MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
AUGUST 11, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, August 11, 2020, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:00 p.m.

ROLL CALL

Members present:	Klinakis, Lewis (via teleconference), Holloway (via teleconference), Munoz (via teleconference), Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Principal Accountant Alex Merkel-Medina, and Office Specialist Martha Aguirre.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS

Principal Accountant Alex Merkel-Medina presented Employee Service Awards to Accounting Assistants, Regina Newcomb and Marissa Carrillo, for their 20 and 15 year tenures, respectively.

Director of Administrative Services Grunklee congratulated them and thanked them for their years of hard work.

Mayor Klinakis thanked them for doing a great job and for assisting the public.

Council Member Holloway thanked them for their service to the City.

Council Member Solis stated that he appreciated their work at the front counter in assisting residents.

Council Member Munoz thanked them for the quality of service that they provide to the Community.

Mayor Pro Tem Lewis thanked them for their years of loyal service.

City Manager Lindsey stated that he appreciated their hard work, input, and knowledge.

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF JULY 28, 2020

A motion was made by Council Member Holloway, seconded by Council Member Solis, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of July 28, 2020. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

At the request Mayor Klinakis, Item E-1 was moved and heard before Item D-1 on the agenda.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING ADOPTION OF A POOL MAINTENANCE ORDINANCE (COUNCIL MEMBER HOLLOWAY)

Council Member Holloway introduced Jared Dever, District Manager of the San Gabriel Valley Mosquito & Vector Control District ("District").

District Manager Dever provided a verbal presentation regarding a pool maintenance ordinance that allows code enforcement to assist the District in addressing unkept pools that can become a breeding ground for mosquitoes and disease.

In response to an inquiry by Mayor Klinakis, City Attorney Casso noted that he has reviewed the ordinance and is waiting for direction from City Council regarding how to proceed.

Council Member Holloway requested that Code Enforcement and City Staff bring back a report with procedures on how Staff will maintain and enforce the pool maintenance ordinance within the City.

A motion was made by Mayor Klinakis, seconded by Council Member Solis, to bring the Pool Maintenance Ordinance back at a future City Council meeting for approval. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Mayor Pro Tem Lewis pulled Item D-1 for further discussion.

Council Member Solis pulled Item D-2 for further discussion.

A motion was made by Council Member Munoz, seconded by Council Member Solis, to approve Consent Calendar Item D-3. The motion carried by the following roll call vote:

AYES:	Klinakis, Holloway, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A CONTRACT CHANGE ORDER FOR THE VALLEY BOULEVARD SANITARY SEWER IMPROVEMENT AND PAVEMENT RESURFACING PROJECT IN THE AMOUNT OF $124,000

Mayor Pro Tem Lewis pulled this item for further discussion.

Director of Development Services Di Mario provided a staff report regarding the change order for additional slurry seal material to complete the project.

Discussion ensued regarding the original estimated quantity of slurry seal listed in the bid schedule.

A motion was made by Mayor Klinakis, seconded by Council Member Solis, to authorize the City Manager to execute a contract change order with Excel Paving Company in the amount of $124,000. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-2 CONSIDERATION OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR STREET TREE TRIMMING AND URBAN FORESTRY SERVICES TO EXTEND THE TERM TO JUNE 30, 2022 AT THE COST NOT TO EXCEED $280,000

Council Member Solis pulled this item for further discussion.

Council Member Solis inquired regarding the complete bid amounts of each firm that responded to the City's Request for Proposals ("RFP"). Director of Development Services Di Mario noted that West Coast Arborists, Inc. offered to maintain their current rate schedule until 2022, which was lower than the submitted bid schedule rates of each firm.

In response to an inquiry by Council Member Holloway, Director Di Mario noted West Coast Arborists, Inc. had been with the City for many years and prior service issue concerns had been addressed.

A motion was made by Council Member Solis, seconded by Council Member Holloway, to approve Amendment No. 2 to the Professional Services Agreement with West Coast Arborists, Inc. to extend the term to June 30, 2022 at a cost not to exceed $280,000. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-3 CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2020/21 OPERATING BUDGET

Action taken: The City Council adopted Resolution No. 20-5575 amending the adopted Operating Budget for Fiscal Year 2020/21 in the amount of $5,000.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

At the request Mayor Klinakis, Item E-1 was moved and heard before Item D-1 on the agenda.

E-2 CONSIDERATION OF DESIGNATION OF A VOTING DELEGATE AND ALTERNATE(S) FOR THE ANNUAL BUSINESS MEETING (GENERAL ASSEMBLY) AT THE LEAGUE OF CALIFORNIA CITIES 2020 ANNUAL CONFERENCE

Office Specialist Aguirre provided a staff report regarding the League of California Cities 2020 Annual Conference.

Mayor Klinakis affirmed Council Member Solis as the voting delegate and Mayor Pro Tem Lewis as the alternate.

E-3 CONSIDERATION OF A CHANGE ORDER WITH LEONIDA BUILDERS, INC. FOR SEWER AND PARK IMPROVEMENTS AT LA PUENTE PARK IN THE AMOUNT OF $370,000

Director of Development Services Di Mario provided a staff report regarding an additional change order for the La Puente Park sewer and park improvements with Leonida Builders, Inc.

Discussion ensued regarding the use of sewer funds for the change order, the total amount in change orders that has been approved by City Council for the project, and the lighting system of the park.

A motion was made by Mayor Klinakis, seconded by Council Member Munoz, to approve a change order in the amount of $370,000 with Leonida Builders, Inc. The motion carried by the following roll call vote:

AYES:	Klinakis, Munoz, Solis
NOES:	Lewis
ABSTAIN:	Holloway
ABSENT:	None

E-4 PRESENTATION REGARDING THE CITY OF LA PUENTE PARK MAINTENANCE STANDARDS

Director of Community Services Lerma reported that per the direction of the Park Ordinance Oversight ad hoc committee, Staff created a draft of the La Puente Park maintenance standards and procedures for maintenance Staff to follow.

Maintenance Superintendent Raul Alvarado spoke regarding the goals of maintenance staff in creating and implementing the maintenance standards and procedures.

Discussion ensued regarding additional maintenance staff and Proposition A funding.

Action taken: The City Council received and filed this presentation.

E-5 UPDATE AND DIRECTION REGARDING IAN C. CALDERON SKATE PARK

Director Di Mario reported that Spohn Ranch has provided a partnership offer to the City to fundraise and provide a discount for the addition of an above-grade skate bowl at the Ian C. Calderon Skate Park.

Council Member Munoz stated that Spohn Ranch has been working hard to assist the City in procuring a skate bowl to complete the skate park and noted that there are anticipated revenues coming to the City from various measures.

Director Lerma reported that the City may be eligible for a Proposition 68 grant, and Staff will be presenting a resolution to the City Council regarding the grant at a future Council meeting.

Discussion ensued regarding funding for the park restrooms, anticipated tax revenue, and the placement of the bowl at the skate park.

Mayor Klinakis directed Staff to inform Spohn Ranch that the City is interested in partnering with them on the proposed offer, and to bring back the item at a future Council meeting.

Director Di Mario requested that the City Council provide direction on the La Puente Park restrooms located near the skate park and basketball courts.

Mayor Klinakis directed Staff to set aside funding for the design of the second half of the La Puente Park, move forward with gathering information on updating the park restrooms, and bring back the item at a future Council meeting.

Action taken: The City Council received and filed the update.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 8:50 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (One potential case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 9:33 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, direction was given to the City Attorney's office and no final action was taken.

AD HOC COMMITTEE REPORTS – None

ORAL COMMENTS FROM COUNCIL

Council Member Solis reminded City Staff to continue following COVID-19 guidelines and wearing Protective Personal Equipment (PPE).

Mayor Pro Tem Lewis reminded City Staff that the Los Angeles County's "Stay-At-Home" Order is still in effect and Staff must continue complying with social distancing and requested Staff continue moving forward with audio/video solutions for Council meetings.

Mayor Klinakis reported that he spoke with Congresswoman Grace Napolitano regarding the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") and the continuing support to aid small businesses. Mayor Klinakis further reported that the La Puente Census response numbers are low. He thanked City Clerk Garcia and Staff for their hard work.

ORAL COMMENTS FROM STAFF

City Manager Lindsey assured that City Staff is continuing to follow COVID-19 recommended guidelines, including social distancing and wearing PPE.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 9:43 p.m. in memory of Carlos Berdin.

Approved this 25th day of August, 2020.

Sheryl Garcia
City Clerk

Charles Klinakis

Charlie Klinakis
Mayor/Chair