MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL MEETING OF
NOVEMEBER 19, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Special Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Wednesday, November 19, 2020, at 10:00 a.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 10:02 a.m.

ROLL CALL

Members present:	Klinakis, Lewis (via teleconference), Munoz (via teleconference), Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso, Director of Administrative Services Troy Grunklee (via teleconference), Director of Development Services John Di Mario, City Clerk Sheryl Garcia and Director of Community Services Roxanne Lerma.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS – None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Mayor Pro Tem Lewis pulled Item D-3 for further discussion.

A motion was made by Council Member Solis, seconded by Council Member Munoz, to approve Consent Calendar Items D-1 and D-2. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 PRESENTATION OF OCTOBER 2020 BUDGET REPORT

Action taken: The City Council received and filed the report.

D-2 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO DECO FENCE COMPANY FOR LITTLE LEAGUE FIELDS FENCING IN THE AMOUNT OF $205,894.00

Action taken: The City Council: (1) awarded the contract to Deco Fence Company in the amount of $205,894.00; and (2) authorized the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

D-3 CONSIDERATION OF APPROVAL OF: (1) A CHANGE ORDER WITH WGJ ENTERPRISES, INC., DBA PCI FOR CITY STREET SIGN INSTALLATION PROJECT IN THE AMOUNT OF $39,210.00; AND (2) A RESOLUTION AMENDING THE FISCAL YEAR 2020-21 CAPITAL IMPROVEMENT PROGRAM BUDGET

Mayor Pro Tem Lewis pulled this item for further discussion.

Director of Development Services Di Mario provided a staff report regarding a change order to finalize the City street sign installation project.

Discussion ensued regarding an audit system of old City street signs and the anticipated completion date of the project.

A motion was made by Council Member Solis, seconded by Council Member Munoz, to: (1) approve a change order in the amount of $39,210.00; and (2) adopt Resolution No. 20-5597 amending the adopted Capital Improvement Program Budget for Fiscal Year 2020/21 in the amount of $39,210.00. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

At the request of Mayor Klinakis, Item E-5 was moved and heard before Item E-1 on the agenda.

E-5 CONSIDERATION OF A RESOLUTION APPROVING THE TERMS OF A PRIVATE PLACEMENT OF THE PENSION AND OPEB FINANCING WITH STERLING BANK; AUTHORIZING THE EXECUTION AND DELIVERY OF A PRIVATE PLACEMENT AGREEMENT WITH HILLTOP SECURITIES, INC.; AND AUTHORIZE CERTAIN ACTIONS IN CONNECTION THEREWITH

Brian Whitworth, Director of Hilltop Securities, and Director of Administrative Services Grunklee provided a staff report.

Discussion ensued regarding private placement, bond insurance, and leased assets.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to: (1) adopt Resolution No. 20-5599 approving the terms of a private placement of the Pension and OPEB financing with Sterling Bank; authorizing the execution and delivery of a private placement agreement with Hilltop Securities, Inc.; and authorize certain actions in connections therewith. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

At the request of Mayor Klinakis, Item E-4 was moved and heard before Item E-1 on the agenda.

E-4 CONSIDERATION OF RESOLUTION APPROVING THE ADOPTION OF THE PENSION STABILIAZATION TRUST AND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENT RELATED TO THE OPERATION OF THE TRUST, AND APPROPRIATE $200,000 FROM THE INITIAL FUNDING OF THE TRUST

Director of Administrative Services Grunklee provided a staff report regarding the adoption of the pension stabilization trust.

A motion was made by Council Member Solis, seconded by Council Member Munoz, to: (1) adopt Resolution No. 20-5598 approving the adoption of the Pension Stabilization Trust, (2) authorize the City Manager to execute the Member and Participation Agreement related to the operation of the Trust, and (3) appropriate $200,000 from the General Fund for the initial funding of the trust. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-1 CONSIDERATION OF COMMUNITY SERVICES DEPARTMENT PROPOSALS REGARDING HOLIDAY THEMED PROGRAMS

Director of Community Services Lerma provided a staff report and requested City Council to consider an enhanced decorating of City Hall and Main Street, a drive-thru Holiday event, zoom visits with Santa, and letters to Santa.

Mayor Pro Tem Lewis expressed her concern regarding the drive-thru Holiday event and its potential conflict with COVID-19 regulations and guidelines.

Mayor Klinakis stated that he was in favor of the drive-thru as long as Staff ensured a responsible and safe event for the Community to enjoy while residents stay in their cars.

Council Member Solis noted that the Dead of the Day drive-thru event was a huge success and Staff did a wonderful job in creating a safe event for the Community.

Council Member Munoz thanked Staff for the recent events they worked on and stated that she was in support of enhanced decorations at City Hall and Main Street in order to continue to bring cheer to the Community while still complying with COVID-19 restrictions.

Discussion ensued regarding various options and alternatives to the Holiday drive-thru event.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to approve: (1) City Hall and Main Street enhanced decorations; (2) Holiday on Main Street Drive Thru, including virtual experiences with screens and music, an online tree lighting ceremony, and virtual messages from City Council Members; (3) Zoom visits with Santa; (4) Letters to Santa; and (5) City Hall and Main Street decorations and drive-thru event not to exceed an amount of $55,000. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-2 DISCUSSION AND DIRECTION REGARDING THE OPERATION OF THE IAN C. CALDERON SKATE PARK

Mayor Klinakis requested this item be brought back at a future date.

E-3 DISCUSSION AND DIRECTION REGARDING THE GREAT PLATES PROGRAM AND THE CARES FUNDS RECEIVED FROM THE STATE OF CALIFORNIA

Director of Administrative Services Grunklee provided an update regarding the expenditure of Coronavirus Relief Funds provided in the federal CARES Act, and requested City Council provide direction on the continuation of the Great Plates Program following the end date of December 8, 2020. He noted that funding for the program after December 8, 2020 would need to come from the City's general fund.

Mayor Klinakis stated that he was in favor of discontinuing the program due to the weekly cost that would have to be used from the City's general fund.

Council Member Solis agreed that the City should not utilize its general fund for the program.

Director of Community Services Lerma stated that the current Great Plates program recipients in the City can be diverted to the Los Angeles County.

Council Member Lewis inquired regarding the allocation of test kit funds and street barriers. She further noted that she agreed with Director Lerma's recommendation of diverting current Great Plates program clients to the Los Angeles County.

Mayor Klinakis provided direction to Staff to fund the Great Plates Program through December 8, 2020 and then move forward with transitioning the recipients to the Los Angeles County.

At the request of Mayor Klinakis, Item E-4 was moved and heard before Item E-1 on the agenda.

At the request of Mayor Klinakis, Item E-5 was moved and heard before Item E-1 on the agenda.

E-6 CONSIDERATION OF AN AMENDMENT TO THE COMMUNITY ENGAGEMENT SUPERVISOR JOB DESCRIPTION

Director of Administrative Services Grunklee provided a staff report regarding a revised job description for the Community Engagement Supervisor.

Council Member Lewis stated that is it not appropriate to hire for this position at this time.

Mayor Klinakis clarified that the item is to approve the amendments to the job description, not an entertainment to hire anyone for the position.

Mayor Klinakis requested that the item come back to City Council for consideration once the position is considered being filled.

Council Member Solis noted that this position is needed to bring money in to the City.

A motion was made by Mayor Klinakis, seconded by Council Member Solis, to approve the amendment to the Community Engagement Supervisor job description. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Solis
NOES: Lewis
ABSTAIN: None
ABSENT: None

E-7 CONSIDERATION OF APPROVAL OF: (1) CHANGE ORDER WITH LEONIDA BUILDERS, INC. FOR SEWER AND PARK IMPROVEMENTS AT LA PUENTE PARK IN THE AMOUNT OF $178,081.51; AND (2) A RESOLUTION AMENDING THE FISCAL YEAR 2020-21 CAPITAL IMPROVEMENT PROGRAM BUDGET

Director of Development Services Di Mario provided a staff report regarding a change order pertaining to the final work to close out the Sewer and Park Improvements project at the La Puente Park.

Mayor Pro Tem Lewis inquired regarding Items No. 9 and No. 3 that comprised the change order as listed on the staff report.

A motion was made by Mayor Klinakis, seconded by Council Member Solis, to: (1) approve a change order in the amount of $178,081.51 with Leonida Builders, Inc.; and (2) adopt Resolution No. 20-5600 amending the adopted Capital Improvement Program Budget for Fiscal Year 2020/21 in the amount of $178,081.51. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

RECESS INTO CLOSED SESSION

Mayor Pro Tem Lewis stated that she will not be participating in closed session.

The City Council recessed into closed session at 11:38 a.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (One potential case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 12:03 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that Mayor Pro Tem Lewis did not participate in the closed session, and reported that as to Item 1, direction was given to the City Attorney's office and no final action or votes were taken.

ORAL COMMENTS FROM COUNCIL – None

ORAL COMMENTS FROM STAFF – None

The meeting ending at 12:05 p.m., Mayor Klinakis adjourned the meeting to November, 23, 2020 at 10:00 a.m.

Approved this 12th day of January, 2021.

Sheryl Garcia
City Clerk

Charles Klinakis

Charlie Klinakis
Mayor/Chair