City Council Meeting Agenda

Tuesday, August 25, 2020
Closed Session 6:30 p.m.
Regular Meeting 7:00 p.m.

PUBLIC ADVISORY

Pursuant to Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and to ensure the health and safety of the public, City Council/Agency Members will participate in the meeting telephonically and City Hall will be closed to the public.

How to Observe the Meeting

The meeting will be audio-streamed live on the Internet. To view staff reports and presentations and listen to the meeting on your computer, go to www.lapuente.org. From the Agendas and Minutes page, click on City Council/Successor Agency and Oversight Board Agendas and Minutes, Listen to Audio (http://lapuente.granicus.com/ViewPublisher.php?view_id=2).

To listen over the phone, please call the following conference call number: (571) 317-3112 and enter the following access code: 691-548-421.

We appreciate your patience as we may experience technical difficulties or streaming delays.

How to Submit Public Comment

To provide public comment by email, you may send your comment to the City Clerk at cityclerk@lapuente.org. If you wish to have your comment read into the record, type "PUBLIC COMMENT" in the subject line of your email. Please email your comment to the City Clerk by 7:00 p.m. on the day of the meeting.

To provide public comment by phone, please call (626) 855-1576 and you will be selected from the que when it is your turn to speak. The phone line will open 10 minutes prior to the meeting start time. Those wishing to speak must call in prior to the conclusion of the first speaker's remarks.

American Disability Act Accommodations

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the City Council meeting, please contact the City Clerk's Office (626) 855-1500 within 48 hours of the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

The City of La Puente thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

REGULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
AUGUST 25, 2020
6:30 P.M. CLOSED SESSION
7:00 P.M. REGULAR SESSION

Pursuant to Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and to ensure the health and safety of the public, Council Members will participate in the meeting telephonically and City Hall will be closed to the public.

6:30 P.M. CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Lewis, Holloway, Munoz and Solis

ORAL COMMUNICATIONS

At this time, only item(s) on the Closed Session agenda may be discussed in Public Comments.

RECESS INTO CLOSED SESSION

CLOSED SESSION

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS:
   Agency Designated Representatives: Bob Lindsey, City Manager
   Employee Organization: SEIU, Local 721

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

7:00 P.M. REGULAR SESSION

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Lewis, Holloway, Munoz and Solis

PLEDGE OF ALLEGIANCE

PRESENTATIONS – None

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Members provide a report on any Boards/Commission/Committee meetings, listed below, that they have attended or that have occurred.

ORGANIZATION	DEL/ALT	MONTHLY MEETINGS	TIME
California Contract Cities Association	Solis/Munoz	3rd Wednesday	6:30 p.m.
Sanitation District 15 & 21	Klinakis/Holloway	4th Wednesday	1:30 p.m.
League of California Cities L.A. Div.	Solis/Lewis	1st Thursday	6:30 p.m.
City Selection Committee	Klinakis/Lewis	When Necessary	6:30 p.m.
San Gabriel Valley COG	Holloway/Munoz	3rd Thursday	6:00 p.m.
Southern California JPIA	Solis/All Council	4th Wednesday	6:30 p.m.
Foothill Transit Governing Board	Munoz/Lewis	3 times per year or as need	7:30 a.m.
San Gabriel Valley Mosquito & Vector Control District	Holloway	2nd Friday	7:00 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF AUGUST 11, 2020

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of August 11, 2020.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 UPDATE AND DISCUSSION REGARDING REQUIREMENTS FOR PERMIT PARKING

Staff Recommendation: It is recommended that the City Council receive and file this update and provide any necessary direction to Staff.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1494

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 20-5576 approving Warrant Register No. 1494.

D-2 PRESENTATION OF JULY 2020 INVESTMENT REPORT

Staff Recommendation: It is recommended that the City Council receive and file this report.

D-3 PRESENTATION OF JULY 2020 MONTHLY BUDGET REPORT

Staff Recommendation: It is recommended that the City Council receive and file the report.

D-4 CONSIDERATION OF A RESOLUTION DECLARING AS SURPLUS PROPERTY TWO VEHICLES IN THE CITY'S FLEET, AUTHORIZING THE SALE OF THE SURPLUS VEHICLES BY ENTERPRISE FLEET MANAGEMENT FOR THE SALE OF THE VEHICLES

Staff Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 20-5577 declaring as surplus property, two vehicles in the City's fleet, authorizing the sale of the surplus vehicles at auction; and (2) authorize the City Manager to execute the Agreements on behalf of the City.

D-5 CONSIDERATION OF AMENDMENT NO. 1 TO THE MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF LA PUENTE FOR PARTICIPATION IN THE SAN GABRIEL VALLEY REGIONAL VMT ANALYSIS MODEL

Staff Recommendation: It is recommended that the City Council: (1) approve Amendment No. 1 to Memorandum of Agreement with San Gabriel Valley Council of Governments; and (2) authorize the City Manager to execute the Amendment on behalf of the City.

D-6 CONSIDERATION OF ASSIGNMENT AND ASSUMPTION OF GRANT AGREEMENT BETWEEN THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, THE LOS ANGELES CONSERVATION CORPS, AND THE CITY OF LA PUENTE

Staff Recommendation: It is recommended that the City Council: (1) approve Assignment and Assumption of Grant Agreement between the Los Angeles County Regional Park and Open District, the Los Angeles Conservation Corps, and the City; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF RESOLUTION NO. 20-5578, A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 20-5578 approving the MOU with the SEIU for the period of July 1, 2020 through June 30, 2021.

E-2 DISCUSSION AND DIRECTION TO STAFF REGARDING THE DESIGN OF THE COVID-19 SPACING SHIELDS TO BE INSTALLED IN THE CITY COUNCIL CHAMBERS

Staff Recommendation: It is recommended that the City Council provide direction to Staff regarding the design of the spacing shields to be installed in the City Council Chambers.

E-3 DISCUSSION AND DIRECTION REGARDING MEASURE LP (PUBLIC SAFETY, VITAL SERVICES AND NEIGHBORHOOD PROTECTION MEASURE) INCLUDING ESTABLISHMENT OF A CITIZEN'S OVERSIGHT BOARD AND ANNUAL AUDIT PROCEDURES (MAYOR PRO TEM LEWIS)

Staff Recommendation: It is recommended that the City Council provide direction to Staff.

E-4 PRESENTATION AND UPDATE REGARDING LA PUENTE PARK RULES AND USE

Staff Recommendation: It is recommended that the City Council receive and file the presentation.

E-5 DISCUSSION AND DIRECTION REGARDING STORAGE FACILITY AND CAPABILITY AT LA PUENTE PARK FOR YOUTH SPORTS AND FOR CITY ACTIVITIES (COUNCIL MEMBER SOLIS)

Staff Recommendation: It is recommended that the City Council provide direction to Staff.

E-6 DISCUSSION AND DIRECTION REGARDING ST. JOSEPH SCHOOL FENCE AND PEDESTRIAN ACCESS GATE

Staff Recommendation: It is recommended that the City Council: (1) approve the removal of the concrete planter located on the west side of La Puente Park; and (2) authorize the City Manager to provide direction to the City Attorney's office to draft an amendment to the Facilities Use Agreement between the City of La Puente and St. Joseph School.

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

	NAME	MEMBERS
1.	Code Enforcement	Klinakis/Lewis
2.	La Puente Park Master Plan and Youth Program Oversight	Munoz/Lewis
3.	Military Banner Recognition Program	Munoz/Solis
4.	Comprehensive Fee Schedule	Klinakis/Solis
5.	Electronic Billboards	Klinakis/Holloway
6.	Education and Puente Pride Commissions	Holloway/Solis
7.	Park Ordinance Oversight	Klinakis/Lewis
8.	Public Health	Klinakis/Lewis
9.	Business Outreach and Reopening	Munoz/Solis

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

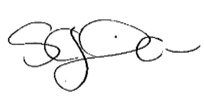
AVAILABILITY
Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at http://www.lapuente.org.

AMERICANS WITH DISABILITIES
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES
Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION
I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 20th day of August, 2020.



Sheryl Garcia, MMC, CPM
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
AUGUST 11, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, August 11, 2020, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:00 p.m.

ROLL CALL

Members present:	Klinakis, Lewis (via teleconference), Holloway (via teleconference), Munoz (via teleconference), Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Principal Accountant Alex Merkel-Medina, and Office Specialist Martha Aguirre.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS

Principal Accountant Alex Merkel-Medina presented Employee Service Awards to Accounting Assistants, Regina Newcomb and Marissa Carrillo, for their 20 and 15 year tenures, respectively.

Director of Administrative Services Grunklee congratulated them and thanked them for their years of hard work.

Mayor Klinakis thanked them for doing a great job and for assisting the public.

Council Member Holloway thanked them for their service to the City.

Council Member Solis stated that he appreciated their work at the front counter in assisting residents.

Council Member Munoz thanked them for the quality of service that they provide to the Community.

Mayor Pro Tem Lewis thanked them for their years of loyal service.

City Manager Lindsey stated that he appreciated their hard work, input, and knowledge.

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF JULY 28, 2020

A motion was made by Council Member Holloway, seconded by Council Member Solis, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of July 28, 2020. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

At the request Mayor Klinakis, Item E-1 was moved and heard before Item D-1 on the agenda.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING ADOPTION OF A POOL MAINTENANCE ORDINANCE (COUNCIL MEMBER HOLLOWAY)

Council Member Holloway introduced Jared Dever, District Manager of the San Gabriel Valley Mosquito & Vector Control District ("District").

District Manager Dever provided a verbal presentation regarding a pool maintenance ordinance that allows code enforcement to assist the District in addressing unkept pools that can become a breeding ground for mosquitoes and disease.

In response to an inquiry by Mayor Klinakis, City Attorney Casso noted that he has reviewed the ordinance and is waiting for direction from City Council regarding how to proceed.

Council Member Holloway requested that Code Enforcement and City Staff bring back a report with procedures on how Staff will maintain and enforce the pool maintenance ordinance within the City.

A motion was made by Mayor Klinakis, seconded by Council Member Solis, to bring the Pool Maintenance Ordinance back at a future City Council meeting for approval. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Mayor Pro Tem Lewis pulled Item D-1 for further discussion.

Council Member Solis pulled Item D-2 for further discussion.

A motion was made by Council Member Munoz, seconded by Council Member Solis, to approve Consent Calendar Item D-3. The motion carried by the following roll call vote:

AYES:	Klinakis, Holloway, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A CONTRACT CHANGE ORDER FOR THE VALLEY BOULEVARD SANITARY SEWER IMPROVEMENT AND PAVEMENT RESURFACING PROJECT IN THE AMOUNT OF $124,000

Mayor Pro Tem Lewis pulled this item for further discussion.

Director of Development Services Di Mario provided a staff report regarding the change order for additional slurry seal material to complete the project.

Discussion ensued regarding the original estimated quantity of slurry seal listed in the bid schedule.

A motion was made by Mayor Klinakis, seconded by Council Member Solis, to authorize the City Manager to execute a contract change order with Excel Paving Company in the amount of $124,000. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-2 CONSIDERATION OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR STREET TREE TRIMMING AND URBAN FORESTRY SERVICES TO EXTEND THE TERM TO JUNE 30, 2022 AT THE COST NOT TO EXCEED $280,000

Council Member Solis pulled this item for further discussion.

Council Member Solis inquired regarding the complete bid amounts of each firm that responded to the City's Request for Proposals ("RFP"). Director of Development Services Di Mario noted that West Coast Arborists, Inc. offered to maintain their current rate schedule until 2022, which was lower than the submitted bid schedule rates of each firm.

In response to an inquiry by Council Member Holloway, Director Di Mario noted West Coast Arborists, Inc. had been with the City for many years and prior service issue concerns had been addressed.

A motion was made by Council Member Solis, seconded by Council Member Holloway, to approve Amendment No. 2 to the Professional Services Agreement with West Coast Arborists, Inc. to extend the term to June 30, 2022 at a cost not to exceed $280,000. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-3 CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2020/21 OPERATING BUDGET

Action taken: The City Council adopted Resolution No. 20-5575 amending the adopted Operating Budget for Fiscal Year 2020/21 in the amount of $5,000.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

At the request Mayor Klinakis, Item E-1 was moved and heard before Item D-1 on the agenda.

E-2 CONSIDERATION OF DESIGNATION OF A VOTING DELEGATE AND ALTERNATE(S) FOR THE ANNUAL BUSINESS MEETING (GENERAL ASSEMBLY) AT THE LEAGUE OF CALIFORNIA CITIES 2020 ANNUAL CONFERENCE

Office Specialist Aguirre provided a staff report regarding the League of California Cities 2020 Annual Conference.

Mayor Klinakis affirmed Council Member Solis as the voting delegate and Mayor Pro Tem Lewis as the alternate.

E-3 CONSIDERATION OF A CHANGE ORDER WITH LEONIDA BUILDERS, INC. FOR SEWER AND PARK IMPROVEMENTS AT LA PUENTE PARK IN THE AMOUNT OF $370,000

Director of Development Services Di Mario provided a staff report regarding an additional change order for the La Puente Park sewer and park improvements with Leonida Builders, Inc.

Discussion ensued regarding the use of sewer funds for the change order, the total amount in change orders that has been approved by City Council for the project, and the lighting system of the park.

A motion was made by Mayor Klinakis, seconded by Council Member Munoz, to approve a change order in the amount of $370,000 with Leonida Builders, Inc. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Solis
NOES:	Lewis
ABSTAIN:	Holloway
ABSENT:	None

E-4 PRESENTATION REGARDING THE CITY OF LA PUENTE PARK MAINTENANCE STANDARDS

Director of Community Services Lerma reported that per the direction of the Park Ordinance Oversight ad hoc committee, Staff created a draft of the La Puente Park maintenance standards and procedures for maintenance Staff to follow.

Maintenance Superintendent Raul Alvarado spoke regarding the goals of maintenance staff in creating and implementing the maintenance standards and procedures.

Discussion ensued regarding additional maintenance staff and Proposition A funding.

Action taken: The City Council received and filed this presentation.

E-5 UPDATE AND DIRECTION REGARDING IAN C. CALDERON SKATE PARK

Director Di Mario reported that Spohn Ranch has provided a partnership offer to the City to fundraise and provide a discount for the addition of an above-grade skate bowl at the Ian C. Calderon Skate Park.

Council Member Munoz stated that Spohn Ranch has been working hard to assist the City in procuring a skate bowl to complete the skate park and noted that there are anticipated revenues coming to the City from various measures.

Director Lerma reported that the City may be eligible for a Proposition 68 grant, and Staff will be presenting a resolution to the City Council regarding the grant at a future Council meeting.

Discussion ensued regarding funding for the park restrooms, anticipated tax revenue, and the placement of the bowl at the skate park.

Mayor Klinakis directed Staff to inform Spohn Ranch that the City is interested in partnering with them on the proposed offer, and to bring back the item at a future Council meeting.

Director Di Mario requested that the City Council provide direction on the La Puente Park restrooms located near the skate park and basketball courts.

Mayor Klinakis directed Staff to set aside funding for the design of the second half of the La Puente Park, move forward with gathering information on updating the park restrooms, and bring back the item at a future Council meeting.

Action taken: The City Council received and filed the update.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 8:50 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (One potential case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 9:33 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, direction was given to the City Attorney's office and no final action was taken.

AD HOC COMMITTEE REPORTS – None

ORAL COMMENTS FROM COUNCIL

Council Member Solis reminded City Staff to continue following COVID-19 guidelines and wearing Protective Personal Equipment (PPE).

Mayor Pro Tem Lewis reminded City Staff that the Los Angeles County's "Stay-At-Home" Order is still in effect and Staff must continue complying with social distancing and requested Staff continue moving forward with audio/video solutions for Council meetings.

Mayor Klinakis reported that he spoke with Congresswoman Grace Napolitano regarding the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") and the continuing support to aid small businesses. Mayor Klinakis further reported that the La Puente Census response numbers are low. He thanked City Clerk Garcia and Staff for their hard work.

ORAL COMMENTS FROM STAFF

City Manager Lindsey assured that City Staff is continuing to follow COVID-19 recommended guidelines, including social distancing and wearing PPE.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 9:43 p.m. in memory of Carlos Berdin.

Approved this 25th day of August, 2020.

____________________________	____________________________
Sheryl Garcia	Charlie Klinakis
City Clerk	Mayor/Chair

City of La Puente

AGENDA REPORT

To: Mayor and City Council — For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

SUBJECT: UPDATE AND DISCUSSION REGARDING REQUIREMENTS FOR PERMIT PARKING

BACKGROUND/DISCUSSION

At the July 28 City Council meeting, the City Council discussed procedures for requiring permit parking on certain streets within the City. City Council directed staff to begin the process of evaluating the impacts of permit parking and bring additional information back at a later meeting.

Pursuant to that direction, staff, in coordination with the City Attorney's office, is researching and developing an appropriate ordinance for consideration by the City Council. Prior to having a formal and beneficial public discussion staff will be working to refine potential programs, benefits, policies, procedures, and legal issues, including potential impacts under the California Environmental Quality Act (CEQA).

The residential district parking program will be brought back for further discussion and direction once a more comprehensive parking program and potential ordinance(s) are identified. This will occur when program development is at the point that direction and guidance are appropriate, and clarity can be given to the City Council by staff regarding the multiple requirements necessary for a lawful, credible, and successful residential program.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council receive and file this update and provide any necessary direction to Staff.

ATTACHMENTS

None.

RESOLUTION NO. 20-5576

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE AMOUNT OF $1,693,949.01 (WARRANT REGISTER 1494)

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

____
Bob Lindsey, City Manager

EXAMINED

____
Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 3895 through 4055 and Drafts numbered 0710, 00777 through 00818 and ACH number 146 through 148, and 188 except for voided warrants 3904, 3911 through 3928 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

____
Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 25th day of August, 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

City of La Puente

Check Register Report

By Payment Number

Payment Dates 7/21/2020 - 8/14/2020

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
118	8/7/2020	CASSPA	CASSO & SPARKS, LLP		1,219.05
	20423-SA	04/20 LEGAL - ADMIN GENERAL SVC		610-5100-53114	1,219.05
146	8/7/2020	MIDAMER	MID AMERICA ADMIN AND RETIREMENT SOLUTIONS LLC		5,082.00
	MAR0000008777	04-06/18 ADMIN FEES		100-1135-51311	1,134.00
	MAR0000013363	10-12/19 ADMIN FEES		100-1135-51311	1,260.00
	MAR0000013674	07-09/19 ADMIN FEES		100-1135-51311	1,302.00
	MAR0000014019	01-03/20 ADMIN FEES		100-1135-51311	1,386.00
147	8/7/2020	SIEIND	SIEMENS INDUSTRY INC.		4,203.48
	5610200542	02/20 TS MTCE SVC		200-3120-53819	1,560.50
	5610218185	03/20 TS MTCE SVC		200-3120-53819	1,560.50
	5620028306	03/20 TS MTCE SVC		200-3120-53819	1,082.48
148	8/7/2020	THYSSE	THYSSENKRUPP ELEVATOR CORP.		1,555.97
	3005354457	CC ELEVATOR MTCE		285-3330-53813	456.52
	3005354540	07-09/2020 CH ELEVATOR SVC		100-1150-53811	1,099.45
188	8/14/2020	TANKO	TANKO LIGHTING		1,620.00
	63172	07/20 STREET LIGHT MAINT SVC		285-3330-53111	1,620.00
3895	7/21/2020	EDISON	EDISON CO		24,202.82
	INV0005361	06/01-07/01 ELEC - ST LIGHTS LS-2B		200-3120-53713	1,929.57
	INV0005362	06/01-07/01 ELEC - ST LIGHTS LS-2B		285-3330-53712	10,408.89
	INV0005363	06/01-07/01 ELEC - 1744 ST LIGHTS LS-1		285-3330-53712	10,037.80
	INV0005364	06/03-07/03 ELEC - 15250 TEMPLE AVE		200-3120-53713	67.10
	INV0005365	06/03-07/06 ELEC - 14951 NELSON AVE		200-3120-53713	78.74
	INV0005366	05/28-06/26 ELEC - 14416 AMAR RD		200-3120-53713	39.41
	INV0005367	05/28-06/26 ELEC - 16159 TEMPLE AVE		200-3120-53713	12.09
	INV0005368	05/28-06/26 ELEC - YLAC		100-4110-53712	1,629.22
3896	7/29/2020	STAPLE	STAPLES CREDIT PLAN		2,249.06
	2553085061	STAPLES, 2HOLE PUNCH,BINDER & CARDSTOCK		100-3300-53011	117.73
	2553150141	STAPLES, NOTEPADS,WALL CLOCK & PAPER CLIPS		100-1150-53011	314.14
	2553303571	VERSADESK		100-3300-53011	433.39
	2554115181	3 RING BINDER		100-1150-53011	28.33
	2555616831	WORKSTATION		100-1135-53012	625.88
	2556674861	FILE BOXES, FOLDERS, TABS & CANARY PAPER		100-1130-53011	482.67
	2562244401	WATER		100-1150-53011	41.70
	2564562861	OFFICE SUPPLIES		100-1150-53011	91.97
	2564563011	WIRELESS KEYBOARD		100-3300-53011	56.64
	2565109191	OFFICE SUPPLIES		100-1150-53011	41.24
	2565355981	OFFICE SUPPLIES		100-1150-53011	15.37
3897	7/29/2020	CALCARD	US Bank CalCard		4,224.89
	INV0004494	MTG MEAL - AD HOC		100-1110-53972	72.67
	INV0004494	MEETING WITH PARK CONTRACTORS & ENGINEERS		100-1110-53972	18.05
	INV0004494	MEETING WITH PARK CONTRACTOR & ENGINEERS		100-1110-53972	14.22
	INV0004494	VESTA PREPAID AT&T		100-2130-53011	50.67
	INV0004494	VESTA PREPAID AT&T		100-2130-53011	40.59
	INV0004494	FUEL		555-3150-53014	61.82
	INV0004494	FUEL		555-3150-53014	60.00
	INV0004494	FUEL		555-3150-53014	66.29
	INV0004495	GASB UPDATE - LSL GRUNKLEE		100-1130-53972	25.00
	INV0004495	FACE SHIELDS FOR STAFF		100-1150-53011	1,100.00
	INV0004495	SANITARY SUPPLY		100-1150-53011	1,218.53

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	INV0004495	VESTA PREPAID AT&T		100-2130-53011	40.59
	INV0004495	VESTA PREPAID AT&T		100-2130-53011	40.59
	INV0004495	VESTA PREPAID AT&T		100-2130-53011	40.59
	INV0004496	TEEN VOICE WORKSHOP		100-4140-53993	10.70
	INV0004497	SUPPLIES FOR MAINT DEPT		100-3300-53011	130.01
	INV0004497	CC LUNCH MTG		100-3300-53972	56.90
	INV0004497	ELECTRIC GATE REPAIR		100-4130-53813	140.00
	INV0004498	SUPPLIES FOR COUNCIL		100-1120-53011	11.00
	INV0004498	SUPPLIES FOR COUNCIL MTG		100-1120-53011	78.10
	INV0004498	WEBINAR		100-1120-53972	63.00
	INV0004498	ZOOM WEBINAR		100-1120-53972	14.99
	INV0004498	WEBINAR		100-1120-53972	75.00
	INV0004499	OVERPAYMENT		100-1150-53011	795.58
3898	7/29/2020	SGVWC	S.G.V. WATER CO		958.48
	INV0004500	06/11-07/20 WTR - 545 IRRIG		200-3120-53714	500.87
	INV0004501	06/11-07/20 WTR - 13760 IRRIG		200-3120-53714	251.86
	INV0004502	06/08-07/09 WTR - 935 IRRIG		200-3120-53714	205.75
3899	7/29/2020	SOSUBW	SUBURBAN WATER SYSTEMS		2,264.07
	180012106050	06/20-07/20 WTR - AMAR & AILERON		200-3120-53714	890.48
	180031655710	06/20-07/20 WTR - ELLIOTT		200-3120-53714	111.03
	180051376664	06/20-07/20 WTR - AMAR/HACIENDA		200-3120-53714	124.22
	180051378408	06/20-07/20 WTR - 16159 TEMPLE AVE		200-3120-53714	253.89
	180080856523	06/20-07/20 WTR - N HACIENDA/TEMPLE		200-3120-53714	510.30
	180080856585	06/20-07/20 WTR - HACIENDA/NELSON		200-3120-53714	97.30
	180080856952	06/20-07/20 WTR - 14746 TEMPLE AVE		200-3120-53714	73.84
	180080856965	06/20-07/20 WTR - 15250 TEMPLE		200-3120-53714	203.01
3900	7/29/2020	ATT	AT&T		41.54
	000015046232	06/13-07/12 PHONE - CC FAX LINE		100-4100-53715	41.54
3901	7/29/2020	EDISON	EDISON CO		294.48
	INV0004503	06/08-07/09 ELEC - VARIOUS		200-3120-53713	294.48
3902	7/29/2020	VERIC	FRONTIER COMMUNICATIONS		54.70
	INV0004504	07/16-08/15 PHONE - CH MAIN		100-1150-53715	54.70
3903	7/29/2020	EXCPAV	EXCEL PAVING		40,387.31
	04	RETENTION - VALLEY SWR RESURFACING #4		500-20220	-2,125.65
	04	PROGRESS PYMT #4 - VALLEY BLVD SANITARY SEWER I…		500-5580-59300	42,512.96
3905	7/29/2020	HARHAR	HARDY & HARPER, INC.		66,687.15
	46622	RETENTION-LOCAL STREETS IMPROV PYMT #1		203-20220	-1,559.23
	46622	LOCAL STREETS IMPROV PYMT #1		203-5510-59300	31,184.50
	46622	RETENTION -LOCAL STREETS IMPROV PYMT #1		205-20220	-1,559.23
	46622	LOCAL STREETS IMPROV PYMT #1		205-5510-59300	31,184.51
	46622	RETENTION-LOCAL STREETS IMPROV PYMT #1		215-20220	-391.40
	46622	LOCAL STREETS IMPROV PYMT #1		215-5587-59300	7,828.00
3906	7/29/2020	SMACLI	SMARTCLINIC INC.		2,872.00
	IN 00181917	COVID TESTING FOR STAFF		100-1150-53111	2,872.00
3907	7/29/2020	SPOH	SPOHN RANCH		296,055.52
	03	06/20 SKATEPARK BASKETBALL CON - RETENTION		100-20220	-968.75
	03	06/20 SKATEPARK BASKETBALL CONST PYMT #3		100-5596-59300	19,375.00
	03	06/20 SKATEPARK BASKETBALL CONST PYMT#3		280-5585-59300	272,887.39
	03	06/20 SKATEPARK BASKETBALL CONSTRUCTION		280-5585-59300	-13,644.37
	03	06/20 SKATEPARK BASKETBALL CON-RETENTION		500-20220	-968.75
	03	06/20 SKATEPARK BASKETBALL CONS PYMT #3		500-5595-59300	19,375.00
3908	7/29/2020	EDISON	EDISON CO		14.95
	INV0004505	06/18-07/21 ELEC - 14746 TEMPLE AVE		200-3120-53713	1.63

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	INV0004506	06/18-07/21 ELEC - 16159 TEMPLE AVE		200-3120-53713	13.32
3909	7/29/2020	TBSCLE	TBS CLEANING SERVICE		3,350.00
	000101	06/20 CC- GYM FLOOR MAINT		100-4110-53111	3,350.00
3910	7/29/2020	SGVWC	S.G.V. WATER CO		425.38
	INV0004507	06/12-07/15 WTR - 715 IRRIG		200-3120-53714	425.38
3929	8/7/2020	ATT	AT&T		680.55
	000015095202	06/28-07/27 PHONE-PRIMARY RATE		100-1150-53715	164.68
	000015095203	06/28-07/27 PHONE-SR CENTER 911 LINE		100-4130-53715	60.79
	000015095204	06/28-07/27 PHONE-MTCE YARD ALARM		285-3330-53715	20.26
	000015095205	06/28-07/27 PHONE-CH FAX LINE		100-1150-53715	103.41
	000015095206	06/28-07/27 PHONE-CITY HALL		100-1150-53715	331.41
3930	8/7/2020	CINTA	CINTAS CORPORATION #693		879.26
	8404755237	07/20 RESTOCK FOR ALL FACILITIES		100-1150-53813	879.26
3931	8/7/2020	HARHAR	HARDY & HARPER, INC.		4,997.30
	21945-RET	RETENTION PYMT-HACIENDA/FAIRGROVE IMPROV		400-20220	4,997.30
3932	8/7/2020	MANCIL	MANCILLA'S QUALITY PRINTING		319.00
	13974	ANIMAL INTAKE FORMS		100-2130-53411	319.00
3933	8/7/2020	INCODE	TYLER TECHNOLOGIES, INC.		787.50
	025-304100	MTCE-POSITIVE PAY		550-6100-53017	787.50
3934	8/7/2020	UNTMET	1ST UNITED METHODIST CHURCH		5,000.00
	INV0004263	FOOD PANTRY DONATION		100-4140-53111	5,000.00
3935	8/7/2020	AMABUS	AMAZON CAPITAL SERVICES INC		735.02
	17Y6-P96R-LVL4	MTCE-LEATHER GLOVES		100-3330-53012	101.00
	1JG7-QMD1-YRN1	ETHERNET ADAPTERS (5)		550-6100-53018	290.71
	1PFJ-Q9FX-9G9R	BUDGET PAPER		100-1130-53011	270.72
	1PWR-PY6X-FGCR	LAPTOP FAN		550-6100-53018	72.59
3936	8/7/2020	AMERI	AMERINATIONAL		118.75
	20-00503	06/20 MONTHLY SVC FEE		100-3320-53111	118.75
3937	8/7/2020	ASCA	ASCAP		366.00
	192000364422	FY 20/21 LICENSE FEE		100-4140-53111	366.00
3938	8/7/2020	BAAPRO	BAART PROGRAMS		622.00
	INV0004258	REFUND-BL#14197		100-41220	430.00
	INV0004258	REFUND-BL#14197		100-42160	12.00
	INV0004258	REFUND-BL#14197		100-43120	180.00
3939	8/7/2020	BRATOW	BRAVO'S TOWING		65.00
	002256	TOWING SVC - FORD ESCAPE		555-3150-53812	65.00
3940	8/7/2020	BRYAN	BRYAN PRESS		220.00
	0083272	BUSINESS CARDS-LEWIS/KLINAKIS		100-1100-53976	220.00
3941	8/7/2020	CAJPIA	CALIFORNIA JPIA		40,773.00
	PROP01952	FY 20/21 PROPERTY INSURANCE		100-1135-53614	40,773.00
3942	8/7/2020	CBE4AM	CBE OFFICE SOLUTIONS		100.10
	IN2284822	CC TONER		100-4100-53911	100.10
3943	8/7/2020	CBEEQU	CELL BUSINESS EQUIPMENT		2,092.82
	5010957774	07/11-08/10 FACILITY COPIER LEASE		100-1150-53911	1,046.41
	5011347171	08/11-09/10 FACILITY COPIER LEASE		100-1150-53911	1,046.41
3944	8/7/2020	CBEEQU	CELL BUSINESS EQUIPMENT		435.02
	68636831	07/20 CH COPIER LEASE		100-1150-53911	435.02

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3945	8/7/2020	CINTA	CINTAS CORPORATION #693		2,048.64
	8404581217	03/20 RESTOCK FOR ALL FACILITIES		100-1150-53011	1,083.23
	8404709418	06/20 RESTOCK FOR ALL FACILITES		100-1150-53011	965.41
3946	8/7/2020	CCAC	CITY CLERK'S ASSOC OF CA		130.00
	8133	CCAC MEMBERSHIP-GARCIA		100-1120-53971	130.00
3947	8/7/2020	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC		69.62
	3301-531682	LP PARK - ELECTRICAL SUPPLIES		285-3330-53822	69.62
3948	8/7/2020	CORLOG	CORELOGIC SOLUTIONS, LLC		100.00
	82030797	06/20 PROPERTY DATA SVC		100-3320-53111	100.00
3949	8/7/2020	DAKOTA	DAKOTA BACKFLOW CO		405.00
	48597	BACKFLOW REPAIR		200-3120-53814	405.00
3950	8/7/2020	DELCOM	DELHAVEN COMMUNITY CENTER		960.00
	1172	06/20 NATURE PARK SVC		285-3330-53814	375.00
	1172	06/20 CAR DETAILING		555-3150-53812	200.00
	1194	07/20 NATURE PARK SVC		285-3330-53814	275.00
	1194	07/20 CAR DETAILING		555-3150-53812	110.00
3951	8/7/2020	DISPEN	DISPENSING TECHNOLOGY		1,115.41
	13068	COLD PATCH ASPHALT		200-3120-53817	1,115.41
3952	8/7/2020	EDISON	EDISON CO		24,668.39
	INV0004250	07/01-08/01 GAS-VARIOUS		200-3120-53713	10,408.89
	INV0004251	07/01-08/01 ELEC-ST LIGHTS LS-2B		200-3120-53713	1,929.57
	INV0004252	07/01-08/01 ELEC-1744 ST LIGHTS LS-1/OPTION E		285-3330-53712	10,037.80
	INV0004253	07/06-08/04 ELEC-15250 TEMPLE		200-3120-53713	62.14
	INV0004254	07/06-08/04 ELEC-14951 NELSON		200-3120-53713	73.12
	INV0004255	06/26-07/29 ELEC-14416 AMAR		200-3120-53713	45.38
	INV0004262	06/26-07/29 ELEC - COMM CENTER		100-4100-53712	2,111.49
3953	8/7/2020	ENTFMT	ENTERPRISE FM TRUST		3,283.26
	FN4011892	08/20 MTCE FEES		555-3150-53812	686.58
	FN4011892	08/20 LEASE CHARGES		555-3150-53912	2,596.68
3954	8/7/2020	FIRMAS	FIREMASTER		432.83
	0000752295	SNACK BAR HOOD MTCE		285-3330-53813	432.83
3955	8/7/2020	FRAEXO	FRANCISCO'S EXOTIC DECO INC.		1,177.13
	2932	COVID SIGNS		100-2120-53011	602.25
	2938	BANNERS-SUMMER LUNCH PROG		100-4100-53011	574.88
3956	8/7/2020	GARDA	GARDAWORLD		292.02
	10578278	07/20 ARMORED TRANS SVC		100-1130-53111	292.02
3957	8/7/2020	GORM	GORM INC		2,025.93
	282101	LP PARK JANITORIAL SUPPLIES		100-3330-53012	928.75
	286950	LP PARK JANITORIAL SUPPLIES		285-3330-53813	1,097.18
3958	8/7/2020	HACLWN	HACIENDA LAWNMOWER SHOP		7.23
	4269	OIL CAP		100-3100-53012	7.23
3959	8/7/2020	HACOUT	HACIENDA OUTLET		207.82
	29563	MTCE DEPT - UNIFORMS		100-3330-53015	106.66
	29565	UNIFORMS-AMBRIZ		100-3330-53015	101.16
3960	8/7/2020	HDLASS	HINDERLITER DE LLAMAS & ASSOCIATES		1,615.99
	SIN001613	SALES TAX - LP TAX MEASURE		100-1130-53111	300.00
	SIN002029	4TH QTR SALES TAX/AUDIT SVC		100-1130-53111	1,315.99

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3961	8/7/2020	INHOFA	INDUSTRY HOSES & FASTNERS		183.19
	56869	GRAFFITI TRUCK-PRESSURE WASHER HOSE		555-3150-53812	183.19
3962	8/7/2020	IIMC	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS		430.00
	INV0004259	IIMC MEMBERSHIP-DUNLAP		100-1120-53971	110.00
	INV0004260	IIMC MEMBERSHIP-GARCIA		100-1120-53971	210.00
	INV0004261	IIMC MEMBERSHIP-RAMIREZ		100-3300-53971	110.00
3963	8/7/2020	JCAENG	JCA ENGINEERING, INC.		1,210.00
	19-2558.2	ELECTRICAL ENG-PARK MASTER PLAN		280-5594-59210	320.00
	19-2568.0	ELECTRICAL ENG-PARK MASTER PLAN		280-5594-59210	640.00
	19-2568.0	ELECTRICAL ENG-PARK MASTER PLAN		500-5595-59210	250.00
3964	8/7/2020	JCLBAR	JCL TRAFFIC		4,046.66
	104832	MESSAGE BOARD RENTAL		100-4140-53979	3,920.00
	104883	DIRECTIONAL SIGNS		200-3120-53821	126.66
3965	8/7/2020	GONSALV	JOE A. GONSALVES & SON		5,000.00
	158303	07/20 LEGISLATIVE SVC		100-1100-53111	2,500.00
	158368	08/20 LEGISLATIVE SVC		100-1100-53111	2,500.00
3966	8/7/2020	KSKFAC	KSK FACILITIES		885.00
	1253	06/20 SC JANITORIAL SVC		100-4130-53813	885.00
3967	8/7/2020	LACANL	LA CO ANIMAL CARE AND CONTROL		1,054.19
	INV0004256	04/20 ANIMAL HOUSING		100-2110-53112	1,054.19
3968	8/7/2020	LACRDD	LA CO DEPT PUBLIC WORKS		1,198.21
	IN200001140	10/01-05/31 TS HACIENDA @ NELSON		200-3120-53819	1,198.21
3969	8/7/2020	LACSHF	LA CO SHERIFF'S DEPT		23,142.78
	2040474AL	04-06/20 FUEL CITY VEH		555-3150-53014	2,210.51
	204080AL	06/20 IDT - CRIME SUPPRESSION		100-2100-53113	20,932.27
3970	8/7/2020	LPVCWD	LA PUENTE VALLEY CO WATER		2,584.84
	INV0004239	05/19-07/20 WTR - SR CENTER		100-4130-53714	329.40
	INV0004240	05/19-07/20 WTR- CH MAIN		100-1150-53714	989.21
	INV0004241	05/19-07/20 WTR - CH LANDSCAPE		100-1150-53714	53.16
	INV0004242	05/19-07/20 WTR - N GLENDORA AVE		200-3120-53714	123.78
	INV0004243	05/19-07/20 WTR - N GLENDORA #1		200-3120-53714	141.11
	INV0004244	05/19-07/20 WTR - TEMPLE AVE		285-3330-53714	648.50
	INV0004245	05/19-7/20 WTR - 116 N FIRST ST		200-3120-53714	62.39
	INV0004246	05/19-07/20 WTR- S FIRST ST		200-3120-53714	55.01
	INV0004247	05/19-07/20 WTR - S SECOND ST		200-3120-53714	55.02
	INV0004248	05/19-07/20 WTR - 145 S SECOND ST		200-3120-53714	55.02
	INV0004249	05/19-07/20 WTR - 120 S FIRST ST		200-3120-53714	72.24
3971	8/7/2020	LANWEST	LANDSCAPE WEST MANAGEMENT SERVICES INC		7,657.91
	9217	06/20 CH LANDSCAPE SVC		100-1150-53814	2,080.69
	9217	06/20 SC LANDSCAPE SVC		100-4130-53814	168.48
	9217	06/20 MEDIANS LANDSCAPE SVC		200-3120-53814	5,408.74
3972	8/7/2020	MANCIL	MANCILLA'S QUALITY PRINTING		981.75
	13919	PLANNING APPROVED STAMP		100-3300-53011	60.50
	13932	TABS FOR BUDGET BOOKS		100-1130-53011	880.00
	13975	19/20 BUDGET COVERS		100-1130-53011	41.25
3973	8/7/2020	PENP	PENPOINT ARCHITECTURAL SIGNS		1,285.00
	13-1690	CH SNEEZE GUARDS		100-1150-53813	1,285.00
3974	8/7/2020	PRUDOV	PRUDENTIAL OVERALL SUPPLY		183.20
	52380844	06/30 CH MAT RENTAL		100-1150-53813	91.60
	52385315	07/15 CH MAT RENTAL		100-1150-53813	91.60

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3975	8/7/2020	QUINMO	QUINTIN'S MOBIL			847.25
	1010197	FUEL-CE VEH		555-3150-53014	16.54	
	1010507	FUEL-CE VEH		555-3150-53014	29.85	
	1010695	FUEL-CE VEH		555-3150-53014	46.47	
	1011101	FUEL-CE VEH		555-3150-53014	36.00	
	1011672	FUEL - CE VEH		555-3150-53014	23.96	
	1011776	FUEL-GMC TRUCK		555-3150-53014	47.35	
	1011854	FUEL-ANIMAL CONTROL VEH		555-3150-53014	46.46	
	1012169	FUEL-CE VEH		555-3150-53014	39.55	
	1012305	FUEL-CE VEH		555-3150-53014	26.47	
	1016751	FUEL - CE VEH		555-3150-53014	39.51	
	1016764	FUEL-MTCE VEH		555-3150-53014	68.91	
	1017250	FUEL - CE VEH		555-3150-53014	33.23	
	1017531	FUEL - CE VEH		555-3150-53014	24.45	
	1017578	FUEL - CE VEH		555-3150-53014	20.08	
	1017736	FUEL - CE VEH		555-3150-53014	29.12	
	1017737	FUEL - CE VEH		555-3150-53014	44.12	
	1018430	FUEL - CE VEH		555-3150-53014	19.09	
	1018520	FUEL-MTCE VEH		555-3150-53014	106.47	
	1018632	FUEL - CE VEH		555-3150-53014	45.00	
	1018640	FUEL - CE VEH		555-3150-53014	20.29	
	1018727	FUEL - CE VEH		555-3150-53014	23.88	
	1019467	FUEL-CE VEH		555-3150-53014	43.73	
	1019921	FUEL-CE VEH		555-3150-53014	16.72	
3976	8/7/2020	RAYAMB	RAYMOND S AMBRIZ			200.00
	INV0004257	BOOT REIM-AMBRIZ		100-3330-53015	200.00	
3977	8/7/2020	RESOUR	RESOURCE BUILDING MATERIALS			123.04
	2868987	CONCRETE SUPPLIES		285-3330-53822	23.80	
	2874545	CONCRETE SUPPLIES		285-3330-53822	54.89	
	2879110	BOOTS KNEE		100-3100-53012	19.06	
	2879702	NYLON MASON LINE		285-3330-53822	25.29	
3978	8/7/2020	SABOR	SABOR DE MEXICO RESTAURANT			7,592.20
	20356	SENIOR NUTRITION PROGRAM		261-3320-53111	1,898.05	
	20356	SENIOR NUTRITION PROGRAM		262-3320-53111	5,694.15	
3979	8/7/2020	SGVT	SAN GABRIEL VLY NEWSPAPER			988.00
	0011394727	AD- NOTICE OF ELECTION		100-1120-53115	470.00	
	0011394858	AD - ORD # 20-01		100-3300-53411	518.00	
3980	8/7/2020	SITEON	SITEONE LANDSCAPE SUPPLY, LLC			1,551.50
	100688453-001	IRRIGATION SUPPLIES - W SIDE PARK RENO		285-3330-53822	139.96	
	100950050-001	IRRIGATION SUPPLIES - W SIDE PARK RENO		285-3330-53822	111.69	
	101206691-001	PVC PIPE 1"		285-3330-53822	93.95	
	101289922-001	IRRIGATION SUPPLIES		285-3330-53822	611.03	
	101332400-001	IRRIGATION BOXES		285-3330-53822	117.56	
	101378841-001	IRRIGATION SUPPLIES		285-3330-53822	477.31	
3981	8/7/2020	SMART	SMART & FINAL			68.21
	038830	SUMMER LUNCH STAFF INITIATION WEEK		100-4100-53011	68.21	
3982	8/7/2020	DANON	SPARKLETTS			98.18
	10303592 071620	06/20 CH WATER SVC		100-1150-53011	98.18	
3983	8/7/2020	SCOFTB	STATE CONTROLLER			16.01
	FTB-00002201	ADM CITATIONS PROCESSING FEES		100-2110-53111	16.01	
3984	8/7/2020	STIAN	STILES ANIMAL			200.00
	1030	06/20 DEAD ANIMAL DISPOSAL		100-2130-53111	200.00	

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3985	8/7/2020	STOTZE	STOTZ EQUIPMENT		1,490.22
	W23737	TRACTOR REPAIR		555-3150-53812	1,490.22
3986	8/7/2020	SUNBELT	SUNBELT RENTALS, INC.		1,649.77
	102430812-0001	EQUIPMENT RENTAL - W SIDE PARK		100-3100-53012	1,649.77
3987	8/7/2020	SUPALA	SUPERIOR ALARM SYSTEMS		2,880.00
	204204	FY 20/21 CC - FIRE & ALARM MONITORING		285-3330-53813	900.00
	204205	FY 20/21 CC - FIRE & ALARM MONITORING		285-3330-53813	900.00
	204206	FY 20/21 CH - ALARM MONITORING		100-1150-53813	540.00
	204207	FY 20/21 YLAC - ALARM MONITORING		285-3330-53813	540.00
3988	8/7/2020	TARGET	TARGET SPECIALTY PRODUCTS		468.59
	INVP500154375	LANDSCAPE TURF		285-3330-53822	34.15
	INVP500161815	HERBICIDE SUPPLIES		285-3330-53822	434.44
3989	8/7/2020	TBSCLE	TBS CLEANING SERVICE		625.00
	000121	CH CODE DEEP CLEANING		100-1150-53813	625.00
3990	8/7/2020	TERDEP	TERESA DE PAZ		137.00
	INV0004271	METROLINK REFUND-DE PAZ		210-46120	137.00
3991	8/7/2020	TERMI	TERMINIX PROCESSING CENTER		360.00
	398409421	07/10 CH PEST CONTROL		100-1150-53813	85.00
	398409450	07/10 CH PEST CONTROL		100-1150-53813	82.00
	398412044	07/10 YLAC PEST CONTROL		285-3330-53813	53.00
	398412157	07/10 CC PEST CONTROL		285-3330-53813	50.00
	398413592	07/10 SR CENTER PEST CONTROL		100-4130-53813	90.00
3992	8/7/2020	RIGMAN	THE RIG MAN		90.00
	4015	REPAIR-GRAFFITI HOSE		200-3120-53016	90.00
3993	8/7/2020	TIMEWA	TIME WARNER CABLE		996.14
	0029063080120	08/20 CH CABLE SVC		100-1150-53715	96.15
	8448300190395613	07/27-08/26 CH INTERNET		100-1150-53715	299.99
	8448300190400926	07/10-08/09 FIBER SVC/CH INTERNET		100-1150-53715	600.00
3994	8/7/2020	TMOBILE	T-MOBILE		975.95
	INV0004267	06/21-07/20 MTCE WIRELESS SVC		100-3100-53715	515.93
	INV0004268	06/21-07/20 CE WIRELESS SVC		100-2110-53715	235.14
	INV0004269	06/21-07/20 PUBLIC SAFETY WIRELESS SVC		100-2100-53715	196.77
	INV0004269	06/21-07/20 PUBLIC SAFETY WIRELESS SVC		100-2110-53715	28.11
3995	8/7/2020	TUST	TURF STAR, INC.		230,725.42
	3301105-00	TOPDRESSER MACHINE		555-3150-54484	13,911.54
	3301106-00	WORKMAN HDX-D		555-3150-54484	26,710.13
	3301107-00	PROPASS 200 WIRELESS		555-3150-54484	18,192.50
	3301108-00	AERATOR 686 MACHINE		555-3150-54484	9,117.73
	3301109-00	OUTCROSS 9060		555-3150-54484	77,930.87
	33011110-00	WORKMAN MDX GAS		555-3150-54484	11,956.69
	3301112-00	RAKE-SWEEPER MACHINE		555-3150-54484	38,179.68
	3301114-00	SAND PRO TURF MACHINES		555-3150-54484	22,877.71
	3301115-00	VERTI-CUTTER		555-3150-54484	11,848.57
3996	8/7/2020	UNISUP	UNISON SUPPLY		42.62
	1-6694	IRRIGATION SUPPLIES		285-3330-53822	37.77
	1-6777	IRRIGATION SUPPLIES - W SIDE PARK RENO		285-3330-53822	4.85
3997	8/7/2020	UNISIT	UNITED SITE SERVICES		100.00
	INV0004272	REFUND-BL #18970 OVERPAYMENT		100-48900	100.00
3998	8/7/2020	URGCAR	URGENT CARE MEDICAL		105.00
	INV0004273	REFUND-BL# 14266 OVERPAYMENT		100-48900	105.00

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3999	8/7/2020	VANLANT	VAN LANT & FANKHANEL LLP		10,000.00
	INV0004266	FY 19/20 ANNUAL AUDIT SVC		100-1130-53111	10,000.00
4000	8/7/2020	VOLDEF	VOLUNTEERS IN DEFENSE OF ANIMALS		7,298.00
	INV0004264	06/20 HOUSING SVC		100-2130-53111	3,378.00
	INV0004265	05/20 HOUSING SVC		100-2130-53111	3,920.00
4001	8/7/2020	WESCO	WEST COAST ARBORISTS INC		21,086.05
	160456	05/01-15 PARKWAY TREE MTCE		200-3120-53815	1,124.80
	161917	06/16-30 PKWY TREE MTCE		200-3120-53815	19,961.25
4002	8/7/2020	WILENG	WILLDAN ENGINEERING		221,473.92
	002-22753	04/20 BUILDING & SAFETY SVC		100-3310-53111	5,352.75
	002-22888	05/20 BUILDING & SAFETY SVC		100-3310-53111	39,752.27
	003-32442	05/20 NPDES SVC		100-3100-53111	345.00
	003-32443	05/20 CONCRETE REPAIR PROJ		203-5590-59300	2,300.00
	003-32444	05/20 LP PARK VIEW SIMULATATIONS		280-5585-59210	720.00
	003-32455	05/20 VALLEY SANITARY/PAVEMENT RESURFACING		500-5580-59300	23,238.05
	003-32456	05/20 SEWER PARK IMPROVEMENTS		500-5595-59300	59,774.40
	003-32457	05/20 SKATEPARK/BASKETBALL CONSTRUCTION		100-5585-59600	20,270.30
	003-32457	05/20 SKATEPARK/BASKETBALL CONSTRUCTION		500-5595-59210	7,382.70
	003-32459	05/20 TS IMPROVEMENT AMAR/WILLOW		205-5589-59300	9,163.20
	003-32459	05/20 TS IMPROVEMENT AMAR/WILLOW		280-5589-59300	3,054.40
	003-32648	06/20 NPDES SVC		100-3100-53111	1,672.50
	003-32649	06/20 CONCRETE REPAIRS PROJ		203-5590-59300	945.00
	003-32650	06/20 LP PARK VIEW SIMULATATIONS-TEMPLE FENCING		285-3330-53111	360.00
	003-32651	06/20 LP PARK MATERIAL TESTING		285-3330-53111	1,830.00
	003-32652	06/20 ENCROACHMENT PERMIT-1010 UNRUH		100-3110-53111	720.00
	003-32662	06/20 VALLEY SANITARY SWR IMPROV/PAVEMENT RES…		500-5580-59300	19,798.10
	003-32664	06/20 SKATEPARK/BASKETBALL COURT CONST MGNT		100-5583-59210	23,653.00
	00619287	04/20 AMAR/WILLOW TS MODIFICATION		205-5589-59210	300.00
	00619287	04/20 AMAR/WILLOW TS MODIFICATION		280-5589-59210	100.00
	00619412	05/20 TS MODIFICATION AMAR/WILLOW		205-5589-59300	450.00
	00619412	05/20 TS MODIFICATION AMAR/WILLOW		280-5589-59300	150.00
	00619554	07/20 HACIENDA/FAIRGROVE CONS IMPROVEMENT		400-5576-59300	142.25
4003	8/14/2020	SEIUCO	COPE FUND		10.00
	INV0004423	COPE FUND CONTRIBUTION		100-20380	5.00
	INV0004456	COPE FUND CONTRIBUTION		100-20380	5.00
4004	8/14/2020	NATRS	NATIONWIDE RETIREMENT		120.00
	INV0004416	Employee Contribution		100-20340	111.94
	INV0004416	Employee Contribution		200-20340	1.15
	INV0004416	Employee Contribution		203-20340	1.15
	INV0004416	Employee Contribution		205-20340	1.15
	INV0004416	Employee Contribution		210-20340	1.15
	INV0004416	Employee Contribution		215-20340	1.15
	INV0004416	Employee Contribution		285-20340	2.31
4005	8/14/2020	SEIU	SEIU - LOCAL 721		828.68
	INV0004422	EMPLOYEE DUES		100-20380	276.15
	INV0004422	EMPLOYEE DUES		200-20380	26.49
	INV0004422	EMPLOYEE DUES		203-20380	20.59
	INV0004422	EMPLOYEE DUES		205-20380	16.77
	INV0004422	EMPLOYEE DUES		210-20380	19.46
	INV0004422	EMPLOYEE DUES		215-20380	6.61
	INV0004422	EMPLOYEE DUES		260-20380	0.62
	INV0004422	EMPLOYEE DUES		285-20380	48.49
	INV0004455	EMPLOYEE DUES		100-20380	245.45
	INV0004455	EMPLOYEE DUES		200-20380	37.42
	INV0004455	EMPLOYEE DUES		203-20380	20.96

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	INV0004455	EMPLOYEE DUES		205-20380	21.21
	INV0004455	EMPLOYEE DUES		210-20380	30.32
	INV0004455	EMPLOYEE DUES		215-20380	4.11
	INV0004455	EMPLOYEE DUES		260-20380	0.88
	INV0004455	EMPLOYEE DUES		285-20380	53.15
4006	8/14/2020	USBANK	U.S BANK PARS ACCT# 6746022400		2,364.33
	INV0004420	PARS RETIREMENT		100-20340	1,405.62
	INV0004420	PARS RETIREMENT		200-20340	93.65
	INV0004420	PARS RETIREMENT		203-20340	63.54
	INV0004420	PARS RETIREMENT		205-20340	27.00
	INV0004420	PARS RETIREMENT		260-20340	564.03
	INV0004420	PARS RETIREMENT		285-20340	210.49
4007	8/14/2020	AECOM	AECOM TECHNICAL SERVICES		102.50
	INV0004428	OVERPAYMENT OF BL RENEWAL #20803		100-48900	102.50
4008	8/14/2020	AMABUS	AMAZON CAPITAL SERVICES INC		1,337.38
	11NJ-KK74-3CLV	WEEKLY PLANNER FOR MAINT DEPT		100-3100-53976	158.25
	16V7-C3L9-RQ3T	EQUIPMENT FOR COUNCILMEMBERS		275-1125-53998	1,153.66
	1VJX-JMQQ-1CDV	WALL FILE ORGANIZER FOR B&S		100-1150-53012	25.47
4009	8/14/2020	AMERLE	AMERICAN LEGAL		495.00
	1705	INTERNET RENEWAL PERIOD 08/20-21		100-1120-53412	495.00
4010	8/14/2020	ATT	AT&T		41.62
	000015137289	07/06-08/05 PHONE - CH 911 LINE		100-1150-53715	20.81
	000015137290	07/06-08/05 PHONE - 911 LINE MTCE		285-3330-53715	20.81
4011	8/14/2020	CBE4AM	CBE OFFICE SOLUTIONS		1,222.48
	IN2295364	FACILITY COUNTS		100-1150-53911	1,222.48
4012	8/14/2020	CINTA	CINTAS CORPORATION #693		198.94
	4056764215	07/20 SC MAT RENTAL		100-4130-53012	198.94
4013	8/14/2020	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC		164.40
	3301-532313	IRRIGATION SUPPLIES		285-3330-53822	164.40
4014	8/14/2020	BUSCREA	CREATIVE BUS SALES, INC.		103,762.43
	1539272	2019 STARCRAFT ALLSTAR CUTAWAY BUS		270-3100-54484	103,762.43
4015	8/14/2020	EDISON	EDISON CO		13,063.49
	INV0004460	07/02-08/03 ELEC - CITY HALL		100-1150-53712	6,875.41
	INV0004461	07/02-08/03 ELEC - VARIOUS		200-3120-53713	1,718.39
	INV0004463	0702-0803 ELEC - PARK SERVICES		285-3330-53712	154.44
	INV0004466	07/02-08/03 ELEC - TRAFFIC CONTROL		200-3120-53713	1,278.60
	INV0004467	07/02/-08/03 ELEC - SENIOR CENTER		100-4130-53712	1,299.46
	INV0004468	07/02-08/03 ELEC - COMM CENTER		100-4100-53712	1,737.19
4016	8/14/2020	ENTPRI	ENTERPRISE RENT-A-CAR		160.00
	INV0004429	OVERPAYMENT OF BL RENEWAL #13442		100-48900	160.00
4017	8/14/2020	EXPERI	EXPERIAN		27.00
	CD2104003890	07/2020 CREDIT REPORT SVC		100-3320-53111	27.00
4018	8/14/2020	REYFEL	FELIX REYNOSO		137.45
	INV0004437	BOOT REIM - REYNOSO		100-3330-53015	137.45
4019	8/14/2020	GARDA	GARDAWORLD		292.02
	10584298	08/20 ARMORED TRANS SVC		100-1130-53111	292.02
4020	8/14/2020	GT1COL	GT1 COLLISION REPAIR INC		518.11
	62620	MAINT PART - HANDLE		555-3150-53812	105.21
	72320	DUMP TRUCK BUSHING		555-3150-53812	224.93

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	782020	MAINT TRUCK MIRROR		555-3150-53812	187.97
4021	8/14/2020	HACLWN	HACIENDA LAWNMOWER SHOP		523.43
	3418	PLANTER MIX		100-1150-53814	65.34
	4147	SMALL TOOL		100-3100-53012	14.54
	4283	MTCE TOOL - RAKES (3)		100-3100-53012	61.46
	4284	MTCE TOOLS - HAMMER/SAW		100-3100-53012	33.99
	4313	WATER BUFFALO TUNE - UP		555-3150-53812	304.16
	4325	MTCE TOOL		100-3100-53012	43.94
4022	8/14/2020	HDLCC	HDL COREN & CONE		2,640.00
	SIN002561	07-09/20 PROPERTY TAX SERVICE		100-1130-53111	2,640.00
4023	8/14/2020	HMEDEP	HOME DEPOT CRC		1,140.18
	3974031	CONCRETE SUPPLIES		285-3330-53822	62.20
	5040409	LUMBER		285-3330-53822	150.88
	5193092	CREDIT - PAINT		285-3330-53822	-26.25
	5280141	CHARGE		100-1150-53011	9.70
	5280141	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	395.42
	5625025	LUMBER/PAINT FOR LP PARK		285-3330-53822	184.04
	6342647	WOODEN STAKES		285-3330-53822	30.57
	6352625	LUMBER		285-3330-53822	87.80
	7610950	CONCRETE SUPPLIES		285-3330-53822	161.10
	9520756	CONCRETE MIX		285-3330-53822	84.72
4024	8/14/2020	HONEY	HONEYCOTT INC., DBA BEE REMOVERS		242.00
	598384	BEE REMOVAL		200-3120-53817	242.00
4025	8/14/2020	INHOFA	INDUSTRY HOSES & FASTNERS		21.68
	56912	GRAFFITI - SPRAY HOSE		200-3120-53016	21.68
4026	8/14/2020	FLJOE	JOSE FLORES		200.00
	INV0004435	BOOT REIM - FLORES		100-3330-53015	200.00
4027	8/14/2020	RODJOE	JOSEPH ALVARENGA-RODRIGUEZ		200.00
	INV0004436	BOOT REIM - RODRIGUEZ		100-3330-53015	200.00
4028	8/14/2020	KSKFAC	KSK FACILITIES		6,240.00
	1272	07/20 CC/YLAC JANITORIAL SVC		285-3330-53813	1,920.00
	1273	07/20 CH JANITORIAL SVC		100-1150-53813	1,515.00
	1274	07/20 SC JANITORIAL SVC		100-4130-53813	885.00
	1290	08/20 CC/YLAC JANITORIAL SVC		285-3330-53813	1,920.00
4029	8/14/2020	LACRDD	LA CO DEPT PUBLIC WORKS		3,063.66
	IN200001152	12/01-06/30 TS PUENTE@TEMPLE		200-3120-53819	3,063.66
4030	8/14/2020	LPVCWD	LA PUENTE VALLEY CO WATER		35,058.90
	LPPP;05/20	LP PARK WATERLINE IMPROVEMENT PROJECT		100-5596-59300	35,058.90
4031	8/14/2020	LEWIS	LEWIS ENGRAVING, INC		24.26
	36502	AWARDS - CARRILLO & NEWCOMB		100-1130-53976	24.26
4032	8/14/2020	METLNK	METROLINK		161.00
	214860	07/20 METROLINK MONTHLY PASS		210-3130-53915	161.00
4033	8/14/2020	HERROSC	OSCAR HERRERA		88.39
	INV0004434	BOOT REIM - HERRERA		100-3330-53015	88.39
4034	8/14/2020	PCMATI	PC MATIC PRO		382.20
	2167	ENDPOINT VIRUS SUITE FOR 10 LAPTOPS		550-6100-53017	382.20
4035	8/14/2020	LAPUPC	PETTY CASH		237.15
	INV0004440	WATER MTG		100-1100-53976	11.71
	INV0004440	WATER - COUNCIL		100-1100-53976	4.07

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	INV0004440	CITY COUNCIL - MEAL		100-1100-53976	50.28
	INV0004440	CH SUPPLIES		100-1150-53011	18.69
	INV0004440	TAPE MEASURE		100-2110-53011	4.88
	INV0004440	MAINT YARD SUPPLIES		100-3100-53012	28.70
	INV0004440	SUPPLIES - PARK MASTER PLAN		100-3100-53012	28.22
	INV0004440	SUPPLIES - LP PARK MASTER PLAN		100-3100-53012	21.64
	INV0004440	PARK KEYS		100-3330-53012	36.00
	INV0004440	HITCH FOR F-250 TRUCK (2)		555-3150-53812	32.96
4036	8/14/2020	READYP	PUENTE READY MIX, INC.		1,286.40
	96082	LP PARK CEMENT		285-3330-53822	1,286.40
4037	8/14/2020	RESOUR	RESOURCE BUILDING MATERIALS		377.30
	2891073	LANDSCAPE SUPPLIES		285-3330-53814	29.80
	2892792	LP PARK - CEMENT		285-3330-53822	108.41
	2893398	SAND MIX		283-3330-53822	69.97
	2894933	LANDSCAPE MATERIAL		100-3330-53813	169.12
4038	8/14/2020	CARRRI	RICARDO CARRILLO		96.55
	INV0004410	REIM - CARRILLO		100-3330-53976	75.75
	INV0004438	REIM - CARRILLO		100-3330-53011	20.80
4039	8/14/2020	SABOR	SABOR DE MEXICO RESTAURANT		7,592.20
	20357	08/03-08/09 SENIOR NUTRITION PROGRAM		261-3320-53111	1,898.05
	20357	08/03-08/09 SENIOR NUTRITION PROGRAM		262-3320-53111	5,694.15
4040	8/14/2020	SGVT	SAN GABRIEL VLY NEWSPAPER		554.00
	0011403480	AD - PH TTM #82839-SPDR # 1226		100-3300-53411	554.00
4041	8/14/2020	SITEON	SITEONE LANDSCAPE SUPPLY, LLC		684.40
	101759368-001	IRRIGATION SUPPLIES		285-3330-53822	371.13
	101805659-001	HERBICIDE		285-3330-53822	313.27
4042	8/14/2020	SMART	SMART & FINAL		22.96
	065820	MTCE DEPT - DRINKING WATER		100-3330-53011	22.96
4043	8/14/2020	STANLE	STANLEY PEST CONTROL, INC.		165.00
	268134	07/20 LP SNACK BAR PEST CONTROL		100-3330-53822	80.00
	268137	07/20 ABBEY ST PEST CONTROL		200-3120-53814	85.00
4044	8/14/2020	SOSUBW	SUBURBAN WATER SYSTEMS		204.72
	180051382814	07/08-08/06 WTR - N HACIENDA/MAPLEGROVE		200-3120-53714	204.72
4045	8/14/2020	GASCO	THE GAS COMPANY		66.56
	INV0004431	07/02-08/03 GAS - PUBLIC WORKS		285-3330-53711	15.78
	INV0004432	07/02-08/03 GAS - CITY HALL		100-1150-53711	35.00
	INV0004433	07/02-08/03 GAS - PARK SERVICES		285-3330-53711	15.78
4046	8/14/2020	TIMEWA	TIME WARNER CABLE		290.76
	8448300190029105	07/15-08/14 SC CABLE SVC		100-4130-53911	290.76
4047	8/14/2020	UPS	UPS		93.42
	0000W3X502300	SHIPPING - LA CO REG RECORDERS OFFICE		100-1120-53211	22.71
	0000W3X502310	SHIPPING - LA CO REG RECOREDERS OFFICE		100-1120-53211	48.81
	0000W3X502320	SHIPPING - LA CO REG RECORDERS OFFICE		100-1120-53211	21.90
4048	8/14/2020	CALCARD	US Bank CalCard		8,553.98
	INV0004469	FLOWERS		100-1110-53976	131.44
	INV0004469	VESTA AT&T		100-2130-53011	50.00
	INV0004469	VESTA AT& T		100-2130-53011	40.58
	INV0004469	FUEL		555-3150-53014	71.66
	INV0004470	VESTA AT&T		100-2130-53011	40.58
	INV0004470	VESTA AT&T		100-2130-53011	40.58
	INV0004470	VESTA AT&T		100-2130-53011	40.58

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	INV0004470	LAPTOPS (10)		550-6100-53018	4,389.00
	INV0004471	COVID ZOOM MTG		100-1150-53813	14.99
	INV0004471	WEBINAR		100-1150-53813	63.00
	INV0004472	LP SUMMER LUNCH PROGRAM		100-4100-53011	82.74
	INV0004472	SUMMER LUNCH PROGRAM		100-4100-53011	62.95
	INV0004472	SUPPLIES		100-4100-53112	230.93
	INV0004472	SUPPLIES		100-4100-53112	36.29
	INV0004472	DESIGN FOR MATERIALS FOR PUBLICATION		100-4140-53416	95.50
	INV0004472	DESIGN FOR MATERIALS FOR PUBLICATION		100-4140-53416	91.61
	INV0004473	WATER FOR MTCE DEPT		100-3100-53976	25.14
	INV0004473	LAPTOPS FOR HOUSING DEPT		260-3320-53012	2,759.98
	INV0004474	FUEL		555-3150-53014	66.18
	INV0004475	SUMMER LUNCH SUPPLIES		100-4100-53112	22.60
	INV0004475	DESIGN-MATERIAL FOR PUBLICATION		100-4140-53416	98.82
	INV0004475	DESIGN-MATERIAL FOR PUBLICATIONS		100-4140-53416	98.83
4049	8/14/2020	VISTA	VISTA PAINT		718.50
	2020-555433-00	GRAFFITI REMOVAL SUPPLIES		200-3120-53016	718.50
4050	8/14/2020	WESCO	WEST COAST ARBORISTS INC		6,018.95
	162337	07/01-15 PKWY TREE MTCE		200-3120-53815	6,018.95
4051	8/14/2020	DENWE	WESTERN DENTAL SERVICES, INC.		128.75
	INV0004430	OVERPAYMENT OF BL RENEWAL #7961		100-48900	128.75
4052	8/14/2020	WILENG	WILLDAN ENGINEERING		35,866.75
	003-32663	06/20 SEWER PARK IMPROV CONST MGMT		500-5595-59300	35,866.75
4053	7/31/2020	NATRS	NATIONWIDE RETIREMENT		120.00
	INV0004448	Employee Contribution		100-20340	111.94
	INV0004448	Employee Contribution		200-20340	1.15
	INV0004448	Employee Contribution		203-20340	1.15
	INV0004448	Employee Contribution		205-20340	1.15
	INV0004448	Employee Contribution		210-20340	1.15
	INV0004448	Employee Contribution		215-20340	1.15
	INV0004448	Employee Contribution		285-20340	2.31
4054	7/31/2020	RELIAN	RELIANCE STANDARD LIFE INS.		2,144.55
	INV0004443	LIFE INSURANCE		100-20320	356.53
	INV0004443	LIFE INSURANCE		200-20320	29.36
	INV0004443	LIFE INSURANCE		203-20320	18.74
	INV0004443	LIFE INSURANCE		205-20320	18.87
	INV0004443	LIFE INSURANCE		210-20320	19.12
	INV0004443	LIFE INSURANCE		215-20320	6.36
	INV0004443	LIFE INSURANCE		260-20320	10.86
	INV0004443	LIFE INSURANCE		261-20320	1.02
	INV0004443	LIFE INSURANCE		285-20320	32.14
	INV0004446	LTD INSURANCE		100-20330	610.79
	INV0004446	LTD INSURANCE		200-20330	61.00
	INV0004446	LTD INSURANCE		203-20330	37.59
	INV0004446	LTD INSURANCE		205-20330	37.73
	INV0004446	LTD INSURANCE		210-20330	37.02
	INV0004446	LTD INSURANCE		215-20330	20.87
	INV0004446	LTD INSURANCE		260-20330	22.35
	INV0004446	LTD INSURANCE		261-20330	1.96
	INV0004446	LTD INSURANCE		285-20330	61.11
	INV0004453	STD INSURANCE		100-20330	522.09
	INV0004453	STD INSURANCE		200-20330	52.15
	INV0004453	STD INSURANCE		203-20330	32.13
	INV0004453	STD INSURANCE		205-20330	32.25
	INV0004453	STD INSURANCE		210-20330	31.65

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	INV0004453	STD INSURANCE		215-20330	17.84
	INV0004453	STD INSURANCE		260-20330	19.11
	INV0004453	STD INSURANCE		261-20330	1.67
	INV0004453	STD INSURANCE		285-20330	52.24
4055	7/31/2020	USBANK	U.S BANK PARS ACCT# 6746022400		3,239.05
	INV0004452	PARS RETIREMENT		100-20340	2,246.81
	INV0004452	PARS RETIREMENT		200-20340	108.06
	INV0004452	PARS RETIREMENT		203-20340	84.71
	INV0004452	PARS RETIREMENT		260-20340	600.56
	INV0004452	PARS RETIREMENT		285-20340	198.91
DFT0000710	7/31/2020	THEBAN	THE BANK OF NEW YORK		185,967.22
	INV0004270	SA TAB INT & PRIN PYMT		610-20430	120,000.00
	INV0004270	SA TAB INTEREST		610-5100-53990	65,967.22
DFT0000777	8/14/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		11,168.48
	INV0004417	EMPLOYER CONTRIBUTION		100-20360	8,279.74
	INV0004417	EMPLOYER CONTRIBUTION		200-20360	645.38
	INV0004417	EMPLOYER CONTRIBUTION		203-20360	413.15
	INV0004417	EMPLOYER CONTRIBUTION		205-20360	379.04
	INV0004417	EMPLOYER CONTRIBUTION		210-20360	282.07
	INV0004417	EMPLOYER CONTRIBUTION		215-20360	181.54
	INV0004417	EMPLOYER CONTRIBUTION		260-20360	351.77
	INV0004417	EMPLOYER CONTRIBUTION		285-20360	635.79
DFT0000778	8/14/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		7,141.37
	INV0004418	PERS- NEW EMPLY CONTRB		100-20399	5,184.49
	INV0004418	PERS- NEW EMPLY CONTRB		200-20399	420.60
	INV0004418	PERS- NEW EMPLY CONTRB		203-20399	290.96
	INV0004418	PERS- NEW EMPLY CONTRB		205-20399	270.44
	INV0004418	PERS- NEW EMPLY CONTRB		210-20399	181.51
	INV0004418	PERS- NEW EMPLY CONTRB		215-20399	143.71
	INV0004418	PERS- NEW EMPLY CONTRB		260-20399	234.76
	INV0004418	PERS- NEW EMPLY CONTRB		285-20399	414.90
DFT0000779	8/14/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		725.48
	INV0004419	EMPLOYEE PORTION		100-20360	671.22
	INV0004419	EMPLOYEE PORTION		200-20360	15.50
	INV0004419	EMPLOYEE PORTION		210-20360	7.75
	INV0004419	EMPLOYEE PORTION		285-20360	31.01
DFT0000780	8/14/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		35.00
	INV0004421	SURVIVORS LIFE INSURANCE		100-20350	27.20
	INV0004421	SURVIVORS LIFE INSURANCE		200-20350	1.62
	INV0004421	SURVIVORS LIFE INSURANCE		203-20350	1.16
	INV0004421	SURVIVORS LIFE INSURANCE		205-20350	1.05
	INV0004421	SURVIVORS LIFE INSURANCE		210-20350	0.84
	INV0004421	SURVIVORS LIFE INSURANCE		215-20350	0.40
	INV0004421	SURVIVORS LIFE INSURANCE		260-20350	0.90
	INV0004421	SURVIVORS LIFE INSURANCE		285-20350	1.83
DFT0000781	8/14/2020	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		4,851.03
	INV0004424	STATE INCOME TAX		100-20310	3,665.24
	INV0004424	STATE INCOME TAX		200-20310	205.27
	INV0004424	STATE INCOME TAX		203-20310	200.90
	INV0004424	STATE INCOME TAX		205-20310	181.61
	INV0004424	STATE INCOME TAX		210-20310	96.60
	INV0004424	STATE INCOME TAX		215-20310	82.52
	INV0004424	STATE INCOME TAX		260-20310	157.31
	INV0004424	STATE INCOME TAX		285-20310	261.58

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
DFT0000782	8/14/2020	IRSPR	IRS PAYROLL TAX DEPOSIT		13,865.70
	INV0004425	FEDERAL WITHHOLDING		100-20300	10,316.54
	INV0004425	FEDERAL WITHHOLDING		200-20300	580.71
	INV0004425	FEDERAL WITHHOLDING		203-20300	510.49
	INV0004425	FEDERAL WITHHOLDING		205-20300	472.38
	INV0004425	FEDERAL WITHHOLDING		210-20300	259.87
	INV0004425	FEDERAL WITHHOLDING		215-20300	204.51
	INV0004425	FEDERAL WITHHOLDING		260-20300	752.65
	INV0004425	FEDERAL WITHHOLDING		285-20300	768.55
DFT0000783	8/14/2020	IRSPR	IRS PAYROLL TAX DEPOSIT		4,214.12
	INV0004426	MEDICARE TAX		100-20300	3,035.84
	INV0004426	MEDICARE TAX		200-20300	202.06
	INV0004426	MEDICARE TAX		203-20300	153.22
	INV0004426	MEDICARE TAX		205-20300	130.90
	INV0004426	MEDICARE TAX		210-20300	81.12
	INV0004426	MEDICARE TAX		215-20300	55.24
	INV0004426	MEDICARE TAX		260-20300	305.96
	INV0004426	MEDICARE TAX		285-20300	249.78
DFT0000786	7/31/2020	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		44,996.19
	INV0004447	HEALTH INSURANCE		100-20399	31,232.80
	INV0004447	HEALTH INSURANCE		200-20399	2,880.37
	INV0004447	HEALTH INSURANCE		203-20399	1,870.32
	INV0004447	HEALTH INSURANCE		205-20399	1,881.86
	INV0004447	HEALTH INSURANCE		210-20399	1,987.63
	INV0004447	HEALTH INSURANCE		215-20399	571.77
	INV0004447	HEALTH INSURANCE		260-20399	1,220.27
	INV0004447	HEALTH INSURANCE		261-20399	117.25
	INV0004447	HEALTH INSURANCE		285-20399	3,233.92
DFT0000787	7/31/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		11,241.20
	INV0004449	EMPLOYER CONTRIBUTION		100-20360	7,856.41
	INV0004449	EMPLOYER CONTRIBUTION		200-20360	765.98
	INV0004449	EMPLOYER CONTRIBUTION		203-20360	450.20
	INV0004449	EMPLOYER CONTRIBUTION		205-20360	449.79
	INV0004449	EMPLOYER CONTRIBUTION		210-20360	465.04
	INV0004449	EMPLOYER CONTRIBUTION		215-20360	207.33
	INV0004449	EMPLOYER CONTRIBUTION		260-20360	260.84
	INV0004449	EMPLOYER CONTRIBUTION		261-20360	30.59
	INV0004449	EMPLOYER CONTRIBUTION		285-20360	755.02
DFT0000788	7/31/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		7,240.52
	INV0004450	PERS- NEW EMPLY CONTRB		100-20399	4,900.98
	INV0004450	PERS- NEW EMPLY CONTRB		200-20399	510.65
	INV0004450	PERS- NEW EMPLY CONTRB		203-20399	322.40
	INV0004450	PERS- NEW EMPLY CONTRB		205-20399	323.45
	INV0004450	PERS- NEW EMPLY CONTRB		210-20399	311.65
	INV0004450	PERS- NEW EMPLY CONTRB		215-20399	175.36
	INV0004450	PERS- NEW EMPLY CONTRB		260-20399	191.14
	INV0004450	PERS- NEW EMPLY CONTRB		261-20399	17.41
	INV0004450	PERS- NEW EMPLY CONTRB		285-20399	487.48
DFT0000789	7/31/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		728.48
	INV0004451	EMPLOYEE PORTION		100-20360	667.21
	INV0004451	EMPLOYEE PORTION		200-20360	15.32
	INV0004451	EMPLOYEE PORTION		210-20360	7.66
	INV0004451	EMPLOYEE PORTION		285-20360	38.29
DFT0000790	7/31/2020	PERSYS-RETIRE	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM		35.00
	INV0004454	SURVIVORS LIFE INSURANCE		100-20350	26.01

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	INV0004454	SURVIVORS LIFE INSURANCE		200-20350	1.91
	INV0004454	SURVIVORS LIFE INSURANCE		203-20350	1.24
	INV0004454	SURVIVORS LIFE INSURANCE		205-20350	1.25
	INV0004454	SURVIVORS LIFE INSURANCE		210-20350	1.26
	INV0004454	SURVIVORS LIFE INSURANCE		215-20350	0.42
	INV0004454	SURVIVORS LIFE INSURANCE		260-20350	0.72
	INV0004454	SURVIVORS LIFE INSURANCE		261-20350	0.07
	INV0004454	SURVIVORS LIFE INSURANCE		285-20350	2.12
DFT0000791	7/31/2020	EMPLOY	EMPLOYMENT DEVELOPMENT DEPT		4,161.05
	INV0004457	STATE INCOME TAX		100-20310	2,958.05
	INV0004457	STATE INCOME TAX		200-20310	251.06
	INV0004457	STATE INCOME TAX		203-20310	175.35
	INV0004457	STATE INCOME TAX		205-20310	177.31
	INV0004457	STATE INCOME TAX		210-20310	145.17
	INV0004457	STATE INCOME TAX		215-20310	106.36
	INV0004457	STATE INCOME TAX		260-20310	85.68
	INV0004457	STATE INCOME TAX		261-20310	2.41
	INV0004457	STATE INCOME TAX		285-20310	259.66
DFT0000792	7/31/2020	IRSPR	IRS PAYROLL TAX DEPOSIT		11,671.82
	INV0004458	FEDERAL WITHHOLDING		100-20300	8,461.39
	INV0004458	FEDERAL WITHHOLDING		200-20300	678.45
	INV0004458	FEDERAL WITHHOLDING		203-20300	455.05
	INV0004458	FEDERAL WITHHOLDING		205-20300	459.22
	INV0004458	FEDERAL WITHHOLDING		210-20300	406.90
	INV0004458	FEDERAL WITHHOLDING		215-20300	262.24
	INV0004458	FEDERAL WITHHOLDING		260-20300	208.71
	INV0004458	FEDERAL WITHHOLDING		261-20300	10.95
	INV0004458	FEDERAL WITHHOLDING		285-20300	728.91
DFT0000793	7/31/2020	IRSPR	IRS PAYROLL TAX DEPOSIT		4,406.59
	INV0004459	MEDICARE TAX		100-20300	3,100.71
	INV0004459	MEDICARE TAX		200-20300	238.40
	INV0004459	MEDICARE TAX		203-20300	163.77
	INV0004459	MEDICARE TAX		205-20300	131.90
	INV0004459	MEDICARE TAX		210-20300	120.12
	INV0004459	MEDICARE TAX		215-20300	67.28
	INV0004459	MEDICARE TAX		260-20300	304.25
	INV0004459	MEDICARE TAX		261-20300	6.32
	INV0004459	MEDICARE TAX		285-20300	273.84
DFT0000794	7/31/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		94.67
	INV0004444	EMPLOYEE LOAN REPYMT		100-20399	61.71
	INV0004444	EMPLOYEE LOAN REPYMT		200-20399	1.95
	INV0004444	EMPLOYEE LOAN REPYMT		210-20399	31.01
DFT0000795	7/31/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457		1,300.00
	INV0004445	EMPLOYEE CONTRIBUTIONS		100-20399	684.07
	INV0004445	EMPLOYEE CONTRIBUTIONS		200-20399	148.69
	INV0004445	EMPLOYEE CONTRIBUTIONS		203-20399	90.05
	INV0004445	EMPLOYEE CONTRIBUTIONS		205-20399	89.48
	INV0004445	EMPLOYEE CONTRIBUTIONS		210-20399	100.62
	INV0004445	EMPLOYEE CONTRIBUTIONS		215-20399	103.26
	INV0004445	EMPLOYEE CONTRIBUTIONS		260-20399	1.14
	INV0004445	EMPLOYEE CONTRIBUTIONS		285-20399	82.69
DFT0000796	7/31/2020	AFLAC	AFLAC		120.53
	INV0004441	EMPLOYEE LIFE ASSURANCE		100-20399	104.59
	INV0004441	EMPLOYEE LIFE ASSURANCE		260-20399	8.87
	INV0004441	EMPLOYEE LIFE ASSURANCE		261-20399	2.13

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Item Amount	Payment Amount
	INV0004441	EMPLOYEE LIFE ASSURANCE		285-20399	4.94	
DFT0000797	7/31/2020	AFLAC	AFLAC			127.21
	INV0004442	EMPLOYEE INSURANCE		100-20399	100.08	
	INV0004442	EMPLOYEE INSURANCE		260-20399	21.88	
	INV0004442	EMPLOYEE INSURANCE		261-20399	5.25	
DFT0000801	8/14/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457			94.67
	INV0004414	EMPLOYEE LOAN REPYMT		100-20399	66.15	
	INV0004414	EMPLOYEE LOAN REPYMT		200-20399	1.76	
	INV0004414	EMPLOYEE LOAN REPYMT		210-20399	26.76	
DFT0000802	8/14/2020	ICMARC	VANTAGEPOINT TRANSFER AGENTS-457			1,300.00
	INV0004415	EMPLOYEE CONTRIBUTIONS		100-20399	886.34	
	INV0004415	EMPLOYEE CONTRIBUTIONS		200-20399	110.09	
	INV0004415	EMPLOYEE CONTRIBUTIONS		203-20399	69.52	
	INV0004415	EMPLOYEE CONTRIBUTIONS		205-20399	55.66	
	INV0004415	EMPLOYEE CONTRIBUTIONS		210-20399	27.16	
	INV0004415	EMPLOYEE CONTRIBUTIONS		215-20399	85.38	
	INV0004415	EMPLOYEE CONTRIBUTIONS		260-20399	0.80	
	INV0004415	EMPLOYEE CONTRIBUTIONS		285-20399	65.05	
DFT0000812	7/31/2020	AFLAC	AFLAC			127.21
	INV0004477	EMPLOYEE INSURANCE		100-20399	103.59	
	INV0004477	EMPLOYEE INSURANCE		260-20399	23.62	
DFT0000813	7/31/2020	AFLAC	AFLAC			41.26
	INV0004493	Employee Life Insurance-ADJ		100-20399	41.26	
DFT0000814	7/31/2020	CPERS-HEALTH	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM			18,477.46
	INV0004491	08/20 RETIREES HEALTH INSURANCE		100-1135-51314	18,269.70	
	INV0004491	08/20 ADJ-GALVAN		100-1135-51314	55.79	
	INV0004491	08/20 CalPers ADMIN FEE		100-1135-51314	151.97	
DFT0000818	7/31/2020	IRSPR	IRS PAYROLL TAX DEPOSIT			-0.97
	INV0004492	FIT Payale		100-20300	-0.97	
					Grand Total:	**1,693,949.01**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	426,932.36
200 - GAS TAX FUND	74,634.61
203 - MEASURE M FUND	38,318.61
205 - MEASURE R FUND	44,699.95
210 - PROP A FUND	4,978.61
215 - PROP C FUND	9,742.01
260 - CDBG PROGRAM FUND	8,109.66
261 - CDBG CARES	3,993.13
262 - STATE CARES	11,388.30
270 - AIR QUALITY IMPROVEMENT FUND	103,762.43
275 - PEG ACCESS FUND	1,153.66
280 - MISCELLANEOUS GRANTS FUND	264,227.42
283 - MEASURE A SAFE PARKS FUND	69.97
285 - LIGHTING & LANDSCAPE MAINTENANCE	58,290.88
400 - CAPITAL PROJECTS FUND	5,139.55
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	205,103.56
550 - EQUIPMENT REPLACEMENT FUND	5,922.00
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	240,296.03
610 - SUCCESSOR AGENCY FUND	187,186.27
Grand Total:	**1,693,949.01**

Account Summary

Account Number	Account Name	Payment Amount
100-1100-53111	Contract Services - Private	5,000.00
100-1100-53976	Special Departmental	286.06
100-1110-53972	Conferences & Meetings	104.94
100-1110-53976	Special Departmental	131.44
100-1120-53011	Operating Supplies	89.10
100-1120-53115	Contract Services - Election	470.00
100-1120-53211	Postage & Mailing Services	93.42
100-1120-53412	Municipal Code Publishing	495.00
100-1120-53971	Dues & Memberships	450.00
100-1120-53972	Conferences & Meetings	152.99
100-1130-53011	Operating Supplies	1,674.64
100-1130-53111	Contract Services - Private	14,840.03
100-1130-53972	Conferences & Meetings	25.00
100-1130-53976	Special Departmental	24.26
100-1135-51311	Other Health - DOC	5,082.00
100-1135-51314	Health Insurance	18,477.46
100-1135-53012	Small Tools & Equipment	625.88
100-1135-53614	Insurance-Property	40,773.00
100-1150-53011	Operating Supplies	5,822.07
100-1150-53012	Small Tools & Equipment	25.47
100-1150-53111	Contract Services - Private	2,872.00
100-1150-53711	Utility - Gas	35.00
100-1150-53712	Utility - Electricity	6,875.41
100-1150-53714	Utility - Water	1,042.37
100-1150-53715	Utility - Communications	1,671.15
100-1150-53811	Equipment Maintenance	1,099.45
100-1150-53813	Facility Maintenance	5,272.45
100-1150-53814	Landscape Maintenance	2,146.03
100-1150-53911	Equipment Lease/Rental	3,750.32
100-20220	Retention Payable	-968.75
100-20300	FIT Payable	24,913.51
100-20310	SIT Payable	6,623.29
100-20320	Life Ins Payable	356.53
100-20330	LTD Payable	1,132.88

Account Summary

Account Number	Account Name	Payment Amount
100-20340	PARS	3,876.31
100-20350	Group Insurance	53.21
100-20360	PERS	17,474.58
100-20380	Union Dues	531.60
100-20399	Other Payroll Deductions	43,366.06
100-2100-53113	Contract Services - Special…	20,932.27
100-2100-53715	Utility - Communications	196.77
100-2110-53011	Operating Supplies	4.88
100-2110-53111	Contract Services - Private	16.01
100-2110-53112	Contract Services - Public	1,054.19
100-2110-53715	Utility - Communications	263.25
100-2120-53011	Operating Supplies	602.25
100-2130-53011	Operating Supplies	425.35
100-2130-53111	Contract Services - Private	7,498.00
100-2130-53411	Printing & Publishing	319.00
100-3100-53012	Small Tools & Equipment	1,908.55
100-3100-53111	Contract Services - Private	2,017.50
100-3100-53715	Utility - Communications	515.93
100-3100-53976	Special Departmental	183.39
100-3110-53111	Contract Services - Private	720.00
100-3300-53011	Operating Supplies	798.27
100-3300-53411	Printing & Publishing	1,072.00
100-3300-53971	Dues & Memberships	110.00
100-3300-53972	Conferences & Meetings	56.90
100-3310-53111	Contr Svc - Private - B&S F…	45,105.02
100-3320-53111	Contract Services - Private	245.75
100-3330-53011	Operating Supplies	43.76
100-3330-53012	Small Tools & Equipment	1,065.75
100-3330-53015	Uniform/Boot Reimburse…	1,033.66
100-3330-53813	Facility Maintenance	169.12
100-3330-53822	Park Maintenance & Repa…	80.00
100-3330-53976	Special Departmental	75.75
100-4100-53011	Operating Supplies	788.78
100-4100-53112	Contract Services - Public	289.82
100-4100-53712	Utility - Electricity	3,848.68
100-4100-53715	Utility - Communications	41.54
100-4100-53911	Equipment Lease/Rental	100.10
100-4110-53111	Contract Services - Private	3,350.00
100-4110-53712	Utility - Electricity	1,629.22
100-41220	Business License/Permits	430.00
100-4130-53012	Small Tools & Equipment	198.94
100-4130-53712	Utility - Electricity	1,299.46
100-4130-53714	Utility - Water	329.40
100-4130-53715	Utility - Communications	60.79
100-4130-53813	Facility Maintenance	2,000.00
100-4130-53814	Landscape Maintenance	168.48
100-4130-53911	Equipment Lease/Rental	290.76
100-4140-53111	Contract Services - Private	5,366.00
100-4140-53416	Social Media Technology	384.76
100-4140-53979	Special Events	3,920.00
100-4140-53993	Youth Activities Program	10.70
100-42160	SB 1186 (CASP Fee)	12.00
100-43120	Admin. Penalties - Code	180.00
100-48900	Miscellaneous	596.25
100-5583-59210	Design Engineering	23,653.00
100-5585-59600	Other Costs	20,270.30
100-5596-59300	Construction Costs	54,433.90
200-20300	FIT Payable	1,699.62

Account Summary

Account Number	Account Name	Payment Amount
200-20310	SIT Payable	456.33
200-20320	Life Ins Payable	29.36
200-20330	LTD Payable	113.15
200-20340	PARS	204.01
200-20350	Group Insurance	3.53
200-20360	PERS	1,442.18
200-20380	Union Dues	63.91
200-20399	Other Payroll Deductions	4,074.11
200-3120-53016	Graffiti Removal Supplies	1,225.60
200-3120-53713	Utility - Hwy Lights	17,952.43
200-3120-53714	Utility - Water	4,417.22
200-3120-53814	Landscape Maintenance	5,898.74
200-3120-53815	Parkway Tree Maintenan…	27,105.00
200-3120-53817	Street/Sidewalk Mainten…	1,357.41
200-3120-53819	Signal Maintenance	8,465.35
200-3120-53821	Traffic Markings/Signs	126.66
203-20220	Retention Payable	-1,559.23
203-20300	FIT Payable	1,282.53
203-20310	SIT Payable	376.25
203-20320	Life Ins Payable	18.74
203-20330	LTD Payable	69.72
203-20340	PARS	150.55
203-20350	Group Insurance	2.40
203-20360	PERS	863.35
203-20380	Union Dues	41.55
203-20399	Other Payroll Deductions	2,643.25
203-5510-59300	Construction Costs	31,184.50
203-5590-59300	Constructions Costs	3,245.00
205-20220	Retention Payable	-1,559.23
205-20300	FIT Payable	1,194.40
205-20310	SIT Payable	358.92
205-20320	Life Ins Payable	18.87
205-20330	LTD Payable	69.98
205-20340	PARS	29.30
205-20350	Group Insurance	2.30
205-20360	PERS	828.83
205-20380	Union Dues	37.98
205-20399	Other Payroll Deductions	2,620.89
205-5510-59300	Construction Costs	31,184.51
205-5589-59210	Design Engineering	300.00
205-5589-59300	Construction Costs	9,613.20
210-20300	FIT Payable	868.01
210-20310	SIT Payable	241.77
210-20320	Life Ins Payable	19.12
210-20330	LTD Payable	68.67
210-20340	PARS	2.30
210-20350	Group Insurance	2.10
210-20360	PERS	762.52
210-20380	Union Dues	49.78
210-20399	Other Payroll Deductions	2,666.34
210-3130-53915	Public Transit Subsidy	161.00
210-46120	Metrolink Pass Sales	137.00
215-20220	Retention Payable	-391.40
215-20300	FIT Payable	589.27
215-20310	SIT Payable	188.88
215-20320	Life Ins Payable	6.36
215-20330	LTD Payable	38.71
215-20340	PARS	2.30

Account Summary

Account Number	Account Name	Payment Amount
215-20350	Group Insurance	0.82
215-20360	PERS	388.87
215-20380	Union Dues	10.72
215-20399	Other Payroll Deductions	1,079.48
215-5587-59300	Construction Costs	7,828.00
260-20300	FIT Payable	1,571.57
260-20310	SIT Payable	242.99
260-20320	Life Ins Payable	10.86
260-20330	LTD Payable	41.46
260-20340	PARS	1,164.59
260-20350	Group Insurance	1.62
260-20360	PERS	612.61
260-20380	Union Dues	1.50
260-20399	Other Payroll Deductions	1,702.48
260-3320-53012	Small Tools & Equipment	2,759.98
261-20300	FIT Payable	17.27
261-20310	SIT Payable	2.41
261-20320	Life Ins Payable	1.02
261-20330	LTD Payable	3.63
261-20350	Group Insurance	0.07
261-20360	PERS	30.59
261-20399	Other Payroll Deductions	142.04
261-3320-53111	Contract Services-Private	3,796.10
262-3320-53111	Contract Services-Private	11,388.30
270-3100-54484	Vehicle Purchase	103,762.43
275-1125-53998	Furniture/Office Equipme…	1,153.66
280-5585-59210	Design Engineering	720.00
280-5585-59300	Construction Costs	259,243.02
280-5589-59210	Design Engineering	100.00
280-5589-59300	Construction Costs	3,204.40
280-5594-59210	Design Engineering	960.00
283-3330-53822	Park Maintenance & Repa…	69.97
285-20300	FIT Payable	2,021.08
285-20310	SIT Payable	521.24
285-20320	Life Ins Payable	32.14
285-20330	LTD Payable	113.35
285-20340	PARS	414.02
285-20350	Group Insurance	3.95
285-20360	PERS	1,460.11
285-20380	Union Dues	101.64
285-20399	Other Payroll Deductions	4,288.98
285-3330-53111	Contract Services - Private	3,810.00
285-3330-53711	Utility - Gas	31.56
285-3330-53712	Utility - Electricity	30,638.93
285-3330-53714	Utility - Water	648.50
285-3330-53715	Utility - Communications	41.07
285-3330-53813	Facility Maintenance	8,269.53
285-3330-53814	Landscape Maintenance	679.80
285-3330-53822	Park Maintenance & Repa…	5,214.98
400-20220	Retention Payable	4,997.30
400-5576-59300	Construction Costs	142.25
500-20220	Retention Payable	-3,094.40
500-5580-59300	Construction Costs	85,549.11
500-5595-59210	Design Engineering	7,632.70
500-5595-59300	Construction Cost	115,016.15
550-6100-53017	Software & Licensing	1,169.70
550-6100-53018	Computer Hardware & Su…	4,752.30
555-3150-53014	Fuel	3,383.71

Account Summary

Account Number	Account Name	Payment Amount
555-3150-53812	Vehicle Maintenance	3,590.22
555-3150-53912	Vehicle Lease	2,596.68
555-3150-54484	Vehicle Purchase	230,725.42
610-20430	Long Term Debt Payable	120,000.00
610-5100-53114	Legal Services	1,219.05
610-5100-53990	Debt Service Payments	65,967.22
	Grand Total:	**1,693,949.01**

Project Account Summary

Project Account Key		Payment Amount
None		1,647,506.03
30121E		2,759.98
30219E		218.75
30221E		27.00
41221E		93.42
69419E		2,586.23
69420E		477.31
69421E		3,318.22
69720E		8,163.52
69721E		13,614.15
70421E		15,184.40
	Grand Total:	**1,693,949.01**

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: PRESENTATION OF JULY 2020 INVESTMENT REPORT

BACKGROUND

This report presents the City's investment portfolio for the month ending July 31, 2020. It has been prepared to comply with regulations contained in California Government Code Section 53600 and the Statement of Investment Policy approved by City Council on June 9, 2020.

The investment objectives of the City of La Puente are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio, second, to provide sufficient liquidity to meet all operating requirements, and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

The City follows the practice of pooling cash and investments for all funds under its direct control. Interest earned on pooled cash and investments is allocated to the various funds based on the respective fund's average quarterly cash balance. It is common for governments to pool the cash and investments of various funds to improve investment performance. By pooling funds, cities are able to benefit from economies of scale, diversification, liquidity and ease of administration.

DISCUSSION

The Investment Report for the City as of July 31, 2020 is attached for your review.

The investment activity for July 2020 is summarized in the table below:

Action	Instrument	Settlement Date	Interest Rate	Maturity Date	Face Value
Purchase	Government Obligation – Federal Home Loan Mortgage Corp.	07/14/2020	0.60%	07/14/2025	$250,000.00
Purchase	Government Obligation – Federal National Mortgage Assoc.	07/22/2020	0.60%	07/22/2025	$250,000.00
Purchase	Government Obligation – Federal Home Loan Mortgage Corp.	07/23/2020	0.50%	07/23/2025	$250,000.00
Purchase	Government Obligation – Federal Home Loan Mortgage Corp.	07/29/2020	0.70%	04/29/2025	$250,000.00
Purchase	Government Obligation – Federal National Mortgage Assoc.	07/29/2020	0.70%	07/29/2025	$250,000.00
Purchase	Government Obligation – Federal Farm Credit Bank	07/29/2020	0.58%	04/29/2025	$250,000.00
Sale	Government Obligation – Federal Farm Credit Bank	07/08/2020	2.23%	07/08/2024	$250,000.00
Sale	Government Obligation – Federal Home Loan Mortgage Corp.	07/17/2020	1.75%	01/17/2025	$375,000.00
Sale	Government Obligation – Federal Farm Credit Bank	07/28/2020	1.01%	07/08/2024	$250,000.00
Sale	Certificate of Deposit (CD) – BMO Harris Bank	07/30/2020	2.00%	01/30/2024	$249,000.00

FISCAL IMPACT

Idle cash invested in certificates of deposit, government securities, and corporate bonds typically return higher yields than LAIF (Local Agency Investment Fund). This maximizes returns without assuming substantial additional risk.

SUMMARY

In summary, the City has conservatively placed its investment portfolio in LAIF, federal agency securities, corporate bonds, and certificates of deposit. The portfolio complies with the Statement of Investment Policy and the City has the ability to meet its expenditure requirements for the next six months.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment A – Investment Report
Attachment B – Certificates of Deposit
Attachment C – Corporate Bonds
Attachment D – Municipal Bonds
Attachment E – Charts

CITY OF LA PUENTE ATTACHMENT A

Cash and Investment Report
July 31, 2020

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Local Agency Investment Fund	State of California			1.217%	$ 5,306,398	$ 5,306,398	$ 5,332,467	LAIF
Government Obligations								
U.S. Agency Security	FFCB	07/16/18	10/16/20	2.625%	250,000	250,000	251,263	Stifel
U.S. Agency Security	FFCB	01/16/19	01/26/21	3.000%	250,000	253,437	253,455	Multi-Bank
U.S. Agency Security	FFCB	09/20/19	08/28/23	1.920%	250,000	249,833	250,318	Stifel
U.S. Agency Security	FFCB	06/07/19	06/13/24	1.950%	250,000	249,712	266,028	Stifel
U.S. Agency Security	FFCB	06/12/19	06/21/24	2.220%	250,000	250,000	253,613	Stifel
U.S. Agency Security	FFCB	10/10/19	10/15/24	1.920%	250,000	249,915	250,693	Stifel
U.S. Agency Security	FFCB	06/10/20	06/10/25	0.680%	250,000	250,000	250,403	Multi-Bank
U.S. Agency Security	FFCB	06/02/20	06/09/25	0.500%	250,000	250,000	250,913	Stifel
U.S. Agency Security	FFCB	07/29/20	07/29/25	0.580%	250,000	250,000	250,020	Stifel
U.S. Agency Security	FHLB	03/12/20	03/19/25	1.170%	250,000	250,000	125,000	Stifel
U.S. Agency Security	FHLB	05/05/20	05/19/25	0.750%	250,000	250,000	250,238	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.650%	375,000	375,000	375,075	Stifel
U.S. Agency Security	FHLB	06/29/20	06/30/25	0.680%	250,000	250,000	250,048	Stifel
U.S. Agency Security	FHLB	06/03/20	05/27/25	0.720%	250,000	250,030	250,080	Multi-Bank
U.S. Agency Security	FHLB	03/27/20	04/07/25	1.250%	250,000	250,000	250,118	Stifel
U.S. Agency Security	FHLMC	04/21/20	04/21/25	0.700%	500,000	499,260	500,415	Stifel
U.S. Agency Security	FHLMC	11/04/19	11/12/24	1.750%	250,000	249,625	250,980	Stifel
U.S. Agency Security	FHLMC	11/14/19	05/10/24	1.750%	250,000	250,061	252,725	Stifel
U.S. Agency Security	FHLMC	08/12/16	08/12/21	1.125%	250,000	246,250	252,513	Stifel
U.S. Agency Security	FHLMC	01/29/20	01/29/25	1.875%	250,000	250,000	251,545	Multi-Bank
U.S. Agency Security	FHLMC	02/11/20	02/10/25	1.700%	250,000	249,774	250,003	Stifel
U.S. Agency Security	FHLMC	03/06/20	03/17/25	1.125%	250,000	250,000	250,123	Stifel
U.S. Agency Security	FHLMC	06/19/20	06/30/25	0.720%	250,000	250,000	250,213	Stifel
U.S. Agency Security	FHLMC	06/29/20	06/28/24	0.500%	250,000	250,000	250,205	Stifel
U.S. Agency Security	FHLMC	05/01/20	05/05/25	0.700%	250,000	249,750	250,155	Stifel
U.S. Agency Security	FHLMC	07/14/20	07/14/25	0.600%	250,000	250,000	250,155	Stifel
U.S. Agency Security	FHLMC	07/23/20	07/23/25	0.500%	250,000	249,625	250,058	Stifel
U.S. Agency Security	FHLMC	07/29/20	04/29/25	0.700%	250,000	250,000	250,080	Stifel
U.S. Agency Security	FNMA	05/27/20	05/27/25	0.750%	250,000	250,250	250,168	Multi-Bank
U.S. Agency Security	FNMA	06/04/20	06/30/25	0.800%	250,000	250,000	250,275	Stifel
U.S. Agency Security	FNMA	06/04/20	06/04/25	0.710%	250,000	250,000	250,313	Multi-Bank
U.S. Agency Security	FNMA	05/27/20	05/27/20	0.750%	250,000	250,000	250,175	Multi-Bank
U.S. Agency Security	FNMA	07/22/20	07/22/25	0.600%	250,000	250,000	250,160	Stifel
U.S. Agency Security	FNMA	07/29/20	07/29/25	0.700%	250,000	250,000	250,075	Multi-Bank
Total Government Securities					**8,875,000**	**8,872,522**	**8,787,593**	
Municipal Bonds***				various	**250,000**	**247,578**	**258,488**	Stifel
Negotiable Certificates of Deposit ***				various	**8,177,000**	**8,177,221**	**8,473,160**	Stifel
Corporate Bonds***				various	**1,250,000**	**1,233,425**	**1,301,823**	Stifel
	Total Investments				**$ 23,858,398**	**$ 23,837,142**	**$ 24,153,529**	
	Deposits					1,290,639 *		
	Miscellaneous Cash					2,200 **		
	Total Cash and Deposits					**1,292,839**		
	Total Investments, Cash and Deposits					**$ 25,129,981**		

I certify that this investment portfolio is in conformity with the Investment Policy of the City of La Puente as stated in Resolution No. 15-5219 dated June 23, 2015. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

Troy O. Grunklee, CPA
Dir. Of Aministrative Services

Alex Merkel Medina
Principal Accountant

* *Deposits represent the equity in the checking & payroll accounts.*
** *Miscellaneous cash represents a total of all petty cash accounts.*
*** *Detailed list of Negotiable Certificates of Deposit/Corporate Bonds attached*

CITY OF LA PUENTE

Negotiable Certificates of Deposit
Cash and Investment Report
July 31, 2020

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Valuation
JP Morgan Chase Bank	5/19/20	5/28/25	1.00%	248,000	248,000	253,885	Stifel
BMW Bank	2/26/16	2/26/21	1.70%	248,000	248,000	250,619	Stifel
Pinnacle Bank	9/22/17	3/22/21	1.95%	245,000	245,000	247,901	Stifel
Bank Hapoalim	4/6/16	4/6/21	1.60%	248,000	248,000	250,525	Stifel
Synchrony Bank	4/15/16	4/15/21	1.50%	248,000	248,000	250,864	Stifel
Wells Fargo Bank	6/17/16	6/17/21	1.75%	248,000	248,000	251,217	Stifel
Mercantil Commerce Bank	6/24/16	6/24/21	1.65%	248,000	248,000	251,308	Stifel
Keesler Federal Credit Union	2/28/19	8/30/21	3.05%	249,000	249,000	256,863	Stifel
Discover Bank	12/14/16	12/14/21	2.10%	248,000	248,000	254,669	Stifel
State Bank of India, NY	1/26/17	1/26/22	2.35%	248,000	248,000	256,152	Stifel
Mountain America FCU	4/23/19	3/27/23	3.00%	249,000	249,205	267,446	Stifel
Sallie Mae Bank	3/22/17	3/22/22	2.35%	247,000	247,000	255,904	Stifel
Medallion Bank	4/4/17	4/4/22	2.25%	248,000	248,000	256,687	Stifel
American Express Centurion Bank	4/5/17	4/5/22	2.45%	247,000	247,000	256,072	Stifel
Goldman Sachs Bank	4/12/17	4/12/22	2.40%	247,000	247,000	255,200	Stifel
Capital One Bank USA NA	4/19/17	4/19/22	2.40%	247,000	247,000	256,507	Stifel
EverBank	4/28/17	4/28/22	2.15%	248,000	248,000	256,596	Stifel
American Express Bank FSB	5/3/17	5/3/22	2.35%	247,000	247,000	256,006	Stifel
Capital One Bank NA McLean VA	5/10/17	5/10/22	2.30%	247,000	247,000	256,391	Stifel
Comenity Bank	5/31/17	5/31/22	2.35%	248,000	248,000	257,927	Stifel
First Bank of Highland	6/21/17	6/21/22	2.10%	247,000	247,000	256,030	Stifel
Morgan Stanley Bank NA	6/6/19	6/6/24	2.70%	246,000	246,000	268,435	Stifel
Morgan Stanley Private Bank	4/23/19	4/25/24	2.75%	246,000	246,000	268,342	Stifel
East Boston Savings Bank	8/14/20	8/14/25	0.50%	248,000	248,000	247,809	Stifel
Merrick Bank	7/31/19	7/31/24	2.20%	249,000	249,000	267,461	Stifel
Citadel Federal Credit Union	2/26/20	2/27/25	1.65%	248,000	248,000	261,370	Stifel
Axos Bank	2/27/20	3/26/25	1.65%	249,000	249,000	262,466	Stifel
Pathfinder Bank	3/6/20	3/13/25	1.30%	249,000	249,000	249,359	Stifel
Evansville Teachers Fed. Credit	8/27/19	8/29/22	2.10%	249,000	249,000	258,940	Stifel
First Bank of DeQueen	8/21/19	8/30/24	1.80%	249,000	249,000	263,619	Multi-Bank
Luana Savings Bank	2/28/20	2/28/25	1.55%	248,000	248,000	260,236	Multi-Bank
Celtic Bank	4/17/20	4/17/25	1.50%	249,000	249,000	260,738	Multi-Bank
EnerBank	7/23/19	7/22/24	2.35%	247,000	247,016	249,616	Multi-Bank
Total for Negotiable Certificates of Deposit				**$ 8,177,000**	**$ 8,177,221**	**$ 8,473,160**	

ATTACHMENT C

CITY OF LA PUENTE

Corporate Bonds
Cash and Investment Report
July 31, 2020

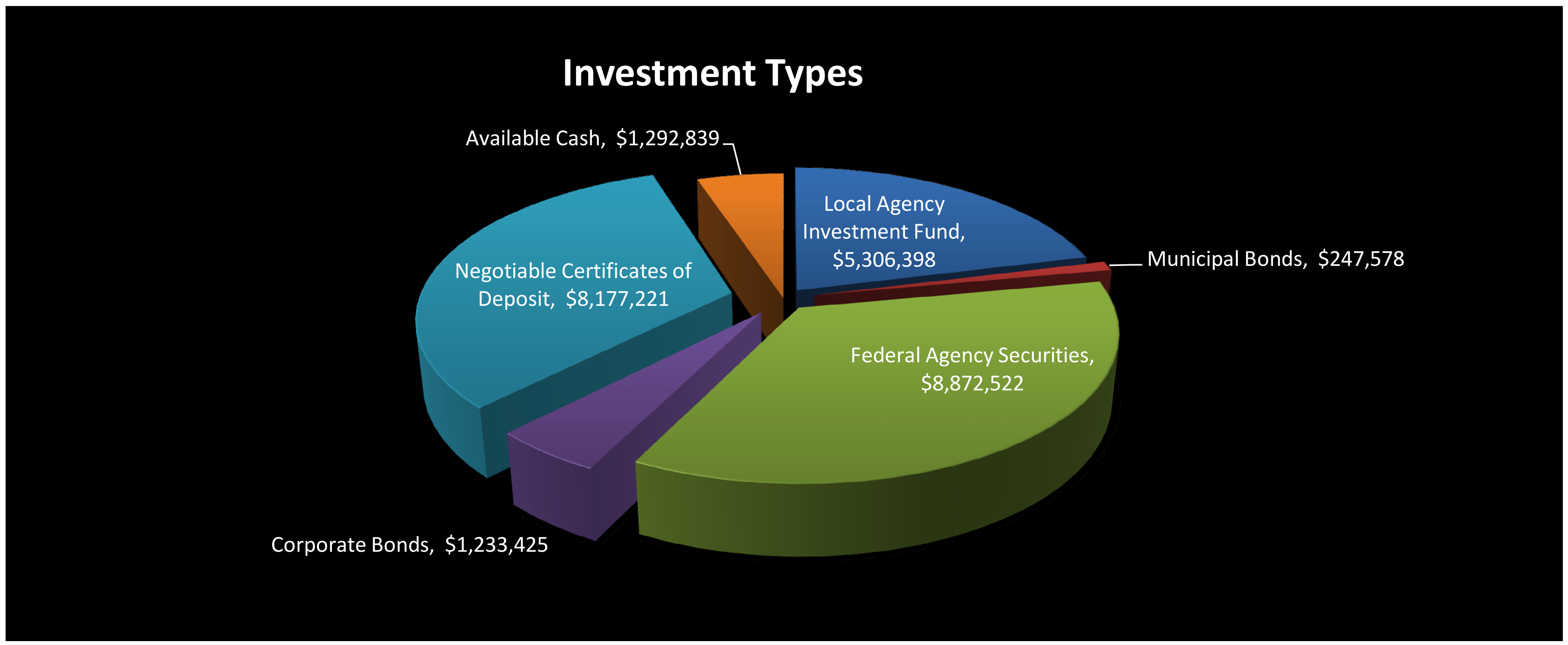
Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Apple Inc	10/27/17	2/9/22	2.15%	250,000	250,000	257,173	Stifel
Proctor and Gamble	1/9/18	11/3/21	1.70%	250,000	244,875	254,525	Stifel
Bank of New York Mellon	8/16/18	8/16/23	2.20%	250,000	237,232	262,575	Stifel
JP Morgan Chase	4/3/19	5/18/23	2.70%	250,000	251,094	264,425	Stifel
Coca Cola	10/10/19	9/6/24	1.75%	250,000	250,224	263,125	Stifel
Total for Negotiable Corporate Bonds				**$ 1,250,000**	**$ 1,233,425**	**$ 1,301,823**	

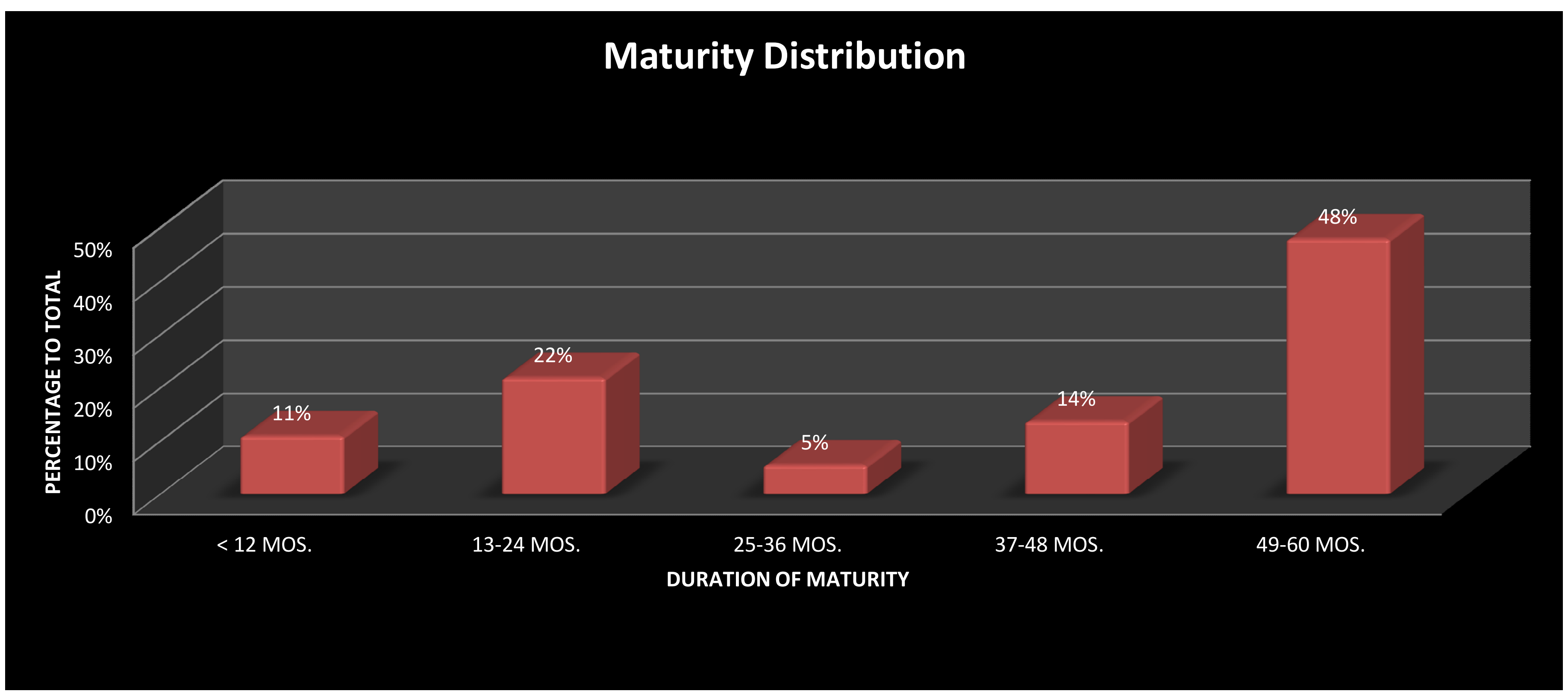
CITY OF LA PUENTE

Municipal Bonds
Cash and Investment Report
July 31, 2020

Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Los Angeles Airport Revenue Bonds	7/16/18	5/15/23	2.79%	250,000	247,578	$ 258,488	Stifel
Total for Municipal Bonds				**$ 250,000**	**$ 247,578**	**$ 258,488**	

Cash and Investment Report Charts
July 31, 2020





City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: JULY 2020 MONTHLY BUDGET REPORT

BACKGROUND

The City Council adopted the Fiscal Year 2020-2021 Budget and Capital Improvement Program on June 23, 2020. The attached report examines fiscal activity taking place during the month of July 2020 and includes all funds within the operating budget. The report analyzes year-to-date transactions in comparison to budgeted amounts for the entire fiscal year, expressing each category using a percentage-of-completion methodology. It additionally provides comparisons in activity level to the same time period last fiscal year.

DISCUSSION

Revenue

To date, the City has received less than 1% of its budgeted General Fund revenues for the year. This is typical of revenue cycles in municipal government. Property Tax and Sales Tax, the City's largest General Fund revenue sources, will not be received until subsequent periods, once their remittances are processed by other government entities.

Several noteworthy deviations do exist from the FY 2019-2020 budget pattern. *Charges for Services* and *Licenses and Permits* show a year-over-year decline of 87% and 57%, respectively. This is attributable to the cancellation of many City activities such as recreation and senior programs due to the ongoing COVID-19 pandemic. The intermittent closure of City Hall also stymied collections in the areas of building, engineering, and planning permits. As economic activity remains stagnant and recessionary conditions loom, a pronounced decline in business license applications (and receipt of their corollary taxes and fees) has been noted.

The special revenue funds have thus far maintained their expected budget trajectory. Transportation funds, including Gas Tax and the four (4) MTA funds, have on average slightly exceeded their July distributions from Fiscal Year 2019-2020. The City has yet to realize collections in many of the special revenue funds as of the publication of this report, due to remittance timelines consistent with expectations.

The City received in July its first allocation of California state CARES Act funding, totaling over $83,000. This is the first in a series of six (6) total distributions.

Expenditures
During the July 2020 period, the City expended 5.9% of its total operating budget inclusive of all funds subject to appropriation. This figure represents a slight savings in contrast to the proportional expenditure target, since 8% of the fiscal year has passed.

The only department to significantly outpace this rate of expenditure is Administrative Services. This is explained by the fact that this department's budget contains Workers Compensation, General Liability, and property insurance – large payments totaling hundreds of thousands of dollars - paid upfront at the beginning of each fiscal year.

Development Services demonstrates a moderate increase in expenditures in the General Fund when compared to last year. This is due in large part to the reallocation of personnel charges in the new fiscal year away from heavy reliance on the Landscape and Lighting Maintenance District Fund.

The special revenue funds and proprietary funds show comparatively less expenditure activity to date. The bulk of incurrences relate to personnel costs.

RECOMMENDATION

It is recommended that the City Council receive and file this report.

ATTACHMENTS

Attachment "A": July 2020 Monthly Budget Report

CITY OF LA PUENTE
Monthly Budget Report - July 2020
Statement of Revenues
8% of the Fiscal Year Complete

	FY 2020-2021 BUDGET	FY 2020-2021 YTD ACTUAL	%	FY 2019-2020 BUDGET	FY 2019-2020 YTD ACTUAL	%
GENERAL FUND						
Property Tax	6,597,300	-	0.0%	6,333,300	-	0.0%
Sales Tax	2,539,000	-	0.0%	3,255,700	-	0.0%
Sales Tax - Measure LP	2,137,500		0.0%	1,250,000	-	0.0%
Other Taxes and Assesments	1,479,100	2,557	0.2%	1,505,400	7,368	0.5%
Licenses and Permits	645,500	20,910	3.2%	687,700	48,905	7.1%
Fines and Forfeitures	280,000	864	0.3%	298,000	2,832	1.0%
Use of Money	120,000	14,475	12.1%	110,000	-	0.0%
Intergovernmental	67,500	-	0.0%	61,500	-	0.0%
Charges for Services	824,300	14,448	1.8%	716,200	115,234	16.1%
Other	577,200	289	0.1%	598,200	100,388	16.8%
TOTAL GENERAL FUND	15,267,400 -	53,542	0.4%	14,816,000	274,727	1.9%
SPECIAL REVENUE FUNDS						
Gas Tax	965,300	81,435	8.4%	1,063,000	65,892	6.2%
RMRA (SB1)	704,100	-	0.0%	676,400	-	0.0%
Prop A	827,800	74,846	9.0%	964,600	82,392	8.5%
Prop C	585,600	62,082	10.6%	697,100	61,786	8.9%
Measure R	436,700	46,578	10.7%	521,100	46,295	8.9%
Measure M	490,100	52,836	10.8%	585,700	52,001	8.9%
AQMD	53,000	-	0.0%	58,000	-	0.0%
Miscellaneous Grants	838,400	-	0.0%	290,000	-	0.0%
Lighting & Landscape Maintenance District	839,600	-	0.0%	827,700	-	0.0%
CDBG	445,600	-	0.0%	419,700	98	0.0%
PEG Access	36,500	-	0.0%	42,000	-	0.0%
Supplemetal Law Enforcement Fund	100,000	-	0.0%	100,000	-	0.0%
State CARES Act Fund	-	83,483	0.0%		-	0.0%
Other Special Revenue	1,474,700	-	0.0%	1,135,500	-	0.0%
TOTAL SPECIAL REVENUE FUNDS	7,797,400	401,260	5.1%	7,380,800	308,464	4.2%
CAPITAL PROJECTS & DEBT SERVICE FUNDS		-				
Capital Projects	68,500	-		55,000	-	0.0%
Series 2019A Debt Service	262,800	-		-	-	0.0%
Series 2019 B Debt Service	234,200	-		-	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	565,500	-		55,000	-	0.0%
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	737,600	5	0.0%	699,700		0.0%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,325,000	-	0.0%	1,504,400	-	0.0%
Equipment Replacement Fund	142,300	-	0.0%	164,500	14,424	8.8%
Vehicle Maintenance & Replacement Fund	157,500	-	0.0%	139,900	11,531	8.2%
TOTAL REVENUES	25,992,700	454,807	1.7%	24,760,300	609,146	2.5%

ATTACHMENT A

CITY OF LA PUENTE
Monthly Budget Report - July 2020
Statement of Operating Expenditures
8% of the Fiscal Year Complete

	FY 2020-2021 BUDGET	FY 2020-2021 YTD ACTUAL	%	FY 2019-2020 BUDGET	FY 2019-2020 YTD ACTUAL	%
GENERAL FUND						
General Government	1,353,100	125,403	9.3%	1,139,200	92,459	8.1%
Administrative Services	1,791,100	463,426	25.9%	1,683,000	403,724	24.0%
General Services	238,100	3,023	1.3%	214,400	9,027	4.2%
Public Safety	8,451,800	47,877	0.6%	8,042,000	43,065	0.5%
Development Services	1,570,600	169,511	10.8%	1,289,500	49,655	3.9%
Community Services	1,792,500	246,125	13.7%	1,689,200	131,130	7.8%
Transfers	70,200	-	0.0%	61,800	-	0.0%
TOTAL GENERAL FUND	15,267,400 -	1,055,364	6.9%	14,119,100	729,060	5.2%
SPECIAL REVENUE FUNDS						
Gas Tax	958,800	61,229	6.4%	913,000	12,834	1.4%
Prop A	965,300	34,650	3.6%	973,000	22,287	2.3%
Prop C	71,400	9,137	12.8%	45,600	5,470	12.0%
Measure R	483,300	33,641	7.0%	256,200	12,755	5.0%
Measure M	472,700	38,844	8.2%	216,200	13,009	6.0%
AQMD	30,900	-	0.0%	105,900	-	0.0%
Lighting & Landscape Maintenance District	892,400	56,983	0.0%	971,300	41,573	4.3%
CDBG	444,300	21,371	4.8%	419,700	26,648	6.3%
CDBG CARES Fund	-	373	0.0%	-	-	0.0%
State CARES Act Fund	-	-	0.0%	-	-	0.0%
PEG Access	87,600	-	0.0%	86,400	2,850	3.3%
Supplemetal Law Enforcement Fund	100,000	-	0.0%	100,000	-	0.0%
Other Special Revenue	392,900	-	0.0%	264,400	-	0.0%
TOTAL SPECIAL REVENUE FUNDS	4,899,600	256,228	5.2%	4,351,700	137,426	3.2%
CAPITAL PROJECTS & DEBT SERVICE FUNDS						
Capital Projects - Debt Service	53,500	-		55,000	-	0.0%
Series 2019A Debt Service	262,800	-		-	-	0.0%
Series 2019 B Debt Service	234,200	-		-	-	0.0%
TOTAL CAP. PROJ. & DEBT SERVICE FUNDS	550,500	-		55,000		
SUCCESSOR AGENCY						
Successor Agency to the LPCDC	1,021,900	65,967	6.5%	1,027,900	10,305	1.0%
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund	1,264,700	-	0.0%	1,204,000		0.0%
Equipment Replacement Fund	140,800	-	0.0%	173,100	7,123	4.1%
Vehicle Maintenance & Replacement Fund	226,800	2,535	1.1%	378,400	353	0.0%
TOTAL OPERATING EXPENDITURES	23,371,700	1,380,094	5.9%	21,309,200	884,267	4.1%

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: CONSIDERATION OF A RESOLUTION DECLARING AS SURPLUS PROPERTY TWO VEHICLES IN THE CITY'S FLEET, AUTHORIZING THE SALE OF THE SURPLUS VEHICLES BY ENTERPRISE FLEET MANAGEMENT FOR THE SALE OF THE VEHICLES

BACKGROUND

The City has adopted a system for disposing of surplus personal property that is for the common benefit of the City, and that ensures the City recoups the highest revenues for the property.

Pursuant to Section 2.20.120(a) of the City's Municipal Code ("Code"), at such times as determined by the purchasing officer, reports shall be prepared showing all supplies and equipment which are no longer used or which have become obsolete or worn out. The purchasing officer shall have the authority to sell, trade or exchange all supplies and equipment. All surplus property valued at more than five hundred ($500.00) dollars requires a council resolution declaring it surplus. Additionally, Section 2.20.120(b)(3) of the Code states the purchasing officer is hereby authorized to dispose of surplus goods which are not used or needed or which have become unsuitable for city use. Such goods may be disposed of by any of the following procedures; sold at public auction conducted by a professional auctioneer.

DISCUSSION

The City fleet shows 2 vehicles which have been replaced by newer vehicles that the City now leases through Enterprise Fleet Management. Those vehicles are:

YEAR	MAKE	MODEL/ DESCRIPTION	GAS, HYBRID OR CNG	VIN
2004	Chevy	Tahoe	Gas	1GNEC13V14R214417
2006	Ford	Crown Victoria	Gas	2FAHP71W46X121348

Staff recommends that the City Council declare the vehicles as surplus and authorize disposal of said items. The City's purchasing officer has determined that the auction process will allow the City to recoup a greater amount of revenue from the sale than selling the vehicles through the informal bidding process, and will require the use of less valuable City resources, including staff time.

One of the many services that Enterprise Fleet Management provides is the ability to take surplus vehicles and sell them through the auction process. This is the same process that the City has used in the past with another vendor. Enterprise Fleet Management will charge a service fee of $300 for each vehicle that is auctioned off. The service fee noted also includes picking the vehicles up from the City locations and transporting to the facility for auction.

FISCAL IMPACT

The expected General Fund revenue from the sale of these vehicles is $1,000 - $2,000 total.

RECOMMENDATION

It is recommended that the City Council: (1) adopt Resolution No. 20-5577 declaring as surplus property, two vehicles in the City's fleet, authorizing the sale of the surplus vehicles at auction; and (2) authorize the City Manager to execute the Agreements on behalf of the City.

ATTACHMENTS

Attachment "A": Resolution No. 20-5577

RESOLUTION NO. 20-5577

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, DECLARING AS SURPLUS PROPERTY TWO VEHICLES IN THE CITY'S FLEET, AUTHORIZING THE SALE OF THE SURPLUS VEHICLES AT AUCTION, AND APPROVING AN ASSIGNMENT AGREEMENT AMD CONSIGNMENT AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT FOR THE SALE OF THE VEHICLES

WHEREAS, in accordance with the provisions of Government Code Section 37350, the City is permitted to dispose of personal property for the common benefit; and

WHEREAS, the City has adopted a system for disposing of surplus personal property that is for the common benefit of the City, and that ensures the City recoups the highest revenues for the property; and

WHEREAS, pursuant to Section 2.20.120(a) of the City's Municipal Code ("Code"), at such times as determined by the purchasing officer, reports shall be prepared showing all supplies and equipment which are no longer used or which have become obsolete or worn out. The purchasing officer shall have the authority to sell, trade or exchange all supplies and equipment. All surplus property valued at more than five hundred ($500.00) dollars requires a council resolution declaring it surplus; and

WHEREAS, pursuant to Section 2.20.120(b)(3) of the City's Code, the purchasing officer is hereby authorized to dispose of surplus goods which are not used or needed or which have become unsuitable for city use. Such goods may be disposed of by any of the following procedures; sold at public auction conducted by a professional auctioneer; and

WHEREAS, the City currently has two vehicles in its fleet that have reached the end of their useful life, and have been replaced. Therefore, staff recommends that the City Council declare the vehicles as surplus, and authorize disposal of said items. A description of each of the vehicles is attached hereto as Exhibit 1, and is incorporated herein by reference; and

WHEREAS, the City's purchasing officer has determined that the auction process will allow the City to recoup a greater amount of revenue from the sale than selling the vehicles and will require the use of less valuable City resources, including staff time.

NOW, THEREFORE, THE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. Given the age the age and mileage of each of the vehicles set forth in Exhibit A, and the costs associated with the maintenance of said vehicles, the City Council hereby declares the three vehicles as surplus property.

SECTION 3. That pursuant to Section 2.20.120(b)(3) of the City's Municipal Code, the City Council hereby authorizes to dispose of surplus goods which are not used or needed or which have become unsuitable for city use. Such goods as set forth in Exhibit 1 may be disposed of by any of the following procedures; sold at public auction conducted by a professional auctioneer.

SECTION 4. That the City Council approves the assignment and consignment agreements with Enterprise Fleet Management for the sale of the surplus vehicles at auction.

SECTION 5. That the City Council authorizes the City Manager to execute the agreements necessary to facilitate said sale(s), subject to approval as to form by the City Attorney, and any other ancillary documents that may be necessary to carry out this Resolution.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and distribute a copy to the City Manager and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 25th day of August 2020, by the following vote:

AYES: COUNCILMEMBER:
NOES: COUNCILMEMBER:
ABSENT: COUNCILMEMBER:
ABSTAIN: COUNCILMEMBER:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

EXHIBIT 1

LIST OF SURPLUS VEHICLES
2020

YEAR	MAKE	MODEL/ DESCRIPTION	GAS, HYBRID OR CNG	VIN
2004	Chevy	Tahoe	Gas	1GNEC13V14R214417
2006	Ford	Crown Victoria	Gas	2FAHP71W46X121348

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: August 25, 2020
From:	Bob Lindsey, City Manager	
By:	John Di Mario, Development Services Director Juan Galvan, Assistant Planner	

SUBJECT: CONSIDERATION OF AMENDMENT NO. 1 TO THE MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF LA PUENTE FOR PARTICIPATION IN THE SAN GABRIEL VALLEY REGIONAL VMT ANALYSIS MODEL

BACKGROUND

At the City Council meeting of April 9, 2020, the City Council approved a Memorandum of Agreement ("MOA") with the San Gabriel Valley Council of Governments ("SGVCOG") to partner with the SGVCOG and other member cities to establish methodologies and quantified thresholds from which to determine levels of significance related to transportation impacts in response to SB 743.

SB 743 has eliminated automobile delay as the primary measure of transportation impacts of environmental significance and required the Governor's Office of Planning and Research ("OPR") to implement revisions to CEQA Guidelines establishing criteria for determining the significance of transportation impacts. Therefore, OPR selected Vehicles Miles Travelled ("VMT") as the preferred metric to comply with SB 743. As a result of these changes, lead agencies under CEQA (such as La Puente) will be required to analyze project-related VMT's to determine whether transportation impacts from a given development would constitute a significant environmental impact under CEQA which began July 1, 2020.

DISCUSSION

The MOA provided for the development of a Regional VMT Analysis Model to be used among the member cities as participants in the MOA. The attached Amendment No. 1 to the MOA is necessary to allow the City to continue to participate in the SGVCOG VMT Analysis Model and utilize a new web-based analysis tool ("Analysis Tool") in reviewing transportation impacts under CEQA.

The Amendment No. 1 will include the City's use of the Analysis Tool to be maintained until July 31, 2025. The on-going software maintenance and access will cost the City $2,750 over the five-year period ($550 per year) based on at least 15 member San Gabriel Valley cities participating. Thus far, the SGVCOG has received commitments from all 27 cities to participate, with nine cities having already approved the Amendment No. 1.

FISCAL IMPACT

To participate in the Analysis Tool, the total cost for the City to participate will not exceed $2,750 over the five-year period as long as 15 cities participate. The cost would be reduced if additional cities decide to participate. Funding for the annual cost of $550.00 for Fiscal Year 2020-21 is available from the City's Gas Tax funds.

RECOMMENDATION

It is recommended that the City Council: (1) approve Amendment No. 1 to Memorandum of Agreement with the San Gabriel Valley Council of Governments; and (2) authorize the City Manager to execute the Amendment on behalf of the City.

ATTACHMENTS

Attachment "A": Amendment No. 1 to Memorandum of Agreement

AMENDMENT NO. 1
TO
MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF LA PUENTE FOR PARTICIPATION OF THE SAN GABRIEL VALLEY REGIONAL VMT ANALYSIS MODEL

This Amendment No. 1 ("Amendment") to the Memorandum of Agreement ("MOA" or "Agreement") Between the San Gabriel Valley Council of Governments ("SGVCOG") and the City of La Puente, a municipal corporation ("City"), For Participation of the San Gabriel Valley Regional VMT Analysis Model, dated April 9, 2020 ("MOA") shall be effective upon the date executed by both Parties hereto ("Effective Date").

RECITALS:

A. SGVCOG and City entered into the MOA to develop the San Gabriel Valley Regional VMT Analysis Model; and

B. SGVCOG and City hereby agree to amend the MOA pursuant to this Amendment to add a web-based Regional VMT Analysis Tool ("Analysis Tool") to the scope of work, increase the compensation to be paid to SGVCOG by $2,750 and extend the term of the MOA to July 31, 2025.

C. SGVCOG and City hereby agree to amend the Agreement under Amendment No. 1 to add a web-based Regional VMT Analysis Tool ("Analysis Tool"), which will include individual city data bases with VMT decision points as adopted by City, update on a quarterly basis the Los Angeles County Assessor Parcel data, and associated web-based mapping. Standard maintenance on all data and applications will be provided and data will be updated when new versions become available.

NOW, THEREFORE, the Recitals are made a substantive part of this Agreement and the Parties further agree as follows:

I. TERM:

Article I. Term, shall be deleted in its entirety and replaced with the following: "The term of this MOA shall commence upon execution of the MOA by the Parties and shall continue through July 31, 2025. Such term may be extended upon written agreement of both parties to this Agreement."

II. RESPONSIBILITIES OF THE PARTIES:

A. Article II. Responsibilities of the Parties, Section A. Subsections 1, 5, and 7 shall be deleted in their entirety and replaced with the following:

"1. Undertake procurement and management of consultant(s) to complete the Model and maintain the Analysis Tool. Execute contracts with the consultant for the development of the Model and maintenance of the Analysis Tool.

"5. Manage ongoing coordination of project calls with the Parties and the consultant throughout the development of the Model and maintenance of the Analysis Tool.

"7. Submit invoices to the City, in an amount that does not exceed $14,979.00 in total, as follows:

- The payment of the first invoice will be due within thirty (30) days upon the City's receipt of the first invoice for $12,229.00.

- The payment of subsequent invoices in an amount that does not exceed $550.00 annually during the term of this MOA will be due by September 30th of each year following City's receipt of an invoice from SGVCOG."

B. Article II. Article II. Responsibilities of the Parties, Section B. Subsections 1 and 3 shall be deleted in their entirety and replaced with the following:

"1. Participate in coordination calls and meetings with all parties and consultant throughout the development of the Model and maintenance of the Analysis Tool, as necessary.

"3. Actively engage in the development of the Model and maintenance of the Analysis Tool including, but not limited to, promptly responding to all correspondence (phone calls and e-mail communications), responding to data requests, and attending any necessary meetings."

III. <u>DEFAULT</u>:

Article IV. Section A, shall be deleted in its entirety and replaced with the following:
"A "Default" under this MOA is defined as any one or more of the following: (i) failure of either Party to comply with the terms and conditions contained in this MOA; and/or (ii) failure of either Party to perform its obligations set forth herein satisfactorily or make sufficient progress towards completion of the Model and maintenance of the Analysis Tool."

IV. <u>INTEGRATION</u>:

Integration. This Amendment amends, as set forth herein, the MOA and except as specifically amended hereby the MOA shall remain in full force and effect. To the extent there is any conflict between this Amendment and the MOA, the terms and provisions of this Amendment shall control. This Amendment and the MOA, including any exhibits attached to the MOA, integrate all the terms and conditions of the Parties' agreement, and supersede all negotiations with respect hereto.

IN WITNESS WHEREOF, the Parties hereby enter into this Amendment No. 1 upon the Effective Date as is set forth above.

FOR THE CITY OF LA PUENTE

By:____________________________

Bob Lindsey, City Manager

ATTEST:

____

Sheryl Garcia, City Clerk

APPROVED AS TO FORM:

____

James M. Casso, City Attorney

FOR THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS

By: ______________________________
Marisa Creter
Executive Director

ATTEST:

____
Marisa Creter, Secretary

APPROVED AS TO FORM:

____
David DeBerry
General Counsel

City of La Puente
AGENDA REPORT

To:	Mayor and City Council	For meeting of: August 25, 2020
From:	Bob Lindsey, City Manager	
By:	John Di Mario, Development Services Director	
SUBJECT:	CONSIDERATION OF ASSIGNMENT AND ASSUMPTION OF GRANT AGREEMENT BETWEEN THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, THE LOS ANGELES CONSERVATION CORPS, AND THE CITY OF LA PUENTE	

BACKGROUND/DISCUSSION

In June 2016, the Los Angeles County Regional Park and Open Space District ("District") announced the Supervisor Hilda L. Solis 2016-17 competitive excess funds tree planting grant program. The District and Supervisor Solis made available $2,000,000 for a competitive grant program in the First Supervisorial District of Los Angeles County. The program offered funding to reduce heat islands by the planting of trees.

In July 2016, the City submitted a letter of support to the Los Angles Conservation Corps ("Corps") indicating the City's partnership with the Corps for their application to the District for the planting of approximately 125 residential parkway trees in the City.

In December 2016, the Corps received notification from the District that their application for the tree planting project in La Puente was approved in the amount of $200,000. On April 22, 2017, the City hosted an Earth Day celebration to kick-off of the planting of trees. Approximately 30 trees were planted that day in residential parkways near La Puente Park. Several community groups and volunteers came out to assist in the tree planting effort. The balance of the trees were then planted by the Corps over the next several weeks. The tree year maintenance period by the Corps, as required for by the grant, has now concluded.

Included as Attachment A is an Assignment and Assumption of Grant Agreement between the District, the Corps, and the City. With the completion of the three-year maintenance period, it is now appropriate for the City to take over ownership and maintenance responsibilities for the planted trees.

FISCAL IMPACT

Due to the young age and size of the trees, the trees can be maintained (trimmed) by City crews over the next triennial tree trimming period. As the trees mature and grow in size, the cost to maintain the trees will be included in the City's annual tree trimming budget in the Gas Tax fund.

RECOMMENDATION

It is recommended that the City Council: (1) approve the Assignment and Assumption of Grant Agreement between the Los Angeles County Regional Park and Open Space District, the Los Angeles Conservation Corps, and the City; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

ATTACHMENTS

Attachment "A": Assignment and Assumption of Grant Agreement

ASSIGNMENT AND ASSUMPTION
OF
GRANT AGREEMENT

This ASSIGNMENT AND ASSUMPTION OF GRANT AGREEMENT (Assignment), dated for reference purposes only as of August 25, 2020, is made by and among the LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT (District), a California Special District; the Los Angeles Conservation Corps (Grantee), a community based California non-profit 501(c)(3) organization; and the City of La Puente (Assignee).

RECITALS

A. On March 14, 2017, Grantee and the District entered into Grant Agreement 58M1-17-2653 (Grant Agreement), for the planting and maintenance of parkway trees in the City of La Puente (Project).

B. Following completion of the Project, Grantee wishes to assign its obligations under the Grant Agreement to Assignee. Assignee has agreed to accept the assignment and assume the obligations as Grantee under the Grant Agreement. The District is willing to consent to this assignment and assumption subject to the terms and conditions of this Assignment.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated by reference into this Assignment, Grantee, Assignee, and the District hereby agree to the following:

1. **Assignment and Assumption.** Grantee hereby assigns, conveys and transfers to Assignee all right, title, interest, and obligations as Grantee under the Grant Agreement. Assignee hereby accepts such assignment and assumes and agrees to be bound by all of the terms and provisions of the Agreement and assumes all obligations of Grantee arising under the Grant Agreement.

2. **Consent to Assignment, Assumption and Release.** District consents to the assignment by Grantee to Assignee and to the assumption by Assignee of all rights, title, interest and obligations as Grantee under the Grant Agreement.

3. **Use of Real Property.** It is the intent of the parties that the Property shall be used, operated, maintained and managed in accordance with the Grant Agreement. The property shall not be sold, transferred, exchanged or otherwise conveyed (including any portion of it or any interest in it) (each, a "Transfer") except in compliance with Sections D.9 and D.10 of the Grant Agreement.

4. **Effectiveness of Assignment.** This Assignment shall be deemed effective as of the date executed by the last of the parties to do so (the effective date), and shall be binding

upon and inure to the benefit of the permitted successors and assigns of the respective parties. Except as otherwise specifically provided in this Assignment, the rights and obligations of Grantee, Assignee, and the District shall be those set forth in the Grant Agreement.

5. **Counterparts.** The Parties may execute this Agreement in two or more counterparts, which shall, in the aggregate, be signed by all the Parties; each counterpart shall be deemed an original instrument as against any party who has signed it. In the event of any disparity between the counterparts produced, the recorded counterpart shall be controlling.

IN WITNESS WHEREOF, District, Grantee, and Assignee have executed this Assignment and Assumption of Grant Agreement as set forth below.

LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, a California Special District

Dated: ____________________, 20__

By: ________________________________
Director / Administrator
Regional Park and Open Space District

LOS ANGELES CONSERVATION CORPS, a community based California non-profit 501(c)(3) organization

Dated: ____________________, 20__

By: ________________________________
Wendy Butts
Chief Executive Officer

CITY OF LA PUENTE, a municipality,

Dated: ____________________, 20__

By: ________________________________
Bob Lindsey
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: ________________________________
KEEVER RHODES MUIR
Deputy County Counsel

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Alex Merkel-Medina, Principal Accountant
Hector Hernandez, Management Analyst

SUBJECT: CONSIDERATION OF RESOLUTION NO. 20-5578, A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721

BACKGROUND

Collective bargaining is a continuous process in which representatives of government employers (management) meet with employee representatives (the union) to jointly establish the terms and conditions of employment for members of a bargaining unit. Decision-making authority is shared by the parties, who sign a legal and binding contract.

The City has recognized the Service Employees International Union Local 721 (“SEIU 721”) as the exclusive bargaining unit of employees working in specified classes. As a result of this relationship, the City and the SEIU 721 periodically enter into negotiations regarding labor-related issues such as salary and benefits that result in a Memorandum of Understanding (“MOU”) that covers a specified period of time. The City of La Puente and the SEIU 721 entered into a three-year agreement on September 26, 2017. The agreement was in effect from July 1, 2017 through June 30, 2020.

DISCUSSION

The City and SEIU began negotiations in April 2020, identified major issues and interests, and reached a tentative agreement on July 29, 2020. The Union membership ratified the MOU on August 12, 2020. The proposed MOU is a one-year agreement and is effective from July 1, 2020 through midnight June 30, 2021.

The tentative agreement being submitted to the Council provides for the following substantive changes:

1. **TERM (Article 1)**
    - One-year term effective July 1, 2020 through June 30, 2021

2. **RECOGNITION (Article 2)**
   - Added four represented positions: Accounting Technician II, Community Service Supervisor, Maintenance Lead, and Park Maintenance Worker

3. **UNION RIGHTS (Article 4)**
   - Removal of Agency Shop Fees
   - Removal of Religious Objections
   - Added language for mandatory orientation for any new employee to SEIU Local 721 along with orientation packet to be distributed at the orientation

4. **COMPENSATION (Article 6)**
   - The parties agree no salary increases for the duration of this MOU

5. **HOLIDAYS (Article 8)**
   - Add Martin Luther King Day (3rd Monday in January) as a paid holiday

The City's Comprehensive Personnel Policy was last updated in 2007. Staff will be working to update the policy to reflect the benefit changes as the changes outlined above, e.g. compensation, holiday & vacation provisions, etc., will affect all City employees.

FISCAL IMPACT

Due to the agreement of no salary increases for the duration of this MOU, the financial impact in the current fiscal year may be negligible.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 20-5578 approving the MOU with the SEIU for the period of July 1, 2020 through June 30, 2021.

ATTACHMENTS

Attachment "A": Resolution No. 20-5578

RESOLUTION NO. 20-5578

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721

WHEREAS, the City has recognized Service Employees International Union ("SEIU"), Local 721, as the exclusive bargaining unit of employees working in specified classes; and

WHEREAS, as a result of this relationship, the City and SEIU periodically enter into negotiations regarding labor-related issues such as salary and benefits that result in a Memorandum of Understanding ("MOU") that covers a specified period of time; and

WHEREAS, the prior contract with SEIU expired on June 30, 2020; and

WHEREAS, the City and the SEIU were engaged in negotiations, and on July 29, 2020, the parties reached an agreement for a new MOU for Fiscal Year 2020-21; and

WHEREAS, the proposed MOU is for a one-year term, commencing July 1, 2020, and ending June 30, 2021; and

WHEREAS, the City Council desires to enter into the proposed MOU with SEIU.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. That the 2020-2021 Memorandum of Understanding between the City and Service Employees International Union, Local 721 (Exhibit "A") which is attached hereto and incorporated herein by reference is hereby adopted. The City Council hereby authorizes the City Manager to execute the MOU and any other ancillary documents that may be necessary to carry out this Resolution.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and distribute copies to the City Manager and Director of Administrative Services that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 25th day of August, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

____
Charlie Klinakis, Mayor

ATTEST:

____
Sheryl Garcia, City Clerk

Memorandum of Understanding

between

The City of La Puente

and

Service Employees International Union

Local 721

July 1, 2020 to June 30, 2021

EXHIBIT A

Table of Contents

ARTICLE 1 – TERM

This Memorandum of Understanding ("MOU") between the Service Employees International Union Local 721 ("SEIU" or "Union") and the City of La Puente ("City") shall be in full force and effect from July 1, 2020 through midnight on June 30, 2021. Thereafter this MOU shall continue in full force and effect from year-to-year, unless either party (the Union or the City) notifies the other party in writing, by no later than April 1, 2021 (or succeeding year) of the request to modify or amend the MOU.

Approval of this MOU by the City Council shall constitute a temporary contract bar to implementation of the decertification process in January of any year, as outlined in §7 of the Employer-Employee Organization Relations Resolution No. 2174. This contract bar shall not infringe on an employee's right to the decertification process during the thirty (30) day period commencing one hundred and eighty (180) days prior to the expiration of this MOU.

ARTICLE 2 – RECOGNITION

The City recognizes SEIU as the exclusive bargaining representative of the employees in the following classifications:

Administrative Assistant

Accounting Assistant

Accounting Technician

Accounting Technician II

Community Service Specialist

Community Service Supervisor

Community Service Coordinator

Maintenance Worker

Maintenance Lead

Park Maintenance Worker

This MOU only covers city employees in full-time classified positions who are represented by the Union.

ARTICLE 3 – MANAGEMENT RIGHTS

Section 3.1 Management Rights

In order to ensure the City shall continue to carry out its functions, programs, and responsibilities and maintain efficient public services, the City continues to reserve and retain solely and exclusively all management rights which have not been expressly addressed by this MOU or by law, regardless of the frequency of use, including those rights and responsibilities set forth by law and in the City's personnel policies and procedures, including, but not limited to, the following rights:

a) To manage City employees and determine the City's personnel policies and procedures;

b) To determine the existence or nonexistence of facts that are the basis of management decisions;

c) To determine the necessity, organization, implementation and termination of any service or activity by the City or other government jurisdictions and to expand or diminish public services;

d) In accordance with the City's Personnel Policies, to:

   1. Direct, supervise, recruit, select, hire, evaluate, promote, transfer employees; and

   2. Discipline, discharge, terminate, demote, reduce, suspend, reprimand, or otherwise discipline employees for just cause.

e) To determine the nature, manner, means, extent, type, time, quantity, quality, technology, standard, and level of public services to be provided to the public;

f) To require the performance of public services not specifically stated herein in the event of an emergency or disaster, as deemed necessary by the City;

g) To lay-off employees due to lack of work or funds, or under conditions where continued work would be inefficient or non-productive or not cost effective, as determined by the City unless otherwise expressly addressed by this MOU;

h) To determine, relocate and/or change public facilities, methods, technology, equipment, operations to be performed, organizational structure, and allocate and assign work by which public services are to be conducted;

i) To determine methods of financing the City's services;

j) To plan, determine and manage the City's budget that includes, but is not limited to, changes in the number of locations, relocations, and types of operations, processes and materials to be used in carrying out all city functions, and the right to contract or subcontract any work or operations of the City unless otherwise expressly addressed by this MOU;

k) To determine the size and composition of the City's work force and assign work to employees in accordance with requirements determined by the City, and establish and require compliance with work hours and changes to work hours, and work schedules, including call back, standby, overtime, and other work assignments, except as otherwise limited by this MOU;

l) To establish and modify goals and objectives related to productivity and performance programs and standards, including but not limited to quality and quantity, and require compliance therewith;

m) To determine qualifications, skills, abilities, knowledge, selection procedures and standards, job classifications, and job specifications, except as otherwise limited by this MOU;

n) To determine issues of public policy and the overall goals and objectives of the City and to take necessary actions to achieve the goals and objectives of the City;

o) To hire, transfer, promote, demote, reallocate, terminate and take other personnel actions for non-disciplinary reasons in accordance with City's rules and regulations, except as otherwise limited by this MOU;

p) To determine policies, procedures, and standards for recruiting, selecting, training, and promoting employees;

q) To establish, implement and/or modify rules and regulations, policies and procedures related to productivity, performance, efficiency, personal appearance standards, codes of ethics and conduct, safety, health, and order, and to require compliance therewith;

r) To maintain order and efficiency in City facilities and operations; and

s) To take any and all necessary steps and actions to carry out the service requirements and mission of the City in emergencies or any other times deemed necessary by City.

Section 3.2 Authority of Third Party Neutral on Management Rights

All management rights, powers, authority and functions, whether heretofore or hereinafter exercised, shall remain vested exclusively in City. No third party shall have the authority to diminish any of the management rights included in this MOU.

Section 3.3 Impact of Management Rights

The City agrees, prior to implementation, to meet and confer with the Union over the effect of the exercise of management rights upon wages, hours, and any other term and condition of employment.

ARTICLE 4 – UNION RIGHTS

Section 4.1 Union Representatives

The Union shall have the right to appoint/elect a reasonable number of employees from the bargaining unit as representatives who are recognized by the City as officers or worksite leaders/stewards.

A recognized officer or worksite leader/steward shall be permitted, with the advance permission of the City, to leave their workstation during their regular work hours to participate on paid release time, without loss of compensation or any other benefits, in formal meetings under the City's disciplinary/grievance procedures. Such paid release time shall include a reasonable amount of time to investigate and/or prepare for such meetings. The representatives will not be entitled to compensatory time or overtime for such meetings.

Section 4.2 Meet and Confer

In the event the Union is formally meeting and conferring with representatives of the City on matters within the scope of representation during regular working hours, up to four (4) employees from the bargaining unit, but no more than one (1) representative from each department, shall be allowed paid release time, without loss of compensation or any other benefits. Such paid release time shall include a reasonable amount of time to caucus and/or prepare for such meetings.

Section 4.3 Use of City Facilities

The Union shall have use of City facilities for membership meetings and conferences, upon reasonable advance notice to and approval by the appropriate City employee. Such use is subject to applicable City regulations and availability.

Section 4.4 Bulletin Boards

The City shall make at least one (1) square foot of space available to the Union on the City's existing employee bulletin boards for the purpose of posting notices pertaining to Union business only. Notwithstanding the above, the bulletin boards shall not be used to endorse political candidates.

Section 4.5 Union Training

Each union representative shall be allowed up to three (3) days or twenty-seven (27) hours of paid release time each calendar year, without loss of pay and benefits, to attend union training. This paid release time is for regular work hours only and union representatives will not be entitled to compensatory time or overtime for any such training.

Additional paid release time, not to exceed an additional two (2) days or eighteen (18) hours per calendar year for each union representative, may be authorized to attend extended special training events or conferences. Approval for such additional paid release time shall be at the sole discretion of the City Manager.

Management is responsible for staffing to accommodate paid release time upon two (2) weeks' advance notice by the Union. No more than two (2) employees at a time may be on paid release time for union training.

Section 4.6 Union Meetings

The City shall provide each employee up to two (2) hours of paid release time each month to attend union meetings. Such meetings shall not be held during regular working hours more often than six (6) times per calendar year. In order to accommodate the staffing needs of the City, the Union agrees to provide no less than two (2) weeks' advance notice of such meetings.

The sole exception to this annual limit and required advance notice is during collective bargaining for a successor MOU, wherein the Union shall be allowed to hold union meetings as often as needed, for the purpose of keeping employees informed on the bargaining process, but not to exceed a total of two (2) hours of paid release time each month. In this event, the Union shall make every reasonable effort to provide the City with as much advance notice of the meetings as possible.

Section 4.7 Reporting Requirements

A. City Requirements

Upon hire and with the remittance of monthly payroll deductions, the City shall provide the Union with the following information, in a usable electronic format (preferably Excel), for each employee in the unit: first name, middle initial, last name, classification, employment status (ex. Active, on leave of absence, etc.), salary step, rate of pay, total hours worked in the pay period, date of hire, home address, mailing address (if different), home phone number, personal cell phone number (if known), personal email address on file (if any), worksite facility name, work address, work phone number, and employee number.

The City shall notify the Union within thirty (30) calendar days of any employee who has a change in employment status, including but not limited to promotions, demotions, transfer, reclassification, retirements, or separation from service.

B. Union Requirements

The Union shall keep an adequate itemized record of its financial transactions and shall make available annually to the City Clerk, and to all unit employees, within sixty (60) calendar days after the end of its fiscal year, a detailed written financial report thereof in the form of a balance sheet and an operating statement, certified as to its accuracy by its president and the treasurer or corresponding principal officer, or by a certified public accountant.

The Union shall send a list of employees, authorized to act as union representatives on behalf of SEIU (i.e. employees designated as Stewards and Board members), to the City in January of each year. In addition, the Union shall provide the City with the name and contact information of the authorized union staff representatives for the unit. The Union shall notify the City within thirty (30) calendar days of any change in such authorized status.

Section 4.8 Payroll Deductions

It is agreed the Union shall be provided with the exclusive deduction of union dues from employee wages.

Remittance of the aggregate amount of all dues, contributions, and other proper deductions made from the salaries of employees in accordance with this article shall be made to Union by the City via electronic fund transfer (EFT) within fifteen (15) working days after they were deducted. The City shall also provide the breakdown of each amount remitted (i.e. Dues, COPE, Supplementary Benefits, etc.) in Excel format to dues@seiu721.org.

During the term of this MOU, payroll deductions requested by employees in this unit for the purpose of becoming a member and/or to obtain benefits offered by any other qualified organization will not be accepted.

Section 4.9 Voluntary Political Contributions

Employees may also make voluntary political contributions to the Union's Committee on Political Education (COPE) through payroll deductions. The employer shall make the deduction of the voluntary contributions in the same manner as the dues deduction process. The Union will abide by all federal and state laws regulating such contributions.

Section 4.10 Indemnity Clause

The Union agrees to indemnify and hold harmless the City from any and all liability that may arise, including litigation costs, arising from the City's compliance with this article.

Section 4.11 New Employee Orientation

The City shall notify the Union of all new employees entering the bargaining unit. The City shall provide the Union with no less than ten (10) days advance written notice of the new employee's date of orientation. Attendance at an orientation shall be mandatory for each new employee. For the purpose of this section, new employees shall be defined to include any employee new to SEIU Local 721, including but not limited to employees entering the unit through new hire, accretion, promotion or demotion.

The City agrees to provide each new employee with up to one (1) hour of paid release time to meet with their union representative to receive a copy of the most current MOU and be provided with an orientation on the benefits of union membership. The Union's presentation may include written, audio, and/or visual materials. No management representative shall be present during the Union's presentation.

In the event the union representative providing the orientation is a City employee, they shall also be provided with up to one (1) hour of paid release time in which to conduct each orientation. If more than one (1) new employee is hired within the same pay period, reasonable effort shall be made to schedule and conduct the orientations during the same time frame.

The Union shall provide the following for the City to include in their orientation packet to be distributed at the orientation:

- Applications for union membership and COPE
- Copy of the current MOU
- Contact information of the designated union representative(s)

Violation of this section are subject to the grievance procedure outlined in Article 16.

ARTICLE 5 – GENERAL PERSONNEL PROVISIONS

Section 5.1 Alternate Work Week

The City and Union agree that employees shall be assigned a 5/40, 9/80 or 4/10 schedule, the determination of which shall be at the sole discretion of the City.

Section 5.2 Probation

A. Initial Probation

To ensure a new employee is able to satisfy the requirements of the position for which they are hired, the first six (6) months of employment shall be considered the minimum initial probationary period. The initial probationary period is required as part of the testing process and shall be utilized for closely observing the employee's work. The City shall provide the probationary employee with at least one (1) performance evaluation during their initial probationary period.

If an employee's performance during the initial probationary period is marginal and the City needs more time to adequately assess the employee's suitability for the job, the City Manager may extend the initial probationary period for a maximum of six (6) additional months.

During the initial probationary period, an employee may be rejected at any time without cause, without advance notice, and without recourse to appeal rights.

B. Probation Following Promotion

To ensure a promoted employee is able to satisfy the requirements of the new position for which they were promoted, the first six (6) months in the new position shall be considered the minimum probationary period. This probationary period is required as part of the testing process and shall be utilized for closely observing the employee's work. The City shall provide the employee with at least one (1) performance evaluation during their probationary period.

If an employee's performance during the probationary period is marginal and the City needs more time to adequately assess the employee's suitability for the job, the City Manager may extend the probationary period for a maximum of six (6) additional months.

An employee rejected during or at conclusion of this probationary period shall be reinstated to their former classification and position.

Section 5.3 Layoffs

The City agrees that no represented bargaining unit member shall be laid off. The parties agree this provision will expire on June 30, 2020.

Section 5.4 Contracting Out

In the event all represented positions in a classification become vacant, the City may contract for the service previously provided by the represented employee(s). Prior to contracting for any service previously performed by a represented employee, the City and the Union agree to enter into a meet and confer process.

Section 5.5 Use of Part-Time Employees

In the event a represented position becomes vacant, the City agrees to fill the vacancies with another full-time employee.

ARTICLE 6 – COMPENSATION

Section 6.1 Salary Schedule

A. The following salary schedule became effective on July 1, 2020, in accordance with Resolution No. 20-5564, as approved by the City Council:

Classified Non-Exempt Position	Range	Monthly Salary Step A – E
Community Service Supervisor	N21	$4,926 - $5,988
Community Service Coordinator	N20	$4,691 - $5,704
Accounting Technician II	N20	$4,691 - $5,704

Administrative Assistant	N19	$4,468 - $5,432
Maintenance Lead	N19	$4,468 - $5,432
Accounting Technician	N18	$4,255 - $5,173
Park Maintenance Worker	N18	$4,255 - $5,173
Maintenance Worker	N17	$4,053 - $4,927
Accounting Assistant	N16	$3,860 - $4,692
Community Service Specialist	N15	$3,676 - $4,469

B. The salary schedules listed in Appendix A shall reflect the monthly/hourly rates of all salary steps for each classification and the salary increases provided in Section 6.2 below.

Section 6.2 Merit Increases

Each employee shall be eligible for consideration of a merit based salary step increase, of no less than five percent (5%), on a continuous basis until reaching the top of the salary range for their position. Merit increases shall be awarded if the employee has an overall performance rating of "meets standards" or above.

For employees hired before July 1, 2017, merit increases shall be effective on January 1st of each year.

For employees hired on or after July 1, 2017, the first merit increase shall be effective upon the successful completion of their six (6) month probationary period and then annually thereafter on their respective anniversary date. The anniversary date is not a fixed date nor is it the same as the employee's date of hire with the City. The anniversary date is determined by the date the employee completes the required probationary period for their current position.

Section 6.3 Bilingual Pay

An employee recognized as proficient by the City Manager in Spanish, Chinese, or any other language determined by the City Manager, shall be compensated at a monthly premium rate of two percent (2%) above each employee's base salary for providing bilingual translation services for the City.

Employees receiving bilingual pay prior to July 1, 2017 shall be deemed as proficient and shall not be required to recertify at any time. Employees hired on or after July 1, 2017 may be required to periodically recertify after their initial recognition as proficient.

Section 6.4 Acting Pay

In the event an employee is assigned by the City Manager or their designee to perform "acting duties" of a higher level (defined as responsibilities beyond or outside of the employee's current classification), the employee shall receive an additional ten percent (10%) during the acting service period. Such pay shall begin on the first day the additional responsibilities are performed and shall be paid at the increased rate for the entire pay period. Upon conclusion of the acting service period, the employee shall return to their previous pay scale.

Section 6.5 Overtime

The City shall pay overtime in compliance with the Fair Labor Standards Act (FLSA). Employees are eligible for the payment of overtime for all hours worked in excess of forty (40) hours in a workweek.

For the purpose of calculating overtime, "hours worked" includes all hours in a paid status, including but not limited to regular hours worked, vacation leave, sick leave, holidays, bereavement leave, compensatory time off or any other paid leave of absence.

Regular overtime shall be paid at the rate of one and one-half (1½) times the employee's hourly FLSA rate. When applicable, double time shall be paid at the rate of two (2) times the employee's hourly FLSA rate.

Section 6.6 Compensatory Time

Eligible employees who elect to accrue compensatory time in lieu of the payment for overtime shall indicate it on their time sheet. Such compensatory time shall accrue at the same rate as the applicable overtime.

The maximum accrual for compensatory time shall not exceed one hundred and twenty (120) hours at any point in time.

Requests to use accrued compensatory time must be submitted in writing to the department head or supervisor at least one (1) week prior to the requested time off. Such requests shall not be unreasonably denied.

An employee may elect to cash-out accrued compensatory time at their discretion, at any time, to be paid on the next regular pay date at the employee's rate of pay at the time of the payment. At such time an employee terminates service with the City, cash payment shall be made for all accrued compensatory time at the employee's rate of pay at the time of the payment.

Section 6.7 Longevity Pay

The City shall continue to pay a longevity premium rate, above the employee's base salary, to eligible employees as follows:

- Employees hired prior to 2001 – ten percent (10%)
- Employees hired between 2001 & 2005 – five percent (5%)

For the purpose of this section, the employee's date of hire is the calendar year in which the employee was initially hired full time with the City.

Employees hired in 2006 or later are not eligible to receive a longevity premium.

Section 6.9 Standby Pay

The purpose of assigning employees to standby duty is to ensure the City has qualified employees ready and available to respond, without delay, to after-hours operational needs and/or emergencies on behalf of the City.

Qualified employees may be assigned to standby duty on a rotational basis. Such assignments will be conducted on a voluntary basis; however, in the event there is a lack of volunteers the City may assign employees to standby duty, as needed, to ensure appropriate coverage.

Employees assigned to standby duty are required to:

- Be reachable by telephone or other communication device within fifteen (15) minutes of the request; and
- Be able to be physically on-site in the City in no greater than sixty (60) minutes of the request; and
- Refrain from participation in activities which might impair their ability to perform duties.

In the event the City assigns an employee to standby duty, the employee shall be compensated as follows for such standby duty:

A. Weekday Standby Duty

An employee assigned to standby duty on Monday through Friday shall receive two (2) hours pay at the regular hourly rate for each day the employee is assigned to standby.

B. Weekend Standby Duty

An employee assigned to standby duty on a Saturday or Sunday shall receive four (4) hours pay at the regular hourly rate for each day the employee is assigned to standby.

Compensation for any work performed while on standby duty shall be made in accordance with Section 6.11 below.

Section 6.10 Callback Pay

An employee who performs work on behalf of the City outside of their regularly scheduled hours shall be compensated at the appropriate overtime rate in accordance with this article. This includes, but is not limited to making, receiving and/or responding to telephone inquiries to/from other City personnel during off-duty hours, reporting to work earlier than scheduled, or reporting to work on a regularly scheduled day off.

Call back commences upon receipt of the request/need to perform work on behalf of the City. The minimum period to be compensated for each physical callback shall be two (2) hours. The minimum period to be compensated for each telephonic or remote callback shall be one (1) hour. Any time worked in excess of these guaranteed minimum payments shall be paid in a minimum of fifteen (15) minute increments for the additional actual time worked during each callback. All portal-to-portal travel time required for a call back shall be considered hours worked and included for the purpose of calculating payment.

There shall be no duplication or pyramiding of call back rates under this section.

For example: If an employee is called back to perform work at a physical location at 8:00 P.M. and completes the task by 9:00 P.M., and then receives a second call back assignment at 9:30 P.M. (while still on duty for the first call back), the employee would receive the single two (2) hour guaranteed minimum payment plus any additional time worked paid in minimum fifteen (15) minute increments. However, if the employee subsequently receives another call back after 10:00 P.M. a new guaranteed minimum payment would apply.

ARTICLE 7 – HEALTH BENEFITS AND INSURANCE

Section 7.1 Dental/Optical Care (DOC) Plan

The City's contribution to the DOC Plan for the reimbursement of dental, orthodontic, audio and optical expenses shall be two thousand dollars ($2,000) per fiscal year for each employee. If the employee is unable to use any amount due to circumstances beyond their control, the amount will carry over for 6 months after the end of the cause for the delay, with City Council approval.

Employee claims shall be processed and paid based on invoices and/or paid receipts.

If the City desires to use a third party administrator for the DOC Plan and/or convert to the use of Health Savings Accounts (HSA) or similar individual reimbursement account, the parties agree to meet and consult on the issue. In the event of the use of a third party administrator or HSA, the City shall pay all associated costs/fees. There shall be no increase in costs for the employees.

Section 7.2 Medical Insurance

A. The City shall provide medical group coverage through CalPERS and employees may choose from any of the regionally offered health plans.

B. The City shall pay one hundred percent (100%) of the premiums, but not to exceed the cost of the premiums for the second (2nd) highest cost medical plan available each year in Region 3 (i.e. Anthem Traditional for 2021), at each applicable level of coverage (i.e. Single, 2-Party, or Family).

   Should an employee choose a plan with a higher premium than the second (2nd) highest cost medical plan for Region 3, the difference between the premiums shall be paid by the employee via payroll deductions from the employee's wages on a monthly basis.

C. The City shall not pay for any increases in deductibles, co-payments, maximum out-of-pocket expenses, costs of prescriptions, etc., that are the result of changes in the individual plans by CalPERS.

D. Medical Waiver Option

   Employees who provide proof of adequate comparable group medical coverage from another source may opt to waive enrollment in a City sponsored health plan and instead receive a monthly payment of five hundred dollars ($500).

Section 7.3 Long Term Disability

The City will continue to provide a long-term disability plan with the following benefits:

a) Benefits shall be payable to eligible employees after a thirty (30) day calendar year waiting period;

b) Benefits shall be sixty-six and two-thirds (66⅔%) of the employee's base monthly salary, not to exceed six thousand dollars ($6,000) per month; and

c) Benefits shall continue until age 65.

The City shall pay the premium for the long-term disability plan. Long-term disability benefits shall be governed by the terms of the long-term disability insurance policy between the City and the insurance company providing the long-term disability insurance to the City.

Section 7.4 Life Insurance

Each employee shall be provided seventy-five thousand dollars ($75,000) in term life insurance at no cost to the employee. The City shall pay all required premiums.

ARTICLE 8 – HOLIDAYS

Section 8.1 Paid Holidays

A. The following paid holidays are to be observed each calendar year:

New Year's Day	January 1st
Martin Luther King Day	3rd Monday in January
President's Day	3rd Monday in February
Cesar Chavez Day	March 31st
Memorial Day	Last Monday in May
Independence Day	July 4th
Labor Day	1st Monday in September
Veteran's Day	November 11th
Thanksgiving Day	4th Thursday in November
Friday after Thanksgiving Day	4th Friday in November
Christmas Eve	December 24th
Christmas Day	December 25th

New Year's Eve	December 31st

B. Additional paid holidays shall be observed during the term of this MOU if they are designated as such by resolution of the City Council.

C. Each employee is entitled to receive time off with pay, at their regular hourly rate, for all regularly scheduled hours which fall on that holiday.

D. In the event a holiday falls on an employee's regularly scheduled day off, the employee may opt to either receive nine (9) hours of holiday pay at their regular hourly rate or take another full day off with pay within that same FLSA time period (i.e. the same work week as the holiday).

Section 8.2 Holidays Falling on Weekends

All holidays falling on a Saturday will be observed on the Friday immediately prior to the holiday.

All holidays falling on a Sunday will be observed on the Monday immediately following the holiday.

Section 8.3 Floating Holidays

Upon hire and on January 1st of each year, an employee shall receive twenty-four (24) hours of floating holidays.

Floating holidays may be used at any time during the calendar year, upon advance approval of the department head or supervisor.

Any unused floating holiday hours remaining at the end of each calendar year shall be forfeited after December 31st of that same year.

There shall be no payment for any unused floating holiday hours remaining at the time of separation from City service.

Section 8.4 Extended Closure for Holidays

A. At the sole discretion of the City Manager, offices and facilities including City Hall, City Yard, Community Center and Senior Center may be closed between the Christmas and New Year's holiday.

B. The City Manager shall advise employees by no later than September 1st of each year of the City's intent to have an extended holiday closure for that same year.

C. In the event of such extended closure, an employee who opts to take the time off with pay must utilize vacation, administrative, compensatory, or floating leave balances.

In the event an employee does not desire to use their accumulated time banks, they may opt to take the time off without pay or may request to continue working their regular work schedule during the extended closure. Such requests shall be subject to approval by the City Manager, who retains sole discretion in the approval/denial.

Section 8.5 Working on a Holiday

In addition to the holiday pay, an employee who is required to work on a paid holiday or during an extended closure for holidays shall be paid at time and one-half (1½) for all regular hours worked and double time (2X) for all overtime hours worked.

ARTICLE 9 – VACATION

Section 9.1 Accrual

An employee shall accrue vacation each month based on the following schedule:

Years of Service	Annual Accrual Rate
0 to 5 years	10 days (80 hours)
6 to 10 years	15 days (120 hours)
11 or more years	20 days (160 hours)

Accrual at the next highest level shall begin on the anniversary date of the sixth (6^{th}) and eleventh (11^{th}) years, respectively.

Section 9.2 Maximum Accumulation

An employee may accumulate vacation up to three hundred and sixty (360) hours. An employee shall not continue to accrue additional vacation until the employee's vacation balance falls below the maximum accumulation allowed.

Section 9.3 Use of Vacation

An employee may use vacation upon accrual, subject to approval by the department head or supervisor. Requests for vacation should be submitted in writing two (2) weeks prior to the requested time off.

Section 9.4 Payment of Accumulated Vacation

An employee may elect to cash-out up to a maximum of eighty (80) hours of accumulated vacation hours once per fiscal year in accordance with City procedures, provided a minimum of eighty (80) hours remains accumulated after the cash-out. Payment shall be made on the next regular pay date following the employee's request and calculated at the employee's rate of pay at the time of the payment.

At such time an employee terminates service with the City, cash payment shall be made for all accumulated vacation hours at the employee's rate of pay at the time of the payment.

ARTICLE 10 – SICK LEAVE

Section 10.1 Accrual

An employee shall accrue sick leave at the rate of eight (8) hours per month, for up to ninety-six (96) hours per year, in Sick Leave Bank A.

Section 10.2 Maximum Accumulation

A. Sick Leave Bank A

A maximum of five hundred (500) hours of sick leave may be accumulated in Sick Leave Bank A. Hours accumulated in Sick Leave Bank A are for the purpose of use in accordance with Section 10.3 of this MOU and/or cash-out in accordance with Section 10.4 of this MOU.

B. Sick Leave Bank B

Sick leave hours accrued in excess of five hundred (500) hours shall be placed in Sick Leave Bank B. There shall be no maximum accumulation limit on sick leave in Sick Leave Bank B. Sick Leave Bank B may only be used for the purpose of conversion to retirement service credit in accordance with Section 10.5 of this MOU. There shall be no cash value to Sick Leave Bank B. An employee shall no longer be able to use hours, in accordance with Section 10.3 of this MOU, once they have been deposited into Sick Leave Bank B.

Section 10.3 Use of Sick Leave

An employee may use sick leave in Sick Leave Bank A, upon accrual, for the following reasons:

- Absence due to illness or injury to the employee; or
- Preventative healthcare, including but not limited to medical and dental appointments; or
- To attend to a qualified family member; or
- Any other reason as permitted by law

Section 10.4 Payment of Accumulated Sick Leave

A. On December 1st of each year, and/or upon retirement with five (5) or more years of City service, an employee may elect to cash-out up to one hundred (100) hours of sick leave from Sick Leave Bank A, which has accumulated in excess of three hundred (300) hours. Payment shall be made on December 16th, or in the case of retirement with the final check issued to the employee, at the rate of one-half (½) of the employee's regular rate of pay at the time of the payment.

B. No payment or retirement service credit shall be made for accumulated, but unused, sick leave from Sick Leave Bank A or B upon separation from City service, excluding retirement.

Section 10.5 Conversion of Sick Leave to Retirement Service Credit

Using the *Credit for Unused Sick Leave* (Government Code§ 20965), upon retirement, an employee may be able to convert accumulated, but unused, sick leave in Sick Leave Bank A and/or B to additional service credit.

ARTICLE 11 – OTHER LEAVE

Section 11.1 Bereavement Leave

The City agrees to provide four (4) days paid bereavement leave for each incident of imminent death and/or death in the immediate family. Bereavement leave shall not be chargeable to or accumulated as sick time, or any other paid leave.

"Immediate family" is defined as: spouse, registered domestic partner, father, mother, child, brother, sister, grandparents, grandchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-mother, step-father, registered domestic partner-in-law, relative or person living with the employee, and any other individuals as deemed appropriate by the City Manager.

Upon request, employees may be provided additional days of paid bereavement leave at the sole discretion of the City Manager or their designee.

Section 11.2 Jury Duty

Employees shall be entitled to a maximum of fifteen (15) days of paid jury duty leave per calendar year. An employee summoned for jury duty shall provide a copy of the summons to their supervisor on the first work day after receipt of such summons. The employee shall be required to remit payments received to the City for jury duty service, excluding mileage reimbursement, which occurred during regularly scheduled working hours.

Section 11.3 Regulatory Leave

The City shall continue to provide regulatory leave, including but not limited to Family and Medical Leave Act (FMLA), California Family Rights Act (CFRA), and Pregnancy Disability Leave (PDL), as required by law.

While on regulatory leave, until accrued leave balances are exhausted, an employee shall continue to be eligible to participate in the City's group health insurance to the same extent that coverage is provided while the employee is actually working. An employee must exhaust all accrued leave balances in connection with any regulatory leave.

Section 11.4 Leave for Child-Related Activities

Upon request, an employee may take off up to forty (40) hours per year, up to eight (8) hours per month, for child-related activities if the employee is a parent with one or more children attending kindergarten, grades 1 to 12, or is at a licensed child care provider. This includes finding, enrolling, or re-enrolling a child in school or with a licensed child care provider, addressing a child care provider, and responding to a school/child care provider emergency including a request for a child to be picked up from school/child care, behavioral/discipline problems, closure or unexpected unavailability of the school/child care (excluding planned holidays), or a natural disaster. An employee desiring to be paid for such leave must use accrued leave to cover the absence.

For the purpose of this section, a "parent" is defined as a: parent, legal guardian, step-parent, foster parents, grandparent, or a person who stands in loco parentis to the child.

ARTICLE 12 – RETIREMENT

The City offers retirement benefits through the California Public Employees' Retirement System (CalPERS).

Section 12.1 Retirement Plan Benefits

A. There are two (2) tiers of defined benefit retirement plans based on the employee's date of hire and/or member status with CalPERS as determined by the Public Employees' Pension Reform Act of 2013 ("PEPRA").

B. Each retirement plan tier also defines the retirement formula, final compensation calculation, and employee contribution/cost sharing as follows:

- Tier I: Employees Hired prior to January 1, 2013 and "Classic Members"

  Employees hired prior to January 1, 2013 or who are "classic members" of CalPERS.

  The retirement formula is 2.5% at 55 years of age.

  Final compensation is calculated as the highest pensionable compensation earned during a period of twelve (12) consecutive months.

  Effective the first full pay period following January 1, 2020, employees in Tier I shall contribute an additional one percent (1%) – for a total of eight percent (8%) – of compensation towards the employee's cost of their CalPERS retirement plan.

  The City shall pay the full employer's cost and any unfunded liability.

- Tier II: Employees Hired on or after January 1, 2013 and "New Members"

  Employees hired on or after January 1, 2013 or who are "new members" of CalPERS.

  The retirement formula is 2% at 62 years of age.

  Final compensation is calculated as the highest average pensionable compensation earned during a period of thirty-six (36) consecutive months.

Employees in Tier II shall participate in cost sharing by paying fifty percent (50%) of the normal costs of their CalPERS retirement plan, as determined by CalPERS each year. The City shall pay the remaining fifty percent (50%) of the normal costs and all other costs required by CalPERS.

C. Optional Retirement Plan Benefits

The City's contract with CalPERS provides the following additional optional benefits to eligible employees:

- Annual Cost-of-Living Allowance

  The maximum *Annual Cost-of-Living Allowance Increase* (Government Code§ 21335) of five percent (5%) during retirement.

- Pre-Retirement Death Benefit

  This benefit allows the surviving spouse or domestic partner of a deceased member, who was eligible to retire at the time of death, the option to receive a *Pre-Retirement Option 2W Death Benefit* (Government Code§ 21548) in lieu of the lump sum Basic Death Benefit.

- Survivor Allowance

  Post-Retirement Survivor Allowance (Government Code§ 21624, 21626 & 21628). This benefit provides the allowance to continue for the surviving spouse or domestic partner upon the death of a member after retirement.

  The *Second Level of 1959 Survivor Benefit* (Government Code§ 21574).

- Military Service Credit

  An employee with qualifying military service may purchase, at their own expense, up to four (4) years of *Military Service Credit as Public Service* (Government Code§ 21024).

- Credit for Unused Sick Leave

  Using the *Credit for Unused Sick Leave* (Government Code§ 20965), upon retirement, an employee may convert accumulated sick leave to additional service credit.

Section 12.2 Deferred Compensation Plan

The City shall offer a 457 deferred compensation plan to all employees. An employee may make voluntary contributions, up to the legal limit, to their individual plan.

Section 12.3 Retiree Health Benefits

A. Retiree Medical

There are two (2) tiers of retiree medical benefits available based on the employee's initial date of hire with the City. Each tier also defines any applicable vesting period.

- Tier A: Employees Hired prior to August 1, 2008

  Employees hired prior to August 1, 2008, who retire from City service, will be eligible for health care benefits upon retirement.

  Upon retirement, this becomes a vested right for each retiree and the City will continue to pay one hundred percent (100%) of the cost of the health insurance premiums for such retirees and their eligible dependents until death.

- Tier B: Employees Hired on or after August 1, 2008

  Employees hired on or after August 1, 2008, who retire from the City after five (5) or more consecutive years of service with the City, will be eligible for health care benefits upon retirement.

  Upon retirement, this becomes a vested right for each retiree and the City will continue to pay the health insurance premiums for such retirees and their dependents until death, based on the following vesting formula adopted by Resolution Number 08-4723:

Years of CalPERS Service Credit	Percentage of Employer Contribution
10 or less	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%

18	90%
19	95%
20 or more	100%

B. Retiree DOC Plan

Each employee who retires from City service shall be able to continue to participate in the City's DOC Plan for dental, orthodontic, audio and optical expenses in the same manner and to the same extent as active employees.

ARTICLE 13 – UNIFORMS AND EQUIPMENT

Section 13.1 Inclement Weather Gear

Upon hire and each October, the City will provide an inclement weather uniform jacket for use by the Maintenance Division and Recreation Department personnel.

Section 13.2 Safety Boots

Upon proof of purchase, Maintenance Division personnel shall be reimbursed up to two hundred dollars ($200.00) per fiscal year for the cost of steel-toed work boots.

The Union acknowledges the use of such safety work boots by Maintenance Division personnel is mandatory.

ARTICLE 14 – EDUCATION REIMBURSEMENT

Section 14.1 Education Reimbursement

Education reimbursement is defined as an off-duty instruction that will be mutually and immediately beneficial to the employee and the City. Employees shall not be entitled to overtime or compensatory time off for participating in such voluntary training or off-duty instruction.

Section 14.2 Required Approval

Prior to enrolling in a class for training, an employee wishing reimbursement for their eligible expenses shall obtain the approval of the City Manager as to course content and its relationship to the employee's employment with the City, as well as the recommendation of the Department Head. This approval is at the sole discretion of the City Manager.

Section 14.3 Repayment

Education reimbursement shall be repaid to the City should the employee separate from City service within one (1) year of receiving such reimbursement.

Section 14.4 Eligible Expenses

Employees attending accredited community colleges, universities, and trade schools for the purpose of obtaining a higher education degree, certification or licensure may apply for reimbursement of tuition, books, course material fees, tests, student fees and parking.

Section 14.5 Maximum Reimbursement

Reimbursement is capped each calendar year at the tuition rate of the California State University (CSU) system for up to four (4) terms of enrollment each calendar year.

Section 14.6 Eligibility for Reimbursement

Reimbursement is contingent upon the successful completion of the course. Successful completion means a grade of "C" or better for undergraduate courses, a grade of "B" or better for graduate courses, or a certificate of completion for technical/vocational courses.

The employee shall submit a copy of the official transcript or certificate of completion along with all receipts to the Personnel Office.

All claims for tuition reimbursement require prior written approval and are subject to verification and approval by the City Manager.

> *Example: Employee attends CSU Los Angeles for a term and completes two (3 unit) undergraduate courses with a grade of "C" or better. The tuition reimbursement would be calculated as follows:*

Example Tuition Reimbursement	
CSU Tuition	*$ 3,174.00 (0-6 units)*
Required Student Fees	*$ 171.00*
Parking	*$ 90.00*
Books and Course Material Fees	*$ 600.00*
Total:	***$ 4,035.00***

ARTICLE 15 – PERSONNEL RULES AND REGULATIONS

The City and the Union agree to meet and confer to discuss any proposed revisions or amendments to the City's Personnel Rules and Regulations, as revised on July 1, 2007.

ARTICLE 16 – GRIEVANCE PROCEDURES

Section 16.1 Statement of Intent

The City and the Union have a mutual interest in resolving workplace issues appropriately, expeditiously and at the lowest level possible. In recognition of this mutual interest, the parties acknowledge the grievance procedure is not a replacement for daily communication between an employee and their supervisor, nor is it inherently an adversarial process. Rather, it is a process to mutually resolve workplace issues to the maximum extent possible within the organization.

Section 16.2 Definitions

A "grievance" is defined as a dispute concerning the interpretation or application of this written MOU or rules, regulations, laws and codes governing personnel practices or working conditions applicable to employees covered by this MOU.

A "day" is defined as a regular business or work day, excluding recognized holidays.

Section 16.3 Grievance Process Rights

A. The parties agree the following shall not be subject to the grievance procedure:

- An impasse in the meet and confer process
- Rejection during initial probation
- Disciplinary Actions
- Performance Evaluations with overall rating of "Meets Standards" or above

B. No grievant shall lose their right to process a grievance because of City imposed limitations in scheduling meetings. Time limits between steps in the grievance procedure provided herein may be extended by mutual agreement. In addition, the grievant and the City may jointly waive any step of review from the grievance procedure.

C. No retribution or prejudice shall be suffered by an employee for making use of the grievance procedure.

D. An employee shall be permitted a reasonable amount of paid release time to prepare and present their grievance at each step.

E. The Union may elect to file a group grievance on behalf of two (2) or more employees. The facts and issues of the grievance must be the same. A group grievance will begin at Step One of the grievance procedure.

<u>Section 16.4</u> <u>Informal Discussion with Supervisor</u>

The employee shall inform their immediate supervisor of the grievance and relevant facts within thirty (30) days after the employee knew, or in the exercise of reasonable diligence should have known, of the events giving rise to the grievance. The supervisor shall informally meet with the grievant within two (2) regular work shifts following such notification to discuss the issue. The supervisor shall provide a written decision to the employee within five (5) days following the discussion.

<u>Section 16.5</u> <u>Step One – Formal Grievance</u>

If the grievance is not resolved informally with the supervisor, the employee shall put the grievance in writing and submit copies to their department head no later than five (5) days following the receipt of the informal decision. The written grievance should include a citation of the sections of the MOU, rules, regulations, laws and/or codes alleged to have been violated and the remedy sought by the employee. The department head shall review the grievance and render a written decision to the employee within five (5) days from receipt of the formal grievance.

<u>Section 16.6</u> <u>Step Two – Appeal to Personnel Officer</u>

If the grievance is not resolved at the department head level in Step One, the employee may appeal the decision to the Personnel Officer no later than ten (10) days following receipt of the written decision from the department head. The Personnel Officer shall review the grievance and render a written decision to the employee within ten (10) days from receipt of the appeal.

The decision of the Personnel Officer shall be the final administrative decision.

ARTICLE 17 – DISCIPLINARY PROCEDURES

Employees shall adhere to the disciplinary procedures as set forth in the City's Personnel Policy §9, as revised on July 1, 2007, unless other rights or procedures are provided in this article.

Section 17.1 Just Cause

Employees are expected to meet certain standards of job performance, interpersonal skills, and conduct. The City may discipline an employee for just cause when their conduct or performance fails to meet reasonable standards.

Section 17.2 Use of Progressive Discipline

Disciplinary actions may include counseling, oral reprimand, written reprimand, reduction in pay, suspension without pay, demotion and termination. The purpose of discipline is to be corrective, not punitive, in nature; therefore, the City shall use progressive discipline, except in the case of an egregious act.

Section 17.3 Appeal Rights

An employee may appeal disciplinary actions (excluding counseling, oral reprimands, and written reprimands) in accordance with the City's Personnel Policy §9.

For disciplinary actions that are excluded from the appeal process in this article, the employee may elect to submit a signed and dated written rebuttal to the action which shall be included in the employee's personnel file.

ARTICLE 18 – SEVERABILITY

If any provisions of this MOU are held to be contrary to law by a court of competent jurisdiction, such provisions will deemed invalid and subsisting, except to the extent permitted by law, but all other provisions shall continue to be in full force and effect.

In the event a provision is deemed invalid, the City will meet upon request with the Union to discuss an equitable replacement provision.

ARTICLE 19 – WAIVER OF BARGAINING

This MOU contains all of the covenants, stipulations, and provisions agreed upon by the parties. Therefore, for the life of this MOU, neither party shall be compelled to bargain with the other concerning any mandatory bargaining issues, whether specifically bargained about prior to the execution of this MOU, except by mutual agreement of the parties.

ARTICLE 20 – ANTI-STRIKE CLAUSE

During the term of this MOU, the City will not lock out any employees, nor will the Union cause, authorize, advise or encourage any interruption of work or any other concerted action. The term "interruption of work" shall mean any work stoppage or strike (including economic and unfair labor practice strikes) or any intentional slowdown of work. The term "other concerted action" shall mean picketing or boycott activities by the Union. This provision is not intended to limit the rights of the Union or employees as otherwise permissible under the law.

APPENDIX A – SALARY SCHEDULES

JOB TITLES	SALARY RANGES						
			A	B	C	D	E
COMMUNITY SERVICE SPECIALIST	N15	Monthly	$3,676.22	$3,860.04	$4,053.04	$4,255.68	$4,468.48
		Hourly	$21.21	$22.27	$23.38	$24.55	$25.78
ACCOUNTING ASSISTANT	N16	Monthly	$3,860.04	$4,053.04	$4,255.68	$4,468.48	$4,691.90
		Hourly	$22.27	$23.38	$24.55	$25.78	$27.07
MAINTENANCE WORKER	N17	Monthly	$4,053.04	$4,255.68	$4,468.48	$4,691.90	$4,926.49
		Hourly	$23.38	$24.55	$25.78	$27.07	$28.42
ACCOUNTING TECHNICIAN	N18	Monthly	$4,255.68	$4,468.48	$4,691.90	$4,926.49	$5,172.81
		Hourly	$24.55	$25.78	$27.07	$28.42	$29.84
PARK MAINTENANCE WORKER	N18	*Monthly*	$4,255.68	$4,468.48	$4,691.90	$4,926.49	$5,172.81
		Hourly	$24.55	$25.78	$27.07	$28.42	$29.84
ADMINISTRATIVE ASSISTANT	N19	Monthly	$4,468.48	$4,691.90	$4,926.49	$5,172.81	$5,431.46
		Hourly	$25.78	$27.07	$28.42	$29.84	$31.34
MAINTENANCE LEAD	N19	Monthly	$4,468.48	$4,691.90	$4,926.49	$5,172.81	$5,431.46
		Hourly	$25.78	$27.07	$28.42	$29.84	$31.34
ACCOUNTING TECHNICIAN II	N20	Monthly	$4,691.90	$4,926.49	$5,172.81	$5,431.46	$5,703.03
		Hourly	$27.07	$28.42	$29.84	$31.34	$32.90
COMMUNITY SERVICE COORDINATOR	N20	Monthly	$4,691.90	$4,926.49	$5,172.81	$5,431.46	$5,703.03
		Hourly	$27.07	$28.42	$29.84	$31.34	$32.90
COMMUNITY SERVICE SUPERVISOR	N21	Monthly	$4,926.49	$5,172.82	$5,431.46	$5,703.03	$5,988.18
		Hourly	$28.42	$29.84	$31.34	$32.90	$34.55

N = FLSA NON-EXEMPT

7/1/20

EXECUTION OF THE NEW MOU

On __________, this MOU was ratified by simple majority vote of unit employees who are in classifications represented by the Union.

On __________, this MOU was approved by a vote of the City Council for the City of La Puente on Agenda Item# ________________.

Following its execution by the parties hereto, the City shall implement its terms and conditions by appropriate lawful action.

In witness thereof, the parties hereto have caused this MOU to be executed this _______ day of ______________ 2020.

PARTIES TO THE MEMORANDUM OF UNDERSTANDING

SEIU Local 721	***City of La Puente***
STEVE KOFFROTH, CHIEF NEGOTIATOR SEIU LOCAL 721	**ROBERT LINDSEY** CITY MANAGER
NORMA RAMIREZ, CHAPTER PRESIDENT ADMINISTRATIVE ASSISTANT	**TROY GRUNTLEE** DIRECTOR OF ADMINISTRATIVE SERVICES
MARISSA CARRILLO ACCOUNTING ASSISTANT	**ALEX MERKEL-MEDINA** PRINCIPAL ACCOUNTANT
JOSE RAMIREZ MAINTENANCE WORKER	**HECTOR HERNANDEZ** MANAGEMENT ANALYST
CYNTHIA SAUCEDO COMMUNITY SERVICE SPECIALIST	

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Hector Hernandez, Management Analyst

SUBJECT: DISCUSSION AND DIRECTION TO STAFF REGARDING THE DESIGN OF THE COVID-19 SPACING SHIELDS TO BE INSTALLED IN THE CITY COUNCIL CHAMBERS

BACKGROUND

On March 13, 2020, City Council closed all City facilities to the public. The closures were to protect both the residents and staff doing business in the facilities from the spread of COVID-19. Since then, staff has taken precautionary measures to ensure a healthy working environment throughout the pandemic. The City has procured face masks, face shields, gloves, hand sanitizer, disinfecting wipes, disinfecting spray, goggles, and other forms of Personal Protective Equipment (PPE).

In order to prepare for the re-opening to the public, City Staff has outfitted the City Hall Lobby with spacing shields to ensure the safety of staff and all visitors. On July 14, 2020, City Hall officially re-opened to the public for appointments and walk-ups from 7:30 AM to 3:00 PM Monday through Friday.

DISCUSSION

The City plans on installing spacing shields throughout other City facilities as they re-open to the public. Measurements have been taken at the Community Center and the Senior Center in order to provide an efficient and speedy installation when the time comes to re-open to the public.

The next area City Staff would like to outfit with spacing shields is the City Council Chambers. The vendor has taken measurements to place a spacing shield between each councilmember that will extend from the front of the dais out past the edge by two feet and will be secured with a leg that extends to the floor. Additionally, measurements have been taken to add a spacing shield that will extend the full length of the dais. The spacing shield will provide a safer environment for the City Council, Staff, and speakers.

FISCAL IMPACT

The price for all City facilities is $9,402.00, but the modifications to City Hall increased the price by $1,285.00 for a total of $10,687.00. The spacing shields for all facilities will be funded through the CARES Act monies received from the State.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff regarding the design of the spacing shields to be installed in the City Council Chambers.

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

SUBJECT: DISCUSSION AND DIRECTION REGARDING MEASURE LP (PUBLIC SAFETY, VITAL SERVICES AND NEIGHBORHOOD PROTECTION MEASURE) INCLUDING ESTABLISHMENT OF A CITIZEN'S OVERSIGHT BOARD AND ANNUAL AUDIT PROCEDURES (MAYOR PRO TEM LEWIS)

BACKGROUND/DISCUSSION

Mayor Pro Tem Lewis has requested a discussion regarding Measure LP (Public Safety, Vital Services and Neighborhood Protection Measure) including establishment of a citizen's oversight board and annual audit procedures.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff.

ATTACHMENTS

None.

City of La Puente
AGENDA REPORT

To: Mayor and City Council For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: PRESENTATION AND UPDATE REGARDING LA PUENTE PARK RULES AND USE

BACKGROUND/DISCUSSION

The City of La Puente's Community Services Department will provide an update regarding the park rules and use on behalf of the La Puente Park Rules and Use Ad Hoc Committee.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council receive and file the presentation.

ATTACHMENTS

None.

City of La Puente

AGENDA REPORT

To: Mayor and City Council — For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

SUBJECT: DISCUSSION AND DIRECTION REGARDING STORAGE FACILITY AND CAPABILITY AT LA PUENTE PARK FOR YOUTH SPORTS AND FOR CITY ACTIVITIES (COUNCIL MEMBER SOLIS)

BACKGROUND/DISCUSSION

Council Member Solis has requested a discussion regarding storage facility and capability at La Puente Park for youth sports and for City activities.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff.

ATTACHMENTS

None.

City of La Puente
AGENDA REPORT

To: Mayor and City Council — For meeting of: August 25, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: DISCUSSION AND DIRECTION REGARDING ST JOSEPH SCHOOL FENCE AND PEDESTRIAN ACCESS GATE

BACKGROUND

At its meeting of September 24, 2019, the City Council approved a Facilities Use Agreement between the City of La Puente ("City") and St. Joseph School for the use of La Puente Park and the Community Center Parking Lot for drop off and pick up of students, physical education classes and recess.

St. Joseph School is currently in the process of renovating school facilities which will include new fencing along the perimeter of the park and a pedestrian access gate into the park. Currently the access gate opens into a concrete planter that is located on the west side of La Puente Park. As such the school is requesting the City of La Puente remove the planter and amend the Facilities Use Agreement to allow for the gate to be used as a secondary access for entering and exiting the south side of the school facility from the park.

DISCUSSION

St. Joseph School is a private school in the City of La Puente that provides an education to youth in kindergarten through eighth grade. Throughout the school day, St. Joseph School utilizes a portion of La Puente Park and the La Puente Community Center for drop off and pick up of students, physical education classes and recess. In addition, St. Joseph School holds special events at La Puente Park periodically during the school year.

In September of 2019, the City Council approved Facilities Use Agreement that allows for the use of portions of La Puente Park and the La Puente Community Center parking lot. The purpose of the use is for school day activities including drop off and pick up of students, physical education classes, recess and occasional use for special events. The Agreement grants permission for the School to use the following areas:

1. Multi-Purpose Field (F1) at La Puente Park, which includes the handball courts, basketball courts, and green space.

2. The La Puente Community Center Parking Lot located on Glendora Avenue.

St. Joseph School is requesting for the use of the gate as a secondary access for ingress and egress to La Puente Park. In addition, St. Joseph School is requesting that the City of La Puente remove the concrete planter that is located on the west side of the park. Removing the planter will allow for safe pedestrian travel. The planter area is broken in multiple areas, uprooted so it is unsafe and generally in disrepair.

There is no additional fiscal impact for the removal of the planter. This project will be completed by the Park Maintenance staff as part of their normal duties and their work on the renovation of the west side of the park.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council: (1) approve the removal of the concrete planter located on the west side of La Puente Park; and (2) authorize the City Manager to provide direction to the City Attorney's office to draft an amendment to the Facilities Use Agreement between the City of La Puente and St. Joseph School.

ATTACHMENTS

None.