



CITY OF LA PUENTE

NOTICE REGARDING PUBLIC PARTICIPATION IN MEETINGS DUE TO COVID-19

Given the current Shelter in Place Order covering the State of California and social distancing guidelines issued by federal, state and local agencies, the City is implementing the following procedures for participation in City Council meetings, until further notice. Members of the City Council/Successor Agency may participate from a remote location via teleconference.

How to Listen Live to the Meeting

Live Internet Audio: Visit the City's website at http://lapuente.granicus.com/ViewPublisher.php?view_id=2. Click on "Listen to Audio" to hear the live meeting.

Live By Phone: Please dial (224) 501-3412 and enter the following access code: 648-356-965. This is a "listen only" line. To submit a public comment, please see below.

How to Submit Public Comment

Please note that all comments are subject to the same rules as would otherwise apply to speakers at City Council meetings.

In Writing: eComments may be submitted via SpeakUp on the Agendas and Minutes page of the City's website at http://lapuente.granicus.com/ViewPublisher.php?view_id=2. Simply click on "eComment" for the current meeting. Please provide your eComment no later than 2 hours prior to the meeting start time.

By Phone: Please call (626) 855-1576 and you will be selected from the que when it is your turn to speak. The phone line will open 10 minutes prior to the meeting start time. Those wishing to speak must call in prior to the conclusion of the first speaker's remarks.

American Disability Act Accommodations

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the City Council meeting, please contact the City Clerk's Office (626) 855-1500 within 24 hours of the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

**The City of La Puente thanks you in advance for taking all precautions
to prevent spreading the COVID-19 virus.**



NOTICE AND CALL OF SPECIAL MEETING
AGENDA – SPECIAL MEETING OF THE
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
SEPTEMBER 10, 2020, 3:00 P.M.

NOTICE IS HEREBY GIVEN that a Special Meeting of the City Council of the City of La Puente is hereby called to be held on Thursday, September 10, 2020, commencing at 3:00 p.m. Pursuant to Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and to ensure the health and safety of the public, Council Members will participate in the meeting telephonically and City Hall will be closed to the public. The public will be provided an opportunity to provide public comment on the items listed on the agenda. The business to be discussed is as follows:

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Lewis, Munoz and Solis

PLEDGE OF ALLEGIANCE

PRESENTATIONS – None

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

<u>ORGANIZATION</u>	<u>DEL/ALT</u>	<u>MONTHLY MEETINGS</u>	<u>TIME</u>
California Contract Cities Association	Solis/Munoz	3 rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Holloway	4 th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Solis/Lewis	1 st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Lewis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Holloway/Munoz	3 rd Thursday	6:00 p.m.
Southern California JPIA	Solis/All Council	4 th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Lewis	3 times per year or as need	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Holloway	2 nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS – None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION OF ADDITIONAL FUNDING FOR THE BUSINESS ASSISTANCE GRANT PROGRAM UTILIZING THE COMMUNITY DEVELOPMENT BLOCK GRANT – CARES ACT SUPPLEMENTAL FUNDING FOR CORONAVIRUS (COVID-19) RELIEF

Staff Recommendation: It is recommended that the City Council provide direction to Staff regarding use of the remaining \$70,000.00 of CARES Act Funds.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO HARRIS STEEL FENCE COMPANY, INC. FOR LA PUENTE PARK ATHLETIC SOFTBALL FIELDS FENCING IN THE AMOUNT OF \$93,219.00

Staff Recommendation: It is recommended that the City Council: (1) award the contract to Harris Steel Fence Company, Inc. in the amount of \$93,219.00; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

D-2 CONSIDERATION OF A RESOLUTION APPROVING THE FILING OF APPLICATION(S) FOR PROPOSITION 68 PER CAPITA GRANT FUNDS

Staff Recommendation: It is recommended that the City Council approve Resolution No. 20-5580 approving the application(s) for the Proposition 68 Per Capita Grant Funds with the California Department of Parks and Recreation.

D-3 CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2020/21 OPERATING BUDGET IN THE AMOUNT OF \$35,000 TO FUND AN ABOVE-GRADE BOWL AT THE IAN C. CALDERON SKATE PARK

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 20-5581 amending the adopted Operating Budget for Fiscal Year 2020/21 in the amount of \$35,000.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING STREET SWEEPING AND CONTINUING MORATORIUM (MAYOR KLINAKIS)

Staff Recommendation: It is recommended that the City Council provide direction to Staff.

E-2 DISCUSSION AND DIRECTION REGARDING 2020 CENSUS ACTION PLAN (MAYOR PRO TEM LEWIS)

Staff Recommendation: It is recommended that the City Council provide direction to Staff.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

<u>NAME</u>	<u>MEMBERS</u>
1. Code Enforcement	Klinakis/Lewis
2. La Puente Park Master Plan and Youth Program Oversight	Munoz/Lewis
3. Military Banner Recognition Program	Munoz/Solis
4. Comprehensive Fee Schedule	Klinakis/Solis
5. Electronic Billboards	Klinakis/Holloway
6. Education and Puente Pride Commissions	Holloway/Solis
7. Park Ordinance Oversight	Klinakis/Lewis
8. Public Health	Klinakis/Lewis
9. Business Outreach and Reopening	Munoz/Solis

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at <http://www.lapueente.org>.

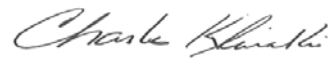
AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

Dated: September 9, 2020



Charles Klinakis, Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF LA PUENTE)

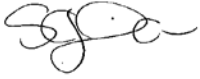
AFFIDAVIT OF POSTING

I, Sheryl Garcia, City Clerk for the City of La Puente, hereby certify that a copy of the Notice and Call of a Special Meeting of the La Puente City Council, to be held on September 10, 2020, commencing at 3:00 p.m., was posted in accordance with all applicable laws and provided not less than twenty-four hours before the time of the meeting to the following:

Mayor/Chair Charlie Klinakis
Mayor Pro Tem/Vice Chair Violeta Lewis

Council/Board Member Valerie Munoz
Council/Board Member John M. Solis
San Gabriel Valley Tribune

I declare under penalty of perjury that the foregoing is true and correct. Dated this 9th day of September, 2020.

A handwritten signature in black ink, appearing to read 'Sheryl Garcia', with a stylized flourish at the end.

Sheryl Garcia, CMC, CPM
City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: September 10, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Gisel Rubio, Rehabilitation Grant Specialist

SUBJECT: CONSIDERATION OF ADDITIONAL FUNDING FOR THE BUSINESS ASSISTANCE GRANT PROGRAM UTILIZING THE COMMUNITY DEVELOPMENT BLOCK GRANT – CARES ACT SUPPLEMENTAL FUNDING FOR CORONAVIRUS (COVID-19) RELIEF

BACKGROUND

At the City Council Meeting of July 28, 2020, the City Council adopted Resolution No. 20-5574 adopting program guidelines for a Business Assistance Grant Program (“Program”) and appropriating \$120,000 of Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) funds to be used for the program. The appropriation of \$120,000 for the Program provides for the funding of 40 business assistance grants of up to \$2,500 per qualified business, business kits consisting of supplies and equipment for the safe reopening and operating of the business such as masks, gloves, goggles/face shields, digital thermometers, and social distancing markers, and administrative costs to implement and oversee the program.

At the meeting of July 28, 2020, the City Council also provided direction to Staff to keep the remaining \$70,000 of CARES Act funding from the original allocation of \$211,520.00 in reserve and monitor the County of Los Angeles rental assistance program. On August 17th the County of Los Angeles began accepting applications for the rent relief program for eligible Los Angeles County residents. The application period ended on August 31st. The County is currently reviewing the applications received.

DISCUSSION

On August 3, 2020, the application period for business assistance grants opened on a first come-first served procedure with the application period concluding on August 31st. As of the close of the application period, 65 applications have been received and tabulated in date stamped chronological order with 35 applications screened and pre-approved for Program funding.

The Program guidelines state that preference is first given to those businesses which have not received assistance from other federal, state, or county economic stimulus programs, such as the Paycheck Protection Program.

The remaining 30 applications, which have yet to be pre-approved for funding, have received some form of other governmental assistance. As provided for in the guidelines for the Program, these businesses are not ineligible to receive funding; but rather, preference is first given to a business who have not received any other types of assistance.

For the businesses that have received another type of governmental assistance, the assistance has been through the U.S. Small Business Administration's Paycheck Protection Program ("PPP") and Economic Injury Disaster Loans ("EIDL"). These programs provide assistance in the form of loans which must be repaid by the business. The PPP is a loan designed to provide a direct incentive for small businesses to keep their workers on the payroll. The EIDL program is designed to provide economic relief to businesses that are currently experiencing temporary loss of revenue due to COVID-19.

The City's Program is in the form of a grant to the business owner that does not require repayment. In order to provide assistance to additional qualified La Puente-based small businesses, Staff is recommending that the remaining \$70,000 of CARES Act funding be allocated to the Program. This additional allocation would provide funding for a total of 68 grants to La Puente-based businesses. Should the City Council decide to appropriate this additional funding, all businesses which have applied for the Program would be funded.

FISCAL IMPACT

The City's initial allocation of \$211,520 through the CARES Act is one-time monies that function on a reimbursement basis similar to regular CDBG funds and must be spent by June 30, 2021. With an additional allocation of \$70,000 of CARES Act funds to the Program, all funding would be committed between this Program and the previously approved Senior Center Nutrition Program/Great Plates program.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff regarding use of the remaining \$70,000.00 of CARES Act Funds.

ATTACHMENTS

None.



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: September 10, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO HARRIS STEEL FENCE COMPANY, INC. FOR LA PUENTE PARK ATHLETIC SOFTBALL FIELDS FENCING IN THE AMOUNT OF \$93,219.00

BACKGROUND

On August 10, 2020, the City issued a notice inviting informal bids for the installation of softball field fencing at La Puente Park as part of the improvements currently underway.

The project includes supplying and installing black polyvinyl chloride (vinyl) coated posts and chain link fence fabric for the new relocated “west” softball field, and removing and modifying the existing galvanized (gray) chain link fencing on the “east” softball field to be replaced with the new vinyl coated black fence fabric.

DISCUSSION

The bid opening took place on August 25, 2020. The City received a total of five (5) bids for the project as listed below:

Harris Steel Fence Co, Inc.	\$ 93,219.00
Red Hawk Services, Inc.	\$125,094.57
Izurieta Fence Co.	\$151,356.00
Dash Construction Co.	\$161,992.00
Ace Fence Co.	\$293,783.00

After the process of verifying the contractor’s bid submittal, references were contacted for Harris Steel Fence Company, Inc. References confirmed that the contractor’s prior work was completed satisfactorily and Harris Steel Fence Company, Inc. has been determined to be the lowest responsible bidder for the project.

Based upon the scope of work for the project, 30 working days have been allocated for the completion of the project. It is anticipated that the project will commence the week of September 27th.

FISCAL IMPACT

The bid schedule for construction of this project totals \$93,219.00. With a 10 percent (10%) project contingency of \$9,321.90, the total construction project budget is \$102,540.90. Funding in the amount of \$60,000.00 is available from the Grants Fund through the California Natural Resources Agency with the balance of \$42,540.90 funded by the General Fund from the Fiscal Year 2020-21 Capital Improvement Program budget.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to Harris Steel Fence Company, Inc. in the amount of \$93,219.00; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

ATTACHMENTS

Attachment “A”: Agreement

CITY OF LA PUENTE
CONTRACT AGREEMENT
FOR
LA PUENTE PARK SOFTBALL FIELDS FENCING
IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 10th day of September, 2020, by and between the City of La Puente, a municipal corporation, as AGENCY and Harris Steel Fence Co., Inc., a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$1,000,000
Product/Completion Operations	\$1,000,000
Contractual General Liability	\$1,000,000
Comprehensive Automobile Liability	\$1,000,000

A combined single-limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this _____ day of _____, 2020.

Contractor: _____
(Signature)

Name and Title (Printed) _____

Contractor's License No. _____

Agency Business License No. _____

Federal Tax Identification No. _____

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: _____
City Manager of the City of La Puente

Attested: _____
City Clerk of the City of La Puente

Approved
as to form: _____
City Attorney of the City of La Puente



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: September 10, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING THE FILING OF APPLICATION(S) FOR PROPOSITION 68 PER CAPITA GRANT FUNDS

BACKGROUND

On June 5, 2018, voters in California passed Proposition 68, the Parks, Environment, and Water Bond Act of 2018 (“Act”). In doing so, several programs were established as part of this Act including a Per Capita Program that allocates funding for local park rehabilitation, creation, and improvements that will be issued to local governments on a per capita basis.

The California Department of Parks and Recreation (“CDPR”) is responsible for the administration of the per capita grant funds. As such, the CDPR requires that the City of La Puente (“City”) pass a resolution authorizing the filing of application(s) prior to receiving grant funds.

DISCUSSION

In 2018, California voters passed Proposition 68 with 57.6 percent of the voters in support of this Act. A Per Capita Program was established as a part of this Act. Under this program the City of La Puente will receive a total allocation of \$202,883.00 that may be spent on eligible projects at La Puente Park. To receive these funds, the CDPR requires that the City pass a resolution authorizing the filing of application(s) for eligible projects at La Puente Park.

FISCAL IMPACT

The Per Capita Program is a reimbursable grant meaning that the grantee, which in this case is the City, will receive funding after the expenses have been incurred and billed to the CDPR. In addition, the City is required to provide a 20 percent match.

RECOMMENDATION

It is recommended that the City Council approve Resolution No. 20-5580, approving the application(s) for the Proposition 68 Per Capita Grant Funds with the California Department of Parks and Recreation.

ATTACHMENTS

Attachment "A": Resolution No. 20-5580

RESOLUTION NO. 20-5580

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, APPROVING
APPLICATION(S) FOR PER CAPITA GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. Approves the filing of project application(s) for Per Capita program grant project(s); and

SECTION 2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and

SECTION 3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and

SECTION 4. Certifies that all projects proposed will be consistent with the Community Resources Element of the City of La Puente's general or recreation plan (PRC §80063(a)), and

SECTION 5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and

SECTION 6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and

SECTION 7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the City of La Puente will consider a range of actions that include, but are not limited to, the following:

(A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.

(B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.

(C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.

(D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

SECTION 8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)); and

SECTION 9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures (PRC §80062(d)); and

SECTION 10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and

SECTION 11. Delegates the authority to the City Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and

SECTION 12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

SECTION 13. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 14. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of September, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: September 10, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2020/21 CAPITAL BUDGET IN THE AMOUNT OF \$35,000 TO FUND AN ABOVE-GRADE BOWL AT THE IAN C. CALDERON SKATE PARK

BACKGROUND

At its meeting of January 28, 2020, City Council awarded a construction contract to Spohn Ranch, Inc. for the construction of the Ian C. Calderon Skate Park ("Skate Park") and basketball courts at La Puente Park in the amount of \$1,049,769.23. This project is partially funded by a grant through the California Natural Resources Agency and the utilization of the City's Sewer Fund. In recent weeks, Spohn Ranch approached the City regarding a partnership to construct an above-grade bowl at the southern portion of the Skate Park (see Attachment A). This partnership would include fundraising efforts by Spohn Ranch to raise \$40,000, a discount of \$5,000 to the City, with the City contributing the remaining \$35,000 towards construction of the above-grade bowl.

DISCUSSION

At the meeting of August 11, 2020, the City Council directed staff to inform Spohn Ranch that the City is interested in pursuing the proposed partnership. In doing so, the City Council will need to amend the Fiscal Year 2020-2021 budget to appropriate the City's portion of \$35,000 towards the project. Attached is Resolution No. 20-5581 amending the Fiscal Year 2020-21 Capital Budget in the amount of \$35,000.

FISCAL IMPACT

Funding for the above-grade bowl is available from the City's General Fund with Measure LP funds as noted in the budget amendment Resolution.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. amending the adopted Capital Budget for Fiscal Year 2020/21 in the amount of \$35,000.

ATTACHMENTS

Attachment "A": Above Grade Bowl Concept Plan

Attachment "B": Resolution No. 20-5581



RESOLUTION NO. 20-5581

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, AMENDING THE
ADOPTED CAPITAL IMPROVEMENT PROGRAM
BUDGET FOR FISCAL YEAR 2020/2021**

WHEREAS, on June 23, 2020, the City Council approved and adopted the Fiscal Year (“FY”) 2020-21 capital budget; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente’s Capital Budget for Fiscal Year 2020-2021 is hereby amended to include an additional \$35,000 appropriation of funds for capital costs in the General Fund (Fund 100).

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 10th day of September, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente **AGENDA REPORT**

To: Mayor and City Council

For meeting of: September 10, 2020

From: Bob Lindsey, City Manager

SUBJECT: DISCUSSION AND DIRECTION REGARDING STREET SWEEPING AND
CONTINUING MORATORIUM (MAYOR KLINAKIS)

BACKGROUND AND DISCUSSION

Mayor Klinakis has requested a discussion regarding street sweeping and the continuing moratorium.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff.

ATTACHMENTS

None.



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: September 10, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: DISCUSSION AND DIRECTION REGARDING 2020 CENSUS ACTION PLAN
(MAYOR PRO TEM LEWIS)

BACKGROUND

In July of 2019, the City of La Puente commenced preparations for the promotion of the 2020 U.S. Census. Recognizing the critical importance of an accurate Census count to the City's financial stability and legislative representation over the next decade, staff prepared a comprehensive and immediate strategy for community engagement. Substantial resources have been dedicated to this endeavor, and the proceeding subsections shall report staff activity by type:

Community Events

At the following events, City staff established booths specifically for the purpose of providing 2020 Census promotional materials and addressing community questions and concerns regarding the Census. In every instance, the booths were staffed for the entirety of the event by bilingual City employees, with both union-level and executive management employees involved.

- National Night Out – La Puente Park (August 2019)
- La Puente Christmas and Holiday Parade (December 2019)
- La Puente Live (February 2020)
- La Puente Live (March 2020)

In addition to staffing these booths, employees also conducted canvassing within each of these events, approaching citizens throughout the premises. Professional representatives from the United States Department of Commerce-U.S. Census Bureau were also on hand at several of these events at the request of City staff.

Involvement in Regional Leadership

Since the commencement of the City's 2020 Census efforts, staff has regularly attended regional meetings with other municipalities, state and federal officials, faith-based organizations, and other community stakeholders. The recognition of a need for increased dialogue regarding the 2020 Census lead the City of La Puente to explore providing a forum for discussion.

A *We Count LA Census Table* regional forum was hosted by the City on January 16, 2020 at the La Puente Community Center. It was attended by dozens of local officials and representatives from community-based organizations. Collaborating with other San Gabriel Valley

communities, insights and strategies were shared for the purpose of promoting a complete count of the region's entire population.

The City of La Puente was one of the earliest agencies in Los Angeles County so request to be a host site for a Census Action Kiosk (CAK). This is a computer module placed in a public location allowing community members to electronically respond the 2020 Census questionnaire as they conduct business in City facilities. Requests were approved to establish CAKs at City Hall, the Community Center, and the Senior Center.

Development of a Complete Count Committee

The City established a *Complete Count Committee* in December of 2019. This committee is comprised of local "influencers" (prominent community members in business, education, clergy, and so on). The purpose of the committee is to educate these long-term, trusted community members about the 2020 Census and seek their input on communication strategies. These individuals are then able to go back to the La Puente community, utilizing their networks and contacts to promulgate the message regarding the importance of the 2020 Census. The committee held several meetings and received presentations from U.S. Census Bureau staffers, resulting in committee members being able to better inform their friends, family, and peers. This has served to multiply exponentially the efforts of City staff.

Youth Outreach

People under the age of 18 are frequently relied upon to encourage household members to complete the Census, and outreach to this segment of the La Puente population has been a cornerstone of staff's efforts. The following are some highlights of the Youth Outreach Plan conducted by the City:

- Providing Census flyers, social media posts, and other promotional materials to the Hacienda-La Puente Unified School District.
- Inviting professional representatives from the US Census Bureau to speak at two (2) Mock City Council Meetings regarding the importance of the Census.
- Procuring 2020 Census-themed coloring books and distributing them to children in the community through the Tiny Tots Program and local schools and churches.

Community Canvassing

As an integral feature of the Animal Control Canvassing program of 2019, staff members making door-to-door contact with local residents provided them with promotional materials regarding the 2020 Census. Multiple flyers discussing the importance of the Census were distributed, in both English and Spanish. Much of the canvassing efforts took place in the southeast segment of the City, which has been identified by the U.S. Census Bureau as especially underrepresented in previous population counts. The total personnel expenditure incurred by the City on this project was over \$17,000.

Promotional Signage

The City currently displays four (4) large scale vinyl signs promoting the 2020 Census, received as a donation from a local business owner involved in the City's Census efforts. These colorful signs encourage community members to be counted, and are prominently posted at the following locations:

- (2) at City Hall – facing traffic on Main Street as well as Central/Stimson Ave.
- (1) at the La Puente Community Center, facing Glendora Ave.
- (1) at the La Puente Senior Center.

Social Media and Direct Community Promotion

Throughout the past year, staff has employed the following promotional strategies:

- Regular bilingual social media posts on all platforms and City website
- Use of “Census 2020” promotional stickers attached the receipts issued at the City Hall cashier station
- Consistent distribution of Census Bureau flyers at the front counter of City Hall, the Community Center, and the Senior Center
- Placement of high-visibility bilingual posters within the lobbies of the City Hall, Community Center, and Senior Center facilities
- Placement of two (2) advertisements in the *Spotlight* publication
- Census 2020 insignia attached to staff member email signature lines.

DISCUSSION

According to data provided by the U.S. Census Bureau, the City of La Puente has a response rate of 67.7% to the Census questionnaire. This number slightly outpaces the California state average of 67.4%.

In the summer of 2020, the U.S. Department of Commerce announced that the duration of the Census would be truncated, and that the data collection period would end in September rather than October, as originally planned. This drastic change in timeframe required communities across the nation, including La Puente, to reevaluate their promotional strategies and begin the process of concluding their efforts.

As the COVID-19 pandemic continues, public health guidelines prevent many of the previous Census 2020 promotional efforts from continuing. Staff continues to utilize social media technology to promote a complete count and is in frequent contact with U.S. Census Bureau officials regarding best practices and materials.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff.

ATTACHMENTS

None.