CITY OF LA PUENTE

NOTICE REGARDING
PUBLIC PARTICIPATION IN MEETINGS
DUE TO COVID-19

Given the current Shelter in Place Order covering the State of California and social distancing guidelines issued by federal, state and local agencies, the City is implementing the following procedures for participation in City Council meetings, until further notice. Members of the City Council/Successor Agency may participate from a remote location via teleconference.

How to Listen Live to the Meeting

Live Internet Audio: Visit the City's website at http://lapuente.granicus.com/ViewPublisher.php?view_id=2. Click on "Listen to Audio" to hear the live meeting.

Live By Phone: Please dial (408) 650-3123 and enter the following access code: 731-551-669. This is a "listen only" line. To submit a public comment, please see below.

How to Submit Public Comment

Please note that all comments are subject to the same rules as would otherwise apply to speakers at City Council meetings.

In Writing: eComments may be submitted via SpeakUp on the Agendas and Minutes page of the City's website at http://lapuente.granicus.com/ViewPublisher.php?view_id=2. Simply click on "eComment" for the current meeting. Please provide your eComment no later than 2 hours prior to the meeting start time.

By Phone: Please call (626) 855-1576 and you will be selected from the que when it is your turn to speak. The phone line will open 10 minutes prior to the meeting start time. Those wishing to speak must call in prior to the conclusion of the first speaker's remarks.

In Person: Public comment may be provided in-person at City Hall, 15900 E. Main Street. Please note that speakers will not be allowed to remain inside Council Chambers/City Hall to observe the meeting. Social distancing will be strictly enforced and all speakers must wear a face covering and submit to a temperature check, in accordance with the City's adopted Re-Opening Protocols.

American Disability Act Accommodations

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the City Council meeting, please contact the City Clerk's Office (626) 855-1500 within 48 hours of the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

The City of La Puente thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
OCTOBER 27, 2020
7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Lewis, Munoz and Solis

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Certificate of Recognition to Matthew Di Mario for Achieving the Boy Scouts of America Eagle Scout Rank

Community Update from Mt. San Antonio College Board of Trustees Member Jay Chen

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

ORGANIZATION	DEL/ALT	MONTHLY MEETINGS	TIME
California Contract Cities Association	Solis/Munoz	3rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Vacant	4th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Solis/Lewis	1st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Lewis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Vacant/Munoz	3rd Thursday	6:00 p.m.
Southern California JPIA	Solis/All Council	4th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Lewis	3 times per year or as need	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Vacant	2nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF OCTOBER 13, 2020

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of October 13, 2020.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION OF A RESOLUTION RESCINDING SECTION 8 OF RESOLUTION NO. 20-5588 AND ADOPTING A REVISED PENSION AND OPEB FUNDING POLICY

Staff Recommendation: It is recommended that the City Council: (1) rescind Section 8 of Resolution No. 20-5588; and (2) adopt Resolution No. 20-5589 adopting a revised Pension and OPEB Funding Policy.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NOS. 1498 AND 66

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 20-5590 approving Warrant Register No. 1498 and Resolution No. SA 20-100 approving Warrant Register No. 66.

D-2 PRESENTATION OF SEPTEMBER 2020 INVESTMENT REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-3 PRESENTATION OF SEPTEMBER 2020 REQUISITION REPORT

Staff Recommendation: It is recommended that the City Council receive and file the report.

D-4 PRESENTATION OF SEPTEMBER 2020 BUDGET REPORT

Staff Recommendation: It is recommended that the City Council receive and file the report.

D-5 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR NEIGHBORHOOD STREET IMPROVEMENTS ON VARIOUS CITY STREETS FISCAL YEAR 2019-20

Staff Recommendation: It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

D-6 CONSIDERATION OF A RESOLUTION APPROVING SUBMISSION OF AN APPLICATION FOR GRANT FUNDS FOR THE RMC PROP 68 GRANT PROGRAM

Staff Recommendation It is recommended that the City Council adopt Resolution No. 20-5591 approving submission of an application for grant funds from the RMC Prop 68 Grant Program.

D-7 CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH DAKTRONICS FOR THE PURCHASE OF A NEW ELECTRONIC MESSAGE BOARD SIGN AT THE COMMUNITY CENTER BY UTILIZING A COOPERATIVE PURCHASE CONTRACT THROUGH SOURCEWELL (FORMERLY NATIONAL JOINT POWERS ALLIANCE) AND AUTHORIZATION FOR THE CITY MANAGER TO APPROVE A PURCHASE ORDER CONTRACT NOT TO EXCEED $25,000 FOR

THE FABRICATION, CONSTRUCTION AND INSTALLATION OF THE MESSAGE BOARD STRUCTURE

It is recommended that the City Council: (1) approve purchase order contracts with Daktronics and Custom Signs, Inc. for the purchase, fabrication, construction and installation of a new message board and pole structure at the Community Center; (2) adopt Resolution No. 20-5592 amending the adopted Annual Budget for Fiscal Year 2020-21 in the amount of $6,000; and (3) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

D-8 CONSIDERATION OF A MEMORANDUM OF AGREEMENT WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR THE CITY'S HOMELESS PROGRAM

Staff Recommendation: It is recommended that the City Council: (1) approve the Memorandum of Agreement with the San Gabriel Valley Council of Governments; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

D-9 CONSIDERATION OF A RESOLUTION DECLARING AS SURPLUS PROPERTY A PERKINS DIESEL-FUELED GENERATOR LOCATED AT THE CITY'S MAINTENANCE YARD AND AUTHORIZING THE SALE OF SAID SURPLUS PROPERTY

Staff Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 20-5593 declaring as surplus property a 2001 Perkins internal combustion diesel-fueled generator, authorizing the sale of the surplus generator utilizing the negotiation process; and (2) authorize the City Manager to execute the Agreements on behalf of the City.

D-10 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO DASH CONSTRUCTION COMPANY, INC. FOR THE CITYWIDE CONCRETE REPAIRS FISCAL YEAR 2020-21 IN THE AMOUNT OF $130,400.00

Staff Recommendation: It is recommended that the City Council: (1) award the contract to Dash Construction Company, Inc. in the amount of $130,400; (2) authorize the City Manager to execute the contract and approve change orders up to 10% of the original bid amount; and (3) adopt Resolution No. 20-5594 amending the adopted Annual Budget for Fiscal Year 2020-21 in the amount of $10,000.

D-11 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO FEC ELECTRIC, INC. FOR PHASE 3 ELECTRICAL IMPROVEMENTS AT LA PUENTE PARK IN THE AMOUNT OF $339,000

Staff Recommendation: It is recommended that the City Council: (1) award the contract to FEC Electric, Inc. in the amount of $339,000; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

D-12 CONSIDERATION OF THE PURCHASE OF TWO SCOREBOARDS FOR THE LITTLE LEAGUE FIELDS AT LA PUENTE PARK FROM DAKTRONICS IN THE AMOUNT OF $25,984.00

Staff Recommendation: It is recommended that the City Council: (1) approve the purchase of the two scoreboards for the Little League Fields at La Puente Park from Daktronics in the amount of $25,984.00 and (2) authorize the City Manager to execute the purchase order on behalf of the City.

D-13 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 20-5564 AND AMENDING THE COMPREHENSIVE PERSONNL SYSTEM FOR FULL-TIME POSITIONS TO AUTHORIZE FUNDING FOR ONE ACCOUNTING ASSISTANT POSITION TO ACCOUNTING TECHNICIAN POSITION AND TO RECLASSIFY ONE ACCOUNTING ASSISTANT POSITION TO COMMUNITY COMPLIANCE INSPECTOR POSITION

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 20-5595 rescinding Resolution No. 20-5564 and approving authorized full-time positions and salary ranges.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION AND UPDATE REGARDING LA PUENTE PARK RULES AND USE

Staff Recommendation: It is recommended that the City Council receive and file the presentation.

E-2 DISCUSSION AND DIRECTION REGARDING STORAGE AT LA PUENTE PARK FOR YOUTH SPORTS LEAGUES (COUNCIL MEMBER SOLIS)

Staff Recommendation: It is recommended that the City Council discuss this item and provide direction to Staff.

RECESS INTO CLOSED SESSION

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (One potential case)

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

	NAME	MEMBERS
1.	Code Enforcement	Klinakis/Lewis
2.	La Puente Park Master Plan and Youth Program Oversight	Munoz/Lewis
3.	Military Banner Recognition Program	Munoz/Solis
4.	Comprehensive Fee Schedule	Klinakis/Solis
5.	Electronic Billboards	Klinakis/Vacant
6.	Education and Puente Pride Commissions	Vacant/Solis
7.	Park Ordinance Oversight	Klinakis/Lewis
8.	Public Health	Klinakis/Lewis
9.	Business Outreach and Reopening	Munoz/Solis

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at http://www.lapuente.org.

AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 22nd day of October, 2020.

Sheryl Garcia, MMC, CPM
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
OCTOBER 13, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, October 13, 2020, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:00 p.m.

ROLL CALL

Members present:	Klinakis, Lewis (via teleconference), Munoz (via teleconference), Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, and Director of Community Services Roxanne Lerma.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS – None

At the request of Mayor Klinakis, Item E-3 was moved and heard before Item A-1 on the agenda.

E-3 PRESENTATION REGARDING COLLABORATION WITH H.E.A.R.T (HEALTHCARE & EMERGENCY ANIMAL RESCUE TEAM)

Animal Control Supervisor Buckwell provided a PowerPoint presentation regarding the City's collaboration with H.E.A.R.T to provide affordable vaccine and pet wellness clinics to the Community.

Council Member Solis stated the collaboration with H.E.A.R.T is great for the Community and thanked Staff for their hard work.

Animal Control Supervisor Buckwell thanked the City Council for their support and dedicated the presentation to Council Member Holloway for his support of the City's Animal Control program.

Mayor Klinakis noted that the residents he spoke with at a previous H.E.A.R.T event were thankful to the City for providing the affordable clinics.

Council Member Munoz thanked Staff for bringing this collaboration to fruition and for their hard work.

Action taken: The City Council received and filed the presentation.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF SEPTEMBER 22 AND SEPTEMBER 23, 2020

A motion was made by Council Member Munoz, seconded by Council Member Solis, to waive the reading and approve the Minutes of the City Council and Successor Agency meetings of September 22 and September 23, 2020. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION OF APPROVAL OF: (1) AGREEMENTS WITH WILLDAN FINANCIAL SERVICES, NORTON ROSE FULBRIGHT US LLP AND HILLTOP SECURITIES, INC.; AND (2) A RESOLUTION APPROVING A SITE LEASE, A LEASE AGREEMENT, A TRUST AGREEMENT, A PRELIMINARY OFFICIAL STATEMENT, A CONTINUING DISCLOSURE AGREEMENT, A PURCHASE CONTRACT, A PENSION AND OPEB POLICY AND AGREEMENTS WITH WILLDAN FINANCIAL SERVICES, NORTON ROSE FULBRIGHT US LLP AND HILLTOP SECURITIES, INC; AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $9,500,000

At the direction of City Council at the September 22, 2020, City Council meeting, Director of Administrative Services Grunklee, Brian Whitworth, Director of Hilltop Securities, Julie Ann Anopol, Municipal Advisor Principal of Willdan Financial Services, and Russ Trice of Norton Rose Fullbright, provided an updated PowerPoint presentation regarding a potential bond issuance to fund pension and OPEB liabilities.

In response to an inquiry by Mayor Pro Tem Lewis regarding a Section 115 trust, Director Grunklee stated staff is aware of this item and would bring it back to the City Council with additional information at a future meeting.

Mayor Kliankis noted that he met with Staff several times regarding this item and requested that Staff reach out to each Council member to set up a meeting for a briefing. He further thanked Staff and Council Member Solis for bringing this item forward.

Council Member Solis thanked Staff and the financial group for all their hard work and thanked Council for considering the item. He further noted that approval of this item will bring the City savings in the long run.

Mayor Pro Tem Lewis expressed her concern regarding alternatives that are available and the lack of public input. She requested to bring the item back after the November 3, 2020 election.

Mayor Klinakis noted that his initial concerns were all addressed after meeting with Staff and recommended that the item move forward.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to: (1) approve agreements with Willdan Financial Services, Norton Rose Fulbright US LLP and Hilltop Securities, Inc. and authorize the City Manager to execute the agreements on behalf of the City; and (2) adopt Resolution No. 20-5588 approving a site lease, a lease agreement, a trust agreement, preliminary official statement, a continuing disclosure agreement, a purchase contract, a Pension and OPEB policy and authorizing certain actions in connection with the execution and delivery of Certificates of Participation in the aggregate principal amount not to exceed $9,500,000. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Solis, seconded by Council Member Munoz, to approve Consent Calendar Items D-1 through D-6. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1497

Action taken: The City Council and Successor Agency adopted Resolution No. 20-5585 approving Warrant Register No. 1497.

D-2 CONSIDERATION OF A LICENSE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND JESUS RODRIGUEZ FOR THE USE OF CITY PROPERTY LOCATED AT THE INTERSECTION OF VALLEY BOULEVARD AND OLD VALLEY BOULEVARD FOR HOLIDAY SALES

Action taken: The City Council: (1) approved the License Agreement with Jesus Rodriguez; and (2) authorized the City Manager to execute the License Agreement on behalf of the City.

D-3 CONSIDERATION OF AMENDMENT NO. 2 TO THE MAINTENANCE SERVICES AGREEMENT WITH TANKO LIGHTING, INC. FOR STREET LIGHT MAINTENANCE TO EXTEND THE TERM

Action taken: The City Council: (1) approved Amendment No. 2 to the Maintenance Services Agreement with Tanko Lighting, Inc.; and (2) authorized the City Manager to execute the Amendment on behalf of the City.

D-4 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR BASEBALL FIELD FENCING AT LA PUENTE PARK

Action taken: The City Council: (1) approved the plans and specifications for Baseball Field Fencing at La Puente Park; and (2) authorized Staff to solicit for bids.

D-5 CONSIDERATION OF APPROVAL OF LOS ANGELES COUNTY FLOOD CONTROL DISTRICT (LACFCD) TRANSFER AGREEMENT FOR THE SAFE, CLEAN WATER PROGRAM (MEASURE W)

Action taken: The City Council: (1) approved the Los Angeles County Flood Control District Transfer Agreement for the Safe, Clean Water Program – Municipal Program; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-6 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 18-5447 AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE CONTAINING REVISED DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

Action taken: The City Council adopted Resolution No. 20-5586 rescinding Resolution No. 18-5447 and approving the City's amended Conflict of Interest Code.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 COMMUNITY SERVICES DEPARTMENT UPDATE AND PROGRAM/EVENT PROPOSALS REGARDING THE YOUTH GRANT PROGRAM, THE VETERAN'S DAY CEREMONY, DIA DE LOS MUERTOS EVENT AND CONTINUED CLOSURE OF THE PLAYGROUND AT LA PUENTE PARK

Director of Community Service Lerma provided an update regarding the reopening of passport services at the Community Center, the purchase of PPE (Personal Protection Equipment) for the Youth Grant Program, the Veteran's Day Ceremony drive thru event, the Dia de Los Muertos drive thru event, the status of the Community Center's recreation classes, and the status of the La Puente Park's playground.

Council Member Solis thanked Staff for their hard work in preparing for the drive thru events.

Mayor Klinakis thanked Staff for showing initiative in putting together events for the Community while keeping the Community's health and safety a priority.

Council Member Munoz thanked Staff for the innovate options in starting events again for the Community.

A motion was made by Council Member Munoz, seconded by Council Member Solis, to: (1) approve to temporarily modify the qualifying expenses for the Youth Grant Program to include PPE's, school supplies, first aid essentials, certain food items and home use sports equipment; (2) approve the reformatting of the Veteran's Day Ceremony as a drive thru event that will adhere to public health orders and social distancing protocols; (3) approve the drive thru Dia de los Muertos event that will adhere to public health orders and social distancing protocols; and (4) approve staff's recommendation to keep the playground at La Puente Park closed. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-2 PRESENTATION AND UPDATE REGARDING LA PUENTE PARK RULES AND USE

Director Lerma provided an update regarding the La Puente Park rules and use following the Park Ordinance Oversight ad hoc committee meetings of October 5 and October 12, 2020.

Discussion ensued regarding a soft opening for the La Puente Park's skate park and basketball courts.

Action taken: The City Council received and filed the presentation.

At the request of Mayor Klinakis, Item E-3 was moved and heard before Item A-1 on the agenda.

E-4 CONSIDERATION OF A RESOLUTION APPROVING PARTICPATION IN THE LOS ANGELES URBAN COUNTY PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

Director Di Mario provided a staff report regarding an available grant from the State through the Los Angeles Urban County Permanent Local Housing Allocation Program to create local housing in the City and potentially utilizing the funds for a first time homebuyer program.

Council Member Solis thanked Staff for their research and for bringing this item forward.

Director Di Mario noted that Staff will conduct additional research on the potential first time homebuyer program and bring the item back at a future City Council meeting with a recommended structure for the program.

A motion was made by Mayor Pro Tem Lewis, seconded by Council Member Solis, to: (1) adopt Resolution No. 20-5587 approving participation in the Los Angeles Urban County Permanent Local Housing Allocation Program; and (2) authorize the City Manager to execute all documents necessary to effectuate this matter. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 8:25 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (Two potential cases)

2. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (One potential case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 9:18 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, direction was given to the City Attorney's office on both matters and no final action was taken.

City Attorney Casso reported that as to Item 2, direction was given to the City Attorney's office and no final action was taken.

AD HOC COMMITTEE REPORTS

Council Member Munoz reported that the La Puente Park Master Plan and Youth Program Oversight committee met on October 6, 2020 and provided an update regarding the status of the City's Proposition 68 grant application.

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis reported that he met with the Mayor and City Council of Mocorito, Sinaloa, Mexico and presented them with a City tile, certificate and made them a Sister City. He further reported that residents from the community attended the outside event and everyone maintained social distancing. Mayor Klinakis thanked Staff and the Mayor and City Council of Mocorito.

ORAL COMMENTS FROM STAFF

City Manager Lindsey reported that Staff is working on the San Gabriel & Lower Los Angeles Rivers and Mountains Conservancy ("RMC") grant and thanked Council Member Munoz and Staff for their help in moving forward with the grant application.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 9:22 p.m.

Approved this 27th day of October, 2020.

Sheryl Garcia City Clerk	Charlie Klinakis Mayor/Chair

City of La Puente City Council
AGENDA REPORT

To: Honorable Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF A RESOLUTION RESCINDING SECTION 8 OF RESOLUTION NO. 20-5588 AND ADOPTING A REVISED PENSION AND OPEB FUNDING POLICY

BACKGROUND

At the City's October 13, 2020 City Council meeting setting up a Pension Stabilization Trust was discussed. City staff is currently in the process of comparison and due diligence regarding three potential providers: CalPERS, PARS and Keenan. Staff expects to return with a recommendation regarding the preferred provider and related documents to approve the Pension Stabilization Trust at the November 10, 2020 City Council meeting.

Implementing a Pension Stabilization Trust requires updates to the Pension and OPEB Funding Policy. Those updates are included for action at this City Council meeting.

DISCUSSION

A Pension Stabilization Trust ("the Trust") is an irrevocable trust under Section 115 of the IRS code. More than 100 public entities in CA have established such trusts. Creating and contributing to a Pension Stabilization Trust is in some ways similar to contributing to the City's OPEB Trust:

- Contributions to the Trust are irrevocable. The City may not have contributions returned for general City use. Pension Stabilization Trust assets can only be withdrawn to make contributions to CalPERS for pensions.
- Trust assets have broad investment authority. For example, investments can include stocks, bonds, and real estate investment trusts.
- Because of the broad investment authority, in the long run Trust assets are expected to have higher investment returns than General Fund investments. However, returns are not guaranteed and losses may occur.

City staff recommend an up front contribution when the Trust is established of $200,000, and ongoing contributions equal to projected savings from the 2020 Series A Lease Revenue Bonds. The actual savings will be known once bonds are issued, but estimates from the October 13, 2020 meeting are included as Attachment B.

Staff has had further discussions with Hilltop Securities regarding contribution and withdrawal policies. We have provided draft policy updates which should be easy to understand and administer and can guide the City for years into the future.

Assets in the Trust may be used in various circumstances, including:

- When contributions to CalPERS are rising. The attached policy uses an increase of more than 3% from the prior year as the minimum increase where contributions can be made from the Trust.
- When the City has a fiscal emergency, regardless of whether contributions are rising, stable or falling.
- If the total of pension assets at CalPERS and the market value of assets at the Stabilization Trust exceed Total Pension Liabilities (exceed 100% funded ratio).

The attached Funding Policy also provides additional detail for OPEB funding. Total annual contributions (prefunding to the OPEB Trust + expected pay as you go costs for claims, insurance and other costs paid separately from the OPEB Trust) will be at least the Actuarially Determined Contribution;

For withdrawals, the OPEB Trust can reimburse the City for amounts up to actual OPEB cost paid by the City in that fiscal year if:

- Total projected OPEB contributions (prefunding + expected pay as you go costs for claims, insurance and other costs paid separately from the OPEB Trust) increase by more than 3% from the prior year's budget, or,
- The City has declared a fiscal emergency, or,
- The OPEB Trust is more than 100% funded.

FISCAL IMPACT

Approval of the updated Pension and OPEB Funding Policy does not itself have a fiscal impact. Implementing a Pension Stabilization Trust will have fiscal impacts on a yearly basis based on the contribution amount that will be included in the yearly budget as well as the initial setup. The initial contribution of $200,000 will be funded by savings from reduction in the contribution to the CERBT for Fiscal Year 20/21. Expected savings will depend upon several factors including the selected investment portfolio.

RECOMMENDATION

It is recommended that the City Council: (1) rescind Section 8 of Resolution No. 20-5588; and (2) adopt Resolution No. 20-5589 adopting a revised Pension and OPEB Funding Policy.

ATTACHMENTS

Attachment "A": Resolution No. 20-5589
Attachment "B": Estimated Cash Flows and Savings

RESOLUTION NO. 20-5589

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING SECTION 8 OF RESOLUTION NO. 20-5588 AND APPROVING A REVISED PENSION AND OPEB POLICY

WHEREAS, the City of La Puente is committed to funding the unfunded portion of the City's Pension and OPEB liabilities; and

WHEREAS, On October 13, 2020, Administrative Policy #65 was established as the City's Pension and Discrimination policy; and

WHEREAS, the Pension and OPEB policy will include setting up a Pension Stabilization Trust, which is an irrevocable trust under Section 115 of the IRS code; and

WHEREAS, the Pension and OPEB policy will include procedures, for both contributing and withdrawing funds from the Pension Stabilization Trust; and

WHEREAS, the City Council wishes to rescind Section 8 of Resolution No. 20-5588.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE, HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council does hereby approve and adopt a revised Administrative Policy #65, Pension and OPEB Policy, which is attached hereto as Exhibit A.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of October, 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

CITY OF LA PUENTE
ADMINISTRATIVE POLICY

POLICY #: 65 **ISSUED:** October 13, 2020 **REVISED:** October 27, 2020 **EFFECTIVE:** October 27, 2020 **CANCELLATION DATE:** **RESCINDS: N/A**	SUBJECT: **PENSION AND OPEB FUNDING POLICY**

PURPOSE:

The City's Pension Funding Policy documents the method the City will use to determine its actuarially determined contributions to fund the long-term cost of benefits to the plan participants and annuitants. The policy also:

- Provides guidance in making annual budget decisions;
- Demonstrates prudent financial management practices;
- Create sustainable and affordable budgets for pensions;
- Reassures bond rating agencies; and
- Show employees and the public how pensions will be funded.

BACKGROUND:

Pensions. The City provides defined benefit retirement benefits through the California Public Employees' Retirement System (CalPERS). CalPERS is a multiple-employer public employee defined benefit pension plan.

All full-time and certain part-time City employees are eligible to participate in CalPERS. CalPERS provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members and their beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute.

The financial objective of a defined benefit pension plan is to fund the long-term cost of benefits provided to the plan participants. In order to assure that the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method the City will utilize to determine its actuarially determined contributions to fund the long-term cost of benefits to the plan participants and annuitants.

Pension Benefits Provided:

Hire date	Miscellaneous Prior to January 1, 2013	Misc. PEPRA On or after January 1, 2013
Benefit formula	2.5% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life
Retirement age	55	62
Monthly benefits, as a % of eligible compensation	Last 12 Mos. Of Service	Last 36 Mos. Of Service

Pension Funding: A Guide for Elected Officials, issued by eleven national groups including the U.S. Conference of Mayors, the International City/County Management Association, and the Government Finance Officers Association, established the following five general policy objectives for a pension funding policy:

- Actuarially Determined Contributions. A pension funding plan should be based upon an actuarially determined contribution (ADC) that incorporates both the cost of benefits in the current year and the amortization of the plan's unfunded actuarial accrued liability.

- Funding Discipline. A commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.

- Intergenerational equity. Annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.

- Contributions as a stable percentage of payroll. Contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.

- Accountability and transparency. Clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

OPEB. The City has established the La Puente Retiree Healthcare Plan (LPRHCP), and participates in an agent multiple-employer defined benefit retiree healthcare plan.

Under the LPRHCP, retirees are eligible for benefits as follows:

Benefit types provided	Medical, dental, vision
Duration of Benefits	Lifetime
Required Service	10 years*
Minimum Age	50
Dependent Coverage	Yes
City Contribution	50% of employer contribution at 10 years of service for medical plus 5% per additional year to 100% at 20 or more years of service

City Cap	$2,000 per year in dental and vision Expenses

*Those hired prior to 8/1/08 require only CalPERS retirement to receive 100% of employer contribution.

The City has created an OPEB trust account with the California Public Employers' Retiree Benefit Trust (CERBT) to prefund for OPEB costs.

FUNDING POLICY:

A. Actuarially Determined Contributions (ADC)

Pensions. CalPERS actuaries will determine the City's pension ADC to CalPERS based on annual actuarial valuations. The ADC will include the normal cost for current service and amortization of any under-funded amount. The normal cost is calculated using the entry age normal cost method using economic and non-economic assumptions approved by the CalPERS Board of Administration.

The City will review the CalPERS annual actuarial valuations to validate the completeness and accuracy of the member census data and the reasonableness of the actuarial assumptions.

OPEB. The City will review the annual OPEB actuarial valuations in a similar manner to pension actuarial studies. The City has discretion regarding some factors in calculating the actuarially determined contribution for OPEB, and discretion regarding whether to make contributions of exactly the ADC, or more or less than that amount. As of the June 30, 2019 actuarial study, the City had a closed amortization period of 26 years, ending 6/30/2045. Commencing with the actuarial study as of 6/30/2030, the City will transition to a 15 year open amortization, and use 15 year open amortization thereafter unless the policy is modified.

B. Lump Sum Payments for Pension in July

As part of the annual budget process, City staff will make a recommendation regarding paying the entire fiscal year's contributions for any unfunded liabilities during July and receiving a discount instead of making monthly payments. As long as the City has sufficient reserves, it is anticipated that staff would recommend the lump sum payment.

C. OPEB Payments. As of the date of this policy, payments for insurance, claims and services for retiree health benefits are made throughout the year.

Prefunding Contributions to the OPEB Trust (CERBT) are included in the budget and made on a yearly basis. In contrast to pensions with CalPERS, there is no requirement to make any particular minimum contribution to the OPEB Trust. OPEB Trust withdrawals to pay applicable benefits can be authorized by City Council and implemented by City staff. As of the date of the policy, there have been no withdrawals from the OPEB Trust. Total annual contributions (prefunding to the OPEB Trust + expected pay as you go costs for claims, insurance and other costs paid separately from the OPEB Trust) will be at least the Actuarially Determined Contribution unless making that contribution would cause the OPEB Trust assets to exceed Total OPEB Liabilities (i.e., exceed a 100% funded ratio).

The City may also reduce or cease contributions to the OPEB Trust if the City has declared a fiscal emergency.

Withdrawals from the OPEB Trust may be recommended by staff if either:

1. Total projected OPEB contributions (prefunding + expected pay as you go costs for claims, insurance and other costs paid separately from the OPEB Trust) increase by more than 3% from the prior year's budget, or,
2. The City has declared a fiscal emergency, or,
3. The OPEB Trust is more than 100% funded.

Staff may recommend reimbursements of actual OPEB expenses of up to 20% of the existing assets of the OPEB Trust in any budget year.

D. Additional Discretionary Payment (ADP) Contributions

The City may consider making ADP contributions using any of the following to contribute toward pension or OPEB:

- One-time General Fund resources
- End of year balances which exceed the City's minimum 25% of budgeted expenditures as stated in the Reserve Policy
- Revenues above budgeted amounts
- Expenses below budgeted amounts
- Bond proceeds designated for pension and/or OPEB

E. Bonds to Fund Pensions and/or OPEB

The City will consider bonds to fund pensions and/or OPEB if:

- Such bonds have expected savings using borrowing costs and CalPERS' discount rate for pensions, or the actuarially assumed rate for OPEB (as of October 2020, both rates are 7.0%);

- At the time of issuance, any future pension bond proceeds plus existing assets at CalPERS and at the City's pension stabilization trust cannot exceed pension liabilities. Because CalPERS tracks pension unfunded liabilities in a number of different parts (referred to as "amortization bases"), CalPERS will be asked to provide an estimate of remaining unfunded liabilities for each amortization base as of an expected bond closing date. The City will choose which base(s) to apply bond proceeds to in order to achieve City goals.

- At the time of issuance, OPEB bond proceeds plus existing assets at the

OPEB trust cannot exceed OPEB liabilities.

The City and its advisors will discuss and consider the risks of any potential pension obligation bonds.

Any pension obligation bonds, or refundings of pension obligation bonds, must be voted upon by the City Council.

Actuaries for pension and/or OPEB may be consulted regarding the estimated effects of any pension bonds on future contributions, and any applicable changes to the current budget year.

F. Pension Stabilization Trust

The City will form a Pension Stabilization Trust (a Section 115 trust). Any such trust must be approved by the City Council. **Contributions** to the Pension Stabilization Trust will include expected savings from the City's 2020 Series A Lease Revenue Bonds. For any year where the Lease Revenue Bonds have additional cost rather than savings, contributions will be zero (FYE 2036 and 2037). These amounts will be shown each year in the annual budget.

The City may also choose to include contributions from other sources, including an up-front contribution when the Stabilization Trust is established.

Contributions to the Stabilization Trust will not be made if such a contribution would cause the total of pension assets at CalPERS and the market value of assets at the Stabilization Trust to exceed Total Pension Liabilities (i.e., exceed a 100% funded ratio).

Withdrawals from the Stabilization Trust may be recommended by staff if either:

1. Total projected contributions to CalPERS (expected normal cost + amortization of unfunded liabilities) increase by more than 3% from the prior year's budget, or,
2. The City has declared a fiscal emergency, or
3. If the total of pension assets at CalPERS and the market value of assets at the Stabilization Trust exceed Total Pension Liabilities (exceed 100% funded ratio).

Staff may recommend contributions to CalPERS of up to 20% of the existing assets of the Stabilization Trust in any budget year.

G. Contributions as a Manageable Budget Expense.

The City will always make its required annual pension contributions to CalPERS. Contributions should be stable and a manageable portion of revenue. The City may:

- Make additional discretionary contributions directly to CalPERS or to the OPEB;

- Make discretionary contributions to a pension stabilization trust;
- Make discretionary withdrawals from a pension stabilization trust to make payments to CalPERS;
- Make discretionary withdrawals from the OPEB Trust, and
- Issue, call, or refund pension obligation bonds.

H. Transparency and Reporting

Funding of the City's pension and OPEB plans should be transparent to vested parties including plan participants, annuitants, the City Council, and residents. In order to achieve this transparency, the following information shall be available:

- Copies of the annual actuarial valuations for the City's CalPERS pension plans and OPEB plan shall be made available to the City Council.
- The City's Comprehensive Annual Financial Report shall be published on its website. This report includes information on the City's annual contributions to the pension systems and their funded status.
- The City's annual operating budget shall include the City's contributions to CalPERS, its payments for current year OPEB costs, and any contributions to the OPEB trust.

I. Review of Funding Policy

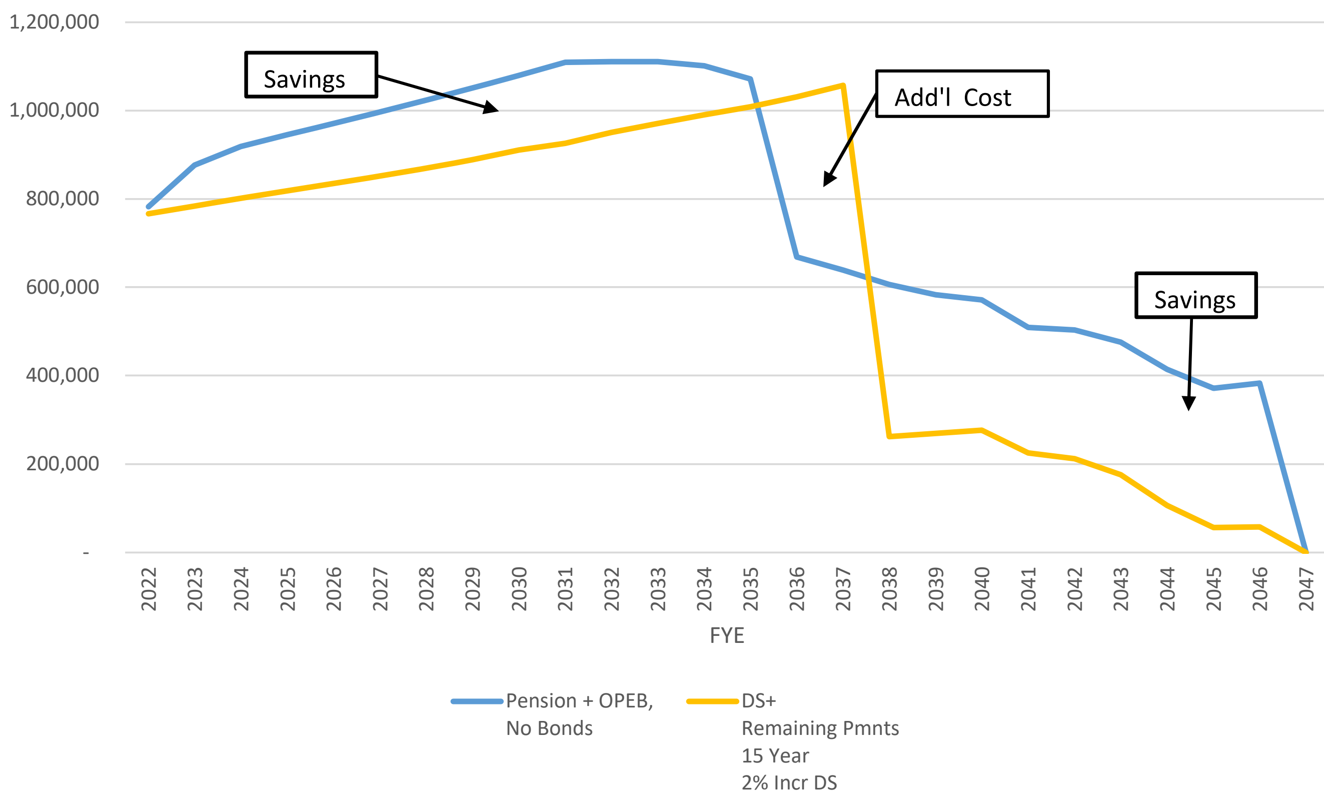
Funding a defined benefit pension or OPEB plan requires a long-term horizon. As such, the City will review this policy at least every two years to determine if changes to this policy are needed to ensure adequate resources are being accumulated.

Payment, FYE	Pension + OPEB, No Bonds	DS+ Remaining Pmnts 15 Year 2% Incr DS	Savings/ (Addl Cost)
2022	782,444	766,677	15,767
2023	876,593	783,488	93,105
2024	918,578	800,834	117,744
2025	945,246	818,459	126,787
2026	970,733	835,152	135,581
2027	996,921	850,933	145,988
2028	1,023,832	870,348	153,484
2029	1,051,474	888,816	162,658
2030	1,079,883	910,565	169,318
2031	1,109,076	926,105	182,971
2032	1,110,537	950,382	160,155
2033	1,111,259	970,914	140,345
2034	1,101,027	990,403	110,623
2035	1,071,987	1,008,877	63,110
2036	668,862	1,031,316	(362,454)
2037	638,567	1,057,495	(418,928)
2038	606,111	262,398	343,713
2039	583,043	269,741	313,302
2040	571,402	277,290	294,112
2041	508,931	225,682	283,250
2042	503,182	212,142	291,039
2043	475,445	176,402	299,043
2044	413,736	106,470	307,266
2045	372,255	56,539	315,716
2046	382,492	58,094	324,398
2047	0	-	-

Total	19,873,615	16,105,520	3,768,095
NPV @3.58%	13,992,358	11,720,176	2,272,182
NPV Savings, % Bond Size			26.8%

*Interest rates estimated as of 10/5/2020

ATTACHMENT B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2047
FYE
Savings
Add'l Cost
Savings
Pension + OPEB, No Bonds
DS+ Remaining Pmnts 15 Year 2% Incr DS

RESOLUTION NO. 20-5590

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT $1,250,167.26 (WARRANT REGISTER 1498)

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED	EXAMINED
______________________________	______________________________
Bob Lindsey, City Manager	Troy Grunklee, CPA Director of Administrative Services

SECTION 2: That the following claims and demands numbered 4350 through 4425 ACH(s) numbered 189 through 192 and Draft numbered 01046 through 01054 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

____
Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 27th day of October 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

Check Register Report

City of La Puente

By Payment Number

Payment Dates 10/5/2020 - 10/16/2020

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
189	10/9/2020	SIEIND	SIEMENS INDUSTRY INC.			4,214.27
	5610228038	06/20 TS MAINTENANCE		200-3120-53819	1,560.50	
	5610237679	08/20 TS MAINTENANCE		200-3120-53819	1,560.50	
	5620030294	06/20 TS EMERG CALL OUTS		200-3120-53819	654.60	
	5620030358	08/20 EMERG CALL OUTS		200-3120-53819	438.67	
190	10/9/2020	THYSSE	THYSSENKRUPP ELEVATOR CORP.			1,592.03
	3005537274	10/01-12/31 CH ELEVATOR MTCE		100-1150-53811	1,135.51	
	3005538305	10/01-12/31 CC MTCE SVC		100-4100-53811	456.52	
191	10/16/2020	SEIUCO	COPE FUND			10.00
	INV0004910	COPE FUND CONTRIBUTION		100-20380	2.35	
	INV0004910	COPE FUND CONTRIBUTION		260-20380	2.65	
	INV0004979	COPE FUND CONTRIBUTION		100-20380	2.35	
	INV0004979	COPE FUND CONTRIBUTION		260-20380	2.65	
192	10/16/2020	SEIU	SEIU - LOCAL 721			835.85
	INV0004909	EMPLOYEE DUES		100-20380	236.80	
	INV0004909	EMPLOYEE DUES		200-20380	29.70	
	INV0004909	EMPLOYEE DUES		203-20380	19.19	
	INV0004909	EMPLOYEE DUES		205-20380	15.58	
	INV0004909	EMPLOYEE DUES		210-20380	34.19	
	INV0004909	EMPLOYEE DUES		215-20380	5.03	
	INV0004909	EMPLOYEE DUES		260-20380	23.51	
	INV0004909	EMPLOYEE DUES		261-20380	6.30	
	INV0004909	EMPLOYEE DUES		285-20380	48.43	
	INV0004978	EMPLOYEE DUES		100-20380	237.35	
	INV0004978	EMPLOYEE DUES		200-20380	30.66	
	INV0004978	EMPLOYEE DUES		203-20380	15.73	
	INV0004978	EMPLOYEE DUES		205-20380	19.10	
	INV0004978	EMPLOYEE DUES		210-20380	34.36	
	INV0004978	EMPLOYEE DUES		215-20380	5.07	
	INV0004978	EMPLOYEE DUES		260-20380	23.55	
	INV0004978	EMPLOYEE DUES		261-20380	1.75	
	INV0004978	EMPLOYEE DUES		285-20380	49.55	
4350	10/9/2020	AMABUS	AMAZON CAPITAL SERVICES INC			484.77
	1GYK-4HPM-J9LG	HDMI-COUNCIL CHAMBERS		275-1125-53998	235.05	
	1MCX-Q1K1-LF4W	SOCIAL DISTANCING SEAT SIGNS		262-3320-53011	54.98	
	1VNH-RXGW-C9KN	SUPPLIES		100-3300-53011	80.00	
	1VNH-RXGW-C9KN	SUPPLIES		260-3320-53011	62.26	
	1VNH-RXGW-C9KN	SUPPLIES		261-3320-53011	25.00	
	1Y3Y-M1M6-CXX7	OFFICE SUPPLIES		100-3330-53011	27.48	
4351	10/9/2020	AMEIND	AMERICAN INDUSTRY FENCE			405.00
	RI42560	LP PARK PLAYGROUND FENCING		100-3330-53012	405.00	
4352	10/9/2020	ATT	AT&T			688.19
	000015380494	08/28-09/27 PHONE-PRIMARY RATE		100-1150-53715	164.68	
	000015380495	08/28-09/27 PHONE-SR CENTER 911 LN		100-4130-53715	60.49	
	000015380496	08/28-09/27 PHONE-MTCE YARD ALARM		285-3330-53715	20.16	
	000015380497	08/28-09/27 PHONE-CH FAX LINE		100-1150-53715	102.88	
	000015380498	08/28-09/27 PHONE-CITY HALL LINE		100-1150-53715	339.98	

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
4353	10/9/2020	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC		381.61
	3301-533465	CC/YLAC - FLOUR LAMPS		100-4110-53012	381.61
4354	10/9/2020	EDISON	EDISON CO		26,405.33
	INV0004941	08/27-09/28 ELEC - YLAC		100-4110-53712	4,554.33
	INV0004946	09/01-10/01 ELEC - ST LIGHTS LS-2B		200-3120-53713	1,929.57
	INV0004947	09/01-10/01 ELEC - ST LIGHTS LS-2B		285-3330-53712	10,408.89
	INV0004948	09/01-10/01 ELEC - 1744 ST LIGHTS LS-1/OPTION E		285-3330-53712	9,316.47
	INV0004949	09/02-10/05 ELEC - 15250 TEMPLE AVE		200-3120-53713	65.17
	INV0004950	09/02-10/05 ELEC - 14951 NELSON AVE		200-3120-53713	86.96
	INV0004951	08/27-09/28 ELEC - 14416 AMAR RD TC1		200-3120-53713	43.94
4355	10/9/2020	EMELY	EMELY'S INSURANCE SERVICES INC.		2,500.00
	INV0004944	2020-54 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00
4356	10/9/2020	ENESER	ENERGY SERVICE PARTNERS ESP CONTRACTING		139.66
	INV0004939	REFUND-BUILDING PLAN PERMIT #027877		100-47110	139.66
4357	10/9/2020	ENTFMT	ENTERPRISE FM TRUST		4,125.91
	FBN4047018	10/20 MONTHLY MTCE		555-3150-53812	1,271.90
	FBN4047018	10/20 MONTHLY LEASE		555-3150-53912	2,854.01
4358	10/9/2020	GLAMAI	GLASBY MAINTENANCE SUPPLY CO		577.50
	306711A	SANITIZING WIPES/BUCKETS		262-3320-53011	577.50
4359	10/9/2020	HACOUT	HACIENDA OUTLET		105.56
	29570	MTCE UNIFORMS		100-3330-53015	105.56
4360	10/9/2020	HMEDEP	HOME DEPOT CRC		843.95
	1273322	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	94.04
	2020291	PLYWOOD		100-3330-53012	296.95
	4624296	MTCE TOOLS		100-3330-53012	230.41
	8510622	MTCE TOOLS		100-3100-53012	213.66
	9031723	MTCE TOOLS		200-3120-53012	8.89
4361	10/9/2020	J&A	J & A FORMAL WEAR		2,500.00
	INV0004945	2020-16 - CDBG - CV BUSINESS GRANT		261-3320-53981	2,500.00
4362	10/9/2020	KSKFAC	KSK FACILITIES		6,245.00
	1298	09/20 CH JANITORIAL SUPPLIES		100-1150-53813	1,515.00
	1299	09/20 SR CENTER JANITORIAL SVC		100-4130-53813	445.00
	1303	09/20 CC/YLAC JANITORIAL SVC		285-3330-53813	1,920.00
	1316	10/20 SC JANITORIAL SVC		100-4130-53813	445.00
	1320	10/20 CC/YLAC JANITORIAL SVC		285-3330-53813	1,920.00
4363	10/9/2020	LACRD	LA CO DEPT PUBLIC WORKS		5,083.62
	RE-PW-2009080141	08/20 TS MAINT DDG		200-3120-53819	5,083.62
4364	10/9/2020	LPVCWD	LA PUENTE VALLEY CO WATER		4,119.88
	INV0004938	07/20-09/18 WTR-SR CENTER		100-4130-53714	322.02
	INV0004952	07/20-09/18 WTR - CH MAIN		100-1150-53714	1,517.61
	INV0004953	07/20-09/18 WTR - CH LANDSCAPE		100-1150-53714	57.58
	INV0004954	07/20-09/18 WTR - N GLENDORA AVE		200-3120-53714	61.89
	INV0004955	07/20-09/18 WTR - N GLENDORA AVE #1		200-3120-53714	155.37
	INV0004956	07/20-09/18 WTR - TEMPLE AVE PARK		285-3330-53714	1,668.90
	INV0004957	07/20-09/18 WTR - 116 N FIRST ST		200-3120-53714	71.73
	INV0004958	07/20-09/18 WTR - S FIRST ST		200-3120-53714	61.89
	INV0004959	07/20-09/18 WTR - S SECOND ST		200-3120-53714	61.89
	INV0004960	07/20-09/18 WTR - S SECOND ST		200-3120-53714	61.89
	INV0004961	07/20-09/18 WTR - 120 S FIRST ST		200-3120-53714	79.11
4365	10/9/2020	LANWEST	LANDSCAPE WEST MANAGEMENT SERVICES INC		8,707.91
	9455	09/20 SC LANDSCAPE SVCS		100-4130-53814	168.48

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
	9455	09/20 MEDIANS LANDSCAPE SVCS		200-3120-53814	5,408.74	
	9455	09/20 CH LANDSCAPE SVCS		285-3330-53814	2,080.69	
	9466	CH SEASONAL FLOWERS		285-3330-53814	1,050.00	
4366	10/9/2020	LEWIS	LEWIS ENGRAVING, INC			30.59
	36485	TILE PLATES-COSTEA		100-3300-53976	30.59	
4367	10/9/2020	MANNAN	NANTES MANOR			100.00
	INV0004942	REIM - BL OVERPAYMENT #6806		100-48900	100.00	
4368	10/9/2020	QUINMO	QUINTIN'S MOBIL			169.29
	1010023	FUEL		555-3150-53014	46.50	
	1013194	FUEL		555-3150-53014	27.04	
	1013528	FUEL		555-3150-53014	42.00	
	1013621	FUEL		555-3150-53014	23.15	
	1014706	FUEL		555-3150-53014	30.60	
4369	10/9/2020	RESOUR	RESOURCE BUILDING MATERIALS			330.35
	2944894	SCOOP 3/4 GRAVEL		285-3330-53822	52.45	
	2945692	PARK SUPPLIES		285-3330-53822	167.54	
	2948651	CORNER TOOL		200-3120-53817	7.67	
	2948651	CONCRETE MIX #60		200-3120-53817	34.23	
	2950389	CONCRETE MIX #60		200-3120-53817	68.46	
4370	10/9/2020	CARRRI	RICARDO CARRILLO			138.97
	INV0004962	WELLS LOCK & KEY		100-3100-53012	20.00	
	INV0004962	MAINT YARD SUPPLY		100-3330-53011	17.51	
	INV0004962	OFFICE SUPPLIES		100-3330-53011	15.38	
	INV0004962	PHONE CASE		100-3330-53011	32.99	
	INV0004962	OFFICE SUPPLIES		100-3330-53011	28.46	
	INV0004962	OFFICE SUPPLIES		100-3330-53011	24.63	
4371	10/9/2020	SABOR	SABOR DE MEXICO RESTAURANT			12,325.20
	20365	09/28-10/04 SENIOR NUTRITION PROGRAM		261-3320-53111	2,456.30	
	20365	09/28-10/04 SENIOR NUTRITION PROGRAM		262-3320-53111	7,368.90	
	INV0004943	2020-32 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00	
4372	10/9/2020	SGVT	SAN GABRIEL VLY NEWSPAPER			3,742.00
	0011382972	AD-PH SITE PLAN#20-05/UP #221A		100-3300-53411	620.00	
	0011398353	AD-PH SEWER FEES ORD#06-850		100-1120-53411	1,040.00	
	0011398358	AD-PH SEWER FEE RESOLUTION		100-1120-53411	1,040.00	
	0011403487	AD-BID #20-540 LP PARK SOFTBALL FENDING		100-3330-53111	464.00	
	0011415793	AD-BID #20-543 SPORTS LIGHTING/METER REMOVA		100-3330-53111	578.00	
4373	10/9/2020	SITEON	SITEONE LANDSCAPE SUPPLY, LLC			6,544.10
	100336282-001	TOOL		100-3100-53012	20.94	
	103102936-003	IRRIGATION SUPPLIES		285-3330-53822	705.71	
	103291483-001	IRRIGATION SUPPLIES		285-3330-53822	582.07	
	103301121-001	IRRIGATION SUPPLIES		285-3330-53822	339.67	
	103336421-001	IRRIGATION SUPPLIES		285-3330-53822	179.68	
	103401341-001	IRRIGATION SUPPLIES		285-3330-53822	860.37	
	103406774-001	IRRIGATION SUPPLIES		285-3330-53822	210.22	
	103501494-001	IRRIGATION SUPPLIES		285-3330-53822	408.14	
	103543592-001	IRRIGATION SUPPLIES		285-3330-53822	12.26	
	103566654-001	IRRIGATION SUPPLIES		285-3330-53822	3,052.53	
	103617925-001	IRRIGATION SUPPLIES		285-3330-53822	22.62	
	103635355-001	IRRIGATION SUPPLIES		285-3330-53822	149.89	
4374	10/9/2020	SOSUBW	SUBURBAN WATER SYSTEMS			183.02
	180021906951	08/25-09/24 WTR-14746 TEMPLE		200-3120-53714	183.02	

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
4375	10/9/2020	SUNBELT	SUNBELT RENTALS, INC.		1,649.77
	105379738-0001	LP PARK TOOL RENTAL		285-3330-53822	1,649.77
4376	10/9/2020	SUNGRO	SUNSHINE GROWERS		155.16
	4711	CH PLANTER FLOWERS		100-1150-53814	155.16
4377	10/9/2020	THESAU	THE SAUCE CREATIVE SERVICES CORP		65.05
	4357	POLO SHIRT		100-3300-53976	65.05
4378	10/9/2020	TIMEWA	TIME WARNER CABLE		317.04
	0029105091420	09/14-10/13 SC CABLE SVC		100-4130-53715	17.05
	0395613092720	09/27-10/26 CH INTERNET		100-1150-53715	299.99
4379	10/9/2020	UNISUP	UNISON SUPPLY		221.57
	316	IRRIGATION SUPPLIES		285-3330-53822	146.74
	334	IRRIGATION SUPPLIES		285-3330-53822	15.70
	339	IRRIGATION SUPPLIES		285-3330-53822	59.13
4380	10/9/2020	VISTA	VISTA PAINT		1,119.66
	2020-643973-00	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	1,119.66
4381	10/9/2020	VORTEX	VORTEX		2,907.94
	04-1455974	ADDITIONAL WORK		100-1150-53813	432.00
	04-1455974	ADDITIONAL DOOR WORK		100-1150-53813	614.00
	04-1455974	CH-REPAIR AND MAINTENACE ON ENTRANCE DOOR		100-1150-53813	1,861.94
4382	10/9/2020	WEXBANK	WEX BANK		67.81
	67604694	DIESEL		555-3150-53014	67.81
4383	10/9/2020	WILENG	WILLDAN ENGINEERING		137,063.58
	002-23294	09/20 BUILDING & SAFETY SVC		100-3310-53111	29,457.08
	003-33066	08/20 VALLEY SANITARY SWR IMPROV/PAVEMENT R		500-5580-59600	14,492.75
	003-33067	08/20 LP PARK SEWER IMPROVEMENTS		500-5595-59300	17,073.50
	003-33068	08/20 SKATE PARK/BASKETBALL CONST MNGT		100-5585-59600	9,653.35
	003-33071	08/20 LOCAL ST IMPROV PROJECT		202-5510-59300	33,193.45
	003-33071	08/20 LOCAL ST IMPROV PROJECT		215-5587-59300	33,193.45
4384	10/16/2020	STADIS	CALIFORNIA STATE DISBURSEMENT UNIT		379.61
	INV0004969	CHILD SUPPORT		260-20399	379.61
4385	10/16/2020	NATRS	NATIONWIDE RETIREMENT		120.00
	INV0004972	Employee Contribution		100-20340	111.94
	INV0004972	Employee Contribution		200-20340	1.15
	INV0004972	Employee Contribution		203-20340	1.15
	INV0004972	Employee Contribution		205-20340	1.15
	INV0004972	Employee Contribution		210-20340	1.15
	INV0004972	Employee Contribution		215-20340	1.15
	INV0004972	Employee Contribution		285-20340	2.31
4386	10/16/2020	USBANK	U.S BANK PARS ACCT# 6746022400		2,520.73
	INV0004976	PARS RETIREMENT		100-20340	1,699.63
	INV0004976	PARS RETIREMENT		200-20340	180.09
	INV0004976	PARS RETIREMENT		203-20340	74.12
	INV0004976	PARS RETIREMENT		260-20340	463.18
	INV0004976	PARS RETIREMENT		285-20340	103.71
4387	10/16/2020	AMABUS	AMAZON CAPITAL SERVICES INC		2,052.87
	1RH7-V1V4-TLFX	INTERNAL HARD DRIVE (3)		550-6100-53018	1,979.96
	1T3X-YH3K-LFLP	COUNCIL CHAMBERS - UTILITY ROPE		262-3320-53011	72.91
4388	10/16/2020	ANGEL	ANGEL'S MARKET		2,500.00
	INV0004988	2020-20 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00

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4389	10/16/2020	AVANT	AVANT GARDE INC.		210.00
	6493	06-09/20 DEVELOP GRANT APPLICATION PROF SVC		100-4100-53111	210.00
4390	10/16/2020	BARLAS	BARKSHIRE LASER LEVELING, INC.		4,818.36
	4480	SPORTS FIELD LASER LEVELING		285-5595-59300	4,818.36
4391	10/16/2020	BZFRUIT	BZ FRUITS & JUICES INC.		2,500.00
	INV0004989	2020-03 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00
4392	10/16/2020	CABUST	CALIFORNIA BUILDING STANDARDS		156.60
	INV0004964	04-06/30 BLDG REV FUND		100-48900	-17.40
	INV0004964	04-06/30 BLDG REV FUND		600-47441	174.00
4393	10/16/2020	CBEEQU	CELL BUSINESS EQUIPMENT		1,517.45
	5012115045	10/11-11/10 - FACILITY COPIER LEASE		100-1150-53911	1,517.45
4394	10/16/2020	CINTA	CINTAS CORPORATION #693		808.33
	8404829550	09/20 FIRST AID RESTOCK - ALL FACILITIES		100-1150-53011	808.33
4395	10/16/2020	SANQTI	DAVIKUBE GROUP LLC		547.50
	1008	CAMERA EQUIP FUSION #3		100-2110-53012	547.50
4396	10/16/2020	DEPTC	DEPT OF CONSERVATION		749.62
	INV0004965	04-06/20 SMIP FEES		100-48900	-39.46
	INV0004965	04-06/20 SMIP FEES		600-47440	789.08
4397	10/16/2020	DEPTJ	DEPT OF JUSTICE-BUREAU		32.00
	473211	09/20 FINGERPRINT SVC (1)		100-1135-53406	32.00
4398	10/16/2020	DSA	DIVISION OF THE STATE ARCHITECT		129.60
	INV0004963	SB1186 APRIL-JUNE 2020		100-42160	129.60
4399	10/16/2020	EDISON	EDISON CO		12,155.10
	INV0004993	09/01-10/02 ELEC - CITY HALL		100-1150-53712	5,912.42
	INV0004994	09/01-10/02 ELEC - VARIOUS		200-3120-53713	2,325.04
	INV0004995	09/01-10/02 ELEC - PARK SERV		285-3330-53712	291.39
	INV0004996	09/01-10/02 ELEC - TRAFFIC CONTROL		200-3120-53713	1,149.80
	INV0004997	09/01-10/02 ELEC - COMM CENTER		100-4100-53712	1,252.67
	INV0004998	09/01-10/02 ELEC - SENIOR CTR		100-4130-53712	1,223.78
4400	10/16/2020	VERIC	FRONTIER COMMUNICATIONS		111.86
	INV0004966	10/07-11/06 - SR CTR ALARM		100-4130-53715	111.86
4401	10/16/2020	FRUTA	FRUTA MANIA		2,500.00
	INV0004987	2020-22 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00
4402	10/16/2020	GARDA	GARDAWORLD		292.02
	10594930	10/20 ARMORED TRANS SVC		100-1130-53111	292.02
4403	10/16/2020	GENDEN	GENERAL DENTISTRY		2,500.00
	INV0004984	2020-44 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00
4404	10/16/2020	GORM	GORM INC		599.62
	290053	CC JANITORIAL SUPPLIES		285-3330-53813	599.62
4405	10/16/2020	HDLASS	HINDERLITER DE LLAMAS & ASSOCIATES		2,332.73
	SIN003591	1ST QTR - SALES TAX/AUDIT SVC		100-1130-53111	2,032.73
	SIN003761	1ST QTR - TRANS TAX		100-1130-53111	300.00
4406	10/16/2020	JCAENG	JCA ENGINEERING, INC.		6,800.00
	19-2568R1.0	ELECTRICAL ENG - PARK MASTER PHASE 3		280-5594-59210	6,800.00
4407	10/16/2020	KKUTS	KRISTAL KUTS		2,500.00
	INV0004985	2020-37 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00

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4408	10/16/2020	LACSHF	LA CO SHERIFF'S DEPT		632,685.73
	210127AL	07/20 LAW ENF SVC		100-2100-53110	574,854.66
	210127AL	07/20 LIABILITY INSURANCE		100-2100-53186	57,831.07
4409	10/16/2020	LEWIS	LEWIS ENGRAVING, INC		12.13
	36585	TILE PLATE - SISTER CITY		100-1100-53976	12.13
4410	10/16/2020	MANCIL	MANCILLA'S QUALITY PRINTING		500.50
	14065	PARKING/CENSUS COMMUNITY FLYERS		100-1150-53011	500.50
4411	10/16/2020	WORKPR	PRINTING WORKS, INC.		413.44
	000375	PARKING/CENSUS COMMUNITY FLYERS		100-1150-53011	413.44
4412	10/16/2020	QUINMO	QUINTIN'S MOBIL		95.79
	1010159	FUEL - CODE ENF		555-3150-53014	20.90
	1010221	FUEL - CODE ENF		555-3150-53014	51.00
	1010335	FUEL -CODE ENF		555-3150-53014	23.89
4413	10/16/2020	RODBRO	RODPAZ BROS. INC		102.50
	INV0004990	BL OVERPAYMENT # 20511		100-48900	102.50
4414	10/16/2020	SGVWC	S.G.V. WATER CO		204.00
	INV0004999	09/08-10/06 WTR - 935 IRRIG PUENTE		200-3120-53714	204.00
4415	10/16/2020	SABOR	SABOR DE MEXICO RESTAURANT		9,825.20
	20366	10/05-10/11 - SENIOR NUTRITION PROGRAM		261-3320-53111	2,456.30
	20366	10/05-10/11 - SENIOR NUTRITION PROGRAM		262-3320-53111	7,368.90
4416	10/16/2020	SMART	SMART & FINAL		67.84
	015186	COUNCIL SUPPLIES		100-1100-53976	67.84
4417	10/16/2020	SGTRA	SOUTHLAND TRANSIT INC		42,153.68
	LAPUENTE0920	09/20 DIAL A RIDE		210-3130-53916	6,910.01
	LAPUENTE0920	09/20 LP LINK SVC		210-3130-53917	36,624.17
	LAPUENTE0920	09/20 DIAL A RIDE FARE		210-46100	-31.00
	LAPUENTE0920	09/20 LP LINK FARE		210-46105	-1,349.50
4418	10/16/2020	SPOH	SPOHN RANCH		227,604.14
	05	08/20 -RETENTION- SKATEPARK BASKETBALL CONST		100-20220	-484.52
	05	08/20 SKATEPARK BASKETBALL CONST #5		100-5596-59300	9,690.37
	05	08/20 -RETENTION - SKATEPARK BASKETBALL CONST		280-20220	-5,000.00
	05	08/20 SKATEPARK BASKETBALL CONST #5		280-5585-59300	100,000.00
	05	08/20-RETENTION - SKATEPARK BASKETBALL CONST		500-20220	-6,494.65
	05	08/20 SKATEPARK BASKETBALL CONST #5		500-5595-59300	129,892.94
4419	10/16/2020	SOSUBW	SUBURBAN WATER SYSTEMS		232.66
	180051407631	09/09-10/07 WTR - N HACIENDA/MAPLEGROVE		200-3120-53714	232.66
4420	10/16/2020	TCFNAT	TCF NATIONAL BANK		1,512.00
	6705684	TORO REEL MASTER LEASE PYMT		285-3330-53911	1,512.00
4421	10/16/2020	FABSHOP	THE FABRIC SHOP		2,500.00
	INV0004986	2020-26 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00
4422	10/16/2020	GASCO	THE GAS COMPANY		164.92
	INV0004991	09/01-10/02 GAS - YLAC		100-4110-53711	34.43
	INV0004992	08/31-10/02 GAS - SENIOR CENTER		100-4130-53711	66.73
	INV0005000	09/01-10/02 GAS - PUBLIC WORKS		285-3330-53711	15.29
	INV0005001	09/01-10/02 GAS - CITY HALL		100-1150-53711	33.18
	INV0005002	09/01-10/02 GAS - PARK SERVICES		285-3330-53711	15.29
4423	10/16/2020	TIMEWA	TIME WARNER CABLE		99.28
	0029063100120	10/20 CH CABLE SVC		100-1150-53715	99.28

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4424	10/16/2020	VILLA	VILLA CARINO			2,500.00
	INV0004983	2020-57 - CDBG-CV BUSINESS GRANT		261-3320-53981	2,500.00	
4425	10/16/2020	WILENG	WILLDAN ENGINEERING			3,356.25
	003-33054	08/20 NPDES SVC		284-3100-53111	3,356.25	
DFT0001046	10/16/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457			94.67
	INV0004970	EMPLOYEE LOAN REPYMT		100-20399	52.30	
	INV0004970	EMPLOYEE LOAN REPYMT		210-20399	37.62	
	INV0004970	EMPLOYEE LOAN REPYMT		261-20399	4.75	
DFT0001047	10/16/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457			1,300.00
	INV0004971	EMPLOYEE CONTRIBUTIONS		100-20399	646.07	
	INV0004971	EMPLOYEE CONTRIBUTIONS		200-20399	152.97	
	INV0004971	EMPLOYEE CONTRIBUTIONS		203-20399	70.71	
	INV0004971	EMPLOYEE CONTRIBUTIONS		205-20399	83.06	
	INV0004971	EMPLOYEE CONTRIBUTIONS		210-20399	103.75	
	INV0004971	EMPLOYEE CONTRIBUTIONS		215-20399	107.21	
	INV0004971	EMPLOYEE CONTRIBUTIONS		260-20399	53.96	
	INV0004971	EMPLOYEE CONTRIBUTIONS		261-20399	2.50	
	INV0004971	EMPLOYEE CONTRIBUTIONS		285-20399	79.77	
DFT0001048	10/16/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			10,451.93
	INV0004973	EMPLOYER CONTRIBUTION		100-20360	6,995.50	
	INV0004973	EMPLOYER CONTRIBUTION		200-20360	742.62	
	INV0004973	EMPLOYER CONTRIBUTION		203-20360	447.73	
	INV0004973	EMPLOYER CONTRIBUTION		205-20360	345.37	
	INV0004973	EMPLOYER CONTRIBUTION		210-20360	493.02	
	INV0004973	EMPLOYER CONTRIBUTION		215-20360	213.62	
	INV0004973	EMPLOYER CONTRIBUTION		260-20360	448.75	
	INV0004973	EMPLOYER CONTRIBUTION		261-20360	166.31	
	INV0004973	EMPLOYER CONTRIBUTION		285-20360	599.01	
DFT0001049	10/16/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			7,214.32
	INV0004974	PERS- NEW EMPLY CONTRB		100-20399	4,828.67	
	INV0004974	PERS- NEW EMPLY CONTRB		200-20399	503.38	
	INV0004974	PERS- NEW EMPLY CONTRB		203-20399	313.61	
	INV0004974	PERS- NEW EMPLY CONTRB		205-20399	252.25	
	INV0004974	PERS- NEW EMPLY CONTRB		210-20399	330.68	
	INV0004974	PERS- NEW EMPLY CONTRB		215-20399	177.93	
	INV0004974	PERS- NEW EMPLY CONTRB		260-20399	293.43	
	INV0004974	PERS- NEW EMPLY CONTRB		261-20399	94.74	
	INV0004974	PERS- NEW EMPLY CONTRB		285-20399	419.63	
DFT0001050	10/16/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			40.20
	INV0004975	EMPLOYEE PORTION		100-20360	40.20	
DFT0001051	10/16/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			34.00
	INV0004977	SURVIVORS LIFE INSURANCE		100-20350	25.24	
	INV0004977	SURVIVORS LIFE INSURANCE		200-20350	1.79	
	INV0004977	SURVIVORS LIFE INSURANCE		203-20350	1.16	
	INV0004977	SURVIVORS LIFE INSURANCE		205-20350	0.93	
	INV0004977	SURVIVORS LIFE INSURANCE		210-20350	1.30	
	INV0004977	SURVIVORS LIFE INSURANCE		215-20350	0.42	
	INV0004977	SURVIVORS LIFE INSURANCE		260-20350	1.05	
	INV0004977	SURVIVORS LIFE INSURANCE		261-20350	0.34	
	INV0004977	SURVIVORS LIFE INSURANCE		285-20350	1.77	
DFT0001052	10/16/2020	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT			4,278.53
	INV0004980	STATE INCOME TAX		100-20310	3,012.17	
	INV0004980	STATE INCOME TAX		200-20310	262.55	
	INV0004980	STATE INCOME TAX		203-20310	171.70	

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
	INV0004980	STATE INCOME TAX		205-20310	148.61	
	INV0004980	STATE INCOME TAX		210-20310	148.38	
	INV0004980	STATE INCOME TAX		215-20310	106.74	
	INV0004980	STATE INCOME TAX		260-20310	157.18	
	INV0004980	STATE INCOME TAX		261-20310	14.25	
	INV0004980	STATE INCOME TAX		285-20310	256.95	
DFT0001053	10/16/2020	IRSPR	IRS PAYROLL TAX DEPOSIT			12,823.21
	INV0004981	FEDERAL WITHHOLDING		100-20300	9,154.81	
	INV0004981	FEDERAL WITHHOLDING		200-20300	777.63	
	INV0004981	FEDERAL WITHHOLDING		203-20300	466.69	
	INV0004981	FEDERAL WITHHOLDING		205-20300	369.29	
	INV0004981	FEDERAL WITHHOLDING		210-20300	422.81	
	INV0004981	FEDERAL WITHHOLDING		215-20300	262.97	
	INV0004981	FEDERAL WITHHOLDING		260-20300	608.70	
	INV0004981	FEDERAL WITHHOLDING		261-20300	63.73	
	INV0004981	FEDERAL WITHHOLDING		285-20300	696.58	
DFT0001054	10/16/2020	IRSPR	IRS PAYROLL TAX DEPOSIT			3,969.20
	INV0004982	MEDICARE TAX		100-20300	2,722.68	
	INV0004982	MEDICARE TAX		200-20300	263.34	
	INV0004982	MEDICARE TAX		203-20300	153.72	
	INV0004982	MEDICARE TAX		205-20300	102.46	
	INV0004982	MEDICARE TAX		210-20300	127.00	
	INV0004982	MEDICARE TAX		215-20300	68.16	
	INV0004982	MEDICARE TAX		260-20300	288.02	
	INV0004982	MEDICARE TAX		261-20300	34.44	
	INV0004982	MEDICARE TAX		285-20300	209.38	
					Grand Total:	**1,250,167.26**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	747,056.70
200 - GAS TAX FUND	25,759.39
202 - RMRA (SB 1)	33,193.45
203 - MEASURE M FUND	1,735.51
205 - MEASURE R FUND	1,337.80
210 - PROP A FUND	43,887.94
215 - PROP C FUND	34,141.75
260 - CDBG PROGRAM FUND	2,808.50
261 - CDBG CARES	30,326.71
262 - STATE CARES	15,443.19
275 - PEG ACCESS FUND	235.05
280 - MISCELLANEOUS GRANTS FUND	101,800.00
284 - MEASURE W	3,356.25
285 - LIGHTING & LANDSCAPE MAINTENANCE	46,718.64
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	154,964.54
550 - EQUIPMENT REPLACEMENT FUND	1,979.96
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	4,458.80
600 - SPECIAL DEPOSIT FUND	963.08
Grand Total:	**1,250,167.26**

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53976	Special Departmental	79.97
100-1120-53411	Printing & Publishing	2,080.00
100-1130-53111	Contract Services - Priva	2,624.75
100-1135-53406	Recruitment Expenses	32.00
100-1150-53011	Operating Supplies	1,722.27
100-1150-53711	Utility - Gas	33.18
100-1150-53712	Utility - Electricity	5,912.42
100-1150-53714	Utility - Water	1,575.19
100-1150-53715	Utility - Communications	1,006.81
100-1150-53811	Equipment Maintenance	1,135.51
100-1150-53813	Facility Maintenance	4,422.94
100-1150-53814	Landscape Maintenance	155.16
100-1150-53911	Equipment Lease/Rental	1,517.45
100-20220	Retention Payable	-484.52
100-20300	FIT Payable	11,877.49
100-20310	SIT Payable	3,012.17
100-20340	PARS	1,811.57
100-20350	Group Insurance	25.24
100-20360	PERS	7,035.70
100-20380	Union Dues	478.85
100-20399	Other Payroll Deduction	5,527.04
100-2100-53110	Contract Services - LA Sh	574,854.66
100-2100-53186	Liability Trust Fund	57,831.07
100-2110-53012	Small Tools & Equipment	547.50
100-3100-53012	Small Tools & Equipment	254.60
100-3300-53011	Operating Supplies	80.00
100-3300-53411	Printing & Publishing	620.00
100-3300-53976	Special Departmental	95.64
100-3310-53111	Contr Svc - Private - B&S	29,457.08
100-3330-53011	Operating Supplies	146.45
100-3330-53012	Small Tools & Equipment	932.36
100-3330-53015	Uniform/Boot Reimburs	105.56
100-3330-53111	Contract Services - Priva	1,042.00
100-4100-53111	Contract Services - Priva	210.00
100-4100-53712	Utility - Electricity	1,252.67

Account Summary

Account Number	Account Name	Payment Amount
100-4100-53811	Equipment Maintenance	456.52
100-4110-53012	Small Tools & Equipment	381.61
100-4110-53711	Utility - Gas	34.43
100-4110-53712	Utility - Electricity	4,554.33
100-4130-53711	Utility - Gas	66.73
100-4130-53712	Utility - Electricity	1,223.78
100-4130-53714	Utility - Water	322.02
100-4130-53715	Utility - Communications	189.40
100-4130-53813	Facility Maintenance	890.00
100-4130-53814	Landscape Maintenance	168.48
100-42160	SB 1186 (CASP Fee)	129.60
100-47110	Building Plan Check Fees	139.66
100-48900	Miscellaneous	145.64
100-5585-59600	Other Services	9,653.35
100-5596-59300	Construction Costs	9,690.37
200-20300	FIT Payable	1,040.97
200-20310	SIT Payable	262.55
200-20340	PARS	181.24
200-20350	Group Insurance	1.79
200-20360	PERS	742.62
200-20380	Union Dues	60.36
200-20399	Other Payroll Deduction	656.35
200-3120-53012	Small Tools & Equipment	8.89
200-3120-53016	Graffiti Removal Supplie	1,213.70
200-3120-53713	Utility - Hwy Lights	5,600.48
200-3120-53714	Utility - Water	1,173.45
200-3120-53814	Landscape Maintenance	5,408.74
200-3120-53817	Street/Sidewalk Mainten	110.36
200-3120-53819	Signal Maintenance	9,297.89
202-5510-59300	Construction Costs	33,193.45
203-20300	FIT Payable	620.41
203-20310	SIT Payable	171.70
203-20340	PARS	75.27
203-20350	Group Insurance	1.16
203-20360	PERS	447.73
203-20380	Union Dues	34.92
203-20399	Other Payroll Deduction	384.32
205-20300	FIT Payable	471.75
205-20310	SIT Payable	148.61
205-20340	PARS	1.15
205-20350	Group Insurance	0.93
205-20360	PERS	345.37
205-20380	Union Dues	34.68
205-20399	Other Payroll Deduction	335.31
210-20300	FIT Payable	549.81
210-20310	SIT Payable	148.38
210-20340	PARS	1.15
210-20350	Group Insurance	1.30
210-20360	PERS	493.02
210-20380	Union Dues	68.55
210-20399	Other Payroll Deduction	472.05
210-3130-53916	Dial-A-Ride Services	6,910.01
210-3130-53917	Fixed Route Shuttle	36,624.17
210-46100	Dial-A-Ride Fares	-31.00
210-46105	Shuttle Fares	-1,349.50
215-20300	FIT Payable	331.13
215-20310	SIT Payable	106.74
215-20340	PARS	1.15

Account Summary

Account Number	Account Name	Payment Amount
215-20350	Group Insurance	0.42
215-20360	PERS	213.62
215-20380	Union Dues	10.10
215-20399	Other Payroll Deduction	285.14
215-5587-59300	Construction Costs	33,193.45
260-20300	FIT Payable	896.72
260-20310	SIT Payable	157.18
260-20340	PARS	463.18
260-20350	Group Insurance	1.05
260-20360	PERS	448.75
260-20380	Union Dues	52.36
260-20399	Other Payroll Deduction	727.00
260-3320-53011	Operating Supplies	62.26
261-20300	FIT Payable	98.17
261-20310	SIT Payable	14.25
261-20350	Group Insurance	0.34
261-20360	PERS	166.31
261-20380	Union Dues	8.05
261-20399	Other Payroll Deduction	101.99
261-3320-53011	Operating Supplies	25.00
261-3320-53111	Contract Services-Privat	4,912.60
261-3320-53981	Grants & Loans - Comme	25,000.00
262-3320-53011	Operating Supplies	705.39
262-3320-53111	Contract Services-Privat	14,737.80
275-1125-53998	Furniture/Office Equipm	235.05
280-20220	Retention Payable	-5,000.00
280-5585-59300	Construction Costs	100,000.00
280-5594-59210	Design Engineering	6,800.00
284-3100-53111	Contract Services - Priva	3,356.25
285-20300	FIT Payable	905.96
285-20310	SIT Payable	256.95
285-20340	PARS	106.02
285-20350	Group Insurance	1.77
285-20360	PERS	599.01
285-20380	Union Dues	97.98
285-20399	Other Payroll Deduction	499.40
285-3330-53711	Utility - Gas	30.58
285-3330-53712	Utility - Electricity	20,016.75
285-3330-53714	Utility - Water	1,668.90
285-3330-53715	Utility - Communications	20.16
285-3330-53813	Facility Maintenance	4,439.62
285-3330-53814	Landscape Maintenance	3,130.69
285-3330-53822	Park Maintenance & Rep	8,614.49
285-3330-53911	Equipment Lease/Rental	1,512.00
285-5595-59300	Construction Costs	4,818.36
500-20220	Retention Payable	-6,494.65
500-5580-59600	Other Services	14,492.75
500-5595-59300	Construction Cost	146,966.44
550-6100-53018	Computer Hardware & S	1,979.96
555-3150-53014	Fuel	332.89
555-3150-53812	Vehicle Maintenance	1,271.90
555-3150-53912	Vehicle Lease	2,854.01
600-47440	Strong Motion Inst. Fee	789.08
600-47441	SB1473 (Green Fee)	174.00
	Grand Total:	**1,250,167.26**

Project Account Summary

Project Account Key		Payment Amount
None		1,194,662.72
30121E		62.26
69421E		10,061.49
69721E		705.39
70421E		19,650.40
70521E		25,025.00
	Grand Total:	**1,250,167.26**

RESOLUTION NO. SA 20-100

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE LA PUENTE COMMUNITY DEVELOPMENT COMMISSION ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT OF $6,214.95 (WARRANT REGISTER 66)

THE CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE LAN PUENTE COMMUNITY DEVELOPMENT COMMISSION DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED	EXAMINED
______________________________	______________________________
Bob Lindsey, City Manager	Troy Grunklee, CPA Director of Administrative Services

SECTION 2: That the following claims and demands numbered 118 through 120 haves been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached Check Registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

____
Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 27th day of October, 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

Check Register Report

By Payment Number

Payment Dates 8/1/2020 - 10/16/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
118	8/7/2020	CASSPA	CASSO & SPARKS, LLP		1,219.05
	20423-SA	04/20 LEGAL - ADMIN GENERAL SVC		610-5100-53114	1,219.05
119	9/4/2020	KOSMONT	KOSMONT COMPANIES		4,440.80
	2007.3-001	07/20 PROFESSIONAL SVC - ROPS		610-5100-53111	4,440.80
120	10/16/2020	KOSMONT	KOSMONT COMPANIES		555.10
	2007.3-002	09/20 - PROFESSIONAL SERVICES		610-5100-53111	555.10
				Grand Total:	**6,214.95**

Report Summary

Fund Summary

Fund		Payment Amount
610 - SUCCESSOR AGENCY FUND		6,214.95
	Grand Total:	**6,214.95**

Account Summary

Account Number	Account Name	Payment Amount
610-5100-53111	Contract Services - Priva	4,995.90
610-5100-53114	Legal Services	1,219.05
	Grand Total:	**6,214.95**

Project Account Summary

Project Account Key		Payment Amount
None		6,214.95
	Grand Total:	**6,214.95**

City of La Puente

AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: PRESENTATION OF SEPTEMBER 2020 INVESTMENT REPORT

BACKGROUND

This report presents the City's investment portfolio for the month ending September 30, 2020. It has been prepared to comply with regulations contained in California Government Code Section 53600 and the Statement of Investment Policy approved by City Council on June 9, 2020.

The investment objectives of the City of La Puente are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio, second, to provide sufficient liquidity to meet all operating requirements, and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

The City follows the practice of pooling cash and investments for all funds under its direct control. Interest earned on pooled cash and investments is allocated to the various funds based on the respective fund's average quarterly cash balance. It is common for governments to pool the cash and investments of various funds to improve investment performance. By pooling funds, cities are able to benefit from economies of scale, diversification, liquidity and ease of administration.

DISCUSSION

The Investment Report for the City as September 30, 2020 is attached for your review.

The investment activity for September 2020 is summarized in the table below:

Action	Instrument	Settlement Date	Interest Rate	Maturity Date	Face Value
Sale	Government Obligation – Federal Home Loan Mortgage Corp.	09/17/2020	1.125%	03/17/2025	$250,000.00

FISCAL IMPACT

Idle cash invested in certificates of deposit, government securities, and corporate bonds typically return higher yields than LAIF (Local Agency Investment Fund). This maximizes returns without assuming substantial additional risk.

SUMMARY

In summary, the City has conservatively placed its investment portfolio in LAIF, federal agency securities, corporate bonds, and certificates of deposit. The portfolio complies with the Statement of Investment Policy and the City has the ability to meet its expenditure requirements for the next six months.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment A – Investment Report
Attachment B – Certificates of Deposit
Attachment C – Corporate Bonds
Attachment D – Municipal Bonds
Attachment E – Charts

CITY OF LA PUENTE ATTACHMENT A

Cash and Investment Report
September 30, 2020

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Local Agency Investment Fund	State of California			0.685%	$ 2,786,398	$ 2,786,398	$ 2,797,862	LAIF
Government Obligations								
U.S. Agency Security	FFCB	07/16/18	10/16/20	2.625%	250,000	250,000	250,265	Stifel
U.S. Agency Security	FFCB	01/16/19	01/26/21	3.000%	250,000	253,437	252,290	Multi-Bank
U.S. Agency Security	FFCB	06/07/19	06/13/24	1.950%	250,000	249,712	256,438	Stifel
U.S. Agency Security	FFCB	06/12/19	06/21/24	2.220%	250,000	250,000	252,795	Stifel
U.S. Agency Security	FFCB	10/10/19	10/15/24	1.920%	250,000	249,915	250,168	Stifel
U.S. Agency Security	FFCB	06/10/20	06/10/25	0.680%	250,000	250,000	250,450	Multi-Bank
U.S. Agency Security	FFCB	06/02/20	06/09/25	0.500%	250,000	250,000	251,088	Stifel
U.S. Agency Security	FFCB	07/29/20	07/29/25	0.580%	250,000	250,000	250,133	Stifel
U.S. Agency Security	FHLB	05/05/20	05/19/25	0.750%	250,000	250,000	248,010	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.650%	375,000	375,000	371,149	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.680%	250,000	250,000	247,343	Stifel
U.S. Agency Security	FHLB	06/03/20	05/27/25	0.720%	250,000	250,030	247,900	Multi-Bank
U.S. Agency Security	FHLB	03/27/20	04/07/25	1.250%	250,000	250,000	250,048	Stifel
U.S. Agency Security	FHLMC	04/21/20	04/21/25	0.700%	500,000	499,260	500,305	Stifel
U.S. Agency Security	FHLMC	11/04/19	11/12/24	1.750%	250,000	249,625	250,333	Stifel
U.S. Agency Security	FHLMC	11/14/19	05/10/24	1.750%	250,000	250,061	252,148	Stifel
U.S. Agency Security	FHLMC	08/12/16	08/12/21	1.125%	250,000	246,250	252,118	Stifel
U.S. Agency Security	FHLMC	01/29/20	01/29/25	1.875%	250,000	250,000	250,913	Multi-Bank
U.S. Agency Security	FHLMC	06/19/20	06/30/25	0.720%	250,000	250,000	250,175	Stifel
U.S. Agency Security	FHLMC	06/29/20	06/28/24	0.500%	250,000	250,000	250,140	Stifel
U.S. Agency Security	FHLMC	05/01/20	05/05/25	0.700%	250,000	249,750	250,148	Stifel
U.S. Agency Security	FHLMC	07/14/20	07/14/25	0.600%	250,000	250,000	249,673	Stifel
U.S. Agency Security	FHLMC	07/23/20	07/23/25	0.500%	250,000	249,625	248,598	Stifel
U.S. Agency Security	FHLMC	07/29/20	04/29/25	0.700%	250,000	250,000	249,873	Stifel
U.S. Agency Security	FNMA	05/27/20	05/27/25	0.750%	250,000	250,250	250,115	Multi-Bank
U.S. Agency Security	FNMA	06/04/20	06/30/25	0.800%	250,000	250,000	250,295	Stifel
U.S. Agency Security	FNMA	06/04/20	06/04/25	0.710%	250,000	250,000	250,313	Multi-Bank
U.S. Agency Security	FNMA	05/27/20	05/27/20	0.750%	250,000	250,000	250,283	Multi-Bank
U.S. Agency Security	FNMA	07/22/20	07/22/25	0.600%	250,000	250,000	249,845	Stifel
U.S. Agency Security	FNMA	08/03/20	08/19/25	0.625%	250,000	250,000	250,043	Stifel
U.S. Agency Security	FNMA	08/03/20	08/12/25	0.500%	250,000	250,000	249,878	Stifel
U.S. Agency Security	FNMA	08/17/20	08/14/25	0.500%	250,000	249,899	249,628	Stifel
U.S. Agency Security	FNMA	07/29/20	07/29/25	0.700%	250,000	250,000	249,888	Multi-Bank
Total Government Securities					8,625,000	8,622,814	8,632,779	
Municipal Bonds* **				various	**250,000**	**248,761**	**261,660**	Stifel
Negotiable Certificates of Deposit ***				various	**8,177,000**	**8,177,221**	**8,463,787**	Stifel
Corporate Bonds* **				various	**1,250,000**	**1,233,425**	**1,306,928**	Stifel
		Total Investments			$ 21,088,398	$ 21,068,618	$ 21,463,016	
		Deposits				2,185,415 *		
		Miscellaneous Cash				2,200 **		
		Total Cash and Deposits				2,187,615		
		Total Investments, Cash and Deposits				$ 23,256,233		

I certify that this investment portfolio is in conformity with the Investment Policy of the City of La Puente as stated in Resolution No. 20-5558 dated June 09, 2020. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

Troy O. Grunklee, CPA
Dir. Of Aministrative Services

Alex Merkel Medina
Principal Accountant

* *Deposits represent the equity in the checking & payroll accounts.*
** *Miscellaneous cash represents a total of all petty cash accounts.*
*** *Detailed list of Negotiable Certificates of Deposit/Corporate Bonds attached*

CITY OF LA PUENTE

Negotiable Certificates of Deposit
Cash and Investment Report
September 30, 2020

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Valuation
JP Morgan Chase Bank	5/19/20	5/28/25	1.00%	248,000	248,000	254,832	Stifel
BMW Bank	2/26/16	2/26/21	1.70%	248,000	248,000	249,937	Stifel
Pinnacle Bank	9/22/17	3/22/21	1.95%	245,000	245,000	247,203	Stifel
Bank Hapoalim	4/6/16	4/6/21	1.60%	248,000	248,000	249,959	Stifel
Synchrony Bank	4/15/16	4/15/21	1.50%	248,000	248,000	250,244	Stifel
Wells Fargo Bank	6/17/16	6/17/21	1.75%	248,000	248,000	250,693	Stifel
Mercantil Commerce Bank	6/24/16	6/24/21	1.65%	248,000	248,000	250,775	Stifel
Keesler Federal Credit Union	2/28/19	8/30/21	3.05%	249,000	249,000	255,768	Stifel
Discover Bank	12/14/16	12/14/21	2.10%	248,000	248,000	253,994	Stifel
State Bank of India, NY	1/26/17	1/26/22	2.35%	248,000	248,000	255,385	Stifel
Mountain America FCU	4/23/19	3/27/23	3.00%	249,000	249,205	266,530	Stifel
Sallie Mae Bank	3/22/17	3/22/22	2.35%	247,000	247,000	255,168	Stifel
Medallion Bank	4/4/17	4/4/22	2.25%	248,000	248,000	255,991	Stifel
American Express Centurion Bank	4/5/17	4/5/22	2.45%	247,000	247,000	255,423	Stifel
Goldman Sachs Bank	4/12/17	4/12/22	2.40%	247,000	247,000	254,553	Stifel
Capital One Bank USA NA	4/19/17	4/19/22	2.40%	247,000	247,000	255,739	Stifel
EverBank	4/28/17	4/28/22	2.15%	248,000	248,000	255,934	Stifel
American Express Bank FSB	5/3/17	5/3/22	2.35%	247,000	247,000	255,413	Stifel
Capital One Bank NA McLean VA	5/10/17	5/10/22	2.30%	247,000	247,000	255,672	Stifel
Comenity Bank	5/31/17	5/31/22	2.35%	248,000	248,000	257,201	Stifel
First Bank of Highland	6/21/17	6/21/22	2.10%	247,000	247,000	255,400	Stifel
Morgan Stanley Bank NA	6/6/19	6/6/24	2.70%	246,000	246,000	267,889	Stifel
Morgan Stanley Private Bank	4/23/19	4/25/24	2.75%	246,000	246,000	267,759	Stifel
East Boston Savings Bank	8/14/20	8/14/25	0.50%	248,000	248,000	249,818	Stifel
Merrick Bank	7/31/19	7/31/24	2.20%	249,000	249,000	267,145	Stifel
Citadel Federal Credit Union	2/26/20	2/27/25	1.65%	248,000	248,000	262,354	Stifel
Axos Bank	2/27/20	3/26/25	1.65%	249,000	249,000	263,634	Stifel
Pathfinder Bank	3/6/20	3/13/25	1.30%	249,000	249,000	249,371	Stifel
Evansville Teachers Fed. Credit Union	8/27/19	8/29/22	2.10%	249,000	249,000	258,328	Stifel
First Bank of DeQueen	8/21/19	8/30/24	1.80%	249,000	249,000	263,559	Multi-Bank
Luana Savings Bank	2/28/20	2/28/25	1.55%	248,000	248,000	261,305	Multi-Bank
Celtic Bank	4/17/20	4/17/25	1.50%	249,000	249,000	262,105	Multi-Bank
EnerBank	7/23/19	7/22/24	2.35%	247,000	247,016	248,707	Multi-Bank
Total for Negotiable Certificates of Deposit				**$ 8,177,000**	**$ 8,177,221**	**$ 8,463,787**	

CITY OF LA PUENTE

Corporate Bonds
Cash and Investment Report
September 30, 2020

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Apple Inc	10/27/17	2/9/22	2.15%	250,000	250,000	256,383	Stifel
Proctor and Gamble	1/9/18	11/3/21	1.70%	250,000	244,875	263,058	Stifel
Bank of New York Mellon	8/16/18	8/16/23	2.20%	250,000	237,232	262,208	Stifel
JP Morgan Chase	4/3/19	5/18/23	2.70%	250,000	251,094	264,008	Stifel
Coca Cola	10/10/19	9/6/24	1.75%	250,000	250,224	261,273	Stifel
Total for Negotiable Corporate Bonds				**$ 1,250,000**	**$ 1,233,425**	**$ 1,306,928**	

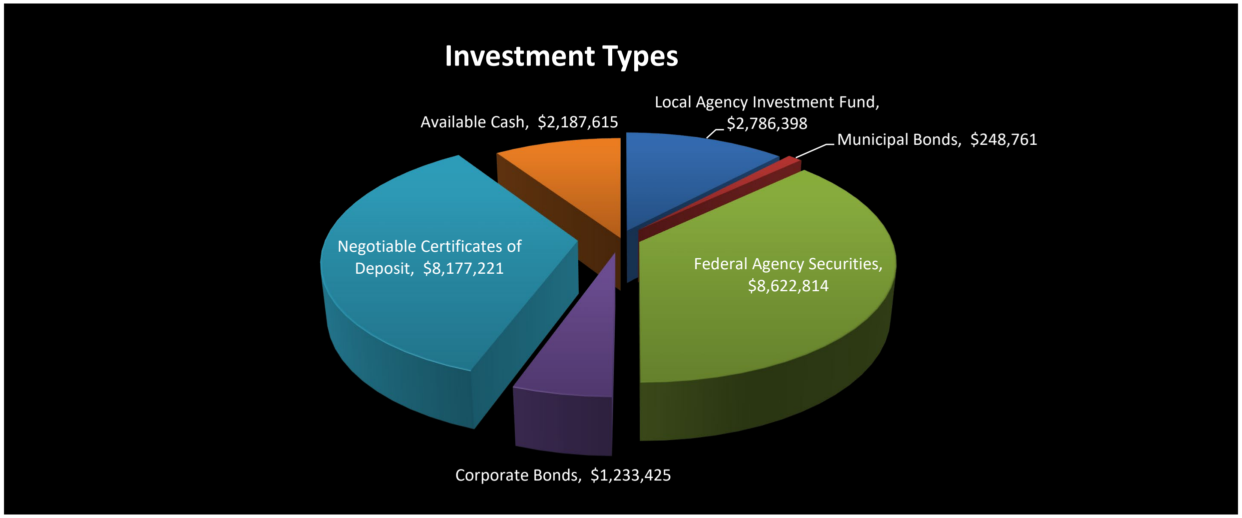
ATTACHMENT D

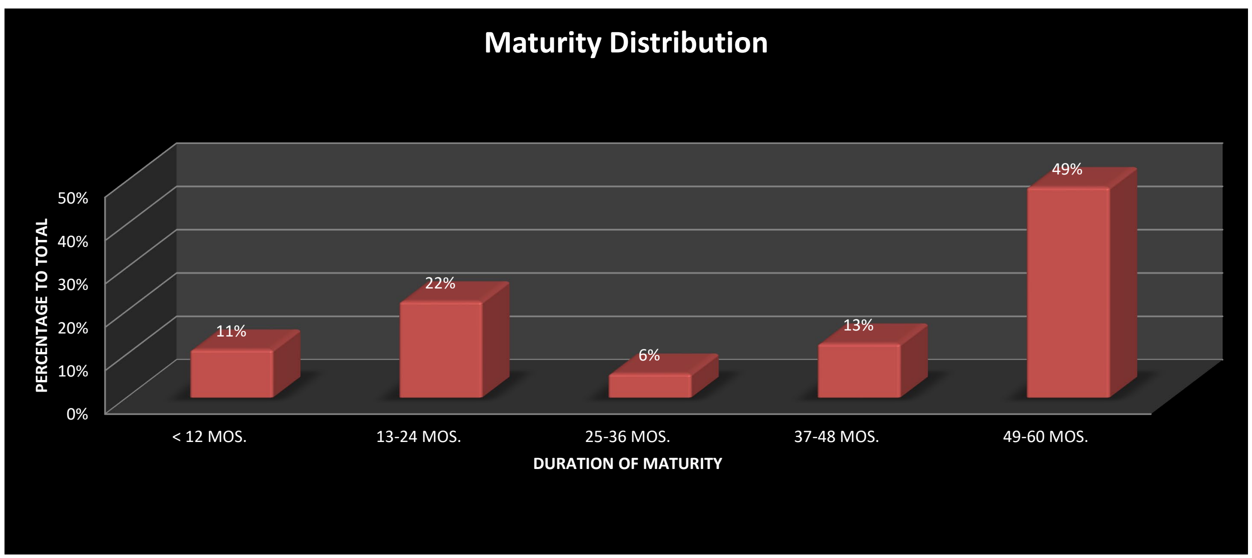
CITY OF LA PUENTE

Municipal Bonds
Cash and Investment Report
September 30, 2020

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Los Angeles Airport Revenue Bonds	7/16/18	5/15/23	2.79%	250,000	248,761	$ 261,660	Stifel
Total for Municipal Bonds				**$ 250,000**	**$ 248,761**	**$ 261,660**	

Cash and Investment Report Charts
September 30, 2020





City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: October 27, 2020
Via:	Bob Lindsey, City Manager	
By:	Troy O. Grunklee, CPA, Director of Administrative Services Alex Merkel Medina, Principal Accountant	

SUBJECT: PRESENTATION OF SEPTEMBER 2020 REQUISITION REPORT

BACKGROUND

On April 24, 2018, the City Council adopted several ordinances and accompanying resolutions amending the City's purchasing procedures to streamline and make the procurement process more efficient. One of the amendments to the purchasing procedures was a provision setting a $5,000 spending limit for Department Heads and a separate provision increasing the City Manager's spending limit to $20,000 for professional services, supplies and equipment. In order to document purchases approved by the City Manager and/or Department Heads the City Council directed that a monthly report be prepared and filed with the City Council. This action is to receive and file the requisition summary report for September 2020.

DISCUSSION

City staff initiated three (3) requisitions during the month totaling $171,133.33. See Attachment "A" to this report.

RECOMMENDATION

It is recommended that the City Council receive and file the report.

ATTACHMENTS

Attachment "A": Requisition Summary Report for September 2020

City of La Puente
Requistion Summary Report
For the period of 09/01/2020 - 09/30/2020

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000391	9/1/2020	9/1/2020	Approved	Community Services Dept.

Vendor: Hacienda La Puente Unified School District
Description: Summer Lunch Program Invoice-July 2020

Total Obligation $ 146,547.40
Total Paid $ 146,547.40

Submitted By: Adriana Dominguez
Approved By: City Council
Funding Source: General Fund (100)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000393	9/9/2020	9/9/2020	Approved	Development Services Dept.

Vendor: Ace Fence Company
Description: Softball Field Fence Posts Installation-La Puente Park

Total Obligation: $ 19,585.93
Tota Paid $ -

Submitted By: Norma Ramirez
Approved By: City Council
Funding Source: Calderon Grant (280)

Requisition Number	Date Requested	Date Approved	Status	Department
REQ000394	9/18/2020	9/18/2020	Approved	Community Services Dept.

Vendor: ABC PR
Description: Spotlight Publication-Winter 2020

Total Obligation: $ 5,000.00
Tota Paid $ 4,276.50

Submitted By: Adriana Dominguez
Approved By: Director of Community Services
Funding Source: General Fund (100) & Prop A Fund (210)

ATTACHMENT A

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: PRESENTATION OF SEPTEMBER 2020 BUDGET REPORT

BACKGROUND

The City Council adopted the Fiscal Year 2020-2021 Budget and Capital Improvement Program on June 23, 2020. The attached report examines fiscal activity taking place during the month of September 2020 and includes all funds within the operating budget. The report analyzes year-to-date transactions in comparison to budgeted amounts for the entire fiscal year, expressing each category using a percentage-of-completion methodology. It additionally provides comparisons in activity level to the same time period last fiscal year.

DISCUSSION

Revenue
In the September period, the City received its first allocations of *Sales and Use Tax* and *Measure LP* for the 2020-2021 fiscal year. When combined, these categories posted a result $129,233 higher than the receipt from the same period in 2019. This represents a year-over-year increase in revenue of 8% for *Sales and Use Tax* and 81% for *Measure LP.* These robust returns indicate a gradual return to normal levels of economic activity, as local businesses adapt to public health guidelines for re-opening.

Property Tax remittances for the current fiscal year will remain unrealized until subsequent months, consistent with timelines established by the Los Angeles County Auditor Controller.

License and Permit revenue has reached 45% of its annual budget, driven by fees related to the development project at 145 N. First Street.

Charges for Services and *Fines and Forfeitures* remain persistently low based on pandemic-induced changes in City protocol. Staff expects these two categories to recover over the next several months, with the end of the street sweeping ticket moratorium and the expansion of services offered at the Community Center.

Miscellaneous Grants revenue demonstrates strong year-to-date results at $340,000. This inflow is based on claims for reimbursement submitted by the City for work conducted in conjunction with the Athletic Field Modernization Grant and Skate Park Grant from the state.

Expenditures

The conclusion of the September fiscal period signifies the passage of 25% of FY 2020-2021. General Fund expenditures have reached 13.4% of the annual budget, a modest decrease from the 14.1% figure posted at this time last fiscal year.

Special Revenue Fund expenditures show a small increase, based primarily on unbudgeted expenses related to the COVID-19 pandemic, such as business grants, senior nutrition programs, and personal protective equipment. These expenditures are offset by corresponding revenues in the State CARES Act and CDBG CARES Act Funds, and as such are reimbursed in full.

The increase seen in the Landscape and Lighting Maintenance District Fund is attributable to irrigation work being conducted at La Puente Park, and extensive watering of new grass fields as they take root. These are important, one-time investments. At 32% of budget, this fund remains within the expected range of deviation.

RECOMMENDATION

It is recommended that the City Council receive and file the report.

ATTACHMENTS

Attachment “A”: Monthly Budget Report – September 2020

CITY OF LA PUENTE
Monthly Budget Report - September 2020
Statement of Operating Expenditures
25% of the Fiscal Year Complete

	FY 2020-2021 BUDGET	FY 2020-2021 YTD ACTUAL	%	FY 2019-2020 BUDGET	FY 2019-2020 YTD ACTUAL	%
GENERAL FUND						
General Government	1,353,100	288,581	21.3%	1,139,200	267,797	23.5%
Administrative Services	1,791,100	650,928	36.3%	1,683,000	603,068	35.8%
General Services	238,100	48,496	20.4%	214,400	60,370	28.2%
Public Safety	8,451,800	173,487	2.1%	8,042,000	196,804	2.4%
Development Services	1,570,600	314,075	20.0%	1,289,500	348,987	27.1%
Community Services	1,792,500	563,604	31.4%	1,689,200	516,204	30.6%
Transfers	70,200	-	0.0%	61,800	-	0.0%
TOTAL GENERAL FUND	15,267,400 -	2,039,171	13.4%	14,119,100	1,993,231	14.1%
SPECIAL REVENUE FUNDS						
Gas Tax	958,800	207,786	21.7%	913,000	131,142	14.4%
Prop A	965,300	106,141	11.0%	973,000	136,238	14.0%
Prop C	71,400	21,603	30.3%	45,600	18,059	39.6%
Measure R	483,300	54,990	11.4%	256,200	62,734	24.5%
Measure M	472,700	67,519	14.3%	216,200	72,114	33.4%
AQMD	30,900	103,762	335.8%	105,900	-	0.0%
Lighting & Landscape Maintenance District	892,400	286,758	32.1%	971,300	224,457	23.1%
CDBG	444,300	71,325	16.1%	419,700	80,273	19.1%
CDBG CARES Fund	-	89,450	0.0%	-	-	0.0%
State CARES Act Fund	-	56,125	0.0%	-	-	0.0%
PEG Access	87,600	5,953	6.8%	86,400	16,480	19.1%
Supplemetal Law Enforcement Fund	100,000	-	0.0%	100,000	-	0.0%
Other Special Revenue	392,900	20,326	5.2%	264,400	-	0.0%
TOTAL SPECIAL REVENUE FUNDS	4,899,600	1,091,737	22.3%	4,351,700	741,498	17.0%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Capital Projects - Debt Service	53,500	-		55,000	-	0.0%
Series 2019A Debt Service	262,800	-		-	-	0.0%
Series 2019 B Debt Service	234,200	-		-	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	550,500	-		55,000	-	
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	1,021,900	12,046	1.2%	1,027,900	10,305	1.0%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,264,700	-	0.0%	1,204,000	-	0.0%
Equipment Replacement Fund	140,800	18,451	13.1%	173,100	34,697	20.0%
Vehicle Maintenance & Replacement Fund	226,800	326,922	144.1%	378,400	7,001	1.9%
TOTAL OPERATING EXPENDITURES	23,371,700	3,833,699	16.4%	21,309,200	2,828,430	13.3%

ATTACHMENT A

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: October 27, 2020
From:	Bob Lindsey, City Manager	
By:	John Di Mario, Development Services Director William C. Pagett, City Engineer	
SUBJECT:	CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR NEIGHBORHOOD STREET IMPROVEMENTS ON VARIOUS CITY STREETS FISCAL YEAR 2019-20	

BACKGROUND

On May 7, 2020, the City Council awarded a construction contract to Hardy & Harper, Inc. in the amount of $1,536,000 to complete the Neighborhood Street Improvements on Various City Streets Fiscal Year 2019-20 Project ("Project"). In accordance with the City's Pavement Management Program, the following street segments were resurfaced:

- Bamboo Street from 5th Street to Main Street
- Hurley Street from Dora Guzman Avenue to Azusa Way
- Stimson Avenue from Temple Avenue to San Jose Avenue
- Temple Avenue from Tonopah Avenue to Sunset Avenue
- California Street from Temple Avenue to Nelson Avenue
- Sierra Vista Court from Glendora Avenue to Del Valle Avenue
- 5th Street from Sierra Vista to Temple Avenue
- 5th Street from Rowland Street to Workman Street
- Workman Street from 5th Street to East End
- Prichard Street from Greenbury Drive to California Avenue
- Molinar Avenue from Sierra Vista Court to Cambay Street
- Blackwood Street from Stimson Avenue to Ballista Avenue

DISCUSSION

On June 22, 2020, Hardy & Harper, Inc. commenced work on Project and was completed on September 16, 2020. The improvements consisted of the pavement resurfacing of approximately two miles of neighborhood streets at various locations Citywide. The work included cold-milling the existing pavement; repairing localized pavement failures; constructing a rubberized asphalt concrete overlay; repairing damaged sidewalk and curb & gutter; adjusting utility manholes to grade; constructing ADA curb ramps; installing thermoplastic traffic striping and pavement markings; curb address numbering and replacing old traffic signs.

The contractor's bid price for this project was $1,536,000. There were no change orders on the project. However, there were overall decreases in the square footages of localized asphalt pavement repairs, concrete repairs, and pavement cold-milling. The total construction cost for this project was $1,311,139.82, which is 15% below the original contract amount due to the actual quantity of work completed on the Project.

FISCAL IMPACT

This Project was originally budgeted in the Fiscal Year 2019-20 budget. For the Fiscal Year 2020-21 budget, Project funding was carried forward from the following funding sources: $1,400,000 in SB1 funds, $700,000 in Prop C funds, and $200,000 in Measure R funds for a total of $2,300,000 available for this Project. With a construction cost of $1,311,139.82 and associated costs of $198,985 for project management, construction observation and material testing the total project construction cost is $1,510,124.82.

RECOMMENDATION

It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

ATTACHMENTS

Attachment "A": Notice of Completion

RECORDING REQUESTED BY
CITY OF LA PUENTE
AND WHEN RECORDED MAIL TO

NAME CITY OF LA PUENTE
CITY CLERK
STREET ADDRESS 15900 East Main Street
CITY La Puente CA 91744
STATE California
ZIP 91744

SPACE ABOVE LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of La Puente
3. The full address of the owner is 15900 East Main Street, La Puente, CA 91744
4. The nature of the interest or estate of the owner is: in fee.

   (if other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase", or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
   NAMES ADDRESSES
6. The full names and addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
   NAMES ADDRESSES
7. A work of improvement on the property hereinafter described was substantially completed on September 16, 2020.
8. The work done was: Cold milled the existing asphalt street pavement; repaired localized pavement failures; constructed rubberized asphalt concrete overlay; repaired damaged sidewalk and curb & gutter; adjusted utility manholes to grade; constructed ADA curb ramps; installed thermoplastic traffic striping and pavement markings; painted curb address numbers; and replaced old traffic signs.
9. The names of the contractor, if any, for such work of improvement was: Hardy & Harper, Inc.
   May 7, 2020
   (If no contractor for work of improvement as a whole, insert "None") (Date of Contract)
10. The property on which said work of improvement was completed is in the City of: La Puente
    County of Los Angeles, State of CA, and is described as follows: Neighborhood Street Improvements on Various City Streets FY 19-20
11. The street address of said property is None
    (If no street address has been officially assigned, insert "none".)

Dated ______________________

____
(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

VERIFICATION

I, the undersigned, say: I am the City Clerk of the City of La Puente, the declarant of the foregoing Notice of Completion:
I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _______________ at La Puente, CA

____
(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

ATTACHMENT A

City of La Puente

AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Community Services Director

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING SUBMISSION OF AN APPLICATION FOR GRANT FUNDS FOR THE RMC PROP 68 GRANT PROGRAM

BACKGROUND

The San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) is one of ten conservancies within the Natural Resources Agency established in 1999. The RMC's mission is to preserve open space and habitat in order to provide for low-impact recreation and educational uses, wildlife habitat restoration and protections, and watershed improvements.

The people of the State of California have enacted the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (Proposition 68), which authorizes $4 billion in general obligation bonds to finance a drought, water, parks, climate, coastal protection, and outdoor access for all program. Chapter 8 of Proposition 68 allocates $30 million of funds to the RMC for projects according to their governing statutes for their specified purposes.

In September 2018, the La Puente City Parks Master Plan was adopted. The Plan identified existing recreation facilities, schools, and programs. Extensive community outreach was conducted as part of the Plan's development. Workshops and surveys gave residents the opportunity to provide input and help shape La Puente's parks to better suit their needs and desires. Plan developers analyzed case studies, existing site conditions, and community feedback to develop concept plans for La Puente Park, Puente Creek Park, the Community Center, the Senior Center, and City Hall.

With a concept plan in place for La Puente Park, the City is ready to apply for grant funding to assist with implementing the proposed park enhancements and create a better recreation environment for residents.

The RMC Prop 68 Grant Program call for projects was issued on September 21, 2020 and applications for this round are due December 16, 2020.

DISCUSSION

The City is interested in submitting an application to revitalize La Puente Park through installation of new picnic pavilions and shelters, a new nature-themed playground, new outdoor fitness equipment, new decomposed granite walking trail with lighting, and new educational signage. The project will also renovate existing bathrooms, upgrade the irrigation system to be more water efficient, and renovate the parking lot to include the addition of storm water capture devices and the planting of new trees and native plants. These enhancements are considered Phase 2 to improve La Puente City Park.

City staff will coordinate with Avant-Garde Inc., a grant writing consultant, to prepare the application. As part of the application requirements, a resolution must be approved by the local jurisdiction's governing body authorizing submission of a grant application, designating an authorized representative to execute all grant documents, and certifying the City will have sufficient funds to operate and maintain the project.

Pursuant to Agreement No. 09-977, for engineering/public work services for non-federally funded projects, between the City of La Puente and Willdan Engineering ("Willdan") the City will also engage Willdan to provide technical assistance with the grant application including conceptual landscape plans and illustrations for the improvements at La Puente Park. These plans and illustrations are necessary components of the application and will feature the following:

- Soft footed decomposition granite walking trails
- Par course exercise outdoor fitness
- Demonstration garden highlighting water conservation and sustainability
- Inclusive playground equipment
- Restrooms
- Picnic areas
- Amphitheater
- Area lighting
- Fencing
- Storm water capturing devices
- Shade trees
- Parking lot improvements at the La Puente Community Center (including updated ADA stalls and storm water capturing devices such as the infiltration chambers)

Willdan proposes a not-to-exceed fee of $16,295.00 for these services. This amount is within the City Manager's signing authority. Therefore, the City Manager will execute all documents related to these services.

FISCAL IMPACT

The grant program does not require any matching funds; however, priority will be given to local park projects with a commitment of matching funds. As such, improvements made as part of Phase 1 (sports fields, skate park, basketball courts, parking lots) which will be paid for by the City and other funding sources will be used to demonstrate match funding for the park revitalization project.

Willdan's proposed non-to-exceed fee the conceptual park plans, Community Center parking lot concept and technical assistance is $16,295.00. The breakdown of Willdan's fees are as follows:

Conceptual Park Plan	$ 6,575.00
Grant Application Assistance	$ 3,960.00
Community Center Parking Lot Concept	$ 5,760.00
Total	$16,295.00

Measure LP has been identified as the funding source for the expenses related to Willdan's fees.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 20-5591 approving submission of an application for grant funds from the RMC Prop 68 Grant Program.

ATTACHMENTS

Attachment "A": Resolution No. 20-5591
Attachment "B": Proposal for Proposition 68 Grant Application for La Puente Park

RESOLUTION NO. 20-5591

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE CALIFORNIA DROUGHT, WATER, PARKS, CLIMATE, COASTAL PROTECTION, AND OUTDOOR ACCESS FOR ALL ACT OF 2018 (PROPOSITION 68), FOR THE LA PUENTE PARK REVITALIZATION PROJECT

WHEREAS, the people of the State of California have enacted the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (Proposition 68), which provides funds for the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) Grant Program; and

WHEREAS, the RMC has been delegated the responsibility for the administration of the grant program in its jurisdiction, setting up necessary procedures; and

WHEREAS, said procedures established by the RMC require the Applicant's Governing Body to certify by resolution the approval of the Application before submission of said Application to the State; and

WHEREAS, the Applicant will enter into a contract with the State of California for the Project.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES, AND RESOLVES AS FOLLOWS:

SECTION 1. Approves the filing of an Application for local assistance funds from the RMC Proposition 68 Grant Program for the La Puente Park Revitalization Project under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (Proposition 68).

SECTION 2. Certifies that the La Puente Park Revitalization Project is consistent with local or regional land use plans or Programs (or if it is not, that the project is still approved).

SECTION 3. Certifies that the Project is consistent with the goals of Proposition 68 including developing urban recreation projects and habitat protection or restoration projects in accordance with statewide priorities.

SECTION 4. Certifies that the Application has or will have sufficient funds to operate and maintain the Project that is being submitted for funding consideration.

SECTION 5. Certifies that the Applicant has reviewed and understands the General Requirements and General Policies of the RMC Proposition 68 Grant Program Guidelines.

SECTION 6. Appoints the City Manager (or authorized representative) as agent to conduct all negotiations, execute, and submit all documents including, but not limited to Applications, agreements, payment requests and so on, which may be necessary for the completion of the Project.

SECTION 7. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 8. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of October, 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

WILLDAN

October 12, 2020

Mr. Bob Lindsey
City Manager
City of La Puente
15900 East Main Street
La Puente, CA 91744-4719

Subject: Proposal for the Preparation of a Conceptual Master Plan and Assistance with Proposition 68 Grant Application for La Puente Community Park

Pursuant to Agreement No. 09-977 ("Agreement"), for engineering/public works engineering services for non-federally funded projects, between the City of La Puente and Willdan Engineering (Willdan), we are pleased to prepare conceptual landscape plans and illustrations for the improvements at La Puente Community Park.

PROJECT UNDERSTANDING

It is our understanding that the City would like to have a conceptual master plan for the community park. The City is applying for a grant that is funded under Propositition 68 and administered through Rivers and Mountains Conservancy (RMC) agency. In general, the park is estimated at 20 acres and encompasses a variety of activities such baseball, softball and football fields, playgrounds, open lawn areas, community center, picnic shelters, restrooms, and City maintenance yard.

The conceptual master plan will be inserted as part of the grant application package. Additionally, the City would like Willdan to provide technical assistance with the preparation of the Prop 68 grant application. The technical assistance includes an opinion of probable costs for design and construction, scheduling/timeline and guidance for potential improvements under the Prop 68 grant program.

It is our understanding that the goals for the park improvements are:

- Soft footed decomposed granite walking trails
- Par course exercise outdoor fitness
- Demonstration garden highlighting water conservation and sustainability
- Inclusive playground equipment
- Restrooms
- Picnic areas
- Amphitheatre
- Area lighting
- Fencing
- Storm water capturing devices
- Abundance of shade trees

Furthermore, the City has requested Willdan to research and include a layout for the parking lot improvements at the Community Center. The conceptual layout will be part of the overall park master plan that is being prepared for the Prop 68 grant application.

ATTACHMENT B

It is our understanding that the goals for the parking lot improvements are:

- Updating the layout including ADA stalls
- Storm water capturing devices such as infiltration chambers

SCOPE OF SERVICES

- Review site information and aerial photographs and prepare a base plan for the conceptual master plan.
- Prepare a color conceptual master plan illustration showing the proposed improvements.
- Provide technical assistance with the preparation of the Prop 68 grant application.
- Prepare an opinion of probable cost for design and construction.

FEE

Our proposed not-to-exceed fee for the conceptual master plan, grant application assistance and community center parking lot are as follows:

Conceptual Park Master Plan	$6,575
Grant Application Assistance	$3,960
Community Center Parking Lot Concept	$5,760
Total Not-to-Exceed Fee	$16,295

Please indicate the City's approval and authorization to proceed by either printing out and signing two originals and returning one hard copy original to our office, or by scanning one signed original and returning it by email.

Thank you for giving us the opportunity to assist the City of La Puente. If you have any questions, please contact Mr. Adel Freij at (562) 364-8486.

Respectfully submitted,

WILLDAN ENGINEERING

Adel M. Freij, PE
Director
City Engineering Services

William C. Pagett, PE
Senior Vice President

Approval and Authorization to Proceed By:

CITY OF LA PUENTE

____
Signature

____
Date

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director

SUBJECT: CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH DAKTRONICS FOR THE PURCHASE OF A NEW ELECTRONIC MESSAGE BOARD SIGN AT THE COMMUNITY CENTER BY UTILIZING A COOPERATIVE PURCHASE CONTRACT THROUGH SOURCEWELL (FORMERLY NATIONAL JOINT POWERS ALLIANCE) AND AUTHORIZATION FOR THE CITY MANAGER TO APPROVE A PURCHASE ORDER CONTRACT NOT TO EXCEED $25,000 FOR THE FABRICATION, CONSTRUCTION AND INSTALLATION OF THE MESSAGE BOARD STRUCTURE

BACKGROUND

As the City Council is aware, the digital message board sign located at the Community Center fronting Glendora Avenue has be non-operational for several years. The sign was originally installed over 12 years ago and has had a history of issues dealing with the circuit board. Due to the age of the sign and the outdated components and technology, it has exceeded its useful life.

DISCUSSION

Staff has looked into different options for replacing the sign and is recommending a separate stand-alone pole structure for a new modern double-sided digital message board. As Council is aware, the existing sign is only single-sided and was placed at an awkward angle with Glendora Avenue and was viewable only to south-bound motorists on Glendora Avenue. This limited the City's ability to fully publicize and promote City activities, events and announcements effectively to the public by capturing passing vehicles in both directions on Glendora Avenue.

Staff has identified a competitively bid contract (#050819GS6) awarded by Sourcewell (formerly the National Joint Powers Alliance) to Daktronics. Sourcewell is a public agency service cooperative that serves over 50,000 members. Through national solicitations, they provide the opportunity for members to purchase through nationally leveraged, competitively bid contracts. The City of La Puente is a member of Sourcewell and has used Sourcewell contracts in the past for other City purchases. Section 2.20.090 (e) of the La Puente Municipal Code ("LPMC") specifically authorizes the City to participate in cooperative purchasing programs such as Sourcewell.

The new message board would be a 3’8”H x 9’5”W x 0’5”D size board as two one-sided boards placed back-to-back. It consists of a full color LED display with a 4G cellular modem and a five-year warranty. The cost of the two back-to-back signs is $32,247.10.

Separate from the purchase of the message board signs is the fabrication/construction and installation of the pole structure to “house” the new signs. Included at Attachment A is photo simulation of the new sign structure with the digital message board. The new sign would replace the existing La Puente Park sign on Glendora as shown in Attachment B and be placed approximately 25 feet to the north towards Temple Avenue. While Daktronics is the supplier of the sign, they do not do fabrication/installation. Pursuant to Section 2.20.090 (g), for Public Works projects of $45,000 or less (which the fabrication/construction and installation is) the work may be by negotiated contract or purchase order. The City has obtained a proposal from Custom Signs, Inc. to construct and install the message board structure as depicted in Attachment A for a cost of $23,368.00. With this proposal, the City would be responsible with bringing power to the new location of the sign.

FISCAL IMPACT

The total purchase price for the message board (s) and the pole structure is $55,885.10 (Attachment C). Included in the Fiscal Year 2020-21 Annual Budget in the Capital Improvement Program, $50,000 has been budgeted for this project utilizing available PEG funds. The City recently received a determination by the California Public Utilities Commission that this project is an eligible use of the City’s PEG funds. However, an additional budget appropriation of $6,000.00 is necessary to fully fund this project. The City’s current fund balance of PEG funds is $200,000.

RECOMMENDATION

It is recommended that the City Council: (1) approve purchase order contracts with Daktronics and . Custom Signs, Inc. for the purchase, fabrication, construction and installation of a new message board and pole structure at the Community Center; (2) adopt Resolution No. 20-5592 amending the adopted Annual Budget for Fiscal Year 2020-21 in the amount of $6,000; and (3) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

ATTACHMENTS

Attachment “A”:	Proposed New Message Board Sign
Attachment “B”:	Existing Park Sign
Attachment “C”:	Cost Proposals
Attachment “D”:	Resolution No. 20-5592

D/F POLE SIGN / 3/8"=1'- 0" / "B"

Custom Signs INC.
962 W. Foothill Blvd., Azusa, CA 91702
(626) 969-2222 fax (626) 969-5511
e-mail: customsignsinc@juno.com

Title	CITY OF LA PUENTE / COMMUNITY CENTER	Drawing Date	10-20-20
Location	510 N. GLENDORA AVE. LA PUENTE, CA		
Salesman TS	Designer Mark Garcia		
Client Approval	Date		

Existing Park Sign

ATTACHMENT B

DAKTRONICS QUOTE # 682338-1-1

City of La Puente
Steve Overstreet
15900 Main St
La Puente, CA USA 91744
Phone:
Fax:
Email: soverstreet@lapuente.org

11/May/2020
Quote valid for: 90 days
Terms: Net 30 days from shipment with Purchase Order
Subject to Credit Review
FCA: DESTINATION
Delivery: Call for Production Time

Reference: La Puente Community Center-GS6-Sourcewell Contract #050819

Item No.	Model	Description	Qty	Price
1	**GS6-60X175-15.85-RGB-2V**	**Galaxy® Outdoor Electronic Message Center - GS6 Series - 15.85mm RGB; 2V Interconnect Cable Length Is 20 Feet** Matrix: 60 lines by 175 columns Line Spacing: 15.85mm LED Color: RGB- 281 Trillion Colors Face Configuration: 2V - two one sided displays - same content View Angle: 140 degrees Horizontal x 70 degrees Vertical Cabinet Dimensions: 3' 8" H X 9' 5" W X 0' 5" D (Approx. Dimensions) Max Power: 1050 watts/display Weight: Unpackaged 245 lbs per display; Packaged 360 lbs per display	**1**	**$28,801.00**
	Daktronics Verizon Modem, 4G, Ethernet	Daktronics Verizon 4G Cellular Modem Only - Requires Daktronics Verizon Cellular Data Plan	1	
	System Startup	Final Commissioning of Equipment	1	
2	**Taxes**	**9.50% - Subject to change**	**1**	**$2,736.10**
3	**FREIGHT**	**Shipping to Azusa, CA via LTL (enclosed trailer). Usually unloads at a dock. Forklift or pallet jack may be required.**	**1**	**$710.00**
Services				
4	**G5C5-W**	**Five Year Warranty - Parts Coverage - G5G5**	**1**	
	Venus® Control Suite - Prime Playlist Package, Cloud Based	Secure, web-based software that enables display management anytime, anywhere via internet connection. ADMINISTRATORS OF ACCOUNT REQUIRED AT TIME OF ORDER. Terms of Use: http://www.daktronics.com/TermsConditions/DD2688225	1	
	Venus® Control Suite -Prime Playlist Web Seminar - Single User	Customized Venus® training in a live, web-based, conference call format using the customer's phone & computer. (English only.)	1	
	Daktronics Verizon Lifetime 4G Cellular Data Plan for VCS, Up to 100,000 Pixels	Daktronics Verizon Lifetime 4G Cellular Data Plan Per Modem, for Venus Control Suite on Displays Up to 100,000 pixels. Excludes streaming data feeds and diagnostics.	1	
	On-site Labor	One Year Extended Service for on-site labor coverage	1	

ATTACHMENT C

DAKTRONICS

Total Price Including Applicable Tax:	**$32,247.10**

Please reference listed sales literature: DD1569120 for On-site Labor, DD1628383 for G5C5-W, DD2688225 for Venus® Control Suite - Prime Playlist Package, Cloud Based, DD3148704 for GS6-60X175-15.85-RGB-2V, DD3512730 for Daktronics Verizon Modem, 4G, Ethernet

Please reference listed shop drawings: DWG-03111351 for GS6-60X175-15.85-RGB-2V

Leasing Program
If your purchase exceeds $25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:
$50,000 in total equipment cost = $10,700 per year
$100,000 in total equipment cost = $21,199 per year
$250,000 in total equipment cost = $52,899 per year
Payments based on 5 year/annual payment in advance structure. **Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner. Contact your Daktronics representative for additional options and details.

Notes: Due to the dynamic COVID-19 situation, the freight pricing and proposed schedule for delivery and performance of services are subject to change.

Exclusions:

- **Electrical Installation**
- **Structure**
- **Power**
- **Engineering Certification**
- **Labor to Pull Signal Cable**
- **Electrical Switch Gear or Distribution Equipment**
- **Physical/Mechanical Installation**
- **Foundation**
- **Hoist**
- **Signal Conduit**
- **Applicable Permits**
- **Front End Equipment**

Unless expressly stated otherwise in this Quote # 682338-1 Rev 1 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to Daktronics' graphic file standards, at the time of order.
Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.

Bob Fechner
PHONE: 714-865-6040
FAX: 605-697-4746
EMAIL: Bob.Fechner@daktronics.com

Gary Delaney
PHONE: 605-692-0200
FAX: 605-692-0381
EMAIL: Gary.Delaney@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

SL-02374 Standard Warranty and Limitation of Seller's Liability	(www.daktronics.com/terms_conditions/SL-02374.pdf)
SL-02375 Standard Terms and Conditions of Sale	(www.daktronics.com/terms_conditions/SL-02375.pdf)
SL-07862 Software License Agreement	(www.daktronics.com/terms_conditions/SL-07862.pdf)
Additional Links:	
Wireless Service Addendum	(www.daktronics.com/TermsConditions/DD3956286)

NOTE:
This quote is not to be used as a purchase order/order form. Please request a formal quote with specific options defined from your Daktronics representative, when you are ready to purchase.

QUOTE

Custom Signs INC.

962 W. Foothill Blvd.
Azusa, CA 91702
Phone 626-969-2222
Fax 626-969-5511

DATE: 5/12/20

EXPIRATION DATE: 8/31/20

TO City of La Puente
Steve Overstreet
15900 Main Street
La Puente, CA 91744

JOB ADDRESS:
510 N Glendora Ave
La Puente, CA
Steve Overstreet 626-822-1531
Cell 562-810-2876
soverstreet@lapuente.org

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Tim Schwan	Install Daktronics Message Center	50% Down Balance on Completion	ASAP

QTY	ITEM #	DESCRIPTION			TOTAL
		INSTALL CUSTOMER SUPPLIED DAKTRONICS MESSAGE CENTERS: Receive two Daktronics GS6 message centers, uncrate and prepare for double face, single pole installation. Enclose ends for monolithic appearance. Fabricate one 28"X9'5" double face, internally illuminated ID sign with high performance translucent graphics and one 10' fabricated aluminum pole cover with texcote finish. Dig 30"X7' footing and set 6" square tube and rebar cage in 3,500 psi concrete with mow curb. Install pole cover, message center and ID sign onto square tube. Install cellular unit onto sign. Connect power to existing at sign. Power to the location of the sign shall be by others. This price includes material, labor and tax. Permits, engineering, inspections and all related costs are NOT included.			
				TOTAL DISCOUNT	
				SUBTOTAL	
				SALES TAX	
				TOTAL	$23,368.00

Quotation prepared by: ______

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: ______

THANK YOU FOR YOUR BUSINESS!

RESOLUTION NO. 20-5592

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, AMENDING THE ADOPTED CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2020/2021

WHEREAS, on June 23, 2020, the City Council approved and adopted the Fiscal Year ("FY") 2020-21 operating budget; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente's Capital Improvement Program Budget for Fiscal Year 2020-2021 is hereby amended to include an additional $6,000.00 appropriation of funds for capital costs in the PEG Access Cable Fund for project number 275-5591.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of October, 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Gisel Rubio, Rehabilitation Grants Specialist

SUBJECT: CONSIDERATION OF A MEMORANDUM OF AGREEMENT WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR THE CITY'S HOMELESS PROGRAM

BACKGROUND

On June 12, 2018, the City Council approved the City's Plan to Prevent and Combat Homelessness (the "Plan") in the City. The Plan was prepared and developed through an agreement with the San Gabriel Valley Council of Governments ("COG") who selected a consultant to work with cities in the region to develop city-specific plans.

The City utilized a $30,000 grant from County Measure H funds in development of the Plan. The Plan provides background information on the City's initial efforts in responding to homelessness in the community and establishes three separate goals with supporting action items for preventing and combatting homelessness over the next several years.

On June 25, 2020, the City submitted two (2) separate applications for a Homeless Prevention and Diversion grant program through the COG to assist with the implementation of the City's Plan. The grant applications are for actual plan implementation and prevention and diversion activities. The City has received grant funding in the amount of $165,000 which will assist the City with helping those in the City that are experiencing homelessness or may soon be homeless.

Provided below is a breakdown of the funding which will be allocated towards law enforcement, housing navigator services, housing vouchers, prevention and diversion services to those who are at risk of becoming homeless, homeless encampment clean-ups and City administrative costs.

DISCUSSION

Included as Attachment A is a Memorandum of Agreement ("Agreement") between the City and the COG to implement the services described above utilizing the $165,000 of funding the City has received. The term of the Agreement is through the time at which all eligible expenditures have been reimbursed; however, projects must be completed by May 31, 2022. The term of the Agreement may be extended by mutual agreement of both the City and the COG.

Provided below is a breakdown of the funding for the Agreement. The tasks to be completed are a combination of implementation by the COG and through efforts by the City as listed below.

Responsible Party	Task	Amount
COG	Homeless Navigator Services	28,000
COG	Housing Vouchers	69,750
COG	Prevention and Diversion	15,000
City	Law Enforcement	30,000
City	Encampment Clean-ups	15,000
COG	Misc. related expenses	5,000
City	Administrative Costs	2,250
	TOTAL	**$165,000**

Housing Navigator Services

The City will be participating through the COG's contract with Union Station Homeless Services ("Union Station") for a shared housing navigator person with six other cities. All cities will receive housing resources/vouchers that the housing navigator can use to place clients into housing opportunities. The City will facilitate a location where the housing navigator person can provide client advocacy and case management in partnership with the Los Angeles Sheriff's Department ("LASD") in working with the City's Special Assignment Team Officer ("SAO").

The housing navigator will assist homeless families and individuals secure permanent housing. The housing navigator provides client advocacy, case management, benefit establishment, linkage to stable housing and linkages to other supportive services as needed. The housing navigator will also provide individualized client support by helping each client develop a plan to address their barriers, increase their income, and maintain and sustain a permanent housing solution.

The City will utilize the partnership of Union Station in conjunction with LASD to effectively assist those in the City that are experiencing homelessness. The partnership with LASD, as well as with faith-based organizations and potential non-profits in the City will assist in enhancing the program by using each of the agency's resources to its maximum capacity.

Housing Vouchers

The City has allocated program funds towards expanding social work and community outreach by providing emergency housing and/or motel vouchers as well as working with a local shelter. These funds will allow the housing navigator to assist individuals that need housing assistance in a more expeditious manner.

Prevention and Diversion

The City will use allocated funds to implement a homeless prevention and diversion program. Homeless prevention and diversion programs are targeted towards residents at-risk of becoming homeless or those that are recently homeless. The intent of this program is to initiate “problem solving” conversations with a client to identify actions needed to either ensure they remain in housing or move them quickly into housing. Potential outcomes based on problem solving conversations would include resolving conflicts with roommates, providing short-term rental assistance to prevent eviction, and helping a client reunite with family members.

Law Enforcement

A maximum of 20% of the Homeless Program’s implementation will be utilized towards law enforcement as a tool to make initial contact with those that are homeless. In addition, activities may also focus on ensuring a safe environment for all community members; and utilizing strategies related to preventing criminal activity as well as the best ways to assist individuals experiencing homelessness.

Encampment Clean-ups

A maximum of 10% of the Homeless Plans Implementation program allocation will be utilized towards encampment clean-up, such as:

- Remove and dispose of all debris including makeshift shelters
- Safely remove and decontaminate all biohazards including feces, urine, vomit, blood, and spoiled food
- Remove and properly dispose of all sharps, illegal drugs and related paraphernalia

City Administrative Costs

A maximum of 5% of the budget has been programmed for the implementation and administration of the Plan for City Staff direct costs.

FISCAL IMPACT

No direct fiscal impact to the City for the implementation of the Agreement. The City is able to be reimbursed through the grant for up to $2,500 of Staff time spent implementing the Agreement.

RECOMMENDATION

It is recommended that the City Council: (1) approve the Memorandum of Agreement with the San Gabriel Valley Council of Governments; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

ATTACHMENTS

Attachment “A”: Memorandum of Agreement

MEMORANDUM OF AGREEMENT

CITY HOMELESS PROGRAM MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)

This Memorandum of Agreement ("MOA") is by and between the City of La Puente (City) and the San Gabriel Valley Council of Governments (SGVCOG) to be effective as of the date signed by both Parties.

RECITALS:

A. The SGVCOG was established to have a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley by the member cities and other local governmental agencies;

B. The SGVCOG entered into a contract with the County of Los Angeles for the purposes of administering Measure H funding allocations in support of the County's Homeless Initiative (HI) strategies to combat homelessness in the San Gabriel Valley;

C. The SGVCOG received funding from the State of California via the 2019 Budget Trailer bill for the purposes of combating homelessness in the San Gabriel Valley;

D. The SGVCOG allocated a portion of this funding towards the implementation of member cities' previously-developed homeless plans, the development of programs to prevent homelessness, and the implementation of pilot programs;

F. The SGVCOG procured shared housing navigation services and support in which cities could opt to participate and executed a contract with Union Station Homeless Services to implement the program;

G. The City seeks to develop homeless programs;

H. The City's homeless programs will support strategies and solutions to prevent and decrease homelessness within the City, based on local concerns and priorities;

I. The City and the SGVCOG have a shared desire to successfully develop homeless programs, as defined in the attached scope of work (Exhibit A), to combat homelessness in the San Gabriel Valley; and

J. The City opted to participate in the SGVCOG's shared housing navigation services; and

K. The City and the SGVCOG desire to set forth the terms of their ongoing collaboration with respect to this effort in this MOA.

NOW, THEREFORE, the Parties agree to the following:

I. TERM:

The term of this MOA shall commence upon execution of the MOA by all Parties and shall continue through the date upon which all eligible expenditures have been reimbursed. The term of this MOA may be extended by mutual agreement of both Parties by way of an amendment to this MOA.

II. RESPONSIBILTIES OF EACH OF THE PARTIES:

A. SGVCOG

1. Undertake procurement, execute, and manage consultant and service provider contracts as necessary for regional homeless programs.
2. Review and pay properly submitted invoices for regional homeless programs and eligible City homeless program activities.
3. Manage and administer contracts and pay invoices for the following regional programs in which the City is participating:
    a. Shared Housing Navigation Services.
4. Manage invoicing and reporting schedules and deadlines.
5. Review submitted deliverables and reports from the City and notify City as to any additional that is required.
6. Coordinate participation in conference calls and/or meetings as necessary.
7. Review and approve procurement procedures for City's use of funds.
8. Hold monthly Homeless Working Group meetings with City's Project Manager to support information sharing.
9. Provide payment to the City within 30 days of approval of a City's invoice.
10. Reimburse the City up to $47,250, as described in Exhibit B.
11. Retain $117,750, including $28,000 for housing navigation services, $84,750 for housing vouchers, and $5,000 for other expenses related to the housing navigation program, from the City's Homeless Plan allocation to administer the Shared Housing Navigation Services contract and ensure that the City is receiving services equal to the value of that funding by providing monthly reports to the City on services provided and clients assisted.

B. City

1. Must maintain membership in the SGVCOG during the entire term of this MOA.
2. Participate in monthly Homeless Working Group meeting.
3. Provide any updated point-of-contact described in Section III.B to serve as the City's Project Manager with name, title, and contact information.
4. Participate in scheduled conference calls and/or meetings throughout the term of this MOA.
5. Manage the homeless programs and activities to be implemented by the City, as such are described in Exhibit A.
6. Respond to SGVCOG and/or contractor requests related to the City's programs in a timely manner.
7. Provide feedback and respond to SGVCOG and/or contractor requests for the City's participation in regional programs, including the shared housing navigation services.
8. For participation in Shared Housing Navigator:
    a. Allocate $117,750 – including $28,000 for shared housing navigation services, $84,750 for housing vouchers, and $5,000 for other expenses related to the housing navigation program – to the SGVCOG's contract for Shared Housing Navigation Services to provide these services for the City.
    b. Provide direction and support as requested to the shared housing navigator selected through the SGVCOG's contract with its selected vendor.

c. Work directly with the shared housing navigator to support the services and re-housing efforts for clients within the City.
d. Provide feedback to the SGVCOG on the implementation of the shared housing navigation program.
e. Respond to requests, provide data and information as requested, review materials, and provide input to the SGVCOG and its selected vendor to support the implementation of the Shared Housing Navigation Program.

9. Submit procurement procedures for City's use of funds under this MOA for approval by the SGVCOG.
10. Procure and administer contracts funded by the SGVCOG in accordance with SGVCOG-approved procurement procedures. Submit contracts or purchase orders executed with third-party vendors to the SGVCOG for authorization prior to the performance of work thereunder for which the City will be requesting reimbursement.
11. Submit rates for City staff time for SGVCOG approval prior to City staff performing work for which the City will seek reimbursement.
12. Submit deliverables and reports to the SGVCOG in accordance with the schedule included in Exhibit B.
13. Submit invoices to the SGVCOG in accordance with the schedule included in Exhibit B.
14. Reimburse the SGVCOG for expenditures that are determined to be not in compliance with funding requirements.

III. PROJECT MANAGEMENT:

A. For purposes of this MOA, the SGVCOG designates the following individual as its Project Manager:

Samantha Matthews
SGVCOG Management Analyst
1000 S. Fremont Ave, Unit 42
Bldg. A10-N, Suite 10210
Alhambra, CA 91803
626.457.1800
smatthews@sgvcog.org

B. For purposes of this MOA, the City of La Puente designates the following individual as its Project Manager:

John Di Mario
Director of Development Services
15900 East Main Street
La Puente, CA 91744
626.855.1517
jdimario@lapuente.org

C. Additional parties' contacts include the following individuals:

Marisa Creter
Executive Director

San Gabriel Valley Council of Governments
mcreter@sgvcog.org

D. Either Party may change its Project Manager or contacts upon written notice to the other Party.

IV. TERMINATION:

A. This MOA may be terminated by either Party at any time without cause. Termination will occur 30 days after written notice is issued by a Party to the other Party's Project Manager. The City shall stop work and not incur any additional expenses upon receipt of or issuance of such notice, except that which is reasonable and necessary to effectuate the termination. The City shall be entitled to reimbursement for eligible expenses that are reasonably and necessarily incurred up to the date that such termination is effective.

B. This MOA may be terminated for cause at any time for a material default by one of the Parties upon written notice to the applicable Project Manager. In the event of termination for cause, termination will be in effect three days after deposit of the written notice in the U.S. Mail, postage pre-paid, unless otherwise stated at a later time in the written notice.

V. INDEMNITY:

A. Neither the SGVCOG or its respective officers, employees, consultants or volunteers (the "SGVCOG Indemnitees), shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by the City or its respective officers, agents, employees, or volunteers under or in connection with the performance of this MOA.

B. Neither the City or its respective officers, employees, consultants or volunteers (the "City Indemnitees), shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by the SGVCOG or its respective officers, agents, employees, or volunteers under or in connection with the performance of this MOA

C. The City shall indemnify, defend and hold the SGVCOG Indemnitees harmless from and against any liability, claims, losses, actions, and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of use of property, any legal fees and any claims for damages of any nature whatsoever arising out of or resulting from the City's obligations under this MOA, unless caused by the negligence or willful misconduct of SGVCOG.

D. The SGVCOG shall indemnify, defend and hold the City Indemnitees harmless from and against any liability, claims, losses, actions, and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of use of property, any legal fees and any claims for damages of any nature whatsoever arising out of or resulting from the SGVCOG's obligations under of this MOA, unless caused by the negligence or willful misconduct of the City.

VI. OTHER TERMS AND CONDITIONS:

A. In performing this MOA, neither the City nor SGVCOG is a contractor, agent or employer of the other. Neither the City or SGVCOG shall represent themselves as contractors, agents or employees of the other Party and shall have no powers to bind the other Party in contract or otherwise.

B. This MOA, along with the applicable funding requirements of the SGVCOG's agreement with the County of Los Angeles, constitute the entire understanding between the Parties, with respect to the subject matter herein. The MOA shall not be amended except in writing signed by the Parties.

C. Neither Party hereto shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, floods, earthquake, fires, acts of a public enemy, pandemic, and government acts beyond the control and without fault or negligence of the affected Party. Each Party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this MOA.

D. Neither Party shall assign this MOA, or any part thereof, without the prior written consent and prior approval of the other Party, nor any assignment without consent shall be void and unenforceable.

E. This Agreement shall be governed by California law and any applicable federal law.

F. If any provision of this MOA is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. The terms of this MOA shall inure to the benefit of, and shall be binding upon, each of the Parties and their respective approved successors and assigns.

In witness whereof, the Parties enter into this MOA on the date of last execution by the Parties.

FOR THE CITY OF LA PUENTE

By: ___________________________
Bob Lindsey
City Manager

Date: __________________________

APPROVED AS TO FORM:

____
Jaime Casso
City Attorney

FOR THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS

By: ____________________________
Marisa Creter
Executive Director

Date: __________________________

APPROVED AS TO FORM:

____
David DeBerry
General Counsel

EXHIBIT A

Scope of Work

Program: Homeless Plan Implementation

The City's Homeless Plan will be implemented in accordance with the tasks and deliverables listed below.

Task 1

- Participate in the Shared Housing Navigation Services program. The SGVCOG has executed a contract with Union Station Homeless Services (USHS) for the purposes of providing shared housing navigation services and housing vouchers for the City. The City will participate in the Program by interfacing with the assigned housing navigator, providing input and direction as needed, and providing support to the assigned housing navigator. The City will also receive an allocation of housing vouchers that will be used by the housing navigator to house homeless clients within the City.

Deliverables

- None

Basis of Billing: None

- The SGVCOG will retain $102,750 of the City's Homeless Plan Implementation funding, as well as $15,000 from the City's Prevention/Diversion funding, for the purposes of the Shared Housing Navigation Services contract, additional vouchers to be used by the Housing Navigator, and marketing the program. The City will receive monthly reports on the services provided and clients assisted.

Task 2

- Complete 3 of homeless encampment clean-ups. Expenses include removal and disposal of all debris including makeshift shelters, removal and decontamination of all biohazards including feces, urine, vomit, blood and spoiled food, and removal and proper disposal of all sharps, illegal drugs, and paraphernalia.

Deliverables

- Event summary report, including before and after photographs, for 3 encampment clean-ups, in the format provided by the SGVCOG

Basis of Billing: Deliverables

Invoice Backup:

  - Event Summary Reports

Task 3

- Law enforcement activities will support the Los Angeles County Sheriff Deputy costs of interacting with and assisting our homeless population.

Deliverables

- Quarterly report summarizing individuals served, services provided, and referrals made, in the format provided by the SGVCOG

Basis of Billing: Deliverables

Invoice Backup:

- Quarterly Reports
- Staff time/budget supporting documentation

Task 4

- Administer the program funding

Deliverables:

- Quarterly Reports

Basis of Billing: Fixed Fee (5% of submitted invoice)

A quarterly report, in the format provided by the SGVCOG, must be submitted with each invoice documenting each task, as indicated in the tasks above, any challenges experienced, and upcoming work.

Invoices must include required back-up, including but not limited to deliverables completed, invoices, receipts, and other documents showing how the funds being requested for reimbursement were spent.

Projects must be completed by May 31, 2022.

Program: Prevention and Diversion

Task 2: By September 1, 2020, Union Station Homeless Services will implement a prevention and diversion program in the City that incorporates problem-solving conversations with clients in order to develop an approach towards preventing clients from falling into homelessness or minimizing the amount of time from which clients are facing homelessness. The Program will be implemented in accordance with the City's submitted application, included as Exhibit C.

Eligible activities include but are not limited to the following:

- Housing relocation and stabilization;
- Short-term or medium-term rental assistance;
- Rental application fees;
- Security deposits;
- Utility deposits & payments;
- Moving costs;
- Housing search and placement;
- Housing stability case management;
- Mediation;

- Tenant legal services;
- Credit repair.

Other activities should be discussed with the SGVCOG prior to using funding.

Program implementers and administrators must have completed an approved problem-solving training (e.g. SGVCOG Problem-Solving; LAHSA Problem-Solving Training).

Deliverables:

- Prevention and Diversion Report Forms for each client served and outcomes after intervention, in the format provided by the SGVCOG
- Final report at the end of the program documenting number of clients served and outcomes after intervention, in the format provided by the SGVCOG

Basis of Billing: Materials Reimbursement

Invoice Backup: Invoices, receipts, etc. documenting how funding was used

EXHIBIT B

Budget/Schedule

Table 1. Budget

	Homeless Plan Implementation									
		Not to Exceed Cost								
		Staff			Direct Costs	Unit Cost	# of Units	Total	Completion
Task	Description	Hrs	Rate	Total					
Task 2	Encampment clean-ups					$ 5,000.00	3	$ 15,000.00	5/31/2022
Task 3	Law enforcement outreach				$ 30,000.00			$ 30,000.00	5/31/2022
Task 4	Administration			$2,250.00				$ 2,250.00	5/31/2022
							Total	$ 47,250.00	

Program: Homeless Plan Implementation

The City shall receive a maximum of $47,250 for implementation of the City's Homeless Plan. Funding shall be disbursed on a reimbursement basis and in accordance with Table 1.

Reports and invoices must be submitted quarterly by the first Monday of the month by the following dates:

2020	2021	2022
• October 5, 2020	• January 4, 2021	• January 3, 2022
	• April 5, 2021	• April 4, 2022
	• July 5, 2021	
	• October 4, 2021	

The final report is due by June 15, 2022.

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director

SUBJECT: CONSIDERATION OF A RESOLUTION DECLARING AS SURPLUS PROPERTY A PERKINS DIESEL-FUELED GENERATOR LOCATED AT THE CITY'S MAINTENANCE YARD AND AUTHORIZING THE SALE OF SAID SURPLUS PROPERTY

BACKGROUND

The City has adopted a system for disposing of surplus City-owned property that is for the common benefit of the City, and that ensures the City recoups the highest possible value for the item(s).

Pursuant to Section 2.20.120(a) of the La Puente Municipal Code ("LPMC"), at such times as determined by the purchasing officer, reports shall be prepared showing all supplies and equipment which are no longer used or which have become obsolete or worn out; the purchasing officer shall have the authority to sell, trade or exchange all supplies and equipment. All surplus property valued at more than five hundred ($500.00) dollars requires a City Council resolution declaring it a surplus. In addition, Section 2.20.120(b)(4) of the LPMC provides for the sale of the item(s) utilizing a negotiation process when the purchasing officer deems that such process is in the best interests of the City. As defined pursuant to Section 2.20.020, the City Manager is the "purchasing officer" or his or her designee.

DISCUSSION

The City owns a permitted 2001 Perkins 166 brake horsepower ("BHP") internal combustion diesel-fueled 6-cylinder generator (Model No. 1006-6TG) located at the eastern side of the Maintenance Yard (Attachment A). Although the generator has a permit to operate under a limited number of hours in the event of an emergency, the unit is not equipped with a diesel particulate filter ("DPF"). Per SCAQMD rules, the generator is required to be retrofitted with a DPF device since it is greater than 50 BHP and located within 328 feet of a property line for a school use. In this particular case, La Puente High School. The estimated cost to retrofit the generator with a DPF device to meet current SCAQMD standards is approximately $15,000. Staff has obtained informal quotes as to the value of the generator which is estimated to be between $5,000 and $7,500. In addition, with the planned future placement of a modular storage building at the Maintenance Yard to house the new lawn mowing and related turf equipment, the generator has to be relocated from its current location to accommodate the building and provide for better functionality of the area within the Maintenance Yard. Furthermore, Staff has determined that there is not the need for generator power in the event of loss of power during a disaster, as the roll-up doors for the Maintenance building are manual. This allows the City's vehicles and equipment to exit out of the building.

Staff recommends that the City Council declare the generator as surplus property and authorize disposal of the item. The City's purchasing officer has determined that the sale of the generator utilizing the negotiation process is in the best interests of the City.

FISCAL IMPACT

The expected General Fund revenue from the sale of this item is between $5,000 and $7,500.

RECOMMENDATION

It is recommended that the City Council: (1) adopt Resolution No. 20-5593 declaring as surplus property a 2001 Perkins internal combustion diesel-fueled generator, authorizing the sale of the surplus generator utilizing the negotiation process; and (2) authorize the City Manager to execute the Agreements on behalf of the City.

ATTACHMENTS

Attachment "A": Generator Location Map
Attachment "B": Resolution No. 20-5593

ATTACHMENT A

RESOLUTION NO. 20-5593

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, DECLARING AS SURPLUS PROPERTY A 2001 PERKINS INTERNAL COMBUSTION DIESEL-FUELED GENERATOR AND AUTHORIZING THE SALE OF THE GENERATOR UTILIZING THE NEGOTIATION PROCESS

WHEREAS, in accordance with the provisions of Government Code Section 37350, the City is permitted to dispose of personal property for the common benefit; and

WHEREAS, the City has adopted a system for disposing of surplus personal property that is for the common benefit of the City, and that ensures the City recoups the highest revenues for the property; and

WHEREAS, pursuant to Section 2.20.120(a) of the City's Municipal Code ("Code"), at such times as determined by the purchasing officer, reports shall be prepared showing all supplies and equipment which are no longer used or which have become obsolete or worn out. The purchasing officer shall have the authority to sell, trade or exchange all supplies and equipment. All surplus property valued at more than five hundred ($500.00) dollars requires a council resolution declaring it surplus; and

WHEREAS, pursuant to Section 2.20.120(b) of the Code, the purchasing officer is hereby authorized to dispose of surplus goods which are not used or needed, or which have become unsuitable for City use; and

WHEREAS, the City currently has a 2001 Perkins 166 brake horsepower ("BHP") internal combustion diesel-fueled 6-cyclinder generator (Model No. 1006-6TG) that has reached the end of its useful life. Therefore, staff recommends that the City Council declare the generator as surplus, and authorize the disposal of said generator; and

WHEREAS, the City's Purchasing Officer has determined, pursuant to Section 2.20.120(b)(4) of the Code, that utilizing a negotiation process for the sale of the generator will allow the City to recoup the greatest amount of revenue from the sale and is in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. Given the age and current condition of the generator described herein, the City Council hereby declares the generator as surplus property.

SECTION 3. That pursuant to Section 2.20.120(b) of the Code, the City Council hereby authorizes to dispose of surplus goods which are not used or needed or which have become unsuitable for City use by a negotiation process when the Purchasing Officer deems that such process is in the best interests of the City.

SECTION 4. That the City Council authorizes the Purchasing Officer to effectuate the sale of the generator through the negotiation process.

SECTION 5. That the City Council authorizes the City Manager to execute the agreements necessary to facilitate said sale, subject to approval as to form by the City Attorney, and any other ancillary documents that may be necessary to carry out this Resolution.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and distribute a copy to the City Manager and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of October 2020, by the following vote:

AYES: COUNCILMEMBER:
NOES: COUNCILMEMBER:
ABSENT: COUNCILMEMBER:
ABSTAIN: COUNCILMEMBER:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO DASH CONSTRUCTION COMPANY, INC. FOR THE CITYWIDE CONCRETE REPAIRS FISCAL YEAR 2020-21 IN THE AMOUNT OF $130,400.00

BACKGROUND

City staff frequently receives resident complaints of damaged, cracked or displaced concrete sidewalk, curb & gutter, and driveways. The damage may often be caused by parkway tree roots uplifting the concrete improvements, or the daily wear and tear from heavy vehicles. In order to address the concrete repairs in a cost-effective manner, staff compiled a list of concrete repair locations that can be completed under one project. The concrete repairs are necessary to eliminate trip hazards, improve pedestrian safety and accessibility, address drainage problems, preserve the asphalt paving, and reduce the potential for claims.

DISCUSSION

The project involves the removal and reconstruction of damaged sidewalk, curb & gutter, and driveway aprons at 85 locations citywide. The work will also include some localized asphalt pavement repairs, construction of one new ADA curb ramp, and re-establishing survey monuments. The Engineer's Estimate for construction was $130,900.

The project was advertised for bids on September 21, 2020, and the bid opening was held on October 8, 2020. The City received a total of ten (10) bids for the project. The results of the bids are as follows:

Dash Construction Co.	$130,400.00
FS Contractors Inc.	$135,350.00
Onyx Paving Company	$137,000.00
ACE Inc.	$137,100.00
S&H Civilworks	$142,700.00
Kalban Inc.	$152,325.00
CJ Construction Company	$154,200.00
Vido Samarzich, Inc.	$175,700.00
GM Sager Construction Co.	$189,300.00
Martinez Concrete, Inc.	Non-Responsive

Upon reviewing all of the bids, staff identified an irregularity in the 4th (ACE), 5th (S&H Civilworks) and 9th (GM Sager) lowest bids which used an earlier version of the bid schedule that did not include Bid Item No. 6; therefore, Bid Item No. 6 was not included in their total bid prices. Bid Item No. 6 is for a single ADA curb ramp.

However, because the low bidder (Dash Construction) did include Bid Item No. 6 in its total bid price and was still the lowest bidder, staff determined that this irregularity may be waived and the bid awarded to Dash Construction. The 10th bidder (Martinez Concrete) was disqualified for submitting an incomplete bid.

After the process of verifying the contractor's bid submittal, references were contacted for Dash Construction Company, Inc. References confirmed that the contractor's prior work was completed satisfactorily. Dash Construction has been determined to be the lowest responsible bidder for the project.

Based upon the scope of work for the project, the project should take approximately thirty-five (35) working days to complete after the date the contractor is issued the notice to proceed.

FISCAL IMPACT

The Fiscal Year 2020-21 Capital Improvement Program Budget includes $150,000 in Measure M funds for this project. The bid schedule for construction of this project totals $130,400. With a 10 percent (10%) project contingency of $13,040 for a total construction project budget of $143,440. In addition, there are associated project costs for construction management, inspection, and material testing estimated at $16,000 which brings the total project cost to $159,440. Therefore, an additional allocation of $10,000 in Measure M finds is necessary to fully fund this project. There is no impact to the City's General Fund associated with this project.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to Dash Construction Company Inc. in the amount of $130,400; (2) authorize the City Manager to execute the contract and approve change orders up to 10% of the original bid amount; and (3) adopt Resolution No. 20-5594 amending the adopted Annual Budget for Fiscal Year 2020-21 in the amount of $10,000.

ATTACHMENTS

Attachment "A": Contract
Attachment "B": Resolution No. 20-5594

CITY OF LA PUENTE

CONTRACT AGREEMENT
FOR

CITYWIDE CONCRETE REPAIRS FY 2020-2021

IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 27th day of October, 2020, by and between the City of La Puente, as AGENCY and Dash Construction Company, Inc., a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

Insurance Coverage Requirements	Limit Requirements
Comprehensive General Liability	$1,000,000
Product/Completion Operations	$1,000,000
Contractual General Liability	$1,000,000
Comprehensive Automobile Liability	$1,000,000

A combined single-limit policy with aggregate limits in the amount of $2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this ________ day of __________________, 20___.

Contractor: ____
(Signature)

Name and Title (Printed) ____________________________________

Contractor's License No. ____________________________________

Agency Business License No. _________________________________

Federal Tax Identification No. _______________________________

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: ____
City Manager of the City of La Puente

Attested: ____
City Clerk of the City of La Puente

Date ____

Approved
as to form: ____
City Attorney of the City of La Puente

Date ____

FAITHFUL PERFORMANCE BOND
FOR

CITYWIDE CONCRETE REPAIRS FY 2020-2021

IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Dash Construction Company Inc.______________________________ as CONTRACTOR and ____, a corporation organized and existing under the laws of the State of ____________________________________, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of One Hundred Thirty Thousand Four Hundred Dollars ($130,400.00), which is 100 percent of the total contract amount for the above-stated project, for the payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR faithfully performs and fulfills all obligations under the contract documents in the manner and time specified therein, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations in the obligations or time for completion made pursuant to the terms of the Contract Documents shall not in any way release either CONTRACTOR or SURETY, and notice of such alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: ____

BIDDER: Name: ____

Address: ____

____

By:____

(Signature)

Type Name and Title____

SURETY: Name: ____

Address: ____

____

By:____

(Signature)

Type Name and Title: ____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

MATERIAL AND LABOR BOND
FOR

CITYWIDE CONCRETE REPAIRS FY 2020-2021

IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that Dash Construction Company Inc. , as CONTRACTOR, and ____, a corporation organized and existing under the laws of the State of_______________, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of One Hundred Thirty Thousand Four Hundred Dollars ($130,400.00), which is 100 percent of the total contract amount for the above-stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material of any kind used in the performance of the work to be done under said contract, or fails to submit amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY will pay for the same in an amount not exceeding the sum set forth above, which amount shall inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures; provided that any alterations in the work to be done, materials to be furnished, or time for completion made pursuant to the terms of the contract documents shall not in any way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: ______________________________

BIDDER: Name: ______________________________

Address: ______________________________

____

By:______________________________
(Signature)

Type Name and Title______________________________

SURETY: Name: ______________________________

Address: ______________________________

____

By:______________________________
(Signature)

Type Name and Title: ______________________________

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

RESOLUTION NO. 20-5594

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, AMENDING THE ADOPTED CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2020/2021

WHEREAS, on June 23, 2020, the City Council approved and adopted the Fiscal Year ("FY") 2020-21 capital budget; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente's Capital Budget for Fiscal Year 2020-2021 is hereby amended to include an additional $10,000 appropriation of funds for capital costs in the Measure M Fund (Fund 203) for CIP Project 5590 – Concrete Repairs-Various Locations.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of October, 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente

AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO FEC ELECTRIC, INC. FOR PHASE 3 ELECTRICAL IMPROVEMENTS AT LA PUENTE PARK IN THE AMOUNT OF $339,000

BACKGROUND

At the City Council meeting of January 28, 2020, the Council awarded a contract to Leonida Builders, Inc. ("Leonida") in the amount of $1,648,031.50 for the Sewer and Park Improvements project at La Puente Park ("Project") as part of the implementation of the Park Master Plan.

Construction for this project started on February 19, 2020 and is nearing final completion. Following the commencement of construction, several change orders have been necessary to advance the work being done for the project.

An additional change order was identified pertaining to the installation and connection of all the new sports field light poles and new decorative pedestrian lighting along the concourse walkway and a new distribution panel, transformer, meters and panels to energize the new electrical system. At the meeting of August 11, 2020, the City Council approved a change order for this work with the current contractor for the project, Leonida Builders, in the amount of $370,000.00.

DISCUSSION

Following approval by the City Council, staff further considered completing this work via the approved change order versus bidding out the work as a separate component to the improvements being completed at the park. In order to have Leonida focus their resources and efforts towards the timely completion of the improvements currently within their scope of work and nearing completion, Staff believes the City is better served by formally bidding out the electrical improvements summarized above. Specifically, this electrical work, known as "Phase 3," includes the components described below that have been segregated into a base bid and two bid alternates to provide the City the flexibility to award the two bid alternates at the time of awarding the contract based on the base bid from the lowest responsible bidder.

It should be noted that the work to be performed under Bid Alternate One and Bid Alternate Two is not immediately required. However, Staff believes it is prudent to include the bid alternates at this time; and to fully complete the project, if pricing is favorable to the City. Provided below are descriptions for the base bid and the two bid alternates:

Base Bid

Provide Complete Power Connection to Existing Sports Field Poles, Lighting Distribution Panel and Controls, Transformer, Remove Utility Feeder Conductors, Back Feed One Existing Snack Bar, Remove One Existing Baseball Field Service and Connect Existing Conductors to New Sub-Panels, and Provide Power Connection For New Scoreboards per Scope and as Shown on Plans, Complete and in Place.

Bid Alternate One

Remove Utility Feeder Conductors, Back Feed Existing Maintenance Building on South Side, and Provide New Underground Power Raceways for Future Sports Field Lighting on East Side of Site per Scope and as Shown on Plans, Complete and in Place.

Bid Alternate Two

Remove Utility Feeder Conductors, Provide New Transformer and 480V Sub-panel on West Side of Site, Provide New 120/208V Sub-Panel, Provide Power Connection for Electric Car Charger Stations, Change Conductor Taps to 480V for Existing Parking Lot Lighting per Scope and as Shown on Plans, Complete and in Place.

The project was advertised for bids on October 5, 2020, and the bid opening was held on October 22, 2020. The City received a total of three bids for the project. The results of the bids are as follows:

	Base Bid	Bid Alt. One	Bid Alt. Two	TOTAL BID
FEC Electric, Inc.	$292,312.00	$17,100.00	$29,588.00	$339,000.00
High Volt Electric	$309,572.91	$81,991.74	$63,718.91	$455,283.56
Servitek Electric	$398,628.00	$61,500.00	$106,440.00	$566,568.00

After the process of verifying the contractor's bid submittal, references were contacted for FEC Electric, Inc. References confirmed that the contractor's prior work was completed satisfactorily. FEC is currently a subcontractor to Spohn Ranch for the skatepark project at the park. FEC Electric has been determined to be the lowest responsible bidder for the project.

Based upon the scope of work for the project, the project should take approximately forty-five (45) working days to complete after the date the contractor is issued the notice to proceed.

FISCAL IMPACT

Funding for this portion of the Project is available from a combination of the Sewer Fund and the General Fund that has already been set-aside for this Project.

The base bid schedule for construction of this project totals $292,312. However, due to the favorable bid pricing provided by FEC Electric, staff is recommending that the contract award include Bid Alternate One ($17,100) and Bid Alternate Two ($29,588) for a total contract amount of $339,000. With a 10 percent (10%) project contingency of $33,900, the total construction project budget is $372,900. In addition, there are associated project costs for construction management, inspection, and material testing estimated at $45,000 which brings the total project cost to $417,900.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to FEC Electric, Inc. in the amount of $339,000; and (2) authorize the City Manager to execute the contract and approve change orders up to 10% of the original bid amount.

ATTACHMENTS

Attachment "A": Contract

CITY OF LA PUENTE

CONTRACT AGREEMENT
FOR

PHASE 3 ELECTRICAL IMPROVEMENTS AT LA PUENTE PARK

IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 27th day of October, 2020, by and between the City of La Puente, as AGENCY and FEC Electric, Inc., a California Corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

Insurance Coverage Requirements	Limit Requirements
Comprehensive General Liability	$1,000,000
Product/Completion Operations	$1,000,000
Contractual General Liability	$1,000,000
Comprehensive Automobile Liability	$1,000,000

A combined single-limit policy with aggregate limits in the amount of $2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this ________ day of __________________, 20___.

Contractor: ____
(Signature)

Name and Title (Printed) ______________________________

Contractor's License No. ______________________________

Agency Business License No. ___________________________

Federal Tax Identification No. _________________________

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: ____
City Manager of the City of La Puente

Attested: ____
City Clerk of the City of La Puente

Date ____

Approved as to form: ____
City Attorney of the City of La Puente

Date ____

FAITHFUL PERFORMANCE BOND
FOR

PHASE 3 ELECTRICAL IMPROVEMENTS AT LA PUENTE PARK

IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that FEC Electric, Inc.______________________________ as CONTRACTOR and ____, a corporation organized and existing under the laws of the State of ____________________________________, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of Three Hundred Thirty-Nine Thousand Dollars ($339,000.00), which is 100 percent of the total contract amount for the above-stated project, for the payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR faithfully performs and fulfills all obligations under the contract documents in the manner and time specified therein, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations in the obligations or time for completion made pursuant to the terms of the Contract Documents shall not in any way release either CONTRACTOR or SURETY, and notice of such alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: ______________________________

BIDDER: Name: ______________________________

Address: ______________________________

____

By:______________________________
(Signature)

Type Name and Title______________________________

SURETY: Name: ______________________________

Address: ______________________________

____

By:______________________________
(Signature)

Type Name and Title: ______________________________

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

MATERIAL AND LABOR BOND
FOR

PHASE 3 ELECTRICAL IMPROVEMENTS AT LA PUENTE PARK

IN THE CITY OF LA PUENTE

KNOW ALL MEN BY THESE PRESENTS that FEC Electric, Inc. , as CONTRACTOR, and ____, a corporation organized and existing under the laws of the State of____________, and duly authorized to transact business under the laws of the State of California, as SURETY, are held and firmly bound unto the City of La Puente, as AGENCY, in the penal sum of Three Hundred Thirty-Nine Thousand Dollars ($339,000.00), which is 100 percent of the total contract amount for the above-stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above-stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material of any kind used in the performance of the work to be done under said contract, or fails to submit amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY will pay for the same in an amount not exceeding the sum set forth above, which amount shall inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures; provided that any alterations in the work to be done, materials to be furnished, or time for completion made pursuant to the terms of the contract documents shall not in any way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived by SURETY.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Bidder and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: ____

BIDDER: Name: ____

Address: ____

____

By:____
(Signature)

Type Name and Title____

SURETY: Name: ____

Address: ____

____

By:____
(Signature)

Type Name and Title: ____

Note: This bond must be executed in duplicate and dated, all signatures must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF THE PURCHASE OF TWO SCOREBOARDS FOR THE LITTLE LEAGUE FIELDS AT LA PUENTE PARK FROM DAKTRONICS IN THE AMOUNT OF $25,984.00

BACKGROUND

At its meeting of February 12, 2019, the City Council approved the La Puente Park Master Plan (“Plan”). The purpose of the Plan is to set appropriate standards for service, to document a comprehensive graphic record of the process, and provide a guiding document for the future that is reflective of the entire parks and recreation system in La Puente and based on the needs of the residents and visitors. The Plan also has a phasing and financial component that will assist the City in applying for grants to help fund the parks improvements that are outlined in the Plan.

In April 2020, renovation of the existing athletic fields on the west side of the park commenced as part of Phase I. This included the striping and separating the existing dead turf, ripping and rototilling the soil, adding soil amendments, relocating the existing softball field, laser leveling, fencing and new lighting. As the final stages of Phase I are near completion, the acquisition of new scoreboards for the athletic fields are needed at this time.

DISUCSSION

In working with La Puente National Little League (“Little League”), staff has identified an appropriate scoreboard that will fit Little League’s needs. Attached is the quote from Daktronics in the amount of $25,984.00 for the purchase of two scoreboards, mobile score kite with radio transmitter and 5-year warranty which will cover parts.

Pursuant to Section 2.20.090 of the City’s recently revised purchasing Ordinance, agreements for professional services can be executed without observing the City’s bidding procedures “…if the City Manager determines that an informal or formal competitive process is unnecessary because a professional services provider is the best provider for a particular agreement based on some or all of these factors: demonstrated competence; qualifications for the types of services to be performed; experience; knowledge of the city due to a long-standing relationship; reasonableness of cost to perform work; or other similar relevant criteria.”

Daktronics is an industry leader with known and trusted products and services. Since 1986, the engineers at Daktronics have built rugged and reliable products for municipalities, recreational leagues, high schools, colleges and professional sports including installations for the NFL, MLB, NBA, NHL, and MLS.

Pursuant to Section 2.20.080, purchases for services or products over $25,000.00 require City Council approval.

FISCAL IMPACT

The cost of the scoreboards for the Little League fields is $25,984.00. This cost has been budgeted for in the Fiscal Year 2020/2021 budget.

RECOMMENDATION

It is recommended that the City Council: (1) approve the purchase of the two scoreboards for the Little League Fields at La Puente Park from Daktronics in the amount of $25,984.00 and (2) authorize the City Manager to execute the purchase order on behalf of the City.

ATTACHMENTS

Attachment “A”: Quote from Daktronics for Scoreboards

DAKTRONICS QUOTE # 746331-1-0

City of La Puente
Steve Overstreet
15900 Main Street
La Puente, CA USA 91744
Phone: 562-810-2876
Fax:
Email: soverstreet@lapuente.org

21/Oct/2020
Quote valid for: 90 days
Terms: Net 30 days from shipment with Purchase Order
Subject to Credit Review
FCA: DESTINATION
Delivery: Call for production time

Reference: La Puente Community Center - Little League
PRODUCT ONLY, DOES NOT INCLUDE INSTALLATION

Item No.	Model	Description	Qty	Price
1	**BA-618-W-PV-F**	**PanaView® Baseball/Softball Scoreboard; Scoreboard Color: __________; Caption Color: __________** Cabinet Dimensions: 5' 0" H X 14' 0" W X 0' 8" D Digit Type: (Approx. Dimensions) Digit Color: PANAVIEW Max Power: WHITE Weight: 165 watts/display Unpackaged 250 lbs per display; Packaged 560 lbs per display	**2**	**$20,173.00**
	Stripe; 0A-1091-0184	Border Stripe for BA-618 Scoreboards; Color:_______	2	
	Angle Clamp Mounting Method (A)	For 2 Tubes	2	
	Outdoor Non-Backlit 1' 6" x 14' 0" Horizontal	Ad Panel, Above or Below Display	2	
	Sheetmetal Cabinet Scoreboard Crating	Wood Crate for Sheetmetal Cabinet Scoreboards	2	
	ADPC-2033-W-2.5x14-PV-F	PanaView® AdPanel Pitch Count 2'-6" Tall x 14' Long Non-Backlit Cabinet Dimensions: 2' 6" H X 14' 0" W X 0' 8" D Digit Type: (Approx. Dimensions) Digit Color: PANAVIEW Max Power: WHITE Weight: 90 watts/display Unpackaged 140 lbs per display; Packaged 200 lbs per display	2	
	Radio Receiver	Frequency of 2.4 GHz	2	
	Stripe; 0A-1091-0184	Border Stripe for BA-2033 Scoreboards; Color:_______	2	
	Angle Clamp Mounting Method (A)	For 2 Tubes	2	
	System Startup	Final Commissioning of Equipment	1	
2	**DAK Score App with All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure**	**DAK Score App with All Sport® MX-1 Mobile Scoring Kit and Gen VI Radio Transmitter. Includes Outdoor Enclosure**	**2**	**$2,385.00**
	Radio Receiver	Frequency of 2.4 GHz	2	

ATTACHMENT A

DAKTRONICS

3	Taxes	10% (subject to change at time of shipping based on current tax rate & "Ship To" location)	1	$2,255.80
4	FREIGHT	Shipping to site via LTL (enclosed trailer). Usually unloads at a dock. Forklift or pallet jack may be required.	1	$1,170.20
Services				
5	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	
		Total Price Including Applicable Tax:		**$25,984.00**

Leasing Program
If your purchase exceeds $25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:
$50,000 in total equipment cost = $10,700 per year
$100,000 in total equipment cost = $21,199 per year
$250,000 in total equipment cost = $52,899 per year
Payments based on 5 year/annual payment in advance structure. **Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner. Contact your Daktronics representative for additional options and details.

Exclusions:
- **Electrical Installation**
- **Structure**
- **Power**
- **Technical Support/Installation Support**
- **Signal Conduit**
- **Applicable Permits**
- **Front End Equipment**
- **Physical/Mechanical Installation**
- **Foundation**
- **Hoist**
- **Engineering Certification**
- **Labor to Pull Signal Cable**
- **Electrical Switch Gear or Distribution Equipment**

Unless expressly stated otherwise in this Quote # 746331-1 Rev 0 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to Daktronics' graphic file standards, at the time of order. Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.

Chase Schweitzer
PHONE: 605-651-2492
FAX:
EMAIL: Chase.Schweitzer@daktronics.com

Gary Delaney
PHONE: 605-692-0200
FAX: 605-692-0381
EMAIL: Gary.Delaney@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

SL-02374 Standard Warranty and Limitation of Seller's Liability	(www.daktronics.com/terms_conditions/SL-02374.pdf)
SL-02375 Standard Terms and Conditions of Sale	(www.daktronics.com/terms_conditions/SL-02375.pdf)
SL-07862 Software License Agreement	(www.daktronics.com/terms_conditions/SL-07862.pdf)

NOTE:
The pricing may be adjusted for freight and taxes depending on the options selected.
Please request order documents to submit your order.

ATTACHMENT A

Installation Responsibilities Checklist: Indoor

Responsible Party		**Description**
Daktronics	Customer	
✓		1. Technician to check scoreboard signal connection and train on operation of the Control Console. Conduct basic review of complete system. Not to exceed one day.

NOTE: All change order work performed by Daktronics or Daktronics subcontractor will be performed at cost plus 20% overhead and profit.

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Hector Hernandez, Management Analyst

SUBJECT: CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 20-5564 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS TO AUTHORIZING FUNDING FOR ONE ACCOUNTING ASSISTANT POSITION TO ACCOUNTING TECHNICIAN POSITION AND TO RECLASSIFY ONE ACCOUNTING ASSISTANT POSITION TO COMMUNITY COMPLIANCE INSPECTOR POSITION

BACKGROUND

The City of La Puente, on July 1st of each year, adopts salary resolutions for full-time and part-time employees to authorize positions and salary ranges to ensure adequate staffing for the fiscal year. On June 28, 2020, the City Council adopted Resolution No. 20-5564 establishing the number of authorized full-time positions and salary ranges for City employees.

DISCUSSION

In an effort to improve efficiency, control, and work productivity, and promote growth within the department staff is recommending changing the structure of the Administrative Services Department by changing the two authorized Accounting Assistant positions to the Accounting Technician position and reclassifying to a Community Compliance Inspector position.

City staff is requesting approval for funding one of the two current Accounting Assistant positions to an Accounting Technician position. This position would offer the Administrative Services Department greater resources to assist in all areas including payroll, accounts receivable, and accounts payable. With the recent addition of the Accounting Technician II position to the budget for Fiscal Year 20/21, the Accounting Technician position authorization would create additional assets for not only the Administrative Services Department but the City as well. The City is looking to also reclassify one of the two current Accounting Assistant positions to a Community Compliance Inspector position. This position would offer the Administrative Services Department a person to be responsible for ensuring compliance with the City's business license regulations and regulatory permits. Additionally, this position would also perform field inspections of businesses within City, act as a liaison between the businesses and the City, and issue and collect fees related to business licenses.

The Accounting Technician position would remain under the Classified, Non-Exempt position under grade N18 and the Community Compliance Inspector position would be placed as a Classified, Non-Exempt position under grade N19. The Accounting Technician position would still be a Union represented position as noted in the MOU and the reclassified position, the Community Compliance Inspector, would also be a represented position. The Union has been notified and the local Chapter President was consulted and they are still in the process of reviewing the two changes.

FISCAL IMPACT

The cost for authorizing funding for the Accounting Assistant to Accounting Technician and the reclassification of the Accounting Assistant to Community Compliance Inspector is projected to cost approximately $7,100 for salaries and benefits for the remainder of the fiscal year.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 20-5595 rescinding Resolution No. 20-5564 and approving authorized full-time positions and salary ranges.

ATTACHMENTS

Attachment “A”: Resolution No. 20-5595
Attachment “B”: Community Compliance Inspector Job Description

RESOLUTION NO. 20-5595

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 20-5564 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

WHEREAS, the City aims to restructure the staff of the Administrative Services Department; and

WHEREAS, the City Council authorizes funding for one Accounting Assistant position to an Accounting Technician position; and

WHEREAS, one Accounting Assistant position will be reclassified and a Community Compliance Inspector position and salary range will be added to the Classified Non-Exempt class; and

WHEREAS, all other full-time positions will remain the same for the remainder of the 2020-2021 fiscal year as approved by the City Council; and

WHEREAS, the City Council wishes to rescind Resolution 20-5564 to establish the number of authorized full-time positions and monthly salary ranges for City employees for Fiscal Year 2020-2021 fiscal year, effective October 27, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Effective October 27, 2020, Resolution 20-5564 is hereby rescinded.

SECTION 2. The salary ranges and position title of Unclassified Management Exempt, Exempt At-Will, Classified Exempt authorized positions are as follows:

A. Unclassified Management Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A - F
City Manager	1	Contract	15,417 – 17,917

B.	Exempt, At-Will	Authorized Positions	Range	Monthly Salary Steps A – F
	Director of Administrative Services	1	A11	12,411 – 16,146
	Director of Development Services	1	A10	11,820 – 15,377
	Director of Community Services	1	A8	9,343 – 13,313
	Assistant City Engineer	1	A4	7,663 – 9,969
	City Clerk	1	A4	7,663 – 9,969
	Finance Manager	1	A3	7,162 – 9,317
	Code Enforcement Manager	1	A3	7,162 – 9,317

D.	Classified, Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A – E
	Senior Planner	1	E8	6,472 – 7,868
	Maintenance Superintendent	1	E8	6,472 – 7,868
	Code Enforcement Supervisor	1	E6	5,870 – 7,137
	Communications/Information Technology Analyst	1	E6	5,870 – 7,137
	Principal Accountant	1	E6	5,870 – 7,137
	Community Engagement Supervisor	1	E5	5,591 – 6,797
	Management Analyst	1	E5	5,591 – 6,797
	Assistant Planner	1	E4	5,325 – 6,473
	Maintenance Supervisor	1	E3	5,071 – 6,165
	Management Assistant	1	E2	4,830 – 5,871

SECTION 3. The salary ranges and position title of Classified, Non-Exempt authorized positions are as follows:

F.	Classified, Non-Exempt Positions	Authorized Positions	Range	Monthly Salary Step A - E
	Rehabilitation/Grants Specialist	1	N22	5,172 – 6,288
	Community Service Supervisor	1	N21	4,926 – 5,988
	Community Services Coordinator	2	N20	4,691 – 5,704
	Accounting Technician II	1	N20	4,691 – 5,704
	Administrative Assistant	1	N19	4,468 – 5,432
	Maintenance Lead	1	N19	4,468 – 5,432
	Community Compliance Inspector	1	N19	4,468 – 5,432
	Accounting Technician	1	N18	4,255 – 5,173
	Park Maintenance Worker	1	N18	4,255 – 5,173
	Maintenance Worker	2	N17	4,053 – 4,927
	Accounting Assistant	2	N16	3,860 – 4,692
	Community Services Specialist	2	N15	3,676 – 4,469

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 27th day of October 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

Community Compliance Inspector (FT)

Department/Division:	Administrative Services
Reports To:	Director of Administrative Services
Provides Direction To:	Not Applicable
FLSA Exemption Status	Classified Non-Exempt
Date Prepared:	October 27, 2020

GENERAL PURPOSE

Under general supervision, performs work in the administration of and compliance with the Business License Ordinance; prepares, processes, maintains, and verifies financial/accounting and statistical documents and records; prepares various reports and statements; provides information and assistance to the general public and City departments; and performs a variety of technical tasks relative to assigned area of responsibility.

CLASS CHARACTERISTICS

The Community Compliance Inspector performs the full range of duties related to inspection and compliance activities required to ensure compliance with the City's business license regulations and regulatory permits. Responsibilities include the authority to cite violators and initiate court proceedings for compliance. Successful performance of the work requires the frequent use of tact, discretion, and independent judgment, knowledge of departmental and City activities, and extensive staff, public, and organizational contact.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

- Perform the day-to-day administration of the Business License Ordinance; assist in the review and revision of the Business License Ordinance.
- Issue business licenses and collect fees; maintain complete and accurate records regarding business licenses; maintain complete and current records on businesses operating in the City.
- Perform and/or coordinate field inspections and surveys to determine validity of business licenses and to detect unlicensed businesses.
- Advise proprietors concerning license renewals.
- Determine what category applies in classifying a business for the purpose of licensing.
- Visit retail businesses and act as a liaison between businesses and City Hall.
- Issues notices of violation and citations in accordance with applicable regulation
- Issue correction or violation notices for violations of business license audit codes or regulations

- Interprets, applies, and enforces the provisions of the La Puente Municipal Code related to Business Licensing; identifies businesses that are delinquent in paying license fees and makes personal contact with owners to inform them of delinquency; takes follow-up enforcement action as necessary citing businesses that do not pay their fees; may shut down businesses where clear code violations are present and they represent a threat to health, safety, or public welfare.
- Assist in preparing related documentation for cases taken to small claims court.
- Assist with business license system upgrades and implementation.
- May provide testimony in court on various issues related to the verification of business licenses.
- Prepare various related correspondence, records and reports.
- Processes accounts receivable payments for Planning, Building and Safety permits, special permits, bus passes, yard sales permits, class and event registration fees, facility rentals, and administrative permits.
- Receives and records check and cash payments for City utility services, City rents, and miscellaneous fees, and inputs data into accounting system and places copies in designated files.
- Explicates, creates, and records payments for parking tickets.
- Processes accounts payable invoices; verifies appropriate signatures and purchase order numbers, and enters transactions into accounts payable ledger; maintains, organizes, and files purchase orders.
- Initiates and receives purchase orders, processes warrant registers, and prints checks on a weekly basis for accounts payable purposes.
- Enters cash and check payments into the City Hall cash register at the beginning of each day. Prints daily report and balances the cash register each evening; batches and secures payments in safe.
- Assists the general public and City employees by answering basic questions about payment procedures; serves as back-up at receptionist desk as needed.
- Performs other clerical duties such as reviewing and sorting department mail.
- Organizes, sorts, copies, scans, retrieves, and maintains accounts payable and accounts receivable records; assists as back-up for office support functions.
- Processes and submits senior discount form to Valley Vista with bill and applicant identification.
- Perform related duties as assigned.

QUALIFICATIONS GUIDELINES

Knowledge of:

Basic accounting or bookkeeping procedures; business arithmetic; basic statistical concepts; general office practices and procedures; business tax enforcement methods and procedures; filing systems and procedures; personal computer and related software (i.e., Word processing and spreadsheets); basic principles of supervision; filing and recordkeeping systems; and principles and practices of effective public relations and customer service skills.

Education/Training/Experience:

A combination of education and/or experience that would provide the knowledge, skills, and abilities necessary for satisfactory performance. A typical way to obtain the knowledge and abilities would be: education and/or training (such as a high school diploma or GED) supplemented by some college-level coursework or technical training in a related field. Typical education would include an Associate of Arts degree or equivalent in public or business administration, accounting, or closely related field. Three years of experience involving municipal business license processing, enforcement, inspection, and investigation is preferred.

Licenses, Certificates; Special Requirements:

Valid Class C California driver's license, acceptable driving record, and proof of insurance in compliance with the City's Vehicle Insurance Policy standards.

Ability to complete PC 832 Arrest and Firearms training with six months of assignment to the classification, as required.

In accordance with California Government Code Section 3100, City of La Puente employees, in the event of a disaster, are considered disaster service workers and may be asked to protect the health, safety, lives, and property of the people of the State.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, and performing counter functions, the employee is frequently required to sit, stand, and walk for prolonged periods of time; and get from one location to another in the course of doing business. Finger dexterity and light grasping is required to handle, feel, or operate computer hardware and standard office equipment; and reach with hands and arms above and below shoulder level. The employee occasionally bends, stoops, lifts, and carries records and documents, typically weighing less than 20 pounds.

Sensory demands include the ability to see within normal range, and talk, and hear, and use electronic touch keypads.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; work on multiple, concurrent tasks while meeting deadlines; and interact with management, staff, contractors, vendors, and the general public.

WORK ENVIRONMENT

Employees work partially in an office environment with moderate noise levels and controlled temperature conditions, and partially in the field and are occasionally exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives and contractors in interpreting and enforcing policies and procedures.

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: October 27, 2020
From:	Bob Lindsey, City Manager	
By:	Roxanne E. Lerma, Director of Community Services	
SUBJECT:	PRESENTATION AND UPDATE REGARDING LA PUENTE PARK RULES AND USE	

BACKGROUND/DISCUSSION

The City of La Puente's Community Services Department will provide an update regarding the park rules and use on behalf of the La Puente Park Rules and Use Ad Hoc Committee.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council receive and file the presentation.

ATTACHMENTS

None.

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: October 27, 2020

From: Bob Lindsey, City Manager

SUBJECT: DISCUSSION AND DIRECTION REGARDING STORAGE AT LA PUENTE PARK FOR YOUTH SPORTS LEAGUES (COUNCIL MEMBER SOLIS)

BACKGROUND/DISCUSSION

Council Member Solis has requested a discussion regarding storage for use by La Puente based youth sports leagues at La Puente Park. Areas for consideration include the maintenance yard, snack bar and the storage at the restrooms along Hacienda Boulevard.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council discuss this item and provide direction to Staff.

ATTACHMENTS

None.