		205-20340	1.15
	INV0006374	Employee Contribution		210-20340	1.15
	INV0006374	Employee Contribution		215-20340	1.15
6366	10/15/2021	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		350.00
	INV0006370	PR WITHOLDING ORDER		100-20399	100.00
	INV0006371	PR WITHOLDING ORDER		100-20399	250.00
6367	10/15/2021	USBANK	U.S BANK PARS ACCT# 6746022400		5,182.83
	INV0006337	PARS RETIREMENT		100-20340	111.97
	INV0006378	PARS RETIREMENT		100-20340	2,861.46
	INV0006378	PARS RETIREMENT		200-20340	260.77
	INV0006378	PARS RETIREMENT		203-20340	77.80
	INV0006378	PARS RETIREMENT		205-20340	103.95
	INV0006378	PARS RETIREMENT		260-20340	780.00
	INV0006378	PARS RETIREMENT		263-20340	603.54
	INV0006378	PARS RETIREMENT		285-20340	383.34
6368	10/15/2021	90SBAR	90'S BARBER SHOP		5,000.00
	INV0006396	2021-19 BUSINESS GRANT		263-3320-53981	5,000.00
6369	10/15/2021	AIRGAS	AIRGAS USA LLC		85.94
	9117694403	PAINT SPRAYER PARTS		100-3330-53011	85.94
6370	10/15/2021	MERALE	ALEXANDER MEDINA MERKEL		17.95
	INV0006393	CE MTG REIM-MERKEL MEDINA		100-2110-53972	17.95
6371	10/15/2021	AMABUS	AMAZON CAPITAL SERVICES INC		47.78
	11WG-DFPH-HLML	CH-LOBBY PLANT FOOD		100-1150-53814	26.91
	1UCF-M3Q3-WNTH	PHONE CASE		100-3330-53012	20.87

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6372	10/15/2021 RI64934	AMEIND LP PARK FENCE RENTAL	AMERICAN INDUSTRY FENCE	100-3330-53822	293.33 293.33
6373	10/15/2021 21-00843	AMERI 09/21 MONTHLY SVC FEE	AMERINATIONAL	100-3320-53111	547.35 547.35
6374	10/15/2021 000017098783 000017145433 000017145434	ATT 08/28-09/27 PHONE-SR CTR 911 LN 09/06-10/05 PHONE-CH 911 LN 09/06-10/05 PHONE-MTCE YARD 911 LN	AT&T	100-4130-53715 100-1150-53715 285-3330-53715	108.66 65.18 21.74 21.74
6375	10/15/2021 1617	BEVHIL PATROL BIKE LIGHT SET (6)	BEVERLY HILLS BIKE SHOP	263-3320-53012	2,281.11 2,281.11
6376	10/15/2021 INV0006397	BOCDEL 2021-52 BUSINESS GRANT	BOCA DEL RIO, INC	263-3320-53981	5,000.00 5,000.00
6377	10/15/2021 8405352840	CINTA FIRST AID RESTOCK-ALL FACILITIES	CINTAS CORPORATION #693	100-1135-53011	1,001.87 1,001.87
6378	10/15/2021 72926676	CONCEN PRE EMPLOYMENT EXAM (4)	CONCENTRA	100-1135-53406	318.00 318.00
6379	10/15/2021 3301-1003326 3301-1004071	CED ELECTRICAL SUPPLIES FLOUR LAMP	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	100-3330-53822 100-3330-53822	80.28 51.15 29.13
6380	10/15/2021 82099122	CORLOG 09/21 PROPERTY DATA SVC	CORELOGIC SOLUTIONS, LLC	100-3320-53111	100.00 100.00
6381	10/15/2021 ARINV01553	DEKRA MILITARY BANNER-TERRE	DEKRA-LITE	100-48140	126.43 126.43
6382	10/15/2021 1300 1300	DELCOM 09/21 NATURE PARK SVC 09/21 CAR DETAILING	DELHAVEN COMMUNITY CENTER	100-4100-53111 555-3150-53812	720.00 400.00 320.00
6383	10/15/2021 538506	DEPTJ 09/21 FINGERPRINT SVC (11)	DEPT OF JUSTICE-BUREAU	100-1135-53406	352.00 352.00
6384	10/15/2021 IN0942382	DEPTPUB FY 21/22 SC ANNUAL LICENSE FEE	DEPT OF PUBLIC HEALTH	100-4130-53911	400.00 400.00
6385	10/15/2021 INV0006355 INV0006356	EDISON 09/01-10/03 ELEC-15250 TEMPLE 09/01-10/03 ELEC-14951 NELSON	EDISON CO	200-3120-53713 200-3120-53713	167.30 74.00 93.30
6386	10/15/2021 15175965	EWIIRR IRRIGATION SUPPLIES	EWING IRRIGATION PRODUCTS INC.	100-3330-53822	1,637.28 1,637.28
6387	10/15/2021 1001	FECELE ELECTRICAL IMPRO LP PARK PH III-PYMT	F.E.C. ELECTRIC INC.	100-5596-59300	9,525.00 9,525.00
6388	10/15/2021 0000890059 0000890059 0000890059	FIRMAS ANNUAL FIRE SUPPRESSION ANNUAL FIRE SUPPRESSION ANNUAL FIRE SUPPRESSION	FIREMASTER	100-3330-53811 100-4130-53811 285-3330-53813	4,950.00 1,237.50 1,237.50 2,475.00
6389	10/15/2021 019119981 019334315	GALLS CE-UNIFORMS CE-UNIFORMS	GALLS	100-2110-53015 100-2110-53015	284.17 209.75 74.42
6390	10/15/2021 10660262	GARDA 10/21 ARMORED TRANS SVC	GARDAWORLD	100-1130-53111	405.28 405.28

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6391	10/15/2021 INV0006390	REYHEN DJ SVC-RESOURCE FAIRE	HENRY REYES	100-4140-53979	250.00 250.00
6392	10/15/2021 111172 111173	JCLBAR TRAFFIC DELINEATOR WHITE STRIPING SPRAY PAINT	JCL TRAFFIC	200-3120-53821 100-3330-53822	633.92 531.96 101.96
6393	10/15/2021 INV0006386	JOSREY 09/21-10/07 SHOPING CART MILEAGE REIM-REYES	JOSE REYES	555-3150-53014	385.28 385.28
6394	10/15/2021 INV0006394	MARJUAN PRE EMPLOYMENT LIVE SCAN REIM-MARTINEZ	JUAN MARTINEZ	100-1135-53406	37.00 37.00
6395	10/15/2021 1500	KSKFAC 09/21 SR CTR JANITORIAL SVC	KSK FACILITIES	100-4130-53813	565.00 565.00
6396	10/15/2021 IN220000172 IN220000174 IN220000187 IN220000202 IN220000205	LACRDD 03-08/21 TS CALIFORNIA@NELSON 03-08/21 TS FRANCISQUITO@HACIENDA 03-08/21 TS NELSON@SUNSET 05-08/21 TS NELSON @ORANGE 05-08/21 TS NELSON @PUENTE	LA CO DEPT PUBLIC WORKS	200-3120-53819 200-3120-53819 200-3120-53819 200-3120-53819 200-3120-53819	6,743.48 2,093.22 1,998.69 1,201.33 300.24 1,150.00
6397	10/15/2021 RE-PW-21091301105 RE-PW-21091301508	LACRD 08/21 IW LA PUENTE 08/21 TS MAINT DDG	LA CO DEPT PUBLIC WORKS	100-3110-53121 200-3120-53819	11,336.35 4,788.82 6,547.53
6398	10/15/2021 INV0006357 INV0006358 INV0006359 INV0006360 INV0006361 INV0006362 INV0006363 INV0006364 INV0006365 INV0006366 INV0006385	LPVCWD 07/19-09/20 WTR-CH MAIN 07/19-09/20 WTR-CH LANDSCAPE 07/19-09/20 WTR-GLENDORA AVE 07/19-09/20 WTR-GLENDORA #1 07/19-09/20 WTR-TEMPLE PARK 07/19-09/20 WTR-116 FIRST ST 07/19-09/20 WTR-S FIRST 07/19-09/20 WTR-S SECOND ST 07/19-09/20 WTR-S SECOND ST 07/19-09/20 WTR-120 S FIRST ST 07/19-09/20 WTR-SR CENTER	LA PUENTE VALLEY CO WATER	100-1150-53714 100-1150-53714 200-3120-53714 200-3120-53714 285-3330-53714 200-3120-53714 200-3120-53714 200-3120-53714 200-3120-53714 200-3120-53714 100-4130-53714	9,382.29 1,989.20 43.41 66.53 153.98 6,230.15 124.83 66.53 66.53 66.53 246.73 327.87
6399	10/15/2021 INV-2021000144	LEA360 07-09/21 OFFICE 365 QTR BILLING	LEAR360	550-6100-53017	3,845.73 3,845.73
6400	10/15/2021 INV0006395	LIBTAX 2021-39 BUSINESS GRANT	LIBERTY TAX SERVICE #2561	263-3320-53981	5,000.00 5,000.00
6401	10/15/2021 6283196	NATCON 09/20-10/17 LP PARK TEMP FENCING	NATIONAL CONSTRUCTION RENTALS	100-3330-53822	228.00 228.00
6402	10/15/2021 01 01 01 01	ONYPV 09/21 LOCAL ST IMPROVEMENT PYMT#1 09/21 LOCAL ST IMPROVEMENT PYMT#1 09/21 LOCAL ST IMPROVEMENT PYMT#1 09/21 LOCAL ST IMPROVEMENT PYMT#1	ONYX PAVING COMPANY INC	405-20220 405-5598-59300 410-20220 410-5598-59300	36,317.08 -955.71 19,114.25 -955.71 19,114.25
6403	10/15/2021 1016933 1017168	QUINMO FUEL FUEL	QUINTIN'S MOBIL	555-3150-53014 555-3150-53014	192.07 140.07 52.00
6404	10/15/2021 34557	RJM LANDSCAPE & IRRIGATION IMPROVEMENTS	RJM DESIGN GROUP	285-3330-53111	18,032.02 18,032.02
6405	10/15/2021 112593500-001	SITEON IRRIGATION SUPPLIES	SITEONE LANDSCAPE SUPPLY, LLC	100-3330-53822	15,972.02 631.48

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	112680875-001	IRRIGATION SUPPLIES		100-3330-53822	3,295.80
	112681298-001	IRRIGATION SUPPLIES		100-3330-53822	3,665.15
	112718087-001	IRRIGATION SUPPLIES		100-3330-53822	2,697.43
	112729908-001	IRRIGATION SUPPLIES		100-3330-53822	360.20
	112859258-001	IRRIGATION SUPPLIES		100-3330-53822	286.74
	112882985-001	IRRIGATION SUPPLIES		100-3330-53822	179.16
	112905228-001	IRRIGATION SUPPLIES		100-3330-53822	910.75
	112939953-001	FERTILIZER/TREE STAKE		100-3330-53822	544.00
	112954939-001	IRRIGATION SUPPLIES		100-3330-53822	2,079.18
	112989205-001	IRRIGATION SUPPLIES		100-3330-53822	27.70
	113148427-001	IRRIGATION SUPPLIES		100-3330-53822	1,173.59
	113384721-001	IRRIGATION SUPPLIES		100-3330-53822	120.84
6406	10/15/2021	SUNBELT	SUNBELT RENTALS, INC.		7,297.50
	114039313-0010	LP PARK EQUIP RENTAL/DIESEL		555-3150-53014	1,823.91
	115500492-0001	LP PARK EQUIP RENTAL		100-3330-53822	3,105.05
	116600460-0003	LP PARK EQUIP RENTAL		100-3330-53822	2,320.47
	117304276-0002	LP PARK EQUIPMENT RENTAL		100-3330-53822	48.07
6407	10/15/2021	TARGET	TARGET SPECIALTY PRODUCTS		82.51
	INVP500599558	IRRIGATION SUPPLIES		100-3330-53822	82.51
6408	10/15/2021	GASCO	THE GAS COMPANY		875.04
	INV0006353	09/02-10/05 GAS-CITY HALL		100-1150-53711	766.11
	INV0006354	09/02-10/05 GAS-PARK SVC		285-3330-53711	16.27
	INV0006391	09/02-10/05 GAS-YLAC		100-4110-53711	91.44
	INV0006392	09/04-10/05 GAS-COMM CTR		100-4100-53711	1.22
6409	10/15/2021	THESAU	THE SAUCE CREATIVE SERVICES CORP		2,275.64
	5075	STAFF POLO SHIRTS-GREEN		100-4100-53011	2,275.64
6410	10/15/2021	TIEFIV	TIER FIVE		399.00
	19765709	PDF CONVERSION OF MICROFICHE FILES		100-3300-53411	399.00
6411	10/15/2021	TIMEWA	TIME WARNER CABLE		100.06
	0029063100121	10/21 CH CABLE SVC		100-1150-53715	100.06
6412	10/15/2021	TOWENT	TOWO ENTERPRISE INC		106,476.00
	01	PARK ACCESS RD-PYMT#1		263-20220	-2,983.77
	01	PARK ACCESS RD-PYMT#1		263-5599-59300	59,675.45
	01	PARK ACCESS RD-PYMT#1		284-20220	-2,620.23
	01	PARK ACCESS RD-PYMT#1		284-5599-59300	52,404.55
6413	10/15/2021	WILENG	WILLDAN ENGINEERING		5,528.00
	006-21815	08/21 LP LOCAL SAFETY PLAN		100-3100-53111	5,528.00
DFT0001407	10/15/2021	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		30.16
	INV0006372	EMPLOYEE LOAN REPYMT		100-20399	19.26
	INV0006372	EMPLOYEE LOAN REPYMT		200-20399	3.07
	INV0006372	EMPLOYEE LOAN REPYMT		203-20399	0.68
	INV0006372	EMPLOYEE LOAN REPYMT		205-20399	0.68
	INV0006372	EMPLOYEE LOAN REPYMT		210-20399	4.43
	INV0006372	EMPLOYEE LOAN REPYMT		215-20399	0.68
	INV0006372	EMPLOYEE LOAN REPYMT		260-20399	1.36
DFT0001408	10/15/2021	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		2,100.00
	INV0006373	EMPLOYEE CONTRIBUTIONS		100-20399	1,571.81
	INV0006373	EMPLOYEE CONTRIBUTIONS		200-20399	89.97
	INV0006373	EMPLOYEE CONTRIBUTIONS		202-20399	39.23
	INV0006373	EMPLOYEE CONTRIBUTIONS		203-20399	74.86
	INV0006373	EMPLOYEE CONTRIBUTIONS		205-20399	74.86
	INV0006373	EMPLOYEE CONTRIBUTIONS		210-20399	110.09
	INV0006373	EMPLOYEE CONTRIBUTIONS		215-20399	89.49

Check Register Report

Payment Dates: 10/4/2021 - 10/15/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0006373	EMPLOYEE CONTRIBUTIONS		260-20399	49.69
DFT0001409	10/15/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		12,285.54
	INV0006375	EMPLOYER CONTRIBUTION		100-20360	8,518.52
	INV0006375	EMPLOYER CONTRIBUTION		200-20360	593.53
	INV0006375	EMPLOYER CONTRIBUTION		202-20360	57.41
	INV0006375	EMPLOYER CONTRIBUTION		203-20360	414.51
	INV0006375	EMPLOYER CONTRIBUTION		205-20360	409.57
	INV0006375	EMPLOYER CONTRIBUTION		210-20360	408.48
	INV0006375	EMPLOYER CONTRIBUTION		215-20360	229.16
	INV0006375	EMPLOYER CONTRIBUTION		260-20360	896.04
	INV0006375	EMPLOYER CONTRIBUTION		263-20360	422.93
	INV0006375	EMPLOYER CONTRIBUTION		285-20360	335.39
DFT0001410	10/15/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		8,976.48
	INV0006376	PERS- NEW EMPLOY CONTRB		100-20399	6,131.49
	INV0006376	PERS- NEW EMPLOY CONTRB		200-20399	385.00
	INV0006376	PERS- NEW EMPLOY CONTRB		202-20399	53.23
	INV0006376	PERS- NEW EMPLOY CONTRB		203-20399	296.41
	INV0006376	PERS- NEW EMPLOY CONTRB		205-20399	293.56
	INV0006376	PERS- NEW EMPLOY CONTRB		210-20399	265.48
	INV0006376	PERS- NEW EMPLOY CONTRB		215-20399	201.60
	INV0006376	PERS- NEW EMPLOY CONTRB		260-20399	700.61
	INV0006376	PERS- NEW EMPLOY CONTRB		263-20399	392.02
	INV0006376	PERS- NEW EMPLOY CONTRB		285-20399	257.08
DFT0001411	10/15/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		40.20
	INV0006377	EMPLOYEE PORTION		100-20360	40.20
DFT0001412	10/15/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		44.00
	INV0006379	SURVIVORS LIFE INSURANCE		100-20350	29.90
	INV0006379	SURVIVORS LIFE INSURANCE		200-20350	1.39
	INV0006379	SURVIVORS LIFE INSURANCE		202-20350	0.09
	INV0006379	SURVIVORS LIFE INSURANCE		203-20350	1.07
	INV0006379	SURVIVORS LIFE INSURANCE		205-20350	1.05
	INV0006379	SURVIVORS LIFE INSURANCE		210-20350	1.06
	INV0006379	SURVIVORS LIFE INSURANCE		215-20350	0.53
	INV0006379	SURVIVORS LIFE INSURANCE		260-20350	5.01
	INV0006379	SURVIVORS LIFE INSURANCE		263-20350	2.52
	INV0006379	SURVIVORS LIFE INSURANCE		285-20350	1.38
DFT0001413	10/15/2021	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		5,329.58
	INV0006382	STATE INCOME TAX		100-20310	3,930.28
	INV0006382	STATE INCOME TAX		200-20310	197.59
	INV0006382	STATE INCOME TAX		202-20310	33.13
	INV0006382	STATE INCOME TAX		203-20310	116.58
	INV0006382	STATE INCOME TAX		205-20310	107.98
	INV0006382	STATE INCOME TAX		210-20310	103.11
	INV0006382	STATE INCOME TAX		215-20310	121.99
	INV0006382	STATE INCOME TAX		260-20310	297.50
	INV0006382	STATE INCOME TAX		263-20310	232.39
	INV0006382	STATE INCOME TAX		285-20310	189.03
DFT0001414	10/15/2021	IRSPR	IRS PAYROLL TAX DEPOSIT		16,135.34
	INV0006383	FEDERAL WITHHOLDING		100-20300	11,814.19
	INV0006383	FEDERAL WITHHOLDING		200-20300	646.50
	INV0006383	FEDERAL WITHHOLDING		202-20300	86.52
	INV0006383	FEDERAL WITHHOLDING		203-20300	322.27
	INV0006383	FEDERAL WITHHOLDING		205-20300	275.64
	INV0006383	FEDERAL WITHHOLDING		210-20300	297.29
	INV0006383	FEDERAL WITHHOLDING		215-20300	320.52

Check Register Report

Payment Dates: 10/4/2021 - 10/15/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0006383	FEDERAL WITHHOLDING		260-20300	1,104.57
	INV0006383	FEDERAL WITHHOLDING		263-20300	719.96
	INV0006383	FEDERAL WITHHOLDING		285-20300	547.88
DFT0001415	10/15/2021	IRSPR	IRS PAYROLL TAX DEPOSIT		5,802.56
	INV0006384	MEDICARE TAX		100-20300	3,800.62
	INV0006384	MEDICARE TAX		200-20300	249.40
	INV0006384	MEDICARE TAX		202-20300	20.58
	INV0006384	MEDICARE TAX		203-20300	149.46
	INV0006384	MEDICARE TAX		205-20300	158.54
	INV0006384	MEDICARE TAX		210-20300	101.30
	INV0006384	MEDICARE TAX		215-20300	77.50
	INV0006384	MEDICARE TAX		260-20300	585.06
	INV0006384	MEDICARE TAX		263-20300	411.72
	INV0006384	MEDICARE TAX		285-20300	248.38
Grand Total:					542,001.28

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	199,292.71
200 - GAS TAX FUND	33,040.02
202 - RMRA (SB 1)	290.19
203 - MEASURE M FUND	1,489.61
205 - MEASURE R FUND	11,766.80
210 - PROP A FUND	1,360.55
215 - PROP C FUND	1,049.63
260 - CDBG PROGRAM FUND	4,934.89
263 - AMERICAN RESCUE PLAN ACT FUND	117,461.47
275 - PEG ACCESS FUND	8,431.40
284 - MEASURE W	51,424.32
285 - LIGHTING & LANDSCAPE MAINTENANCE	44,563.15
405 - 2019A CAPITAL PROJECT FUND	18,158.54
410 - 2019B CAPITAL PROJECT FUND	18,158.54
550 - EQUIPMENT REPLACEMENT FUND	16,831.38
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	13,681.16
600 - SPECIAL DEPOSIT FUND	66.92
Grand Total:	542,001.28

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53972	Conferences & Meetings	1,225.81
100-1100-53976	Special Departmental	160.73
100-1110-53972	Conferences & Meetings	323.83
100-1120-53111	Contract Services - Private	858.75
100-1120-53411	Printing & Publishing	772.00
100-1120-53971	Dues & Memberships	25.00
100-1130-53111	Contract Services - Private	405.28
100-1135-51311	Other Health - DOC	2,952.00
100-1135-53011	Operating Supplies	1,001.87
100-1135-53406	Recruitment Expenses	1,412.95
100-1150-53011	Operating Supplies	97.57
100-1150-53711	Utility - Gas	766.11
100-1150-53714	Utility - Water	2,032.61
100-1150-53715	Utility - Communications	1,300.86
100-1150-53813	Facility Maintenance	411.00
100-1150-53814	Landscape Maintenance	26.91
100-1150-53911	Equipment Lease/Rental	1,316.88
100-20300	FIT Payable	15,614.81
100-20310	SIT Payable	3,930.28
100-20340	PARS	3,087.68
100-20350	Group Insurance	29.90
100-20360	PERS	8,558.72
100-20380	Union Dues	629.94
100-20399	Other Payroll Deductions	8,270.06
100-2100-53113	Contract Services - Special...	5,349.49
100-2110-53015	Uniform/Boot Reimburse...	284.17
100-2110-53111	Contract Services - Private	11,083.33
100-2110-53972	Conferences & Meetings	17.95
100-2130-53011	Operating Supplies	162.28
100-2130-53111	Contract Services - Private	450.00
100-3100-53012	Small Tools & Equipment	366.50
100-3100-53111	Contract Services - Private	5,528.00
100-3110-53111	Contract Services - Private	360.00
100-3110-53121	Industrial Waste Inspecti...	4,788.82
100-3300-53111	Contract Services - Private	18,867.25
100-3300-53411	Printing & Publishing	399.00

Account Summary

Account Number	Account Name	Payment Amount
100-3300-53972	Conferences & Meetings	80.00
100-3310-53111	Contr Svc - Private - B&S F...	35,718.53
100-3320-53111	Contract Services - Private	647.35
100-3330-53011	Operating Supplies	85.94
100-3330-53012	Small Tools & Equipment	20.87
100-3330-53111	Contract Services - Private	8,529.50
100-3330-53811	Equipment Maintenance	1,237.50
100-3330-53822	Park Maintenance & Repa...	31,004.47
100-4100-53011	Operating Supplies	2,461.39
100-4100-53012	Small Tools & Equipment	641.24
100-4100-53111	Contract Services - Private	400.00
100-4100-53711	Utility - Gas	1.22
100-4100-53811	Equipment Maintenance	471.46
100-4100-53972	Conferences & Meetings	32.00
100-4100-53976	Special Departmental	93.75
100-4110-53011	Operating Supplies	92.57
100-4110-53711	Utility - Gas	91.44
100-4110-53976	Special Departmental	68.30
100-4110-53980	Sports Activities	290.08
100-4130-53714	Utility - Water	327.87
100-4130-53715	Utility - Communications	65.18
100-4130-53811	Equipment Maintenance	1,237.50
100-4130-53813	Facility Maintenance	655.00
100-4130-53911	Equipment Lease/Rental	400.00
100-4140-53979	Special Events	2,049.78
100-48140	Military Banner Donation	126.43
100-48900	Miscellaneous	70.00
100-5596-59300	Construction Costs	9,525.00
200-20300	FIT Payable	895.90
200-20310	SIT Payable	197.59
200-20340	PARS	261.92
200-20350	Group Insurance	1.39
200-20360	PERS	593.53
200-20380	Union Dues	50.73
200-20399	Other Payroll Deductions	478.04
200-3120-53016	Graffiti Removal Supplies	1,176.93
200-3120-53713	Utility - Hwy Lights	14,769.36
200-3120-53714	Utility - Water	791.66
200-3120-53819	Signal Maintenance	13,291.01
200-3120-53821	Traffic Markings/Signs	531.96
202-20300	FIT Payable	107.10
202-20310	SIT Payable	33.13
202-20350	Group Insurance	0.09
202-20360	PERS	57.41
202-20399	Other Payroll Deductions	92.46
203-20300	FIT Payable	471.73
203-20310	SIT Payable	116.58
203-20340	PARS	78.95
203-20350	Group Insurance	1.07
203-20360	PERS	414.51
203-20380	Union Dues	34.82
203-20399	Other Payroll Deductions	371.95
205-20300	FIT Payable	434.18
205-20310	SIT Payable	107.98
205-20340	PARS	105.10
205-20350	Group Insurance	1.05
205-20360	PERS	409.57
205-20380	Union Dues	34.82

Account Summary

Account Number	Account Name	Payment Amount
205-20399	Other Payroll Deductions	369.10
205-5602-59210	Design Engineering	10,305.00
210-20300	FIT Payable	398.59
210-20310	SIT Payable	103.11
210-20340	PARS	1.15
210-20350	Group Insurance	1.06
210-20360	PERS	408.48
210-20380	Union Dues	68.16
210-20399	Other Payroll Deductions	380.00
215-20300	FIT Payable	398.02
215-20310	SIT Payable	121.99
215-20340	PARS	1.15
215-20350	Group Insurance	0.53
215-20360	PERS	229.16
215-20380	Union Dues	7.01
215-20399	Other Payroll Deductions	291.77
260-20300	FIT Payable	1,689.63
260-20310	SIT Payable	297.50
260-20340	PARS	780.00
260-20350	Group Insurance	5.01
260-20360	PERS	896.04
260-20380	Union Dues	117.78
260-20399	Other Payroll Deductions	1,148.93
263-20220	Retention Payable	-2,983.77
263-20300	FIT Payable	1,131.68
263-20310	SIT Payable	232.39
263-20340	PARS	603.54
263-20350	Group Insurance	2.52
263-20360	PERS	422.93
263-20399	Other Payroll Deductions	392.02
263-3320-53011	Operating Supplies	703.60
263-3320-53012	Small Tools & Equipment	2,281.11
263-3320-53981	Grants & Loans - Commer...	55,000.00
263-5599-59300	Construction Costs	59,675.45
275-1125-53998	Furniture/Office Equipme...	8,431.40
284-20220	Retention Payable	-2,620.23
284-3100-53111	Contract Services - Private	1,640.00
284-5599-59300	Construction Costs	52,404.55
285-20300	FIT Payable	796.26
285-20310	SIT Payable	189.03
285-20340	PARS	383.34
285-20350	Group Insurance	1.38
285-20360	PERS	335.39
285-20380	Union Dues	53.90
285-20399	Other Payroll Deductions	257.08
285-3330-53111	Contract Services - Private	18,032.02
285-3330-53711	Utility - Gas	16.27
285-3330-53712	Utility - Electricity	14,073.03
285-3330-53714	Utility - Water	6,230.15
285-3330-53715	Utility - Communications	43.48
285-3330-53813	Facility Maintenance	2,475.00
285-3330-53822	Park Maintenance & Repa...	164.82
285-3330-53911	Equipment Lease/Rental	1,512.00
405-20220	Retention Payable	-955.71
405-5598-59300	Construction Costs	19,114.25
410-20220	Retention Payable	-955.71
410-5598-59300	Construction Costs	19,114.25
550-6100-53017	Software & Licensing	5,594.24

Account Summary

Account Number	Account Name	Payment Amount
550-6100-53018	Computer Hardware & Su...	2,315.26
550-6100-53111	Contract Services - Private	8,921.88
555-3150-53014	Fuel	2,896.20
555-3150-53812	Vehicle Maintenance	5,468.86
555-3150-53912	Vehicle Lease	5,316.10
600-20250	Deposit - Teen Voice Prog...	66.92
Grand Total:		542,001.28

Project Account Summary

Project Account Key	Payment Amount
None	387,849.40
100022E	2,281.11
100122E	55,703.60
101122E	56,691.68
30222E	647.35
61422E	877.76
68422E	66.92
69421E	1,151.80
69422E	29,496.16
69722E	521.33
70922E	5,542.15
71022E	383.90
98922E	788.12
Grand Total:	542,001.28



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: October 26, 2021

Via: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: PRESENTATION OF SEPTEMBER 2021 REQUISITION SUMMARY REPORT

BACKGROUND

On April 24, 2018, the City Council adopted several ordinances and accompanying resolutions amending the City's purchasing procedures to streamline and make the procurement process more efficient. One of the amendments to the purchasing procedures was a provision setting a \$5,000 spending limit for Department Heads and a separate provision increasing the City Manager's spending limit to \$20,000 for professional services, supplies and equipment. In order to document purchases approved by the City Manager and/or Department Heads the City Council directed that a monthly report be prepared and filed with the City Council. Due to modified City Council meeting schedules during the winter holiday season, this report will cover a three-month period. This action is to receive and file the requisition summary report for the period of August 2021.

DISCUSSION

City staff initiated eleven (11) requisitions during the month totaling \$824,816.51.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment "A": Requisition Summary Report for September 2021.

City of La Puente
Requisition Summary Report
For the period of September 2021

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000493	9/2/2021	9/2/2021	Approved	Administrative Services

Vendor: Antropy, Inc.
Description: Network and Server Maintenance

Total Obligation: \$ 12,000.00
Total Paid \$ 8,921.88

Submitted By: Elizabeth Herrera
Approved By: City Manager
Funding Source: Equipment Replacement (550)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000494	9/3/2021	9/3/2021	Approved	Administrative Services

Vendor: Turf Alliance, LLC
Description: Skate Park Boundary Turf

Total Obligation: \$ 116,346.11
Total Paid \$ -

Submitted By: Elizabeth Herrea
Approved By: City Council
Funding Source: American Rescue Plan Act (283)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000495	9/8/2021	9/8/2021	Approved	Administrative Services

Vendor: JCA Engineering, INC.
Description: Sports Lighting Engineering - Park Soccer

Total Obligation: \$ 13,800.00
Total Paid \$ -

Submitted By: Alexander Merkel
Approved By: City Manager
Funding Source: General Fund (100)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000496	9/9/2021	9/9/2021	Approved	Administrative Services

Vendor: Vigilant Solutions, LLC
Description: ALPR Cameras (57)

Total Obligation: \$ 99,690.00
Total Paid \$ -

Submitted By: Elizabeth Herrea
Approved By: City Council
Funding Source: Supplemental Law Enforcement/COPS (240)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000497	9/9/2021	9/9/2021	Approved	Administrative Services
Vendor:	Turf Star, INC.			
Description:	Workman GTX Electric Vehicle			
	Total Obligation:	\$	14,527.76	
	Total Paid	\$	-	
Submitted By:	Elizabeth Herrera			
Approved By:	City Manager			
Funding Source:	Air Quality Management District (270)			

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000498	9/13/2021	9/13/2021	Approved	Administrative Services
Vendor:	B & H Camera			
Description:	PEG Channel Equipment			
	Total Obligation:	\$	6,970.99	
	Total Paid	\$	-	
Submitted By:	Regina Newcomb			
Approved By:	City Manager			
Funding Source:	PEG Access (275)			

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000499	9/16/2021	9/16/2021	Approved	Administrative Services
Vendor:	Kristal Sports LLC			
Description:	Basketball Goals (QTY 2) La Puente Park			
	Total Obligation:	\$	7,150.00	
	Total Paid	\$	-	
Submitted By:	Alex Merkel Medina			
Approved By:	City Manager			
Funding Source:	General Fund (100)			

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000500	9/16/2021	9/16/2021	Approved	Administrative Services
Vendor:	Innovative Playgrounds Company, INC.			
Description:	Park Playground			
	Total Obligation:	\$	411,941.81	
	Total Paid	\$	-	
Submitted By:	Alex Merkel Medina			
Approved By:	City Council			
Funding Source:	American Rescue Plan Act (283)			

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000501	9/16/2021	9/16/2021	Approved	Administrative Services
Vendor:	National Fitness Campaign			
Description:	Park Fitness Court			
	Total Obligation:	\$	138,991.50	
	Total Paid	\$	-	
Submitted By:	Alex Merkel Medina			
Approved By:	City Council			
Funding Source:	American Rescue Plan Act (283)			

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000502	9/17/2021	9/17/2021	Approved	Administrative Services
Vendor:	Beverly Hills Bike Shop			
Description:	Police Patrol Bike Light Set (6)			
	Total Obligation:	\$	1,913.34	
	Total Paid	\$	2,281.11	
Submitted By:	Elizabeth Herrera			
Approved By:	Director of Administrative Services			
Funding Source:	American Rescue Plan Act (283)			

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000503	9/29/2021	9/29/2021	Approved	Administrative Services
Vendor:	Crosspoint Network Solutions			
Description:	Mitel MI Voice Conference Phone			
	Total Obligation:	\$	1,485.00	
	Total Paid	\$	-	
Submitted By:	Elizabeth Herrera			
Approved By:	Director of Administrative Services			
Funding Source:	Equipment Replacement (550)			



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: October 26, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: PRESENTATION OF SEPTEMBER 2021 INVESTMENT REPORT

BACKGROUND

This report presents the City's investment portfolio for the period of August 2021. The attachment provides details of the City's portfolio. It has been prepared to comply with regulations contained in California Government Code Section 53600 and the Statement of Investment Policy approved by City Council on June 8, 2021.

The investment objectives of the City of La Puente are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio, second, to provide sufficient liquidity to meet all operating requirements, and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

The City follows the practice of pooling cash and investments for all funds under its direct control. Interest earned on pooled cash and investments is allocated to the various funds based on the respective fund's average quarterly cash balance. It is common for governments to pool the cash and investments of various funds to improve investment performance. By pooling funds, cities are able to benefit from economies of scale, diversification, liquidity and ease of administration.

DISCUSSION

The Investment Report for September 2021 has been provided for your review.

The investment activity for the period is summarized in the following table:

Purchase	Government Obligation- FFCB	09/02/2021	0.87%	09/08/2026	250,000.00
Purchase	Certificate of Deposit (CD) – Medallion Bank	09/14/2021	0.90%	09/30/2026	249,000.00

Purchase	Government Obligation- FFCB	09/17/2021	0.87%	09/01/2026	249,914.79
Purchase	Government Obligation- FFCB	09/23/2021	0.94%	09/28/2026	249,500.00
Purchase	Certificate of Deposit (CD) – Texas Exchange Bank	09/28/2021	0.85%	11/14/2025	249,000.00
Purchase	Government Obligation- US Treasury Note	09/29/2021	0.875%	06/30/2026	250,102.82
Purchase	Government Obligation- FHLB	09/30/2021	1.10%	10/13/2026	249,750.00
Sale	Certificate of Deposit (CD) – Medallion Bank	09/14/2021	2.25%	04/04/2022	250,564.25

FISCAL IMPACT

Idle cash invested in certificates of deposit, government securities, and corporate bonds typically return higher yields than LAIF (Local Agency Investment Fund). This maximizes returns without assuming substantial additional risk.

SUMMARY

In summary, the City has conservatively placed its investment portfolio in LAIF, federal agency securities, corporate bonds, and certificates of deposit. The portfolio complies with the Statement of Investment Policy and the City has the ability to meet its expenditure requirements for the next six months.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment A – Investment Report
Attachment B – Certificates of Deposit
Attachment C – Corporate Bonds
Attachment D – Municipal Bonds
Attachment E – Charts

CITY OF LA PUENTE

ATTACHMENT A

Cash and Investment Report
September 30, 2021

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Local Agency Investment Fund	State of California			0.685%	\$ 6,643,662	\$ 6,643,662	\$ 6,644,213	LAIF
Government Obligations								
U.S. Agency Security	FFCB	06/07/19	06/13/24	1.950%	250,000	249,712	259,685	Stifel
U.S. Agency Security	FFCB	06/10/20	06/10/25	0.680%	250,000	250,000	248,868	Multi-Bank
U.S. Agency Security	FFCB	06/02/20	06/09/25	0.500%	250,000	250,000	247,663	Stifel
U.S. Agency Security	FFCB	03/22/21	04/01/25	0.710%	250,000	250,000	249,890	Stifel
U.S. Agency Security	FFCB	02/24/21	03/03/26	0.790%	250,000	250,000	248,668	Stifel
U.S. Agency Security	FFCB	08/03/21	08/10/26	0.710%	250,000	250,000	247,038	Stifel
U.S. Agency Security	FFCB	08/30/21	09/01/26	0.870%	250,000	250,000	496,665	Stifel
U.S. Agency Security	FFCB	08/30/21	02/10/25	0.480%	250,000	249,820	249,033	Stifel
U.S. Agency Security	FFCB	09/23/21	09/28/26	0.940%	250,000	249,500	248,688	Stifel
U.S. Agency Security	FFCB	09/02/21	09/08/26	0.870%	250,000	250,000	247,835	Stifel
U.S. Agency Security	FFCB	07/29/20	07/29/25	0.580%	250,000	250,000	248,785	Stifel
U.S. Agency Security	FHLB	05/05/20	05/19/25	0.750%	250,000	250,000	249,830	Stifel
U.S. Agency Security	FHLB	03/02/21	02/26/26	0.850%	250,000	250,041	249,050	Stifel
U.S. Agency Security	FHLB	03/08/21	03/30/26	0.980%	250,000	250,000	249,405	Stifel
U.S. Agency Security	FHLB	03/11/21	03/25/26	0.875%	250,000	250,000	249,050	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.650%	375,000	375,000	374,269	Stifel
U.S. Agency Security	FHLB	02/09/21	02/09/26	0.300%	250,000	250,000	247,440	Stifel
U.S. Agency Security	FHLB	08/10/21	02/18/26	0.600%	250,000	248,979	246,995	Stifel
U.S. Agency Security	FHLB	02/18/21	02/18/26	0.600%	250,000	250,000	246,995	Multi-Bank
U.S. Agency Security	FHLB	02/26/21	02/26/26	0.580%	250,000	250,000	247,313	Multi-Bank
U.S. Agency Security	FHLB	01/26/21	01/26/26	0.560%	250,000	250,000	246,595	Multi-Bank
U.S. Agency Security	FHLB	02/24/21	02/24/26	0.625%	250,000	249,500	247,655	Stifel
U.S. Agency Security	FHLB	02/25/21	02/25/26	0.660%	250,000	250,000	247,900	Stifel
U.S. Agency Security	FHLB	02/12/21	02/12/26	0.520%	250,000	249,750	246,898	Stifel
U.S. Agency Security	FHLB	05/18/21	05/26/26	1.030%	250,000	250,007	249,543	Multi-Bank
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.680%	250,000	250,000	249,265	Stifel
U.S. Agency Security	FHLB	09/30/21	10/13/26	1.100%	250,000	249,750	249,513	Stifel
U.S. Agency Security	FHLB	04/22/21	02/24/26	0.750%	250,000	249,677	249,530	Stifel
U.S. Agency Security	FHLMC	06/19/20	06/30/25	0.720%	250,000	250,000	249,658	Stifel
U.S. Agency Security	FHLMC	07/14/20	07/14/25	0.600%	250,000	250,000	248,495	Stifel
U.S. Agency Security	FHLMC	07/23/20	07/23/25	0.500%	250,000	249,625	247,565	Stifel
U.S. Agency Security	FNMA	06/04/20	06/04/25	0.710%	250,000	250,000	249,520	Multi-Bank
U.S. Agency Security	FNMA	07/22/20	07/22/25	0.600%	250,000	250,000	248,978	Stifel
U.S. Agency Security	FNMA	08/03/20	08/19/25	0.625%	250,000	250,000	248,050	Stifel
U.S. Agency Security	FNMA	08/03/20	08/12/25	0.500%	250,000	250,000	246,760	Stifel
U.S. Agency Security	FNMA	07/21/21	10/22/25	0.560%	250,000	249,504	247,745	Stifel
U.S. Agency Security	FNMA	08/17/20	08/14/25	0.500%	250,000	249,899	248,520	Stifel
U.S. Agency Security	FNMA	07/29/20	07/29/25	0.700%	250,000	250,000	249,025	Multi-Bank
U.S. Agency Security	Treasury	05/12/21	12/31/25	0.375%	250,000	246,194	244,873	Stifel
U.S. Agency Security	Treasury	06/24/21	06/30/25	0.250%	250,000	246,429	245,478	Stifel
U.S. Agency Security	Treasury	06/15/21	11/30/25	0.375%	250,000	247,144	245,148	Stifel
U.S. Agency Security	Treasury	06/24/21	02/28/26	0.500%	250,000	247,183	245,683	Stifel
U.S. Agency Security	Treasury	07/21/21	09/30/25	0.250%	250,000	246,870	244,550	Stifel
U.S. Agency Security	Treasury	07/29/21	08/31/25	0.250%	250,000	247,408	244,805	Stifel
U.S. Agency Security	Treasury	08/10/21	10/31/25	0.250%	250,000	245,902	244,190	Stifel
U.S. Agency Security	Treasury	09/29/21	06/30/26	0.875%	250,000	250,103	249,015	Stifel
U.S. Agency Security	Treasury	04/29/21	04/30/26	0.750%	500,000	497,800	495,955	Stifel
Total Government Securities					12,125,000	12,095,797	12,284,069	
Municipal Bonds***				various	500,000	496,726	500,234	
Negotiable Certificates of Deposit ***				various	8,435,000	8,435,205	8,544,441	
Corporate Bonds***				various	1,250,000	1,233,425	1,277,915	
Total Investments					\$ 28,953,662	\$ 28,904,815	\$ 29,250,872	
Deposits						400,601	*	
Miscellaneous Cash						2,200	**	
Total Cash and Deposits						402,801		
Total Investments, Cash and Deposits						\$ 29,307,616		

I certify that this investment portfolio is in conformity with the Investment Policy of the City of La Puente as stated in Resolution No. 21-5653 dated June 08, 2021. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

* Deposits represent the equity in the checking & payroll accounts.

** Miscellaneous cash represents a total of all petty cash accounts.

*** Detailed list of Negotiable Certificates of Deposit/Corporate Bonds attached

Troy O. Grunklee, CPA
Dir. Of Administrative Services

Alex Merkel Medina
Principal Accountant

CITY OF LA PUENTE**Negotiable Certificates of Deposit****Cash and Investment Report****September 30, 2021**

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Valuation
JP Morgan Chase Bank	5/19/20	5/28/25	1.00%	248,000	248,000	250,668	Stifel
Greenstate Credit Union	3/30/21	4/16/26	0.95%	249,000	249,000	249,737	Stifel
UBS Bank	6/15/21	6/23/26	0.75%	248,000	248,000	245,944	Stifel
Parsons FCU	6/24/21	6/30/26	0.50%	249,000	249,000	247,541	Stifel
State Bank of India, NY	5/5/21	5/19/26	1.00%	248,000	248,000	249,059	Stifel
Mountain America FCU	4/23/19	3/27/23	3.00%	249,000	249,205	259,261	Stifel
Sallie Mae Bank	6/30/21	7/8/26	1.00%	247,000	247,000	247,697	Stifel
Medallion Bank	9/14/21	9/30/26	0.90%	249,000	249,000	247,835	Stifel
American Express Centurion Bank	4/5/17	4/5/22	2.45%	247,000	247,000	249,984	Stifel
Goldman Sachs Bank	7/20/21	7/28/26	1.00%	248,000	248,000	247,697	Stifel
Capital One Bank USA NA	4/19/17	4/19/22	2.40%	247,000	247,000	250,149	Stifel
EverBank	4/28/17	4/28/22	2.15%	248,000	248,000	250,951	Stifel
American Express Bank FSB	5/3/17	5/3/22	2.35%	247,000	247,000	250,320	Stifel
Capital One Bank NA McLean VA	5/10/17	5/10/22	2.30%	247,000	247,000	250,357	Stifel
Comenity Bank	5/31/17	5/31/22	2.35%	248,000	248,000	251,770	Stifel
First Bank of Highland	6/21/17	6/21/22	2.10%	247,000	247,000	250,643	Stifel
Morgan Stanley Bank NA	6/6/19	6/6/24	2.70%	246,000	246,000	260,020	Stifel
Morgan Stanley Private Bank	4/23/19	4/25/24	2.75%	246,000	246,000	259,941	Stifel
East Boston Savings Bank	8/14/20	8/14/25	0.50%	248,000	248,000	245,456	Stifel
Merrick Bank	7/31/19	7/31/24	2.20%	249,000	249,000	260,185	Stifel
Citadel Federal Credit Union	2/26/20	2/27/25	1.65%	248,000	248,000	256,010	Stifel
Axos Bank	2/27/20	3/26/25	1.65%	249,000	249,000	257,165	Stifel
Pathfinder Bank	10/2/20	10/14/25	0.50%	249,000	249,000	246,433	Stifel
Third Federal Bank	7/29/21	8/13/24	0.50%	248,000	248,000	247,206	Stifel
Toyota Bank	7/21/21	7/29/26	0.95%	248,000	248,000	247,912	Stifel
BMW Bank	7/21/21	7/30/24	0.55%	248,000	248,000	247,640	Stifel
Evansville Teachers Fed. Credit Union	8/27/19	8/29/22	2.10%	249,000	249,000	253,562	Stifel
Synchrony Bank	8/24/21	8/27/26	0.90%	248,000	248,000	248,677	Stifel
Pentagon FCU	8/17/21	9/1/26	0.85%	249,000	249,000	247,835	Stifel
New York Community Bank	8/31/21	9/10/24	0.65%	249,000	249,000	249,115	Stifel
Texas Exchange Bank	9/28/21	11/14/25	0.85%	249,000	249,000	249,085	Stifel
First Bank of DeQueen	8/21/19	8/30/24	1.80%	249,000	249,000	257,456	Multi-Bank
Luana Savings Bank	2/28/20	2/28/25	1.55%	248,000	248,000	255,194	Multi-Bank
Celtic Bank	4/17/20	4/17/25	1.50%	249,000	249,000	255,937	Multi-Bank
Total for Negotiable Certificates of Deposit				\$ 8,435,000	\$ 8,435,205	\$ 8,544,441	

CITY OF LA PUENTE

Corporate Bonds
Cash and Investment Report
September 30, 2021

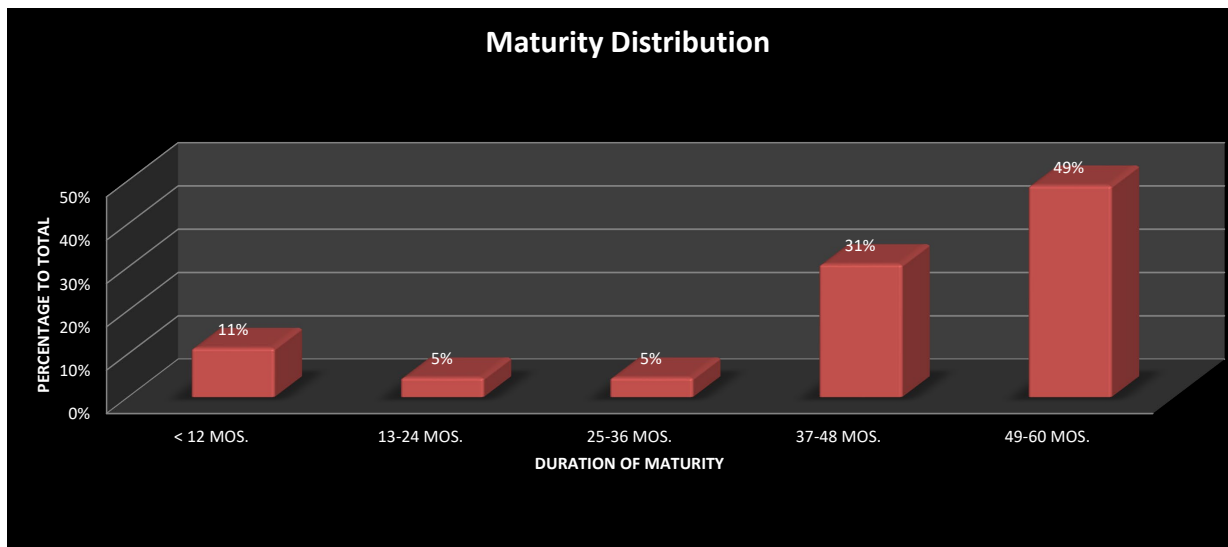
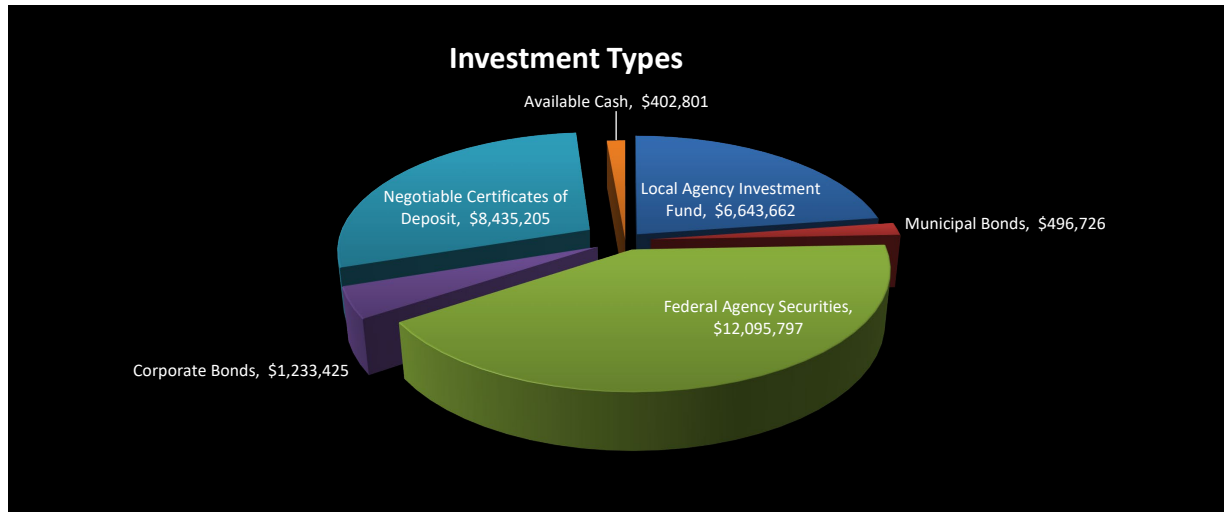
Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Apple Inc	10/27/17	2/9/22	2.15%	250,000	250,000	251,815	Stifel
Proctor and Gamble	1/9/18	11/3/21	1.70%	250,000	244,875	250,308	Stifel
Bank of New York Mellon	8/16/18	8/16/23	2.20%	250,000	237,232	258,093	Stifel
JP Morgan Chase	4/3/19	5/18/23	2.70%	250,000	251,094	258,573	Stifel
Coca Cola	10/10/19	9/6/24	1.75%	<u>250,000</u>	<u>250,224</u>	<u>259,128</u>	Stifel
Total for Negotiable Corporate Bonds				<u>\$ 1,250,000</u>	<u>\$ 1,233,425</u>	<u>\$ 1,277,915</u>	

CITY OF LA PUENTE

Municipal Bonds
Cash and Investment Report
September 30, 2021

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
State of California	1/11/21	4/1/25	3.38%	250,000	247,965	240,229	Multi-Bank Stifel
Los Angeles Airport Revenue Bonds	7/16/18	5/15/23	2.79%	<u>250,000</u>	<u>248,761</u>	<u>260,005</u>	
Total for Municipal Bonds				<u>\$ 500,000</u>	<u>\$ 496,726</u>	<u>\$ 500,234</u>	

Cash and Investment Report Charts
September 30, 2021





City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: October 26, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF A PURCHASE ORDER CONTRACT WITH ENGINEERD INSTALLATION SOLUTIONS FOR THE INSTALLATION OF THE FITNESS COURT FOR LA PUENTE PARK IN THE AMOUNT OF \$27,000

BACKGROUND

At its meeting of February 12, 2019, the City Council approved the La Puente Park Master Plan ("Plan"). The purpose of the Plan is to set appropriate standards for service, to document a comprehensive graphic record of the process, and provide a guiding document for the future that is reflective of the entire parks and recreation system in La Puente and based on the needs of the residents and visitors. The Plan also has a phasing and financial component that will assist the City in applying for grants to help fund the parks improvements that are outlined in the Plan.

In April 2020, renovation of the existing athletic fields on the west side of the park commenced as part of Phase I. This included the striping and separating the existing dead turf, ripping and rototilling the soil, adding soil amendments, relocating the existing softball field, laser leveling, fencing and new lighting. With the west side of the park completed, city staff is working with the La Puente Park Master Plan and Youth Programming Ad Hoc Committee ("Ad Hoc") to continue focusing on the east side of the park.

At its meeting of September 14, 2021, the City Council approved a purchase order contract with National Fitness Campaign LLC for the purchase of a Fitness Court for La Puente Park.

DISCUSSION

The approval of the Fitness Court also included a "wrap" that includes the City of La Puente logo that is not manufactured as part of the Fitness Court and must be installed after the Fitness Court has been placed on the concrete surface. Since this is a difficult and precise part of the installation, the National Fitness Campaign LLC has partnered with Engineered Installation Solutions to install the equipment, flooring, and decal.

The all-in-one price of \$27,000 will give the City the piece of mind that the equipment, flooring, and decal is properly installed accurately.

FISCAL IMPACT

The total price for installation of the equipment, flooring, and decal of the Fitness Court is \$27,000.00. The total amount of \$27,000.00 will be paid for using the City's American Rescue Plan Act ("ARPA") allocation. Staff will continue to seek alternate funding sources through grants or allocations prior to the expenditure of funds.

RECOMMENDATION

It is recommended that the City Council: (1) approve the purchase order contract with Engineered Installations Solutions for the installation of the Fitness Court to be installed at La Puente Park in the amount of \$27,000.00; and (2) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

ATTACHMENTS

Attachment "A": Engineered Installation Solutions pricing sheet



Serving California
Official Installation Partner



Baylor University



Oakley, CA



Oregon, OH

**Guaranteed Completion in
4 Days or Less** *(weather permitting)*

Competitive Flat Rate
Travel Expenses Included

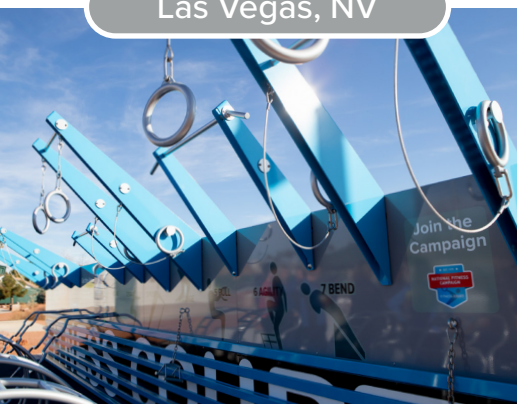
All Flooring Labor Included

Art & Decal Installation Included

Once the concrete slab is poured, EIS is your all-in-one support team for the installation of the Fitness Court® equipment elements, body-weight training wall, and sports floor. With various installations all over the country, EIS is NFC's #1 recommended installer.*

**EIS contracted separately.*

Las Vegas, NV



CU Boulder



Florida State Univ.



NFC is proud to partner with Engineered Installation Solutions (EIS), our official factory install team, exclusively available for Fitness Court® installations across the country!

ATTACHMENT A

Engineered Installation Solutions are Fitness Court® Experts

EIS has comprehensive knowledge of the Fitness Court®. The same people who install the Fitness Court® have worked with NFC to develop the equipment, streamline fabrication and create the installation documents. You will not find an installer who knows more about your Fitness Court®

EIS has the experience to make your installation easy and predictable. EIS will work with you to uncover all the potential obstacles prior to the installation, will schedule the installation to meet your needs and will certify the installation is complete per NFC Installation Instructions. EIS provides a high level of value and quality.

The Fitness Court® - Installation Specifications

Certified National Fitness Campaign Fitness Court® installs are secured through Engineered Installation Solutions.

The following items are **Included** in the Fitness Court® Installation:

- Sports Floor Tile
- Body-weight Training Wall
- Equipment Elements
- Anchor Bolts
- Floor Marking Painting
- Art & Vinyl decals on front, back, and sides of wall
- Signed Certificate of Completed Installation (includes walk-through with Owner / Client)

The following items are **Not Included** in the Installation

- Concrete slab built & cured, according to provided slab drawing specification.
- Procurement / supply of The Fitness Court®, Fitness Court® Tile, and Fitness Court® Installation Kit.

Items to Coordinate with Owner / Client Prior to Installation

- Delivery of the Fitness Court® material
- Security of the site (fence or barrier)
- Plan for debris & trash removal

Fitness Court Warranty

- Warranty ratified upon receipt of Signed Certificate of Completed Installation

Total Funding Requirement: \$27,000.00

Supporting Documentation

- NFC provided concrete slab drawings
- The Fitness Court® Tile overview
- The Fitness Court® Specifications
- The Fitness Court® Installation Kit overview
- The Fitness Court® Installation and Maintenance Manual
- The Fitness Court® Vinyl Artwork Alignment Guide

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Serving California



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City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: October 26, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel-Medina, Principal Accountant
Martha Torres, Management Analyst

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SERVICE EMPLOYEES' INTERNATIONAL UNION, LOCAL 721

BACKGROUND

Collective bargaining is a continuous process in which representatives of government employers (management) meet with employee representatives (the union) to jointly establish the terms and conditions of employment for members of a bargaining unit. Decision-making authority is shared by the parties, who sign a legal and binding contract.

The City has recognized the Service Employees International Union Local 721 ("SEIU 721") as the exclusive bargaining unit of employees working in specified classes. As a result of this relationship, the City and the SEIU 721 periodically enter negotiations regarding labor-related issues such as salary and benefits that result in a Memorandum of Understanding ("MOU") that covers a specified period of time. The City of La Puente and the SEIU 721 entered into a one-year agreement on August 25, 2020. The agreement was in effect from July 1, 2020, through June 30, 2021.

DISCUSSION

The City and SEIU began negotiations in June 2021, identified major issues and interests, and reached a tentative agreement on October 14, 2021. The Union membership ratified the MOU on October 14, 2021. The proposed MOU is a four-year agreement and is effective from July 1, 2021, through midnight June 30, 2025.

The tentative agreement being submitted to the Council provides for the following substantive changes:

1. TERM (Article 1)

- Four-year term effective July 1, 2021, through June 30, 2025

2. UNION RIGHTS (Article 4)

- Updated language to add a new section to include changes to dues deduction, COPE, and indemnification

3. GENERAL PERSONNEL PROVISIONS (Article 5)

- Addition of Section in Article 5 entitled Promotional Opportunities. This allows City employees an exclusive ten (10) day period to apply, be considered, and determine eligibility for promotional opportunities.
- Addition of Section in Article 5 entitled Joint Labor Management Committee. This will establish a committee consisting of three (3) City and three (3) SEIU members. This committee will consult on productivity enhancement, training, staffing, classification structure, and other areas of mutual concern.

4. COMPENSATION (Article 6)

- 6% base salary increase effective July 1, 2021
- 4% base salary increase effective July 1, 2022
- One grade level increase for Maintenance Lead and Park Maintenance Worker effective July 1, 2022
- Addition of Step F to all positions effective July 1, 2023, based on review schedule for a merit increase

5. HOLIDAYS (Article 8)

- Addition of Juneteenth (June 19) as a paid holiday

The City's Comprehensive Personnel Policy was last updated in 2007. Staff will be working to update the policy to reflect the benefit changes as the changes outlined above, e.g., compensation, holiday & vacation provisions, etc., will affect all City employees.

Consideration of the attached salary resolution also includes the implementation of an additional full-time Maintenance Worker. Staff is recommending the addition in an effort to improve efficiency, control, and work productivity. The additional Maintenance Worker position would be under the Classified, Non-Exempt positions which is currently where the Maintenance Worker position is classified.

FISCAL IMPACT

It is anticipated that the salary and benefits adjustments will result in an increase of approximately \$157,000 in full-time compensation for the entire workforce for fiscal year 2021-22.

The addition of the position of Maintenance Worker is projected to cost approximately \$25,500 for salaries and benefits for the remainder of the fiscal year.

RECOMMENDATION

It is recommended that the City Council: (1) approve the salary ranges; (2) adopt Resolution No. 21-5664 approving the MOU with the SEIU for the period of July 1, 2021, through June 30, 2025; and (3) approve Resolution No. 21-5665 rescinding Resolution No. 21-5650 and amending the comprehensive personnel system and establishing the number of authorized full-time positions and monthly ranges for City employees.

ATTACHMENTS

Attachment "A":	Salary Ranges
Attachment "B":	Resolution No. 21-5664 Approving the Memorandum of Understanding
Attachment "C":	Resolution No. 21-5665 Amending the Comprehensive Personnel System and Establishing the number of Authorized Full-Time Positions and Monthly Salary Ranges for City Employees

City of La Puente
Classified Non-Exempt Pay Structure
July 1, 2021

Job Classification	Grade	Step A	Step B	Step C	Step D	Step E
(used for minimum wage adj.)	N1	\$ 1,968.1476	-	-	-	-
	N2	\$ 2,066.5550	\$ 2,169.8827	\$ 2,278.3768	\$ 2,392.2957	\$ 2,511.9105
	N3	\$ 2,169.8827	\$ 2,278.3768	\$ 2,392.2957	\$ 2,511.9105	\$ 2,637.5060
	N4	\$ 2,278.3768	\$ 2,392.2957	\$ 2,511.9105	\$ 2,637.5060	\$ 2,769.3813
	N5	\$ 2,392.2957	\$ 2,511.9105	\$ 2,637.5060	\$ 2,769.3813	\$ 2,907.8504
	N6	\$ 2,511.9105	\$ 2,637.5060	\$ 2,769.3813	\$ 2,907.8504	\$ 3,053.2429
	N7	\$ 2,637.5060	\$ 2,769.3813	\$ 2,907.8504	\$ 3,053.2429	\$ 3,205.9050
	N8	\$ 2,769.3813	\$ 2,907.8504	\$ 3,053.2429	\$ 3,205.9050	\$ 3,366.2003
	N9	\$ 2,907.8504	\$ 3,053.2429	\$ 3,205.9050	\$ 3,366.2003	\$ 3,534.5103
	N10	\$ 3,053.2429	\$ 3,205.9050	\$ 3,366.2003	\$ 3,534.5103	\$ 3,711.2358
	N11	\$ 3,205.9050	\$ 3,366.2003	\$ 3,534.5103	\$ 3,711.2358	\$ 3,896.7976
	N12	\$ 3,366.2003	\$ 3,534.5103	\$ 3,711.2358	\$ 3,896.7976	\$ 4,091.6375
	N13	\$ 3,534.5103	\$ 3,711.2358	\$ 3,896.7976	\$ 4,091.6375	\$ 4,296.2193
	N14	\$ 3,711.2358	\$ 3,896.7976	\$ 4,091.6375	\$ 4,296.2193	\$ 4,511.0303
Community Services Specialist	N15	\$ 3,896.7976	\$ 4,091.6375	\$ 4,296.2193	\$ 4,511.0303	\$ 4,736.5818
Accounting Assistant	N16	\$ 4,091.6375	\$ 4,296.2193	\$ 4,511.0303	\$ 4,736.5818	\$ 4,973.4109
Maintenance Worker	N17	\$ 4,296.2193	\$ 4,511.0303	\$ 4,736.5818	\$ 4,973.4109	\$ 5,222.0815
Accounting Technician	N18	\$ 4,511.0303	\$ 4,736.5818	\$ 4,973.4109	\$ 5,222.0815	\$ 5,483.1855
Park Maintenance Worker						
Administrative Assistant	N19	\$ 4,736.5818	\$ 4,973.4109	\$ 5,222.0815	\$ 5,535.4063	\$ 5,867.5307
Maintenance Lead						
Community Services Coordinator	N20	\$ 4,973.4109	\$ 5,222.0815	\$ 5,483.1855	\$ 5,812.1767	\$ 6,160.9073
Accounting Technician II						
Community Service Supervisor	N21	\$ 5,222.0815	\$ 5,483.1855	\$ 5,757.3448	\$ 6,045.2120	\$ 6,347.4726
Rehabilitation/Grants Specialist*	N22	\$ 5,483.1855	\$ 5,757.3448	\$ 6,045.2120	\$ 6,347.4726	\$ 6,664.8463
	N23	\$ 5,757.3448	\$ 6,045.2120	\$ 6,347.4726	\$ 6,664.8463	\$ 6,998.0886
	N24	\$ 6,045.2120	\$ 6,347.4726	\$ 6,664.8463	\$ 6,998.0886	\$ 7,347.9930
	N25	\$ 6,347.4726	\$ 6,664.8463	\$ 6,998.0886	\$ 7,347.9930	\$ 7,715.3927

* Non-Represented Position

City of La Puente
Classified Exempt Pay Structure
July 1, 2021

Job Classification	Grade	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
	E1					
Management Assistant	E2	\$ 5,119.8432	\$ 5,375.8354	\$ 5,644.6272	\$ 5,926.8585	\$ 6,223.2015
Maintenance Supervisor	E3	\$ 5,375.8354	\$ 5,644.6272	\$ 5,926.8585	\$ 6,223.2015	\$ 6,534.3615
Community Service Supervisor						
Assistant Planner	E4	\$ 5,644.6272	\$ 5,926.8585	\$ 6,223.2015	\$ 6,534.3615	\$ 6,861.0796
Management Analyst	E5	\$ 5,926.8585	\$ 6,223.2015	\$ 6,534.3615	\$ 6,861.0796	\$ 7,204.1336
Community Engagement Supervisor						
Principal Accountant	E6	\$ 6,223.2015	\$ 6,596.5936	\$ 6,992.3892	\$ 7,411.9325	\$ 7,856.6485
Code Enforcement Supervisor						
Communication/Information Technology Analyst						
	E7	\$ 6,534.3615	\$ 6,861.0796	\$ 7,204.1336	\$ 7,564.3403	\$ 7,942.5573
Maintenance Superintendent	E8	\$ 6,861.0796	\$ 7,204.1336	\$ 7,564.3403	\$ 7,942.5573	\$ 8,339.6852
Senior Planner						
	E9	\$ 7,204.1336	\$ 7,564.3403	\$ 7,942.5573	\$ 8,339.6852	\$ 8,756.6694
	E10	\$ 7,564.3403	\$ 7,942.5573	\$ 8,339.6852	\$ 8,756.6694	\$ 9,194.5029

City of La Puente
Exempt At-Will Pay Structure
July 1, 2021

Job Classification	Grade	Step A	Step B	Step C	Step D	Step E	Step F
	A1	\$ 6,821.2345	\$ 7,189.5812	\$ 7,577.8185	\$ 7,987.0207	\$ 8,418.3199	\$ 8,872.9091
	A2	\$ 7,162.2962	\$ 7,549.0602	\$ 7,956.7095	\$ 8,386.3718	\$ 8,839.2359	\$ 9,316.5546
Finance Manager	A3	\$ 7,592.0340	\$ 8,002.0038	\$ 8,434.1120	\$ 8,889.5541	\$ 9,369.5900	\$ 9,875.5479
Code Enforcement Manager							
City Clerk	A4	\$ 8,123.4764	\$ 8,562.1441	\$ 9,024.4999	\$ 9,511.8229	\$ 10,025.4613	\$ 10,566.8362
Assistant City Engineer	A4						
	A5	\$ 8,732.7371	\$ 9,204.3049	\$ 9,701.3374	\$ 10,225.2096	\$ 10,777.3709	\$ 11,359.3489
	A6	\$ 9,387.6924	\$ 9,894.6278	\$ 10,428.9377	\$ 10,992.1003	\$ 11,585.6737	\$ 12,211.3001
	A7	\$ 10,091.7693	\$ 10,636.7249	\$ 11,211.1080	\$ 11,816.5078	\$ 12,454.5992	\$ 13,127.1476
Director of Community Services	A8	\$ 10,848.6520	\$ 11,434.4792	\$ 12,051.9411	\$ 12,702.7459	\$ 13,388.6942	\$ 14,111.6837
	A9	\$ 11,933.5172	\$ 12,577.9271	\$ 13,257.1352	\$ 13,973.0205	\$ 14,727.5636	\$ 15,522.8520
Director of Development Services	A10	\$ 12,530.1931	\$ 13,206.8235	\$ 13,919.9920	\$ 14,671.6715	\$ 15,463.9418	\$ 16,298.9946
Director of Administrative Services	A11	\$ 13,156.7027	\$ 13,867.1647	\$ 14,615.9916	\$ 15,405.2551	\$ 16,237.1389	\$ 17,113.9444
	A12	\$ 13,814.5379	\$ 14,560.5229	\$ 15,346.7911	\$ 16,175.5179	\$ 17,048.9958	\$ 17,969.6416
	A13	\$ 14,505.2647	\$ 15,288.5490	\$ 16,114.1307	\$ 16,984.2938	\$ 17,901.4456	\$ 18,868.1237
	A14	\$ 15,230.5280	\$ 16,052.9765	\$ 16,919.8372	\$ 17,833.5084	\$ 18,796.5179	\$ 19,811.5299
	A15	\$ 15,992.0544	\$ 16,855.6253	\$ 17,765.8291	\$ 18,725.1839	\$ 19,736.3438	\$ 20,802.1064
City Manager	A20	Flat Rate				\$18,812.50	
				Effective 01/01/22		\$19,376.87	

RESOLUTION NO. 21-5664

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE APPROVING THE MEMORANDUM OF
UNDERSTANDING BETWEEN THE CITY AND SERVICE
EMPLOYEES INTERNATIONAL UNION, LOCAL 721**

WHEREAS, the City has recognized Service Employees International Union (“SEIU”), Local 721, as the exclusive bargaining unit of employees working in specified classes; and

WHEREAS, as a result of this relationship, the City and SEIU periodically enter into negotiations regarding labor-related issues such as salary and benefits that result in a Memorandum of Understanding (“MOU”) that covers a specified period of time; and

WHEREAS, the prior contract with SEIU expired on June 30, 2021; and

WHEREAS, the City and the SEIU were engaged in negotiations, and on October 14, 2021, the parties reached an agreement for a new MOU for Fiscal Years 2021-22, 2022-23, 2023-24 and 2024-25; and

WHEREAS, the proposed MOU is for a four-year term, commencing July 1, 2021, and ending June 30, 2025; and

WHEREAS, the City Council desires to enter into the proposed MOU with SEIU.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. That the 2021 – 2025 Memorandum of Understanding between the City and Service Employees International Union, Local 721 (Exhibit “A”) which is attached hereto and incorporated herein by reference is hereby adopted. The City Council hereby authorizes the City Manager to execute the MOU and any other ancillary documents that may be necessary to carry out this Resolution.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and distribute copies to the City Manager and Director of Administrative Services and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 26th day of October, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

EXHIBIT “A”
MEMORANDUM OF UNDERSTANDING
(to be attached)

RESOLUTION NO. 21-5665

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 21-5650, AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

WHEREAS, the City Council wishes to rescind Resolution 21-5650 to establish the number of authorized full-time positions and monthly salary ranges for City employees for the 2021-2022 fiscal year, effective July 1, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Effective July 1, 2021, Resolution 21-5650 is hereby rescinded.

SECTION 2. The salary ranges and position titles of Unclassified Exempt, Exempt At-Will, Classified Exempt authorized positions are as follows:

A. Unclassified Management Exempt Positions		Authorized Positions	Range	Monthly Salary Steps A - E
City Manager		1	Contract	19,565
B. Exempt At-Will		Authorized Positions	Range	Monthly Salary Steps A – F
Director of Administrative Services		1	A11	13,156 – 17,113
Director of Development Services		1	A10	12,530 – 16,298
Director of Community Services		1	A8	10,848 – 14,111
Assistant City Engineer		1	A4	8,123 – 10,566
City Clerk		1	A4	8,123 – 10,566
Finance Manager		1	A3	7,592 – 9,875
Code Enforcement Manager		1	A3	7,592 – 9,875

D. Classified Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A – E
Senior Planner	1	E8	6,861 – 8,339
Maintenance Superintendent	1	E8	6,861 – 8,339
Code Enforcement Supervisor	1	E6	6,223 – 7,856
Communications/Information Technology Analyst	1	E6	6,223 – 7,856
Principal Accountant	1	E6	6,223 – 7,856
Community Engagement Supervisor	1	E5	5,926 – 7,204
Management Analyst	1	E5	5,926 – 7,204
Assistant Planner	1	E4	5,375 – 6,861
Maintenance Supervisor	1	E3	5,375 – 6,534
Management Assistant	1	E2	5,119 – 6,223

SECTION 4. The salary ranges and position titles of Classified Non-Exempt authorized positions are as follows:

F. Classified, Non-Exempt Positions	Authorized Positions	Range	Monthly Salary Step A - E
Rehabilitation/Grants Specialist ^{NR*}	1	N22	5,483 – 6,664
Community Services Supervisor	1	N21	5,222 – 6,347
Community Services Coordinator	2	N20	4,973 – 6,160
Accounting Technician II	1	N20	4,973 – 6,160
Administrative Assistant	1	N19	4,736 – 5,867
Maintenance Lead	1	N19	4,736 – 5,867
Code Enforcement Officer	1	N19	4,736 – 5,867
Accounting Technician	1	N18	4,511 – 5,483
Park Maintenance Worker	2	N18	4,511 – 5,483
Maintenance Worker	3	N17	4,296 – 5,222
Accounting Assistant	2	N16	4,091 – 4,973
Community Outreach Program Coordinator	2	N16	4,091 – 4,973
Community Resource Technician	1	N16	4,091 – 4,973
Community Services Specialist	2	N15	3,896 – 4,736

**NR – Not Represented*

SECTION 6. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 7. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 26th day of October, 2021, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: October 26, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF RESOLUTION APPROVING THE FILING OF APPLICATION(S) FOR THE GRANT FUNDS FROM THE STATE DEPARTMENT OF PARKS AND RECREATION

BACKGROUND

The California Department of Parks and Recreation (“CDPR”) is responsible for the administration of the specified grant funds. As such, the CDPR requires that the City of La Puente (“City”) pass a resolution authorizing the filing of application(s) prior to receiving grant funds.

DISCUSSION

Included in the State of California budget for fiscal year 2021-2022 was an allocation to the City of La Puente for La Puente Park. This allocation will be administered through the CDPR as a specified grant that can be used to complete capital projects based on the previously Council approved Parks Master Plan. The approximate amount of the specified grant is \$6.4 million dollars. Once the resolution has been approved, the City staff will complete a grant application that is signed by designated representative from the City and the CDPR.

FISCAL IMPACT

The specified grant is a reimbursable grant meaning that the grantee, which in this case is the City, will receive funding after the expenses have been incurred and billed to the CDPR.

RECOMMENDATION

It is recommended that the City Council approve Resolution No. 21-5666, approving the application(s) for the Specified Grant Funds with the California Department of Parks and Recreation.

ATTACHMENTS

Attachment A: Resolution No. 21-5666

RESOLUTION NO. 21-5666

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, APPROVING
APPLICATION(S) FOR SPECIFIED GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of a grant to the City of La Puente, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. Approves the filing of project application(s) for specified grant project(s);
and

SECTION 2. Certifies that said grantee has or will have available, prior to commencement of project work specified grant funds, sufficient funds to complete the project(s);
and

SECTION 3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and

SECTION 4. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in this Procedural Guide, and

SECTION 5. Delegates the authority to the City Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the projects scope(s); and

SECTION 6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

SECTION 7. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 8. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 26th day of October, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: October 26, 2021

From: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: PRESENTATION OF SEPTEMBER 2021 BUDGET REPORT

BACKGROUND

The City Council adopted the Fiscal Year 2021-2022 Budget and Capital Improvement Program on May 25, 2021. The attached report examines fiscal activity taking place during the month of September 2021 and includes all funds within the operating budget. The report analyzes year-to-date transactions in comparison to budgeted amounts for the entire fiscal year, expressing each category using a percentage-of-completion methodology. It additionally provides comparisons in activity level to the same time period last fiscal year.

DISCUSSION

As of September 2021, one quarter or twenty-five (25) percent of the fiscal year has passed.

REVENUES

September is historically an important month for revenue collection, and the current fiscal year is no exception to this pattern. The City received its first remittances of *Sales & Use Tax* and *Measure LP Tax* for the year, totaling a combined \$609,858. This is an increase of 18% over the results posted in this period last fiscal year. Each of these two revenue categories has collected approximately 9% of its respective budget to date. Considering that September's remittances represent one (1) out of twelve (12) scheduled remittances for the fiscal year, or 8.3%, it is reasonable to assert that both revenue categories are closely following the pace forecasted in the FY 2021/2022 budget.

Property Tax revenue will not be realized until subsequent periods, consistent with expected budgetary cycles.

General Fund revenue to date in aggregate is 7.0% of budget, compared to 7.8% as of September 2020. Non-tax categories such as Licenses & Permits, Fines & Forfeitures, Charges for Services, and Intergovernmental all post results between 20% and 30% of annual budget, consistent with the percentage of the fiscal year that has elapsed.

EXPENDITURES

Across funds, expenditures have reached 13.1% of their total budget for the fiscal year, in comparison to 17.8% at this time last year. For the General Fund specifically, expenditures are at 12% this fiscal year-to-date contrasted with 15.3% in September of 2020. Most operating departments display expenditures within the range of twenty (20) and thirty (30) percent, consistent with expectations based on the time elapsed.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment “A”: Monthly Budget Report – September 2021

CITY OF LA PUENTE
Monthly Budget Report - September 2021
Statement of Revenues
25% of the Fiscal Year Complete

1,149

	FY 2021-2022 BUDGET	FY 2021-2022 YTD ACTUAL	%	FY 2020-2021 BUDGET	FY 2020-2021 YTD ACTUAL	%
GENERAL FUND						
Property Tax	6,865,300	37,522	0.5%	6,597,300	-	0.0%
Sales Tax	3,538,700	320,158	9.0%	2,539,000	276,205	10.9%
Sales Tax - Measure LP	3,013,000	289,700	9.6%	2,137,500	240,424	11.2%
Other Taxes and Assesments	1,483,600	49,031	3.3%	1,479,100	32,925	2.2%
Licenses and Permits	537,400	169,361	31.5%	645,500	289,709	44.9%
Fines and Forfeitures	272,500	55,657	20.4%	280,000	23,560	8.4%
Use of Money	190,000	19,647	10.3%	120,000	-	0.0%
Intergovernmental	546,000	123,822	22.7%	67,500	203,865	302.0%
Charges for Services	646,700	158,850	24.6%	824,300	116,711	14.2%
Other	437,100	-	0.0%	577,200	5,674	1.0%
TOTAL GENERAL FUND	17,530,300	- 1,223,748	7.0%	15,267,400	1,189,073	7.8%
SPECIAL REVENUE FUNDS						
Gas Tax	1,059,700	275,262	26.0%	965,300	246,480	25.5%
RMRA (SB1)	800,300	68,029	8.5%	704,100	754	0.1%
Prop A	927,100	260,399	28.1%	827,800	202,265	24.4%
Prop C	687,500	210,712	30.6%	585,600	167,404	28.6%
Measure R	512,700	157,916	30.8%	436,700	124,964	28.6%
Measure M	580,600	178,600	30.8%	490,100	142,511	29.1%
AQMD	77,000	-	0.0%	53,000	-	0.0%
Miscellaneous Grants	228,000	-	0.0%	838,400	340,645	40.6%
Lighting & Landscape Maintenance District	878,400	20,857	2.4%	839,600	-	0.0%
CDBG	477,600	82,145	17.2%	445,600	-	0.0%
CDBG CARES	-	-	0.0%	-	-	0.0%
PEG Access	35,600	-	0.0%	36,500	104	0.3%
Supplemental Law Enforcement Fund	140,000	-	0.0%	100,000	-	0.0%
State CARES Act Fund	-	-	0.0%	-	118,849	0.0%
American Rescue Plan Act Fund	-	4,738,255	0.0%	-	-	0.0%
Other Special Revenue	1,716,800	-	0.0%	1,474,700	70,725	4.8%
TOTAL SPECIAL REVENUE FUNDS	8,121,300	5,992,174	73.8%	7,797,400	1,414,702	18.1%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service	627,800	-	100.0%	-	-	0.0%
2019A Debt Service	263,600	-	0.0%	262,800	-	0.0%
2018B Debt Service	230,400	-	0.0%	234,200	-	0.0%
Capital Projects	53,500	-	0.0%	68,500	5,140	7.5%
Series 2019A Capital Project	-	-	0.0%	-	-	0.0%
Series 2019 B Capital Project	-	-	0.0%	-	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	1,175,300	-	0%	565,500	5,140	0.9%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	601,000	2	0.0%	737,600	6	0.0%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,375,000	-	0.0%	1,325,000	77,137	5.8%
Equipment Replacement Fund	161,000	45,195	28.1%	142,300	10,489	7.4%
Vehicle Maintenance & Replacement Fund	188,200	47,000	25.0%	157,500	307,831	195.4%
TOTAL REVENUES	29,152,100	7,308,118	25.1%	25,992,700	3,004,376	11.6%

CITY OF LA PUENTE
Monthly Budget Report - September 2021
Statement of Operating Expenditures
25% of the Fiscal Year Complete

	FY 2021-2022 BUDGET	FY 2021-2022 YTD ACTUAL	%	FY 2020-2021 BUDGET	FY 2020-2021 YTD ACTUAL	%
GENERAL FUND						
General Government	1,422,800	371,290	26.1%	1,353,100	293,236	21.7%
Administrative Services	1,586,400	545,809	34.4%	1,791,100	630,963	35.2%
General Services	247,300	32,848	13.3%	238,100	45,796	19.2%
Public Safety	9,973,000	273,225	2.7%	8,516,800	148,310	1.7%
Development Services	1,895,000	449,705	23.7%	1,570,600	303,914	19.4%
Community Services	1,772,900	444,564	25.1%	1,792,500	551,948	30.8%
Transfers	692,900	-	0.0%	70,200	378,066	538.6%
TOTAL GENERAL FUND	17,590,300	2,117,441	12.0%	15,332,400	2,352,234	15.3%
SPECIAL REVENUE FUNDS						
Gas Tax	1,023,200	138,589	13.5%	958,800	203,751	21.3%
RMRA/SB1	23,100	5,132	22.2%	-	-	0.0%
Prop A	896,800	152,340	17.0%	965,300	111,450	11.5%
Prop C	68,700	21,410	31.2%	71,400	21,603	30.3%
Measure R	489,800	51,182	10.4%	483,300	54,990	11.4%
Measure M	472,200	43,658	9.2%	472,700	67,519	14.3%
AQMD	121,100	-	0.0%	30,900	103,762	335.8%
Lighting & Landscape Maintenance District	928,200	201,085	21.7%	892,400	282,292	31.6%
CDBG	477,600	125,591	26.3%	485,300	69,520	14.3%
CDBG CARES Fund	-	-	0.0%	-	88,716	0.0%
State CARES Act Fund	-	4,945	0.0%	-	113,110	0.0%
Supplemental Law Enforcement Fund	140,000	-	0.0%	100,000	-	0.0%
PEG Access	92,500	9,808	10.6%	87,600	5,953	6.8%
American Rescue Plan Act Fund	3,413,200	218,292	6.4%	-	-	0.0%
Other Special Revenue	333,200	1,410	0.4%	392,900	-	0.0%
TOTAL SPECIAL REVENUE FUNDS	8,479,600	973,442	11.5%	4,940,600	1,122,667	22.7%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service Fund	642,100	503,568	78.4%	-	-	0.0%
Capital Projects - Debt Service	53,500	-	0.0%	53,500	-	0.0%
Series 2019A Debt Service	263,600	-	0.0%	262,800	-	0.0%
Series 2019 B Debt Service	230,400	-	0.0%	234,200	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	1,189,600	503,568	42.3%	550,500	-	0.0%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	1,004,800	336,874	33.5%	1,021,900	363,235	35.5%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,623,400	5,860	0.4%	1,264,700	-	0.0%
Equipment Replacement Fund	161,000	19,089	11.9%	140,800	18,451	13.1%
Vehicle Maintenance & Replacement Fund	352,200	30,228	8.6%	226,800	326,922	144.1%
TOTAL OPERATING EXPENDITURES	30,400,900	3,986,502	13.1%	23,477,700	4,183,509	17.8%



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: October 26, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee CPA, Director of Administrative Services

SUBJECT: AUTHORIZATION TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LA PUENTE AND AN EXECUTIVE RECRUITING FIRM FOR SERVICES RELATED TO HIRING A NEW DIRECTOR OF COMMUNITY SERVICES IN AN AMOUNT NOT TO EXCEED \$26,000

BACKGROUND/DISCUSSION

At its October 12, 2021 Council meeting, the City Council announced the departure of the Director of Community Services and that her last day would be October 24, 2021. In order to fill this position with a suitable candidate, the City has a few different methods to find this person. One of the most credible ways to do this is to use the services of an Executive Recruiting Firm. These firms offer a one stop shop for all of the items involved in the process of finding a suitable candidate including advertising for the position on multiple outlets, screening and doing an initial interviews, then providing 6 to 8 candidates for final interviews, and finally assisting in salary negotiations for the top candidate. The typical time period for their services take approximately 4 months

City staff reached out to a total of five different Executive Recruiting Firms and received three proposals back for executive search services. The firms that were received are

Bob Murray & Associates
CPS HR Consulting
Peckham and McKenney

All of the firms in which proposals were received are well known within the industry and have done hundreds of executive searches for City Managers and all Director level positions. Additionally, all of the proposals that have been received are around the same price with \$1,000 of each other.

City staff is requesting City Council approval to continue with negotiations with the three firms to determine an appropriate price for the executive search services in the amount not to exceed \$26,000.

FISCAL IMPACT

The cost of the services will not exceed \$26,000 and could be less based on negotiations that will take place once approved. The cost for the services will be paid using salary savings from the Director of Community Service vacancy.

RECOMMENDATION

It is recommended that the City Council: (1) authorize the City Manager to negotiate a Professional Services Agreement with an Executive Recruiting Firm for professional services related to filling a the vacant Director of Community Service position; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

ATTACHMENTS

None.