

CITY OF LA PUENTE
PUBLIC PARTICIPATION IN MEETINGS DUE TO COVID-19

Given current Covid-19 restrictions and social distancing guidelines issued by federal, state and local agencies, the City has implemented the following procedures for participation in City Council meetings, until further notice. Members of the City Council/Successor Agency may participate from a remote location via teleconference.

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at <https://lapuente.org/agenda/>. Click on "View Event" for the current meeting to view it live.

Additionally, the City offers live by phone "listen only" lines in English and Spanish.

For English: Please dial (408) 650-3123 and enter the following access code: 731-551-669.

For Spanish: Please dial (646) 749-3122 and enter the following access code: 225-262-461.

How to Submit Public Comment

Please note that all comments are subject to the same Rules of Decorum as would otherwise apply to speakers at City Council meetings.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street. Due to Covid-19 restrictions, speakers will not be allowed to remain inside Council Chambers/City Hall to observe the meeting. Social distancing will be strictly enforced and all speakers must wear a face covering and submit to a temperature check, in accordance with the City's adopted Re-Opening Protocols.

In Writing: eComments may be submitted for a posted meeting via SpeakUp on the Agendas and Minutes page of the City's website at <https://lapuente.org/agenda/>. Simply click on "Click here for eComment". Please submit your eComment no later than 2 hours prior to the meeting start time.

Dadas las restricciones actuales de Covid-19 y las pautas de distanciamiento social emitidas por agencias federales, estatales y locales, la Ciudad ha implementado los siguientes procedimientos para la participación en las reuniones del Concejo Municipal, hasta nuevo aviso. Los miembros del Concejo Municipal/Agencia Sucesora pueden participar desde una ubicación remota a través de teleconferencia.

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en <https://lapuente.org/agenda/>. Haga clic en "Ver evento" para ver la reunión en vivo.

Adicionalmente, la Ciudad ofrece líneas telefónicas de "solo escuchar" en vivo en inglés y español.

Para inglés: marque (408) 650-3123 e ingrese el siguiente código de acceso: 731-551-669.

Para español: marque (646) 749-3122 e ingrese el siguiente código de acceso: 225-262-461.

Cómo enviar comentarios públicos

Tenga en cuenta que todos los comentarios están sujetos a las mismas reglas que se aplicarían a los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios del público se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street. Debido a las restricciones de Covid-19, no se permitirá que los oradores permanezcan dentro de las Cámaras del Consejo/Ayuntamiento para observar la reunión. El distanciamiento social se aplicará estrictamente y todos los oradores deben cubrirse la cara y someterse a un control de temperatura, de acuerdo con los Protocolos de reapertura adoptados por la Ciudad.

Por escrito: Los comentarios electrónicos se pueden enviar a través de SpeakUp en la página de Agendas and Minutes del sitio web de la Ciudad en <https://lapuente.org/agenda/>. Simplemente haga clic en "eComment" para la reunión actual. Proporcione su eComment a más tardar 2 horas antes de la hora de inicio de la reunión.



**NOTICE AND CALL OF MEETING
SPECIAL CLOSED SESSION AND REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
AUGUST 10, 2021
6:00 P.M. SPECIAL CLOSED SESSION
7:00 P.M. REGULAR SESSION**

6:00 P.M. SPECIAL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Lewis and Quinones

ORAL COMMUNICATIONS

At this time, only item(s) on the Closed Session agenda may be discussed in Public Comments.

RECESS INTO CLOSED SESSION

CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code section 54956.9 subdivision (d)(1) (Lewis v. City of La Puente, Los Angeles Superior Court Case No. 21STCV18841)

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at <http://www.lapueante.org>.

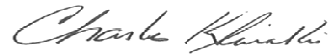
AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 24 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

Dated: August 5, 2021



Charles Klinakis, Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF LA PUENTE)

AFFIDAVIT OF POSTING

I, Sheryl Garcia, City Clerk for the City of La Puente, hereby certify that a copy of the Notice and Call of a Special Meeting, as amended, of the La Puente City Council, to be held on August 10, 2021, commencing at 6:00 p.m., was posted in accordance with all applicable laws and provided not less than twenty-four hours before the time of the meeting to the following:

Mayor/Chair Charlie Klinakis

Mayor Pro Tem/Vice Chair Valerie Munoz

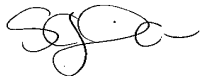
Council/Board Member David E. Argudo

Council/Board Member Violeta Lewis

Council/Board Member Gabriel Quinones

San Gabriel Valley Tribune

I declare under penalty of perjury that the foregoing is true and correct. Dated this 5th day of August, 2021.



Sheryl Garcia, MMC, CPM
City Clerk

7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Lewis and Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation by Municipal Waste Solutions Regarding SB 1383 Organic Disposal Reduction Requirements

Presentation by Los Angeles County Department of Public Works Regarding La Puente One Stop Center Project

Presentation and Update by the Upper San Gabriel Valley Municipal Water District

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Argudo/Quinones	3 rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4 th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Lewis/Argudo	1 st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Lewis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3 rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4 th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Lewis	3 times per year or as needed	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2 nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS – None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NO. 1514

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 21-5649 approving Warrant Register No. 1514.

D-2 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY, INC. FOR STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2020-21 IN THE AMOUNT OF \$3,625,000

Staff Recommendation: It is recommended that the City Council: (1) award the contract to Onyx Paving Company, Inc. in the amount of \$3,625,000; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

Staff Recommendation: It is recommended that the City Council: (1) make appointments of Gary Dudley, Allen Maes, and Nadia Mendoza to the Planning Commission for a two-year term; and (2) discuss and provide direction and/or make an appointment for the remaining unfilled seat of the Planning Commission for a term to expire in June 2022.

E-2 PRESENTATION REGARDING THE COMMUNITY SERVICES DEPARTMENT UPCOMING PROGRAMS

Staff Recommendation: It is recommended that the City Council receive and file the presentation.

E-3 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 21-5646 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS FOR A RECLASSIFICATION OF A PART-TIME PARK CODE ENFORCEMENT OFFICER TO A FULL-TIME CODE ENFORCEMENT OFFICER (COUNCIL MEMBER ARGUDO)

Staff Recommendation: It is recommended that the City Council: (1) approve the Code Enforcement Officer job description; (2) adopt Resolution No. 21-5650 rescinding Resolution No. 21-5646 and approve the reclassification of a part-time Code Enforcement Officer to a full-time Code Enforcement Officer; and (3) adopt Resolution No. 21-5651 amending the adopted Operating Budget for Fiscal Year 2021/2022 to increase expenditures by \$60,000.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

<u>NAME</u>	<u>MEMBERS</u>
1. Code Enforcement	Klinakis/Lewis
2. La Puente Park Master Plan and Youth Program Oversight	Munoz/Lewis
3. Comprehensive Fee Schedule	Klinakis/Quinones
4. Park Ordinance Oversight	Klinakis/Argudo
5. Public Health	Klinakis/Lewis
6. Business Outreach and Reopening	Munoz/Quinones
7. Project LEAD	Lewis/Quinones
8. Community Safety and Welfare	Argudo/Quinones

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

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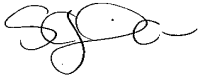
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CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 5th day of August, 2021.

A handwritten signature in black ink, appearing to read 'Sheryl Garcia', with a stylized flourish at the end.

Sheryl Garcia, MMC, CPM
City Clerk

RESOLUTION NO. 21-5649

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE ALLOWING CERTAIN CLAIMS AND
DEMANDS IN THE AMOUNT \$551,352.69 (WARRANT
REGISTER 1514)**

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE,
DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 5827 through 5900 ACH(s) numbered 263 through 264, and Draft numbered 01330 through 01344 except for voided warrants 5861 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 10th day of August 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente

Check Register Report

By Payment Number

Payment Dates 7/19/2021 - 7/30/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
263	7/23/2021 IN539750	ALTALANG 07/13 SPANISH REMOTE INTERPRETATION	ALTA LANGUAGE SERVICES, INC.	100-1120-53111	858.75 858.75
264	7/23/2021 5620035965	SIEIND 06/21 TS CALL OUTS	SIEMENS INDUSTRY INC.	200-3120-53819	1,893.08 1,893.08
5827	7/23/2021 9638	AMERLE 21/22 INTERNET RENEWAL	AMERICAN LEGAL	100-1120-53412	495.00 495.00
5828	7/23/2021 000016759210	ATT 06/13-07/12 PHONE-CC/YLAC FAX LINE	AT&T	100-4100-53715	45.29 45.29
5829	7/23/2021 INV0006006	AZ DESIGN MTCE-UNIFORM T SHIRTS	AZ DESIGN	100-3330-53015	970.83 970.83
5830	7/23/2021 73113656	CBEEQU 07/21 CH COPIER LEASE	CELL BUSINESS EQUIPMENT	100-1150-53911	413.26 413.26
5831	7/23/2021 71919026 71919026	CONCEN 07/21 PRE EMPLOYMENT EXAM 06/21 PRE EMPLOYMENT EXAM	CONCENTRA	100-1135-53406 100-1135-53406	318.00 212.00 106.00
5832	7/23/2021 INV0005995 INV0005995	DELCOM 06/21 NATURE PARK SVC 06/21 CAR DETAILING	DELHAVEN COMMUNITY CENTER	100-4100-53111 555-3150-53812	720.00 400.00 320.00
5833	7/23/2021 INV0005998	HERRELI EDUCATION REIM-HERRERA	ELIZABETH HERRERA	100-1135-53151	294.16 294.16
5834	7/23/2021 58F2101-IN	EMPAME 06/21 BUS SHELTER MTCE	EMPLOY AMERICA	210-3130-53816	3,640.00 3,640.00
5835	7/23/2021 0090299	FERGUS PLUMBING SUPPLIES	FERGUSON ENTERPRISES, INC.	100-3330-53822	2,240.80 2,240.80
5836	7/23/2021 3643	FRAEXO LGBT PRIDE SIGNS	FRANCISCO'S EXOTIC DECO INC.	100-4140-53415	164.25 164.25
5837	7/23/2021 INV0006001	VERIC 07/07-08/06 PHONE - SR CENTER	FRONTIER COMMUNICATIONS	100-4130-53715	113.15 113.15
5838	7/23/2021 5861 5868	HACLWN MTCE TOOLS SHARPEN CHAINSAW	HACIENDA LAWNMOWER SHOP	100-3100-53012 100-3100-53012	81.86 73.86 8.00
5839	7/23/2021 525232 59711	INHOFA TRACTOR REPAIR HOSE-TRACTOR REPAIR	INDUSTRY HOSES & FASTNERS	555-3150-53812 555-3150-53812	181.32 77.14 104.18
5840	7/23/2021 110065	JCLBAR SIGNS/BARRICADES	JCL TRAFFIC	200-3120-53821	89.94 89.94
5841	7/23/2021 159164	GONSALV 08/21 LEGISLATIVE SVC	JOE A. GONSALVES & SON	100-1100-53111	2,500.00 2,500.00
5842	7/23/2021 INV0005996 INV0005996	LACANL 06/21 ANIMAL HOUSING 06/21 ANIMAL LICENSE FEE	LA CO ANIMAL CARE AND CONTROL	100-2130-53112 100-42140	305.65 355.65 -50.00

Check Register Report

Payment Dates: 7/19/2021 - 7/30/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
5843	7/23/2021	LACRDD	LA CO DEPT PUBLIC WORKS		1,316.99
	IN210001052	05/21 TS PUENTE@TEMPLE		200-3120-53819	532.03
	IN210001060	12/20-05/21 TS NELSON @ORANGE		200-3120-53819	784.96
5844	7/23/2021	LACSHF	LA CO SHERIFF'S DEPT		32,518.34
	212850VC	05/21 IDT-CRIME SUPPRESSION		100-2100-53113	17,610.82
	212957VC	04/21 IDT-CRIME SUPPRESSION		100-2100-53113	14,907.52
5845	7/23/2021	LANWEST	LANDSCAPE WEST MANAGEMENT SERVICES INC		700.00
	9947	LANDSCAPE MTCE-PROPOSAL #0012		200-3120-53815	700.00
5846	7/23/2021	MARTHE	MARIA THERESA DALURO		3,633.20
	INV0006005	REFUND-BLDG PERMIT# 026867		100-42110	3,633.20
5847	7/23/2021	MERRIT	MERRITTS HARDWARE		1,041.51
	123312	PADLOCKS		285-3330-53822	131.87
	123313	MTC SUPPLIES		100-3330-53012	22.39
	123335	GRAFFITI SUPPLIES		200-3120-53016	58.64
	123338	BOLTS/WASHERS/NUTS		100-3100-53012	249.74
	123341	SUPPLIES		100-2110-53012	30.70
	123343	ANCHORS		100-3100-53012	41.78
	123391	PIPE WRENCH		100-3100-53012	34.08
	123393	PARK SUPPLIES		285-3330-53822	38.67
	123400	PARK SUPPLIES		285-3330-53822	18.00
	123407	GRAFFITI SUPPLIES		200-3120-53016	47.86
	123421	PARK SUPPLIES		285-3330-53822	43.96
	123455	SUPPLIES		285-3330-53822	19.78
	123460	GRAFFITI SUPPLIES		200-3120-53016	27.49
	123475	PARK SUPPLIES		285-3330-53822	27.01
	123512	GRAFFITI SUPPLIES		200-3120-53016	23.93
	123514	PADLOCK		100-3330-53012	6.15
	123554	GRAFFITI SUPPLIES		200-3120-53016	10.97
	123560	IT SUPPLIES		550-6100-53018	23.73
	123585	SUPPLIES		100-3100-53012	31.88
	123613	BOLTS/WD40		100-3330-53012	8.48
	123650	POLY TWINE		100-3100-53012	32.99
	123655	MTCE TOOLS		100-3100-53012	79.98
	123674	BATTERY		100-3100-53012	26.38
	123677	SUPPLIES-GRAFFITI VEH		100-3100-53012	5.05
5848	7/23/2021	NATCON	NATIONAL CONSTRUCTION RENTALS		228.00
	6189650	06/28-07/25 LP PARK TEMP FENCING		100-3330-53822	228.00
5849	7/23/2021	NOBUT	NOTHING' BUT NET CLOTHING COMPANY		49.00
	INV0005997	REFUND- BL #21499 OVERPAYMENT		100-48900	49.00
5850	7/23/2021	NEXPET	PET & TIE, INC		2,500.00
	1175	ANIMAL LICENSE SOFTWARE		550-6100-53017	2,500.00
5851	7/23/2021	REGION	REGIONAL TAP SERVICE CENTER		2,830.80
	6014468	06/21 EZ/FOOTHILL MONTHLY PASS		210-3130-53915	2,830.80
5852	7/23/2021	SGVWC	S.G.V. WATER CO		243.66
	INV0006004	06/08-07/08 WTR - 935 IRRIG PUENTE		200-3120-53714	243.66
5853	7/23/2021	SGVT	SAN GABRIEL VLY NEWSPAPER		1,405.00
	0011467689	AD-PH LEVY FY 21/22 SEWER CHARGE		500-3210-53411	1,088.00
	0011476686	AD-ORD #21-975		100-1120-53411	317.00
5854	7/23/2021	SMART	SMART & FINAL		114.87
	178011	SUMMER LUNCH PROG. SUPPLIES		100-4100-53112	66.52
	860500	SUPPLIES		100-4100-53011	48.35

Check Register Report

Payment Dates: 7/19/2021 - 7/30/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
5855	7/23/2021	SGTRA	SOUTHLAND TRANSIT INC		41,812.54
	LAPUENTE0621	06/21 DIAL A RIDE		210-3130-53916	5,248.63
	LAPUENTE0621	06/21 LP LINK SVC		210-3130-53917	38,354.16
	LAPUENTE0621	06/21 DIAL A RIDE FARE		210-46100	-17.75
	LAPUENTE0621	06/21 LP LINK FARE		210-46105	-1,772.50
5856	7/23/2021	SPOFIE	SPORTS FIELD SERVICES		1,100.00
	211932	LP PARK-SCREEING OF SOIL		285-3330-53822	1,100.00
5857	7/23/2021	SUNBELT	SUNBELT RENTALS, INC.		54.20
	114039313-0004	EQUIPMENT RENTAL		100-3330-53012	54.20
5858	7/23/2021	GASCO	THE GAS COMPANY		176.92
	INV0005999	06/03-07/02 GAS - SENIOR CENTER		100-4130-53711	78.93
	INV0006000	06/04-07/06 GAS - YLAC		100-4110-53711	89.61
	INV0006002	06/21-07/06 GAS - PUBLIC WORKS		285-3330-53711	8.38
5859	7/23/2021	THESAU	THE SAUCE CREATIVE SERVICES CORP		549.13
	4913	COMM POLO SHIRTS		100-4100-53012	274.57
	4913	YLAC POLO SHIRTS		100-4110-53012	274.56
5860	7/23/2021	CALCARD	US Bank CalCard		3,175.28
	INV0005989	BACKGROUND SVC		100-1135-53406	16.95
	INV0005989	VESTA AT&T		100-2130-53011	40.58
	INV0005989	ADOBE SOFTWARE		100-2130-53011	14.99
	INV0005989	FUEL		555-3150-53014	55.13
	INV0005989	FUEL		555-3150-53014	97.88
	INV0005989	FUEL		555-3150-53014	100.00
	INV0005989	FUEL		555-3150-53014	100.00
	INV0005989	CARWASH		555-3150-53812	39.99
	INV0005990	CCCA REGISTRATION-KLINAKIS		100-1100-53972	650.00
	INV0005990	SAM ASH MUSIC		100-1130-53961	384.32
	INV0005990	VESTA AT &T		100-2130-53011	40.58
	INV0005990	VESTA AT &T		100-2130-53011	40.58
	INV0005990	VESTA AT&T		100-2130-53011	40.58
	INV0005992	LUNCH-COUNCIL MTG		100-1120-53972	99.81
	INV0005992	LUNCH-COUNCIL MTG		100-1120-53972	39.96
	INV0005992	LUNCH-COUNCIL MTG		100-1120-53972	37.82
	INV0005992	PICTURE FRAMES-CITY COUNCIL		100-1120-53976	117.04
	INV0005992	GO TO WEBINAR LITE		550-6100-53017	63.00
	INV0005993	SUPPLIES		100-4100-53011	8.76
	INV0005993	SUPPLIES		100-4100-53011	30.78
	INV0005993	OFFICE SUPPLIES		100-4100-53012	66.10
	INV0005993	OFFICE SUPPLIES		100-4100-53112	100.82
	INV0005993	OFFICE SUPPLIES		100-4100-53112	54.33
	INV0005993	SUPPLIES		100-4110-53011	30.78
	INV0005993	OFFICE SUPPLIES		100-4110-53012	66.11
	INV0005993	SUPPLIES		100-4110-53012	5.50
	INV0005993	LUNCH MTG-VACCINED CLINIC		100-4140-53979	17.59
	INV0005993	LUNCH MTG-VACCINE CLINIC		100-4140-53979	95.25
	INV0005993	ZOOM MTG		550-6100-53017	14.99
	INV0005994	CH FLAGS		100-1150-53976	342.64
	INV0005994	SOCAL MEMBERSHIP-SANCHEZ		100-3330-53972	35.00
	INV0005994	CONCRETE MIX		285-3330-53822	238.12
	INV0005994	TOP SOIL		285-3330-53822	89.30
5862	7/23/2021	VISTA	VISTA PAINT		1,054.79
	2021-022086-00	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	1,054.79
5863	7/23/2021	WILENG	WILLDAN ENGINEERING		5,510.00
	003-34729	05/21 TRAFFIC ENG SVC		100-3100-53111	2,620.00
	003-34732	05/21 CONCRETE REPAIR PROJ		203-5590-59300	900.00

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Payment Dates: 7/19/2021 - 7/30/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	003-34733	05/21 ENCROACHMENT PERMIT-1010 UNRUH		100-3110-53111	910.00
	003-34734	05/21 SANITARY SEWER MTCE SVC		500-3210-53111	1,080.00
5864	7/23/2021	WILFIN	WILLDAN FINANCIAL SERVICES		3,000.00
	010-45238	21/22 SANITARY SWR		500-3210-53111	1,500.00
	010-45238	21/22 CSMD ADM		500-3210-53111	1,500.00
5865	7/27/2021	SARSP0	SARGENT'S SPORTING GOODS		39,159.92
	25178	JR ALL AMERICAN FOOTBALL EQUIP SPORTS		263-3320-53993	39,159.92
5866	7/30/2021	STADIS	CALIFORNIA STATE DISBURSEMENT UNIT		682.14
	INV0006011	CHILD SUPPORT		100-20399	291.25
	INV0006011	CHILD SUPPORT		260-20399	390.89
5867	7/30/2021	NATRS	NATIONWIDE RETIREMENT		120.00
	INV0006016	Employee Contribution		100-20340	114.25
	INV0006016	Employee Contribution		200-20340	1.15
	INV0006016	Employee Contribution		203-20340	1.15
	INV0006016	Employee Contribution		205-20340	1.15
	INV0006016	Employee Contribution		210-20340	1.15
	INV0006016	Employee Contribution		215-20340	1.15
5868	7/30/2021	RELIAN	RELIANCE STANDARD LIFE INS.		2,373.42
	INV0006010	LIFE INSURANCE		100-20320	440.49
	INV0006010	LIFE INSURANCE		200-20320	23.27
	INV0006010	LIFE INSURANCE		203-20320	15.52
	INV0006010	LIFE INSURANCE		205-20320	15.87
	INV0006010	LIFE INSURANCE		210-20320	16.22
	INV0006010	LIFE INSURANCE		215-20320	8.40
	INV0006010	LIFE INSURANCE		260-20320	15.97
	INV0006010	LIFE INSURANCE		285-20320	17.26
	INV0006014	LTD INSURANCE		100-20330	750.54
	INV0006014	LTD INSURANCE		200-20330	48.99
	INV0006014	LTD INSURANCE		203-20330	33.44
	INV0006014	LTD INSURANCE		205-20330	34.53
	INV0006014	LTD INSURANCE		210-20330	31.73
	INV0006014	LTD INSURANCE		215-20330	25.16
	INV0006014	LTD INSURANCE		260-20330	31.37
	INV0006014	LTD INSURANCE		285-20330	25.71
	INV0006021	STD INSURANCE		100-20330	641.56
	INV0006021	STD INSURANCE		200-20330	41.87
	INV0006021	STD INSURANCE		203-20330	28.56
	INV0006021	STD INSURANCE		205-20330	29.48
	INV0006021	STD INSURANCE		210-20330	27.10
	INV0006021	STD INSURANCE		215-20330	21.52
	INV0006021	STD INSURANCE		260-20330	26.89
	INV0006021	STD INSURANCE		285-20330	21.97
5869	7/30/2021	FTB	STATE OF CALIFORNIA FRANCHISE TAX BOARD		100.00
	INV0006012	PR WITHOLDING ORDER		100-20399	100.00
5870	7/30/2021	USBANK	U.S BANK PARS ACCT# 6746022400		4,558.61
	INV0006020	PARS RETIREMENT		100-20340	2,881.51
	INV0006020	PARS RETIREMENT		200-20340	200.62
	INV0006020	PARS RETIREMENT		203-20340	88.96
	INV0006020	PARS RETIREMENT		205-20340	169.88
	INV0006020	PARS RETIREMENT		260-20340	1,074.43
	INV0006020	PARS RETIREMENT		285-20340	143.21
5871	7/30/2021	UNTMET	1ST UNITED METHODIST CHURCH		3,311.24
	INV0006029	REFRIGERATORS USED FOR LP OUTREACH FOOD BANK ...		263-3320-53111	3,311.24

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Payment Dates: 7/19/2021 - 7/30/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
5872	7/30/2021	ACOGRO	ACOSTA GROWERS, INC.		1,929.38
	48853	TREES - LP PARK		285-3330-53822	937.13
	48854	TREES - LP PARK		285-3330-53822	992.25
5873	7/30/2021	AMABUS	AMAZON CAPITAL SERVICES INC		134.91
	19YT-T3HY-4PJV	TAGS FOR DEAD DOGS		100-2130-53011	134.91
5874	7/30/2021	AMERI	AMERINATIONAL		547.35
	21-00610	06/21 MONTHLY SVC FEE		100-3320-53111	547.35
5875	7/30/2021	ATT	AT&T		22.67
	000016759211	06/13-07/12 PHONE - LP PARK SNACK BAR		285-3330-53715	22.67
5876	7/30/2021	B2PRIN	B2 PRINT		121.50
	0010692	BUSINESS CARDS - CASTANEDA		100-2110-53011	40.50
	0010692	BUSINESS CARDS - PRICE		100-2130-53011	40.50
	0010692	BUSINESS CARDS - SANCHEZ		100-3300-53011	40.50
5877	7/30/2021	BLAWAT	BLACKWATER SECURITY		5,040.00
	1919	07/21 CITY SECURITY SERVICES		100-2110-53111	5,040.00
5878	7/30/2021	BLADE	BLAKE DE LA CRUZ		37.00
	INV0006035	REIM - DE LA CRUZ		100-1135-53406	37.00
5879	7/30/2021	CAJPIA	CALIFORNIA JPIA		1,363.00
	ENVIR01061	FY 21/22 POLLUTION LIABILITY INSURANCE		100-1135-53616	1,363.00
5880	7/30/2021	CASTR	CALIFORNIA STREET LIGHTING		1,940.00
	714	MODIFICATION STREET LIGHTS FOR FILMING		100-48900	1,940.00
5881	7/30/2021	CENTRE	CENTRE CONSTRUCTION		1,505.00
	787	C/O #1 - YEAROUT ADD REPAIRS		260-3320-53977	1,505.00
5882	7/30/2021	CINTA	CINTAS CORPORATION #693		78.52
	4090755214	07/21 SC MAT RENTAL		100-4130-53012	78.52
5883	7/30/2021	CONCEN	CONCENTRA		424.00
	72067997	07/21 PRE EMPLOYMENT EXAM		100-1135-53406	424.00
5884	7/30/2021	CORLOG	CORELOGIC SOLUTIONS, LLC		200.00
	82080862	05/21 PROPERTY DATA SVC		100-3320-53111	100.00
	82086950	06/21 PROPERTY DATA SVC		100-3320-53111	100.00
5885	7/30/2021	DAROLI	DAPEER, ROSENBLIT & LITVAK, LLP		5,133.31
	18960	06/21 LEGAL SVC - CODE ENF		100-2110-53114	426.62
	18961	06/21 LEGAL SVC - CODE ENF		100-2110-53114	4,706.69
5886	7/30/2021	EXPERI	EXPERIAN		27.00
	CD2203003866	06/21 CREDIT REPORT SVC		100-3320-53111	27.00
5887	7/30/2021	FECELE	F.E.C. ELECTRIC INC.		7,662.38
	1000	PARK LIGHTING FIXTURES		100-3330-53822	7,662.38
5888	7/30/2021	FEDEXP	FEDERAL EXPRESS CORP		49.56
	7-437-84163	SHIPPING - DATATICKET		100-1150-53211	49.56
5889	7/30/2021	GALLS	GALLS		802.25
	018724467	CODE ENF - UNIFORMS		100-2110-53015	59.68
	018724468	CODE ENF - UNIFORMS		100-2110-53015	175.95
	018724469	CODE ENF - UNIFORMS		100-2110-53015	59.68
	018724470	CODE ENF - UNIFORMS		100-2110-53015	116.38
	018728047	CODE ENF - UNIFORMS		100-2110-53015	116.27
	018735924	CODE ENF - UNIFORMS		100-2110-53015	52.59
	018735925	CODE ENF - UNIFORMS		100-2110-53015	52.59
	018755897	CODE ENF - UNIFORMS		100-2110-53015	56.37

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Payment Dates: 7/19/2021 - 7/30/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	018755898	CODE ENF - UNIFORMS		100-2110-53015	56.37
	018755899	CODE ENF - UNIFORMS		100-2110-53015	56.37
5890	7/30/2021	HERHEC	HECTOR HERNANDEZ		1,426.00
	INV0006036	REIM - HERNANDEZ AUTO BODY REPAIR		555-3150-53812	1,426.00
5891	7/30/2021	MANCIL	MANCILLA'S QUALITY PRINTING		352.00
	14497	FORMS - ANIMAL CONTROL		100-2130-53411	352.00
5892	7/30/2021	MARTHE	MARIA THERESA DALURO		2,277.81
	INV0006031	C&D REIM - DALURO		600-23280	2,277.81
5893	7/30/2021	BANMIG	MIGUEL BANDERAS		3,928.51
	INV0006030	C&D REIM - BANDEROS		600-23280	3,928.51
5894	7/30/2021	OMLO	OLIVAREZ MADRUGA LEMIEUX O'NEILL, LLP		78,791.32
	15497	06/21 LEGAL - CODE ENFORCEMENT		100-1110-53114	1,826.00
	15498	06/21 LEGAL - PUBLIC WORKS		100-1110-53114	5,093.00
	15499	06/21 LEGAL - CITY COUNCIL		100-1110-53114	30,467.00
	15500	06/21 LEGAL - PARKS & RECREATION		100-1110-53114	132.00
	15501	06/21 LEGAL - ADMINISTRATION		100-1110-53114	300.00
	15502	06/21 LEGAL - CITY CLERK		100-1110-53114	3,578.00
	15503	06/21 LEGAL - CITY MANAGER		100-1110-53114	10,545.00
	15504	06/21 LEGAL - FINANCE		100-1110-53114	320.00
	15505	06/21 LEGAL - COMMUNITY FOUNDATION		100-1110-53114	280.00
	15506	06/21 LEGAL - HUMAN RESOURCES		100-1110-53114	10,704.00
	15507	06/21 LEGAL - LEWIS v CITY OF LA PUENTE		100-1110-53114	12,586.00
	15508	06/21 LEGAL - GENERAL		100-1110-53114	2,960.32
5895	7/30/2021	READYP	PUENTE READY MIX, INC.		829.46
	100284	CONCRETE MIX		285-3330-53822	829.46
5896	7/30/2021	QUINMO	QUINTIN'S MOBIL		196.25
	1012197	FUEL - CE VEH		555-3150-53014	40.29
	1012200	FUEL - CE VEH		555-3150-53014	72.06
	1013380	FUEL - CE VEH		555-3150-53014	44.81
	1014001	FUEL - CE VEH		555-3150-53014	39.09
5897	7/30/2021	SGVWC	S.G.V. WATER CO		812.65
	INV0006032	06/11-07/13 WTR - 715 IRRIG PUENTE		200-3120-53714	343.50
	INV0006033	06/11-07/13 WTR - 545 IRRIG PUENTE		200-3120-53714	325.93
	INV0006034	06/11-07/13 WTR - 13760 IRRIG TEMPLE		200-3120-53714	143.22
5898	7/30/2021	TARGET	TARGET SPECIALTY PRODUCTS		45.33
	INVP500531290	LANDSCAPE SUPPLIES		285-3330-53814	45.33
5899	7/30/2021	THESAU	THE SAUCE CREATIVE SERVICES CORP		820.95
	4920	COMM - POLO SHIRTS		100-4100-53012	410.47
	4920	YLAC - POLO SHIRTS		100-4110-53012	410.48
5900	7/30/2021	VOLDEF	VOLUNTEERS IN DEFENSE OF ANIMALS		6,165.00
	INV0006037	06/21 ANIMAL SHELTER SVC		100-2130-53111	6,165.00
DFT0001330	7/23/2021	CAPERS	CALPERS		138,870.02
	100000016476756	FY 21/22 PERS UAL PYMT		100-1100-51211	2,279.57
	100000016476756	FY 21/22 PER UALS PYMT		100-1110-51211	4,993.20
	100000016476756	FY 21/22 PER UALS PYMT		100-1120-51211	3,328.48
	100000016476756	FY 21/22 PER UALS PYMT		100-1130-51211	15,263.83
	100000016476756	FY 21/22 PER UALS PYMT		100-3300-51211	13,234.65
	100000016476756	FY 21/22 PER UALS PYMT		100-3320-51211	12,879.85
	100000016476756	FY 21/22 PER UALS PYMT		100-3330-51211	7,693.30
	100000016476756	FY 21/22 PER UALS PYMT		100-4100-51211	33,093.38
	100000016476756	FY 21/22 PER UALS PYMT		100-4110-51211	8,658.11

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Payment Dates: 7/19/2021 - 7/30/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	100000016476756	FY 21/22 PER UALS PYMT		100-4130-51211	5,189.45
	100000016476756	FY 21/22 PER UALS PYMT		200-3120-51211	10,889.34
	100000016476756	FY 21/22 PER UALS PYMT		203-3120-51211	5,306.43
	100000016476756	FY 21/22 PER UALS PYMT		205-3120-51211	5,306.43
	100000016476756	FY 21/22 PER UALS PYMT		210-3130-51211	6,156.19
	100000016476756	FY 21/22 PER UALS PYMT		215-3130-51211	714.42
	100000016476756	FY 21/22 PER UALS PYMT		285-3330-51211	3,883.39
DFT0001332	7/30/2021	AFLAC	AFLAC		120.53
	INV0006008	EMPLOYEE LIFE ASSURANCE		100-20399	112.05
	INV0006008	EMPLOYEE LIFE ASSURANCE		260-20399	8.48
DFT0001333	7/30/2021	AFLAC	AFLAC		127.21
	INV0006009	EMPLOYEE INSURANCE		100-20399	106.25
	INV0006009	EMPLOYEE INSURANCE		260-20399	20.96
DFT0001334	7/30/2021	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		2,100.00
	INV0006013	EMPLOYEE CONTRIBUTIONS		100-20399	1,612.04
	INV0006013	EMPLOYEE CONTRIBUTIONS		200-20399	96.70
	INV0006013	EMPLOYEE CONTRIBUTIONS		203-20399	67.22
	INV0006013	EMPLOYEE CONTRIBUTIONS		205-20399	74.10
	INV0006013	EMPLOYEE CONTRIBUTIONS		210-20399	106.90
	INV0006013	EMPLOYEE CONTRIBUTIONS		215-20399	93.35
	INV0006013	EMPLOYEE CONTRIBUTIONS		260-20399	49.69
DFT0001335	7/30/2021	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		48,932.85
	INV0006015	HEALTH INSURANCE		100-20399	36,772.14
	INV0006015	HEALTH INSURANCE		200-20399	2,225.34
	INV0006015	HEALTH INSURANCE		203-20399	1,565.53
	INV0006015	HEALTH INSURANCE		205-20399	2,945.01
	INV0006015	HEALTH INSURANCE		210-20399	1,962.82
	INV0006015	HEALTH INSURANCE		215-20399	679.78
	INV0006015	HEALTH INSURANCE		260-20399	1,415.67
	INV0006015	HEALTH INSURANCE		285-20399	1,366.56
DFT0001336	7/30/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		12,038.39
	INV0006017	EMPLOYER CONTRIBUTION		100-20360	9,057.83
	INV0006017	EMPLOYER CONTRIBUTION		200-20360	641.66
	INV0006017	EMPLOYER CONTRIBUTION		203-20360	401.14
	INV0006017	EMPLOYER CONTRIBUTION		205-20360	412.67
	INV0006017	EMPLOYER CONTRIBUTION		210-20360	416.26
	INV0006017	EMPLOYER CONTRIBUTION		215-20360	233.49
	INV0006017	EMPLOYER CONTRIBUTION		260-20360	569.26
	INV0006017	EMPLOYER CONTRIBUTION		285-20360	306.08
DFT0001337	7/30/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		8,041.40
	INV0006018	PERS- NEW EMPLOY CONTRB		100-20399	5,941.94
	INV0006018	PERS- NEW EMPLOY CONTRB		200-20399	409.32
	INV0006018	PERS- NEW EMPLOY CONTRB		203-20399	287.23
	INV0006018	PERS- NEW EMPLOY CONTRB		205-20399	296.38
	INV0006018	PERS- NEW EMPLOY CONTRB		210-20399	267.53
	INV0006018	PERS- NEW EMPLOY CONTRB		215-20399	210.18
	INV0006018	PERS- NEW EMPLOY CONTRB		260-20399	408.30
	INV0006018	PERS- NEW EMPLOY CONTRB		285-20399	220.52
DFT0001338	7/30/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		745.67
	INV0006019	EMPLOYEE PORTION		100-20360	721.64
	INV0006019	EMPLOYEE PORTION		200-20360	16.02
	INV0006019	EMPLOYEE PORTION		210-20360	8.01
DFT0001339	7/30/2021	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		37.00
	INV0006022	SURVIVORS LIFE INSURANCE		100-20350	29.73

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	INV0006022	SURVIVORS LIFE INSURANCE		200-20350	1.47
	INV0006022	SURVIVORS LIFE INSURANCE		203-20350	1.01
	INV0006022	SURVIVORS LIFE INSURANCE		205-20350	1.02
	INV0006022	SURVIVORS LIFE INSURANCE		210-20350	1.09
	INV0006022	SURVIVORS LIFE INSURANCE		215-20350	0.52
	INV0006022	SURVIVORS LIFE INSURANCE		260-20350	0.97
	INV0006022	SURVIVORS LIFE INSURANCE		285-20350	1.19
DFT0001340	7/30/2021	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		4,944.89
	INV0006025	STATE INCOME TAX		100-20310	3,791.87
	INV0006025	STATE INCOME TAX		200-20310	203.32
	INV0006025	STATE INCOME TAX		203-20310	155.29
	INV0006025	STATE INCOME TAX		205-20310	175.11
	INV0006025	STATE INCOME TAX		210-20310	107.09
	INV0006025	STATE INCOME TAX		215-20310	129.24
	INV0006025	STATE INCOME TAX		260-20310	265.03
	INV0006025	STATE INCOME TAX		285-20310	117.94
DFT0001341	7/30/2021	IRSPR	IRS PAYROLL TAX DEPOSIT		15,192.61
	INV0006026	FEDERAL WITHHOLDING		100-20300	11,606.66
	INV0006026	FEDERAL WITHHOLDING		200-20300	662.46
	INV0006026	FEDERAL WITHHOLDING		203-20300	430.49
	INV0006026	FEDERAL WITHHOLDING		205-20300	473.54
	INV0006026	FEDERAL WITHHOLDING		210-20300	304.52
	INV0006026	FEDERAL WITHHOLDING		215-20300	339.52
	INV0006026	FEDERAL WITHHOLDING		260-20300	1,009.21
	INV0006026	FEDERAL WITHHOLDING		285-20300	366.21
DFT0001342	7/30/2021	IRSPR	IRS PAYROLL TAX DEPOSIT		5,202.64
	INV0006027	MEDICARE TAX		100-20300	3,752.98
	INV0006027	MEDICARE TAX		200-20300	235.44
	INV0006027	MEDICARE TAX		203-20300	144.82
	INV0006027	MEDICARE TAX		205-20300	179.58
	INV0006027	MEDICARE TAX		210-20300	102.14
	INV0006027	MEDICARE TAX		215-20300	81.02
	INV0006027	MEDICARE TAX		260-20300	568.56
	INV0006027	MEDICARE TAX		285-20300	138.10
DFT0001343	7/30/2021	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		18,211.18
	INV0006028	08/21 RETIREES HEALTH INSURANCE		100-1135-51314	18,043.70
	INV0006028	08/21 CalPers Admin Fee		100-1135-51314	167.48
DFT0001344	7/30/2021	WEXBANK	WEX BANK		5,480.29
	72974843	07/21 FUEL PURCHASE		555-3150-53014	5,480.29
Grand Total:					551,352.69

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	366,549.53
200 - GAS TAX FUND	21,976.97
203 - MEASURE M FUND	9,426.79
205 - MEASURE R FUND	10,114.75
210 - PROP A FUND	57,792.09
215 - PROP C FUND	2,537.75
260 - CDBG PROGRAM FUND	7,360.68
263 - AMERICAN RESCUE PLAN ACT FUND	42,471.16
285 - LIGHTING & LANDSCAPE MAINTENANCE	11,150.07
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	5,168.00
550 - EQUIPMENT REPLACEMENT FUND	2,601.72
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	7,996.86
600 - SPECIAL DEPOSIT FUND	6,206.32
Grand Total:	551,352.69

Account Summary

Account Number	Account Name	Payment Amount
100-1100-51211	Retirement	2,279.57
100-1100-53111	Contract Services - Private	2,500.00
100-1100-53972	Conferences & Meetings	650.00
100-1110-51211	Retirement	4,993.20
100-1110-53114	Legal Services - General	78,791.32
100-1120-51211	Retirement	3,328.48
100-1120-53111	Contract Services - Private	858.75
100-1120-53411	Printing & Publishing	317.00
100-1120-53412	Municipal Code Publishing	495.00
100-1120-53972	Conferences & Meetings	177.59
100-1120-53976	Special Departmental	117.04
100-1130-51211	Retirement	15,263.83
100-1130-53961	Subscriptions & Publicati...	384.32
100-1135-51314	Health Insurance	18,211.18
100-1135-53151	Education & Training	294.16
100-1135-53406	Recruitment Expenses	795.95
100-1135-53616	Insurance - Environmental...	1,363.00
100-1150-53211	Postage & Mailing Services	49.56
100-1150-53911	Equipment Lease/Rental	413.26
100-1150-53976	Special Departmental	342.64
100-20300	FIT Payable	15,359.64
100-20310	SIT Payable	3,791.87
100-20320	Life Ins Payable	440.49
100-20330	LTD Payable	1,392.10
100-20340	PARS	2,995.76
100-20350	Group Insurance	29.73
100-20360	PERS	9,779.47
100-20399	Other Payroll Deductions	44,935.67
100-2100-53113	Contract Services - Special...	32,518.34
100-2110-53011	Operating Supplies	40.50
100-2110-53012	Small Tools & Equipment	30.70
100-2110-53015	Uniform/Boot Reimburse...	802.25
100-2110-53111	Contract Services - Private	5,040.00
100-2110-53114	Legal Services	5,133.31
100-2130-53011	Operating Supplies	352.72
100-2130-53111	Contract Services - Private	6,165.00
100-2130-53112	Contract Services - Public	355.65
100-2130-53411	Printing & Publishing	352.00
100-3100-53012	Small Tools & Equipment	583.74
100-3100-53111	Contract Services - Private	2,620.00

Account Summary

Account Number	Account Name	Payment Amount
100-3110-53111	Contract Services - Private	910.00
100-3300-51211	Retirement	13,234.65
100-3300-53011	Operating Supplies	40.50
100-3320-51211	Retirement	12,879.85
100-3320-53111	Contract Services - Private	774.35
100-3330-51211	Retirement	7,693.30
100-3330-53012	Small Tools & Equipment	91.22
100-3330-53015	Uniform/Boot Reimburse...	970.83
100-3330-53822	Park Maintenance & Repa...	10,131.18
100-3330-53972	Conferences & Meetings	35.00
100-4100-51211	Retirement	33,093.38
100-4100-53011	Operating Supplies	87.89
100-4100-53012	Small Tools & Equipment	751.14
100-4100-53111	Contract Services - Private	400.00
100-4100-53112	Contract Services - Public	221.67
100-4100-53715	Utility - Communications	45.29
100-4110-51211	Retirement	8,658.11
100-4110-53011	Operating Supplies	30.78
100-4110-53012	Small Tools & Equipment	756.65
100-4110-53711	Utility - Gas	89.61
100-4130-51211	Retirement	5,189.45
100-4130-53012	Small Tools & Equipment	78.52
100-4130-53711	Utility - Gas	78.93
100-4130-53715	Utility - Communications	113.15
100-4140-53415	Community Outreach	164.25
100-4140-53979	Special Events	112.84
100-42110	Bldg & Safety Permits	3,633.20
100-42140	Animal License Fees	-50.00
100-48900	Miscellaneous	1,989.00
200-20300	FIT Payable	897.90
200-20310	SIT Payable	203.32
200-20320	Life Ins Payable	23.27
200-20330	LTD Payable	90.86
200-20340	PARS	201.77
200-20350	Group Insurance	1.47
200-20360	PERS	657.68
200-20399	Other Payroll Deductions	2,731.36
200-3120-51211	Retirement	10,889.34
200-3120-53016	Graffiti Removal Supplies	1,223.68
200-3120-53714	Utility - Water	1,056.31
200-3120-53815	Parkway Tree Maintenan...	700.00
200-3120-53819	Signal Maintenance	3,210.07
200-3120-53821	Traffic Markings/Signs	89.94
203-20300	FIT Payable	575.31
203-20310	SIT Payable	155.29
203-20320	Life Ins Payable	15.52
203-20330	LTD Payable	62.00
203-20340	PARS	90.11
203-20350	Group Insurance	1.01
203-20360	PERS	401.14
203-20399	Other Payroll Deductions	1,919.98
203-3120-51211	Retirement	5,306.43
203-5590-59300	Construction Costs	900.00
205-20300	FIT Payable	653.12
205-20310	SIT Payable	175.11
205-20320	Life Ins Payable	15.87
205-20330	LTD Payable	64.01
205-20340	PARS	171.03

Account Summary

Account Number	Account Name	Payment Amount
205-20350	Group Insurance	1.02
205-20360	PERS	412.67
205-20399	Other Payroll Deductions	3,315.49
205-3120-51211	Retirement	5,306.43
210-20300	FIT Payable	406.66
210-20310	SIT Payable	107.09
210-20320	Life Ins Payable	16.22
210-20330	LTD Payable	58.83
210-20340	PARS	1.15
210-20350	Group Insurance	1.09
210-20360	PERS	424.27
210-20399	Other Payroll Deductions	2,337.25
210-3130-51211	Retirement	6,156.19
210-3130-53816	Bus Shelter Maintenance	3,640.00
210-3130-53915	Public Transit Subsidy	2,830.80
210-3130-53916	Dial-A-Ride Services	5,248.63
210-3130-53917	Fixed Route Shuttle	38,354.16
210-46100	Dial-A-Ride Fares	-17.75
210-46105	Shuttle Fares	-1,772.50
215-20300	FIT Payable	420.54
215-20310	SIT Payable	129.24
215-20320	Life Ins Payable	8.40
215-20330	LTD Payable	46.68
215-20340	PARS	1.15
215-20350	Group Insurance	0.52
215-20360	PERS	233.49
215-20399	Other Payroll Deductions	983.31
215-3130-51211	Retirement	714.42
260-20300	FIT Payable	1,577.77
260-20310	SIT Payable	265.03
260-20320	Life Ins Payable	15.97
260-20330	LTD Payable	58.26
260-20340	PARS	1,074.43
260-20350	Group Insurance	0.97
260-20360	PERS	569.26
260-20399	Other Payroll Deductions	2,293.99
260-3320-53977	Grants & Loans - Resident...	1,505.00
263-3320-53111	Contract Services-Private	3,311.24
263-3320-53993	Youth Activities Program	39,159.92
285-20300	FIT Payable	504.31
285-20310	SIT Payable	117.94
285-20320	Life Ins Payable	17.26
285-20330	LTD Payable	47.68
285-20340	PARS	143.21
285-20350	Group Insurance	1.19
285-20360	PERS	306.08
285-20399	Other Payroll Deductions	1,587.08
285-3330-51211	Retirement	3,883.39
285-3330-53711	Utility - Gas	8.38
285-3330-53715	Utility - Communications	22.67
285-3330-53814	Landscape Maintenance	45.33
285-3330-53822	Park Maintenance & Repa...	4,465.55
500-3210-53111	Contract Services - Private	4,080.00
500-3210-53411	Printing & Publishing	1,088.00
550-6100-53017	Software & Licensing	2,577.99
550-6100-53018	Computer Hardware & Su...	23.73
555-3150-53014	Fuel	6,029.55
555-3150-53812	Vehicle Maintenance	1,967.31

Account Summary

Account Number	Account Name	Payment Amount
600-23280	Deposit - C & D	6,206.32
	Grand Total:	551,352.69

Project Account Summary

Project Account Key	Payment Amount
None	501,633.26
100422E	39,159.92
101222E	3,311.24
30121E	1,505.00
30221E	774.35
69421E	3,410.88
69422E	1,154.20
69721E	63.00
69722E	228.00
71121E	112.84
Grand Total:	551,352.69



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: August 10, 2021

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO
ONYX PAVING COMPANY, INC. FOR STREET IMPROVEMENTS ON
VARIOUS CITY STREETS FY 2020-21 IN THE AMOUNT OF \$3,625,000

BACKGROUND

The proposed street improvements are in accordance with the City's Pavement Management Program with the following 43 street segments to be resurfaced:

- Abbey Street from Stimson Avenue to Common Avenue
- Banbridge Avenue from Main Street to North End
- Beckner Street from Cabana Avenue to East End
- Central Avenue from Main Street to Valley Boulevard
- Clintwood Avenue from Beckner Street to Culp Street
- Culp Street from Clintwood Avenue to East End
- Del Valle Avenue from Molinar Avenue to Fairgrove Avenue
- Ector Street from Nantes Avenue to Hacienda Boulevard
- Eldon Avenue from Flynn Street to North End
- Ellora Street from Dalesford Drive to East End
- Fife Avenue from Inyo Street to North End
- Fifth Street from Main Street to Workman Street
- Flynn Street from Lang Avenue to Tonopah Avenue
- Giordano Street from Nantes Avenue to Hacienda Boulevard
- Hartsville Street from Perth Avenue to East End
- Hartsville Street from Clintwood Avenue to East End
- Hillcrest Avenue from Main Street to North End
- Homeward Street from Goodson Drive to West End
- Homeward Street from Orange Avenue to Tonopah Avenue
- Lang Avenue from Homeward Street to Flynn Street
- Las Vecinas Drive from Glendora Avenue to Stimson Avenue
- Lassalette Street from Orange Avenue to League Avenue
- Lassalette Street from Nantes Avenue to West End
- Lawnwood from Fickewirth Avenue to East End
- League Avenue from Lassalette Street to Homeward Street

- Main Street from Stimson Avenue to Bamboo Street
- Nantes Avenue from Temple Avenue to North End
- Northam Street from Ferrero Lane to West End
- Northam Street from Waringwood Road to East End
- Pleasanthome Drive from Banbridge Avenue to Roundabout Drive
- Prichard Street from Unruh Avenue to Hacienda Boulevard
- Prichard Street from Clintwood Avenue to Sunset Avenue
- Roundabout Drive from Pleasanthome Drive to Banbridge Avenue
- Rowland Street from First Street to East End
- San Jose Avenue from Glendora Avenue to Stimson Avenue
- Second Street from Old Valley Boulevard to Rowland Street
- Sprong Lane from Fern Creek Drive to North End
- Stimson Avenue from Fairgrove Avenue to Klamath Street
- Stimson Avenue from Old Valley Boulevard to Central Avenue
- Sunkist Avenue from Amar Road to Homeward Street
- Unruh Avenue Frontage East from Goodson Drive to South End
- Unruh Cul-de-sac from Unruh Frontage to East End
- Victoria Avenue from Glendora Avenue to Stimson Avenue

DISCUSSION

In accordance with the City's Pavement Management Program, the proposed improvements will consist of the pavement resurfacing of approximately 6.5 miles of neighborhood City streets at various locations. The work will include cold-milling the existing pavement; repairing localized pavement failures; constructing with a rubberized asphalt concrete overlay; repairing damaged sidewalk and curb & gutter; adjusting utility manholes to grade; constructing ADA curb ramps; installing thermoplastic traffic striping and pavement markings; and replacing old traffic signs. The Engineer's Estimate for construction was \$4,160,000.

The bid opening was conducted on August 3, 2021. The City received a total of eight (8) bids for the project. The results of the bids are as follows:

Onyx Paving Company, Inc.	\$3,625,000.00
Hardy & Harper, Inc.	\$3,710,000.00
All American Asphalt	\$3,721,973.00
Sully Miller Contracting Co.	\$3,758,000.00
Vido Samarzich, Inc.	\$3,912,670.00
RJ Noble	\$3,987,999.50
EBS General Engineering, Inc.	\$4,084,238.00
Excel Paving Co.	\$4,089,945.00

After the process of verifying the contractor's bid submittal, references were contacted for Onyx Paving Company, Inc. References confirmed that the contractor's prior work was completed satisfactorily. Onyx Paving Company, Inc. has been determined to be the lowest responsible bidder for the project. It should be noted that following the review of all the bids, a mathematical error was identified in the bid submitted from Sully Miller which increased their

total bid by \$10,000.00. However, this had no impact on the final ranking of the bids received as listed above.

Based on the scope of work, the Project should take approximately eighty-five (85) working days (about 4 ½ calendar months) to complete the project. It is anticipated that the construction will commence at or around September 1st.

FISCAL IMPACT

The Fiscal Year 2020-21 Capital Improvement Program budget includes funding for this Project from the following funds: SB1 - \$700,000; 2019 Series A and B bond proceeds - \$4,179,200 for a total of \$4,879,200.

The bid schedule for construction of this Project totals \$3,625,000. With a 10 percent (10%) project contingency of \$362,500, the total construction project budget is \$3,987,500. In addition, there are associated project costs for construction management, inspection, and material testing estimated at \$475,000. This brings the total project construction cost to \$4,462,500, which is within the budgeted amount.

There is no impact to the City's General Fund associated with this project.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to Onyx Paving Company, Inc. in the amount of \$3,625,000; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

ATTACHMENTS

Attachment "A": Agreement

CITY OF LA PUENTE
CONTRACT AGREEMENT
FOR
STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2020-21
IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 10th day of August, 2021, by and between the City of La Puente, as AGENCY and Onyx Paving Company, Inc., a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$1,000,000
Product/Completion Operations	\$1,000,000
Contractual General Liability	\$1,000,000
Comprehensive Automobile Liability	\$1,000,000

A combined single-limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this _____ day of _____, 20____.

Contractor: _____
(Signature)

Name and Title (Printed) _____

Contractor's License No. _____

Agency Business License No. _____

Federal Tax Identification No. _____

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: _____
City Manager of the City of La Puente

Attested: _____
City Clerk of the City of La Puente

Date _____

Approved
as to form: _____
City Attorney of the City of La Puente

Date _____

FAITHFUL PERFORMANCE BOND
FOR
STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2020-21
IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Onyx Paving Company, Inc. as
CONTRACTOR and _____,
a corporation organized and existing under the laws of the State of _____,
and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto
the City of La Puente, as AGENCY, in the penal sum of Three Million Six Hundred Twenty-Five Thousand Dollars
(\$3,625,000.00), which is 100 percent of the total contract amount for the above-stated project, for the payment of which sum,
CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter
into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR faithfully performs and fulfills
all obligations under the contract documents in the manner and time specified therein, then this obligation shall be null and void,
otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations in the obligations or time for
completion made pursuant to the terms of the Contract Documents shall not in any way release either CONTRACTOR or
SURETY, and notice of such alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an
original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party
being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing
body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____

(Signature)

Type Name and Title: _____

SURETY: Name: _____

Address: _____

By: _____

(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

MATERIAL AND LABOR BOND
FOR

STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2020-21

IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Onyx Paving Company, Inc., as CONTRACTOR, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of Three Million Six Hundred Twenty-Five Thousand Dollars (\$3,625,000.00), which is 100 percent of the total contract amount for the above-stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material of any kind used in the performance of the work to be done under said contract, or fails to submit amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY will pay for the same in an amount not exceeding the sum set forth above, which amount shall inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures; provided that any alterations in the work to be done, materials to be furnished, or time for completion made pursuant to the terms of the contract documents shall not in any way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

BIDDER: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title _____

SURETY: Name: _____

Address: _____

By: _____
(Signature)

Type Name and Title: _____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: August 10, 2021

From: Bob Lindsey, City Manager

By: Sheryl Garcia, MMC, CPM, City Clerk

SUBJECT: CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

BACKGROUND

In February 2020, Commissioner Tommy Costea resigned from his seat on the Planning Commission that was to expire in June of 2020. At the meeting of May 7, 2020, the City Council reappointed Daniel Stowell to a two-year term on the Planning Commission and left the vacant seat of Commissioner Costea unfilled.

Terms of office for the three Planning Commission seats for Commissioners Gary Dudley, Allen Maes and Nadia Mendoza expired on July 9, 2021.

DISCUSSION

In response to the issued Notice of Vacancies, the City received applications from incumbents Gary Dudley, Allen Maes, and Nadia Mendoza seeking reappointment to the Planning Commission for a two-year term expiring in June 2023. All applicants meet the requirements as set forth in the La Puente Municipal Code to be considered for appointment.

In addition to the three expired seats of the incumbent Planning Commissioners, there has remained an additional unfilled seat from the resignation of Commissioner Tommy Costea as discussed above. This unfilled seat has a two-year term that will expire in June of 2022.

The City has received two additional applications from Martin R. Paz and Rafael Antonio Lopez for consideration of appointment to the Planning Commission. Mr. Paz and Mr. Lopez both meet the requirements as set forth in the La Puente Municipal Code to be considered for appointment.

Planning Commissions are appointed by a majority vote of the City Council pursuant to Section 2.16.020 of the La Puente Municipal Code.

RECOMMENDATION

It is recommended that the City Council: (1) make appointments of Gary Dudley, Allen Maes, and Nadia Mendoza to the Planning Commission for a two-year term; and (2) discuss and provide direction and/or make an appointment for the remaining unfilled seat of the Planning Commission for a term to expire in June 2022.

ATTACHMENTS

Attachment “A”: Applications

APPLICATION FOR APPOINTIVE POSITION



RECEIVED
CITY OF LA PUENTE

2021 JUL 20 P 3:49

CITY OF LA PUENTE
15900 East Main Street
La Puente, CA 91744
(626) 855-1500
www.lapuente.org

INSTRUCTIONS: Applications should be filled out completely so that the City Council may fully evaluate your qualifications. It is the applicant's responsibility to familiarize him/herself with the duties and responsibility of the position(s) applied for. Please visit www.lapuente.org for further information regarding qualifications, term length and commission information. All appointees are appointed by, and serve at the pleasure of, the City Council.

Applications received from those individuals not appointed shall remain on file for one year and shall automatically be resubmitted for consideration should an unscheduled vacancy occur.

It is the policy of the City Council to make appointments to citizen commissions on the basis of interest and qualifications of the applicant. No person shall be allowed to serve on more than one commission at any given time.

COMMISSION APPLIED FOR:

☐ EDUCATION COMMISSION

☒ PLANNING COMMISSION

☐ PUENTE PRIDE COMMISSION

APPLICANT INFORMATION

NAME

GARY DUDLEY

RESIDENCE ADDRESS

BUSINESS ADDRESS

PHONE NUMBER

EMAIL ADDRESS

HOW LONG HAVE YOU BEEN
A RESIDENT OF LA PUENTE:

23 YEARS

ARE YOU REGISTERED TO VOTE?

☒ YES

☐ NO

REFERENCES

Please provide the names of at least two residents of La Puente who are not connected with the City.

NAME

PHONE NUMBER

MARTY PIZ

NAME

PHONE NUMBER

WORK HISTORY Begin with your current or most recent position			
COMPANY	TYPE OF BUSINESS	POSITION HELD	DATES OF EMPLOYMENT
ALERT INSULATION	CONSTRUCTION	SALES	1995-2021

EDUCATION INFORMATION		
NAME / LOCATION OF COLLEGE ATTENDED	MAJOR	DEGREE
CHAFFEY COLLEGE	ARCHITECTURAL	NO
MTSAC	ARCHITECTURAL	NO
RIO HONDO	POLICE ACADEMY	YES

CIVIC EXPERIENCE List current or prior experience (include memberships in organizations)		
ORGANIZATION	DATES SERVED	OFFICE HELD (if any)
GABRIEL FOUNDATION	2018/PRESENT	COMMITTEE
INDUSTRY ROSEO	2003/PRESENT	COMMITTEE

Please summarize why you wish to serve the City of La Puente on a commission. Include any special qualifications you have which are suited to the position for which you are applying.

GIVEN THE OPPORTUNITY FROM THE CITY COUNCIL TO SERVE ANOTHER TERM AS PLANNING COMMISSIONER WILL ALLOW ME TO CONTINUE DEDICATING MY TIME FOR THE SOLE PURPOSE OF THE GREATER GOOD OF OUR RESIDENCE AS WELL AS OUR GREAT CITY OF LA PUENTE. I WILL CONTINUE TO DO THIS WITH THE HELP OF OUR COUNCIL MEMBERS, STAFF AND PLANNING COMMISSIONERS WITH INTEGRITY, HONESTY AND TRANSPARENCY

THANK YOU

By signing below, I certify that all statement made on this application are true and correct to the best of my knowledge. I have read and understand the duties and responsibilities of the position that I am applying for and authorize the release of this information as a public document.

Gary Dudley
Applicant Signature

07-20-2021
Date

APPLICATION FOR APPOINTIVE POSITION



RECEIVED
CITY OF LA PUENTE
CITY CLERK'S OFFICE

21 JUL 28 PM 3:13

CITY OF LA PUENTE
15900 East Main Street
La Puente, CA 91744
(626) 855-1500
www.lapueente.org

INSTRUCTIONS: Applications should be filled out completely so that the City Council may fully evaluate your qualifications. It is the applicant's responsibility to familiarize him/herself with the duties and responsibility of the position(s) applied for. Please visit www.lapueente.org for further information regarding qualifications, term length and commission information. All appointees are appointed by, and serve at the pleasure of, the City Council.

Applications received from those individuals not appointed shall remain on file for one year and shall automatically be resubmitted for consideration should an unscheduled vacancy occur.

It is the policy of the City Council to make appointments to citizen commissions on the basis of interest and qualifications of the applicant. No person shall be allowed to serve on more than one commission at any given time.

COMMISSION APPLIED FOR:

☐ EDUCATION COMMISSION ☒ PLANNING COMMISSION ☐ PUENTE PRIDE COMMISSION

APPLICANT INFORMATION

NAME

Allen Maes

RESIDENCE ADDRESS

BUSINESS ADDRESS

PHONE NUMBER

EMAIL ADDRESS

HOW LONG HAVE YOU BEEN
A RESIDENT OF LA PUENTE: 22 Years

ARE YOU REGISTERED TO VOTE?

☒ YES

☐ NO

REFERENCES

Please provide the names of at least two residents of La Puente who are not connected with the City.

NAME

PHONE NUMBER

John Escalera

NAME

PHONE NUMBER

David Hastings

WORK HISTORY Begin with your current or most recent position			
COMPANY	TYPE OF BUSINESS	POSITION HELD	DATES OF EMPLOYMENT
Bassett Unified S.D.	Education	Teacher	08/1999-Present

EDUCATION INFORMATION		
NAME / LOCATION OF COLLEGE ATTENDED	MAJOR	DEGREE
Cal Poly Pomona	History	Masters
Saint Meinrad College	Psychology	Bachelors

CIVIC EXPERIENCE List current or prior experience (include memberships in organizations)		
ORGANIZATION	DATES SERVED	OFFICE HELD (if any)
La Puente Planning Comm.	07/2019-Present	
Elks USA	04/2022-Present	

Please summarize why you wish to serve the City of La Puente on a commission. Include any special qualifications you have which are suited to the position for which you are applying.

I wish to continue serving my home city of La Puente as a member of the Planning Commission. Over the past two years, I have found that serving on the Planning Commission has been a very rewarding and educational experience. I realize that this Commission is a very important responsibility and I wish to continue to serve my community by continuing to be a valued member, by working as a team with fellow commissioners, and the La Puente City Staff. I have served one term and I wish to continue with another term as Commissioner.

By signing below, I certify that all statement made on this application are true and correct to the best of my knowledge. I have read and understand the duties and responsibilities of the position that I am applying for and authorize the release of this information as a public document.


Applicant Signature

7/27/2021
Date

RECEIVED
CITY OF LA PUENTE
CITY CLERK'S OFFICE

21 JUL 30 PM 5:08

APPLICATION FOR APPOINTIVE POSITION



CITY OF LA PUENTE
15900 East Main Street
La Puente, CA 91744
(626) 855-1500
www.lapuate.org

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COMMISSION APPLIED FOR:

☐ EDUCATION COMMISSION

☒ PLANNING COMMISSION

☐ PUENTE PRIDE COMMISSION

APPLICANT INFORMATION

NAME

Nadia A. Mendoza

RESIDENCE ADDRESS

BUSINESS ADDRESS

PHONE NUMBER

EMAIL ADDRESS

HOW LONG HAVE YOU BEEN
A RESIDENT OF LA PUENTE:

approximately 16 years

ARE YOU REGISTERED TO VOTE?

☒ YES

☐ NO

REFERENCES

Please provide the names of at least two residents of La Puente who are not connected with the City.

NAME

PHONE NUMBER

Daniel Morales

NAME

PHONE NUMBER

Diane Flores

WORK HISTORY Begin with your current or most recent position			
COMPANY	TYPE OF BUSINESS	POSITION HELD	DATES OF EMPLOYMENT
Cal State LA	Admissions & Recruitment	Recruitment Specialist	1/2001 - Present

EDUCATION INFORMATION		
NAME / LOCATION OF COLLEGE ATTENDED	MAJOR	DEGREE
Cal State LA	Educational Foundations	M.Ed.
	Liberal Arts	B.A.

CIVIC EXPERIENCE List current or prior experience (include memberships in organizations)		
ORGANIZATION	DATES SERVED	OFFICE HELD (if any)
City of La Puente ^{Planning} Commissioner	6/2018 - Present	Planning Commission

Please summarize why you wish to serve the City of La Puente on a commission. Include any special qualifications you have which are suited to the position for which you are applying.

Having a deep respect and love for the City of La Puente, it is important to me to serve at the pleasure of the Council to ensure compliance with our codes in the continued enhancements within our City and its residents.

By signing below, I certify that all statement made on this application are true and correct to the best of my knowledge. I have read and understand the duties and responsibilities of the position that I am applying for and authorize the release of this information as a public document.


Applicant Signature

7/30/2021
Date

APPLICATION FOR APPOINTIVE POSITION



CITY OF LA PUENTE
15900 East Main Street
La Puente, CA 91744
(626) 855-1500
www.lapuente.org

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COMMISSION APPLIED FOR:

☐ EDUCATION COMMISSION ☒ PLANNING COMMISSION ☐ PUENTE PRIDE COMMISSION

APPLICANT INFORMATION

NAME

Rafael Antonio Lopez

RESIDENCE ADDRESS

BUSINESS ADDRESS

PHONE NUMBER

EMAIL ADDRESS

HOW LONG HAVE YOU BEEN
A RESIDENT OF LA PUENTE:

29 Years

ARE YOU REGISTERED TO VOTE?

☒ YES

☐ NO

REFERENCES

Please provide the names of at least two residents of La Puente who are not connected with the City.

NAME

PHONE NUMBER

Anthony Torres

NAME

PHONE NUMBER

Esther Contreras

WORK HISTORY Begin with your current or most recent position			
COMPANY	TYPE OF BUSINESS	POSITION HELD	DATES OF EMPLOYMENT
West Rock	Packaging/Sales	Sales Engineer	08/2018 - Present
Aerojet Rocketdyne	Space Propulsion	Manufacturing Egr	06/2015 - 07/2018
Zodiac Aerospace	Commercial Aerospace	Intern - Stress Egr	09/2014 - 03/2015
Cal Poly Pomona	Administrative	Student Assistant	12/2009 - 08/2015

EDUCATION INFORMATION		
NAME / LOCATION OF COLLEGE ATTENDED	MAJOR	DEGREE
Cal Poly Pomona	Mechanical Engineering	Bachelor of Science

CIVIC EXPERIENCE List current or prior experience (include memberships in organizations)		
ORGANIZATION	DATES SERVED	OFFICE HELD (if any)
LA Sheriff Department	06/2005 - 06/2008	Sheriff Explorer

Please summarize why you wish to serve the City of La Puente on a commission. Include any special qualifications you have which are suited to the position for which you are applying.

As a native to La Puente I see the new generation of planned homeowners, new residents, and involved civic leaders begin to find their place in our community. While our city evolves, I believe it's important to regularly bring alternative perspectives to our leadership. My engineering background has not only provided me the ability to have technical insight to different facets of planning, but it's also given me the ability to ask the right questions. Questions that allow us to dig deeper to better understand the ramifications of our decisions so that we can make the best choice. I've also had a passion and curiosity for real estate, which has driven me to become a landlord. I've seen how impactful and beneficial proper planning can be. These are things I feel we can emulate. My motivations, experience, and intent are fully aligned with this commission's core values. It is my privilege, with the help of the La Puente city council, to continue promoting positive aesthetic and constructive development to our great community.

By signing below, I certify that all statement made on this application are true and correct to the best of my knowledge. I have read and understand the duties and responsibilities of the position that I am applying for and authorize the release of this information as a public document.


Applicant Signature

June 26, 2020

Date

APPLICATION FOR APPOINTIVE POSITION



RECEIVED
CITY OF LA PUENTE
2020 MAY -1 P 3:01

CITY OF LA PUENTE
15900 East Main Street
La Puente, CA 91744
(626) 855-1500
www.lapuente.org

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COMMISSION APPLIED FOR:

☐ EDUCATION COMMISSION ☒ PLANNING COMMISSION ☐ PUENTE PRIDE COMMISSION

APPLICANT INFORMATION

NAME

Martin R Paz (Marty)

RESIDENCE ADDRESS

BUSINESS ADDRESS

PHONE NUMBER

EMAIL ADDRESS

HOW LONG HAVE YOU BEEN
A RESIDENT OF LA PUENTE:

13 yrs

ARE YOU REGISTERED TO VOTE?

☒ YES

☐ NO

REFERENCES

Please provide the names of at least two residents of La Puente who are not connected with the City.

NAME

Richard Nodel

NAME

William (Billie) Rojas

PHONE NUMBER

N/A

Norma Freego

WORK HISTORY

Begin with your current or most recent position

COMPANY	TYPE OF BUSINESS	POSITION HELD	DATES OF EMPLOYMENT
Mariachi Pianos	MUSIC	MERCHANDISER	14 Yrs
RETIRED			18 Yrs
GELSON MKT	STORE	MED CUTTER	5 Yrs

EDUCATION INFORMATION

NAME / LOCATION OF COLLEGE ATTENDED	MAJOR	DEGREE
PCC	For Work	MED CUTTER

CIVIC EXPERIENCE

List current or prior experience (include memberships in organizations)

ORGANIZATION	DATES SERVED	OFFICE HELD (if any)
EIKS W/C	28 Yrs	NONE
AMERICAN Legion	14 Yrs	2 VICE

Please summarize why you wish to serve the City of La Puente on a commission. Include any special qualifications you have which are suited to the position for which you are applying.

Help People in The City

By signing below, I certify that all statement made on this application are true and correct to the best of my knowledge.

I have read and understand the duties and responsibilities of the position that I am applying for and authorize the release of this information as a public document.

Applicant Signature

Date

5-1-20

City of La Puente AGENDA REPORT



To: Mayor and City Council For meeting of: August 10, 2021

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: PRESENTATION REGARDING THE COMMUNITY SERVICES
DEPARTMENT UPCOMING PROGRAMS

BACKGROUND/DISCUSSION

The City of La Puente's Community Services Department will provide a presentation on the Department's upcoming programs.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council receive and file the presentation.

ATTACHMENTS

None.



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: August 10, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 21-5646 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS FOR A RECLASSIFICATION OF A PART-TIME PARK CODE ENFORCEMENT OFFICER TO A FULL-TIME CODE ENFORCEMENT OFFICER (COUNCIL MEMBER ARGUDO)

BACKGROUND/DISCUSSION

Based on the overwhelming success of the newly renovated and opened La Puente Sports Complex, City staff have observed dramatic increase in the attendance. As additional segments of the park are completed and opened on the eastside of La Puente Park the attendance will only continue to rise. Because of the anticipated and now realized increase in park attendance, beginning July 1, 2021, a part-time Code Enforcement Officer has been assigned to La Puente Park to observe and enforce the rules as well as build a relationship with coaches, parents, and park-goers.

Since the current employee that is assigned to La Puente Park is a part-time employee they are limited to the numbers of hours they can work in a week (29 hours) as well as limited to the number of hours they can work in a fiscal year (999 hours). In order to be effective and efficient at building those relationships with the coaches, parents, and park-goers, City staff is recommending that the part-time Park Code Enforcement Officer be reclassified to a full-time Code Enforcement Officer. This will allow the person and the City to not be confined by the hours limitations per week and per year and at the same time allow them the time needed to build those relationships necessary to ensure everyone has an enjoyable experience at La Puente Park and create long-term consistency.

City Staff created the job description for the position of Code Enforcement Officer (Attachment C) and the position would be under the Classified, Non-Exempt position under grade N19.

FISCAL IMPACT

The current cost for a Part-time Code Enforcement Officer for the fiscal year is approximately \$26,000 and the cost for reclassifying to a Full-time Code Enforcement Officer for the fiscal year is approximately \$86,000 including salaries and benefits for an increase of \$60,000 per fiscal year. The additional cost of this reclassification for fiscal year 2021-2022 would come from expected savings in the Public Safety department and would be included in future fiscal year budgets.

RECOMMENDATION

It is recommended that the City Council: (1) approve the Code Enforcement Officer job description; (2) adopt Resolution No. 21-5650 rescinding Resolution No. 21-5646 and approve the reclassification of a part-time Code Enforcement Officer to a full-time Code Enforcement Officer; and (3) adopt Resolution No. 21-5651 amending the adopted Operating Budget for Fiscal Year 2021/2022 to increase expenditures by \$60,000

ATTACHMENTS

- Attachment “A”: Resolution No. 21-5650 amending the Comprehensive Personnel System
- Attachment “B”: Resolution No. 21-5651 amending the adopted Operating Budget for Fiscal Year 2021/2022
- Attachment “C”: Code Enforcement Officer Job Description

RESOLUTION NO. 21-5650

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 21-5646 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

WHEREAS, the City aims to the overall quality of life in the City; and

WHEREAS, one Code Enforcement Officer position and salary range will be added to the Classified, Non-Exempt class; and

WHEREAS, all other full-time positions will remain the same for the remainder of the 2021-2022 fiscal year as approved by the City Council; and

WHEREAS, the City Council wishes to rescind Resolution 21-5646 to establish the number of authorized full-time positions and monthly salary ranges for City employees for Fiscal Year 2021-2022 fiscal year, effective August 10, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Effective August 10, 2021, Resolution 21-5646 is hereby rescinded.

SECTION 2. The salary ranges and position title of Unclassified Management Exempt, Exempt At-Will, Classified Exempt authorized positions are as follows:

A. Unclassified Management Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A - F
City Manager	1	Contract	15,417 – 17,917

B. Exempt, At-Will	Authorized Positions	Range	Monthly Salary Steps A – F
Director of Administrative Services	1	A11	12,411 – 16,146
Director of Development Services	1	A10	11,820 – 15,377
Director of Community Services	1	A8	9,343 – 13,313
Assistant City Engineer	1	A4	7,663 – 9,969
City Clerk	1	A4	7,663 – 9,969
Finance Manager	1	A3	7,162 – 9,317
Code Enforcement Manager	1	A3	7,162 – 9,317
D. Classified, Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A – E
Senior Planner	1	E8	6,472 – 7,868
Maintenance Superintendent	1	E8	6,472 – 7,868
Code Enforcement Supervisor	1	E6	5,870 – 7,137
Communications/Information Technology Analyst	1	E6	5,870 – 7,137
Principal Accountant	1	E6	5,870 – 7,137
Community Engagement Supervisor	1	E5	5,591 – 6,797
Management Analyst	1	E5	5,591 – 6,797
Assistant Planner	1	E4	5,325 – 6,473
Maintenance Supervisor	1	E3	5,071 – 6,165
Management Assistant	1	E2	4,830 – 5,871

SECTION 3. The salary ranges and position title of Classified, Non-Exempt authorized positions are as follows:

F. Classified, Non-Exempt Positions	Authorized Positions	Range	Monthly Salary Step A - E
Rehabilitation/Grants Specialist	1	N22	5,172 – 6,288
Community Services Supervisor	1	N21	4,926 – 5,988
Community Services Coordinator	2	N20	4,691 – 5,704
Accounting Technician II	1	N20	4,691 – 5,704
Administrative Assistant	1	N19	4,468 – 5,432
Maintenance Lead	1	N19	4,468 – 5,432
Code Enforcement Officer	1	N19	4,468 – 5,432
Accounting Technician	1	N18	4,255 – 5,173
Park Maintenance Worker	2	N18	4,255 – 5,173
Maintenance Worker	2	N17	4,053 – 4,927
Accounting Assistant	2	N16	3,860 – 4,692
Community Outreach Program Coordinator	2	N16	3,860 – 4,692
Community Resource Technician	1	N16	3,860 – 4,692
Community Services Specialist	2	N15	3,676 – 4,469

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of August 2021, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

RESOLUTION NO. 21-5651

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, AMENDING THE
ADOPTED OPERATING BUDGET FOR FISCAL YEAR
2021/2022**

WHEREAS, on May 25, 2021, the City Council approved and adopted the Fiscal Year (“FY”) 2021-22 operating budget; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente’s Operating Budget for Fiscal Year 2021-2022 is hereby amended to include and increase in expenditures in the General Fund (Fund 100) by \$60,000 as follows:

100-2110-51111	Salaries - Full Time	\$ 29,600.00
100-2110-51211	Retirement	\$ 4,600.00
100-2110-51212	FICA/Medicare	\$ 500.00
100-2110-51311	Other Health - DOC	\$ 2,000.00
100-2110-51312	Disability Insurance	\$ 1,000.00
100-2110-51313	Life Insurance	\$ 300.00
100-2110-51314	Health Insurance	\$ 22,000.00

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of August, 2021, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



Code Enforcement Officer

Department/Division:	Public Safety/Code Enforcement
Reports To:	Code Enforcement Manager and/or Code Enforcement Supervisor
Provides Direction To:	Not Applicable
Exemption Status/Pay Structure:	Classified Non-Exempt
Date Prepared:	August 10, 2021

GENERAL PURPOSE

Under general supervision, conducts code enforcement inspections and enforces municipal codes pertaining to safety, animal control, zoning, and housing; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The Code Enforcement Officer routinely investigates a variety of different types of suspected code violations involving commercial and residential properties as well as animal enforcement cases. The Code Enforcement Officer also independently prepares reports and tracks case files related to such matters.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

1. Receives telephone calls, emails, or in-person complaints from citizens, property owners, community representatives and governmental agencies regarding possible violations of City codes and policies and City ordinances related to zoning, housing, animal nuisance, building, health and safety, fire safety, and property maintenance violations.
2. Researches City Codes and ordinances and refers cases to other agencies to enforce health and welfare and regulations and to obtain information regarding enforcement efforts and programs.
3. Contacts residents, business representatives, or others to explain nature of violations and encourage compliance with City codes and municipal ordinances.
4. Prepares original and routine violation letters; posts signs signifying violations or unsafe conditions as required.

ESSENTIAL FUNCTIONS (continued)

5. Patrols City for stray, injured and dead animals, captures and impounds stray, injured and uncontrolled animals, disposes of dead animals, uses nets, ropes, traps and other tools to capture and control animals, maintains records of all activities and compiles reports.
6. Aides in the enforcement of all City ordinances pertaining to animal control, examines animal licenses for validity and issues warnings or court citations to delinquent owners, investigates complaints of animal bites, dangerous animals, stray animals, and barking dogs.
7. Investigates cases of animal cruelty.
8. Rescues trapped animals.
9. Inspects properties and facilities at later dates to verify continued compliance; and prepares acknowledgement letters for corrective actions.
10. Maintains daily logs and completes required forms and reports.

QUALIFICATIONS GUIDELINES

Knowledge of:

City Municipal Code and ordinances; Health and Safety Codes; principles, practices, methods and techniques of code enforcement; safe driving principles and practices.

The handling and care of domestic and wild animals, working knowledge of animal control ordinances and operational procedures.

Ability to:

Enforce provisions of the City Municipal Code, and related local zoning, health, and safety regulations, and ordinances with efficiency and impartiality; learn geography of the City, including the location and layout of the street system; respond to inquiries, complaints and requests for service in a fair, tactful and firm manner; identify code sections which pertain to potential violations; operate computer hardware and use code enforcement database and word processing applications software; operate a mobile radio and cellular telephone; communicate clearly and concisely, both orally and in writing; understand and follow oral and written instructions; work independently in the absence of supervision; establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work.

Education/Training/Experience:

High School graduation or G.E.D. equivalent is required, preferably supplemented by formal code enforcement training. Six months of responsible experience in a public enforcement capacity.

Licenses; Certificates; Special Requirements:

Valid Class C California driver's license, acceptable driving record, and proof of insurance in compliance with the City's Vehicle Insurance Policy standards.

Ability to complete PC 832 Arrest and Firearms training with six months of assignment to the classification, as required.

In accordance with California Government Code Section 3100, City of La Puente employees, in the event of a disaster, are considered disaster service workers and may be asked to protect the health, safety, lives, and property of the people of the State.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Ability to sit, stand, squat, kneel, climb stairs, stoop, and walk for prolonged periods of time; and get from one location to another in the course of doing business.

Incumbents must be able to move animals or objects weighing up to 100lbs. Code Enforcement officers may work on their feet for long periods of time, and need to be able to bend, stretch, and climb under or over obstacles to get to animals in need of help. They must also be ready to safely handle frightened or aggressive animals.

Mental Demands

While performing the duties of this class, the employee is regularly required to use clear and concise oral communication skills with both the public and co-workers; read and interpret data; potentially deal with situations involving interpersonal conflicts involving code enforcement.

While on duty, Code Enforcement Officers interact frequently with members of the public. They issue citations and warnings to people for mistreatment of animals in their care, property violations and other violations. Code Enforcement officers often come across difficult situations involving animals in neglected, abused, or injured states. They must know how to work with any emotions that arise in order to be able to effectively assist these animals.

WORK ENVIRONMENT

The employee frequently works in office conditions where the noise level is usually moderate, at and below 70 decibels, and occasionally above 80 decibels given vehicular noise. The employee drives frequently and is exposed to variable temperatures, fumes, dust, and traffic congestion.