City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: September 8, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Gisel Rubio, Rehabilitation Grant Specialist

SUBJECT: CONSIDERATION OF ADDITIONAL FUNDING FOR THE BUSINESS ASSISTANCE GRANT PROGRAM UTILIZING THE COMMUNITY DEVELOPMENT BLOCK GRANT – CARES ACT SUPPLEMENTAL FUNDING FOR CORONAVIRUS (COVID-19) RELIEF

BACKGROUND

At the City Council Meeting of July 28, 2020, the City Council adopted Resolution No. 20-5574 adopting program guidelines for a Business Assistance Grant Program ("Program") and appropriating $120,000 of Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") funds to be used for the program. The appropriation of $120,000 for the Program provides for the funding of 40 business assistance grants of up to $2,500 per qualified business, business kits consisting of supplies and equipment for the safe reopening and operating of the business such as masks, gloves, goggles/face shields, digital thermometers, and social distancing markers, and administrative costs to implement and oversee the program.

At the meeting of July 28, 2020, the City Council also provided direction to Staff to keep the remaining $70,000 of CARES Act funding from the original allocation of $211,520.00 in reserve and monitor the County of Los Angeles rental assistance program. On August 17th the County of Los Angeles began accepting applications for the rent relief program for eligible Los Angeles County residents. The application period ended on August 31st. The County is currently reviewing the applications received.

DISCUSSION

On August 3, 2020, the application period for business assistance grants opened on a first come-first served procedure with the application period concluding on August 31st. As of the close of the application period, 65 applications have been received and tabulated in date stamped chronological order with 35 applications screened and pre-approved for Program funding.

The Program guidelines state that preference is first given to those businesses which have not received assistance from other federal, state, or county economic stimulus programs, such as the Paycheck Protection Program.

The remaining 30 applications, which have yet to be pre-approved for funding, have received some form of other governmental assistance. As provided for in the guidelines for the Program, these businesses <u>are not</u> ineligible to receive funding; but rather, preference is first given to a business who have not received any other types of assistance.

For the businesses that have received another type of governmental assistance, the assistance has been through the U.S. Small Business Administration's Paycheck Protection Program ("PPP") and Economic Injury Disaster Loans ("EIDL"). These programs provide assistance in the form of loans which must be repaid by the business. The PPP is a loan designed to provide a direct incentive for small businesses to keep their workers on the payroll. The EIDL program is designed to provide economic relief to businesses that are currently experiencing temporary loss of revenue due to COVID-19.

The City's Program is in the form of a grant to the business owner that does not require repayment. In order to provide assistance to additional qualified La Puente-based small businesses, Staff is recommending that the remaining $70,000 of CARES Act funding be allocated to the Program. This additional allocation would provide funding for a total of 68 grants to La Puente-based businesses. Should the City Council decide to appropriate this additional funding, all businesses which have applied for the Program would be funded.

FISCAL IMPACT

The City's initial allocation of $211,520 through the CARES Act is one-time monies that function on a reimbursement basis similar to regular CDBG funds and must be spent by June 30, 2021. With an additional allocation of $70,000 of CARES Act funds to the Program, all funding would be committed between this Program and the previously approved Senior Center Nutrition Program/Great Plates program.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff regarding use of the remaining $70,000.00 of CARES Act Funds.

ATTACHMENTS

None.

RESOLUTION NO. 20-5579

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT OF $694,837.58 (WARRANT REGISTER 1495)

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED	EXAMINED
__________________________	______________________________
Bob Lindsey, City Manager	Troy Grunklee, CPA Director of Administrative Services

SECTION 2: That the following claims and demands numbered 4056 through 4125 and ACH(s) numbered 183 through 191 and Draft numbered 00811 through 00976 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

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Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 8th day of September 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

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Sheryl Garcia, City Clerk

Check Register Report

City of La Puente

By Payment Number

Payment Dates 8/17/2020 - 9/1/2020

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
183	8/27/2020	SIEIND	SIEMENS INDUSTRY INC.			1,000.00
	5620031940	LOOP REPAIR HURLEY/DORA GUZMAN/LEVERETT		200-3120-53817	1,000.00	
189	8/21/2020	TANKO	TANKO LIGHTING			41,488.50
	63207	07/20 POLE REPLACEMENT - VEH ACCIDENT		285-3330-53111	16,121.50	
	63208	07/20 MAIN STREET POLE REPLACEMENT		285-3330-53111	8,128.00	
	63209	07/20 FLAGSTAFF POLE REPLACEMENT		285-3330-53111	9,253.00	
	63215	07/20 LOUKELTON POLE REPLACEMENT		285-3330-53111	7,986.00	
190	8/21/2020	THYSSE	THYSSENKRUPP ELEVATOR CORP.			1,099.45
	30005354540	CH ELEVATOR MTCE		100-1150-53811	1,099.45	
191	8/21/2020	TUST	TURF STAR, INC.			77,103.11
	33001111-00	PROCORE 1298		555-3150-54484	37,213.41	
	3301113-00	LELY SPREADER		555-3150-54484	6,567.59	
	3302099-00	SAND PRO 3040		555-3150-54484	33,322.11	
4056	8/21/2020	AMABUS	AMAZON CAPITAL SERVICES INC			973.12
	17Y6-P96R-LVL4-1	BALANCE DUE - LEATHER GLOVES MAINT DEPT.		100-3330-53012	0.80	
	1C96-M3MF-G6LH	MAINT SAFETY SUPPLIES		100-1150-53011	28.83	
	1C96-M3MF-G6LH	MAINT SAFETY SUPPLIES		100-3100-53012	27.45	
	1FK3-LWW1-TRWN	PLASTIC SPRAY BOTTLES		100-1150-53011	351.84	
	1RN1-XR7D-D6RJ	BUSINESS ASST PROGRAM/PPE KIT		261-3320-53011	564.20	
4057	8/21/2020	AMERI	AMERINATIONAL			127.75
	20-00583	07/20 MONTHLY SVC FEE		100-3320-53111	127.75	
4058	8/21/2020	CBEEQU	CELL BUSINESS EQUIPMENT			435.02
	69006963	08/20 CH COPIER LEASE		100-1150-53911	435.02	
4059	8/21/2020	CORLOG	CORELOGIC SOLUTIONS, LLC			100.00
	82035040	07/20 PROPERTY DATA SVC		100-3320-53111	100.00	
4060	8/21/2020	LAGWMA	G W M A			987.91
	HTU-20-31	FY 20/21 NPDES -MONITORING HARBOR TOXIC POLLUT…		284-3100-53111	987.91	
4061	8/21/2020	RUBGIS	GISELA RUBIO			107.98
	INV0004611	REIM - RUBIO HOUSING SUPPLIES		100-3320-53011	53.99	
	INV0004611	REIM - RUBIO HOUSING SUPPLIES		100-3320-53011	53.99	
4062	8/21/2020	GORM	GORM INC			682.89
	286948	CH JANITORIAL SUPPLIES		100-1150-53012	682.89	
4063	8/21/2020	INDTI	INDUSTRY TIRE SERVICE			166.43
	296321	TRACTOR- FLAT TIRE		555-3150-53812	166.43	
4064	8/21/2020	JCLBAR	JCL TRAFFIC			1,675.30
	105050	STREET SIGN HARWARE		200-3120-53821	880.00	
	105070	STOP SIGNS		200-3120-53821	795.30	
4065	8/21/2020	GONSALV	JOE A. GONSALVES & SON			2,500.00
	158435	09/20 LEGISLATIVE SVC		100-1100-53111	2,500.00	
4066	8/21/2020	TYCOIN	JOHNSON CONTROLS SECURITY SOLUTIONS			925.17
	34684319	09/01-11/30 SC ALARM SVC		100-4130-53813	925.17	
4067	8/21/2020	KSKFAC	KSK FACILITIES			885.00
	1287	08/20 SC JANITORIAL SVC		100-4130-53813	885.00	

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
4068	8/21/2020	LANWEST	LANDSCAPE WEST MANAGEMENT SERVICES INC		7,657.91
	9278	07/20 CH LANDSCAPE SVC		100-1150-53814	2,080.69
	9278	07/20 SC LANDSCAPE SVC		100-4130-53814	168.48
	9278	07/20 MEDIANS LANDSCAPE SVC		200-3120-53814	5,408.74
4069	8/21/2020	LEOBUI	LEONIDA BUILDERS		157,096.75
	LPC-03	RETENTION-PARK SEWER IMPROV - PROGRESS PYMT # 3		500-20220	-8,268.25
	LPC-03	PARK SEWER IMPROV - PROGRESS PYMT # 3		500-5595-59300	165,365.00
4070	8/21/2020	CDCLA	LOS ANGELES COUNTY DEVELOPMENT AUTHORITY		4,421.83
	INV0004612	LOAN REPAYMENT - A. MARTINEZ		260-46141	4,421.83
4071	8/21/2020	MEDDIA	MEDICAL DIAGNOSTIC LAB LLC		600.00
	08201846	COVID 19 - EMPLOYEE TESTING		100-1150-53111	600.00
4072	8/21/2020	M-TECH	M-TECHS		8,655.98
	38643	CC PLOTTER - HP DESIGNJET Z9		100-4100-54585	8,655.98
4073	8/21/2020	OREILLY	O'REILLY AUTO PARTS		51.30
	3607-174544	DUMP TRUCK - WIPER BLADES		555-3150-53812	51.30
4074	8/21/2020	PENP	PENPOINT ARCHITECTURAL SIGNS		330.00
	13-1695	CC - PASSPORT TABLE SNEEZE GUARDS		100-4100-53813	330.00
4075	8/21/2020	RESOUR	RESOURCE BUILDING MATERIALS		1,534.00
	2886479	BRICK WALL CAP MATERIAL		200-3120-53817	274.61
	2897915	CONCRETE MIX		285-3330-53822	179.03
	2897918	CONCRETE MIX		285-3330-53822	179.03
	2897921	CONCRETE MIX		285-3330-53822	160.05
	2901170	CONCRETE MIX		285-3330-53822	179.03
	2901172	CONCRETE MIX		285-3330-53822	179.03
	2905532	CONCRETE MIX		285-3330-53822	179.03
	2905534	CONCRETE MIX		285-3330-53822	204.19
4076	8/21/2020	MENRO	ROSEMARY MENDOZA		546.00
	INV0004613	REIM - MENDOZA BUILDING PLAN CHECK #027133		100-47110	546.00
4077	8/21/2020	SGVWC	S.G.V. WATER CO		209.73
	INV0004588	07/09-08/07 WTR - 935 IRRIG PUENTE		200-3120-53714	209.73
4078	8/21/2020	SITEON	SITEONE LANDSCAPE SUPPLY, LLC		3,574.87
	101396966-001	IRRIGATION SUPPLIES		285-3330-53822	603.57
	101448885-001	IRRIGATION SUPPLIES		285-3330-53822	1,180.85
	101759368-002	IRRIGATION SUPPLIES		285-3330-53822	317.79
	101819284-001	IRRIGATION SUPPLIES		285-3330-53822	282.15
	101929237-001	IRRIGATION SUPPLIES		285-3330-53822	397.58
	101942869-001	IRRIGATION SUPPLIES		285-3330-53822	146.16
	101946375-001	IRRIGATION SUPPLIES		285-3330-53822	113.26
	102109279-001	IRRIGATION SUPPLIES		285-3330-53822	82.90
	102111047-001	IRRIGATION SUPPLIES		285-3330-53822	123.48
	102144956-001	IRRIGATION SUPPLIES		285-3330-53822	327.13
4079	8/21/2020	AQMD	SOUTH COAST AQMD		557.42
	3690139	FY 20/21 YLAC - EMISSION FEES		285-3330-53813	136.40
	3691940	20/21 YLAC - ICE ELEC GEN DIESEL		285-3330-53813	421.02
4080	8/21/2020	SGTRA	SOUTHLAND TRANSIT INC		42,658.67
	LAPUENTE0720	07/20 DIAL A RIDE		210-3130-53916	6,200.15
	LAPUENTE0720	07/20 LP LINK SVC		210-3130-53917	37,790.77
	LAPUENTE0720	07/20 DIAL A RIDE FARE		210-46100	-32.75
	LAPUENTE0720	07/20 LP LINK FARE		210-46105	-1,299.50
4081	8/21/2020	STAPLE	STAPLES CREDIT PLAN		482.66
	2587451451	LABEL MAKER/OFFICE SUPPLY		100-1130-53011	65.31

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	2588664071	1" 3 RING VIEW BINDERS		100-1150-53011	63.78
	2591925161	CITY CLERK OFFICE SUPPLY		100-1150-53011	77.87
	2591925661	OFFICE SUPPLIES		100-1150-53011	117.39
	2591926861	HOUSING OFFICE SUPPLY		260-3320-53011	77.87
	2593989201	CARBONLESS RECEIPT BOOKS (4)		100-1130-53011	59.14
	2596498001	POST IT, CORRECTION TAPE, EXPO PENS & DRY BOARD		100-1150-53011	21.30
4082	8/21/2020	SUNBELT	SUNBELT RENTALS, INC.		1,649.77
	103168000-0002	TOOL RENTAL - TRENCHER		100-3100-53012	1,649.77
4083	8/21/2020	SUPALA	SUPERIOR ALARM SYSTEMS		49.00
	204741	YLAC SERVICE CHANGES		100-4110-53813	49.00
4084	8/21/2020	TERLAC	TLC MATERIALS		4,575.92
	110676	SAND FOR SPORTS FIELDS		280-5594-59300	923.05
	110710	SAND FOR SPORTS FIELDS		280-5594-59300	3,652.87
4085	8/21/2020	TIMEWA	TIME WARNER CABLE		600.00
	0400926081020	08/10-09/09 FIBER SVC/CH INTERNET		100-1150-53715	600.00
4086	8/21/2020	INCODE	TYLER TECHNOLOGIES, INC.		2,578.00
	045-309402	EXECUTIME ANNUAL MTCE		550-6100-53017	2,578.00
4087	8/21/2020	VINCEN	VINCENT'S GENERAL SERVICES		421.82
	0004125063	CNG FUEL		555-3150-53014	421.82
4088	8/21/2020	WILENG	WILLDAN ENGINEERING		88,947.95
	003-32028	03/20 LP PARK SEWER IMPROV CONT MGMT		500-5595-59300	45,632.15
	003-32667	06/20 LOCAL STREET IMPROVEMENT PROJECT		202-5510-59300	16,893.16
	003-32667	06/20 LOCAL STREET IMPROVEMENT PROJECT		203-5510-59300	2,599.00
	003-32667	06/20 LOCAL STREET IMPROVEMENT PROJECT		205-5510-59300	2,599.00
	003-32667	06/20 LOCAL STREET IMPROVEMENT PROJECT		215-5587-59300	21,224.64
4089	9/1/2020	NATRS	NATIONWIDE RETIREMENT		120.00
	INV0004757	Employee Contribution		100-20340	111.94
	INV0004757	Employee Contribution		200-20340	1.15
	INV0004757	Employee Contribution		203-20340	1.15
	INV0004757	Employee Contribution		205-20340	1.15
	INV0004757	Employee Contribution		210-20340	1.15
	INV0004757	Employee Contribution		215-20340	1.15
	INV0004757	Employee Contribution		285-20340	2.31
4090	9/1/2020	RELIAN	RELIANCE STANDARD LIFE INS.		2,158.94
	INV0004752	LIFE INSURANCE		100-20320	392.15
	INV0004752	LIFE INSURANCE		200-20320	28.16
	INV0004752	LIFE INSURANCE		203-20320	10.75
	INV0004752	LIFE INSURANCE		205-20320	10.32
	INV0004752	LIFE INSURANCE		210-20320	15.44
	INV0004752	LIFE INSURANCE		215-20320	5.69
	INV0004752	LIFE INSURANCE		260-20320	12.79
	INV0004752	LIFE INSURANCE		261-20320	6.78
	INV0004752	LIFE INSURANCE		285-20320	25.92
	INV0004755	LTD INSURANCE		100-20330	642.77
	INV0004755	LTD INSURANCE		200-20330	59.86
	INV0004755	LTD INSURANCE		203-20330	26.10
	INV0004755	LTD INSURANCE		205-20330	25.41
	INV0004755	LTD INSURANCE		210-20330	30.62
	INV0004755	LTD INSURANCE		215-20330	19.24
	INV0004755	LTD INSURANCE		260-20330	24.44
	INV0004755	LTD INSURANCE		261-20330	12.26
	INV0004755	LTD INSURANCE		285-20330	49.39
	INV0004762	STD INSURANCE		100-20330	549.62

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount	Item Amount
	INV0004762	STD INSURANCE		200-20330		51.18
	INV0004762	STD INSURANCE		203-20330		22.29
	INV0004762	STD INSURANCE		205-20330		21.70
	INV0004762	STD INSURANCE		210-20330		26.13
	INV0004762	STD INSURANCE		215-20330		16.45
	INV0004762	STD INSURANCE		260-20330		20.85
	INV0004762	STD INSURANCE		261-20330		10.41
	INV0004762	STD INSURANCE		285-20330		42.22
4091	9/1/2020	USBANK	U.S BANK PARS ACCT# 6746022400		2,832.38	
	INV0004509	PARS RETIREMENT		100-20340		18.59
	INV0004761	PARS RETIREMENT		100-20340		1,663.99
	INV0004761	PARS RETIREMENT		200-20340		234.82
	INV0004761	PARS RETIREMENT		203-20340		21.18
	INV0004761	PARS RETIREMENT		205-20340		39.72
	INV0004761	PARS RETIREMENT		260-20340		566.91
	INV0004761	PARS RETIREMENT		285-20340		287.17
4092	8/27/2020	UNTMET	1ST UNITED METHODIST CHURCH		5,000.00	
	INV0004739	MISC ITEMS USED FOR LP OUTREACH FOOD BANK ONLY		262-3320-53111		5,000.00
4093	8/27/2020	AMABUS	AMAZON CAPITAL SERVICES INC		687.85	
	1LX6-YQ19-RVXF	COUNCIL CHAMBERS		275-1125-53998		145.41
	1YQQ-7LJ7-T3QT	COUNCILCHAMBER MONITORS		275-1125-53998		542.44
4094	8/27/2020	ATT	AT&T		63.60	
	000015183163	07/13-08/12 PHONE - CC FAX LINE		100-4100-53715		42.40
	000015183164	07/13-08/12 PHONE - SNACK BAR LP-PARK		285-3330-53715		21.20
4095	8/27/2020	CDW	CDW GOVERNMENT INC		2,227.39	
	ZSV0607	COUNCIL CHAMBERS		275-1125-53998		2,227.39
4096	8/27/2020	CBEEQU	CELL BUSINESS EQUIPMENT		117.24	
	69158802	PROPERTY TAX ADM FEE		100-1150-53911		117.24
4097	8/27/2020	CCAC	CITY CLERK'S ASSOC OF CA		55.00	
	8393	CCAC MEMBERSHIP		100-1120-53971		55.00
4098	8/27/2020	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC		647.02	
	3301-532544	ELECTRICAL SUPPLIES		285-3330-53822		520.67
	3301-532580	ELECTRICAL SUPPLIES		285-3330-53822		126.35
4099	8/27/2020	DAROLI	DAPEER, ROSENBLIT & LITVAK, LLP		2,666.90	
	17612	07/20 LEGAL SVC - CODE ENF		100-2110-53114		2,666.90
4100	8/27/2020	EDISON	EDISON CO		406.74	
	INV0004740	07/09-08/07 ELEC - VARIOUS		200-3120-53713		289.07
	INV0004742	07/21-08/19 ELEC - 14746 TEMPLE AVE		200-3120-53713		11.86
	INV0004743	07/21-08/19 ELEC - 16159 TEMPLE AVE		200-3120-53713		11.69
	INV0004744	07/09-08/07 ELEC -13798 TEMPLE AVE		200-3120-53713		94.12
4101	8/27/2020	ENVIRO	ENVIROTEK		1,230.74	
	C-2909	GRAFFITI REMOVAL SUPPLIES		200-3120-53016		1,230.74
4102	8/27/2020	FRANKL	FRANKLIN AIR CONDITIONING &		798.29	
	43407	CC A/C MTCE		100-4100-53811		798.29
4103	8/27/2020	VERIC	FRONTIER COMMUNICATIONS		54.70	
	INV0004745	08/16-09/15 PHONE - CH MAIN		100-1150-53715		54.70
4104	8/27/2020	HACLWN	HACIENDA LAWNMOWER SHOP		152.89	
	4424	WATER TANK REPAIR		100-3330-53811		59.16
	4431	GENERATOR TUNE -UP		100-3330-53811		93.73

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4105	8/27/2020	HACOUT	HACIENDA OUTLET		238.62
	29567	MTCE DEPT - UNIFORMS		100-3330-53015	127.56
	29568	MTCE DEPT - UNIFORM		100-3330-53015	82.47
	INV0004747	MTCE DEPT - UNIFORMS		100-3330-53015	28.59
4106	8/27/2020	LACRDD	LA CO DEPT PUBLIC WORKS		17,792.00
	D1210000005	CIMP - SHARE OF PROJECT COST		284-3100-53111	17,792.00
4107	8/27/2020	LACFD	LA CO FIRE DEPT		1,215.00
	IN0322667	20/21 MTCE HZRD MTRL/AR0012633		100-3330-53813	853.00
	IN0326986	20/21 CH HZRD MTRL PRG044519		100-1150-53813	362.00
4108	8/27/2020	MANCIL	MANCILLA'S QUALITY PRINTING		2,494.80
	13984	BUSINESS KIT/DECALS PPE SUPPLIES		261-3320-53011	2,494.80
4109	8/27/2020	NATENSVC	NATIONWIDE ENVIRONMENTAL SERVICES		4,132.94
	31048	07/20 CATCH BASIN CLEANING		203-3120-53111	4,132.94
4110	8/27/2020	ORSCON	ORS CONSTRUCTION		300.00
	00985	REPAIR WATER LEAK - SENIOR CENTER		100-4130-53813	300.00
4111	8/27/2020	OURPOW	OUR POWDER COATINGS		318.75
	43491	POWDERCOAT FOR NEW STREET SIGNS		200-3120-53821	318.75
4112	8/27/2020	PASCO	PASCO DOORS		320.00
	90359	CH DOOR REPAIR		100-1150-53811	320.00
4113	8/27/2020	SGVWC	S.G.V. WATER CO		2,926.13
	INV0004748	07/14-08/12 WTR - 545 IRRIG		200-3120-53714	417.44
	INV0004749	07/14-08/12 WTR - 13760 IRRIG		200-3120-53714	2,103.17
	INV0004769	07/15-08/13 WTR - 715 IRRIG PUENTE		200-3120-53714	405.52
4114	8/27/2020	SABOR	SABOR DE MEXICO RESTAURANT		16,970.80
	20358	08/10-08/16 SENIOR NUTRITION PROGRAM		261-3320-53111	2,121.35
	20358	08/10-08/16 SENIOR NUTRITION PROGRAM		262-3320-53111	6,364.05
	20359	08/17-08/23 SENIOR NUTRITION PROGRAM		261-3320-53111	2,121.35
	20359	08/17-08/23 SENIOR NUTRITION PROGRAM		262-3320-53111	6,364.05
4115	8/27/2020	MESIE	SIETE MEDIA		125.00
	INV0004770	BL REIM - BL#18994		100-48900	125.00
4116	8/27/2020	SITEON	SITEONE LANDSCAPE SUPPLY, LLC		1,932.34
	102109895-001	IRRIGATION SUPPLIES		285-3330-53822	293.48
	102256748-001	IRRIGATION SUPPLIES		285-3330-53822	57.13
	102277181-001	IRRIGATION SUPPLIES		285-3330-53822	626.30
	102277777-001	IRRIGATION SUPPLIES		285-3330-53822	62.96
	102278701-001	IRRIGATION SUPPLIES		285-3330-53822	72.66
	102296957-001	IRRIGATION SUPPLIES		285-3330-53822	281.96
	102298429-001	IRRIGATION SUPPLIES		285-3330-53822	406.35
	102354579-001	IRRIGATION SUPPLIES		285-3330-53822	110.72
	102424614-001	IRRIGATION SUPPLIES		285-3330-53822	20.78
4117	8/27/2020	AQMD	SOUTH COAST AQMD		136.40
	3677738	FY 20/21 MTCE - EMISSIONS FEE		100-3330-53813	136.40
4118	8/27/2020	DANON	SPARKLETTS		129.68
	10303592 081320	08/20 CH WATER SVC		100-1150-53011	129.68
4119	8/27/2020	TBSCLE	TBS CLEANING SERVICE		910.00
	000101-1	MTCE YARD DEEP CLEANING		100-3330-53813	910.00
4120	8/27/2020	TERMI	TERMINIX PROCESSING CENTER		193.00
	399529600	08/20 SC PEST CONTROL		100-4130-53813	90.00
	399540078	08/20 YLAC PEST CONTROL		100-4100-53813	53.00

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	399540111	08/20 CC PEST CONTROL		100-4100-53813	50.00
4121	8/27/2020	TERLAC	TLC MATERIALS		2,703.46
	110745	SAND FOR SPORTS FIELDS		285-5595-59300	2,703.46
4122	8/27/2020	INCODE	TYLER TECHNOLOGIES, INC.		2,586.05
	025-306778	10/01-09/30 CALL CENTER MTCE		550-6100-53111	2,586.05
4123	8/27/2020	WESCO	WEST COAST ARBORISTS INC		10,736.10
	162719	07/16-31 PKWY TREE MTCE		200-3120-53815	10,736.10
4124	8/27/2020	WEXBANK	WEX BANK		183.84
	67080248	07/20 FUEL - DIESEL MTCE EQUIPMENT		555-3150-53014	183.84
4125	8/27/2020	WILENG	WILLDAN ENGINEERING		43,447.45
	003-32890	07/20 VALLEY SANITARY/PAVEMENT RESURG		500-5580-59600	13,373.30
	003-32891	07/20 SEWER PARK IMPROV LP PARK		500-5595-59300	21,803.60
	003-32892	07/20 SKATEPARK/BASKETBALL COURT CONST		100-5585-59600	8,270.55
DFT0000811	8/31/2020	AFLAC	AFLAC		161.81
	INV0004476	EMPLOYEE LIFE ASSURANCE		100-20399	148.11
	INV0004476	EMPLOYEE LIFE ASSURANCE		260-20399	9.58
	INV0004476	EMPLOYEE LIFE ASSURANCE		285-20399	4.12
DFT0000960	9/1/2020	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		47,045.15
	INV0004756	HEALTH INSURANCE		100-20399	35,387.70
	INV0004756	HEALTH INSURANCE		200-20399	2,682.53
	INV0004756	HEALTH INSURANCE		203-20399	1,074.71
	INV0004756	HEALTH INSURANCE		205-20399	1,017.93
	INV0004756	HEALTH INSURANCE		210-20399	1,635.03
	INV0004756	HEALTH INSURANCE		215-20399	669.84
	INV0004756	HEALTH INSURANCE		260-20399	1,432.68
	INV0004756	HEALTH INSURANCE		261-20399	822.59
	INV0004756	HEALTH INSURANCE		285-20399	2,322.14
DFT0000961	9/1/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		11,137.81
	INV0004758	EMPLOYER CONTRIBUTION		100-20360	7,941.22
	INV0004758	EMPLOYER CONTRIBUTION		200-20360	845.67
	INV0004758	EMPLOYER CONTRIBUTION		203-20360	341.64
	INV0004758	EMPLOYER CONTRIBUTION		205-20360	330.82
	INV0004758	EMPLOYER CONTRIBUTION		210-20360	372.02
	INV0004758	EMPLOYER CONTRIBUTION		215-20360	189.02
	INV0004758	EMPLOYER CONTRIBUTION		260-20360	342.15
	INV0004758	EMPLOYER CONTRIBUTION		261-20360	190.99
	INV0004758	EMPLOYER CONTRIBUTION		285-20360	584.28
DFT0000962	9/1/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		7,146.40
	INV0004759	PERS- NEW EMPLY CONTRB		100-20399	4,985.40
	INV0004759	PERS- NEW EMPLY CONTRB		200-20399	583.11
	INV0004759	PERS- NEW EMPLY CONTRB		203-20399	226.37
	INV0004759	PERS- NEW EMPLY CONTRB		205-20399	220.21
	INV0004759	PERS- NEW EMPLY CONTRB		210-20399	255.21
	INV0004759	PERS- NEW EMPLY CONTRB		215-20399	161.44
	INV0004759	PERS- NEW EMPLY CONTRB		260-20399	214.24
	INV0004759	PERS- NEW EMPLY CONTRB		261-20399	108.68
	INV0004759	PERS- NEW EMPLY CONTRB		285-20399	391.74
DFT0000963	9/1/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		725.48
	INV0004760	EMPLOYEE PORTION		100-20360	672.10
	INV0004760	EMPLOYEE PORTION		200-20360	15.25
	INV0004760	EMPLOYEE PORTION		210-20360	7.63
	INV0004760	EMPLOYEE PORTION		285-20360	30.50

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
DFT0000964	9/1/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		35.00
	INV0004763	SURVIVORS LIFE INSURANCE		100-20350	26.63
	INV0004763	SURVIVORS LIFE INSURANCE		200-20350	2.79
	INV0004763	SURVIVORS LIFE INSURANCE		203-20350	0.71
	INV0004763	SURVIVORS LIFE INSURANCE		205-20350	0.67
	INV0004763	SURVIVORS LIFE INSURANCE		210-20350	0.96
	INV0004763	SURVIVORS LIFE INSURANCE		215-20350	0.37
	INV0004763	SURVIVORS LIFE INSURANCE		260-20350	0.79
	INV0004763	SURVIVORS LIFE INSURANCE		261-20350	0.39
	INV0004763	SURVIVORS LIFE INSURANCE		285-20350	1.69
DFT0000965	9/1/2020	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		4,382.35
	INV0004766	STATE INCOME TAX		100-20310	3,219.07
	INV0004766	STATE INCOME TAX		200-20310	285.80
	INV0004766	STATE INCOME TAX		203-20310	109.59
	INV0004766	STATE INCOME TAX		205-20310	108.95
	INV0004766	STATE INCOME TAX		210-20310	143.70
	INV0004766	STATE INCOME TAX		215-20310	98.37
	INV0004766	STATE INCOME TAX		260-20310	116.42
	INV0004766	STATE INCOME TAX		261-20310	28.79
	INV0004766	STATE INCOME TAX		285-20310	271.66
DFT0000966	9/1/2020	IRSPR	IRS PAYROLL TAX DEPOSIT		13,091.56
	INV0004767	FEDERAL WITHHOLDING		100-20300	9,499.87
	INV0004767	FEDERAL WITHHOLDING		200-20300	895.09
	INV0004767	FEDERAL WITHHOLDING		203-20300	284.49
	INV0004767	FEDERAL WITHHOLDING		205-20300	308.13
	INV0004767	FEDERAL WITHHOLDING		210-20300	370.31
	INV0004767	FEDERAL WITHHOLDING		215-20300	240.08
	INV0004767	FEDERAL WITHHOLDING		260-20300	594.84
	INV0004767	FEDERAL WITHHOLDING		261-20300	104.24
	INV0004767	FEDERAL WITHHOLDING		285-20300	794.51
DFT0000967	9/1/2020	IRSPR	IRS PAYROLL TAX DEPOSIT		4,243.60
	INV0004768	MEDICARE TAX		100-20300	2,933.58
	INV0004768	MEDICARE TAX		200-20300	319.32
	INV0004768	MEDICARE TAX		203-20300	93.48
	INV0004768	MEDICARE TAX		205-20300	98.02
	INV0004768	MEDICARE TAX		210-20300	120.46
	INV0004768	MEDICARE TAX		215-20300	62.78
	INV0004768	MEDICARE TAX		260-20300	300.24
	INV0004768	MEDICARE TAX		261-20300	45.64
	INV0004768	MEDICARE TAX		285-20300	270.08
DFT0000970	9/1/2020	AFLAC	AFLAC		161.81
	INV0004750	EMPLOYEE LIFE ASSURANCE		100-20399	141.09
	INV0004750	EMPLOYEE LIFE ASSURANCE		260-20399	6.60
	INV0004750	EMPLOYEE LIFE ASSURANCE		261-20399	10.00
	INV0004750	EMPLOYEE LIFE ASSURANCE		285-20399	4.12
DFT0000971	9/1/2020	AFLAC	AFLAC		127.21
	INV0004413	EMPLOYEE INSURANCE		100-20399	85.21
	INV0004413	EMPLOYEE INSURANCE		260-20399	42.00
DFT0000972	9/1/2020	AFLAC	AFLAC		127.21
	INV0004751	EMPLOYEE INSURANCE		100-20399	86.21
	INV0004751	EMPLOYEE INSURANCE		260-20399	16.40
	INV0004751	EMPLOYEE INSURANCE		261-20399	24.60
DFT0000973	9/1/2020	AFLAC	AFLAC		161.81
	INV0004412	EMPLOYEE LIFE ASSURANCE		100-20399	140.67
	INV0004412	EMPLOYEE LIFE ASSURANCE		260-20399	17.02

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	INV0004412	EMPLOYEE LIFE ASSURANCE		285-20399	4.12
DFT0000974	9/1/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		94.67
	INV0004753	EMPLOYEE LOAN REPYMT		100-20399	62.69
	INV0004753	EMPLOYEE LOAN REPYMT		210-20399	19.74
	INV0004753	EMPLOYEE LOAN REPYMT		261-20399	12.24
DFT0000975	9/1/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		1,300.00
	INV0004754	EMPLOYEE CONTRIBUTIONS		100-20399	685.28
	INV0004754	EMPLOYEE CONTRIBUTIONS		200-20399	158.28
	INV0004754	EMPLOYEE CONTRIBUTIONS		203-20399	81.85
	INV0004754	EMPLOYEE CONTRIBUTIONS		205-20399	75.59
	INV0004754	EMPLOYEE CONTRIBUTIONS		210-20399	83.03
	INV0004754	EMPLOYEE CONTRIBUTIONS		215-20399	95.88
	INV0004754	EMPLOYEE CONTRIBUTIONS		260-20399	43.74
	INV0004754	EMPLOYEE CONTRIBUTIONS		261-20399	6.48
	INV0004754	EMPLOYEE CONTRIBUTIONS		285-20399	69.87
DFT0000976	9/1/2020	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		18,426.46
	INV0004771	09/20 CalPers Admin Fees		100-1135-51314	156.76
	INV0004771	09/20 RETIREES HEALTH INSURANCE		100-1135-51314	18,269.70

Grand Total: **694,837.58**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	125,902.91
200 - GAS TAX FUND	30,349.85
202 - RMRA (SB 1)	16,893.16
203 - MEASURE M FUND	9,026.25
205 - MEASURE R FUND	4,857.62
210 - PROP A FUND	45,740.10
215 - PROP C FUND	22,784.95
260 - CDBG PROGRAM FUND	8,261.39
261 - CDBG CARES	8,685.79
262 - STATE CARES	17,728.10
275 - PEG ACCESS FUND	2,915.24
280 - MISCELLANEOUS GRANTS FUND	4,575.92
284 - MEASURE W	18,779.91
285 - LIGHTING & LANDSCAPE MAINTENANCE	57,340.04
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	237,905.80
550 - EQUIPMENT REPLACEMENT FUND	5,164.05
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	77,926.50
Grand Total:	**694,837.58**

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53111	Contract Services - Private	2,500.00
100-1120-53971	Dues & Memberships	55.00
100-1130-53011	Operating Supplies	124.45
100-1135-51314	Health Insurance	18,426.46
100-1150-53011	Operating Supplies	790.69
100-1150-53012	Small Tools & Equipment	682.89
100-1150-53111	Contract Services - Private	600.00
100-1150-53715	Utility - Communications	654.70
100-1150-53811	Equipment Maintenance	1,419.45
100-1150-53813	Facility Maintenance	362.00
100-1150-53814	Landscape Maintenance	2,080.69
100-1150-53911	Equipment Lease/Rental	552.26
100-20300	FIT Payable	12,433.45
100-20310	SIT Payable	3,219.07
100-20320	Life Ins Payable	392.15
100-20330	LTD Payable	1,192.39
100-20340	PARS	1,794.52
100-20350	Group Insurance	26.63
100-20360	PERS	8,613.32
100-20399	Other Payroll Deductions	41,722.36
100-2110-53114	Legal Services	2,666.90
100-3100-53012	Small Tools & Equipment	1,677.22
100-3320-53011	Operating Supplies	107.98
100-3320-53111	Contract Services - Private	227.75
100-3330-53012	Small Tools & Equipment	0.80
100-3330-53015	Uniform/Boot Reimburse...	238.62
100-3330-53811	Equipment Maintenance	152.89
100-3330-53813	Facility Maintenance	1,899.40
100-4100-53715	Utility - Communications	42.40
100-4100-53811	Equipment Maintenance	798.29
100-4100-53813	Facility Maintenance	433.00
100-4100-54585	Furniture/Office Equipme...	8,655.98
100-4110-53813	Facility Maintenance	49.00
100-4130-53813	Facility Maintenance	2,200.17
100-4130-53814	Landscape Maintenance	168.48
100-47110	Building Plan Check Fees	546.00

Account Summary

Account Number	Account Name	Payment Amount
100-48900	Miscellaneous	125.00
100-5585-59600	Other Costs	8,270.55
200-20300	FIT Payable	1,214.41
200-20310	SIT Payable	285.80
200-20320	Life Ins Payable	28.16
200-20330	LTD Payable	111.04
200-20340	PARS	235.97
200-20350	Group Insurance	2.79
200-20360	PERS	860.92
200-20399	Other Payroll Deductions	3,423.92
200-3120-53016	Graffiti Removal Supplies	1,230.74
200-3120-53713	Utility - Hwy Lights	406.74
200-3120-53714	Utility - Water	3,135.86
200-3120-53814	Landscape Maintenance	5,408.74
200-3120-53815	Parkway Tree Maintenan…	10,736.10
200-3120-53817	Street/Sidewalk Mainten…	1,274.61
200-3120-53821	Traffic Markings/Signs	1,994.05
202-5510-59300	Construction Costs	16,893.16
203-20300	FIT Payable	377.97
203-20310	SIT Payable	109.59
203-20320	Life Ins Payable	10.75
203-20330	LTD Payable	48.39
203-20340	PARS	22.33
203-20350	Group Insurance	0.71
203-20360	PERS	341.64
203-20399	Other Payroll Deductions	1,382.93
203-3120-53111	Contract Services - Private	4,132.94
203-5510-59300	Construction Costs	2,599.00
205-20300	FIT Payable	406.15
205-20310	SIT Payable	108.95
205-20320	Life Ins Payable	10.32
205-20330	LTD Payable	47.11
205-20340	PARS	40.87
205-20350	Group Insurance	0.67
205-20360	PERS	330.82
205-20399	Other Payroll Deductions	1,313.73
205-5510-59300	Construction Costs	2,599.00
210-20300	FIT Payable	490.77
210-20310	SIT Payable	143.70
210-20320	Life Ins Payable	15.44
210-20330	LTD Payable	56.75
210-20340	PARS	1.15
210-20350	Group Insurance	0.96
210-20360	PERS	379.65
210-20399	Other Payroll Deductions	1,993.01
210-3130-53916	Dial-A-Ride Services	6,200.15
210-3130-53917	Fixed Route Shuttle	37,790.77
210-46100	Dial-A-Ride Fares	-32.75
210-46105	Shuttle Fares	-1,299.50
215-20300	FIT Payable	302.86
215-20310	SIT Payable	98.37
215-20320	Life Ins Payable	5.69
215-20330	LTD Payable	35.69
215-20340	PARS	1.15
215-20350	Group Insurance	0.37
215-20360	PERS	189.02
215-20399	Other Payroll Deductions	927.16
215-5587-59300	Construction Costs	21,224.64

Account Summary

Account Number	Account Name	Payment Amount
260-20300	FIT Payable	895.08
260-20310	SIT Payable	116.42
260-20320	Life Ins Payable	12.79
260-20330	LTD Payable	45.29
260-20340	PARS	566.91
260-20350	Group Insurance	0.79
260-20360	PERS	342.15
260-20399	Other Payroll Deductions	1,782.26
260-3320-53011	Operating Supplies	77.87
260-46141	Program Income	4,421.83
261-20300	FIT Payable	149.88
261-20310	SIT Payable	28.79
261-20320	Life Ins Payable	6.78
261-20330	LTD Payable	22.67
261-20350	Group Insurance	0.39
261-20360	PERS	190.99
261-20399	Other Payroll Deductions	984.59
261-3320-53011	Operating Supplies	3,059.00
261-3320-53111	Contract Services-Private	4,242.70
262-3320-53111	Contract Services-Private	17,728.10
275-1125-53998	Furniture/Office Equipme…	2,915.24
280-5594-59300	Construction Costs	4,575.92
284-3100-53111	Contract Services - Private	18,779.91
285-20300	FIT Payable	1,064.59
285-20310	SIT Payable	271.66
285-20320	Life Ins Payable	25.92
285-20330	LTD Payable	91.61
285-20340	PARS	289.48
285-20350	Group Insurance	1.69
285-20360	PERS	614.78
285-20399	Other Payroll Deductions	2,796.11
285-3330-53111	Contract Services - Private	41,488.50
285-3330-53715	Utility - Communications	21.20
285-3330-53813	Facility Maintenance	557.42
285-3330-53822	Park Maintenance & Repa…	7,413.62
285-5595-59300	Construction Costs	2,703.46
500-20220	Retention Payable	-8,268.25
500-5580-59600	Other Services	13,373.30
500-5595-59300	Construction Cost	232,800.75
550-6100-53017	Software & Licensing	2,578.00
550-6100-53111	Contract Services - Private	2,586.05
555-3150-53014	Fuel	605.66
555-3150-53812	Vehicle Maintenance	217.73
555-3150-54484	Vehicle Purchase	77,103.11
	Grand Total:	**694,837.58**

Project Account Summary

Project Account Key	Payment Amount
None	658,717.12
30121E	4,553.69
30221E	227.75
69421E	9,063.39
69720E	351.84
69721E	1,840.00
70421E	16,970.80
70521E	3,112.99
Grand Total:	**694,837.58**

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: September 8, 2020
From:	Bob Lindsey, City Manager	
By:	John Di Mario, Development Services Director	
SUBJECT:	CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO HARRIS STEEL FENCE COMPANY, INC. FOR LA PUENTE PARK ATHLETIC SOFTBALL FIELDS FENCING IN THE AMOUNT OF $93,219.00	

BACKGROUND

On August 10, 2020, the City issued a notice inviting informal bids for the installation of softball field fencing at La Puente Park as part of the improvements currently underway.

The project includes supplying and installing black polyvinyl chloride (vinyl) coated posts and chain link fence fabric for the new relocated “west” softball field, and removing and modifying the existing galvanized (gray) chain link fencing on the “east” softball field to be replaced with the new vinyl coated black fence fabric.

DISCUSSION

The bid opening took place on August 25, 2020. The City received a total of five (5) bids for the project as listed below:

Harris Steel Fence Co, Inc.	$ 93,219.00
Red Hawk Services, Inc.	$125,094.57
Izurieta Fence Co.	$151,356.00
Dash Construction Co.	$161,992.00
Ace Fence Co.	$293,783.00

After the process of verifying the contractor’s bid submittal, references were contacted for Harris Steel Fence Company, Inc. References confirmed that the contractor’s prior work was completed satisfactorily and Harris Steel Fence Company, Inc. has been determined to be the lowest responsible bidder for the project.

Based upon the scope of work for the project, 30 working days have been allocated for the completion of the project. It is anticipated that the project will commence the week of September 27th.

FISCAL IMPACT

The bid schedule for construction of this project totals $93,219.00. With a 10 percent (10%) project contingency of $9,321.90, the total construction project budget is $102,540.90. Funding in the amount of $60,000.00 is available from the Grants Fund through the California Natural Resources Agency with the balance of $42,540.90 funded by the General Fund from the Fiscal Year 2020-21 Capital Improvement Program budget.

RECOMMENDATION

It is recommended that the City Council: (1) award the contract to Harris Steel Fence Company, Inc. in the amount of $93,219.00; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

ATTACHMENTS

Attachment "A": Agreement

CITY OF LA PUENTE
CONTRACT AGREEMENT
FOR
LA PUENTE PARK SOFTBALL FIELDS FENCING
IN THE CITY OF LA PUENTE

This contract agreement is made and entered into for the above-stated project this 8th day of September, 2020, by and between the City of La Puente, a municipal corporation, as AGENCY and Harris Steel Fence Co., Inc., a California corporation, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

Insurance Coverage Requirements	Limit Requirements
Comprehensive General Liability	$1,000,000
Product/Completion Operations	$1,000,000
Contractual General Liability	$1,000,000
Comprehensive Automobile Liability	$1,000,000

A combined single-limit policy with aggregate limits in the amount of $2,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of La Puente, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

BLANK

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this ________ day of ___________________, 2020.

Contractor: ____
(Signature)

Name and Title (Printed) ____

Contractor's License No. ____

Agency Business License No. ____

Federal Tax Identification No. ______________________________________

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: ____
City Manager of the City of La Puente

Attested: ____
City Clerk of the City of La Puente

Approved
as to form: ____
City Attorney of the City of La Puente

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: September 8, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING THE FILING OF APPLICATION(S) FOR PROPOSITION 68 PER CAPITA GRANT FUNDS

BACKGROUND

On June 5, 2018, voters in California passed Proposition 68, the Parks, Environment, and Water Bond Act of 2018 ("Act"). In doing so, several programs were established as part of this Act including a Per Capita Program that allocates funding for local park rehabilitation, creation, and improvements that will be issued to local governments on a per capita basis.

The California Department of Parks and Recreation ("CDPR") is responsible for the administration of the per capita grant funds. As such, the CDPR requires that the City of La Puente ("City") pass a resolution authorizing the filing of application(s) prior to receiving grant funds.

DISCUSSION

In 2018, California voters passed Proposition 68 with 57.6 percent of the voters in support of this Act. A Per Capita Program was established as a part of this Act. Under this program the City of La Puente will receive a total allocation of $202,883.00 that may be spent on eligible projects at La Puente Park. To receive these funds, the CDPR requires that the City pass a resolution authorizing the filing of application(s) for eligible projects at La Puente Park.

FISCAL IMPACT

The Per Capita Program is a reimbursable grant meaning that the grantee, which in this case is the City, will receive funding after the expenses have been incurred and billed to the CDPR. In addition, the City is required to provide a 20 percent match.

RECOMMENDATION

It is recommended that the City Council approve Resolution No. 20-5580, approving the application(s) for the Proposition 68 Per Capita Grant Funds with the California Department of Parks and Recreation.

ATTACHMENTS

Attachment “A”: Resolution No. 20-5580

RESOLUTION NO. 20-5580

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Approves the filing of project application(s) for Per Capita program grant project(s); and

SECTION 2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and

SECTION 3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and

SECTION 4. Certifies that all projects proposed will be consistent with the Community Resources Element of the City of La Puente's general or recreation plan (PRC §80063(a)), and

SECTION 5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and

SECTION 6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and

SECTION 7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the City of La Puente will consider a range of actions that include, but are not limited to, the following:

(A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.

(B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.

(C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.

(D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

SECTION 8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)); and

SECTION 9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures (PRC §80062(d)); and

SECTION 10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and

SECTION 11. Delegates the authority to the City Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and

SECTION 12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

SECTION 13. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 14. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 8th day of September, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: September 8, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF AN AMENDMENT TO THE FACILITIES USE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND ST. JOSEPH SCHOOL

BACKGROUND

At its meeting of September 24, 2019, the City Council approved a Facilities Use Agreement ("Agreement") between the City of La Puente ("City") and St. Joseph School for the use of La Puente Park and the Community Center Parking Lot for drop off and pick up of students, physical education classes and recess.

St. Joseph School recently renovated school facilities which included new fencing along the perimeter of the park and a pedestrian access gate into the park. Currently the access gate opens into a concrete planter that is located on the east side of La Puente Park. At the August 25, 2020 City Council meeting, the school requested the City of La Puente remove the planter and amend the Agreement to allow for the gate to be used as a secondary access for entering and exiting the south side of the school facility from the park. The City Council approved the request and authorized the City Manager to provide direction to the City Attorney's office to draft an amendment to the Agreement.

DISCUSSION

In September of 2019, the City Council approved a Facilities Use Agreement that allows for the use of portions of La Puente Park and the La Puente Community Center parking lot. The purpose of the use is for school day activities including drop off and pick up of students, physical education classes, recess and occasional use for special events.

In August of 2020, St. Joseph school completed renovations throughout the campus which includes new fencing and a secondary access gate for ingress and egress to La Puente Park. At its meeting of August 25, 2020, the City Council approved the gate for pedestrian access for the students and staff of St. Joseph School going to and from the park. In addition, Staff took the opportunity to revise the agreement to include provisions regarding the supervision of students during pick-up and drop off and to update the hours of use. As such, the City Attorney's office prepared Amendment No 1 to the Agreement.

FISCAL IMPACT

There is no fiscal impact directly related to amending the Agreement between the City and St. Joseph School.

RECOMMENDATION

It is recommended that the City Council: (1) approve Amendment No. 1 to the Facilities Use Agreement between the City of La Puente and St. Joseph School,; and (2) authorize the City Manager to execute the Amendment on behalf of the City.

ATTACHMENTS

Attachment “A”: Amendment No. 1

AMENDMENT NO. 1 TO
CITY OF LA PUENTE FACILITIES USE AGREEMENT

This Amendment No. 1 to the Facilities Use Agreement ("Agreement") is entered into on this ___ day of September, 2020 ("Effective Date"), by and between the City of La Puente, a California municipal corporation (the "City") and St. Joseph (School) (the "School"), a non-profit organization (the "School"). The City and School are collectively referred to as "Parties."

RECITALS

WHEREAS, the City is the owner of La Puente Park ("Park") and Community Center ("Center") located at 501 and 503 N. Glendora Avenue, La Puente, California, respectively; and

WHEREAS, the School is a private school in the City that provides an education to youth from kindergarten through the eighth grade; and

WHEREAS, on or about September 24, 2019, the Parties entered into the Agreement allowing a portion of the City's Park and Center to be made available to the School to use for physical education classes, recess, and special events; and

WHEREAS, the Parties desire to amend the Agreement to revise the portions of the Park, and the times the Park is available to the School, and to revise the School's responsibilities.

WHEREAS, for the reasons set forth herein, the City and School desire to enter into this Amendment No. 1, as set forth below.

AMENDMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements set forth herein, it is agreed the aforesaid Agreement, a copy of which is attached hereto as Exhibit A, and incorporated herein by reference, shall remain in full force and effect except as otherwise hereinafter provided:

SECTION 1. GENERAL PROVISIONS

Section 1(B)1. is hereby revised to read in its entirety as follows:

(B) Property.

This Agreement shall entitle the School to the use of the following areas at the Park:

1. Multi-Purpose Field (F1), which includes the basketball courts, green space, and the picnic area located adjacent to the parking lot and the School's secondary gated access point.

Section 1(F)(1) is hereby revised to read in its entirety as follows:

(F) School's Responsibilities.

(1) The School is responsible for the conduct of all participants, the supervision of minors and any damages that may occur at or to the Property. Further, the School shall assign a faculty/staff member to supervise the parking lot during student pick-up and drop-off. Said faculty/staff member shall provide said supervision 10 minutes before and after the School's pick-up/drop-off hours.

SECTION 2. USE OF PREMISES

Section 2(A)i. is hereby revised to read in its entirety as follows:

(A) General.

i. The School shall use the Property for physical education classes and recess, and for no other purpose. Notwithstanding the foregoing, the students, faculty and staff may utilize the School's secondary access gate to access the Park for physical education classes and during recess, and for school drop-off and pick-up from the parking lot, and for no other purpose.

Sections 2(B) is hereby revised to read in its entirety as follows:

(B) Hours of Operation.

The School may utilize the Property as follows:

i. The Property may only be used during the academic year (i.e.-August through June of each year. Commencing as of the Effective Date of this Agreement, and annually thereafter, the School shall provide the City with a calendar of its academic year, including all minimum days and school events.

ii. No less than 30 days prior to the commencement of physical instruction at the School (unless otherwise agreed to by the Parties), the School shall provide the City with a proposed schedule for the School's use of the Park for physical education classes, and morning/lunch recess, subject to approval by the City Manager.

iii. The parking lot at the Center may be utilized as follows:

1. School drop-off: Monday through Friday, 7:00 am-8:00 am
2. School pick-up: Monday through Thursday, 2:30 pm-3:30 pm
3. School pick-up: Friday, 12:30 pm to 1:30 pm
4. School pick-up: Minimum Days: 30 minutes before and after student release time

iv. Notwithstanding the provisions set forth in Sections 2(B)i.-iii. herein, the City may, at any time, with or without cause, notify School that the Park, Center, or both, are not available for the School's use. The City shall endeavor, but it not required, to provide 24 hours written notice of the unavailability of the Property to the School.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 to the Agreement as of the Effective Date.

"CITY"
City of La Puente

By:________________________
Bob Lindsey, City Manager

"SCHOOL"
St. Joseph (School)

By:________________________________
Luis Hayes, Principal

Attest:

By:________________________
Sheryl Garcia, City Clerk

Approved as to form:

By: ________________________
James M. Casso, City Attorney

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: September 8, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2020/21 CAPITAL BUDGET IN THE AMOUNT OF $35,000 TO FUND AN ABOVE-GRADE BOWL AT THE IAN C. CALDERON SKATE PARK

BACKGROUND

At its meeting of January 28, 2020, City Council awarded a construction contract to Spohn Ranch, Inc. for the construction of the Ian C. Calderon Skate Park ("Skate Park") and basketball courts at La Puente Park in the amount of $1,049,769.23. This project is partially funded by a grant through the California Natural Resources Agency and the utilization of the City's Sewer Fund. In recent weeks, Spohn Ranch approached the City regarding a partnership to construct an above-grade bowl at the southern portion of the Skate Park (see Attachment A) This partnership would include fundraising efforts by Spohn Ranch to raise $40,000, a discount of $5,000 to the City, with the City contributing the remaining $35,000 towards construction of the above-grade bowl.

DISCUSSION

At the meeting of August 11, 2020, the City Council directed staff to inform Spohn Ranch that the City is interested in pursuing the proposed partnership. In doing so, the City Council will need to amend the Fiscal Year 2020-2021 budget to appropriate the City's portion of $35,000 towards the project. Attached is Resolution No. 20-5581 amending the Fiscal Year 2020-21 Capital Budget in the amount of $35,000.

FISCAL IMPACT

Funding for the above-grade bowl is available from the City's General Fund with Measure LP funds as noted in the budget amendment Resolution.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. amending the adopted Capital Budget for Fiscal Year 2020/21 in the amount of $35,000.

ATTACHMENTS

Attachment "A": Above Grade Bowl Concept Plan
Attachment "B": Resolution No. 20-5581

ATTACHMENT A

RESOLUTION NO. 20-5581

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, AMENDING THE ADOPTED CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2020/2021

WHEREAS, on June 23, 2020, the City Council approved and adopted the Fiscal Year ("FY") 2020-21 capital budget; and

WHEREAS, the City of La Puente has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of La Puente's Capital Budget for Fiscal Year 2020-2021 is hereby amended to include an additional $35,000 appropriation of funds for capital costs in the General Fund (Fund 100).

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or its applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 8th day of September, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente City Council
AGENDA REPORT

To: Mayor and City Council For meeting of: September 8, 2020

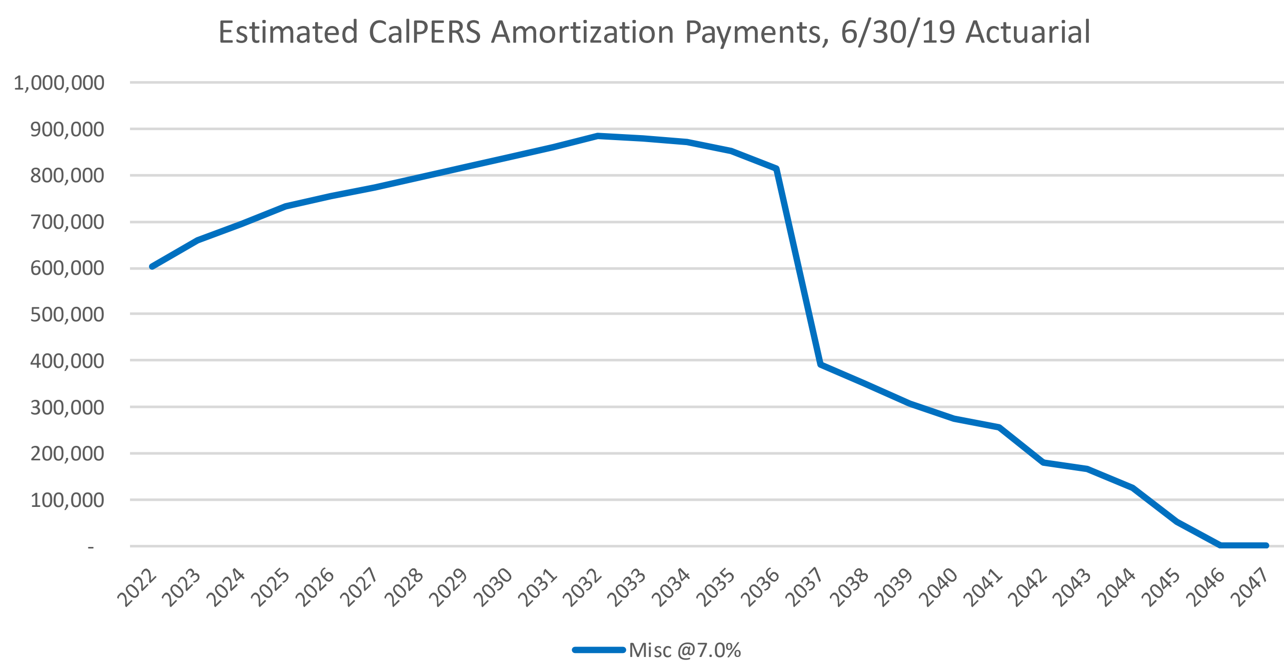
From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: PRESENTATION REGARDING POTENTIAL SAVINGS, BENEFITS, AND RISKS OF BOND ISSUANCE TO FUND PART OR ALL OF UNFUNDED PENSION AND OPEB LIABILITIES

BACKGROUND

The City recently received an updated actuarial analysis for its pension plan from CalPERS as of 6/30/19. Summary pages are in Attachment A. As of 6/30/19, CalPERS estimated the City's unfunded pension liabilities at just under $7.8 million. CalPERS expects the amortization payments to rise from $600,000 in FYE 2022 to a high of almost $900,000 in FYE 2032, with expected contributions falling thereafter. Those projections are based on numerous assumptions such as investment returns, retirement timing, mortality, and inflation. The actual payments will likely be different than projections, especially in later years.



The City also received an updated OPEB actuarial analysis as of 6/30/19. Summary pages are in Attachment B. As of 6/30/19, the actuary, Total Compensation Systems, estimated the City's unfunded

OPEB liabilities at just under $3.2 million. The City is not required to make OPEB prepayments on a schedule. For comparison purposes, consistent with the OPEB actuarial study, calculations assume a 2.75% annual increase over a period of 26 years.

DISCUSSION

City staff is proposing to do further detailed analysis of a potential bond for part or all the City's unfunded pension and/or OPEB liabilities. Staff would work with the City's finance team and return in several weeks with recommendations regarding likely size and structure, corresponding resolutions (if lease revenue bonds/certificates of participation ("COPs") are used, one resolution for the City and one for the Finance Authority), and other documents for Council or Finance Authority approval.

The City's existing finance team assisted with the materials presented today. The team includes:

- Willdan Financial as Municipal Advisor
- Hilltop Securities as Underwriter
- Norton Rose Fulbright as Bond Counsel

There have been many recent bond issues in CA to fund pension and/or OPEB. While reasons for issuance vary, common motivations include:

- Replacing the irregular future payments to CalPERS with more stable bond debt service
- Expected savings of borrowing costs ranging from ~3.0-4.5% versus CalPERS' 7.0% discount rate
- Reducing short and long term budget pressures
- Raising the funded level of the pension plan or OPEB trust

Pension and OPEB bonds can be viewed as a refunding of an existing obligation: payments toward the unfunded pension obligation for CalPERS, and payments to the OPEB trust for OPEB. As described in the presentation, pension and OPEB bonds can take multiple forms, including issued after a court validation, or as a lease revenue bond/COP. Partly because such bonds are refundings, we are not aware of any cases in California where such bonds were submitted for voter approval.

Historically most bonds issued to prefund pension or OPEB liabilities in CA were issued after a court validation. However, lease revenue bonds/COPs for those purposes are becoming more common. This is partly because COVID shutdowns and delays have extended court validations, even for unopposed proceedings. In large counties with busy court dockets, unopposed proceedings which took 90-120 days in normal times can take much longer. Any opposition, even if dismissed as soon as the court is briefed, can extend timelines further.

Lease revenue bonds issued for pensions recently have had a similar investor reception to bonds approved via court validation. Since lease revenue bonds/COPs have a long history of requiring neither court validation or voter approval, such bonds can be issued quickly if desired. While the City does not need to issue any bonds quickly, the 7% discount rates at CalPERS and the OPEB trust means the bond size of about $8.5 million if issued in December 2020 would increase by ~$40-50,000 per month for each month of delay.

Initial analysis of bond sizing shows that funding less than $11.0 million total of unfunded pension and OPEB liabilities is likely to be the best course of action. This is primarily because it is possible that the proceeds of the bonds could be invested, and then actual investment returns exceed the expected 7.0% for several years. This would result in overfunding, with no practical way to return money from CalPERS to the City. In such circumstances, in hindsight the City would wish it had issued smaller bonds and was paying lower debt service.

Staff and the finance team will do further analysis on bond size, final maturity, debt service pattern and other features before returning to City Council.

FISCAL IMPACT

Preliminary analysis in the current interest rate market estimates net present value savings of about $1.7-1.9 million for an $8.5 million bond issue, which is about 20-22%. Annual savings vary depending upon the exact structure of the bonds. Currently, staff is looking at bonds which have a 15 or 20 year maturity, which is shorter than the 29 years remaining on the CalPERS unfunded liability amortization and the 26 year OPEB amortization.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff regarding the recommended bond structure and corresponding resolution(s) for bonds to fund pension and OPEB.

ATTACHMENTS

Attachment “A”:	Excerpts from CalPERS 6/30/19 pension actuarial study
Attachment “B”:	Excerpts from Total Compensation Systems’ 6/30/19 OPEB actuarial study
Attachment “C”:	Presentation on Pension and OPEB bonds

Plan's Funded Status

	June 30, 2018	June 30, 2019
1. Present Value of Projected Benefits (PVB)	$24,605,437	$24,675,209
2. Entry Age Normal Accrued Liability (AL)	22,346,547	22,802,457
3. Plan's Market Value of Assets (MVA)	14,916,999	15,081,905
4. Unfunded Accrued Liability (UAL) [(2) - (3)]	7,429,548	7,720,552
5. Funded Ratio [(3) / (2)]	66.8%	66.1%

This measure of funded status is an assessment of the need for future employer contributions based on the selected actuarial cost method used to fund the plan. The UAL is the present value of future employer contributions for service that has already been earned and is in addition to future normal cost contributions for active members. For a measure of funded status that is appropriate for assessing the sufficiency of plan assets to cover estimated termination liabilities, please see "Hypothetical Termination Liability" in the "Risk Analysis" section.

Projected Employer Contributions

The table below shows the required and projected employer contributions (before cost sharing) for the next six fiscal years. The projection assumes that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period. As of the preparation date of this report, the year to date return for the 2019-20 fiscal year was well below the 7% assumed return. Actual contribution rates during this projection period could be significantly higher than the projection shown below.

	Required Contribution	Projected Future Employer Contributions (Assumes 7.00% Return for Fiscal Year 2019-20)				
Fiscal Year	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**
Normal Cost %	13.89%	13.9%	13.9%	13.9%	13.9%	13.9%
UAL Payment	$598,520	$654,000	$690,000	$727,000	$749,000	$769,000

For some sources of UAL, the change in UAL is amortized using a 5-year ramp up. For more information, please see "Amortization of the Unfunded Actuarial Accrued Liability" under "Actuarial Methods" in Appendix A. This method phases in the impact of the change in UAL over a 5-year period in order to reduce employer cost volatility from year to year. As a result of this methodology, dramatic changes in the required employer contributions in any one year are less likely. However, required contributions can change gradually and significantly over the next five years. In years when there is a large increase in UAL, the relatively small amortization payments during the ramp up period could result in a funded ratio that is projected to decrease initially while the contribution impact of the increase in the UAL is phased in.

For projected contributions under alternate investment return scenarios, please see the "Future Investment Return Scenarios" in the "Risk Analysis" section.

Amortization Schedule and Alternatives

	Current Amortization Schedule		Alternate Schedules: 15 Year Amortization		Alternate Schedules: 10 Year Amortization	
Date	**Balance**	**Payment**	**Balance**	**Payment**	**Balance**	**Payment**
6/30/2021	7,785,178	598,520	7,785,178	826,338	7,785,178	1,071,564
6/30/2022	7,711,027	654,319	7,475,370	826,338	7,221,706	1,071,564
6/30/2023	7,573,966	689,859	7,143,875	826,338	6,618,791	1,071,564
6/30/2024	7,390,548	727,267	6,789,176	826,338	5,973,672	1,071,564
6/30/2025	7,155,596	748,665	6,409,648	826,338	5,283,395	1,071,564
6/30/2026	6,882,063	768,744	6,003,553	826,338	4,544,798	1,071,564
6/30/2027	6,568,614	789,378	5,569,031	826,338	3,754,499	1,071,563
6/30/2028	6,211,875	810,580	5,104,092	826,338	2,908,881	1,071,564
6/30/2029	5,808,234	832,358	4,606,608	826,338	2,004,068	1,071,563
6/30/2030	5,353,813	854,740	4,074,300	826,338	1,035,919	1,071,563
6/30/2031	4,844,431	877,740	3,504,730	826,338		
6/30/2032	4,275,600	871,858	2,895,290	826,338		
6/30/2033	3,673,036	865,006	2,243,190	826,339		
6/30/2034	3,035,382	846,613	1,545,442	826,339		
6/30/2035	2,372,114	814,699	798,851	826,338		
6/30/2036	1,695,432	389,629				
6/30/2037	1,411,078	349,996				
6/30/2038	1,147,814	307,900				
6/30/2039	909,668	275,280				
6/30/2040	688,594	254,241				
6/30/2041	473,808	180,977				
6/30/2042	319,770	165,529				
6/30/2043	170,928	127,076				
6/30/2044	51,444	53,214				
6/30/2045						
6/30/2046						
6/30/2047						
6/30/2048						
6/30/2049						
6/30/2050						
Total		**13,854,188**		**12,395,072**		**10,715,637**
Interest Paid		**6,069,010**		**4,609,894**		**2,930,459**
Estimated Savings				**1,459,116**		**3,138,551**

Plan's Funded Status

	June 30, 2018	June 30, 2019
1. Present Value of Projected Benefits (PVB)	$1,337,323	$1,908,484
2. Entry Age Normal Accrued Liability (AL)	420,361	618,253
3. Plan's Market Value of Assets (MVA)	391,882	574,644
4. Unfunded Accrued Liability (UAL) [(2) - (3)]	28,479	43,609
5. Funded Ratio [(3) / (2)]	93.2%	92.9%

This measure of funded status is an assessment of the need for future employer contributions based on the selected actuarial cost method used to fund the plan. The UAL is the present value of future employer contributions for service that has already been earned and is in addition to future normal cost contributions for active members. For a measure of funded status that is appropriate for assessing the sufficiency of plan assets to cover estimated termination liabilities, please see "Hypothetical Termination Liability" in the "Risk Analysis" section.

Projected Employer Contributions

The table below shows the required and projected employer contributions (before cost sharing) for the next six fiscal years. The projection assumes that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period. As of the preparation date of this report, the year to date return for the 2019-20 fiscal year was well below the 7% assumed return. Actual contribution rates during this projection period could be significantly higher than the projection shown below.

	Required Contribution	**Projected Future Employer Contributions (Assumes 7.00% Return for Fiscal Year 2019-20)**				
Fiscal Year	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**
Normal Cost %	8.09%	8.1%	8.1%	8.1%	8.1%	8.1%
UAL Payment	$4,523	$4,700	$4,900	$5,100	$5,300	$5,400

For some sources of UAL, the change in UAL is amortized using a 5-year ramp up. For more information, please see "Amortization of the Unfunded Actuarial Accrued Liability" under "Actuarial Methods" in Appendix A. This method phases in the impact of the change in UAL over a 5-year period in order to reduce employer cost volatility from year to year. As a result of this methodology, dramatic changes in the required employer contributions in any one year are less likely. However, required contributions can change gradually and significantly over the next five years. In years when there is a large increase in UAL, the relatively small amortization payments during the ramp up period could result in a funded ratio that is projected to decrease initially while the contribution impact of the increase in the UAL is phased in.

For projected contributions under alternate investment return scenarios, please see the "Future Investment Return Scenarios" in the "Risk Analysis" section.

Amortization Schedule and Alternatives

	Current Amortization Schedule		Alternate Schedules			
			15 Year Amortization		10 Year Amortization	
Date	**Balance**	**Payment**	**Balance**	**Payment**	**Balance**	**Payment**
6/30/2021	50,257	4,523	50,257	5,334	50,257	6,917
6/30/2022	49,097	4,709	48,257	5,334	46,620	6,918
6/30/2023	47,663	4,898	46,117	5,334	42,727	6,917
6/30/2024	45,933	5,090	43,828	5,334	38,563	6,917
6/30/2025	43,883	5,287	41,378	5,334	34,107	6,917
6/30/2026	41,485	5,417	38,757	5,335	29,339	6,917
6/30/2027	38,786	5,548	35,951	5,334	24,238	6,918
6/30/2028	35,761	5,685	32,950	5,335	18,779	6,918
6/30/2029	32,383	5,823	29,738	5,334	12,937	6,917
6/30/2030	28,627	5,967	26,302	5,334	6,688	6,918
6/30/2031	24,459	6,116	22,626	5,335		
6/30/2032	19,844	6,266	18,691	5,335		
6/30/2033	14,751	6,422	14,481	5,334		
6/30/2034	9,140	6,584	9,977	5,335		
6/30/2035	2,970	602	5,157	5,334		
6/30/2036	2,556	603				
6/30/2037	2,112	603				
6/30/2038	1,636	603				
6/30/2039	1,127	603				
6/30/2040	582	602				
6/30/2041						
6/30/2042						
6/30/2043						
6/30/2044						
6/30/2045						
6/30/2046						
6/30/2047						
6/30/2048						
6/30/2049						
6/30/2050						
Total		**81,951**		**80,015**		**69,174**
Interest Paid		**31,694**		**29,758**		**18,917**
Estimated Savings				**1,936**		**12,777**

City of La Puente

Actuarial Study of
Retiree Health Liabilities Under GASB 74/75
Valuation Date: June 30, 2019
Measurement Date: June 30, 2019

Prepared by:
Total Compensation Systems, Inc.

Date: May 6, 2020

ATTACHMENT B

City of La Puente

Actuarial Study of Retiree Health Liabilities

PART I: EXECUTIVE SUMMARY

A. Introduction

City of La Puente engaged Total Compensation Systems, Inc. (TCS) to analyze liabilities associated with its current retiree health program as of June 30, 2019 (the measurement date). The numbers in this report are based on the assumption that they will first be used to determine accounting entries for the fiscal year ending June 30, 2020. If the report will first be used for a different fiscal year, the numbers may need to be adjusted accordingly.

This report does not reflect any cash benefits paid unless the retiree is required to provide proof that the cash benefits are used to reimburse the retiree's cost of health benefits. Costs and liabilities attributable to cash benefits paid to retirees are reportable under applicable Governmental Accounting Standards Board (GASB) Standards.

This actuarial study is intended to serve the following purposes:

- To provide information to enable La Puente to manage the costs and liabilities associated with its retiree health benefits.
- To provide information to enable La Puente to communicate the financial implications of retiree health benefits to internal financial staff, the Council, employee groups and other affected parties.
- To provide information needed to comply with Governmental Accounting Standards Board Accounting Standards 74 and 75 related to "other postemployment benefits" (OPEB's).

Because this report was prepared in compliance with GASB 74 and 75, La Puente should not use this report for any other purpose without discussion with TCS. This means that any discussions with employee groups, governing Boards, etc. should be restricted to the implications of GASB 74 and 75 compliance.

This actuarial report includes several estimates for La Puente's retiree health program. In addition to the tables included in this report, we also performed cash flow adequacy tests as required under Actuarial Standard of Practice 6 (ASOP 6). Our cash flow adequacy testing covers a twenty-year period. We would be happy to make this cash flow adequacy test available to La Puente in spreadsheet format upon request.

We calculated the following estimates separately for active employees and retirees. We estimated the following:

- the total liability created. (The actuarial present value of projected benefit payments or APVPBP)
- ten years of projected benefit payments.
- the "total OPEB liability (TOL)." (The TOL is the portion of the APVPBP attributable to employees' service prior to the measurement date.)
- the "net OPEB liability" (NOL). For plans funded through a trust, this represents the unfunded portion of the liability.
- the service cost (SC). This is the value of OPEB benefits earned for one year of service.

- deferred inflows and outflows of resources attributable to the OPEB plan.
- "OPEB expense." This is the amount recognized in accrual basis financial statements as the current period expense in addition to contributions. The OPEB expense includes service cost, interest and certain changes in the OPEB liability, adjusted to reflect deferred inflows and outflows.
- Amounts to support financial statement Note Disclosures and Required Supplementary Information (RSI) schedules.

We summarized the data used to perform this study in Appendix A. No effort was made to verify this information beyond brief tests for reasonableness and consistency.

All cost and liability figures contained in this study are estimates of future results. Future results can vary dramatically and the accuracy of estimates contained in this report depends on the actuarial assumptions used. Service costs and liabilities could easily vary by 10 - 20% or more from estimates contained in this report.

B. General Findings

We estimate the "pay-as-you-go" cost of providing retiree health benefits in the year beginning July 1, 2019 to be $294,371 (see Section IV.A.). The "pay-as-you-go" cost is the cost of benefits for current retirees.

For current employees, the value of benefits "accrued" in the year beginning July 1, 2019 (the service cost) is $115,710. This service cost would increase each year based on covered payroll. Had La Puente begun accruing retiree health benefits when each current employee and retiree was hired, a liability would have accumulated. We estimate the amount that would have accumulated to be $4,150,550. This amount is called the "Total OPEB Liability" (TOL). La Puente has set aside funds to cover retiree health liabilities in a GASB 75 qualifying trust. The Fiduciary Net Position of this trust at June 30, 2019 was $967,030. This leaves a Net OPEB Liability (NOL) of $3,183,520.

Based on the information we were provided, the OPEB Expense for the fiscal year ending June 30, 2020 is $322,827.

We based all of the above estimates on participants as of November, 2019. Over time, liabilities and cash flow will vary based on the number and demographic characteristics of employees and retirees.

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September 8, 2020

Pension Obligation Bonds Discussion

City of La Puente

ATTACHMENT C

Table of Contents

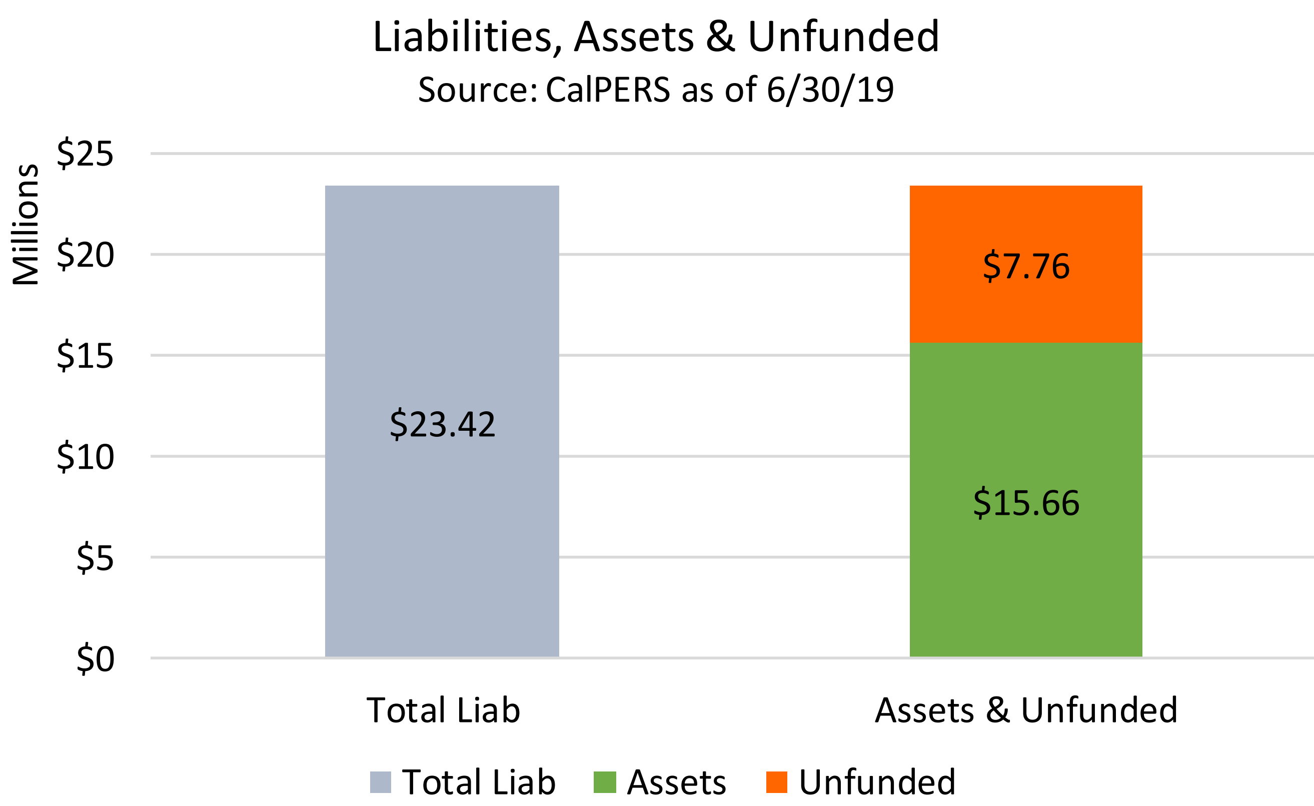
City's CalPERS Liabilities

Tab 1

HilltopSecurities
A Hilltop Holdings Company.

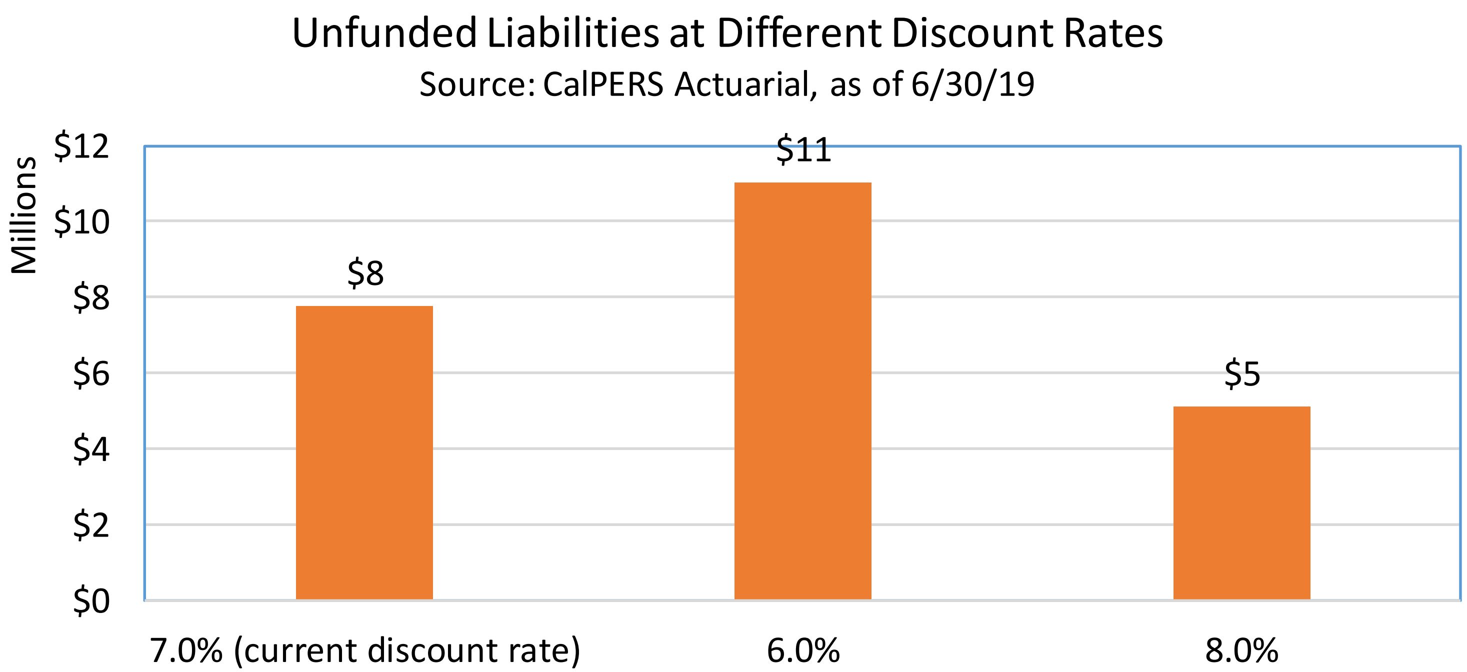
Projected Liabilities, Assets & Unfunded Liabilities

- Projections in this chart are from the 6/30/2019 CalPERS actuarial study
- Funded ratio is 66.8% @ 7.0% Discount Rate



Projected Unfunded Liabilities & Effects of Different Discount Rates

- Many retirement systems have decreased discount rates, commonly by 25-50 basis points; cumulative changes are often larger, e.g., 100 basis points
- CalPERS used a 7.0% discount rate in its 6/30/2019 actuarial study



Overview of California Pension Obligation Bonds

Tab 2

What is a Pension Obligation Bond ("POB")?

- A bond issued by a municipality from which the proceeds are used to reduce the accrued unfunded liabilities of its pension system (in this case, CalPERS)
- Because of the many variables a municipality must consider, no two situations are the same
- Bond proceeds are typically deposited into a retirement system (in the City's case, CalPERS), and are managed in a similar manner to existing investments
- Target funding levels for POBs can range <u>up to</u> 100%
- If investment returns at a retirement system are higher than POB borrowing costs, budgetary savings to the municipality are very likely
- Unlike most municipal bonds, interest payments on POBs are generally taxable for purpose of federal income taxes, which results in higher interest rates than a similar tax exempt bond from the same issuer

HilltopSecurities
A Hilltop Holdings Company.

The City's Goals for Potential Pension/OPEB Bonds

1. Reduce short and long term budget pressures
2. Change the payment pattern (e.g., a smooth pattern for bond repayment, vs an irregular pattern with no bonds). Smoother payment patterns make budgeting easier
3. Obtain higher expected investment returns on investments at retirement system (e.g., 7%) than borrowing cost (e.g., ~3.5-4.5%); this is sometimes referred to as "arbitrage"
4. Shorten amortization period
5. Raise the funded level of the pension plan (e.g., from 66.8% to 91.6%) and OPEB plan (e.g., from 23.3% to 88.4%)
6. Proactive approach to establish a long-term plan well-suited to the City which incorporates best practices from pension bonds elsewhere
7. Have a POB/OPEB bond discussion which involves staff, elected officials, and the community

Legal Structure / Authorization of California POB's

Two legal structures most often used in CA:

1. Historically, most commonly "Obligations imposed by law", unsecured by specific City assets
   - In CA generally issued as refunding bonds under Local Agency Refunding Law (CA Government Code 53580-53589.5, see also CA Constitution Article XVI, Section 18) to refund a portion of the issuer's outstanding obligation to the pension fund
   - Typical validation timeframe is 90-120 days, longer in current environment, even longer if challenged (recent challenges in 2020)
2. Lease Revenue Bonds/Certificates of Participation have become common recently for pension purposes
   - No court proceedings
   - Faster issuance, especially when courts are on COVID schedules, and especially in large counties like Los Angeles
   - Some City properties would be encumbered if bonds were issued, for example city hall, community center

- Either way, bond payments are made from the General Fund.

Will the Pension Fund Have Returns Higher Than Borrowing Costs?

- Good chance pension or OPEB investment returns will be higher than borrowing costs at some points, and lower than borrowing costs at other points

- An extensive Boston College study in 2014 on pension bonds found:
  - As of February 2014, *“over the period 1992-2014 – which includes both the financial crisis and the subsequent market rebound – the return was 1.5 percent”* (i.e., annual retirement system investment returns were 1.5% above borrowing costs)

- However, a similar approach would produce different results at different dates:
  - *“If the assessment date is the end of 2007 – the peak of the stock market – the picture looks fairly positive... If assessed in the middle of 2009 – right after the market crash – most POBs appear to be a net drain on government revenues. And, as of February 2014, the majority of POBs have produced positive returns due to the large market gains that followed the crisis.”*

(source: Center for Retirement Research at Boston College, “An Update on Pension Obligation Bonds, 2014)

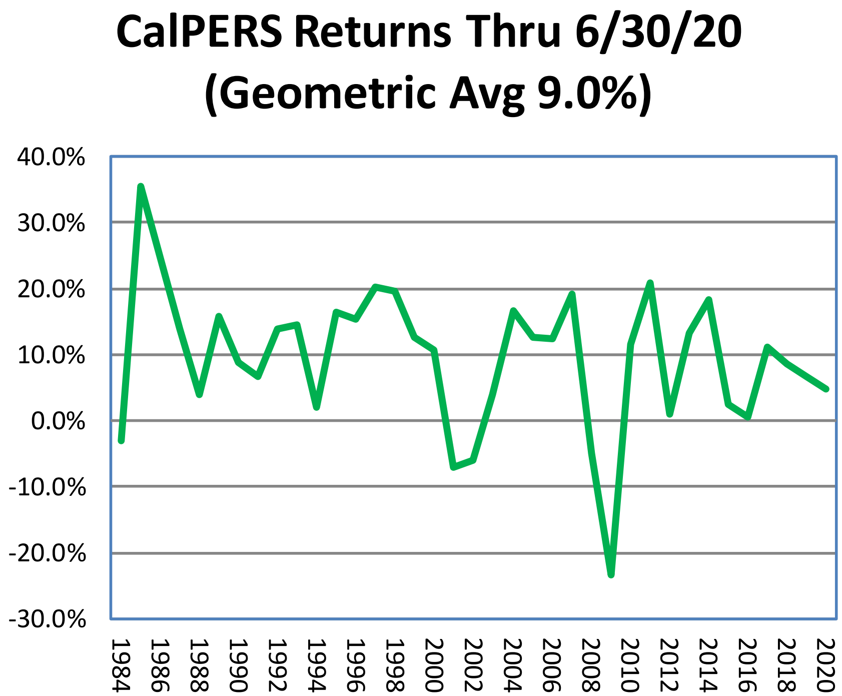
What Will CalPERS' Future Returns Be?

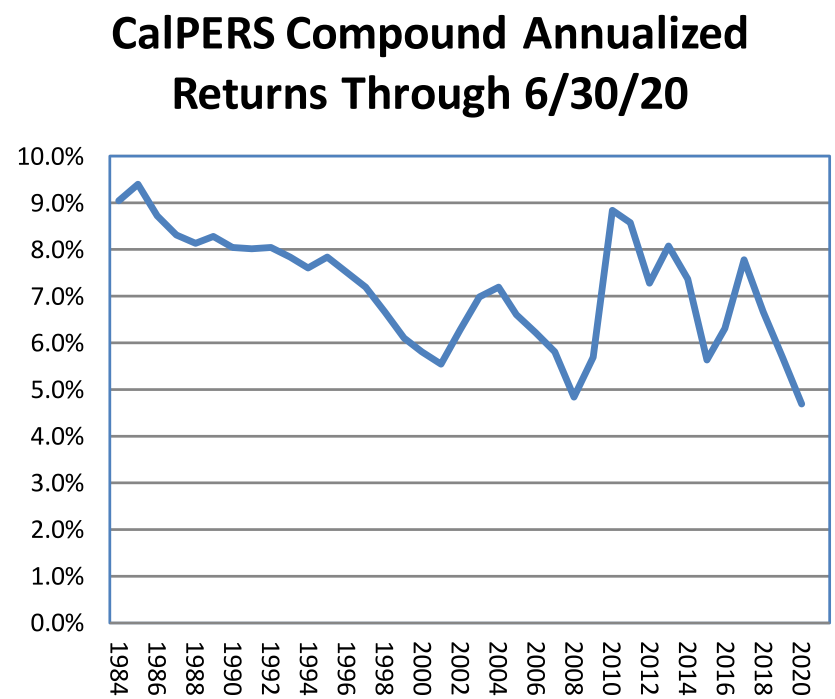
- "It's tough to make predictions, especially about the future". Yogi Berra
- However, numerous investment advisors to public sector pension plans do make forecasts regarding expected future returns. Horizon Actuarial Services LLC performs an annual survey of those advisors.
- For 2020, 39 advisory firms responded to the survey. Here is a summary of the range of forecast investment returns for a typical retirement system investment portfolio with an assumed return of 7.0% (same assumption as CalPERS, Source: page 11 of the 2019 Horizon survey):

	20-Year Horizon		
	Conservative Advisor	Survey Average	Optimistic Advisor
Annualized Return (Geometric)	5.68%	6.66%	7.59%
Average Annual Return (Arithmetic)	6.20%	7.21%	8.15%
Annual Volatility (Standard Deviation)	10.48%	10.76%	10.97%

- The lowest expected return of any of the 39 advisors was 5.68%. The average was 6.66%.
- A full copy of the survey is available upon request.

Historic CalPERS Investment Returns (Data per CalPERS)





- Past experience does not guarantee future results: many factors could change in the future
- Over the past 10 years, lower inflation and inflation expectations have reduced both borrowing costs and expected returns

Potential Pension-Related Risks

	Pension No POB	Pension And POB
PRE-ISSUANCE		
Overall taxable borrowing rates might increase	NA	Yes
Difficulty/delay with a validation suit	NA	Yes
If delayed, authorization might expire	NA	Yes
POST-ISSUANCE		
Discount Rate - Assumed future investment returns at CalPERS (e.g., lowering discount rate)	Yes	Yes
Actual investment returns affect contribution rates	Yes	Yes, and invested assets are larger
Demographic assumptions such as expected longevity affect contribution rates	Yes	Yes
New unfunded liabilities may appear	Yes	Yes
Contributions for normal cost for active employees may increase	Yes	Yes

Careful Analysis and Simulations Can Help

- Careful analysis, simulations, and knowledge of CalPERS, its actuarial methods, and the City's finances can help decide (regarding pension bonds):
  - Whether to issue
  - Sizing
  - Maturity
  - Amortization pattern (e.g., level debt service, or increasing 2% annually)
  - Credit structure and rating presentations
  - Effects of recent decrease in CalPERS discount rate from 7.5% to 7.0%, effects of potential future discount rate changes
  - Bond market conditions (Interest Rates)

Description of Key Risks from GFOA

1. *The invested POB proceeds might fail to earn more than the interest rate owed over the term of the bonds, leading to increased overall liabilities for the government*

2. *POBs are complex instruments that carry considerable risk. POB structures may incorporate the use of guaranteed investment contracts, swaps, or derivatives, which must be intensively scrutinized as these embedded products can introduce counterparty risk, credit risk and interest rate risk*

3. *Issuing taxable debt to fund the pension liability increases the jurisdiction's bonded debt burden and potentially uses up debt capacity that could be used for other purposes. In addition, taxable debt is typically issued without call options or with "make-whole" calls, which can make it more difficult and costly to refund or restructure than traditional tax-exempt debt.*

Source: GFOA - Pension Bond Risks Jan 2015

Description of Key Risks from GFOA (cont'd)

4. *POBs are frequently structured in a manner that defers the principal payments or extends repayment over a period longer than the actuarial amortization period, thereby increasing the sponsor's overall costs.*

5. *Rating agencies may not view the proposed issuance of POBs as credit positive, particularly if the issuance is not part of a more comprehensive plan to address pension funding shortfalls.*

Only risk #1 from GFOA is unavoidable for responsible California city issuers of POBs

Source: GFOA - Pension Bond Risks Jan 2015

POB/Pension Lease Revenue Bond/COPs Issuance Statistics

- Since 1986 approximately:
  - $106 billion in pension bonds have been issued
  - $28 billion issued in California, from 80 issuers
  - Recent CA pension bonds:
    - AA-, Pomona, $219,890,000, August 2020
    - AA-, Carson, $108,020,000, June 2020
    - A+, El Monte, $118,725,000, June 2020
    - Private Placement, Grass Valley, $18,000,000, June 2020
  - Recent CA Lease Revenue Bonds for Pension
    - A+, West Covina, $204,095,000, July 2020
    - A, El Monte, $21,000,000, June 2020
    - Private Placement, Fairfax, $10,000,000, September 2020
    - Torrance, $350,000,000 (in process)
  - Post 2012, all POBs have been sold as fixed rate bonds

Data Sources: MSRB EMMA, IPREO, SDC, Bloomberg, Boston College

Amortizations & Potential POBs

Tab 3

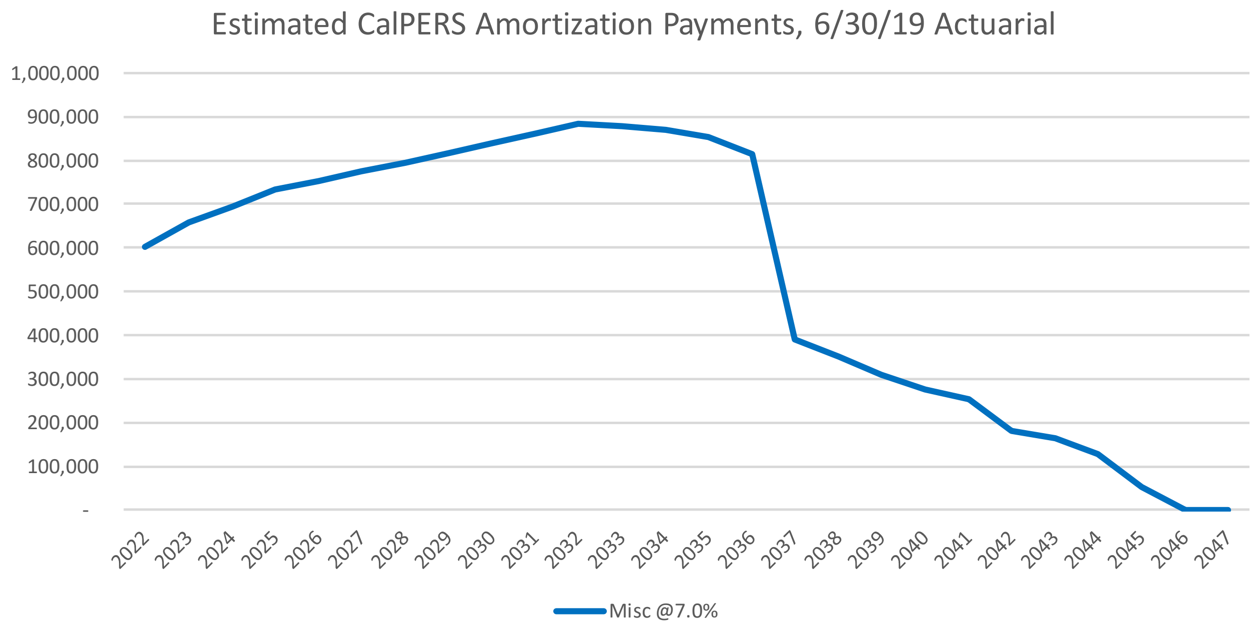
Key Issues Which Affect La Puente's Potential Pension Bond Structure

The City's objectives affect pension bond size and structure

1. Change the payment pattern (e.g., a smooth pattern for bond repayment, vs an irregular pattern with no bonds). Smoother payment patterns make budgeting easier
2. Whether the City has made its FYE 2021 UAL payment as a lump sum in July 2020
3. Shorten amortization vs leave amortization period unchanged
4. Raise the funded level of the pension plan (e.g., from 64.8% to 92%)
5. Proactive approach to establish a long-term plan well-suited to the City which incorporates best practices from pension bonds elsewhere

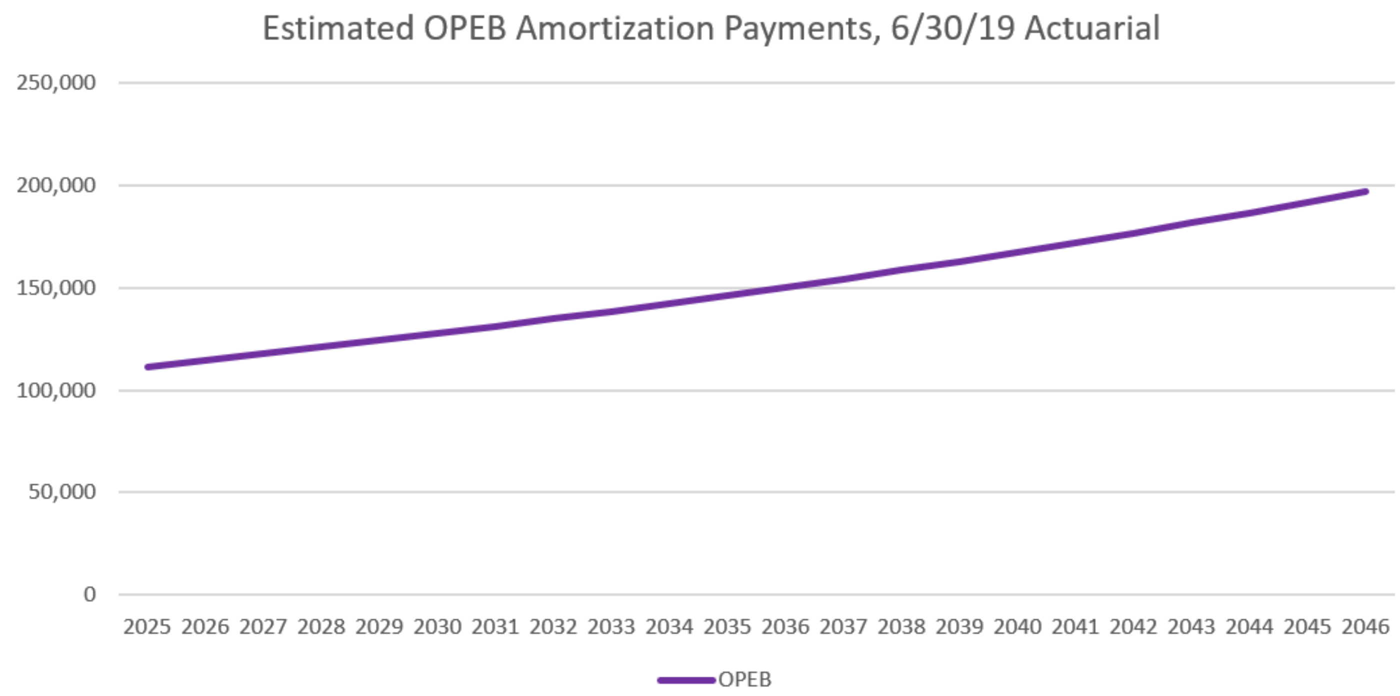
CalPERS' Amortization (6/30/2019 Actuarial)

- Chart uses 7.0% discount rate
- CalPERS' amortization is a projection, and will likely change due to causes such as:
  - Changes in actuarial assumptions, such as expected long term investment returns, inflation, retirement age, and mortality
  - Actual investment returns



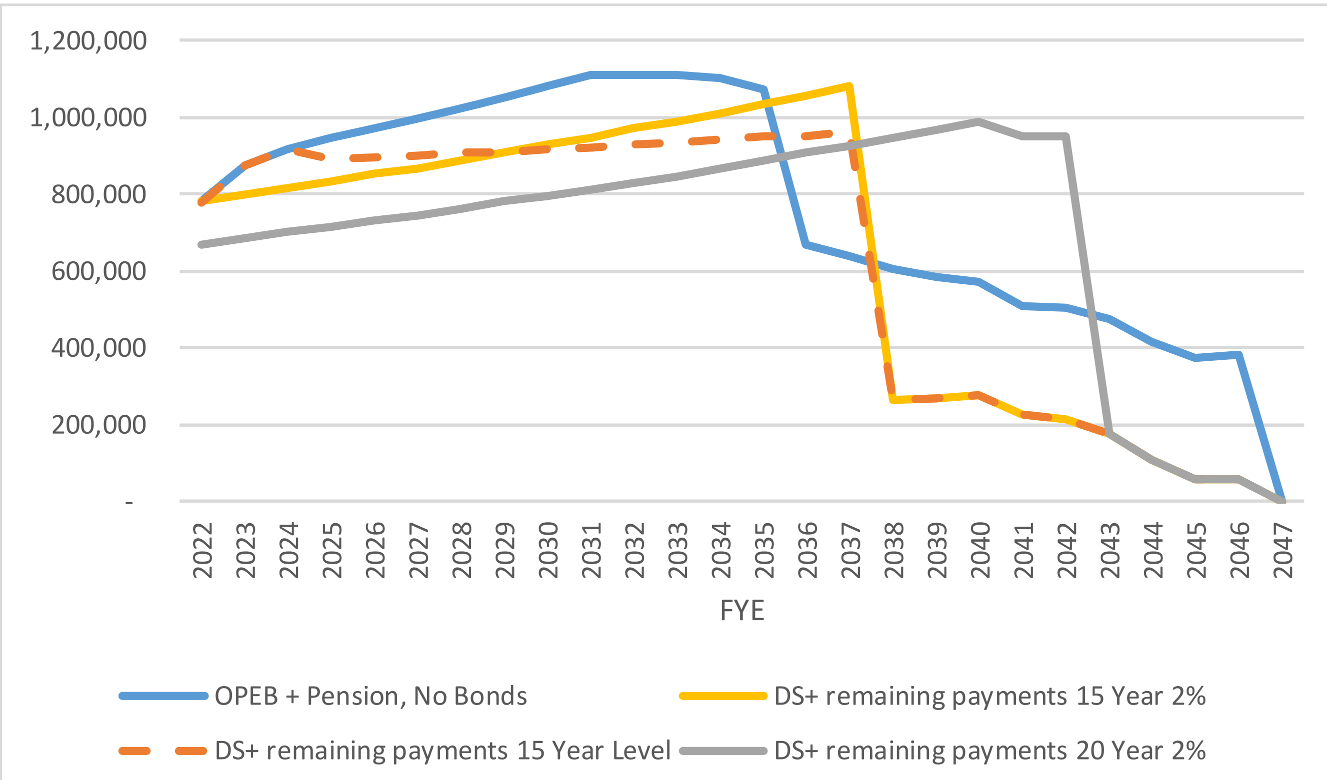
OPEB Amortization (6/30/2019 Actuarial)

- Chart uses 7.0% discount rate and Actuary's (Total Compensation Systems') assumptions to create a payment pattern
- The amortization is a projection, and will likely change due to causes such as:
  - Changes in actuarial assumptions, such as expected long term investment returns, medical costs per retiree, retirement age & mortality
  - Actual investment returns



POB Case Study: $8.535 Million Bond

- Results in approximately 92% funded ratio for pension and 89% for OPEB
- Includes CalPERS amortization bases up to 23 years, OPEB 26 year amortization
- Example bonds on chart are either 20 years or 15 years
- Produces large expected savings in most years
- Many different debt service patterns could be created
- Annual payments and statistics on next page



*Bond interest rates as of 8/27/2020

POB Case Study: $8.535 Million Bond – Table of Payments

Payment, FYE	Pension + OPEB, No Bonds	Debt Service + Remaining Payments 15 Year 2% Incr DS	Savings/ (Addl Cost)	Debt Service + Remaining Payments 15 Year Level DS	Savings/ (Addl Cost)	Debt Service + Remaining Payments 20 Year 2% Incr DS	Savings/ (Addl Cost)
2022	782,444	781,867	577	778,145	4,300	669,225	113,219
2023	876,593	798,994	77,599	872,613	3,980	686,286	190,307
2024	918,578	815,480	103,098	917,459	1,119	700,744	217,834
2025	945,246	832,354	112,892	891,935	53,311	715,888	229,358
2026	970,733	853,226	117,507	896,155	74,578	730,418	240,315
2027	996,921	868,233	128,688	899,809	97,112	744,484	252,437
2028	1,023,832	886,763	137,069	907,115	116,717	762,638	261,194
2029	1,051,474	909,062	142,412	908,409	143,065	779,959	271,515
2030	1,079,883	929,089	150,794	917,958	161,925	795,888	283,995
2031	1,109,076	947,799	161,278	921,503	187,574	811,013	298,063
2032	1,110,537	969,986	140,551	929,029	181,508	830,150	280,387
2033	1,111,259	988,002	123,257	933,030	178,229	846,822	264,437
2034	1,101,027	1,009,825	91,201	941,429	159,597	867,708	233,319
2035	1,071,987	1,035,286	36,701	949,057	122,930	887,640	184,347
2036	668,862	1,054,166	(385,304)	950,892	(282,030)	906,598	(237,736)
2037	638,567	1,081,615	(443,048)	962,084	(323,517)	924,533	(285,966)
2038	606,111	262,398	343,713	262,398	343,713	944,906	(338,795)
2039	583,043	269,741	313,302	269,741	313,302	969,039	(385,996)
2040	571,402	277,290	294,112	277,290	294,112	986,690	(415,288)
2041	508,931	225,682	283,250	225,682	283,250	948,707	(439,775)
2042	503,182	212,142	291,039	212,142	291,039	952,104	(448,923)
2043	475,445	176,402	299,043	176,402	299,043	176,402	299,043
2044	413,736	106,470	307,266	106,470	307,266	106,470	307,266
2045	372,255	56,539	315,716	56,539	315,716	56,539	315,716
2046	382,492	58,094	324,398	58,094	324,398	58,094	324,398
2047	-	-	-	-	-	-	-

Total	19,873,615	16,406,504	3,467,111	16,221,379	3,652,236	17,858,944	2,014,671
NPV@ 4.0%	13,170,942	11,281,387	1,889,555	11,265,199	1,905,743	11,458,502	1,712,440
NPV Savings% Bond Size			22.1%		22.3%		20.1%

HilltopSecurities
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Recent/Upcoming POB Issuers in California

City of La Puente

AGENDA REPORT

To: Mayor and City Council — For meeting of: September 8, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: DISCUSSION AND DIRECTION REGARDING 2020 CENSUS ACTION PLAN (MAYOR PRO TEM LEWIS)

BACKGROUND

In July of 2019, the City of La Puente commenced preparations for the promotion of the 2020 U.S. Census. Recognizing the critical importance of an accurate Census count to the City's financial stability and legislative representation over the next decade, staff prepared a comprehensive and immediate strategy for community engagement. Substantial resources have been dedicated to this endeavor, and the proceeding subsections shall report staff activity by type:

Community Events

At the following events, City staff established booths specifically for the purpose of providing 2020 Census promotional materials and addressing community questions and concerns regarding the Census. In every instance, the booths were staffed for the entirety of the event by bilingual City employees, with both union-level and executive management employees involved.

- National Night Out – La Puente Park (August 2019)
- La Puente Christmas and Holiday Parade (December 2019)
- La Puente Live (February 2020)
- La Puente Live (March 2020)

In addition to staffing these booths, employees also conducted canvassing within each of these events, approaching citizens throughout the premises. Professional representatives from the United States Department of Commerce-U.S. Census Bureau were also on hand at several of these events at the request of City staff.

Involvement in Regional Leadership

Since the commencement of the City's 2020 Census efforts, staff has regularly attended regional meetings with other municipalities, state and federal officials, faith-based organizations, and other community stakeholders. The recognition of a need for increased dialogue regarding the 2020 Census lead the City of La Puente to explore providing a forum for discussion.

A *We Count LA Census Table* regional forum was hosted by the City on January 16, 2020 at the La Puente Community Center. It was attended by dozens of local officials and representatives from community-based organizations. Collaborating with other San Gabriel Valley communities, insights and strategies were shared for the purpose of promoting a complete count of the region's entire population.

The City of La Puente was one of the earliest agencies in Los Angeles County so request to be a host site for a Census Action Kiosk (CAK). This is a computer module placed in a public location allowing community members to electronically respond the 2020 Census questionnaire as they conduct business in City facilities. Requests were approved to establish CAKs at City Hall, the Community Center, and the Senior Center.

Development of a Complete Count Committee

The City established a *Complete Count Committee* in December of 2019. This committee is comprised of local "influencers" (prominent community members in business, education, clergy, and so on). The purpose of the committee is to educate these long-term, trusted community members about the 2020 Census and seek their input on communication strategies. These individuals are then able to go back to the La Puente community, utilizing their networks and contacts to promulgate the message regarding the importance of the 2020 Census. The committee held several meetings and received presentations from U.S. Census Bureau staffers, resulting in committee members being able to better inform their friends, family, and peers. This has served to multiply exponentially the efforts of City staff.

Youth Outreach

People under the age of 18 are frequently relied upon to encourage household members to complete the Census, and outreach to this segment of the La Puente population has been a cornerstone of staff's efforts. The following are some highlights of the Youth Outreach Plan conducted by the City:

- Providing Census flyers, social media posts, and other promotional materials to the Hacienda-La Puente Unified School District.
- Inviting professional representatives from the US Census Bureau to speak at two (2) Mock City Council Meetings regarding the importance of the Census.
- Procuring 2020 Census-themed coloring books and distributing them to children in the community through the Tiny Tots Program and local schools and churches.

Community Canvassing

As an integral feature of the Animal Control Canvassing program of 2019, staff members making door-to-door contact with local residents provided them with promotional materials regarding the 2020 Census. Multiple flyers discussing the importance of the Census were distributed, in both English and Spanish. Much of the canvassing efforts took place in the southeast segment of the City, which has been identified by the U.S. Census Bureau as especially underrepresented in previous population counts. The total personnel expenditure incurred by the City on this project was over $17,000.

Promotional Signage

The City currently displays four (4) large scale vinyl signs promoting the 2020 Census, received as a donation from a local business owner involved in the City's Census efforts. These colorful signs encourage community members to be counted, and are prominently posted at the following locations:

- (2) at City Hall – facing traffic on Main Street as well as Central/Stimson Ave.
- (1) at the La Puente Community Center, facing Glendora Ave.
- (1) at the La Puente Senior Center.

Social Media and Direct Community Promotion

Throughout the past year, staff has employed the following promotional strategies:

- Regular bilingual social media posts on all platforms and City website
- Use of "Census 2020" promotional stickers attached the receipts issued at the City Hall cashier station
- Consistent distribution of Census Bureau flyers at the front counter of City Hall, the Community Center, and the Senior Center
- Placement of high-visibility bilingual posters within the lobbies of the City Hall, Community Center, and Senior Center facilities
- Placement of two (2) advertisements in the *Spotlight* publication
- Census 2020 insignia attached to staff member email signature lines.

DISCUSSION

According to data provided by the U.S. Census Bureau, the City of La Puente has a response rate of 67.7% to the Census questionnaire. This number slightly outpaces the California state average of 67.4%.

In the summer of 2020, the U.S. Department of Commerce announced that the duration of the Census would be truncated, and that the data collection period would end in September rather than October, as originally planned. This drastic change in timeframe required communities across the nation, including La Puente, to reevaluate their promotional strategies and begin the process of concluding their efforts.

As the COVID-19 pandemic continues, public health guidelines prevent many of the previous Census 2020 promotional efforts from continuing. Staff continues to utilize social media technology to promote a complete count and is in frequent contact with U.S. Census Bureau officials regarding best practices and materials.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff.

ATTACHMENTS

None.

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AGENDA REPORT

To: Mayor and City Council | For meeting of: September 8, 2020

From: Bob Lindsey, City Manager

SUBJECT: DISCUSSION AND DIRECTION REGARDING STREET SWEEPING AND CONTINUING MORATORIUM (MAYOR KLINAKIS)

BACKGROUND AND DISCUSSION

Mayor Klinakis has requested a discussion regarding street sweeping and the continuing moratorium.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff.

ATTACHMENTS

None.