MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
OCTOBER 27, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, October 27, 2020, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:01 p.m.

ROLL CALL

Members present:	Klinakis, Lewis (via teleconference), Solis.
Members absent:	Munoz.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS

Mayor Klinakis presented a Certificate of Recognition to Matthew Di Mario for Achieving the Boy Scouts of America Eagle Scout Rank.

Mt. San Antonio College Board of Trustees Member Jay Chen provided a Community update.

ORAL COMMUNICATIONS

Rudy Chavarria announced that he is running for the Hacienda La Puente Unified School District School Board.

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF OCTOBER 13, 2020

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of October 13, 2020. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Munoz

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION OF A RESOLUTION RESCINDING SECTION 8 OF RESOLUTION NO. 20-5588 AND ADOPTING A REVISED PENSION AND OPEB FUNDING POLICY

At the direction of the City Council at the October 13, 2020 City Council Meeting, Director of Administrative Services Grunklee provided an updated staff report regarding a revised policy establishing a Section 115 Trust. He further noted that selection of a Section 115 Trust will be brought back at a future City Council meeting for consideration.

Discussion ensued regarding the specific revisions of the Pension and OPEB Funding Policy.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to: (1) rescind Section 8 of Resolution No. 20-5588; and (2) adopt Resolution No. 20-5589 adopting a revised Pension and OPEB Funding Policy. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Munoz

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Council Member Solis pulled Item D-8 for further discussion.

Mayor Klinakis pulled Items D-4 and D-13 for further discussion.

Mayor Pro Tem Lewis pulled Item D-11 for further discussion.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to approve Consent Calendar Items D-1 through D-3, D-5 through D-7, D-9, D-10 and D-12. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Munoz

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NOS. 1498 AND 66

Action taken: The City Council and Successor Agency adopted Resolution No. 20-5590 approving Warrant Register No. 1498 and Resolution No. SA 20-100 approving Warrant Register No. 66.

D-2 PRESENTATION OF SEPTEMBER 2020 INVESTMENT REPORT

Action taken: The City Council received and filed this report.

D-3 PRESENTATION OF SEPTEMBER 2020 REQUISITION REPORT

Action taken: The City Council received and filed the report.

D-4 PRESENTATION OF SEPTEMBER 2020 BUDGET REPORT

Mayor Klinakis pulled this item for further discussion.

Director of Administrative Services Grunklee provided a staff report regarding revenue and expenditure updates for the Fiscal Year 2020-2021 Budget.

Action taken: The City Council received and filed the report.

D-5 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR NEIGHBORHOOD STREET IMPROVEMENTS ON VARIOUS CITY STREETS FISCAL YEAR 2019-20

Action taken: The City Council: (1) accepted the project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-6 CONSIDERATION OF A RESOLUTION APPROVING SUBMISSION OF AN APPLICATION FOR GRANT FUNDS FOR THE RMC PROP 68 GRANT PROGRAM

Action taken: The City Council adopted Resolution No. 20-5591 approving submission of an application for grant funds from the RMC Prop 68 Grant Program.

D-7 CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH DAKTRONICS FOR THE PURCHASE OF A NEW ELECTRONIC MESSAGE BOARD SIGN AT THE COMMUNITY CENTER BY UTILIZING A COOPERATIVE PURCHASE CONTRACT THROUGH SOURCEWELL (FORMERLY NATIONAL JOINT POWERS ALLIANCE) AND AUTHORIZATION FOR THE CITY MANAGER TO APPROVE A PURCHASE ORDER CONTRACT NOT TO EXCEED $25,000 FOR THE FABRICATION, CONSTRUCTION AND INSTALLATION OF THE MESSAGE BOARD STRUCTURE

Action taken: The City Council: (1) approved purchase order contracts with Daktronics and Custom Signs, Inc. for the purchase, fabrication, construction and installation of a new message board and pole structure at the Community Center; (2) adopted Resolution No. 20-5592 amending the adopted Annual Budget for Fiscal Year 2020-21 in the amount of $6,000; and (3) authorized the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

D-8 CONSIDERATION OF A MEMORANDUM OF AGREEMENT WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR THE CITY'S HOMELESS PROGRAM

Council Member Solis pulled this item for further discussion.

Director of Development Services Di Mario provided a staff report regarding a memorandum of agreement with the San Gabriel Valley Council of Governments to receive grant funding for the City's Homeless Program in helping those in the City that are experiencing homelessness.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to: (1) approve the Memorandum of Agreement with the San Gabriel Valley Council of Governments; and (2) authorize the City Manager to execute the Agreement on behalf of the City. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Munoz

D-9 CONSIDERATION OF A RESOLUTION DECLARING AS SURPLUS PROPERTY A PERKINS DIESEL-FUELED GENERATOR LOCATED AT THE CITY'S MAINTENANCE YARD AND AUTHORIZING THE SALE OF SAID SURPLUS PROPERTY

Action taken: The City Council: (1) adopted Resolution No. 20-5593 declaring as surplus property a 2001 Perkins internal combustion diesel-fueled generator, authorizing the sale of the surplus generator utilizing the negotiation process; and (2) authorized the City Manager to execute the Agreements on behalf of the City.

D-10 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO DASH CONSTRUCTION COMPANY, INC. FOR THE CITYWIDE CONCRETE REPAIRS FISCAL YEAR 2020-21 IN THE AMOUNT OF $130,400.00

Action taken: The City Council: (1) awarded the contract to Dash Construction Company, Inc. in the amount of $130,400; (2) authorized the City Manager to execute the contract and approve change orders up to 10% of the original bid amount; and (3) adopted Resolution No. 20-5594 amending the adopted Annual Budget for Fiscal Year 2020-21 in the amount of $10,000.

D-11 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO FEC ELECTRIC, INC. FOR PHASE 3 ELECTRICAL IMPROVEMENTS AT LA PUENTE PARK IN THE AMOUNT OF $339,000

Mayor Pro Tem Lewis pulled this item for further discussion.

Director of Development Services Di Mario provided a staff report regarding the bid for electrical improvements at the La Puente Park.

Discussion ensued regarding the design and location of the electrical improvements, the timeframe to complete the project, and the procurement of special-order equipment for the project.

In response to a concern raised by Council Member Solis, staff was directed to ensure the City's contract include a provision related to liquidated damages.

A motion was made by Mayor Pro Tem Lewis, seconded by Council Member Solis, to: (1) award the contract to FEC Electric, Inc. in the amount of $339,000; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Munoz

D-12 CONSIDERATION OF THE PURCHASE OF TWO SCOREBOARDS FOR THE LITTLE LEAGUE FIELDS AT LA PUENTE PARK FROM DAKTRONICS IN THE AMOUNT OF $25,984.00

Action taken: The City Council: (1) approved the purchase of the two scoreboards for the Little League Fields at La Puente Park from Daktronics in the amount of $25,984.00 and (2) authorized the City Manager to execute the purchase order on behalf of the City.

D-13 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 20-5564 AND AMENDING THE COMPREHENSIVE PERSONNL SYSTEM FOR FULL-TIME POSITIONS TO AUTHORIZE FUNDING FOR ONE ACCOUNTING ASSISTANT POSITION TO ACCOUNTING TECHNICIAN POSITION AND TO RECLASSIFY ONE ACCOUNTING ASSISTANT POSITION TO COMMUNITY COMPLIANCE INSPECTOR POSITION

Mayor Klinakis pulled this item for further discussion.

Director of Administrative Services Grunklee provided a staff report regarding funding for one accounting assistant position to accounting technician position and reclassifying one accounting assistant position to community compliance inspector position.

Discussion ensued regarding job descriptions, training, and front desk coverage.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to adopt Resolution No. 20-5595 rescinding Resolution No. 20-5564 and approving authorized full-time positions and salary ranges. The motion failed by the following roll call vote:

AYES:	Klinakis, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	Munoz

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION AND UPDATE REGARDING LA PUENTE PARK RULES AND USE

At the direction of the Park Ordinance Oversight ad hoc committee, Director of Community Services Lerma provided an update regarding the La Puente Park Rules and Use.

Director Lerma provided a draft of the La Puente Park general rules and noted that it will be sent to the City Attorney for review.

Mayor Klinakis noted that the Park Ordinance Oversight ad hoc committee will continue meeting to discuss the La Puente Park Rules and Use.

<u>Action taken</u>: The City Council received and filed the presentation.

E-2 DISCUSSION AND DIRECTION REGARDING STORAGE AT LA PUENTE PARK FOR YOUTH SPORTS LEAGUES (COUNCIL MEMBER SOLIS)

Council Member Solis discussed utilizing the snack bar and restrooms for storage by the youth sports leagues at the La Puente Park.

After discussion, direction was given to Staff to bring back the item at a special City Council meeting with costs for a block storage area, variable kiosks, converting the restrooms closest to Hacienda Blvd., and costs for renovating the restrooms in the middle of the park.

Staff Recommendation: It is recommended that the City Council discuss this item and provide direction to Staff.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 8:49 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (One potential case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 9:10 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, direction was given to the City Attorney's office and no final action was taken.

AD HOC COMMITTEE REPORTS

Mayor Klinakis reported that the Park Ordinance Oversight ad hoc committee met with Staff on Tuesday, October 27, 2020.

Mayor Pro Tem Lewis reported that the Los Angeles County Public Health department shared a news release that COVID-19 cases are rising, and the risk of contracting COVID-19 is higher with the upcoming holiday season based on increasing rates. Mayor Pro Tem Lewis urged the public to avoid social gatherings, if possible.

ORAL COMMENTS FROM COUNCIL

Council Member Solis wished everyone a Happy Halloween and wished Mayor Pro Tem Lewis good luck on the upcoming election.

Mayor Klinakis announced that there will be a Dia de Los Muertos drive-thru event on Sunday, November 2, 2020 from 4 p.m. to 7 p.m. on Main Street.

Mayor Pro Tem Lewis wished all candidates the best of luck on the upcoming election and noted that early voting centers are now open at various locations throughout the Los Angeles County.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked the City Council for their hard work and direction.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 9:16 p.m.

Approved this 10th day of November, 2020.

Sheryl Garcia City Clerk	Charlie Klinakis Mayor/Chair