MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JULY 28, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, July 28, 2020, at 7:00 p.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 7:05 p.m.

ROLL CALL

Members present:	Klinakis, Lewis (via teleconference), Holloway (via teleconference), Munoz (via teleconference), Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma (via teleconference), Code Enforcement Manager Jaime Guerrero, Principal Accountant Alex Merkel-Medina, Management Assistant Cece Dunlap, and Office Specialist Martha Aguirre.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

PRESENTATIONS

State Senator Susan Rubio provided a legislative update. She thanked the City Council for their hard work and reported that the State legislature is focusing on public health, economic recovery, and wildfire mitigation.

Mayor Klinakis, on behalf of the City Council and Staff, thanked Senator Rubio for the update.

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway reported that the San Gabriel Valley Mosquito & Vector Control District, in conjunction with the San Gabriel Valley Council of Governments ("SGVCOG"), sent a sample ordinance to every city in the SGVCOG to allow cities to assist the SGV Mosquito & Vector Control District with enforcement regarding unkempt pools in the City. He noted that the City Attorney has a copy of the ordinance and the matter will be brought back at a future City Council meeting.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF JUNE 9, 2020, JUNE 16, 2020, JUNE 23, 2020, AND JUNE 30, 2020

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to approve the Minutes of the City Council and Successor Agency meetings of June 9, 2020, June 16, 2020, June 23, 2020, and June 30, 2020. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORT FOR COLLECTION OF SEWER CHARGES AND ADOPTION OF A RESOLUTION CONFIRMING SEWER CHARGES PURSUANT TO CHAPTER 4.10 OF THE CITY OF LA PUENTE MUNICIPAL CODE FOR FISCAL YEAR 2020-2021

Principal Accountant Merkel-Medina provided a staff report regarding the City's annual sewer charges and noted that there are no changes to the rate being proposed for the 2020-2021 fiscal year.

Mayor Klinakis opened the public hearing at 7:16 p.m. There being no members of the public wishing to speak, Mayor Klinakis closed the public hearing.

A motion was made by Mayor Klinakis, seconded by Council Member Solis, to adopt Resolution No. 20-5571 confirming the Fiscal Year 2020-2021 sewer charge pursuant to Chapter 4.10 of the La Puente Municipal Code. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B-2 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORT FOR COLLECTION OF SEWER MAINTENANCE CHARGES AND ADOPTION OF A RESOLUTION CONFIRMING SEWER MAINTENANCE CHARGES FOR FISCAL YEAR 2020-2021

Principal Accountant Merkel-Medina noted that this item corresponds with Item B-1.

Mayor Klinakis opened the public hearing at 7:18 p.m. There being no members of the public wishing to speak, Mayor Klinakis closed the public hearing.

A motion was made by Council Member Solis, seconded by Mayor Klinakis, to adopt Resolution No. 20-5572 ordering the levy of the sewer maintenance charge for Fiscal Year 2020-2021. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Council Member Holloway pulled Item D-5 for further discussion.

Mayor Pro Tem Lewis pulled Item D-4 for further discussion.

A motion was made by Council Member Munoz, seconded by Council Member Holloway, to approve Consent Calendar Items D-1 through D-3, D-6, and D-7. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1493

Action taken: The City Council and Successor Agency adopted Resolution No. 20-5573 approving Warrant Register No. 1493.

D-2 PRESENTATION OF JUNE 2020 INVESTMENT REPORT

Action taken: The City Council received and filed this report.

D-3 PRESENTATION OF JUNE 2020 REQUISITION SUMMARY REPORT

Action taken: It is recommended that the City Council received and filed this report.

D-4 PRESENTATION OF FISCAL YEAR 2019-2020 BUDGET UPDATE

Mayor Pro Tem Lewis pulled this item for further discussion.

Principal Accountant Merkel-Medina provided a budget update comparing the 2019-2020 adopted budget with the actual results through the end of the 2019-2020 fiscal year.

In response to an inquiry by Council Member Holloway regarding tax revenues, Principal Accountant Merkel-Medina noted that the source of funding for the increased tax revenues are transaction taxes, however, more information regarding the transactions will be available in a few months.

Director of Administrative Services Grunklee stated the City will continue to receive funds in July and August 2020 from property tax and sales tax for the 2019-2020 fiscal year, and additional updates will continue to be brought at future City Council meetings.

Action taken: The City Council received and filed the update.

D-5 CONSIDERATION OF A RESOLUTION APPROVING THE LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) COMMENCING WITH FISCAL YEAR 2021-22 THROUGH RETIREMENT OF OUTSTANDING OBLIGATIONS

Council Member Holloway pulled this item for further discussion.

Director of Administrative Services Grunklee provided a staff report regarding the last and final Recognized Obligation Payment Schedule. Discussion ensued regarding timing and amount of each payment.

A motion was made by Council Member Holloway, seconded by Mayor Klinakis, to adopt Resolution No. SA 20-99 approving the Last and Final ROPS for the fiscal year commencing with July 1, 2021 through June 30, 2053. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-6 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR TRAFFIC SIGNAL SAFETY IMPROVEMENTS AT AMAR ROAD AND WILLOW AVENUE

Action taken: The City Council: (1) accepted the project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-7 CONSIDERATION OF AWARD OF CONTRACT TO WEST COAST TURF FOR THE LA PUENTE PARK ATHLETIC FIELD SOD INSTALLATION IN THE AMOUNT OF $143,369.20

Action taken: The City Council: (1) awarded the contract to West Coast Turf in the amount of $143,369.20; and (2) authorized the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 UPDATE REGARDING COUNCIL CHAMBERS INFRASTRUCTURE AND MEETING ACCESS (MAYOR KLINAKIS)

City Clerk Garcia provided a staff report regarding ongoing efforts to enhance public participation at virtual City Council meetings amid the COVID-19 pandemic and system upgrades in Council Chambers at City Hall.

Mayor Pro Tem Lewis requested Staff look at additional solutions to improve the audio quality for City Council meetings.

Action taken: The City Council received and filed this report.

E-2 DISCUSSION AND DIRECTION REGARDING PROCEDURES FOR REQUIRING PERMIT PARKING ON DEL VALLE FROM MENTZ TO SAN JOSE AND WAKE COURT AND PICTON (COUNCIL MEMBER SOLIS)

Council Member Solis reported that parking in the general area of Del Valle has been troublesome due to parking from non-residents and requested a discussion regarding implementing permit parking for that area.

Discussion ensued regarding zoning ordinances, proposed permit hours, petitioning, consideration of residents that may/may not want parking permits, costs of application, permits, enforcement, and signage, and the effect of housing shortages on parking.

City Attorney Casso noted that the City would need to take into consideration the impacts of parking permits under CEQA.

Direction was given to Staff to begin the process of evaluating the impacts and continuing the discussion at a future City Council meeting.

E-3 DISCUSSION AND DIRECTION REGARDING ALLOCATION OF FUNDS TO THE LA PUENTE OUTREACH FOOD PANTRY (MAYOR KLINAKIS)

Mayor Klinakis reported that the First Methodist Church has been serving the community for several years with their food bank and stated that they have passed out hundreds of food boxes amid the COVID-19 pandemic. He further stated that historically, the Church has raised their money selling food at the City's events. However, because of the cancellation of such events, Mayor Klinakis proposed to the City Council to donate $5,000 for their food bank.

Director of Development Services Di Mario stated that Staff is looking into additional CARES ("Coronavirus Aid, Relief, and Economic Security") Act funds beyond CDBG ("Community Development Block Grant") funds.

Director of Administrative Services Grunklee noted that he is awaiting a response from the Department of Finance to see if CARES Act funds can be used to donate to the Church's food bank.

Discussion ensued regarding Los Angeles County donations to the food bank and using funds from the City's general fund while maintaining a balanced budget. City Attorney Casso noted that the City Council could direct the funds to be sent to the food bank and memorialize the action via a resolution at the next City Council meeting.

A motion was made by Council Member Holloway, seconded by Council Member Solis, to allocate $5,000 to the First Methodist Church food bank and memorialize the action by resolution at the August 11, 2020, City Council meeting. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-4 DISCUSSION AND DIRECTION REGARDING FIREWORKS SUPPRESSION (COUNCIL MEMBERS HOLLOWAY AND SOLIS)

Code Enforcement Manager Guerrero provided a staff report regarding modification of enforcement regulations and efforts to assist in fireworks suppression in the City.

Discussion ensued regarding issuance of citations on the past Fourth of July holiday.

Sherriff's Sergeant Bryan Smith provided a report regarding the Sherriff's department's efforts to suppress the use of illegal fireworks in the City.

Direction was given to Staff to bring this item back at the August 28, 2020 City Council meeting with additional information.

E-5 DISCUSSION AND DIRECTION REGARDING LA PUENTE PARK IMPROVEMENTS (MAYOR KLINAKIS)

Mayor Klinakis reported that he has frequently visited the La Puente Park and noted that contractors have continued to work without interruptions due to COVID-19. He further reported that Phase 1 may be done by mid-September 2020.

Director of Development Services Di Mario provided an update on the progress and timeline of various items of the La Puente Park including the installation of lights, additional concrete work, new sod, softball field backstop posts, and skate park amenities.

Per City Council's direction at the June 30, 2020 City Council meeting, Director Di Mario provided options to the Council for the basketball backboards. Discussion ensued regarding costs and durability of steel, fiberglass, and acrylic backboards. The City Council's consensus was the acrylic backboard.

Director Di Mario reported that he met with the Jr. All American Football League and they confirmed the proposed goal posts and scoreboards met their standards and approved. The City Council's consensus was to approve the proposed goal post and scoreboard for football.

Director Di Mario reported that he met with a representative of La Puente softball and they confirmed the proposed scoreboard met their standards and approved. The City Council's consensus was to approve the proposed scoreboard for softball.

Director Di Mario reported that the costs for the fencing along Temple Avenue have been confirmed to be within the contingency of the skate park project. The City Council's consensus was to approve the fencing.

Mayor Klinakis requested that Staff begin working on plans for the east side of the La Puente Park.

Discussion ensued regarding the installation of sod, and the removal of failing trees at the park.

E-6 CONSIDERATION OF A RESOLUTION ADOPTING PROGRAM GUIDELINES FOR A BUSINESS ASSISTANCE GRANT PROGRAM AND DISCUSSION AND DIRECTION REGARDING THE CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT – CARES ACT SUPPLEMENTAL FUNDING FOR CORONAVIRUS (COVID-19) RELIEF

Per City Council's direction at the May 26, 2020 City Council meeting regarding business assistance, Director of Development Services Di Mario reported on the Business Assistance Grant Program that will be available to La Puente based businesses that have been impacted by COVID-19 and discussed the requirements for the grant.

Per City Council's direction at the May 26, 2020 City Council meeting regarding emergency rental and mortgage assistance, Director Di Mario reported that the Los Angeles

Board of Supervisors passed a motion to provide CARES Act funds for a County-wide Emergency Rental Assistance Program.

Mayor Klinakis requested that Staff let the City Council know as soon as the County rolls out the Emergency Rental Assistance Program so that the City can promote the program as quickly as possible for La Puente residents to apply.

In response to an inquiry by Council Member Holloway, Director of Community Services Lerma discussed the Great Plates Program funding and reimbursement process.

Council Member Munoz recommended City Council adopt the resolution, keep the remaining funds of $70,000 in reserve and monitor the County's rental assistance program.

Council Member Holloway expressed his concern regarding those that are struggling with their mortgage.

A motion was made by Council Member Munoz, seconded by Mayor Klinakis, to adopt Resolution No. 20-5574 approving the City's CDBG-Cares Act Supplemental Funding Business Assistance Grant Program. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

At 10:08 p.m., a motion was made by Council Member Solis, seconded by Mayor Klinakis, to extend the City Council meeting past 10:30 p.m. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 10:08 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS:
   Agency Designated Representatives: Bob Lindsey, City Manager
   Employee Organization: SEIU, Local 721

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 10:32 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, direction was given to the City Manager and no final action was taken.

AD HOC COMMITTEE REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis thanked everyone for all their hard work and requested clarification regarding parking citations for street sweeping. City Manager Lindsey noted that Staff is preparing to give residents a 30-day notice and is awaiting direction from City Council on a set date to resume. City Attorney Casso noted that the Emergency Proclamation will need to be amended to reflect the resumption of parking citations for street sweeping. Mayor Klinakis stated that the matter will be brought back at a future City Council meeting.

Mayor Pro Tem Lewis requested that the meeting be adjourned in memory of Victor Velasquez Ramirez and sent condolences to his family.

Council Member Holloway spoke of Victor Velasquez Ramirez and sent condolences to his wife.

Mayor Klinakis stated that Victor Velasquez Ramirez will be missed.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked the City Council for their direction at tonight's meeting and noted that the requested items will be brought back at a future City Council meeting.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 10:37 p.m. in memory of Victor Velasquez Ramirez and Eusebio "Chevy" Saucedo.

Approved this 11th day of August, 2020.

Sheryl Garcia	Charlie Klinakis
City Clerk	Mayor/Chair