CITY OF LA PUENTE

PUBLIC PARTICIPATION IN MEETINGS DUE TO COVID-19

Given current Covid-19 restrictions and social distancing guidelines issued by federal, state and local agencies, the City has implemented the following procedures for participation in City Council meetings, until further notice. Members of the City Council/Successor Agency may participate from a remote location via teleconference.

How to Listen Live to the Meeting

Live Audio/Video: Visit the City's website at https://lapuente.org/agenda/. Click on "View Event" for the current meeting to view it live.

Additionally, the City offers live by phone "listen only" lines in English and Spanish.

For English: Please dial (408) 650-3123 and enter the following access code: 731-551-669.

For Spanish: Please dial (646) 749-3122 and enter the following access code: 225-262-461.

How to Submit Public Comment

Please note that all comments are subject to the same Rules of Decorum as would otherwise apply to speakers at City Council meetings.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street. Due to Covid-19 restrictions, speakers will not be allowed to remain inside Council Chambers/City Hall to observe the meeting. Social distancing will be strictly enforced and all speakers must wear a face covering and submit to a temperature check, in accordance with the City's adopted Re-Opening Protocols.

In Writing: eComments may be submitted for a posted meeting via SpeakUp on the Agendas and Minutes page of the City's website at https://lapuente.org/agenda/. Simply click on "Click here for eComment". Please submit your eComment no later than 2 hours prior to the meeting start time.

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Dadas las restricciones actuales de Covid-19 y las pautas de distanciamiento social emitidas por agencias federales, estatales y locales, la Ciudad ha implementado los siguientes procedimientos para la participación en las reuniones del Concejo Municipal, hasta nuevo aviso. Los miembros del Concejo Municipal/Agencia Sucesora pueden participar desde una ubicación remota a través de teleconferencia.

Cómo escuchar la reunión en vivo

Audio en vivo: visite el sitio web de la ciudad en https://lapuente.org/agenda/. Haga clic en "Ver evento" para ver la reunión en vivo.

Adicionalmente, la Ciudad ofrece líneas telefónicas de "solo escuchar" en vivo en inglés y español.

Para inglés: marque (408) 650-3123 e ingrese el siguiente código de acceso: 731-551-669.

Para español: marque (646) 749-3122 e ingrese el siguiente código de acceso: 225-262-461.

Cómo enviar comentarios públicos

Tenga en cuenta que todos los comentarios están sujetos a las mismas reglas que se aplicarían a los oradores en las reuniones del Concejo Municipal.

En persona: Los comentarios del público se pueden proporcionar en persona en el Ayuntamiento, 15900 E. Main Street. Debido a las restricciones de Covid-19, no se permitirá que los oradores permanezcan dentro de las Cámaras del Consejo/Ayuntamiento para observar la reunión. El distanciamiento social se aplicará estrictamente y todos los oradores deben cubrirse la cara y someterse a un control de temperatura, de acuerdo con los Protocolos de reapertura adoptados por la Ciudad.

Por escrito: Los comentarios electrónicos se pueden enviar a través de SpeakUp en la página de Agendas and Minutes del sitio web de la Ciudad en https://lapuente.org/agenda/. Simplemente haga clic en "eComment" para la reunión actual. Proporcione su eComment a más tardar 2 horas antes de la hora de inicio de la reunión.

NOTICE AND CALL OF MEETING
SPECIAL CLOSED SESSION AND REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
JUNE 22, 2021
5:30 P.M. SPECIAL CLOSED SESSION
7:00 P.M. REGULAR SESSION

5:30 P.M. SPECIAL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Lewis and Quinones

ORAL COMMUNICATIONS

At this time, only item(s) on the Closed Session agenda may be discussed in Public Comments.

RECESS INTO CLOSED SESSION

CLOSED SESSION

1. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representatives: Bob Lindsey, City Manager and Victor Ponto, City Attorney
Employee Organization: SEIU

2. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code section 54956.9 subdivision (d)(1) (Lewis v. City of La Puente, Los Angeles Superior Court Case No. 21STCV18841)

3. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code section 54956.9, subdivisions (d)(2) and (e)(2) (1 Matter)

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

AVAILABILITY
Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at http://www.lapuente.org.

AMERICANS WITH DISABILITIES
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 24 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES
Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

Dated: June 17, 2021

Charles Klinakis, Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF LA PUENTE)

AFFIDAVIT OF POSTING

I, Sheryl Garcia, City Clerk for the City of La Puente, hereby certify that a copy of the Notice and Call of a Special Meeting of the La Puente City Council, to be held on June 22, 2021, commencing at 5:30 p.m., was posted in accordance with all applicable laws and provided not less than twenty-four hours before the time of the meeting to the following:

Mayor/Chair Charlie Klinakis
Mayor Pro Tem/Vice Chair Valerie Munoz
Council/Board Member David E. Argudo
Council/Board Member Violeta Lewis
Council/Board Member Gabriel Quinones
San Gabriel Valley Tribune

I declare under penalty of perjury that the foregoing is true and correct. Dated this 17th day of June, 2021.

Sheryl Garcia, MMC, CPM
City Clerk

7:00 P.M. REGULAR MEETING

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Munoz, Argudo, Lewis and Quinones

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Presentation and Update by the Los Angeles County Sheriff's Department Regarding Crime Statistics

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

ORGANIZATION	DEL/ALT	MONTHLY MEETINGS	TIME
California Contract Cities Association	Argudo/Quinones	3rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Munoz	4th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Lewis/Argudo	1st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Lewis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Quinones/Argudo	3rd Thursday	4:00 p.m.
California JPIA	Quinones/All Council	4th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Lewis	3 times per year or as needed	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Klinakis	2nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF JUNE 8, 2021

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of June 8, 2021.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORTS FOR COLLECTION OF SEWER CAPITAL CHARGES AND SEWER MAINTENANCE CHARGES AND ADOPTION OF RESOLUTIONS CONFIRMING SEWER CHARGE RATES FOR FISCAL YEAR 2021-2022

Staff Recommendation: It is recommended that the City Council: (1) open the public hearing and receive public input; (2) adopt Resolution No. 21-5636 confirming the Fiscal Year 2021-2022 sewer capital charge; and (3) adopt Resolution No. 21-5637 confirming the Fiscal Year 2021-2022 sewer maintenance charge.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1511

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 21-5638 approving Warrant Register No. 1511.

D-2 PRESENTATION OF MAY 2021 REQUISITION SUMMARY REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-3 PRESENTATION OF MAY 2021 INVESTMENT REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-4 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR THE SEWER AND PARK IMPROVEMENTS PROJECT AT LA PUENTE PARK

Staff Recommendation: It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

D-5 CONSIDERATION OF A RESOLUTION APPROVING THE FILING OF AN APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 21-5639 approving the filing of an application for grant funds from the Los Angeles County Regional Park and Open Space District for Measure A Funding

D-6 CONSIDERATION OF A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021-2022 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 21-5640 adopting a list of projects for Fiscal Year 2021-¬2022 funded by SB1: the Road Repair and Accountability Act of 2017.

D-7 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR THE STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2020-21 PROJECT

Staff Recommendation: It is recommended that the City Council: (1) approve the plans and specifications for the construction of the Street Improvements on Various City Streets FY 2020-21 project; and (2) authorize Staff to solicit for bids.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION OF MAY 2021 BUDGET REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

	NAME	MEMBERS
1.	Code Enforcement	Klinakis/Lewis
2.	La Puente Park Master Plan and Youth Program Oversight	Munoz/Lewis
3.	Comprehensive Fee Schedule	Klinakis/Quinones
4.	Park Ordinance Oversight	Klinakis/Argudo
5.	Public Health	Klinakis/Lewis
6.	Business Outreach and Reopening	Munoz/Quinones
7.	Project LEAD	Lewis/Quinones
8.	Community Safety and Welfare	Argudo/Quinones

AB 1234 REPORTS

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY
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CERTIFICATION
I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 17th day of June, 2021.

Sheryl Garcia, MMC, CPM
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL CLOSED SESSION AND REGULAR MEETING OF
JUNE 8, 2021

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Special Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 8, 2021, at 6:00 p.m.

6:00 P.M. SPECIAL CLOSED SESSION

CALL TO ORDER

Mayor Klinakis called the meeting to order at 6:00 p.m.

ROLL CALL

Members present: Klinakis, Munoz, Argudo, Quinones.

Members absent: Lewis.

Staff members present: City Manager Bob Lindsey, City Attorney Victor Ponto, Assistant City Attorney Marc Tran, City Clerk Garcia and Management Assistant Cece Dunlap.

ORAL COMMUNICATIONS – None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:01 p.m. to discuss items as posted on the agenda.

CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code section 54956.9 subdivision (d)(1) (Lewis v. City of La Puente, Los Angeles Superior Court Case No. 21STCV18841)

2. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code section 54956.9, subdivisions (d)(2) and (e)(1) (5 matters)

AGENDA ITEM NO. A-1

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:23 p.m.

REPORT OUT OF CLOSED SESSION

Assistant City Attorney Tran reported that the City Council convened to discuss the two items on the agenda, reports were provided, and no reportable action was taken.

7:00 P.M. REGULAR SESSION

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:24 p.m.

ROLL CALL

Members present:	Klinakis, Munoz (via teleconference), Argudo, Quinones.
Members absent:	Lewis.
Staff members present:	City Manager Bob Lindsey, City Attorney Victor Ponto, Assistant City Attorney Marc Tran, City Clerk Garcia, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, Director of Community Services Roxanne Lerma, Principal Accountant Alex Merkel-Medina and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

A motion was made by Mayor Pro Tem Munoz, seconded by Council Member Argudo, to continue the closed session to the end of the regular session. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Quinones
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

PRESENTATIONS

The City Council presented Certificates of Recognition to the La Puente Girl Scouts Troop 70824. Alyssa Ruiz and Misty Reyes spoke regarding their experiences as troop leaders and the community events they have participated in.

ORAL COMMUNICATIONS

Joe Bautista spoke regarding repairs at the skatepark, updates with the Carriage Inn, LGBTQ month, vendors in the community, and a recent lawsuit filed against the City.

Livvy Mendoza submitted a written comment regarding a recent lawsuit filed against the City.

Amber Kirk submitted a written comment in support of agenda item No. E-1.

BOARDS/COMMISSION/COMMITTEE REPORTS – None.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF MAY 25, 2021

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of May 25, 2021. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Quinones
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Argudo, seconded by Mayor Pro Tem Munoz, to approve Consent Calendar Items D-1 through D-4. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Argudo, Quinones
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1510

Action taken: The City Council and Successor Agency adopted Resolution No. 21-5634 approving Warrant Register No. 1510.

D-2 CONSIDERATION OF A RESOLUTION ADOPTING A STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2021-2022

Action taken: The City Council adopted Resolution No. 21-5635 approving the City's Statement of Investment Policy for Fiscal Year 2021-2022.

D-3 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR CITYWIDE CONCRETE REPAIRS FY 20-21 PROJECT

Action taken: The City Council: (1) accepted the project as complete; (2) authorized an additional allocation of $7,200 in Measure M funds to cover the final cost of the project; and (3) authorized the City Clerk to execute the Notice of Completion.

D-4 CONSIDERATION OF A LIABILITY AGREEMENT BETWEEN THE CITY AND LOS ANGELES COUNTY FOR THE COUNTYWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT

Action taken: The City Council: (1) approved the Countywide Household Hazardous Waste Collection Program Siting Liability Agreement; and (2) authorized the City Manager to execute the agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING OPTIONS TO ADDRESS GRAFFITI PRONE AREAS ON BLOCK WALLS IN THE CITY

Director of Development Services Di Mario provided a presentation regarding options to address graffiti prone areas in the City.

Discussion ensued regarding greenery and mural options, map of potential areas with footage and cost analysis, and a uniform color for walls in the City.

Direction was given to Staff to move forward and get started with the murals and bring back mapping of various options of greenery with cost analysis and confirm a general color scheme for wall painting to uniform the walls throughout the City.

Mayor Klinakis noted that this item is part of the short- and long- term solutions to combat gang violence.

E-2 DISCUSSION AND DIRECTION REGARDING THE RIVERS AND MOUNTAINS CONSERVANCY GRANT, MEASURE A AND GENERAL FUND EXPENDITURES RELATED TO LA PUENTE PARK

City Manager Lindsey provided a staff report regarding funding sources related to the La Puente Park including the Rivers and Mountains Conservancy ("RMC") grant. He provided a map of the potential elements that the RMC will support for the grant.

City Manager Lindsey further requested direction from Council regarding the soccer field.

Mayor Pro Tem Munoz stated that the soccer field was previously recommended to have a turf element and an addition of a badminton and volleyball court was also discussed. She further discussed Measure A funding and additional opportunities to apply for more grants.

Discussion ensued regarding potential elements of a playground for young kids, weight equipment, soccer field, food truck promenade, and concrete areas.

Direction was provided to staff to recommend a soccer field with artificial turf, accept the recommendations of the current proposal for the RMC grant, submit the Measure A project for a soccer field, badminton/volleyball court, and an addition to the skate park for beginner skaters.

AD HOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Public Health: Nothing to report.

Business Outreach and Reopening: Nothing to report.

Project LEAD: Nothing to report.

Community Safety and Welfare: Nothing to report.

RECESS INTO CLOSED SESSION

As per City Council's unanimous motion, the City Council recessed into closed session at 8:48 p.m. to continue discussion of the closed session items as posted on the agenda.

CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code section 54956.9 subdivision (d)(1) (Lewis v. City of La Puente, Los Angeles Superior Court Case No. 21STCV18841)

2. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code section 54956.9, subdivisions (d)(2) and (e)(1) (5 matters)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 9:53 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Ponto reported that as to the two closed session items, direction was received and there was nothing further to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis thanked everyone for attending the meeting.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked the City Council for their clear direction.

ADJOURNMENT

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 9:54 p.m.

Approved this 22nd day of June, 2021.

Sheryl Garcia City Clerk	Charlie Klinakis Mayor/Chair

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: June 22, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORTS FOR COLLECTION OF SEWER CAPITAL CHARGES AND SEWER MAINTENANCE CHARGES AND ADOPTION OF RESOLUTIONS CONFIRMING SEWER CHARGE RATES FOR FISCAL YEAR 2021-2022

BACKGROUND

On an annual basis, the City of La Puente charges residential and commercial property owners for use of the City sanitary sewer system. At the present time there are two (2) separate assessments in effect, one funding the maintenance and operation of the sewer system and one dedicated to capital improvements. These two revenue sources combine to finance the activities of the sewer enterprise fund.

History of the Sewer Assessments

In 2006, the City Council adopted Ordinance No. 06-850 adding Chapter 4.10 to the La Puente Municipal Code. This amendment authorizes the City to impose levies for the replacement and capital improvement of the sewer system (hereafter referred to as the "Capital Charge"). The current Capital Charge levy has been in place since Fiscal Year 2006-2007.

The City Council elected to withdraw from the Consolidated Sewer Maintenance District of Los Angeles County in 2009 (Resolution 09-4784). The City thereby assumed responsibility for managing and operating the City sewer directly. Beginning in Fiscal Year 2011-2012, property owners were charged an additional annual fee for operations and maintenance of the sewer (hereafter referred to as the "Maintenance Charge"). This fee provides for regular cleaning, flushing, and repairs.

DISCUSSION

No rate changes are being proposed for the upcoming Fiscal Year 2021-2022. Pursuant to section 5473.1 of the California Health & Safety, the City Council is required to hold a public hearing annually to certify the rate structure. Notice of this public hearing has been published twice in a local newspaper of general circulation as is mandated by statute.

Chapter 4.10 of the La Puente Municipal Code establishes the rates to be assessed on parcels. These rates were determined using hydraulic studies prepared by the Los Angeles County Sanitation District.

Rate Structure – Sewer Capital Charge

Annual sewer capital charges per unit are calculated by multiplying the base charge of $84.00 by the strength factor. A single-family residence is assigned a strength factor of one (1.00). Other land uses are assigned strength factors based on their typical wastewater generation relative to a single-family residence. The table below illustrates the most common elements of rate structure.

Customer Class	Strength Factors	Bill Unit	Annual Charges per Billing Unit
Residential			
Single Family Home	1.00	Per dwelling unit	$84
Condominiums	0.75	Per dwelling unit	$63
Multi-Unit Residential	0.60	Per dwelling unit	$50
Mobile Home Parks	0.60	Per no. of spaces	$50
Commercial			
Restaurant	5.29	Per 1,000 building sq. ft.	$444
Office Building	0.76	Per 1,000 building sq. ft.	$64
Hotel/Motel	0.48	Per 1,000 building sq. ft.	$40
Stores, Retail	0.38	Per 1,000 building sq. ft.	$32
Service Shop, Vehicle	0.38	Per 1,000 building sq. ft.	$32
Church	0.19	Per 1,000 building sq. ft.	$16

Rate Structure – Sewer Maintenance Charge

Annual sewer maintenance charges per dwelling unit (residential) or parcel (commercial) are calculated by multiplying the base charge of $40.50 by the number of sewage units attributable to the land use classification. Residential parcels are assigned a value of one (1.00) sewage unit per dwelling unit, while commercial parcels typically have a higher number of sewage units. The table below illustrates the most common elements of rate structure.

Customer Class	Number of Sewage Units	Billing Unit	Annual Charges per Billing Unit
Residential Parcels	1.00	Per dwelling unit	$40.50
Commercial			
Stores	1.00	Per parcel	$40.50
Office Building	5.00	Per parcel	$202.50
Restaurant	2.00	Per parcel	$81.00
Shopping Center, Neighborhood	10.00	Per parcel	$405.00
Service Shop, Vehicle	2.00	Per parcel	$81.00
Church	2.00	Per parcel	$81.00

Senior Citizen Discount

The La Puente Municipal Code provides a forty (40) percent discount on the annual sewer charge for low-income senior citizen customers with atypically low water usage. In order to qualify for the discount, applicants must be over sixty-two (62) years of age, use less than two hundred (200) gallons of water per day, and meet the threshold to be considered low-income by the U.S. Department of Housing and Urban Development. Applicants are required to apply to the program on an annual basis, and documentation of the qualifying conditions is required. Forty (40) senior citizens have qualified for the discount for Fiscal Year 2021-2022.

Method of Collection

Engineer's reports are prepared annually by a consultant determining the assessment calculation for each individual parcel. These reports are then provided to the Los Angeles County Treasurer and Tax Collector, who administers the charges on behalf of the City. The assessments appear on the annual property tax bill for each parcel. Once collected from property owners, the revenues are remitted to the City.

FISCAL IMPACT

The Fiscal Year 2021-2022 adopted budget contains $1,305,000 in combined revenue from the two (2) sewer charges. Costs associated with collecting this revenue include approximately $3,000 in consultant fees and $3,750 in County administrative fees. These expenditures are appropriated within the Sewer Construction and Maintenance Fund.

RECOMMENDATION

It is recommended that the City Council: (1) open the public hearing and receive public input; and (2) adopt Resolution No. 21-5636 confirming the Fiscal Year 2021-2022 sewer capital charge; and (3) adopt Resolution No. 21-5637 confirming the Fiscal Year 2021-2022 sewer maintenance charge.

ATTACHMENTS

Attachment "A": Resolution No. 21-5636
Attachment "B": Resolution No. 21-5637

RESOLUTION NO. 21-5636

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, CONFIRMING THE FISCAL YEAR 2021-2022 SEWER CHARGE PURSUANT TO CHAPTER 4.10 OF THE CITY OF LA PUENTE MUNICIPAL CODE AND ADOPTING THE CORRESPONDING FISCAL YEAR 2021-2022 PRELIMINARY SEWER CHARGE REPORT CALLED FOR UNDER HEALTH & SAFETY CODE SECTION 5473

WHEREAS, in 2006, the City Council adopted Chapter 4.10 of the La Puente Municipal Code ("Code"), imposing an annual charge for the operation, maintenance and capital costs associated with the City's sewer system, on each parcel in the City; and

WHEREAS, calculation of the sewer charge is based on flow and strength studies prepared by the Los Angeles County Sanitation District, which determined the hydraulic loading and strength characteristics of each customer class; and

WHEREAS, pursuant to Health and Safety Code Section 5473, and Section 4.10.060 of the City's Code, as a pre-condition to the placement of any sewer charge established under Health & Safety Code Section 5470 *et seq*. on the annual tax roll, it is necessary to prepare and adopt an annual written report containing a description of each real property parcel subject to the sewer charge and the amount of the charge to be levied against each such parcel for the fiscal year in question – all computed in conformity with the pre-established calculation methodology and rate structure for the charge; and

WHEREAS, the Director of Finance, with the approval of the City Council, selected Willdan Financial Services to prepare the annual report in connection with the proposed levy and collection of sewer charges upon eligible parcels of land within the City; and

WHEREAS, the City, in compliance with Health & Safety Code Sections 5473 and 5473.1, filed the Fiscal Year 2021-2022 Preliminary Sewer Charge Report with the Chief Deputy City Clerk; and

WHEREAS, the City Clerk gave notice of the filing of the Director of Finance's, or designee's, report pursuant to Section 5473.1 of the California Health & Safety Code, and noticed June 22, 2021, as the date for the public hearing before the City Council on the annual report; and

WHEREAS, the amount of the annual charge for each customer class for Fiscal Year 2021-2022, remains unchanged from Fiscal Year 2015-2016, and are as follows:

Land Use Code	Land Use Description	Strength Factor per Billing Unit	20/21 Rate per Billing Unit	Unit of Measure
0100	Residential – SFR	1.00	$84	Dwelling Unit
0101	Residential - SFR w/ Pool	1.00	84	Dwelling Unit
0104	Residential - SFR w/ Therapy Pool	1.00	84	Dwelling Unit
0108	Residential - SFR Misc.	1.00	84	Dwelling Unit
0109	Residential - SFR Misc.	1.00	84	Dwelling Unit
010C	Residential - Condominium	0.75	63	Dwelling Unit
010D	Residential - Planned Residential Development	1.00	84	Dwelling Unit
010V	Residential - SFR Vacant	0.00	0	N/A
0200	Residential - Double, Duplex, or Two Units	0.60	50	Dwelling Unit
0201	Residential - Double, Duplex, or Two Units	0.60	50	Dwelling Unit
0300	Residential - Three Units	0.60	50	Dwelling Unit
0400	Residential - Four Units	0.60	50	Dwelling Unit
0401	Residential - Four Units	0.60	50	Dwelling Unit
0500	Residential - Five or More Apartments	0.60	50	Dwelling Unit
0501	Residential -Five or More Apartments - four stories	0.60	50	Dwelling Unit
0901	Mobile Home Park with Pool	0.60	50	No. of Spaces
1000	Commercial - Open	0.00	0	N/A
100V	Commercial - Vacant	0.00	0	N/A
10TV	Commercial - Vacant	0.00	0	N/A
1100	Stores	0.38	32	1,000 sq. ft.
11T0	Stores	0.38	32	1,000 sq. ft.
1200	Store and Office Combination	0.38	32	1,000 sq. ft.
1210	Store and Residential Combination	0.38	32	1,000 sq. ft.
1500	Shopping Centers (Neighborhood)	1.44	121	1,000 sq. ft.
150V	Shopping Center - Vacant	0	0	N/A
1600	Shopping Centers (Regional)	1.44	121	1,000 sq. ft.
1700	Office Buildings	0.76	64	1,000 sq. ft.
1720	Office and Residential	0.76	64	1,000 sq. ft.
1800	Hotel and Motels - under 50 rooms	0.48	40	Room
1801	Hotel and Motels - under 50 rooms	0.48	40	Room
1820	Motels - under 50 units	0.48	40	Room
1830	Motels - 50 or more units	0.48	40	Room
1900	Professional Buildings	1.14	96	1,000 sq. ft.
1910	Medical Dental Building	1.14	96	1,000 sq. ft.
2100	Restaurants, Cocktail Lounges, Taverns	5.29	444	1,000 sq. ft.
2110	Fast Food - Walk Up	5.29	444	1,000 sq. ft.
2120	Fast Food - Auto Oriented	5.29	444	1,000 sq. ft.
2200	Wholesale, Mfg. Outlets	0.38	32	1,000 sq. ft.
2300	Banks, Savings and Loans	0.38	32	1,000 sq. ft.
2301	Banks, Savings and Loans	0.38	32	1,000 sq. ft.
2400	Radio/TV/Refrigeration Service, Paint Shop, Electrical Repair	0.76	64	1,000 sq. ft.
2500	Service Station - Full Service	0.38	32	1,000 sq. ft.
2510	Service Station - Self Serve	0.38	32	1,000 sq. ft.
2520	Service Station - with Car Wash	0.38	32	1,000 sq. ft.

Land Use Code	Land Use Description	Strength Factor per Billing Unit	20/21 Rate per Billing Unit	Unit of Measure
2600	Auto Service Shop	0.38	32	1,000 sq. ft.
2620	New Car Sales and Service	0.38	32	1,000 sq. ft.
2630	Car Wash	10.31	866	1,000 sq. ft.
2640	Car Wash - Self Serve	2.67	224	1,000 sq. ft.
2670	Auto Service Center (No gasoline)	0.38	32	1,000 sq. ft.
2700	Parking Lots - Patron or Employee	0.00	0	N/A
300V	Vacant Land	0.00	0	N/A
301X	Misc. Industrial	0.00	0	N/A
3100	Light Manufacturing	0.11	9	1,000 sq. ft.
3300	Warehousing, Distribution under 10,000 sq. ft.	0.11	9	1,000 sq. ft.
3310	Warehousing, Distribution 10,000-24,999 sq. ft.	0.11	9	1,000 sq. ft.
3320	Warehousing, Distribution 25,000-50,000 sq. ft.	0.11	9	1,000 sq. ft.
3900	Open Storage	0.11	9	1,000 sq. ft.
6400	Clubs, Lodge Halls, Fraternal Organizations	0.47	40	1,000 sq. ft.
6510	Amusement Facilities	1.33	112	1,000 sq. ft.
660V	Golf Courses - Vacant	0.00	0	N/A
7100	Churches	0.19	16	1,000 sq. ft.
710V	Church - Vacant	0.00	0	N/A
7200	Schools (Private)	0.76	64	1,000 sq. ft.
7700	Cemeteries, Mausoleums	0.53	45	1,000 sq. ft.
8100	Utility Commercial	0.76	64	1,000 sq. ft.
810V	Utility Commercial - Vacant	0.00	0	N/A
8800	Government Owned - Open Land	0.00	0	N/A
880V	Government Owned - Vacant Land	0.00	0	N/A
8820	Government Owned - General Gov. Services	0.00	0	N/A
8821	City Hall, Administration Center	0.00	0	N/A
8824	Government Owned - Utilities Office (Power, Water, etc.)	0.00	0	N/A
8830	Public School	0.00	0	N/A
8832	High School	0.00	0	N/A
8833	Elementary School	0.00	0	N/A
8841	Public Park	0.00	0	N/A
8850	Water Related Facilities	0.00	0	N/A
8855	Flood Control Drainage	0.00	0	N/A
8858	Reservoir, Tank, Underground Storage	0.00	0	N/A

WHEREAS, the amount of the annual charge shall be reduced by forty percent with respect to any Qualified Senior Residence, as described in Section 4.10.040(b) of the City's Code, and any reduction in the annual charge for any Qualified Senior Residence shall be subsidized with general fund or other non-enterprise revenues; and

WHEREAS, on June 22, 2021, during the regularly scheduled City Council meeting, as described in the notice of public hearing, the City Council heard and considered all objections or protests, if any, to the Fiscal Year 2021-2022 Preliminary Sewer Charge Report; and

WHEREAS, less than a majority of the owners of the total number of real property parcels subject to the sewer maintenance charge originally established under Chapter 4.10 of the City's Code submitted protests in opposition to the adoption of the Fiscal Year 2021-2022 Sewer Charge Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1: Following notice duly given pursuant to Section 5473.1 and 5473.2 of the Health and Safety Code and Section 4.10.060 of the City's Code, the City Council held a properly noticed public hearing regarding the Fiscal Year 2021-2022 Preliminary Sewer Charge Report, the levy and collection of sewer charges, and considered all oral and written statements, protests and communications made or filed by interested persons.

SECTION 2: The City Council determines, after accepting oral and written testimony on the sewer charge from all interested persons, including property owners, that less than a majority of the owners of all parcels subject to the sewer charge have submitted protests in opposition to the adoption of the Fiscal Year 2021-2022 Sewer Charge.

SECTION 3: The City Council hereby approves and adopts the Fiscal Year 2021-2022 Preliminary Sewer Charge Report and orders, in conformity with said report, the Fiscal Year 2021-2022 levy of the sewer charge contained therein. The proceeds of the levy shall be used for replacement and upgrading of the City's sewer system, as set forth in the Fiscal Year 2021-2022 Preliminary Sewer Charge Report.

SECTION 4: On or before August 10, 2021, the City Clerk shall file with the Los Angeles County Auditor a copy of the Fiscal Year 2021-2022 Preliminary Sewer Charge Report and this Resolution as approved by the City Council. The City Clerk shall endorse upon the report a statement over her signature that the report has been finally adopted by the City Council in conformity with Health and Safety Code Section 5470 *et seq*. Subject to approval as to form by the City Attorney, the City Manager or designee, is authorized to execute and enter into any and all standard agreements required by the Los Angeles County Auditor as a pre-condition to the placement of the sewer charge contemplated herein on the annual tax rolls and for the collection of the same by the Los Angeles County Auditor. The City Manager or his designee is further authorized to complete and submit all such documentation and provide all such information as may be required by Los Angeles County Auditor for the collection of the subject sewer charge.

SECTION 5: The County Auditor of the County of Los Angeles shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

SECTION 6: The City Treasurer shall deposit all money representing charges collected by the County of Los Angeles for the Sewer Charge Ordinance to the Sewer Fund and such money shall be expended only for the replacement and upgrading of the City's sewer system.

SECTION 7: The adoption of this Resolution constitutes the Fiscal Year 2021-2022 Sewer Charge.

SECTION 8: The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 9: The City Clerk shall attest to the passage of this Resolution and it shall thereupon be in full force and effect and a certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED, APPROVED AND ADOPTED this 22nd day of June, 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

RESOLUTION NO. 21-5637

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, ORDERING THE FISCAL YEAR 2021-2022 LEVY OF THAT CERTAIN SEWER MAINTENANCE CHARGE ORIGINALLY ESTABLISHED BY WAY OF ORDINANCE NO. 11751 OF THE LOS ANGELES COUNTY BOARD OF SUPERVISORS FOR THE CITY'S SEWER MAINTENANCE DISTRICT AND ADOPTING THE CORRESPONDING FISCAL YEAR 2021-2022 SEWER MAINTENANCE CHARGE REPORT CALLED FOR UNDER HEALTH & SAFETY CODE SECTION 5473

WHEREAS, following incorporation in 1956, the City of La Puente ("City") determined that it did not have the financial ability or staffing to operate and maintain its sewer collection system, thereby prompting the City to join the Los Angeles County Consolidated Sewer Maintenance District ("CSMD"), subject to the City retaining ownership of all then existing sewer facilities and any later constructed and accepted sewer facilities; and

WHEREAS, the CSMD is a "maintenance district" within the meaning of Division 7, Part 3 Chapter 26 of the California Streets and Highways Code (Streets and Highways Code Section 5820 *et seq*.); and

WHEREAS, the governing legislative body of the CSMD is the Board of Supervisors for the County of Los Angeles ("Board of Supervisors"); and

WHEREAS, on March 10, 2009, the City Council adopted Resolution No. 09-4784 requesting the withdrawal of the territory that comprises all of the City from the CSMD pursuant to Streets and Highways Code Section 5853; and

WHEREAS, the City's withdrawal from the CSMD was intended to promote a range of governmental efficiencies including, reduced response times for service calls; more efficient planning for sewer maintenance and construction projects; and better compliance with sewer discharge requirements of the State Water Resources Control Board; and

WHEREAS, on August 4, 2009, the Board of Supervisors approved a Resolution of Intention declaring its intention to exclude the territory comprising the City of La Puente from the territory of the CSMD and on August 25, 2009, following a duly noticed public hearing, formally approved the exclusion of said territory from the CSMD; and

WHEREAS, under the terms of the withdrawal proceedings conducted pursuant to Streets and Highways Code Section 5853, the City, effective July 1, 2010, relieved the CSMD of operations and maintenance responsibilities for the City's sewer system and assumed these responsibilities on its own; and

WHEREAS, in July 1978, the Board of Supervisors approved Ordinance No. 11751 ("County Ordinance No. 11751") establishing a sewer maintenance charge to be levied annually against real property parcels located within the territorial jurisdiction of the CSMD, including those parcels located within the City of La Puente; and

WHEREAS, the sewer maintenance charge established by County Ordinance No. 11751 is collected each fiscal year (commencing July 1st of each year and ending on June 30th of the following year) on the Los Angeles County tax roll in the same manner, by the same persons, and at the same time as, together with and not separately from, the ad valorem property tax; and

WHEREAS, the City Council seeks to continue the annual levy of the sewer maintenance charge initially established by County Ordinance No. 11751, subject to any subsequent adjustments, amendments or modifications approved by the Board of Supervisors prior to the withdrawal of the territory comprising the City of La Puente from the CSMD, so that the proceeds of this pre-existing charge may continue to be used by the City to pay costs and expenses associated with the operation, maintenance and servicing of the City's sewer facilities; and

WHEREAS, the City Council further seeks to maintain (without increase or adjustment) the presently existing rate structure and calculation methodology for the sewer maintenance charge originally established by County Ordinance No. 11751, which rate structure and calculation methodology are as follows: A total of $40.50 per sewage unit, where the amount of the charge for each parcel shall be computed by multiplying the sewage unit charge of $40.50 by the number of sewage units for the current land use of the parcel, as shown in the following table; and

<u>Number of Sewage Units for Current Land Uses</u>

Land Use	Number of Sewage Units
Residential	
Vacant Residential Property	0.5
Single Residential Unit	1
Double, duplex, or two units	2
Three Units (any combination)	3
Four Units (any combination)	4
Five or more apartments, per residential unit	1
Mobile homes, per residential unit	1
Commercial	
Vacant commercial property	0.5
Stores	1
Store and office or residential	2
Department store	5
Supermarkets	
12,000 square feet or more	5
6,000 through 11,999 square feet	2
Small food store	1
Shopping Center, Neighborhood	10
Shopping Center, Regional	30

Office Buildings	5
Hotels/Motels – under 50 rooms	25
Hotels/Motels – 50 rooms and over	40
Professional buildings	5
Medical/dental buildings	5
Veterinary	3
Restaurant, cocktail lounges, taverns	5
Fast food Restaurant	2
Wholesale and manufacturing outlets	2
Banks, savings and loans	1
Service Shops	2
Service Stations	1
Service Station with car wash	5
Auto Service Center (no gas)	1
Used Car Sales	1
New Car Sales and Service	3
Car Wash	5
Recreation Equipment Sales and Service	1
Parking Lots	0.5
Miscellaneous Commercial Property	2
Industrial	
Vacant industrial property	0.5
Light manufacturing	5
Heavy manufacturing	100
Warehousing, distribution, storage	2
Lumber Yards	1
Cement, rock and gravel plants	1
Parking lots	0.5
Miscellaneous Industrial Property	2
Recreational	
Movie Theatres	2
Bowling alleys	5
Clubs, lodge halls, fraternal organizations	2
Auditorium, stadiums, amphitheaters	10
Amusement facilities	10
Commercial swimming pools, schools	5
Gymnasiums, health spas	2
Miscellaneous Recreational property	2
Vacant Recreational property	0.5
Institutional	
Churches	2
Church parking lot	0.5
Schools (private)	5
Colleges, universities (private)	50
Hospitals	100
Convalescent hospitals, nursing homes	50
Homes for aged and others	10
Cemeteries, mortuaries, funeral homes	1

Miscellaneous institutional property	5
Vacant institutional property	0.5
Miscellaneous	
Undesignated	2
Vacant Undesignated	0.5
Plants and state-assessed property	5

WHEREAS, the July 1978 sewer maintenance charge initially established by way of County Ordinance No. 11751 is a property-related fee/charge within the meaning of Article XIIID of the California Constitution and was established under the authority of Health & Safety Code Section 5470 *et seq*. as referenced under Section 20.40.030 of the Los Angeles County Code; and

WHEREAS, pursuant to Health and Safety Code Section 5473, as a pre-condition to the placement of any sewer maintenance charge established under Health & Safety Code Section 5470 *et seq*. on the annual tax roll, it is necessary to prepare and adopt an annual written report containing a description of each real property parcel subject to the sewer maintenance charge and the amount of the charge to be levied against each such parcel for the fiscal year in question – all computed in conformity with the pre-established calculation methodology and rate structure for the charge; and

WHEREAS, Willdan Financial Services, having been retained by the City to prepare the written report called for under Health and Safety Code Section 5473, has prepared a sewer maintenance charge report for the Fiscal Year 2021-2022 levy of the sewer maintenance charge originally established under County Ordinance No. 11751 (hereinafter, the "FY 2021-2022 Sewer Maintenance Charge Report"); and

WHEREAS, the City, in compliance with Health & Safety Code Sections 5473 and 5473.1, filed the Fiscal Year 2021-2022 Sewer Maintenance Charge Report with the City Clerk; and

WHEREAS, the City Clerk gave notice of the filing of the Fiscal Year 2021-2022 Sewer Maintenance Charge Report pursuant to Health and Safety Code Section 5473.1 and noticed June 22, 2021 as the date for the public hearing to consider adoption of the Fiscal Year 2021-2022 Sewer Maintenance Charge Report and the ordering of the Fiscal Year 2021-2022 levy of the sewer maintenance charge established by County Ordinance No. 11751 in conformity with the calculations set forth in the Fiscal Year 2021-2022 Sewer Maintenance Charge Report; and

WHEREAS, on June 22, 2021 during the regularly scheduled City Council meeting, as described in the notice of public hearing, the City Council heard and considered all objections or protests, if any, to the Fiscal Year 2021-2022 Sewer Maintenance Charge Report; and

WHEREAS, less than a majority of the owners of the total number of real property parcels subject to the sewer maintenance charge originally established under County Ordinance No. 11751 submitted protests in opposition to the adoption of the Fiscal Year 2021-2022 Sewer Maintenance Charge Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. Following notice duly given pursuant to Section 5473.1 and 5473.2 of the Health and Safety Code, on June 22, 2021, the City Council held a public hearing regarding the adoption of the Fiscal Year 2021-2022 Sewer Maintenance Charge Report; and the ordering of the Fiscal Year 2021-2022 levy of the sewer maintenance charge originally established by County Ordinance No. 11751. In the course of the June 22, 2021 public hearing, the City Council considered all oral and written statements, protests and communications made or filed by property owners, City staff and all other interested persons.

SECTION 2. The City Council determines, after accepting oral and written testimony from property owners, City staff and all other interested persons, that less than a majority of the owners of all parcels subject to the sewer maintenance charge have submitted protests in opposition to the adoption of the Fiscal Year 2021-2022 Sewer Maintenance Charge Report.

SECTION 3. The City Council hereby approves and adopts the Fiscal Year 2021-2022 Sewer Maintenance Charge Report and orders, in conformity with said report, the Fiscal Year 2021-2022 levy of the sewer maintenance charge originally established by County Ordinance No. 11751. The proceeds of the levy shall be used for the maintenance and operation of the City's sewer system.

SECTION 4. On or before August 10, 2021, the City Clerk shall file with the Los Angeles County Auditor a copy of the Fiscal Year 2021-2022 Sewer Maintenance Charge Report and this Resolution as approved by the City Council. The City Clerk shall endorse upon the report a statement that the Fiscal Year 2021-2022 Sewer Maintenance Charge Report has been finally adopted by the City Council in conformity with Health and Safety Code Section 5470 *et seq*. Subject to approval as to form by the City Attorney, the City Manager or designee, is authorized to execute and enter into any and all standard agreements required by the Los Angeles County Auditor as a pre-condition to the placement of the sewer maintenance charge contemplated herein on the annual tax rolls and for the collection of the same by the Los Angeles County Auditor. The City Manager or designee is further authorized to complete and submit all such documentation and provide all such information as may be required by Los Angeles County Auditor for the collection of the subject sewer maintenance charge.

SECTION 5. The Auditor of the County of Los Angeles shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

SECTION 6. The City Treasurer shall deposit all money representing charges collected by the County of Los Angeles to the credit of its corresponding fund and such money shall be expended only for the maintenance, operation and servicing of the City's sewer system.

SECTION 7. The adoption of this Resolution constitutes the Fiscal Year 2021-2022 levy of the sewer maintenance charge originally established by way of County Ordinance No. 11751.

SECTION 8. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 9. This resolution shall take effect immediately.

SECTION 10. The City Clerk shall attest to the passage of this Resolution and it shall thereupon be in full force and effect and a certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED, APPROVED AND ADOPTED this 22nd day of June, 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

RESOLUTION NO. 21-5638

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT $1,059,022.75 (WARRANT REGISTER 1511)

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED | EXAMINED

____
Bob Lindsey, City Manager

____
Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 5579 through 5647 ACH(s) numbered 247 through 248 except for voided warrant 5645 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

____
Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 22nd day of June 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente

Check Register Report

By Payment Number

Payment Dates 6/4/2021 - 6/11/2021

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount	Item Amount
247	6/11/2021	ALTALANG	ALTA LANGUAGE SERVICES, INC.		1,350.00	
	IN532117	05/25 SPANISH REMOTE INTERPRETATION		100-1120-53111		1,350.00
248	6/11/2021	TANKO	TANKO LIGHTING		9,021.50	
	66683	05/21 TS LIGHT REPLACED-16349 VALLEY		285-3330-53111		9,021.50
5579	6/4/2021	ATT	AT&T		648.57	
	000016524332	04/28-05/27 PHONE-PRIMARY RATE		100-1150-53715		166.16
	000016524335	04/28-05/27 PHONE-CH FAX LINE		100-1150-53715		112.06
	INV0005824	04/28-05/27 PHONE-CITY HALL LN		100-1150-53715		348.34
	INV0005825	04/28-05/27 PHONE-MTCE YARD ALARM		285-3330-53715		22.01
5580	6/4/2021	BMI	BMI		368.00	
	39985328	FY 21/22 MUSIC LICENSE		100-10250		368.00
5581	6/4/2021	BRATOW	BRAVO'S TOWING		155.00	
	002383	TOWING SVC-FLAT BED TRUCK		555-3150-53812		155.00
5582	6/4/2021	CBEEQU	CELL BUSINESS EQUIPMENT		1,046.41	
	5015274635	06/11-7/10 FACILITY COPIER LEASE		100-1150-53911		1,046.41
5583	6/4/2021	CINTA	CINTAS CORPORATION #693		208.89	
	4085520805	05/27 SR CENTER MAT RENTAL		100-4130-53012		208.89
5584	6/4/2021	CONCEN	CONCENTRA		106.00	
	71486445	05/21 PRE EMPLOYMENT EXAM		100-1135-53406		106.00
5585	6/4/2021	DMVREN	DMV		22.00	
	INV0005827	CARPOOL DECALS		100-2110-53011		22.00
5586	6/4/2021	FEDEXP	FEDERAL EXPRESS CORP		42.40	
	7-386-84340	MAILING-OVERSTREET		100-1150-53211		42.40
5587	6/4/2021	GALLS	GALLS		249.44	
	018357586	UNIFORM-CODE ENF		100-2110-53015		61.15
	018375243	UNIFORM-CODE ENF		100-2110-53015		219.36
	018395893	UNIFORM-CODE ENF		100-2110-53015		19.70
	018397219	UNIFORM-CODE ENF		100-2110-53015		-50.77
5588	6/4/2021	NEOGOV	GOVERNMENTJOBS.COM, INC.		3,778.32	
	INV-13673	05/20-05/21 SUBSCRIPTION FEE/SOFTWARE		550-6100-53017		3,778.32
5589	6/4/2021	GUEJC	GUERREROS ATHLETIC FOUNDATION		870.38	
	INV0003431	02-03 PYMT-JUDO CLASS		100-4100-53111		870.38
5590	6/4/2021	JCLBAR	JCL TRAFFIC		2,697.49	
	109285	LP PARK SINGS 24X36		285-3330-53822		1,063.91
	109286	NO PARKING TOW AWAY SINGS/CAUTION TAPE		200-3120-53821		321.60
	109343	LP PARK SIGNS		285-3330-53822		1,311.98
5591	6/4/2021	LACRD	LA CO DEPT PUBLIC WORKS		2,418.02	
	RE-PW-21051006382	04/21 TS MTCE DDG		200-3120-53819		2,418.02
5592	6/4/2021	LACSHF	LA CO SHERIFF'S DEPT		577,451.51	
	211993AL	03/21 LAW ENF SVC		100-2100-53110		522,499.82
	211993AL	03/21 LIABILITY INS		100-2100-53186		54,951.69
5593	6/4/2021	LPVCWD	LA PUENTE VALLEY CO WATER		3,911.68	
	INV0005822	03/19-05/18 WTR-TEMPLE PARK		285-3330-53714		3,826.60

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	INV0005823	03/19-05/18 WTR-120 S FIRST ST		200-3120-53714	85.08
5594	6/4/2021	BANMIG	MIGUEL BANDERAS		6,440.88
	INV0005826	REFUND-BLDG PERMIT# 027668, 027671, 027670, 0276…		100-42110	6,440.88
5595	6/4/2021	NORDIS	NORWALK DISTRICT SURVEILLANCE AND ENFORCEMENT		92.50
	IN0706214	LP COMMUNITY CENTER HEALTH PERMIT		285-3330-53813	92.50
5596	6/4/2021	OMLO	OLIVAREZ MADRUGA LEMIEUX O'NEILL, LLP		35,764.50
	14359	03/21 LEGAL-GENERAL		100-1110-53114	1,837.00
	14360	03/21 LEGAL-CODE ENFORCEMENT		100-1110-53114	62.00
	14361	03/21 LEGAL-CITY MANAGER		100-1110-53114	8,460.00
	14362	03/21 LEGAL-CITY COUNCIL		100-1110-53114	14,222.00
	14363	03/21 LEGAL-ADMINISTRATION		100-1110-53114	1,474.00
	14364	03/21 LEGAL-CITY CLERK		100-1110-53114	4,707.50
	14365	03/21 LEGAL-PARKS & RECREATION		100-1110-53114	438.00
	14366	03/21 LEGAL-PUBLIC WORKS		100-1110-53114	1,531.00
	14367	03/21 LEGAL-FINANCE		100-1110-53114	63.00
	14368	03/21 LEGAL-HUMAN RESOURCES		100-1110-53114	2,970.00
5597	6/4/2021	QUAD	QUADIENT		3,185.95
	INV0005821	CH POSTAGE/SUPPLIES		100-1150-53211	3,185.95
5598	6/4/2021	QUINMO	QUINTIN'S MOBIL		35.78
	1012816	FUEL - CE VEH		555-3150-53014	35.78
5599	6/4/2021	RALALV	RAUL ALVARADO		197.10
	INV0005818	BOOT REIM-ALVARDO		100-3330-53015	197.10
5600	6/4/2021	ROBZAB	ROBERT ZABALA		400.00
	823	05/14 LP CITY COUNCIL MEMBER PHOTOGRAPHY		100-1100-53976	400.00
5601	6/4/2021	SGVEP	S.G.V. ECONOMC PRTNRSHP		5,250.00
	7438	21/22 SGVEP MEMBERSHIP		100-10250	5,250.00
5602	6/4/2021	SGVGOV	SAN GABRIEL VALLEY - COG		19,474.42
	7015	2021/22 SGVCOG ANNUAL DUES		100-10250	9,737.21
	7015	2021/22 SGVCOG ANNUAL DUES		210-10250	9,737.21
5603	6/4/2021	SGVT	SAN GABRIEL VLY NEWSPAPER		230.00
	0011466267	AD-BID SECURITY CAMERA SYSTEMS		100-3300-53411	230.00
5604	6/4/2021	SANSAU	SAUL SANCHEZ		200.00
	INV0005817	BOOT REIM-SANCHEZ		100-3330-53015	200.00
5605	6/4/2021	SMART	SMART & FINAL		39.30
	529088	SUPPLIES-VACCINE CLINIC		100-4140-53979	39.30
5606	6/4/2021	AQMD	SOUTH COAST AQMD		137.63
	3814055	07/20-06/21 YLAC AQMD FEES		100-4110-53811	137.63
5607	6/4/2021	DANON	SPARKLETTS		169.27
	10303592 052021	05/21 CH WATER		100-1150-53011	169.27
5608	6/4/2021	SCOFTB	STATE CONTROLLER		26.82
	FTB-00002846	ADMIN CITATION PROCESSING		100-2110-53111	26.82
5609	6/4/2021	STOTZE	STOTZ EQUIPMENT		2,809.40
	W25758	TRACTOR REPAIR		555-3150-53812	2,809.40
5610	6/4/2021	SOSUBW	SUBURBAN WATER SYSTEMS		2,006.04
	180031810112	04/24-05/24 WTR-AMAR/AILERON		200-3120-53714	185.11
	180041640736	04/24-05/24 WTR-AMAR/HACIENDA		200-3120-53714	94.95
	180041640739	04/24-05/24 WTR-ELLIOTT		200-3120-53714	200.95
	180041642359	04/24-05/24 WTR-16159 TEMPLE		200-3120-53714	213.47

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	180041644288	04/24-05/24 WTR-14746 TEMPLE		200-3120-53714	35.63
	180051509572	04/24-05/24 WTR-15250 TEMPLE		200-3120-53714	229.27
	180090540249	04/24-05/24 WTR-HACIENDA/TEMPLE		200-3120-53714	979.43
	180090540308	04/24-05/24 WTR-HACIENDA/NELSON		200-3120-53714	67.23
5611	6/4/2021	TERMI	TERMINIX PROCESSING CENTER		365.00
	407842831	05/11 CH PEST CONTROL		100-1150-53813	85.00
	407843417	05/11 CH PEST CONTROL		100-1150-53813	87.00
	407844714	05/11 SR CENTER PEST CONTROL		100-4130-53813	90.00
	408070739	05/11 CC PEST CONTROL		285-3330-53813	50.00
	408137721	05/11 YLAC PEST CONTROL		285-3330-53813	53.00
5612	6/4/2021	TMOBILE	T-MOBILE		1,268.14
	INV0005814	04/21-05/20 PHONE-MTCE WIRELESS		100-3100-53715	802.24
	INV0005815	04/21-05/20 PHONE-CE WIRELESS		100-2110-53715	238.30
	INV0005816	04/21-05/20 PHONE-PUBLIC SAFETY WIRELESS		100-2100-53715	199.15
	INV0005816	04/21-05/20 PHONE-PUBLIC SAFETY WIRELESS		100-2110-53715	28.45
5613	6/4/2021	TUST	TURF STAR, INC.		62.40
	7173238-00	TRACKTOR-FILTER OIL		555-3150-53812	62.40
5614	6/4/2021	UNISUP	UNISON SUPPLY		26.00
	808	IRRIGATION SUPPLIES		285-3330-53822	26.00
5615	6/4/2021	WILENG	WILLDAN ENGINEERING		216,715.76
	003-34536	04/21 TRAFFIC ENG SVC		100-3100-53111	2,406.25
	003-34537	04/21 TRACT #77117-1067 LARIMORE		600-20277	540.00
	003-34538	04/21 NPDES SVC		284-3100-53111	1,986.25
	003-34539	04/21 CONCRETE REAPIR PROJ		203-5590-59300	540.00
	003-34540	04/21 SEWER PARK IMPROV-LP COMMUNITY CENTER		500-5595-59600	1,805.00
	003-34541	04/21 SANITARY SEWER MTCE SVC		500-3210-53111	720.00
	003-34542	04/21 DRAINAGE NEEDS ASSESSMENT PROG		284-3100-53111	1,487.50
	003-34543	04/21 CALRECYCLE RAC APPLICATION		100-3110-53111	180.00
	003-34544	04/21 SEWER SYSTEM MGMT PLAN		500-3210-53111	360.00
	003-34557	04/21 SLURRY SEAL PROG		405-5598-59600	22,228.63
	003-34557	04/21 SLURRY SEAL PROG		410-5598-59600	22,228.62
	003-34558	04/21 ACCESS ROAD DESIGN-LP PARK		284-5599-59210	13,203.45
	003-34559	04/21 GRIND/OVERLAY DESIGN		405-5598-59210	74,515.03
	003-34559	04/21 GRIND/OVERLAY DESIGN		410-5598-59210	74,515.03
5616	6/11/2021	ACOGRO	ACOSTA GROWERS, INC.		2,216.03
	48588	TREE-LP PARK		285-3330-53822	148.84
	48589	TREES-LP PARK		285-3330-53822	595.35
	48590	TREES/SHRUBS-LP PARK		285-3330-53822	622.91
	48591	TREES/SHRUBS-LP PARK		285-3330-53822	518.18
	48653	TREE-LP PARK		285-3330-53822	330.75
5617	6/11/2021	AMABUS	AMAZON CAPITAL SERVICES INC		1,007.71
	14GF-4MGF-WCY1	PRINTER TONER		550-6100-53018	966.46
	1Q41-RFHC-1L7D	CANOPY SAND BAGS		100-4100-53012	20.50
	1Q41-RFHC-1L7D	CANOPY SAND BAGS		100-4110-53012	20.75
5618	6/11/2021	ATT	AT&T		65.99
	000016524333	04/28-05/27 PHONE-SR CTR 911 LN		100-4130-53715	65.99
5619	6/11/2021	BILSER	BILINGUAL SERVICES		495.00
	21-SPI-03-0601	06/02 BILINGUAL SVC-TOWN HALL MTG		100-1120-53111	495.00
5620	6/11/2021	CINTA	CINTAS CORPORATION #693		976.77
	8405167195	05/21 RESTOCK ALL FACILITIES		100-1150-53011	976.77

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
5621	6/11/2021	COMWEA	COMMONWEALTH		1,000.00
	00025267	LITIGATION-VALLEY BVLD PARCELS		100-2110-53111	1,000.00
5622	6/11/2021	SIGCUS	CUSTOM SIGNS INC		28,264.40
	13225	INSTALL DAKTRONICS MESSAGE CENTER		275-5591-59300	23,368.00
	13226	NEW LOGO FACE ON EXISTING MESSAGE BOARD		275-5591-59300	4,896.40
5623	6/11/2021	EDISON	EDISON CO		47,767.07
	INV0005832	05/04-06/02 ELEC-15250 TEMPLE		200-3120-53713	54.98
	INV0005833	05/04-06/02 ELEC-14951 NELSON		200-3120-53713	68.44
	INV0005843	03/04-04/01 ELEC-CITY HALL		100-1150-53712	6,631.01
	INV0005844	03/04-04/01 ELEC-VARIOUS		200-3120-53713	3,635.43
	INV0005848	03/04-04/01 ELEC-PARK SVC		285-3330-53712	443.21
	INV0005849	03/04-04/01 ELEC-TRAFFIC CONTROL		200-3120-53713	2,293.51
	INV0005851	04/28-05/29 ELEC-15612 TEMPLE		285-3330-53712	476.67
	INV0005852	04/28-05/26 ELEC-15614 TEMPLE		285-3330-53712	602.50
	INV0005853	05/01-05/31 ELEC-VARIOUS		200-3120-53713	14,446.87
	INV0005854	04/08-05/18 ELEC-VARIOUS		200-3120-53713	302.88
	INV0005855	05/01-05/31 ELEC-ST LIGHT LS-2B		200-3120-53713	2,965.94
	INV0005856	05/01-05/31 ELEC-1744 ST LIGHTS LS-1/OP E		285-3330-53712	11,028.77
	INV0005857	04/20-05/18 ELEC-14746 TEMPLE		200-3120-53713	14.60
	INV0005858	04/28-05/26 ELEC-14416 AMAR		200-3120-53713	44.64
	INV0005859	04/20-05/18 ELEC-16159 TEMPLE		200-3120-53713	14.30
	INV0005860	04/08-05/06 ELEC-13798 TEMPLE		200-3120-53713	51.66
	INV0005861	03/04-04/01 ELEC-SR CENTER		100-4130-53712	1,233.20
	INV0005862	04/28-05/26 ELEC-YLAC		100-4110-53712	2,753.96
	INV0005863	03/04-04/01 ELEC-COMM CTR		100-4100-53712	704.50
5624	6/11/2021	FRANKL	FRANKLIN AIR CONDITIONING &		2,721.57
	44521	CH-A/C MTCE		100-1150-53811	2,039.50
	44610	CC- ICE MAKER MTCE		285-3330-53813	682.07
5625	6/11/2021	GARDA	GARDAWORLD		294.75
	10640679	06/21 ARMORED TRANS SVC		100-1130-53111	294.75
5626	6/11/2021	HDLASS	HINDERLITER DE LLAMAS & ASSOCIATES		3,117.79
	SIN009035	4TH QTR-SALES TAX/AUDIT SVC		100-1130-53111	3,117.79
5627	6/11/2021	HMEDEP	HOME DEPOT CRC		1,068.06
	2021639	TAPE MEASURE/HARDBOARD		285-3330-53822	92.51
	275348	MTCE-ELECTRICAL SUPPLIES		100-3330-53012	142.95
	3543740	MACH OVAL SCREW		285-3330-53822	3.88
	5053798	TOOLS-MTCE YARD		100-3330-53012	49.21
	521383	MTCE-ELECTRICAL SUPPLIES		100-3330-53012	14.21
	5270069	POTTING MIX/SOIL/GRASS		100-4100-53813	339.83
	7612336	MTCE TOOLS		285-3330-53822	425.47
5628	6/11/2021	JCLBAR	JCL TRAFFIC		4,732.96
	109188	SINGS-PUBLIC PARKING LOT		100-3100-53012	1,981.19
	109189	GALVANIZED SQ. SIGN POSTS		200-3120-53821	198.38
	109268	LP PARK SIGNAGE		285-3330-53822	2,553.39
5629	6/11/2021	KSKFAC	KSK FACILITIES		2,600.00
	1442	06/21 SR CTR JANITORIAL SVC		100-4130-53813	565.00
	1446	06/11 CC/YLAC JANITORIAL SVC		285-3330-53813	2,035.00
5630	6/11/2021	LPVCWD	LA PUENTE VALLEY CO WATER		2,306.51
	INV0005829	03/19-05/18 WTR-SR CENTER		100-4130-53714	274.87
	INV0005834	03/19-05/18 WTR-CITY HALL MAIN		100-1150-53714	1,541.35
	INV0005835	03/19-05/18 WTR-CH LANDSCAPE		100-1150-53714	61.96
	INV0005836	03/19-05/18 WTR-N GLENDORA		200-3120-53714	66.53
	INV0005837	03/19-05/18 WTR-GLENDORA #1		200-3120-53714	95.68

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	INV0005838	03/19-05/18 WTR-116 N FIRST ST		200-3120-53714	66.53
	INV0005839	03/19-05/18 WTR-S FIRST		200-3120-53714	66.53
	INV0005840	03/19-05/18 WTR-S FIRST ST		200-3120-53714	66.53
	INV0005841	03/19-05/18 WTR-S SECOND ST		200-3120-53714	66.53
5631	6/11/2021	LCAC	LEAGUE OF CALIF CITIES		1,149.75
	3951	FY 21/22 LCC MEMBERSHIP		100-10250	1,149.75
5632	6/11/2021	NATCON	NATIONAL CONSTRUCTION RENTALS		59.28
	6141501	05/16-06/12 LP PARK TEMP FENCING		100-3330-53822	59.28
5633	6/11/2021	NORDIS	NORWALK DISTRICT SURVEILLANCE AND ENFORCEMENT		100.00
	IN0694132	LP SNACK BAR HEALTH PERMIT		100-3330-53813	100.00
5634	6/11/2021	PACGRA	PACIFIC GRAPHICS INC.		1,756.00
	44087	LP SURVEY PRINTING & PREP		100-1150-53211	1,756.00
5635	6/11/2021	PETDOC	PET DOCTORS OF INDUSTRY		2,136.50
	71496	05/21 ANIMAL CARE SVC		100-2130-53111	2,136.50
5636	6/11/2021	QUAD	QUADIENT		469.86
	N8893378	06/30-09/29 CH POSTAGE MACHINE LEASE		100-10250	469.86
5637	6/11/2021	RRMDES	RRM DESIGN		11,090.00
	2147-01-421A	LP HOUSING ELEMENT UPDATE 5TH CTYCLE		100-3300-53111	2,800.00
	2147-01-421B	LP HOUSING ELEMENT UPDATE 6TH CYCLE		100-3300-53111	8,290.00
5638	6/11/2021	SCHSIN	SCHOOLSIN		2,647.58
	INV0043409	BASEBALL BAT RACKS (6)		285-3330-53822	1,447.46
	INV0043654	BASEBALL BATTING HELMET RACK		285-3330-53822	1,200.12
5639	6/11/2021	SMART	SMART & FINAL		168.81
	547366	SUPPLIES-DELHAVEN COMM MTG		100-4100-53972	21.95
	862522	SUPPLIES-VACCINE CLINIC		100-4140-53979	63.93
	994588	CLEANING SUPPLIES		100-4110-53012	82.93
5640	6/11/2021	TCFNAT	TCF NATIONAL BANK		1,512.00
	7084839	TORO RED MASTER LEASE PYMT		285-3330-53911	1,512.00
5641	6/11/2021	TIMEWA	TIME WARNER CABLE		100.06
	0029063060121	06/21 CH CABLE SVC		100-1150-53715	100.06
5642	6/11/2021	TERLAC	TLC MATERIALS		1,893.00
	112245	NATURE CTR-BROWN DYED CHIPS		285-3330-53822	1,893.00
5643	6/11/2021	TRAGIT	TRAMEKA GITCHUWAY		62.70
	INV0005828	ROLLABELS REFUND-GITCHUWAY		100-3310-53011	62.70
5644	6/11/2021	CALCARD	US Bank CalCard		5,045.25
	INV0005864	LUNCH MTG		100-1110-53972	55.34
	INV0005864	LUNCH MTG		100-1110-53972	25.38
	INV0005864	LUNCH MTG		100-1110-53972	32.52
	INV0005864	LUNCH MTG		100-1110-53972	84.69
	INV0005864	SUPPLIES-GRAND PARK OPENING		100-1110-53976	56.15
	INV0005864	SUPPLIES-GRAND PARK OPENING		100-1110-53976	138.59
	INV0005864	BACKGROUND SVC		100-1135-53406	16.95
	INV0005864	VESTA AT &T		100-2130-53011	40.58
	INV0005864	ADOBE SOFTWARE		100-2130-53011	14.99
	INV0005864	FUEL		555-3150-53014	100.00
	INV0005864	FUEL		555-3150-53014	139.65
	INV0005864	FUEL		555-3150-53014	100.00
	INV0005864	FUEL		555-3150-53014	100.00
	INV0005864	CARWASH		555-3150-53812	39.99
	INV0005865	CPE-GRUNKLEE		100-1130-53972	289.00

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	INV0005865	CODE ENF-JACKETS		100-2110-53011	132.44
	INV0005865	CODE VEHICLE BOOKS		100-2110-53012	163.03
	INV0005865	VESTA AT &T		100-2130-53011	40.58
	INV0005865	VESTA AT &T		100-2130-53011	40.58
	INV0005865	VESTA AT &T		100-2130-53011	40.58
	INV0005866	SUPPLIES		100-1120-53011	14.34
	INV0005866	MISC STANDS FOR CHAMBERS		100-1120-53011	73.91
	INV0005866	NNA-GARCIA		100-1120-53972	666.79
	INV0005866	SUPPLIES-BUDGET MTG		100-1120-53972	125.98
	INV0005866	LUNCH MTG-BUDGET		100-1130-53972	106.83
	INV0005866	SUPPLIES		100-1150-53011	23.63
	INV0005866	GO TO WEBINAR LITE		550-6100-53017	63.00
	INV0005867	OFFICE SUPPLIES		100-4100-53011	327.16
	INV0005867	OFFICE SUPPLIES		100-4100-53011	10.99
	INV0005867	LUNCH MTG		100-4100-53972	181.34
	INV0005867	SUPPLIES		100-4110-53012	15.50
	INV0005867	MTG SUPPLIES		100-4110-53012	21.00
	INV0005867	SUPPLIES MTG		100-4110-53012	222.34
	INV0005867	LUNCH MTG		100-4140-53979	148.48
	INV0005867	LUNCH MTG-VACCINE CLINIC		100-4140-53979	228.00
	INV0005867	STAGE-SPORTS COMPLEX DEDICATION		100-4140-53979	889.85
	INV0005867	SUPPLIES-VACCINE CLINIC		100-4140-53979	31.91
	INV0005867	SUPPLIES MTG-VACCINE CLINIC		100-4140-53979	148.48
	INV0005867	ZOOM MTG		550-6100-53017	14.99
	INV0005868	FUEL		555-3150-53014	79.69
5646	6/11/2021	WESCO	WEST COAST ARBORISTS INC		6,514.25
	172892	05/01-15 PKWY TREE MTCE		200-3120-53815	6,514.25
5647	6/11/2021	WILENG	WILLDAN ENGINEERING		26,440.60
	002-24552	05/21 BUILDING & SAFETY		100-3310-53111	26,440.60
				Grand Total:	**1,059,022.75**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	720,502.42
200 - GAS TAX FUND	35,864.95
203 - MEASURE M FUND	540.00
210 - PROP A FUND	9,737.21
275 - PEG ACCESS FUND	28,264.40
284 - MEASURE W	16,677.20
285 - LIGHTING & LANDSCAPE MAINTENANCE	42,079.58
405 - 2019A CAPITAL PROJECT FUND	96,743.66
410 - 2019B CAPITAL PROJECT FUND	96,743.65
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	2,885.00
550 - EQUIPMENT REPLACEMENT FUND	4,822.77
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	3,621.91
600 - SPECIAL DEPOSIT FUND	540.00
Grand Total:	**1,059,022.75**

Account Summary

Account Number	Account Name	Payment Amount
100-10250	Prepaid Expenses	16,974.82
100-1100-53976	Special Departmental	400.00
100-1110-53114	Legal Services - General	35,764.50
100-1110-53972	Conferences & Meetings	197.93
100-1110-53976	Special Departmental	194.74
100-1120-53011	Operating Supplies	88.25
100-1120-53111	Contract Services - Private	1,845.00
100-1120-53972	Conferences & Meetings	792.77
100-1130-53111	Contract Services - Private	3,412.54
100-1130-53972	Conferences & Meetings	395.83
100-1135-53406	Recruitment Expenses	122.95
100-1150-53011	Operating Supplies	1,169.67
100-1150-53211	Postage & Mailing Services	4,984.35
100-1150-53712	Utility - Electricity	6,631.01
100-1150-53714	Utility - Water	1,603.31
100-1150-53715	Utility - Communications	726.62
100-1150-53811	Equipment Maintenance	2,039.50
100-1150-53813	Facility Maintenance	172.00
100-1150-53911	Equipment Lease/Rental	1,046.41
100-2100-53110	Contract Services - LA Sher..	522,499.82
100-2100-53186	Liability Trust Fund	54,951.69
100-2100-53715	Utility - Communications	199.15
100-2110-53011	Operating Supplies	154.44
100-2110-53012	Small Tools & Equipment	163.03
100-2110-53015	Uniform/Boot Reimburse…	249.44
100-2110-53111	Contract Services - Private	1,026.82
100-2110-53715	Utility - Communications	266.75
100-2130-53011	Operating Supplies	177.31
100-2130-53111	Contract Services - Private	2,136.50
100-3100-53012	Small Tools & Equipment	1,981.19
100-3100-53111	Contract Services - Private	2,406.25
100-3100-53715	Utility - Communications	802.24
100-3110-53111	Contract Services - Private	180.00
100-3300-53111	Contract Services - Private	11,090.00
100-3300-53411	Printing & Publishing	230.00
100-3310-53011	Operating Supplies	62.70
100-3310-53111	Contr Svc - Private - B&S F…	26,440.60
100-3330-53012	Small Tools & Equipment	206.37
100-3330-53015	Uniform/Boot Reimburse…	397.10
100-3330-53813	Facility Maintenance	100.00

Account Summary

Account Number	Account Name	Payment Amount
100-3330-53822	Park Maintenance & Repa…	59.28
100-4100-53011	Operating Supplies	338.15
100-4100-53012	Small Tools & Equipment	20.50
100-4100-53111	Contract Services - Private	870.38
100-4100-53712	Utility - Electricity	704.50
100-4100-53813	Facility Maintenance	339.83
100-4100-53972	Conferences & Meetings	203.29
100-4110-53012	Small Tools & Equipment	362.52
100-4110-53712	Utility - Electricity	2,753.96
100-4110-53811	Equipment Maintenance	137.63
100-4130-53012	Small Tools & Equipment	208.89
100-4130-53712	Utility - Electricity	1,233.20
100-4130-53714	Utility - Water	274.87
100-4130-53715	Utility - Communications	65.99
100-4130-53813	Facility Maintenance	655.00
100-4140-53979	Special Events	1,549.95
100-42110	Bldg & Safety Permits	6,440.88
200-3120-53713	Utility - Hwy Lights	23,893.25
200-3120-53714	Utility - Water	2,519.45
200-3120-53815	Parkway Tree Maintenan…	6,514.25
200-3120-53819	Signal Maintenance	2,418.02
200-3120-53821	Traffic Markings/Signs	519.98
203-5590-59300	Construction Costs	540.00
210-10250	Prepaid Expenses	9,737.21
275-5591-59300	Construction Costs	28,264.40
284-3100-53111	Contract Services - Private	3,473.75
284-5599-59210	Design Engineering	13,203.45
285-3330-53111	Contract Services - Private	9,021.50
285-3330-53712	Utility - Electricity	12,551.15
285-3330-53714	Utility - Water	3,826.60
285-3330-53715	Utility - Communications	22.01
285-3330-53813	Facility Maintenance	2,912.57
285-3330-53822	Park Maintenance & Repa…	12,233.75
285-3330-53911	Equipment Lease/Rental	1,512.00
405-5598-59210	DESIGN ENGINEERING	74,515.03
405-5598-59600	Other Services	22,228.63
410-5598-59210	DESIGN ENGINEERING	74,515.03
410-5598-59600	Other Services	22,228.62
500-3210-53111	Contract Services - Private	1,080.00
500-5595-59600	Other Services	1,805.00
550-6100-53017	Software & Licensing	3,856.31
550-6100-53018	Computer Hardware & Su…	966.46
555-3150-53014	Fuel	555.12
555-3150-53812	Vehicle Maintenance	3,066.79
600-20277	Deposit - Tract Map 77117	540.00
	Grand Total:	**1,059,022.75**

Project Account Summary

Project Account Key		Payment Amount
None		1,040,635.85
69421E		7,693.17
69721E		122.28
70621E		9,021.50
71121E		660.10
74221E		889.85
	Grand Total:	**1,059,022.75**

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: June 22, 2021
Via:	Bob Lindsey, City Manager	
By:	Troy O. Grunklee, CPA, Director of Administrative Services Alex Merkel Medina, Principal Accountant	

SUBJECT: PRESENTATION OF MAY 2021 REQUISITION SUMMARY REPORT

BACKGROUND

On April 24, 2018, the City Council adopted several ordinances and accompanying resolutions amending the City's purchasing procedures to streamline and make the procurement process more efficient. One of the amendments to the purchasing procedures was a provision setting a $5,000 spending limit for Department Heads and a separate provision increasing the City Manager's spending limit to $20,000 for professional services, supplies and equipment. In order to document purchases approved by the City Manager and/or Department Heads the City Council directed that a monthly report be prepared and filed with the City Council. Due to modified City Council meeting schedules during the winter holiday season, this report will cover a three-month period. This action is to receive and file the requisition summary report for the period of May 2021.

DISCUSSION

City staff initiated five (5) requisitions during the month totaling $25,934.18.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment "A": Requisition Summary Report for May 2021.

City of La Puente
Requistion Summary Report
For the period of May 2021

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000448	5/5/2021	5/5/2021	Approved	Development Services

Vendor: United States Postal Service
Description: Money for Postage Machine

Total Obligation: $ 5,000.00
Total Paid $ 5,000.00

Submitted By: Norma Ramirez
Approved By: Director of Development Services
Funding Source: General Fund (100)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000449	5/6/2021	5/6/2021	Approved	Development Services

Item 1
Vendor: Ferguson Enterprises, Inc.
Description: Plumbing Supplies

Total Obligation: $ 2,360.72
Total Paid $ -

Submitted By: Norma Ramirez
Approved By: Director of Development Services
Funding Source: General Fund (100)

Item 2
Vendor: Ferguson Enterprises, Inc.
Description: Plumbing Supplies

Total Obligation $ 1,086.21
Total Paid $ 1,194.83

Submitted By: Norma Ramirez
Approved By: Director of Development Services
Funding Source: Landscape & Lighting Maintenance District Fund (285)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000450	5/14/2021	5/14/2021	Approved	Administrative Services Dept.

Vendor: Apex Audio
Description: Desktop Base Gooseneck Microphones

Total Obligation: $ 3,752.03
Total Paid $ -

Submitted By: Elizabeth Herrera
Approved By: Administrative Services Director
Funding Source: PEG Fund (275)

ATTACHMENT A

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000452	5/27/2021	5/27/2021	Approved	Administrative Services Dept.

Vendor:	Musco Sports Lighting, LLC		
Description:	LP Park (3) Additional Fixtures		
	Total Obligation:	$	11,500.00
	Total Paid	$	-
Submitted By:	Elizabeth Herrera		
Approved By:	City Manager		
Funding Source:	General Fund (100)		

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000453	5/27/2021	5/27/2021	Approved	Administrative Services Dept.

Vendor:	Dog Waste Depot		
Description:	Dog Waste Stations (8) LP Park		
	Total Obligation:	$	2,235.22
	Total Paid	$	-
Submitted By:	Alexander Merkel		
Approved By:	Administrative Services Director		
Funding Source:	Landscape & Lighting Maintenance District Fund (285)		

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: June 22, 2021

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: PRESENTATION OF MAY 2021 INVESTMENT REPORT

BACKGROUND

This report presents the City's investment portfolio for the period of May 2021. The attachment provides details of the City's portfolio. It has been prepared to comply with regulations contained in California Government Code Section 53600 and the Statement of Investment Policy approved by City Council on June 8, 2021.

The investment objectives of the City of La Puente are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio, second, to provide sufficient liquidity to meet all operating requirements, and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

The City follows the practice of pooling cash and investments for all funds under its direct control. Interest earned on pooled cash and investments is allocated to the various funds based on the respective fund's average quarterly cash balance. It is common for governments to pool the cash and investments of various funds to improve investment performance. By pooling funds, cities are able to benefit from economies of scale, diversification, liquidity and ease of administration.

DISCUSSION

The Investment Report for May 2021 has been provided for your review.

The investment activity for the period is summarized in the following table:

Action	Instrument	Settlement Date	Interest Rate	Maturity Date	Face Value
Purchase	Certificate of Deposit (CD) – State Bank of India	05/05/2021	1.00%	05/19/2026	$248,000.00

Purchase	Government Obligation-US Treasury Note	05/12/2021	0.375%	12/31/2025	$246,000.00
Sale	Certificate of Deposit (CD) – State Bank of India	05/05/2021	2.350%	01/26/2022	$252,000.00
Sale	Government Obligation-FHLMC	05/10/2021	1.750%	05/10/2024	$250,000.00

FISCAL IMPACT

Idle cash invested in certificates of deposit, government securities, and corporate bonds typically return higher yields than LAIF (Local Agency Investment Fund). This maximizes returns without assuming substantial additional risk.

SUMMARY

In summary, the City has conservatively placed its investment portfolio in LAIF, federal agency securities, corporate bonds, and certificates of deposit. The portfolio complies with the Statement of Investment Policy and the City has the ability to meet its expenditure requirements for the next six months.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment A – Investment Report
Attachment B – Certificates of Deposit
Attachment C – Corporate Bonds
Attachment D – Municipal Bonds
Attachment E – Charts

CITY OF LA PUENTE ATTACHMENT A

Cash and Investment Report
May 31, 2021

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Local Agency Investment Fund	State of California			0.685%	$ 8,188,654	$ 8,188,654	$ 8,222,346	LAIF
Government Obligations								
U.S. Agency Security	FFCB	06/07/19	06/13/24	1.950%	250,000	249,712	261,878	Stifel
U.S. Agency Security	FFCB	06/12/19	06/21/24	2.220%	250,000	250,000	250,310	Stifel
U.S. Agency Security	FFCB	06/10/20	06/10/25	0.680%	250,000	250,000	249,580	Multi-Bank
U.S. Agency Security	FFCB	06/02/20	06/09/25	0.500%	250,000	250,000	249,005	Stifel
U.S. Agency Security	FFCB	03/22/21	04/01/25	0.710%	250,000	250,000	250,203	Stifel
U.S. Agency Security	FFCB	02/24/21	03/03/26	0.790%	250,000	250,000	248,223	Stifel
U.S. Agency Security	FFCB	07/29/20	07/29/25	0.580%	250,000	250,000	246,263	Stifel
U.S. Agency Security	FHLB	05/05/20	05/19/25	0.750%	250,000	250,000	250,000	Stifel
U.S. Agency Security	FHLB	03/02/21	02/26/26	0.850%	250,000	250,041	249,888	Stifel
U.S. Agency Security	FHLB	03/08/21	03/30/26	0.980%	250,000	250,000	250,040	Stifel
U.S. Agency Security	FHLB	03/11/21	03/25/26	0.875%	250,000	250,000	249,363	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.650%	375,000	375,000	374,648	Stifel
U.S. Agency Security	FHLB	02/09/21	02/09/26	0.300%	250,000	250,000	248,855	Stifel
U.S. Agency Security	FHLB	02/18/21	02/18/26	0.600%	250,000	250,000	248,140	Multi-Bank
U.S. Agency Security	FHLB	02/26/21	02/26/26	0.580%	250,000	250,000	247,045	Multi-Bank
U.S. Agency Security	FHLB	01/26/21	01/26/26	0.560%	250,000	250,000	247,680	Multi-Bank
U.S. Agency Security	FHLB	02/24/21	02/24/26	0.625%	250,000	249,500	247,908	Stifel
U.S. Agency Security	FHLB	02/25/21	02/25/26	0.660%	250,000	250,000	247,603	Stifel
U.S. Agency Security	FHLB	02/12/21	02/12/26	0.520%	250,000	249,750	246,528	Stifel
U.S. Agency Security	FHLB	05/18/21	05/26/26	1.030%	250,000	250,007	250,043	Multi-Bank
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.680%	250,000	250,000	248,133	Stifel
U.S. Agency Security	FHLB	04/20/21	02/24/26	0.750%	250,000	249,677	247,603	Stifel
U.S. Agency Security	FHLMC	08/12/16	08/12/21	1.125%	250,000	246,250	250,538	Stifel
U.S. Agency Security	FHLMC	06/19/20	06/30/25	0.720%	250,000	250,000	250,023	Stifel
U.S. Agency Security	FHLMC	06/29/20	06/28/24	0.500%	250,000	250,000	250,035	Stifel
U.S. Agency Security	FHLMC	07/14/20	07/14/25	0.600%	250,000	250,000	249,860	Stifel
U.S. Agency Security	FHLMC	07/23/20	07/23/25	0.500%	250,000	249,625	249,423	Stifel
U.S. Agency Security	FNMA	06/04/20	06/30/25	0.800%	250,000	250,000	250,030	Stifel
U.S. Agency Security	FNMA	06/04/20	06/04/25	0.710%	250,000	250,000	250,030	Multi-Bank
U.S. Agency Security	FNMA	07/22/20	07/22/25	0.600%	250,000	250,000	248,933	Stifel
U.S. Agency Security	FNMA	08/03/20	08/19/25	0.625%	250,000	250,000	249,130	Stifel
U.S. Agency Security	FNMA	08/03/20	08/12/25	0.500%	250,000	250,000	248,213	Stifel
U.S. Agency Security	FNMA	08/17/20	08/14/25	0.500%	250,000	249,899	248,075	Stifel
U.S. Agency Security	FNMA	07/29/20	07/29/25	0.700%	250,000	250,000	250,013	Multi-Bank
U.S. Agency Security	Treasury	05/12/21	12/31/25	0.375%	250,000	246,194	246,250	Stifel
U.S. Agency Security	Treasury	04/29/21	04/30/26	0.750%	500,000	497,800	499,260	Stifel
Total Government Securities					**9,375,000**	**9,363,456**	**9,348,743**	
Municipal Bonds* **				various	**500,000**	**496,726**	**504,667**	
Negotiable Certificates of Deposit * **				various	**6,693,000**	**6,693,205**	**6,881,028**	
Corporate Bonds* **				various	**1,250,000**	**1,233,425**	**1,285,963**	
		Total Investments			**$ 26,006,654**	**$ 25,975,466**	**$ 26,242,746**	
		Deposits				823,311 *		
		Miscellaneous Cash				2,200 **		
		Total Cash and Deposits				**825,511**		
		Total Investments, Cash and Deposits				**$ 26,800,977**		

I certify that this investment portfolio is in conformity with the Investment Policy of the City of La Puente as stated in Resolution No. 21-5653 dated June 08,2021. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

Troy O. Grunklee, CPA
Dir. Of Aministrative Services

Alex Merkel Medina
Principal Accountant

* *Deposits represent the equity in the checking & payroll accounts.*
** *Miscellaneous cash represents a total of all petty cash accounts.*
*** *Detailed list of Negotiable Certificates of Deposit/Corporate Bonds attached*

CITY OF LA PUENTE

Negotiable Certificates of Deposit
Cash and Investment Report
May 31, 2021

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Valuation
JP Morgan Chase Bank	5/19/20	5/28/25	1.00%	248,000	248,000	253,746	Stifel
Greenstate Credit Union	3/30/21	4/16/26	0.95%	249,000	249,000	249,568	Stifel
Wells Fargo Bank	6/17/16	6/17/21	1.75%	248,000	248,000	248,216	Stifel
Mercantil Commerce Bank	6/24/16	6/24/21	1.65%	248,000	248,000	248,290	Stifel
State Bank of India, NY	5/5/21	5/19/26	1.00%	248,000	248,000	248,489	Stifel
Mountain America FCU	4/23/19	3/27/23	3.00%	249,000	249,205	262,182	Stifel
Sallie Mae Bank	3/22/17	3/22/22	2.35%	247,000	247,000	251,678	Stifel
Medallion Bank	4/4/17	4/4/22	2.25%	248,000	248,000	252,633	Stifel
American Express Centurion Bank	4/5/17	4/5/22	2.45%	247,000	247,000	252,083	Stifel
Goldman Sachs Bank	4/12/17	4/12/22	2.40%	247,000	247,000	251,466	Stifel
Capital One Bank USA NA	4/19/17	4/19/22	2.40%	247,000	247,000	252,187	Stifel
EverBank	4/28/17	4/28/22	2.15%	248,000	248,000	252,772	Stifel
American Express Bank FSB	5/3/17	5/3/22	2.35%	247,000	247,000	252,298	Stifel
Capital One Bank NA McLean VA	5/10/17	5/10/22	2.30%	247,000	247,000	252,281	Stifel
Comenity Bank	5/31/17	5/31/22	2.35%	248,000	248,000	253,669	Stifel
First Bank of Highland	6/21/17	6/21/22	2.10%	247,000	247,000	252,308	Stifel
Morgan Stanley Bank NA	6/6/19	6/6/24	2.70%	246,000	246,000	264,246	Stifel
Morgan Stanley Private Bank	4/23/19	4/25/24	2.75%	246,000	246,000	264,054	Stifel
East Boston Savings Bank	8/14/20	8/14/25	0.50%	248,000	248,000	248,218	Stifel
Merrick Bank	7/31/19	7/31/24	2.20%	249,000	249,000	264,333	Stifel
Citadel Federal Credit Union	2/26/20	2/27/25	1.65%	248,000	248,000	260,323	Stifel
Axos Bank	2/27/20	3/26/25	1.65%	249,000	249,000	261,557	Stifel
Pathfinder Bank	10/2/20	10/14/25	0.50%	249,000	249,000	248,094	Stifel
Evansville Teachers Fed. Credit Union	8/27/19	8/29/22	2.10%	249,000	249,000	255,280	Stifel
First Bank of DeQueen	8/21/19	8/30/24	1.80%	249,000	249,000	261,415	Multi-Bank
Luana Savings Bank	2/28/20	2/28/25	1.55%	248,000	248,000	259,406	Multi-Bank
Celtic Bank	4/17/20	4/17/25	1.50%	249,000	249,000	260,237	Multi-Bank
Total for Negotiable Certificates of Deposit				**$ 6,693,000**	**$ 6,693,205**	**$ 6,881,028**	

ATTACHMENT C

CITY OF LA PUENTE

Corporate Bonds
Cash and Investment Report
May 31, 2021

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Apple Inc	10/27/17	2/9/22	2.15%	250,000	250,000	253,403	Stifel
Proctor and Gamble	1/9/18	11/3/21	1.70%	250,000	244,875	251,655	Stifel
Bank of New York Mellon	8/16/18	8/16/23	2.20%	250,000	237,232	259,615	Stifel
JP Morgan Chase	4/3/19	5/18/23	2.70%	250,000	251,094	260,878	Stifel
Coca Cola	10/10/19	9/6/24	1.75%	250,000	250,224	260,413	Stifel
Total for Negotiable Corporate Bonds				**$ 1,250,000**	**$ 1,233,425**	**$ 1,285,963**	

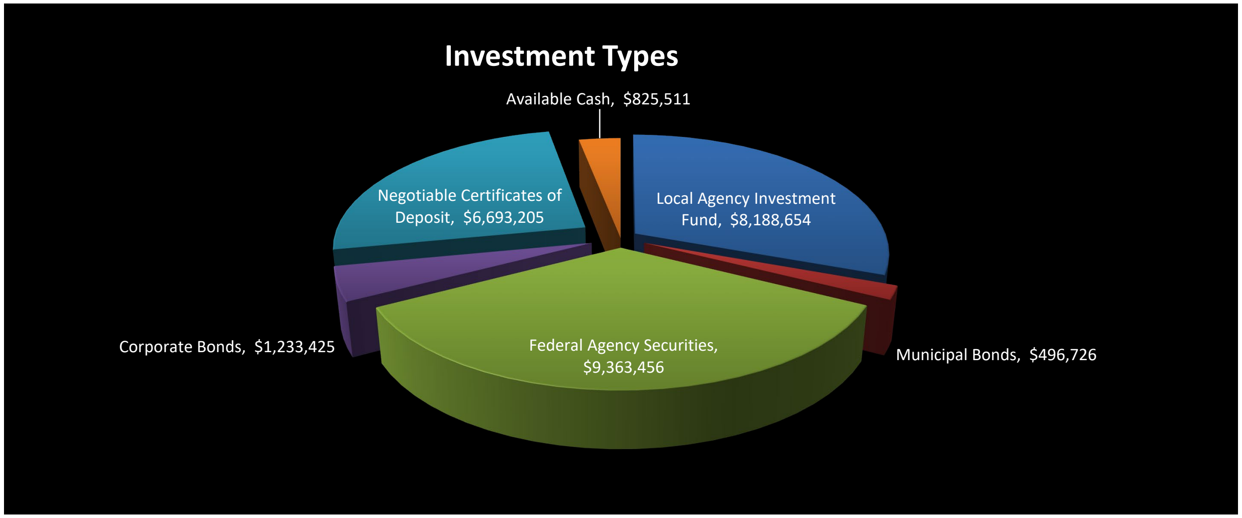
ATTACHMENT D

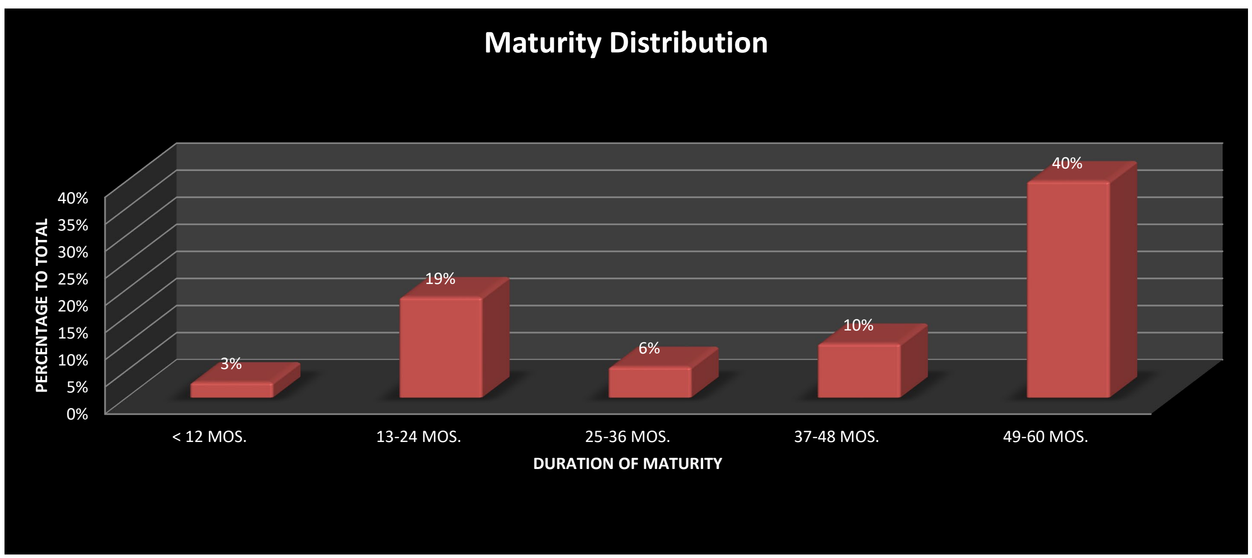
CITY OF LA PUENTE

Municipal Bonds
Cash and Investment Report
May 31, 2021

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
State of California	1/11/21	4/1/25	3.38%	250,000	247,965	243,124	Multi-Bank
Los Angeles Airport Revenue Bonds	7/16/18	5/15/23	2.79%	250,000	248,761	$ 261,543	Stifel
Total for Municipal Bonds				**$ 500,000**	**$ 496,726**	**$ 504,667**	

Cash and Investment Report Charts
May 31, 2021





City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: June 22, 2021

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director

SUBJECT: CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR THE SEWER AND PARK IMPROVEMENTS PROJECT AT LA PUENTE PARK

BACKGROUND

At the City Council meeting of January 28, 2020, the Council awarded a contract to Leonida Builders, Inc. ("Leonida") in the amount of $1,664,106.50 for the Sewer and Park Improvements project at La Puente Park as part of the implementation of the Park Master Plan ("PMP").

With the support of former Assembly Majority Leader Ian Calderon, the City received a grant from the California Natural Resources Agency in the amount of $1.2 million for the City to begin the implementation of the PMP. A portion of the grant was used for this project.

Commencing with park improvements to the western portion of La Puente Park, the City began the process of completing the following enhancements to the park under this contract: sewer main line pipe improvements which runs through this portion of the park; improvements to the concourse area of the park above the new sewer line; athletic field lighting and electrical improvements; improvements to the parking lots; site drainage improvements; and landscaping improvements within the concourse area and parking lots.

DISCUSSION

Construction for this project started on February 19, 2020 and was deemed complete on May 7, 2021. During the course of construction several change orders were necessary to advance the work being done for the project. In addition, there was a project "credit" change order related to pipe bursting for the new main sewer line.

Project change orders totaled $918,419.74 with a credit of $16,075.00 for the pipe bursting as discussed above. In addition, there were increases to bid item unit quantities totaling $144,801.73, resulting in a final project construction cost of $2,711,252.97.

FISCAL IMPACT

This Project was originally funded in the Fiscal Year 2019-20 budget through a budget amendment. Subsequent appropriations were then approved by the City Council during the course of construction. Funding for the sewer improvements portion of the project and associated project costs were through available fund balance in the Sewer Fund. Additional funding sources included: Grant Funds ($254,543.00), Lighting and Landscape Funds ($73,483.51) and General Funds ($276,403.00).

RECOMMENDATION

It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

ATTACHMENTS

Attachment "A": Notice of Completion

RECORDING REQUESTED BY
CITY OF LA PUENTE
AND WHEN RECORDED MAIL TO

NAME CITY OF LA PUENTE
CITY CLERK
STREET ADDRESS 15900 East Main Street
CITY La Puente CA 91744
STATE California
ZIP 91744

EXEMPT FROM FILING FEES PER GOV. CODE SECTION 6103 SPACE ABOVE LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of La Puente
3. The full address of the owner is 15900 East Main Street, La Puente, CA 91744
4. The nature of the interest or estate of the owner is: in fee.

   (if other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase", or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES ADDRESSES
6. The full names and addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES ADDRESSES
7. A work of improvement on the property hereinafter described was substantially completed on May 7, 2021.
8. The work done was: sewer main line pipe improvements; improvements to the concourse area of the park above the new sewer line; athletic field lighting and electrical improvements; improvements to the parking lots; site drainage improvements; and landscaping improvements within the concourse at La Puente Park.
9. The names of the contractor, if any, for such work of improvement was: Leonida Builders, Inc.

   1/28/20

   (If no contractor for work of improvement as a whole, insert "None") (Date of Contract)
10. The property on which said work of improvement was completed is in the City of: La Puente
    County of Los Angeles, State of CA, and is described as follows: Sewer and Park Improvements at La Puente Park
11. The street address of said property is None

    (If no street address has been officially assigned, insert "none".)

Executed on _______________ at La Puente, CA

____
(Signature of Owner or corporate officer of Owner named in paragraph 2, or agent)

VERIFICATION

I, the undersigned, say: I am the City Clerk of the City of La Puente, the declarant of the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on _______________ at La Puente, CA

____
City of La Puente, City Clerk

ATTACHMENT A

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: June 22, 2021

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING THE FILING OF AN APPLICATION FOR THE CITY OF LA PUENTE'S MEASURE A ALLOCATION THROUGH THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

BACKGROUND

On November 8, 2016, the voters of Los Angeles County approved the Safe, Clean Neighborhood Parks, Open Space Beaches, Rivers Protection, and Water Conservation Measure (Measure A). Measure A was designed to supplement voter approved Proposition A that was set to expire in 2019 by levying an annual parcel tax of 1.5 cents per square foot of improved property. An approval of this ballot measure was originally estimated to generate approximately $96 million per year to distribute throughout LA County to support parks, beaches, open spaces, and water resources.

Drafted to meet current and future park needs, Measure A utilizes a hybrid approach to fund projects which includes an annual allocation and a competitive grant process. The City of La Puente currently has approximately $593,538.05 in the County's Measure A allocation that it wishes to utilize to fund portions of the La Puente Park Master Plan.

At its meeting of June 8, 2021, the City Council provided staff with direction to utilize the Measure A funding for the development and construction of soccer fields, volleyball courts, skate park additions and other park improvements at La Puente Park.

To access the City's Measure A allocation, the City is required to submit a qualified project through the Los Angeles County Regional Park and Open Space District's (LACO-RPOSD) application process. This process requires that the City Council approve the filing of the application prior to its submission.

DISCUSSION

At the direction of the City Council, City Staff intends to submit an application to access Measure A funding through LACO-RPOSD for the development and construction of soccer fields, volleyball courts, skate park additions and other park improvements at La Puente Park. The LACO-RPOSD requires that the City Council authorize the filing of the application prior to its submission. The City currently has approximately $593,538.05 in its Measure A allocation to utilize for this project.

FISCAL IMPACT

The Measure A allocation provides funding through reimbursements, which in this case is the City, will receive funding after the expenses have been incurred and billed to the LACO-RPOSD.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 21-5639 approving the filing of an application for its Measure A allocation through the Los Angeles County Regional Park and Open Space District.

ATTACHMENTS

Attachment "A": Resolution No. 21-5639

RESOLUTION NO. 21-5639

A RESOLUTION OF THE CITY OF LA PUENTE APPROVING THE FILING OF AN APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR THE LA PUENTE PARK SOCCER FIELDS, VOLLEYBALL COURTS, SKATE PARK AND PARK IMPROVEMENTS

WHEREAS, the voters of the County of Los Angeles on November 8, 2016, approved the Safe, Clean Neighborhood Parks, Open Space Beaches, Rivers Protection, and Water Conservation Measure (Measure A);

WHEREAS, Measure A also designated the Los Angeles County Reginal Park and Open Space District (the District) to administer said funds;

WHEREAS, the District has set forth the necessary policies and procedures governing the application for grant funds under Measure A;

WHEREAS, the District's policies and procedures require the City Council of the City of La Puente to approve of the filing of an application before submission of said application to the District;

WHEREAS, said application contains assurances that City of La Puente must comply with; and

WHEREAS, City of La Puente will enter into Agreement with the District to provide funds for acquisitions projects, development projects, and/or programs.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF LA PUENTE HEREBY DOES HEREBY:

SECTION 1. Approves of the filing of an application with the Los Angeles County Regional Park and Open Space District for Measure A Funds for the above-named project or program;

SECTION 2. Certifies that City of La Puente understands the assurances and will comply with the assurances in the application form; and

SECTION 3. Appoints the City Manager (or authorized representative) to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth; which may be necessary for the completion of projects or programs.

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 22nd day of June, 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: June 22, 2021

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021-2022 TO BE FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

BACKGROUND

On April 28, 2017, the Governor of California signed Senate Bill 1 ("SB 1"), the Road Repair and Accountability Act of 2017, also known as the Road Maintenance and Rehabilitation Account ("RMRA"). SB 1 provides additional state funding for cities to address basic road maintenance, rehabilitation, and critical safety needs on highways and local streets, which is funded by a per gallon fuel tax and vehicle registration fees.

For Fiscal Year ("FY") 2021-2022 the City is expected to receive approximately $780,000 in RMRA funds. Pursuant to Street and Highways Code ("SHC") Section 2034, prior to receiving an apportionment of funds each city or county is required to have identified RMRA eligible capital projects by a resolution adopted by the City Council.

DISCUSSION

The project to be included in the budget for Fiscal Year 2021-2022 to be funded with SB 1 funds is as follows:

LOCAL STREETS PAVEMENT RESURFACING

Street Location	From	To
Old Valley Boulevard	Glendora Avenue	Common Avenue
Wickford Avenue	Main Street	Inyo Street
Elliott Avenue	Amar Road	Hacienda Boulevard
Las Vecinas Drive	Stimson Avenue	East End

These street segments currently have an average pavement condition index ("PCI") score of 14 which is categorized as "very poor" in terms of the street condition. The previous SB 1 funding allocations of $237,048 for FY 17-18; $746,108 for FY 18-19; and $706,564 for FY 19-20 were carried over to the FY 20-21 budget and expended on the Neighborhood Street Improvements on Various City Streets FY 19-20 Project that was completed in October 2020. The SB 1 allocation of $701,100 for FY 20-21 will also be carried over to the FY 21-22 budget and expended on the Street Improvements on Various City Streets FY 2020-21 that will be advertised for bids in June 2021. The streets being paved with SB 1 funding reflect the most recent Pavement Management System (PMS) update of 2018, and the Council's priority to make improvements in the vicinity of local schools and around the Civic Center/downtown.

The legislation includes a "maintenance of effort" requirement for local funds contributed to street and road repairs to help ensure the new funding source augments existing budgets for road repairs. Specifically, it requires each city to spend no less than the annual average from its discretionary general fund monies during Fiscal Years 2009-10, 2010-11 and 2011-12. As the City did not expend general fund monies on road and street repairs during those time frames, the City's maintenance of effort is zero (0), which means the City is not required to continue its current expenditure level of discretionary funds on street maintenance.

In addition, if a city has an overall PCI score of 80 or higher (reflecting "very good" to "excellent" street conditions), it may spend the funds on other transportation priorities and not on pavement rehabilitation. The average PCI for La Puente's streets is currently at 43.3 which are categorized as "poor." With the additional funding from SB 1, the City will continue to augment regularly planned street repairs utilizing the recently approved bond proceeds from Measure M and R funds in order to improve neighborhood street throughout the City.

FISCAL IMPACT

The street segments described in this report are included in the attached Resolution and will be included in the City's local street improvement project for Fiscal Year 2021-22. The proposed street improvements for FY 21-22 will be funded with SB 1 funds in the approximate amount of $950,000. There is no impact to the General Fund pertaining to the use of these funds.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 21-5640 adopting a list of projects for Fiscal Year 2021-2022 funded by SB1: the Road Repair and Accountability Act of 2017.

ATTACHMENTS

Attachment "A": Resolution No. 21-5640

RESOLUTION NO. 21-5640

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021-22 TO BE FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, on April 28, 2017, the Governor signed Senate Bill 1, the Road Repair and Accountability Act of 2017, also known as the Road Maintenance and Rehabilitation Account ("RMRA"), to address basic road maintenance, rehabilitation, and critical safety needs on highways and local streets, which is funded by a per gallon fuel tax and vehicle registration fees; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the City's residents are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, pursuant to Streets and Highways Code ("SHC") Section 2034, each eligible city or county prior to receiving an apportionment of RMRA funds is required to have identified capital projects in a budget adopted or amended by the governing body that monies provided by RMRA will fund; and

WHEREAS, pursuant to SHC Section 2030, RMRA funds are to be prioritized for expenditure on basic road maintenance and rehabilitation projects, and on critical safety projects, railroad grade separations, complete streets components including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm water recapture projects in conjunction with any other allowable project, and traffic control devices; and

WHEREAS, pursuant to SHC Section 2037, a city or county may spend its apportionment of RMRA funds for general fund transportation priorities other than those outlined in Section 2030, if any of the city or county's average Pavement Condition Index (PCI) meets or exceeds 80; and

WHEREAS, pursuant to SHC Section 2036, a city or county may spend its apportionment of RMRA funds for general fund transportation expenses in excess of the maintenance of effort requirement as calculated in the Street Report as the average general fund expenditures for street, road and highway purposes in Fiscal Years 2009-2010, 2010-2011, and 2011-2012; and

WHEREAS, the City's maintenance of effort calculation in Fiscal Years 2009-2010, 2010-2011, and 2011-2012 is zero; and

WHEREAS, the City is projected to receive $780,000 in RMRA funds in Fiscal Year 2021-2022; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduced vehicle emissions helping the State to achieve its air quality and greenhouse gas emissions reductions goals.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City has identified the following RMRA capital projects to be funded by RMRA funding for Fiscal Year 2021-2022:

LOCAL STREETS PAVEMENT RESURFACING

Street Location	**From**	**To**
Old Valley Boulevard	Glendora Avenue	Common Avenue
Wickford Avenue	Main Street	Inyo Street
Elliott Avenue	Amar Road	Hacienda Boulevard
Las Vecinas Drive	Stimson Avenue	East End

SECTION 3. The City identified carryover SB 1 funding of $700,000 from FY 20-21 that is included in the adopted budget for Fiscal Year 2021-2022 and will be expended on the Street Improvements on Various City Streets FY 2020-21 Project. All of the streets to be improved reflect the most recent Pavement Management System update of 2018, and the Council's priority to make improvements in the vicinity of local schools and the Civic Center.

SECTION 4. The City will submit to the California Transportation Commission for their review a list of proposed projects to be funded by RMRA by July 1, 2021, in the format prescribed.

SECTION 5. The rubberized asphalt resurfacing of the street segments listed above will add an additional 25 years of life to the streets. The street segments are scheduled to be completed by June 30, 2022.

SECTION 6. The City Manager or his designee is hereby authorized to undertake such acts as necessary to carry out this Resolution.

SECTION 7. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 8. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 22nd day of June, 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: June 22, 2021

From: Bob Lindsey, City Manager

By: John DiMario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR THE STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 2020-21 PROJECT

BACKGROUND

The proposed street improvements are in accordance with the City's Pavement Management Program with the following street segments to be resurfaced (See Attachment A):

- Abbey Street from Stimson Avenue to Common Avenue
- Banbridge Avenue from Main Street to North End
- Beckner Street from Cabana Avenue to East End
- Central Avenue form Main Street to Valley Boulevard
- Clintwood Avenue from Beckner Street to Culp Street
- Culp Street from Clintwood Avenue to East End
- Del Valle Avenue from Molinar Avenue to Fairgrove Avenue
- Ector Street from Nantes Avenue to Hacienda Boulevard
- Eldon Avenue from Flynn Street to North End
- Ellora Street from Dalesford Drive to East End
- Fife Avenue from Inyo Street to North End
- Fifth Street from Main Street to Workman Street
- Flynn Street from Lang Avenue to Tonopah Avenue
- Giordano Street from Nantes Avenue to Hacienda Boulevard
- Hartsville Street from Perth Avenue to East End
- Hartsville Street from Clintwood Avenue to East End
- Hillcrest Avenue from Main Street to North End
- Homeward Street from Goodson Drive to West End
- Homeward Street from Orange Avenue to Tonopah Avenue
- Lang Avenue from Homeward Street to Flynn Street
- Las Vecinas Drive from Glendora Avenue to Stimson Avenue

- Lassalette Street from Orange Avenue to League Avenue
- Lassalette Street from Nantes Avenue to West End
- Lawnwood from Fickewirth Avenue to East End
- League Avenue from Lassalette Street to Homeward Street
- Main Street from Stimson Avenue to Bamboo Street
- Nantes Avenue from Temple Avenue to North End
- Northam Street from Ferrero Lane to West End
- Northam Street from Waringwood Road to East End
- Pleasanthome Drive from Banbridge Avenue to Roundabout Drive
- Prichard Street from Unruh Avenue to Hacienda Boulevard
- Prichard Street from Clintwood Avenue to Sunset Avenue
- Roundabout Drive from Pleasanthome Drive to Banbridge Avenue
- Rowland Street from First Street to East End
- San Jose Avenue from Glendora Avenue to Stimson Avenue
- Second Street from Old Valley Boulevard to Rowland Street
- Sprong Lane from Fern Creek Drive to North End
- Stimson Avenue from Fairgrove Avenue to Klamath Street
- Stimson Avenue from Old Valley Boulevard to Central Avenue
- Sunkist Avenue from Amar Road to Homeward Street
- Unruh Avenue Frontage East from Goodson Drive to South End
- Unruh Cul-de-sac from Unruh Frontage to East End
- Victoria Avenue from Glendora Avenue to Stimson Avenue

DISCUSSION

Plans, specifications and cost estimates for construction of the subject project have been completed and the project is ready to be advertised for formal bid. The Engineer's Estimate for construction is $4,160,000.

In accordance with the City's Pavement Management Program, the proposed improvements will consist of the pavement resurfacing of approximately 6.5 miles of City streets at various locations. The work will include cold-milling the existing pavement; repairing localized pavement failures; constructing a rubberized asphalt concrete overlay; repairing damaged sidewalk and curb and gutter; adjusting utility manholes to grade; constructing ADA curb ramps; installing thermoplastic traffic striping and pavement markings; and replacing old traffic signs.

The following is the proposed schedule for implementation of this Project:

June 22, 2021	Authorization to Solicit Bids
July 27, 2021	Bid Opening
August 10, 2021	Award of Contract
September 7, 2021	Begin Construction (Projected)
January 7, 2022	Project Completion (Projected)

FISCAL IMPACT

The estimated cost for construction of this project is $4,160,000. There are associated project costs for construction management, inspection, and material testing estimated at $490,000. This brings the total estimated Project construction costs to $4,650,000.

The Fiscal Year 2020-21 Capital Improvement Program budget includes funding for this Project from the following funds: SB1 - $700,000; 2019 Series A and B bond proceeds - $4,179,200 for a total of $4,879,200. There is no impact to the General Fund associated with the Project.

RECOMMENDATION

It is recommended that the City Council: (1) approve the plans and specifications for the construction of the Street Improvements on Various City Streets FY 2020-21 project; and (2) authorize Staff to solicit for bids.

ATTACHMENTS

Attachment “A”: Street Segments Map
Attachment “B”: Construction Drawings and Bid Specifications (on file in the City Clerk’s Office for public review)

CITY OF LA PUENTE

STREET IMPROVEMENT PLAN FY 2020-21

LEGEND:

- CITY BOUNDARY
- GRIND AND OVERLAY STREETS 2020-21

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City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: June 22, 2021
From:	Bob Lindsey, City Manager	
By:	Troy O. Grunklee, CPA, Director of Administrative Services Alex Merkel Medina, Principal Accountant	

SUBJECT: PRESENTATION OF MAY 2021 BUDGET REPORT

BACKGROUND

The City Council adopted the Fiscal Year 2020-2021 Budget and Capital Improvement Program on June 23, 2020. The attached report examines fiscal activity taking place during the month of May 2021 and includes all funds within the operating budget. The report analyzes year-to-date transactions in comparison to budgeted amounts for the entire fiscal year, expressing each category using a percentage-of-completion methodology. It additionally provides comparisons in activity level to the same time period last fiscal year.

DISCUSSION

As of May 31, 2021, 11 months or 91% of the fiscal year has passed.

REVENUES

Revenues to date in the General Fund are $15,035,076 or 98.5% of budget. On May 30, 2020, the comparable figure registered at 95.4%, indicating a year-over-year increase of 6%.

The strength of the General Fund revenues are primarily driven by robust showings from *Property Tax*, *Sales & Use Tax*, and *Measure LP* – all of which have already exceeded their respective adopted budgets for the year and will continue to receive remittances for several more months.

Special Revenue funds have realized 90.9% of their budgeted collections for the fiscal year, on track with the time elapsed. The Sewer Construction and Maintenance Fund, the City's sole enterprise fund, posts revenue of $1,399,960 – 105.7% of budgeted expectations.

EXPENDITURES

Excluding one-time expenditures related to the 2020A debt issuances, the City has expended 77% of its total budgeted for the fiscal year. At this time last fiscal year, 72.6% of the expenditure budget had been recognized.

In the General Fund, 77.8% of the total budget has been expended year-to-date. All departments are currently operating within a 7% margin of this figure, with the exception of General Services, which incurred various expenditures related to COVID-19. These expenditures are reimbursed to the fund on the revenue side by various special revenue subventions.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment "A": Monthly Budget Report – May 2021

CITY OF LA PUENTE
Monthly Budget Report - May 2021
Statement of Revenues
91% of the Fiscal Year Complete

	FY 2020-2021 BUDGET	FY 2020-2021 YTD ACTUAL	%	FY 2019-2020 BUDGET	FY 2019-2020 YTD ACTUAL	%
GENERAL FUND						
Property Tax	6,597,300	6,780,211	102.8%	6,333,300	6,358,786	100.4%
Sales Tax	2,539,000	2,722,012	107.2%	3,255,700	2,312,941	71.0%
Sales Tax - Measure LP	2,137,500	2,476,789	115.9%	1,250,000	1,913,570	153.1%
Other Taxes and Assesments	1,479,100	1,225,854	82.9%	1,505,400	1,193,532	79.3%
Licenses and Permits	645,500	658,092	102.0%	687,700	702,268	102.1%
Fines and Forfeitures	280,000	170,902	61.0%	298,000	259,393	87.0%
Use of Money	120,000	182,343	152.0%	110,000	190,555	173.2%
Intergovernmental	67,500	258,186	382.5%	61,500	59,752	97.2%
Charges for Services	824,300	543,619	65.9%	716,200	821,777	114.7%
Other	577,200	17,067	3.0%	598,200	322,248	53.9%
TOTAL GENERAL FUND	15,267,400	15,035,076	98.5%	14,816,000	14,134,823	95.4%
SPECIAL REVENUE FUNDS						
Gas Tax	965,300	739,502	76.6%	1,063,000	837,465	78.8%
RMRA (SB1)	704,100	560,441	79.6%	676,400	557,456	82.4%
Prop A	827,800	769,433	92.9%	964,600	843,989	87.5%
Prop C	585,600	625,322	106.8%	697,100	632,139	90.7%
Measure R	436,700	464,632	106.4%	521,100	466,026	89.4%
Measure M	490,100	477,673	97.5%	585,700	521,009	89.0%
AQMD	53,000	25,998	49.1%	58,000	48,123	83.0%
Miscellaneous Grants	838,400	1,184,539	141.3%	290,000	-	0.0%
Lighting & Landscape Maintenance District	839,600	842,033	100.3%	827,700	776,636	93.8%
CDBG	445,600	250,402	56.2%	419,700	230,442	54.9%
CDBG CARES	-	178,013	0.0%	-	-	0.0%
PEG Access	36,500	34,599	94.8%	42,000	34,066	81.1%
Supplemetal Law Enforcement Fund	100,000	156,727	156.7%	100,000	155,948	155.9%
State CARES Act Fund	-	369,298	0.0%	-	-	0.0%
Other Special Revenue	1,474,700	410,953	27.9%	1,135,500	81,673	7.2%
TOTAL SPECIAL REVENUE FUNDS	7,797,400	7,089,565	90.9%	7,380,800	5,184,971	70.2%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service	-	8,602,861	100.0%	-	-	0.0%
2019A Debt Service	-	-		-	263,633	0.0%
2018B Debt Service	-	-		-	230,933	0.0%
Capital Projects	68,500	58,427	85.3%	55,000	53,287	96.9%
Series 2019A Capital Project	262,800	-	0.0%	-	4,137,525	0.0%
Series 2019 B Capital Project	234,200	-	0.0%	-	3,672,847	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	565,500	8,661,288	1532%	55,000	8,358,226	15196.8%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	737,600	117,544	15.9%	699,700	136,628	19.5%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,325,000	1,399,960	105.7%	1,504,400	1,415,593	94.1%
Equipment Replacement Fund	142,300	187,488	131.8%	164,500	162,282	98.7%
Vehicle Maintenance & Replacement Fund	157,500	478,926	304.1%	139,900	128,761	92.0%
TOTAL REVENUES	25,992,700	32,969,847	126.8%	24,760,300	29,521,285	119.2%

ATTACHMENT A

CITY OF LA PUENTE
Monthly Budget Report - May 2021
Statement of Operating Expenditures
91% of the Fiscal Year Complete

	FY 2020-2021 BUDGET	FY 2020-2021 YTD ACTUAL	%	FY 2019-2020 BUDGET	FY 2019-2020 YTD ACTUAL	%
GENERAL FUND						
General Government	1,353,100	1,113,069	82.3%	1,139,200	915,890	80.4%
Administrative Services	1,791,100	1,449,130	80.9%	1,683,000	1,205,994	71.7%
General Services	238,100	238,174	100.0%	214,400	199,391	93.0%
Public Safety	8,516,800	6,022,977	70.7%	8,042,000	5,341,970	66.4%
Development Services	1,570,600	1,362,355	86.7%	1,289,500	1,351,490	104.8%
Community Services	1,792,500	1,275,590	71.2%	1,689,200	1,234,165	73.1%
Transfers	70,200	463,220	659.9%	61,800	61,770	100.0%
TOTAL GENERAL FUND	15,332,400 -	11,924,514	77.8%	14,119,100	10,310,671	73.0%
SPECIAL REVENUE FUNDS						
Gas Tax	958,800	830,922	86.7%	913,000	645,361	70.7%
Prop A	965,300	639,568	66.3%	973,000	738,838	75.9%
Prop C	71,400	76,541	107.2%	45,600	59,529	130.5%
Measure R	483,300	205,349	42.5%	256,200	190,809	74.5%
Measure M	472,700	166,480	35.2%	216,200	428,154	198.0%
AQMD	30,900	117,528	380.3%	211,900	203,955	96.3%
Lighting & Landscape Maintenance District	892,400	931,992	104.4%	971,300	936,893	96.5%
CDBG	485,300	324,984	67.0%	419,700	303,712	72.4%
CDBG CARES Fund	-	185,914	0.0%	-	-	0.0%
State CARES Act Fund	-	438,876	0.0%	-	-	0.0%
Supplemental Law Enforcement Fund	100,000	156,727	156.7%	100,000	155,948	
PEG Access	87,600	25,549	29.2%	86,400	36,085	41.8%
Other Special Revenue	392,900	59,653	15.2%	264,400	50,309	19.0%
TOTAL SPECIAL REVENUE FUNDS	4,940,600	4,160,082	84.2%	4,457,700	3,749,592	84.1%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Citywide Debt Service Fund	-	8,588,510	0.0%	-	-	0.0%
Series 2019A Capital Projects	-	-	0.0%	-	76,179	0.0%
Series 2019B Capital Projects	-	-	0.0%	-	67,670	0.0%
Capital Projects - Debt Service	53,500	53,287	99.6%	55,000	53,287	96.9%
Series 2019A Debt Service	262,800	262,838	100.0%	-	263,633	0.0%
Series 2019 B Debt Service	234,200	234,150	100.0%	-	230,933	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	550,500	9,138,785	1660.1%	55,000	691,703	1257.6%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	1,021,900	477,831	46.8%	1,027,900	457,368	44.5%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,264,700	255,058	20.2%	1,204,000	256,227	21.3%
Equipment Replacement Fund	140,800	141,715	100.6%	173,100	135,109	78.1%
Vehicle Maintenance & Replacement Fund	226,800	470,292	207.4%	686,400	128,306	18.7%
TOTAL OPERATING EXPENDITURES	23,477,700	26,568,276	113.2%	21,668,200	15,728,975	72.6%

ATTACHMENT A