



**REGAULAR MEETING OF
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
JUNE 23, 2020
7:00 P.M. REGULAR SESSION**

Pursuant to Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and to ensure the health and safety of the public, Council Members will participate in the meeting telephonically and City Hall will be closed to the public.

CALL TO ORDER

ROLL CALL

COUNCIL/AGENCY MEMBERS: Klinakis, Lewis, Holloway, Munoz and Solis

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

If you wish to address the City Council - Successor Agency on an item other than a public hearing matter, please complete the Request for Oral Presentation form and submit it to the City Clerk no later than prior to the conclusion of the first speaker's remarks. (Ordinance No. 06-843.)

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF MAY 26, 2020

Staff Recommendation: It is recommended that the City Council and Successor Agency waive the reading and approve the Minutes of the City Council and Successor Agency meeting of May 26, 2020.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION AND APPROVAL OF: (1) A RESOLUTION ADOPTING THE CITY'S FISCAL YEAR 2020-2021 RECOMMENDED BUDGET; (2) A RESOLUTION ADOPTING THE CITY'S GANN APPROPRIATION LIMIT AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS; AND (3) RESOLUTIONS AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING AUTHORIZED PART-TIME AND FULL-TIME POSITIONS AND RATES FOR CITY EMPLOYEES

Staff Recommendation: It is recommended that the City Council: (1) approve the FY 20-21 Recommended Budget effective July 1, 2020; (2) direct the City Manager to make any necessary changes to the recommended budget for incorporation into the final budget; (3) adopt Resolution No. 20-5561 adopting the City's FY 20-21 annual budget; (4) adopt Resolution No. 20-5562 adopting the City's GANN Appropriation Limit and establishing controls on changes in appropriations for the various funds; and (5) adopt Resolution Nos. 20-5563 and 20-5564 rescinding Resolution Nos. 20-5535 and 20-5539,

respectively, amending the comprehensive personnel system and establishing authorized part-time and full-time positions and rates for City employees.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the City Council/Successor Agency, if a motion to remove the item(s) is approved by an affirmative vote of a majority of the members of the City Council/Successor Agency. Those specific item(s) will be considered as the first item under New Business.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1492

Staff Recommendation: It is recommended that the City Council and Successor Agency adopt Resolution No. 20-5565 approving Warrant Register No. 1492.

D-2 CONSIDERATION OF RESOLUTIONS PERTAINING TO THE CITY'S GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 3, 2020

Staff Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 20-5566 calling for the holding of a general municipal election on Tuesday, November 3, 2020; (2) adopt Resolution No. 20-5567 requesting that the County of Los Angeles consolidate the general municipal election with the Statewide general election; and (3) adopt Resolution No. 20-5568 adopting regulations relating to candidate statements.

D-3 CONSIDERATION OF A LIABILITY AGREEMENT BETWEEN THE CITY AND LOS ANGELES COUNTY FOR THE COUNTYWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT

Staff Recommendation: It is recommended that the City Council: (1) approve the Countywide Household Hazardous Waste Collection Program Siting Liability Agreement; and (2) authorize the City Manager to execute the agreement on behalf of the City.

D-4 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR THE HACIENDA BOULEVARD INTERSECTION IMPROVEMENTS PROJECT

Staff Recommendation: It is recommended that the City Council: (1) accept the project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

D-5 CONSIDERATION OF A RESOLUTION ADOPTING VEHICLES MILES TRAVELED THRESHOLDS OF SIGNIFICANCE FOR PURPOSES OF ANALYZING TRANSPORTATION IMPACTS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND NOTICE OF EXEMPTION REGARDING SAME

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 20-5569, Adopting Vehicle Miles Traveled Thresholds of Significance for Purposes of Analyzing Transportation Impacts under the California Environmental Quality Act and a Notice of Exemption regarding same.

D-6 CONSIDERATION OF A PARTICIPANT AGREEMENT BETWEEN THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AND THE CITY OF LA PUENTE FOR THE WATER FILLING STATION PILOT PROGRAM

Staff Recommendation: It is recommended that the City Council: (1) approve the Participant Agreement between the Upper San Gabriel Valley Municipal Water District and the City of La Puente for the Water Bottle Filling Station Pilot Program; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF A RESOLUTION OFFERING A REWARD IN THE TOTAL AMOUNT OF \$10,000.00 FOR INFORMATION LEADING TO THE APPREHENSION AND CONVICTION OF THE PERSON OR PERSONS RESPONSIBLE FOR THE MAY 17, 2020 DRIVE-BY SHOOTING NEAR THE INTERSECTION OF HACIENDA BOULEVARD AND AMAR ROAD THAT LEAD TO THE DEATH OF A TEN-YEAR OLD PASSENGER

Staff Recommendation: It is recommended that the City Council adopt Resolution No. 20-5570.

E-2 DISCUSSION AND DIRECTION REGARDING EMPLOYEE PAY BEYOND REQUIREMENTS OF THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA)

Staff Recommendation: It is recommended that the City Council provide direction to Staff.

E-3 CONSIDERATION OF A CHANGE ORDER WITH SPOHN RANCH, INC. FOR THE MAJORITY LEADER IAN CALDERON SKATE PARK AND BASKETBALL COURTS PROJECT AT LA PUENTE PARK IN AN AMOUNT UP TO \$80,367.04

Staff Recommendation: It is recommended that the City Council approve a change order in an amount up to \$80,367.04 for the Majority Leader Ian Calderon Skate Park and Basketball Courts project.

RECESS INTO CLOSED SESSION

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS:

Agency Designated Representatives: Bob Lindsey, City Manager

Employee Organization: SEIU

RECONVENE TO OPEN SESSION

REPORT OUT OF CLOSED SESSION

ADHOC COMMITTEE REPORTS

Council Members provide a report on any Ad Hoc Committee meetings that they have attended.

<u>NAME</u>	<u>MEMBERS</u>
1. Code Enforcement	Klinakis/Lewis
2. La Puente Park Master Plan and Youth Program Oversight	Munoz/Lewis
3. Military Banner Recognition Program	Munoz/Solis
4. Comprehensive Fee Schedule	Klinakis/Solis
5. Communications	Holloway/Lewis
6. Electronic Billboards	Klinakis/Holloway
7. Education and Puente Pride Commissions	Holloway/Solis
8. Park Ordinance Oversight	Klinakis/Lewis
9. Public Health	Klinakis/Lewis
10. Business Outreach and Reopening	Munoz/Solis

ORAL COMMENTS FROM COUNCIL

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the City Council/Successor Agency regarding any item on this agenda will be made available for public inspection at the City Clerk Department at City Hall located at 15900 E. Main Street and the Reference Desk at the Library located at 15920 E. Central during normal business hours. In addition, such writings and documents will be posted on the City's website at <http://www.lapiente.org>.

AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk's Office at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETING TIMES

Meetings of the City Council shall be adjourned no later than 10:30 p.m., unless a motion to supersede the 10:30 time limit to consider some or all of the remaining items listed on the Agenda, or to consider items which have been added to the Agenda in accordance with the provisions of the Ralph M. Brown Act, Government Code Section 54950, et seq., is approved by a majority of the members of the City Council. (Ordinance No. 95-727.)

CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated this 19th day of June, 2020.



Sheryl Garcia, MMC, CPM
City Clerk

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL MEETING OF
MAY 26, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapueente.org.

A Special Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, May 26, 2020, at 9:00 a.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 9:10 a.m.

ROLL CALL

Members present: Klinakis, Lewis (via teleconference), Munoz (via teleconference), Holloway (via teleconference), Solis.

Members absent: None.

Staff members present: City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma (via teleconference), and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

ORAL COMMUNICATIONS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF MAY 7, 2020

A motion was made by Council Member Munoz, seconded by Council Member Solis, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of May 7, 2020. The motion carried by the following roll call vote:

AYES: Klinakis, Lewis, Holloway, Munoz, Solis
NOES: None
ABSTAIN: None
ABSENT: None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 DISCUSSION AND DIRECTION REGARDING THE CITY’S COMMUNITY DEVELOPMENT BLOCK GRANT – CARES ACT SUPPLEMENTAL FUNDING FOR CORONAVIRUS (COVID-19) RELIEF

Director of Development Services Di Mario provided a staff report regarding three possible programs related to food vouchers, emergency rental and mortgage assistance, and small business loans or grants, which may be funded with the supplemental CDBG funding available through the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Director of Community Services Lerma provided an update on the Great Plates program, including the application process and requirements for restaurants and residents interested in the program.

Discussion ensued regarding costs of the Great Plates program, restrictions for residents interested in applying to the program, and the senior lunch program.

Direction was given to Staff to continue moving forward with the Great Plates program and bring back recommendations and guidelines for a program that can assist local businesses and underserved youth and families.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Solis, seconded by Council Member Munoz, to approve Consent Calendar Items D-1 through D-3. The motion carried by the following roll call vote:

AYES: Klinakis, Munoz, Solis
NOES: Lewis
ABSTAIN: Holloway
ABSENT: None

D-1 RECEIVE AND FILE THE 2019 HOUSING ELEMENT ANNUAL PROGRESS REPORT

Action taken: The City Council: (1) received and filed the 2019 Housing Element Annual Progress Report; and (2) directed Staff to submit the report to HCD and OPR.

D-2 CONSIDERATION OF INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE COUNTY OF LOS ANGELES FOR REHABILITATION OF THE SUNNY GARDEN SENIOR APARTMENTS

Action taken: The City Council approved the Interlocal Cooperation Agreement with the Los Angeles Community Development Authority for rehabilitation of the Sunny Garden Senior apartments.

D-3 CONSIDERATION OF A COOPERATION AGREEMENT TO PARTICIPATE IN THE COUNTY OF LOS ANGELES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEARS 2021-2022, 2022-2023 AND 2023-2024

Action taken: The City Council: (1) adopted Resolution No. 20-5556; and (2) authorized the City Manager to execute the Cooperation Agreement with the County of Los Angeles for Fiscal Years 2021-2022, 2022-2023 and 2023-2024.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING ACTIONS IN RESPONSE TO COVID-19

City Manager Lindsey requested direction from the City Council regarding extending the postponement of issuing street sweeping parking citations.

Discussion ensued regarding sending notices to the public regarding resuming street sweeping citation issuance beginning July 6, 2020, maintenance around the City, reopening City Hall, GoRequests, firework stands, the 3rd of July firework show, and the summer lunch program.

Director of Development Services Di Mario reported that Staff will bring the firework stand permits item for consideration at the next City Council meeting.

Director Di Mario provided an update on maintenance Staff duties including bus shelter maintenance.

Discussion ensued regarding reopening procedures for City facilities and staffing levels for City Hall.

Direction was given to Staff to meet with the Business Outreach and Reopening ad hoc committee to bring back recommendations on reopening City Hall to the public.

E-2 ANIMAL CONTROL PROGRAM BUDGET UPDATE

Code Enforcement Supervisor Buckwell provided a presentation.

Council Member Lewis requested a report on the number of animal pet licenses that have been issued, the revenue of the issued licenses, the process of enforcing animal pet licensing, how the animal control division program is structured, and the daily duties of animal control staff.

Discussion ensued regarding a coyote management program, feral cats, and the City Council's involvement in the expansion of Animal Control programs.

Action taken: The City Council received and filed the update.

At 10:48 a.m. Mayor Klinakis recessed the meeting and reconvened the meeting at 10:55 a.m.

E-3 PRESENTATION, DISCUSSION AND DIRECTION REGARDING THE FISCAL YEAR 2020/2021 PROPOSED BUDGET FOR THE CITY AND SUCCESSOR AGENCY

Director of Administrative Services Grunklee provided a staff report on the Fiscal Year 2020-2021 Proposed Budget.

Mayor Klinakis requested that Staff provide a budget update at the second City Council meeting of every month.

Mayor Pro Tem Lewis requested that Staff provide a comprehensive budget report of all part-time and full-time City employees and provide recommendations in reducing the projected budget deficit.

Direction was given to Staff to bring this item back in June with the requested information.

The Communications ad hoc committee noted they would explore options to provide additional accessibility of City Council meetings to all residents.

ADHOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Military Banner Recognition Program: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Communications: Nothing to report.

Electronic Billboards: Nothing to report.

Education and Puente Pride Commissions: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Public Health: Nothing to report.

Business Outreach and Reopening: Nothing to report.

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Violeta Lewis requested the City Clerk enter the following written statement into the record verbatim.

As an elected councilmember representing the people of La Puente for the past eight years, I have become increasingly concerned about the lack of transparency and additional challenges that have presented during this pandemic. Regular meetings have been rescheduled to special meetings and the public is limited due to lack of real-time access to meeting participation. Council agenda items often do not have a published staff report, which can prove problematic for historical purposes and requires repeated follow-up to obtain requested information. The City's revenues for fiscal year 20-21 are uncertain due to the devastating impact of COVID-19. This council is facing some difficult decisions in the next few weeks including balancing measures to address an immediate and significant budget shortfall. I want to urge the city council to be an example of responsible governance and support full transparency to increase access to the public such as live video streaming for council meetings, improved quality of audio recording and streaming, and comprehensive agenda packets.

In response to an inquiry from Council Member Solis regarding construction at La Puente Park, City Manager Lindsey noted discussions are taking place between Leonida Builders and Willdan Engineering regarding the original design and the work that had been conducted at the park. Both parties are working towards resolving the outstanding issues.

Council Member Holloway requested that the meeting be adjourned in honor of 2020 Graduates.

Council Member Munoz congratulated 2020 Graduates and thanked staff and the rest of the City Council for their continued hard work.

Mayor Klinakis reported that the Hacienda La Puente Unified School District will be hosting a drive-through graduation for high school seniors. Direction was given to Staff to provide congratulatory banners for all schools.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked Staff and Director of Administrative Services Grunklee for their time, effort and work put into the Fiscal Year 2020/2021 Proposed Budget. He also noted that Staff is working hard to ensure transparency amid the COVID-19 pandemic.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 1:00 p.m. in honor of all 2020 Graduates.

Approved this 23rd day of June, 2020.

Sheryl Garcia
City Clerk

Charlie Klinakis
Mayor/Chair



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

By: Troy O. Grunklee, CPA, Director of Administrative Services
Alex Merkel Medina, Principal Accountant

SUBJECT: CONSIDERATION AND APPROVAL OF: (1) A RESOLUTION ADOPTING THE CITY'S FISCAL YEAR 2020-2021 RECOMMENDED BUDGET; (2) A RESOLUTION ADOPTING THE CITY'S GANN APPROPRIATION LIMIT AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS; AND (3) RESOLUTIONS AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING AUTHORIZED PART-TIME AND FULL-TIME POSITIONS AND RATES FOR CITY EMPLOYEES

BACKGROUND

Staff commenced preparations for the Fiscal Year 2020-2021 budget in February of 2020. An extensive analysis of revenues and expenditures was undertaken in conjunction with the City Manager's office and department level management.

An initial draft budget was distributed to the City Council on April 21, 2020. Subsequent conferences took place with individual Councilmembers, and revisions were made to the document. The City Council conducted a public budget study session at its special meeting on May 26, 2020.

DISCUSSION

The impact of the COVID-19 pandemic on local government finances has been considerable. As the closure of retail establishments curtails activity in the local economy, sales tax revenue experiences a sharp decline. The repercussions of this reduction are especially prominent in the General Fund. A corollary effect is noted in the special revenue funds. Although these funds are apportioned from other agencies on a per capita basis, their underlying sources of funding are transaction taxes that have suffered from the same lack of vitality in the state economy.

The duration of these conditions and their consequences for City revenues remain uncertain. As such, staff has prepared the proposed budget with the perspective of fiscal restraint in mind. The following section details the adjustments made subsequent to the City Council meeting of May 26, 2020. The revisions were made for the purpose of remedying the General Fund operating deficit present at the time of the study session, bringing the proposed budget into compliance with City policy.

General Fund

Expenditures were reduced by \$125,900 in the FY2020-2021 recommended budget as follows:

- Special Event Services (Public Safety) – reduced by \$25,600. Due to social distancing requirements, many City-sponsored events are likely to be cancelled. Sheriff services will not be needed, thereby reducing costs in this account.
- Contract Services: Private (Public Works) – reduced by \$35,200. The lack of special events negates the need for traffic closure services, which are appropriated in this account.
- Special Events (Community Promotion) – reduced by \$50,100. General costs related to cancellation of City special events.
- Community Outreach – reduced by \$15,000. Reduction in costs due to publishing the *Spotlight* online rather than sending print versions to residents.

Gas Tax Fund

- Estimated actual revenue for the current fiscal year (2019-2020) were revised downward by \$82,600 due to a reduction in gasoline sales during the virus pandemic.

Road Maintenance & Rehabilitation Act (Senate Bill 1) Fund

- Estimated actual revenue for FY 2019-2020 was reduced by \$72,000 and the FY 20-21 budget was reduced by \$69,400.

Los Angeles County MTA Funds

Revenue estimates for all LA Metro allocations were re-forecasted. These funds are sales tax based.

- Measure M Fund – FY 19-20 reduced by \$55,000. FY 20-21 reduced by \$121,200.
- Measure R Fund – FY 19-20 reduced by \$53,400. FY 20-21 reduced by \$107,000.
- Proposition A Fund – FY 19-20 reduced by \$92,900. FY 20-21 reduced by \$172,000.
- Proposition C Fund – FY 19-20 reduced by \$77,000. FY 20-21 reduced by \$142,600.

Personnel

This Budget also incorporates the addition of the Park Maintenance Worker position. Please see Attachment “F” to this report for the job description and details.

FISCAL IMPACT

The City Budget is an authorization for appropriations of public funds for the 2020-2021 fiscal year. In the General Fund, revenues plus transfers-in equal \$15,267,400. Operating expenditures and transfers-out equal \$15,267,400. The General Fund capital budget is \$1,404,900. The total expenditure budget for fiscal year 2020-2021, including all funds, is \$34, 446,000.

RECOMMENDATION

It is recommended that the City Council:

- 1) Approve the FY 2020-2021 Recommended Budget effective July 1, 2020;
- 2) Direct the City Manager to make any necessary changes to the recommended budget for incorporation into the final budget;
- 3) Adopt Resolution No. 20-5561 adopting the City's Fiscal Year 2020-2021 annual budget
- 4) Adopt Resolution No. 20-5562 adopting the City's GANN Appropriation Limit and establishing controls on changes in appropriations for the various funds.
- 5) Adopt Resolutions No. 20-5563 and No. 20-5564 rescinding resolutions No. 20-5535 and No. 20-5539 amending the comprehensive personnel system and establishing authorized part-time and full-time positions and rates for City employees.

ATTACHMENTS

Attachment "A":	FY 2020-2021 Recommended Budget
Attachment "B":	Resolution No. 20-5561 (Budget)
Attachment "C":	Resolution No. 20-5562 (GANN)
Attachment "D":	Resolution No. 20-5563 (Part-Time)
Attachment "E":	Resolution No. 20-5564 (Full-Time)
Attachment "F":	Park Maintenance Worker Job Description

RESOLUTION NO. 20-5561

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, APPROVING THE
RECOMMENDED BUDGET AND CAPITAL
IMPROVEMENT PROGRAM FOR FISCAL YEAR 2020-
2021**

WHEREAS, in accordance with Section 2.08.060 of the La Puente Municipal Code, the City Manager has prepared and submitted to the City Council the Fiscal Year 2020-2021 Recommended Budget and Capital Improvement Program; and

WHEREAS, the City Council, as the legislative body of the City, has reviewed and accepted the Recommended Budget and Capital Improvement Program; and

WHEREAS, the City Council has determined that it is necessary for the efficient management of the City that certain sums of revenue of the City be appropriated to the various departments and activities of the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1. That certain document on file in the office of the City Clerk of the City of La Puente marked and designated "Recommended Budget FY 2020-2021" has been prepared and submitted by the City Manager, and accepted by the City Council, and is hereby adopted.

Section 2. That the amounts designated, on file in the City Clerk's office and incorporated herein by reference are hereby appropriated from the revenue and unappropriated fund balance of the City of La Puente to the department, fund or activity of the City for which they are designated, and such appropriation shall be neither increased nor decreased except as provided herein.

Section 3. That the legal level of budgetary control shall be at the fund level and total appropriations for each fund may only be increased or decreased by the City Council by passage of a resolution amending the budget.

Section 4. That the following controls are hereby placed on the use and transfer of budget funds:

A. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the City Council or City Manager as described below:

i. The City Manager may authorize all transfers of funds from account to account within any department.

ii. The City Manager may authorize transfers of funds between departments within the same fund.

iii. The City Manager may delegate to Department Heads the authority to make budget transfers within their own departments.

iv. The City Manager may authorize budget adjustments involving offsetting revenues and expenditures; the City Manager may authorize increases or decreases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue, which is designated for said specific purpose.

B. The City Manager may authorize the expenditure of funds for purchasing and contracts in conformance with Section 2.20 (Purchasing) of the La Puente Municipal Code.

C. The City Manager may authorize change orders on public works contracts in amounts not to exceed ten percent (10%) of contract amounts if sufficient appropriated funds are available.

Section 6. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 7. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

RESOLUTION NO. 20-5562

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA ADOPTING THE CITY'S
FISCAL YEAR 2020-2021 GANN APPROPRIATION LIMIT,
AND ESTABLISHING CONTROLS ON CHANGES IN
APPROPRIATIONS FOR THE VARIOUS FUNDS**

WHEREAS, the appropriations limit for the fiscal year 2019-2020 was \$100,148,340; and

WHEREAS, the City of La Puente has complied with all the provisions of Article XIII B of the California Constitution in determining the appropriations limit for Fiscal Year 2020-2021.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE
DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

Section 1. That the City of La Puente's Appropriation Limit (Exhibit A) in fiscal year 2020-2021 shall be \$103,974,007. The proceeds of taxes are \$12,894,597 and are below the appropriation limit. There is no excess of taxes over the appropriation limit.

PASSED, APPROVED and ADOPTED this 23rd day of June, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

CITY OF LA PUENTE
Gann Appropriations Limit
Fiscal Year 2020-2021
EXHIBIT "A"

FY 2019-2020	Appropriations Limit, as adjusted	\$	100,148,340
	Change in state Per Capita Income (cost of living factor)	%	3.7300
	Change in City of La Puente population	%	0.09
	Calculation of factor	(1.0373 x 1.0009) =	1.0382
FY 2020-2021	Appropriations Limit	= \$	<u>103,974,007</u>
FY 2020-2021	Proceed of Taxes	\$	<u>(12,894,597)</u>
FY 2020-2021	Amount Under Appropriations Limit	\$	<u>91,079,410</u>

The establishment of the appropriations limit for the following fiscal year is required by each agency per Article XIII B of the California Constitution-Gann Initiative. The City can select the larger of the percentage growth of the City or County for growth. Also, the City can select the larger of the percentage increase in the State's per capita income or the increase in the City's new construction nonresidential assessed valuation can be utilized for inflation. The following are the rates provided by Department of Finance, County Assessor Office and HdL Coren & Cone.

Change in Population Growth (Dept. of Finance)

City of La Puente	0.09%
County of Los Angeles	-0.11%
Change in State's Per Capita Income	3.73%
Change in City's new construction nonresidential assessed valuation	3.02%

CITY OF LA PUENTE
Proceeds of Taxes
Fiscal Year 2020-21

<u>Proceeds of Taxes</u>	<u>Budget</u>
Sales & Use Tax	\$ 4,676,500
Franchise Tax	1,069,000
Transient Occupancy Tax	240,100
Property Transfer Tax	70,000
Business License Tax	100,000
Property Tax	6,597,300
Landscape Maintenance	8,700
Interest Earnings on Tax Proceeds	<u>132,997</u>
Total Proceeds of Taxes	<u>\$ 12,894,597</u>

RESOLUTION NO. 20-5563

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 20-5539, AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING AUTHORIZED PART-TIME POSITIONS AND HOURLY RATES FOR CITY EMPLOYEES

WHEREAS, the City Council wishes to amend and establish part-time positions and hourly rates for City employees for the 2020-2021 Fiscal year, effective July 1, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. Effective July 1, 2020, Resolution 20-5539 is hereby rescinded.

SECTION 3. Hourly part-time employees shall be compensated at a rate fixed per the following schedule:

Classified Positions (Part-Time) Non-Exempt	Hourly Rates Steps A - E
Management Intern	13.00 – 15.80
Community Services Leader	13.00 – 15.80
Community Services Specialist	15.05 – 18.29
Office Assistant	15.80 – 19.21
Parking Control Specialist	17.42 – 21.18
Maintenance Assistant	19.21 – 23.35
Office Specialist	20.17 – 24.51
Maintenance Worker	22.23 – 27.03
Code Enforcement Officer	25.74 – 31.29
Assistant City Engineer	48.53 – 58.99

SECTION 4. The activity level of part-time positions must fall within the amount appropriated by the City Council set each fiscal year.

SECTION 5. If any provision, clause, section or part of this Resolution is found to be unconstitutional, illegal or invalid, such finding shall affect only such provision, sentence, clause, section or part, and shall not affect or impair any of the remaining parts.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

RESOLUTION NO. 20-5564

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, RESCINDING RESOLUTION NO. 20-5535 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

WHEREAS, the City aims to restructure the staff of the Development Services Department; and

WHEREAS, a Park Maintenance Worker position and salary range will be added to the Classified, Non-Exempt class; and

WHEREAS, all other full-time positions will remain the same for the remainder of the 2020-2021 fiscal year as approved by the City Council; and

WHEREAS, the City Council wishes to rescind Resolution 20-5535 to establish the number of authorized full-time positions and monthly salary ranges for City employees for Fiscal Year 2020-2021 fiscal year, effective July 1, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Effective July 1, 2020, Resolution 20-5535 is hereby rescinded.

SECTION 2. The salary ranges and position title of Unclassified Management Exempt, Exempt At-Will, Classified Exempt authorized positions are as follows:

A. Unclassified Management Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A - F
City Manager	1	Contract	15,417 – 17,917

B. Exempt, At-Will	Authorized Positions	Range	Monthly Salary Steps A – F
Director of Administrative Services	1	A11	12,411 – 16,146
Director of Development Services	1	A10	11,820 – 15,377
Director of Community Services	1	A8	9,343 – 13,313
Assistant City Engineer	1	A4	7,663 – 9,969
City Clerk	1	A4	7,663 – 9,969
Finance Manager	1	A3	7,162 – 9,317
Code Enforcement Manager	1	A3	7,162 – 9,317
D. Classified, Exempt Positions	Authorized Positions	Range	Monthly Salary Steps A – E
Senior Planner	1	E8	6,472 – 7,868
Maintenance Superintendent	1	E8	6,472 – 7,868
Code Enforcement Supervisor	1	E6	5,870 – 7,137
Communications/Information Technology Analyst	1	E6	5,870 – 7,137
Principal Accountant	1	E6	5,870 – 7,137
Community Engagement Supervisor	1	E5	5,591 – 6,797
Management Analyst	1	E5	5,591 – 6,797
Assistant Planner	1	E4	5,325 – 6,473
Maintenance Supervisor	1	E3	5,071 – 6,165
Management Assistant	1	E2	4,830 – 5,871

SECTION 3. The salary ranges and position title of Classified, Non-Exempt authorized positions are as follows:

F. Classified, Non-Exempt Positions	Authorized Positions	Range	Monthly Salary Step A - E
Rehabilitation/Grants Specialist	1	N22	5,172 – 6,288
Community Service Supervisor	1	N21	4,926 – 5,988
Community Services Coordinator	2	N20	4,691 – 5,704
Accounting Technician II	1	N20	4,691 – 5,704
Administrative Assistant	1	N19	4,468 – 5,432
Maintenance Lead	1	N19	4,468 – 5,432
Accounting Technician	1	N18	4,255 – 5,173
Park Maintenance Worker	1	N18	4,255 – 5,173
Maintenance Worker	2	N17	4,053 – 4,927
Accounting Assistant	2	N16	3,860 – 4,692
Community Services Specialist	2	N15	3,676 – 4,469

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



Park Maintenance Worker (FT)

Department/Division:	Development Services
Reports To:	Maintenance Supervisor
Provides Direction To:	Not Applicable
FLSA Exemption Status	Classified Non-Exempt
Date Prepared:	June 23, 2020

GENERAL PURPOSE

Under general supervision, the Park Maintenance Worker performs a variety of skilled and laboring tasks. Tasks include athletic field maintenance, irrigation, related service activities for the City's sports fields and parks, cleaning and maintenance of city parks, grounds, buildings, and facilities. This position will directly participate in the daily maintenance and preparation of all athletic field playing surfaces.

CLASS CHARACTERISTICS

The Park Maintenance Worker performs a range of duties that may include; but are not limited to, the following: watering and fertilizing turf; trimming shrubs, hedges and trees with hand pruners, loppers and power hedge trimmers; raking leaves; cleaning walks, fields, ball courts, outdoor areas and ball field maintenance; weeding, planting, transplanting, cultivating and spraying shrubs, flowers and weeds; applying pesticides and herbicides as required; operating power rotary and reel mowers, riding mowers, edgers, backpack blowers and string trimmers; cleaning building areas, toilets, floors and woodwork; assisting in the moving, setup, and breakdown of temporary structures or equipment.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

- Perform athletic field and grounds maintenance including mowing, aerifying, topdressing, seeding, sodding, trimming, field painting, irrigation and turf care, fertilizing; spray chemicals including insecticides, herbicides, soil conditioners and related chemicals; follow proper safety precautions; installation and care of trees and shrubs, proper pruning techniques and tree removal.
- Perform infield maintenance and repair work of baseball/softball fields including, watering infields, repairing bases, pitching mounds, batter's boxes and transition areas of infield and outfield.
- Perform tilling, rolling, and fertilizing soil; construct new planting areas and maintain high traffic wear areas on athletic fields.

- Identify equipment needs for each assigned project; organize work methods and procedures; ensure that the proper materials are available.
- Operate or drive a variety of specialized equipment utilized in assigned projects including tractors, lawn mowers, power and hand tools such as chain saws, weed eaters, edgers, and related equipment; assist in training others to use specialized equipment as necessary.
- Perform a variety of preventative maintenance and general maintenance repair work of park facilities by performing a variety of equipment renovation, semi-skilled plumbing, carpentry, masonry, concrete work, roofing, painting, and electrical work.
- Perform maintenance of park area and buildings; pick up paper and other debris; sweep entrances; pick up debris in parking lots; clean and disinfect drinking fountains and restrooms; replenish and maintain restroom supplies including soap dispensers, tissues, and towels.
- Check assigned tools and equipment needed for maintenance and repair; make repairs; report major repairs to supervisor.
- Fertilizes, aerates, weeds, prunes, mulches, and cultivates landscaped areas; including but not limited to small trees, ground cover, shrubs, sports fields, and turf.
- Edges, sweeps, and rakes public parks and landscape areas.
- Diagnoses, repairs, replaces, and installs irrigation systems and components, including controllers, wiring and connections, mainlines, control valves, master valves, and water pressure regulators.
- Operates and maintains centralized irrigation systems. Enters data and prepares irrigation reports, winterization and summarization of irrigation system and monitor flow rates of fields, and other landscaped areas. Programs irrigation controllers.
- Maintains and cleans playground equipment, bleachers, picnic tables, shade structures; assists with the maintenance of recreational buildings.
- Performs inspections of park grounds and facilities; corrects and/or reports hazardous conditions.
- Operates a variety of small and large equipment including but not limited to pick-up trucks, backhoes, loaders, tractors, chain saws, mowers and other motorized vehicles and equipment.
- Designs, estimates, coordinates, and implements basic irrigation system installations and modifications. Tests, repair, and replaces irrigation system cross connection devices to conform to state and county requirements.
- Locates and marks irrigation utilities for Underground Service Alert.
- Performs landscape irrigation water management tasks.
- May perform emergency repairs and may be required to respond to an emergency call outside of regular working hours.
- Cleans and maintains tools and equipment used on the job.
- Observes safety rules.
- Assists other crews or departments with special projects or events.
- May explain tasks, assist in training, and provide oversight for employees or volunteers.
- Answer questions and provide information to the general public; respond to citizen inquiries and complaints; maintain positive relations with the general public.
- Perform other duties as assigned.

QUALIFICATIONS GUIDELINES

Knowledge of:

Basic methods, practices, and procedures used in parks, grounds, athletic field maintenance, and building maintenance; materials, equipment and methods used in turf maintenance, plant care, landscaping, and safe work practices. Maintenance and repair activities generally focused in athletic field maintenance. Operational and maintenance requirements of equipment focused in athletic field maintenance activities. Occupational hazards and standard safety precautions necessary in the work. Principles and procedures of record keeping.

Physical and Mental Abilities Required to Perform Essential Job Functions:

- Ability to perform semi-skilled and skilled athletic field maintenance and repair work in the area of work assigned.
- Ability to apply herbicides, pesticides, and other chemicals in a safe manner.
- Ability to operate and maintain grounds/park maintenance and repair equipment.
- Respond to inquiries and complaints from the public in a tactful manner.
- Ability to operate a variety of tools and equipment including loaders, topdressers, aerifiers, verti-seeders tractors, mowers, trenchers and power tools such as blowers, weed eaters, and chain saws.
- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to established criteria/standards. Ability to compare, count, differentiate, measure and/or sort data, as well as assemble, copy, record and transcribe data and information. Ability to classify, compute, and tabulate data.
- Ability to explain, demonstrate, and clarify to others within established policies, procedures, and standards, as well as the ability to follow specific instructions and respond to simple requests. Ability to train team members on proper irrigation and horticulture practices.
- Ability to utilize a wide variety of descriptive data and information, such as schedules, work orders, safety manuals, schematics, specification manuals, maps, computer software and hardware manuals, and general operating manuals
- Ability to communicate effectively, orally, and in writing, with Department and City personnel, utility company personnel, consultants, contractors, inspectors, vendor representatives, and the general public.
- Ability to use functional reasoning and apply rational judgement in performing diversified work activities.
- Ability to exercise the judgment, decisiveness, and creativity required in work situations involving the evaluation of information against sensory and/or judgmental criteria.
- Ability to read and understand blueprints and as-built drawings.
- Ability to perform wire tracing and wire break location.
- Ability to use a computer and related software to input, query, and maintain data.
- Knowledge of irrigation design.

- Knowledge of irrigation controller programming and water schedules for plant material and climate changes; irrigation system components and their purposes, from point of connection to lateral lines.
- Knowledge of correct techniques for the use of irrigation and electronic testing equipment.
- Knowledge of various landscaping materials and horticulture practices.
- Knowledge of the function, purpose and safe operation of hand and power tools and shop machinery.

Education/Training/Experience:

Any combination of education and/or experience that would provide the knowledge, skills, and abilities necessary for satisfactory performance. A typical way to obtain the knowledge and abilities would be: education and/or training (such as a high school diploma or GED), which ensures the ability to read and write at a level necessary for successful job performance. Three years of experience and/or college degree in turf management, horticulture, parks and recreation, or a related field.

Licenses, Certificates; Special Requirements:

A valid California Class "C" Driver's License and the ability to maintain insurability under the City's Vehicle Insurance Policy. A valid California Class "A" or "B" Driver's License may be required dependent upon area of assignment.

Possession of or must obtain a Backflow Prevention Certificate within one year of appointment.

Possession of or must obtain a Qualified Applicator Certificate from the California Department of Pesticide Regulation within one year of appointment.

In accordance with California Government Code Section 3100, City of La Puente employees, in the event of a disaster, are considered disaster service workers and may be asked to protect the health, safety, lives, and property of the people of the State.

Physical Demands

Must be able to work with a full range of body movements involving reaching, bending, stooping, grasping, squatting and climbing; lift and/or move up to 50 pounds; and stand and walk for long periods of time; strength to perform heavy labor; and dexterity to use hand and power-driven tools; ability to discriminate colors and see within normal ranges. Frequently work outside and may be exposed to variable weather conditions; exposure to noise from traffic and power-driven tools & equipment, chemicals contained in pesticides and herbicides, vibration in working with hand and power-driven tools and fumes from the equipment.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; work on multiple, concurrent tasks while meeting deadlines; and interact with management, staff, contractors, vendors, and the general public.

WORK ENVIRONMENT

The employee may drive in traffic to job sites. The position constantly works outdoors in field settings and is subject to variable weather conditions, including heat, dust, moisture, and wetness. The employee occasionally wears personal protective equipment including helmet, ear protection, and gloves, when working in construction areas or when exposed to power tools, compressors, and large-scale motorized equipment. Employees are exposed to oils, greases, paint removers, and cleaning agents.

RESOLUTION NO. 20-5565

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE ALLOWING CERTAIN CLAIMS AND
DEMANDS IN THE AMOUNT OF \$785,616.34 (WARRANT
REGISTER 1492)**

THE CITY COUNCIL OF THE CITY OF LA PUENTE DOES HEREBY RESOLVE,
DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Administrative Services, or designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and the availability of funds for payment thereof.

APPROVED

EXAMINED

Bob Lindsey, City Manager

Troy Grunklee, CPA
Director of Administrative Services

SECTION 2: That the following claims and demands numbered 3702 through 3776 and ACH(s) numbered 181 through 182 have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached check registers.

CERTIFIED, PURSUANT TO GOVERNMENT CODE, SECTION 37208, AS CONFORMING TO ADOPTED BUDGET, EXCEPT WARRANT NOS: NONE

Sheryl Garcia, City Clerk

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente

Check Register Report

By Payment Number

Payment Dates 06/05/2020 - 06/12/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
181	6/6/2020 5620027289 5620030247	SIEIND TS REPAIR-GLENDORA/HACIENDA LOOP REPLACEMENT-AMAR/HACIENDA	SIEMENS INDUSTRY INC.	200-3120-53819 200-3120-53819	2,516.82 1,616.82 900.00
182	6/6/2020 63037	TANKO 05/20 ST LIGHT MTCE SVC	TANKO LIGHTING	285-3330-53111	1,620.00 1,620.00
3702	6/5/2020 INV0005212	ALLIAN 01-03/20 QTR INSURANCE PROGRAM	ALLIANT INSURANCE SERVICES	100-1135-53613	162.00 162.00
3703	6/5/2020 1LJ3-DT6X-3WTG	AMABUS DISPONSIBLE GLOVES	AMAZON CAPITAL SERVICES INC	100-1150-53011	251.68 251.68
3704	6/5/2020 52658	CAMPAM Dump Truck LED lights	AMERICAN CAMPERS	555-3150-53812	2,894.68 2,894.68
3705	6/5/2020 000014810313 000014810315 000014810316 000014810317	ATT 04/28-05/27 PHONE-PRIMARY RATE ISDN 04/28-05/27 PHONE-MTCE YARD ALARM 04/28-05/27 PHONE-CH FAX LINES 04/28-05/24 PHONE-CITY HALL	AT&T	100-1150-53715 285-3330-53715 100-1150-53715 100-1150-53715	629.77 164.69 19.23 98.27 347.58
3706	6/5/2020 5010546875	CBEEQU 06/11-07/10 FACILITY COPIER LEASE	CELL BUSINESS EQUIPMENT	100-1150-53911	1,046.41 1,046.41
3707	6/5/2020 8404670126 8404670127	CINTA 05/2020 RESTOCK FIRST AID SUPPLIES-ALL FACILITIES HAND SANITIZER	CINTAS CORPORATION #693	100-1150-53011 100-1150-53011	7,110.61 774.61 6,336.00
3708	6/5/2020 3301-531317 3301-531318 3301-531319	CED FLUOR LAPM (30) DRILL BITS IRRIGATION SUPPLIES	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	100-1150-53813 100-3100-53012 285-3330-53822	365.12 93.62 106.42 165.08
3709	6/5/2020 INV0005214 INV0005215	EDISON 04/27-05/28 ELEC-14416 AMAR 04/07-05/07 ELEC-13798 TEMPLE	EDISON CO	200-3120-53713 200-3120-53713	86.55 41.87 44.68
3710	6/5/2020 10569115	GARDA 06/20 ARMORED TRANS SVC	GARDAWORLD	100-1130-53111	292.02 292.02
3711	6/5/2020 46437	HARHAR EMERG SIDEWALK REPAIR-SAN JOSE ST	HARDY & HARPER, INC.	200-3120-53817	4,830.00 4,830.00
3712	6/5/2020 2974061 6973867 6973868	HMEDEP ASPHALT PATCH GRAFFITI REMOVAL SUPPLIES ASPHALT PATCH	HOME DEPOT CRC	200-3120-53817 200-3120-53016 200-3120-53817	1,164.72 62.63 205.28 896.81
3713	6/5/2020 19-2568P1.2	JCA PARK ELECT- CONSTRUCTION ADMIN PH1	JCA ENGINEERING INC	500-5595-59210	950.00 950.00
3714	6/5/2020 INV0005210	FLOJO LIVSCAN REIM-FLORES	JOSE FLORES	100-1135-53406	32.00 32.00
3715	6/5/2020 1251	KSKFAC 06/20 CC/YLAC JANITORIAL SVC	KSK FACILITIES	285-3330-53813	1,920.00 1,920.00

Check Register Report

Payment Dates: 06/05/2020 - 06/12/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
3716	6/5/2020 IN200000928	LACRDD 07/01-04/30 TS NELSON@SUNSET	LA CO DEPT PUBLIC WORKS	200-3120-53819	1,466.32 1,466.32
3717	6/5/2020 RE-PW-20051105454	LACRD 04/20 IW LA PUENTE	LA CO DEPT PUBLIC WORKS	100-3110-53121	3,796.69 3,796.69
3718	6/5/2020 203206AL 203206AL	LACSHF 03/20 LAW ENF SVC 03/20 LIABILITY INS	LA CO SHERIFF'S DEPT	100-2100-53110 100-2100-53186	565,547.55 511,585.28 53,962.27
3719	6/5/2020 INV0005216 INV0005217 INV0005218 INV0005219 INV0005220 INV0005221 INV0005222 INV0005223 INV0005224 INV0005225	LPVCWD 03/19-05/19 WTR-CH MAIN 03/19-05/19 WTR-CH LANDSCAPE 03/19-05/19 WTR-N GLENDORA 03/19-05/19 WTR-N GLENDORA #1 03/19-05/19 WTR-TEMPLE PARK 03/19-05/19 WTR-116 FIRST ST 03/19-05/19 WTR-S FIRST ST 03/19-05/19 WTR-S SECOND ST 03/19-05/19 WTR-S SECOND ST 03/19-05/19 WTR-120 S FIRST ST	LA PUENTE VALLEY CO WATER	100-1150-53714 100-1150-53714 200-3120-53714 200-3120-53714 285-3330-53714 200-3120-53714 200-3120-53714 200-3120-53714 200-3120-53714 200-3120-53714	2,164.42 991.17 72.34 61.89 91.41 628.32 61.89 61.89 61.89 61.89 71.73
3720	6/5/2020 9165 9165 9165	LANWEST 05/20 SR CENTER LANDSCAPE SVC 05/20 MEDIANS LANDSCAPE SVC 05/20 CH LANDSCAPE SVC	LANDSCAPE WEST MANAGEMENT SERVICES INC	100-4130-53814 200-3120-53814 285-3330-53814	7,657.91 168.48 5,408.74 2,080.69
3721	6/5/2020 INV0005226	LAWOFF REFUND- BL#11715	LAW OFFICES OF GILBERT QUINONES	100-48900	122.50 122.50
3722	6/5/2020 06201846	MEDDIA COVID-19 EMPLOYEE TESTING	MEDICAL DIAGNOSTIC LAB LLC	100-1150-53111	13,650.00 13,650.00
3723	6/5/2020 INV0005213	NATMOR SCHOLARSHIP REIM-MORENO FLORES	NATHAN MORENO FLORES	100-4140-53992	500.00 500.00
3724	6/5/2020 5721780	NATCON LP CHAIN LINK FENCE	NATIONAL CONSTRUCTION RENTALS	285-3330-53822	1,254.00 1,254.00
3725	6/5/2020 130298-1	PUHICH PROGRAMMED KEYS-CHEVY TRUCK	PUENTE HILLS CHEVROLET	555-3150-53812	161.50 161.50
3726	6/5/2020 INV0005211	MARROS SCHOLARSHIP REIM-ARIAS	ROSALIA MARIAS ARIAS	100-4140-53992	189.05 189.05
3727	6/5/2020 99588473-001 99682832-001	SITEON IRRIGATION SUPPLIES PUMP HOSE	SITEONE LANDSCAPE SUPPLY, LLC	285-3330-53822 100-3100-53012	1,675.92 1,629.79 46.13
3728	6/5/2020 3643793 3644073	AQMD FY 19/20 MTCE AQMD FEES FY 19/20 CH AQMD FEE	SOUTH COAST AQMD	100-3330-53811 100-1150-53811	275.26 137.63 137.63
3729	6/5/2020 180012068277 180041474570 181002572325 181002572387 181002572743 181002572757	SOSUBW 04/22-05/21 WTR-ELLIOTT 04/22-05/21 WTR-16159 TEMPLE 04/22-05/21 WTR-HACIENDA/TEMPLE 04/22-05/21 WTR-HACIENDA/NELSON 04/22-05/21 WTR-14746 TEMPLE 04/22-05/21 WTR-15250 TEMPLE	SUBURBAN WATER SYSTEMS	200-3120-53714 200-3120-53714 200-3120-53714 200-3120-53714 200-3120-53714 200-3120-53714	1,260.54 111.03 235.07 527.47 105.41 73.99 207.57
3730	6/5/2020 INVP500124111	TARGET LP PARK-SOIL FERTILIZER	TARGET SPECIALTY PRODUCTS	285-3330-53814	1,340.14 1,340.14

Check Register Report

Payment Dates: 06/05/2020 - 06/12/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
3731	6/5/2020 110319	TERLAC SAND-SPORTS FIELD	TERRY LA CURAN & SON TRUCKING INC	280-5594-59300	1,825.69 1,825.69
3732	6/5/2020 0395613052720	TIMEWA 05/24-06/26 CH CABLE/INTERNET SVC	TIME WARNER CABLE	100-1150-53715	299.99 299.99
3733	6/5/2020 INV0005207 INV0005208 INV0005209 INV0005209	TMOBILE 04/21-05/20 CE WIRELESS SVC 04/21-05/20 MTCE WIRELESS SVC 04/21-05/20 PUBLIC SAFETY SVC 04/21-05/20 PUBLIC SAFETY SVC	T-MOBILE	100-2110-53715 100-3100-53715 100-2100-53715 100-2110-53715	975.63 234.99 515.84 196.70 28.10
3734	6/5/2020 160456	WESCO 05/01-15 PKWY TREE MTCE	WEST COAST ARBORISTS INC	200-3120-53815	1,124.80 1,124.80
3735	6/5/2020 65521430	WEXBANK 05/20 FUEL-DIESEL MTCE EQUIPMENT	WEX BANK	555-3150-53014	257.38 257.38
3736	6/5/2020 13-1683	PENARC SNEEZE GUARDS	PENPOINT ARCHITECTURAL SIGNS	100-1150-53813	3,999.45 3,999.45
3737	6/12/2020 14PX-NCQF-XHX6 1NVD-6HV4-11PL	AMABUS CH RE-OPENING ITEMS GLOVES FOR STAFF	AMAZON CAPITAL SERVICES INC	100-1150-53011 100-1150-53011	909.82 804.26 105.56
3738	6/12/2020 000014810314	ATT 04/28-05/27 PHONE- SR CENTER 911 LINE	AT&T	100-4130-53715	115.23 115.23
3739	6/12/2020 3358	BLEBAR LP PARK - INFIELD SOIL MIX	BARNEY'S BLENDS, INC.	285-3330-53814	2,392.50 2,392.50
3740	6/12/2020 2243	BRATOW TOWING SVC - MTCE VEH CHEVY	BRAVO'S TOWING	555-3150-53812	75.00 75.00
3741	6/12/2020 0083362	BRYAN BUSS CARDS - BUILDING DEPT	BRYAN PRESS	100-3310-53976	44.50 44.50
3742	6/12/2020 46326 46330	CALWST LP PARK - REMOVAL OF SCORE BOARDS LP PARK - REMOVAL OF LIGHTS	CALWEST LIGHTING SERVICES, INC.	285-3330-53822 285-3330-53822	6,423.15 1,855.00 4,568.15
3743	6/12/2020 68282138	CBEEQU 06/20 CH COPIER LEASE	CELL BUSINESS EQUIPMENT	100-1150-53911	435.02 435.02
3744	6/12/2020 74597	D&D 05/20 ANIMAL DISPOSAL	D & D SERVICES, INC	100-2130-53111	225.00 225.00
3745	6/12/2020 INV0005229 INV0005230 INV0005231 INV0005232 INV0005233 INV0005234 INV0005235 INV0005241 INV0005242 INV0005243 INV0005244 INV0005245	EDISON 04/27-05/28 ELEC - YLAC 05/01-06/02 ELEC - CITY HALL 05/01-06/02 ELEC - VARIOUS 05/01-06/02 ELEC - PARK SVC 05/01-06/02 ELEC - TRAFFIC CONTROL 05/01-06/02 ELEC - COMM CTR 05/01-06/02 ELEC - SENIOR CTR 05/01-06/01 ELEC - ST LIGHTS LS-2B 05/01-06/01 ELEC - ST LIGHTS LS 2B 05/01-06/01 ELEC - 1744 ST LIGHTS LS-1/OPTION E 05/04-06/03 ELEC - 15250 TEMPLE AVE 05/04-06/03 ELEC - 14951 NELSON AVE	EDISON CO	100-4110-53712 100-1150-53712 200-3120-53713 285-3330-53712 200-3120-53713 100-4100-53712 100-4130-53712 200-3120-53713 285-3330-53712 285-3330-53712 200-3120-53713 200-3120-53713	32,357.73 1,701.93 3,920.87 1,170.55 271.53 1,119.63 955.89 724.25 1,865.99 10,161.15 10,355.25 47.83 62.86
3746	6/12/2020 FBN3958876 FBN3958876	ENTFMT 05/2020 MONTHLY VEHICLE MTCE 05/2020 MONTHLY LEASE	ENTERPRISE FLEET MANAGEMENT	555-3150-53812 555-3150-53912	4,284.87 1,430.86 2,854.01

Check Register Report

Payment Dates: 06/05/2020 - 06/12/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
3747	6/12/2020 7-030-54025	FEDEX SHIPPING - STILES ANIMAL REMOVAL	FEDERAL EXPRESS CORP	100-2130-53011	22.70 22.70
3748	6/12/2020 42825 42851 42852	FRANKL CH - A/C UNIT REPAIR 04/20 SC A/C MTCE CC A/C MTCE	FRANKLIN AIR CONDITIONING &	100-1150-53811 100-4130-53811 285-3330-53813	2,940.00 1,920.00 270.00 750.00
3749	6/12/2020 4064	HACLWN MTCE TOOL - ROPE	HACIENDA LAWNMOWER SHOP	100-3100-53012	2.33 2.33
3750	6/12/2020 56553 56593	INHOFA HYDRALIC OIL - TRACTOR HOSE - TRACTOR REPAIR	INDUSTRY HOSES & FASTNERS	555-3150-53812 555-3150-53812	408.69 218.28 190.41
3751	6/12/2020 INV0005239	ISAVIL SCHOLARSHIP REIM - VILLALOBOS	ISABELLA E VILLALOBOS	100-4140-53992	15.06 15.06
3752	6/12/2020 1252	KSKFAC 06/20 CH JANITORIAL SVC	KSK FACILITIES	100-1150-53813	1,515.00 1,515.00
3753	6/12/2020 RE-PW-20051105783 RE-PW-20051105825	LACRD 04/20 TS MAINT DDG 04/20 TS MAINT DDG	LA CO DEPT PUBLIC WORKS	200-3120-53819 200-3120-53819	5,721.50 5,455.74 265.76
3754	6/12/2020 IN200000989	LACRDD 09/01-04/30 TS CALIFORNIA@NELSON	LA CO DEPT PUBLIC WORKS	200-3120-53819	1,229.25 1,229.25
3755	6/12/2020 INV0005237	LPVCWD 03/19-05/19 WTR - SC CENTER	LA PUENTE VALLEY CO WATER	100-4130-53714	282.66 282.66
3756	6/12/2020 3863	LCAC 20/21 - LCC MEMBERSHIP	LEAGUE OF CALIF CITIES	100-1100-53971	1,149.75 1,149.75
3757	6/12/2020 3607-125277 3607-145109	OREILLY TRACTOR SUPPLIES MTCE - FAN BELT	O'REILLY AUTO PARTS	555-3150-53812 555-3150-53812	110.95 80.16 30.79
3758	6/12/2020 52371894	PRUDOV 06/20 CH MAT RENTAL	PRUDENTIAL OVERALL SUPPLY	100-1150-53012	91.60 91.60
3759	6/12/2020 16072399 N8325256	QUAD POSTAGE MACHINE SUPPLIES POSTAGE MACHINE- LEASE	QUADIENT LEASING	100-1150-53211 100-1150-53811	609.77 174.02 435.75
3760	6/12/2020 1010360 1010782 1011671	QUINMO FUEL - CE VEH FUEL - CE VEH FUEL - CE VEH	QUINTIN'S MOBIL	555-3150-53014 555-3150-53014 555-3150-53014	95.15 20.02 27.99 47.14
3761	6/12/2020 2849480	RESOUR BB FIELD SOIL	RESOURCE BUILDING MATERIALS	285-3330-53814	24.64 24.64
3762	6/12/2020 INV0005240	RIDE BL REIM - RIDE SOONER OR LATER	RIDE SOONER OR LATER	100-48900	117.50 117.50
3763	6/12/2020 50108	SAFSIG STREET SIGNS	SAFEWAY SIGN CO	200-3120-53821	432.30 432.30
3764	6/12/2020 6015 6015	SGVGOV 20/21 SGVCOG DUES 20/21 SGVCOG DUES	SAN GABRIEL VALLEY - COG	100-10250 210-10250	20,116.42 10,058.21 10,058.21
3765	6/12/2020 100054009-001	SITEON IRRIGATION SUPPLIES	SITEONE LANDSCAPE SUPPLY, LLC	285-3330-53822	4,851.17 956.03

Check Register Report

Payment Dates: 06/05/2020 - 06/12/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	100074225-001	IRRIGATION SUPPLIES		285-3330-53822	32.67
	100112799-001	IRRIGATION SUPPLIES		285-3330-53822	314.86
	100196567-001	IRRIGATION SUPPLIES		285-3330-53822	671.06
	100272395-001	IRRIGATION SUPPLIES		285-3330-53822	95.21
	99700520-001	IRRIGATION SUPPLIES		285-3330-53822	45.38
	99790177-001	IRRIGATION SUPPLIES		285-3330-53822	1,490.68
	99816380-001	TOOL		100-3100-53012	28.61
	99851119-001	IRRIGATION SUPPLIES		285-3330-53822	95.51
	99889016-001	IRRIGATION SUPPLIES		285-3330-53822	652.51
	99964955-001	IRRIGATION SUPPLIES		285-3330-53822	468.65
3766	6/12/2020	STANLE	STANLEY PEST CONTROL, INC.		250.00
	251066	05/20 SNACK BAR PEST CONTROL		100-3330-53813	80.00
	251069	04/20 ABBEY ST PEST CONTROL		200-3120-53814	85.00
	251069	05/20 ABBEY ST PEST CONTROL		200-3120-53814	85.00
3767	6/12/2020	SOSUBW	SUBURBAN WATER SYSTEMS		201.40
	180041478926	05/08-06/04 WTR - N HACIENDA/MAPLEGROVE		200-3120-53714	201.40
3768	6/12/2020	SUNBELT	SUNBELT RENTALS, INC.		2,292.20
	101456857-0002	LP PARK - EQUIPMENT RENTAL		285-3330-53822	94.98
	101456857-0003	LP PARK - EQUIPMENT RENTAL		285-3330-53822	547.45
	101456857-0004	LP PARK - EQUIPMENT RENTAL		285-3330-53822	1,649.77
3769	6/12/2020	TARGET	TARGET SPECIALTY PRODUCTS		1,200.30
	INVP500136633	LP PARK - SOIL AMENDMENTS FERTILIZER		285-3330-53822	1,051.05
	INVP500136655	HERBICIDE SUPPLIES		285-3330-53822	149.25
3770	6/12/2020	TBS	TBS CLEANING SERVICE		910.00
	000097	CC DEEP CLEANING - TINY TOT CLASSROOM		285-3330-53813	910.00
3771	6/12/2020	TERMI	TERMINIX PROCESSING CENTER		360.00
	396829540	05/20 CH PEST CONTROL		100-1150-53813	82.00
	396829654	05/20 CH PEST CONTROL		100-1150-53813	85.00
	396831152	05/20 SC PEST CONTROL		100-4130-53813	90.00
	396984721	05/20 CC PEST CONTROL		285-3330-53813	50.00
	396984838	05/20 YLAC PEST CONTROL		285-3330-53813	53.00
3772	6/12/2020	GASCO	THE GAS COMPANY		258.37
	INV0005227	05/04-06/03 GAS - YLAC		100-4110-53711	170.64
	INV0005228	05/04-06/30 GAS - COMM CTR		100-4100-53711	15.91
	INV0005236	05/01-06/02 GAS - SENIOR CTR		100-4130-53711	71.82
3773	6/12/2020	TIMEWA	TIME WARNER CABLE		96.15
	0029063060120	06/20 CH CABLE SVC		100-1150-53715	96.15
3774	6/12/2020	UNISUP	UNISON SUPPLY		1,769.07
	1-7184	IRRIGATION SUPPLIES		285-3330-53822	937.58
	1-7224	IRRIGATION SUPPLIES		285-3330-53822	212.13
	1-7225	IRRIGATION SUPPLIES		285-3330-53822	87.65
	1-7381	IRRIGATION SUPPLIES		285-3330-53822	431.71
	1-7432	CEMENT SUPPLIES		285-3330-53822	100.00
3775	6/12/2020	WILENG	WILLDAN ENGINEERING		55,742.47
	003-30788	09/19 TRACK 82347 - 658 DEL VALLE		600-20281	930.00
	003-30789	09/19 TRACK 74920 - 135-145 1ST ST		600-20262	1,240.00
	003-30871	10/19 TRACK 82347 - 658 DEL VALLE		600-20281	77.50
	003-32186	03/19 CALRECYCLE 2018 GRANT		200-3120-53111	2,000.00
	003-32258	04/20 TRAFFIC ENG SVC - SAFE ROUTES TO SCHOOL		200-3120-53111	4,012.50
	003-32259	04/20 NPDES SVC		100-3100-53111	345.00
	003-32269	04/20 ENGINEERING PERMITS		100-3110-53120	617.50
	003-32274	04/20 VALLEY BLVD CONST MGMT		500-5580-59300	32,132.45
	003-32278	04/20 AMAR/WILLOW CONST MGMT		205-5589-59300	7,396.80

Check Register Report

Payment Dates: 06/05/2020 - 06/12/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	003-32278	04/20 AMAR/WILLOW CONST MGMT		280-5589-59300	2,465.60
	00619125	03-04/20 IMPROVEMENT PROJECT - FAIRGROVE		400-5576-59600	2,956.25
	00619151	03/20 HSIP CYCLE 8 DESIGN PHASE II		203-5586-59210	1,568.87
3776	6/12/2020	WORLD	WORLD DRINKING WATER		120.00
	INV0005238	BUS LIC REIM - WORLD DRINKING WATER OVERPAYME...		100-48900	120.00
Grand Total:					785,616.34

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	627,229.26
200 - GAS TAX FUND	36,364.89
203 - MEASURE M FUND	1,568.87
205 - MEASURE R FUND	7,396.80
210 - PROP A FUND	10,058.21
280 - MISCELLANEOUS GRANTS FUND	4,291.29
285 - LIGHTING & LANDSCAPE MAINTENANCE	52,132.60
400 - CAPITAL PROJECTS FUND	2,956.25
500 - SEWER CONSTRUCTION/MAINTENANCE FUND	33,082.45
555 - VEHICLE MAINTENANCE & REPLACEMENT FUND	8,288.22
600 - SPECIAL DEPOSIT FUND	2,247.50
Grand Total:	785,616.34

Account Summary

Account Number	Account Name	Payment Amount
100-10250	Prepaid Expenses	10,058.21
100-1100-53971	Dues & Memberships	1,149.75
100-1130-53111	Contract Services - Private	292.02
100-1135-53406	Recruitment Expenses	32.00
100-1135-53613	Insurance-Special Events	162.00
100-1150-53011	Operating Supplies	8,272.11
100-1150-53012	Small Tools & Equipment	91.60
100-1150-53111	Contract Services - Private	13,650.00
100-1150-53211	Postage & Mailing Services	174.02
100-1150-53712	Utility - Electricity	3,920.87
100-1150-53714	Utility - Water	1,063.51
100-1150-53715	Utility - Communications	1,006.68
100-1150-53811	Equipment Maintenance	2,493.38
100-1150-53813	Facility Maintenance	5,775.07
100-1150-53911	Equipment Lease/Rental	1,481.43
100-2100-53110	Contract Services - LA Sher..	511,585.28
100-2100-53186	Liability Trust Fund	53,962.27
100-2100-53715	Utility - Communications	196.70
100-2110-53715	Utility - Communications	263.09
100-2130-53011	Operating Supplies	22.70
100-2130-53111	Contract Services - Private	225.00
100-3100-53012	Small Tools & Equipment	183.49
100-3100-53111	Contract Services - Private	345.00
100-3100-53715	Utility - Communications	515.84
100-3110-53120	Engineering Permits	617.50
100-3110-53121	Industrial Waste Inspecti...	3,796.69
100-3310-53976	Special Departmental	44.50
100-3330-53811	Equipment Maintenance	137.63
100-3330-53813	Facility Maintenance	80.00
100-4100-53711	Utility - Gas	15.91
100-4100-53712	Utility - Electricity	955.89
100-4110-53711	Utility - Gas	170.64
100-4110-53712	Utility - Electricity	1,701.93
100-4130-53711	Utility - Gas	71.82
100-4130-53712	Utility - Electricity	724.25
100-4130-53714	Utility - Water	282.66
100-4130-53715	Utility - Communications	115.23
100-4130-53811	Equipment Maintenance	270.00
100-4130-53813	Facility Maintenance	90.00
100-4130-53814	Landscape Maintenance	168.48
100-4140-53992	Scholarships	704.11
100-48900	Miscellaneous	360.00

Account Summary

Account Number	Account Name	Payment Amount
200-3120-53016	Graffiti Removal Supplies	205.28
200-3120-53111	Contract Services - Private	6,012.50
200-3120-53713	Utility - Hwy Lights	4,353.41
200-3120-53714	Utility - Water	1,934.53
200-3120-53814	Landscape Maintenance	5,578.74
200-3120-53815	Parkway Tree Maintenan...	1,124.80
200-3120-53817	Street/Sidewalk Mainten...	5,789.44
200-3120-53819	Signal Maintenance	10,933.89
200-3120-53821	Traffic Markings/Signs	432.30
203-5586-59210	DESIGN ENGINEERING	1,568.87
205-5589-59300	Construction Costs	7,396.80
210-10250	Prepaid Expenses	10,058.21
280-5589-59300	Construction Costs	2,465.60
280-5594-59300	Construction Costs	1,825.69
285-3330-53111	Contract Services - Private	1,620.00
285-3330-53712	Utility - Electricity	20,787.93
285-3330-53714	Utility - Water	628.32
285-3330-53715	Utility - Communications	19.23
285-3330-53813	Facility Maintenance	3,683.00
285-3330-53814	Landscape Maintenance	5,837.97
285-3330-53822	Park Maintenance & Repa...	19,556.15
400-5576-59600	Other Services	2,956.25
500-5580-59300	Construction Costs	32,132.45
500-5595-59210	Design Engineering	950.00
555-3150-53014	Fuel	352.53
555-3150-53812	Vehicle Maintenance	5,081.68
555-3150-53912	Vehicle Lease/Rental	2,854.01
600-20262	Deposit - Star Theater - Tr...	1,240.00
600-20281	Deposit - 658 Del Valle	1,007.50
Grand Total:		785,616.34

Project Account Summary

Project Account Key	Payment Amount
None	742,669.11
69420E	16,890.28
69720E	26,056.95
Grand Total:	785,616.34



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

By: Sheryl Garcia, MMC, CPM, City Clerk

SUBJECT: CONSIDERATION OF RESOLUTIONS PERTAINING TO THE CITY'S GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 3, 2020

BACKGROUND/DISCUSSION

Pursuant to Section 2.32.010 of the City's Municipal Code ("Code"), the City's general municipal election is consolidated with the County of Los Angeles and held on the first Tuesday following the first Monday in November of even-numbered years. The City's next municipal election will be held on November 3, 2020, for the election of three (3) members of the City Council. The term of office for each seat is four (4) years.

State law requires the adoption of certain resolutions in order to conduct a general municipal election, as set forth below:

1. **Resolution Calling the Election** - Resolution No. 20-5566 calls the election, sets the date of the election and sets the vote center hours for election day.
2. **Resolution Requesting Consolidation** - Resolution No. 20-5567 requests that the Los Angeles County Board of Supervisors consolidate the general municipal election with the Statewide general election and acknowledges the City will reimburse the County for costs associated with the election.
3. **Resolution Adopting Regulations Relating to Candidate Statements** - Resolution No. 20-5568 adopts regulations relating to candidate statements including establishing the word count and estimating the total cost of printing, handling, translating and mailing of the candidate statements, including costs incurred as a result of complying with the federal Voting Rights Act of 1965, as amended.

FISCAL IMPACT

There is no fiscal impact associated with the adoption of the attached resolutions. Sufficient funds to cover the costs of the November 3, 2020, general municipal election will be included in the adopted budget for Fiscal Year 2020/2021.

RECOMMENDATION

It is recommended that the City Council: (1) adopt Resolution No. 20-5566 calling for the holding of a general municipal election on Tuesday, November 3, 2020; (2) adopt Resolution No. 20-5567 requesting that the County of Los Angeles consolidate the general municipal election with the Statewide general election; and (3) adopt Resolution No. 20-5568 adopting regulations relating to candidate statements.

ATTACHMENT

Attachment “A”:	Resolution No. 20-5566 Calling Election
Attachment “B”:	Resolution No. 20-5567 Requesting Consolidation
Attachment “C”:	Resolution No. 20-5568 Adoption Candidate Statement Regulations

RESOLUTION NO. 20-5566

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, in accordance with the provisions of the Elections Code relating to general law cities in the State of California, and the City's Code, a general municipal election shall be held on November 3, 2020, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. Pursuant to the requirements of the laws of the State of California relating to general law cities, and the City's Municipal Code, there is called and ordered to be held in the City of La Puente, California, on Tuesday, November 3, 2020, a general municipal election for the purpose of electing three (3) Members of the City Council, each for a full term of four (4) years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all election services, including but not limited to, official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. The vote centers for the election shall be open as required during the identified voting period pursuant to California Elections Code sections 4007 and 14401.

SECTION 5. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. Pursuant to Municipal Code section 2.32.030, a filing fee of twenty-five (\$25) shall be paid by the candidate concurrent with the filing of the candidate's nomination papers.

SECTION 8. That the City of La Puente recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs for services performed upon presentation to the City of a properly approved bill.

SECTION 9. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County of Los Angeles Registrar-Recorder/County Clerk.

SECTION 10. The provisions of this resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 11. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

RESOLUTION NO. 20-5567

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO ELECTIONS CODE SECTION 10403

WHEREAS, the City Council of the City of La Puente (“City”) has called a general municipal election to be held on November 3, 2020, for the purpose of the election of three Members of the City Council; and

WHEREAS, it is desirable that the general municipal election be consolidated with the Statewide general election to be held on the same date and that within the City the vote centers and vote center workers of the two elections be the same, and that the County of Los Angeles Registrar-Recorder/County Clerk (“RRCC”) canvass the returns of the general municipal election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. That pursuant to the requirements of Elections Code section 10403 the Board of Supervisors of the County of Los Angeles (“Board”) is hereby requested to consent and agree to the consolidation of a general municipal election with the Statewide general election on Tuesday, November 3, 2020, for the purpose of the election of three Members of the City Council for the full term of four years.

SECTION 2. That the RRCC is authorized to canvass the returns of the general municipal election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

SECTION 3. That the Board is requested to issue instructions to the RRCC to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the Board is hereby authorized and respectfully requested to authorize and permit the RRCC to provide all election services to the City including, but not limited to: a) printing and supplying ballots; b) mailing the City’s sample ballots and candidate statements of qualifications to the electors of the City as part of the same material that will be mailed to the voters of the Statewide General Election to be held in the County of Los Angeles; and c) perform such other services as may be required for the consolidation and conduct of said City election with said Statewide general election to be held in the County of Los Angeles.

SECTION 5. That the City recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs for services performed upon presentation to the City of a properly approved bill.

SECTION 6. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board and the RRCC.

SECTION 7. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 8. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

RESOLUTION NO. 20-5568

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020

WHEREAS, the City Council of the City of La Puente has called a general municipal election (consolidated) to be held on November 3, 2020, for the purpose of the election of three Members of the City Council; and

WHEREAS, California Elections Code section 13307 provides that the governing body of any local agency may adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. General Provisions. Pursuant to Elections Code section 13307, each candidate for elective office to be voted for at an election to be held in the City of La Puente on November 3, 2020, may elect to prepare a candidate statement which may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. Candidates shall utilize the County of Los Angeles Registrar-Recorder/County Clerk's Candidate Statement Form and the format and style shall be in conformance with the County's candidate statement guidelines. Candidate statements shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed and may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. Foreign Language Policy. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Los Angeles. The County shall translate the candidate's statement into any language not required to be translated under the Federal Voting Rights Act and/or State law, at the candidate's request.

SECTION 3. Payment.

A. The candidate shall be required to pay for the cost of translating the candidate statement into any required foreign language pursuant to Federal and/or State law, and any foreign language requested by the candidate per Section 2 above. The candidate shall also be required to pay for all costs associated with printing the candidate statement in the sample ballot booklet.

B. The City Clerk, in consult with the County, shall estimate the total cost of printing, handling, translating, and mailing the candidate statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the City his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. It is estimated that the cost of the candidate statement is \$2,000.00. The estimate is an approximation of the actual cost that varies from one election to another and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and shall bill the candidate for additional actual expenses or refund any excess paid depending on the final actual cost, which payment or refund shall be paid within 30 days of City's receipt of final actual costs from the County. In the event of underpayment, the candidate will be required to pay to the City the balance of the cost incurred. In the event of overpayment, the City shall refund to the candidate the excess amount paid.

SECTION 4. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 6. This Resolution shall apply only to the election to be held on November 3, 2020, and shall then be repealed. All previous resolutions establishing City Council policy on payment for candidate statements are repealed.

SECTION 7. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 8. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

City of La Puente AGENDA REPORT



To: Mayor and City Council For meeting of June 23, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Director of Development Services

SUBJECT: CONSIDERATION OF A LIABILITY AGREEMENT BETWEEN THE CITY
AND LOS ANGELES COUNTY FOR THE COUNTYWIDE HOUSEHOLD
HAZARDOUS WASTE COLLECTION EVENT

BACKGROUND

For the past several years the City has made available La Puente Park for an annual Household Hazardous Waste and Electronic Waste ("HHWEW") collection event co-sponsored and operated by the Los Angeles County Department of Public Works ("County") and County Sanitation District No. 2 ("District"). Each year the City and the County enter into a Countywide Household Hazardous Waste Collection Program Siting Liability Agreement for the event at La Puente Park. Last year's event occurred without any incidents and no City staff was required to be present during the event.

The HHWEW collection is a free one-day, drive-through special collection event where residents within the City and the County of Los Angeles can drop off their household hazardous waste and electronic waste (e-waste) items. There is a limit of 15 gallons or 125 pounds of hazardous waste per vehicle trip.

DISCUSSION

This year's event is scheduled for Saturday, July 18, 2020, from 9:00 a.m. to 3:00 p.m. at La Puente Park. The event is held within the parking lot of the Park/Community Center along Glendora Avenue. The event provides City residents and residents from surrounding communities, a legal and safe way to dispose of unwanted household chemicals, paints, cleaners, motor oil, pesticides, e-waste and used needles (sharps). This year's event will be publicized to City residents via the website and social media outlets, as well as a large banner placed at the location.

Attached to this report is the Countywide Household Hazardous Waste Collection Program Siting Liability Agreement ("Agreement"). The Agreement is the same Agreement approved by the City in previous years, which provides the County with use of the park for the event and holds the City harmless against any liability claims that may result from the event. The Agreement also requires the County and the District to remove and clean up any spill or other release on or about the park

at their sole expense. The Agreement has previously been reviewed by the City Attorney and the California Joint Powers Insurance Authority.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the City Council: (1) approve the Countywide Household Hazardous Waste Collection Program Siting Liability Agreement; and (2) authorize the City Manager to execute the agreement on behalf of the City.

ATTACHMENT

Attachment “A”: Countywide Household Hazardous Waste Collection Program Siting Liability Agreement

COUNTYWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM SITING LIABILITY AGREEMENT

This Agreement is made and entered into this ____ day of _____, 2020, by and between the COUNTY OF LOS ANGELES, (hereinafter referred to as "County"), County Sanitation District No. 2 of Los Angeles County (hereinafter referred to as "District"), and City of La Puente (hereinafter referred to as "Owner").

Whereas, the County and District have agreed to co-sponsor a Household Hazardous and Electronic Waste Collection Event ("Roundup") to provide Los Angeles County residents an environmentally safe means and place to dispose of household hazardous waste and electronic waste.

Whereas, the County and the District have entered into that certain Household Hazardous Waste Collection Agreement dated February 1, 1992 (the "County-District Agreement"), which sets forth the obligations of the County and the District in connection with Household Hazardous Waste Collection Events such as the Roundup.

Whereas, Owner desires to support this worthwhile project by offering use of its property located at the La Puente Park, 501 North Glendora Avenue, La Puente, ("Park") for the Roundup. The Roundup is scheduled for July 18, 2020.

NOW, THEREFORE, County, District, and Owner agree as follows:

Article 1. DEFINITIONS

Household hazardous waste includes, but is not limited to, pesticides, cleaning solvents, automotive fluids, waste oil, paint and related products, hobby and art chemicals, batteries, and similar items. Electronic waste includes, but is not limited to computers, printers, cables, televisions, VCRs, stereos, and similar items.

Article 2. USE OF PROPERTY

Owner agrees to permit County, District and their agents, employees and waste collection contractors to use Owner's property located at La Puente Park, 501 North Glendora Avenue, La Puente beginning, July 17, 2020, at 8 a.m. to prepare for the Roundup and to conduct the Roundup to be held on July 18, 2020. The Roundup will be scheduled, advertised, and available to the public between the hours of 9 a.m. and 3 p.m. on July 18, 2020, although household hazardous and electronic waste may be accepted as early as 8 a.m. and as late as 4 p.m.

Owner agrees to permit the County and District to use the area where the Roundup is held for a reasonable time, not to exceed 24 hours following termination of the Roundup on July 18, 2020, by 4 p.m., to package and remove all collected hazardous, nonhazardous, and electronic waste from Owner's property. Limited rental equipment such as fork lifts, etc., may be left at Owner's property until pick up by the rental company no

later than the second work day of the week following the Roundup. The County and District will store such equipment away from traffic areas, approved by the Owner, until picked up by the rental company. The Owner shall not be responsible for any loss, damage, or liabilities arising out of the use or storage of such rental equipment.

Owner further agrees to provide such use of its property to the County and District without compensation.

Article 3. COUNTY AND DISTRICT'S RESPONSIBILITIES:

- A. County is a self-insured agency and shall provide Owner a Certificate of Self-Insurance.
- B. County agrees to release, indemnify, defend, and hold harmless Owner, its officers, employees, agents, and volunteers against any and all liability and expense, including defense costs and legal fees and claims for damages, including but not limited to, bodily injury, death, personal injury or property damage, arising out of or associated with the use of Owner's property for the purposes of the Roundup, including but not limited to the acts or omissions of County or District's contractors in conducting the Roundup, except to the extent caused by an act or omission of Owner or its officers, employees, agents, and volunteers.
- C. County and District agree to comply with all applicable Federal, State, and local laws in conducting the Roundup, and in packaging, removing, and disposing of all waste collected.
- D. County and District agree to remove and clean up any spill or other release of hazardous, non-hazardous waste, or electronic waste resulting from the Roundup and restore affected site facilities to their original condition. If any Household Hazardous Waste is discharged, released, dumped, or spilled in, on, under, or about the Park and results in any contamination of the Park or adjacent property, or otherwise results in the release or discharge of Household Hazardous Waste in, on, under or from the Park, County and District shall promptly take all actions at their sole expense as are necessary to comply with all federal, state or local statutes, ordinances, rules, regulations, orders, decrees, judgments or common law doctrines, and provisions and conditions of permits, licenses and other operating authorizations regulating, or relating to, or imposing liability or standards of conduct.
- E. County and District agree to provide all overnight security and protection personnel/services necessary for the County's, District's, and their contractor's equipment/supplies that are stored on the Owner's property prior to or following the Roundup, until such time that all such equipment/supplies are removed from the Owner's property.
- F. The responsibilities of the County and the District to each other with regard to the Roundup are governed by the County-District Agreement, which shall remain in full force and effect and which is not intended to be superseded by this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers, duly authorized, by COUNTY SANITATION DISTRICT NO. 2 LOS ANGELES COUNTY on _____, 2020, and by the COUNTY OF LOS ANGELES on _____, 2020, and by the OWNER on _____, 2020.

COUNTY SANITATION DISTRICT No. 2
OF LOS ANGELES COUNTY

By _____
Chief Engineer and General Manager

ORIGINAL APPROVED AS TO FORM:

LEWIS, BRISBOIS, BISGAARD & SMITH, LLP
District Counsel

By _____

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By _____
Deputy

CITY OF LA PUENTE

By _____

APPROVED AS TO FORM:

(OWNER COUNSEL)

By _____

Print Name

Title

FM:vc
P:\EA\EA\HHW\LA\2020\LaPuente20agr



City of La Puente AGENDA REPORT

To: Mayor and City Council For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR
HACIENDA BOULEVARD INTERSECTION IMPROVEMENTS PROJECT

BACKGROUND

On February 11, 2020, the City Council awarded a construction contract to Hardy & Harper, Inc. in the amount of \$92,211 to complete the Hacienda Boulevard Intersection Improvements project ("Project"). The purpose of the Project was to improve intersection capacity and traffic safety, and reduce traffic congestion at the following locations:

- Hacienda Boulevard at Amar Road
- Hacienda Boulevard at Fairgrove/Unruh Avenue
- Ingress and Egress at the El Super Shopping Center

This work was competed as a result of the Memorandum of Understanding between the City's Successor Agency to Community Development Commission and Jasmine Real Estate Investment, LLC.

DISCUSSION

On March 19, 2020, Hardy & Harper, Inc. commenced work on Project and was completed on April 30, 2020. The improvements included reconstructing the median island on Hacienda Boulevard at Fairgrove/Unruh Avenue to lengthen the northbound left-turn pocket, and realigning the lane striping on Hacienda Boulevard at the intersections with Amar Road and Fairgrove/Unruh Avenue. The improvements also included new "Keep Clear" and "Do Not Block Intersection" pavement markings and signage at the southern and northern entrances/exits of the El Super shopping center.

The contractor's bid price for this project was \$92,211. There were no change orders on the project. However, there was an increase in the square footage of stamped concrete used to fill the interior of the median island, and a slight increase in the tonnage of asphalt paving adjacent to the median island. The total construction cost for this project was \$99,946, which is 8% above the original contract amount due to the actual quantity of material used on the project.

FISCAL IMPACT

This project is included in the Fiscal Year 2019-20 Capital Projects Budget in the amount of \$55,000 appropriated from developer deposit funds. The developer for the El Super shopping center had previously deposited \$300,000 to pay for all costs associated with this Project.

With total construction costs of \$99,946 and associated costs of \$18,000 for specifications preparation, project management and construction observation/management the total Project cost is \$117,946. This cost will be paid for from the funds on deposit with the City.

Per the terms of the Memorandum of Understanding, the City will hold the remaining funds on deposit for a period of not later than 270 days to determine if it is necessary to commence the design of a new traffic signal on Hacienda Boulevard at the El Super shopping center.

RECOMMENDATION

It is recommended that the City Council: (1) accept the Project as complete; and (2) authorize the City Clerk to execute the Notice of Completion.

ATTACHMENTS

Attachment "A": Notice of Completion

RECORDING REQUESTED BY
CITY OF LA PUENTE
AND WHEN RECORDED MAIL TO

NAME CITY OF LA PUENTE
CITY CLERK
STREET 15900 East Main Street
ADDRESS
CITY La Puente CA 91744
STATE California
ZIP 91744

SPACE ABOVE LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of La Puente
3. The full address of the owner is 15900 East Main Street, La Puente, CA 91744
4. The nature of the interest or estate of the owner is: in fee.

(if other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase", or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
NAMES ADDRESSES

6. The full names and addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
NAMES ADDRESSES

7. A work of improvement on the property hereinafter described was substantially completed on April 30, 2020.

8. The work done was: Median island modifications including construction of concrete curbs, stamped concrete, and asphalt paving; re-aligning the traffic striping; and installing new pavement markings and traffic signage.

9. The names of the contractor, if any, for such work of improvement was: Hardy & Harper, Inc.

(If no contractor for work of improvement as a whole, insert "None")

February 11, 2020

(Date of Contract)

10. The property on which said work of improvement was completed is in the City of: La Puente
County of Los Angeles, State of CA, and is described as follows: Hacienda Boulevard Intersection Improvements
11. The street address of said property is None

(If no street address has been officially assigned, insert "none".)

Dated _____

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

VERIFICATION

I, the undersigned, say: I am the City Clerk of the City of La Puente, the declarant of the foregoing Notice of Completion:

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ at La Puente, CA

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

ATTACHMENT A



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
Juan Galvan, Assistant Planner

SUBJECT: CONSIDERATION OF A RESOLUTION ADOPTING VEHICLES MILES TRAVELED THRESHOLDS OF SIGNIFICANCE FOR PURPOSES OF ANALYZING TRANSPORTATION IMPACTS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND NOTICE OF EXEMPTION REGARDING SAME

BACKGROUND

On September 27, 2013, Governor Jerry Brown signed Senate Bill (“SB”) 743 into law and started a process intended to fundamentally change how transportation impact analysis is conducted as part of the California Environmental Quality Act (“CEQA”) review of projects. SB 743 eliminates Level of Service (“LOS”) as the basis for determining transportation impacts under CEQA and instead requires the use of Vehicles Miles Traveled (“VMT”). The State is shifting the focus of CEQA traffic analysis from measuring a project’s impact on automobile delay defined as LOS, to measuring the amount and distance of automobile travel attributable to a project, now known as VMT. The State’s goal in changing the metric used to determine a significant transportation impact is to encourage land use and transportation decisions that reduce greenhouse gas emissions, encourage infill development, and improve public health through active transportation.

Participation with the San Gabriel Valley Council of Governments

At the City Council meeting of April 9, 2020, the City Council approved a Memorandum of Agreement (“MOA”) with the San Gabriel Valley Council of Governments (“SGVCOG”) to implement a regional effort to assist cities with completing these new VMT requirements. The SGVCOG conducted a comprehensive Request-for-Proposals (“RFP”) process and the firm of Fehr and Peers was selected as the most qualified firm to provide professional consultant services to complete the San Gabriel Valley Regional VMT Analysis Model.

DISCUSSION

Based on guidance provided through an implementation process led by Fehr and Peers and the SGVCOG, City staff has prepared new CEQA transportation impact thresholds for consideration by the City Council. While the LOS metric can no longer be used for CEQA review purposes, Staff is recommending that the City continue to use these thresholds outside

of the CEQA process in understanding and identifying traffic impacts as a result of new projects to intersections within the City.

The new VMT model has certain elements and screening thresholds to determine if a project is subject to transportation analysis under CEQA. The Governor's Office of Planning and Research ("OPR") was tasked with drafting guidance in four different categories. Staff is recommending that the City adopt the guidelines issued by OPR. Provided below is a description of each of the areas and Staff's recommendations which are reflected in the attached Resolution.

Project Type Screening

Staff's recommendation is consistent with the OPR's guidance to screen out retail projects up to 50,000 square feet in floor area, and projects generating less than 110 daily trips. A comprehensive list of projects presumed to have less than significant impacts and can be screened out as their use is locally serving in nature is included as Exhibit B in the attached Resolution. If a project is screened out based on its type and size, then no further transportation analysis is necessary for CEQA review. Due to the type, size and scope of most new developments in La Puente, most all projects will be screened out at this stage and will not need further transportation impact analysis to comply with the new CEQA thresholds.

Low VMT Screening

Staff's recommendation is consistent with OPR's guidance to screen out residential and office projects located in low VMT areas. A low VMT area is defined as areas of the City where the VMT is identified to be below the City's adopted thresholds of significance. VMT Areas for the City can be reviewed in Attachment "B".

Transit Priority Area ("TPA") Screening

Staff's recommendation is consistent with OPR's guidance to screen out projects in Transit Priority Areas defined as an area within ½ mile of a major transit stop/station with a minimum of 15-minute headways during peak commute hours. Transit Priority Areas for the City can be reviewed in Attachment "C" to this report.

Affordable Housing Screening

Staff's recommendation is consistent with OPR's guidance to screening out affordable housing developments or affordable housing units within mixed-use developments.

Setting a Baseline VMT

City Staff recommends choosing the Southeast subarea of the SGVCOG as the baseline. The Baseline VMT is measured by VMT per capita, VMT per employee, or VMT per service population. The current SGVCOG total baseline VMT is currently 40.57 miles which can and

will change over time. So, if a project or development is found to be under this baseline, no further review for transportation impacts is necessary under CEQA.

Provided below is a breakdown of what is an appropriate VMT significant impact threshold by land use and project type:

Land Use Plans: Significant impacts would occur if the VMT per service population for the land use plan exceeds the existing Baseline VMT rate.

Land Use Projects: Significant impacts would occur if the project-generated VMT rate (per capita, per employee, or per service population) exceeds the existing Baseline VMT rate.

Transportation Projects: Significant impacts would occur if the project generated VMT exceeds the existing VMT.

FISCAL IMPACT

The final cost to the City for participation with the SGVCOG for completion of the VMT model analysis is \$12,229.00. SGVCOG initially estimated the cost to participate in the study would be \$14,855.00; however, additional cities participated to share in the cost. There is no fiscal impact associated with the adoption of the Resolution. The City has elected to pay an annual fee of \$300.00 to maintain and keep current the VMT modeling information and data to be used in reviewing future projects. Any costs associated with CEQA review would be borne by the project applicant/developer.

ENVIRONMENTAL REVIEW

The adoption of new local CEQA thresholds of significance for transportation impacts and the adoption of new screening criteria will not have a significant environmental impact and are exempt from the provisions of CEQA pursuant to Article 19 (Categorical Exemptions), Section 15308 (Actions by Regulatory Agencies for Protection of the Environment), Class 8 and Article 5 (Preliminary Review of Projects and Conduct of Initial Study), Section 15061(b)(3) (Review for Exemption). As the actions undertaken by the City are for the protection of the environment where the regulatory process involves procedures for the protection of the environment, in addition to the common sense exemption that CEQA applies only where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The revised CEQA thresholds of significance are compliant with the State mandate, SB 743, and the project is exempt from the environmental review requirements of CEQA pursuant to Section 15308 and 15061(b)(3) of Title 14 of the California Code of Regulations. Accordingly, Staff has prepared a Notice of Exemption (See Exhibit A in the Resolution).

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 20-5569, Adopting Vehicle Miles Traveled Thresholds of Significance for Purposes of Analyzing Transportation Impacts under the California Environmental Quality Act and a Notice of Exemption regarding same.

ATTACHMENTS

Attachment "A":	Resolution No. 20-5569
Attachment "B":	VMT Areas Map
Attachment "C":	Transit Priority Area Map

RESOLUTION NO. 20-5569

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LA PUENTE, CALIFORNIA, ADOPTING VEHICLES
MILES TRAVELED THRESHOLDS OF SIGNIFICANCE
FOR PURPOSES OF ANALYZING TRANSPORTATION
IMPACTS UNDER THE CALIFORNIA ENVIRONMENTAL
QUALITY ACT, AND NOTICE OF EXEMPTION
REGARDING SAME**

WHEREAS, the California Environmental Quality Act Guidelines (“CEQA Guidelines”) encourage public agencies to develop and publish generally applicable “thresholds of significance” to be used in determining the significance of a project’s environmental effects; and

WHEREAS, Section 15064.7(a) of the CEQA Guidelines defines a threshold of significance as “an identifiable quantitative, qualitative or performance level of a particular environmental effect, noncompliance with which means the effect will normally be determined to be significant by the agency and compliance with which means the effect normally will be determined to be less than significant”; and

WHEREAS, Section 15064.7(b) of the CEQA Guidelines requires that thresholds of significance must be adopted by ordinance, resolution, rule, or regulations, developed through a public review process, and be supported by substantial evidence; and

WHEREAS, pursuant to Section 15064.7(c) of the CEQA Guidelines, when adopting thresholds of significance, a public agency may consider thresholds of significance adopted or recommended by other public agencies provided that the decision of the agency is supported by substantial evidence; and

WHEREAS, Senate Bill 743, enacted in 2013 and codified in Public Resources Code section 21099, required changes to the CEQA Guidelines regarding the criteria for determining the significance of transportation impacts of projects; and

WHEREAS, in 2018, the Governor’s Office of Planning and Research (“OPR”) proposed, and the California Natural Resources Agency certified and adopted, Section 15064.3 of the CEQA Guidelines that identifies vehicle miles traveled (“VMT”) – meaning the amount and distance of automobile travel attributable to a project – as the most appropriate metric to evaluate a project’s transportation impacts; and

WHEREAS, as a result, automobile delay, as measured by “level of service” and other similar metrics, generally no longer constitutes a significant environmental effect under CEQA; and

WHEREAS, the City's project review process will retain "level of service" analysis to ensure consistency with the General Plan; and

WHEREAS, Section 15064.3 of the CEQA Guidelines goes into effect on July 1, 2020, though public agencies may elect to be governed by this section immediately; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. Environmental Findings. The City Council hereby finds that the adoption of new local CEQA thresholds of significance for transportation impacts and the adoption of new screening criteria will not have a significant environmental impact and are exempt from the provisions of CEQA pursuant to Article 19 (Categorical Exemptions), Section 15308 (Actions by Regulatory Agencies for Protection of the Environment), Class 8 and Article 5 (Preliminary Review of Projects and Conduct of Initial Study), Section 15061(b)(3) (Review for Exemption). As the actions undertaken by the City are for the protection of the environment where the regulatory process involves procedures for the protection of the environment, in addition to the common sense exemption that CEQA applies only where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Adoption of this Resolution will result in the enhancement and protection of the environment by encouraging land use and transportation decisions that reduce greenhouse gas emissions, encourage infill development, and improve public health through active transportation. The revised CEQA thresholds of significance are compliant with the State mandate, SB 743, and the project is exempt from the environmental review requirements of CEQA pursuant to Section 15308 and 15061(b)(3) of Title 14 of the California Code of Regulations. Based on the foregoing, the City Council hereby adopts the Notice of Exemption, attached hereto as Exhibit A, and directs Staff to file same as required by law.

SECTION 3. The City Council hereby adopts the Screening Criteria consistent with OPR guidelines to screen out projects as described in Exhibit B, attached hereto and incorporated herein by reference.

SECTION 4. The City Council hereby adopts the VMT thresholds of significance attached hereto as Exhibit C, and incorporated herein by reference.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 23th day of June 2020, by the following vote:

AYES:	COUNCILMEMBER:
NOES:	COUNCILMEMBER:
ABSENT:	COUNCILMEMBER:
ABSTAIN:	COUNCILMEMBER:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk

Exhibit A



City of La Puente

15900 E. Main Street La Puente, CA 91744 Telephone (626) 855-1500 Fax (626) 961-4626

NOTICE OF EXEMPTION

TO: County Clerk
County of Los Angeles
Environmental Filings
12400 East Imperial Hwy
Norwalk, CA 90650

FROM: City of La Puente
15900 East Main Street
La Puente, CA 91744

Project Title: Resolution for VMT Adoption for CEQA

Project Location (Specific):

City Wide

Project Location (City):

La Puente

Project Location (County):

Los Angeles

Description of Nature, Purpose, and Beneficiaries of Project:

Adoption of Vehicles Miles Traveled Thresholds of Significance for purposes of analyzing transportation impacts under the California Environmental Quality Act

Name of Public Agency Approving Project:

City of La Puente

Name of Person or Agency Carrying Out Project:

Juan Galvan, Assistant Planner

Exempt Status: (Check One)



Review for Exemption. (14 Cal. Admin. Code §§15061(b)(3))



Categorical Exemption. (14 Cal. Admin. Code §§15300 et seq.)

State class and section number: Class 8, Section 15308

Reason why Project is Exempt:

The adoption of new local CEQA thresholds of significance for transportation impacts and the adoption of new screening criteria will not have a significant environmental impact and are exempt from the provisions of CEQA pursuant to Article 19 (Categorical Exemptions), Section 15308 (Actions by Regulatory Agencies for Protection of the Environment), Class 8 and Article 5 (Preliminary Review of Projects and Conduct of Initial Study), Section 15061(b)(3) (Review for Exemption). As the actions undertaken by the City are for the protection of the environment where the regulatory process involves procedures for the protection of the environment, in addition to the common sense exemption that CEQA applies only where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Adoption of this Resolution will result in the enhancement and protection of the environment by encouraging land use and transportation decisions that reduce greenhouse gas emissions, encourage infill development, and improve public health through active transportation. The revised CEQA thresholds of significance are compliant with the State mandate, SB 743, and the project is exempt from the environmental review requirements of CEQA pursuant to Section 15308 and 15061(b)(3) of Title 14 of the California Code of Regulations.

Contact Person: Juan Galvan

Phone No.: (626) 855-1538

Date Received for Filing:

Signature: _____

Date: _____

Exhibit B

Screening Criteria

1. List of Projects that Can Be Screened Out Based on Type

OPR identified local serving project types that may be presumed to have a less than significant impact absent substantial evidence to the contrary. Local serving retail projects less than 50,000 square feet) generally improve the convenience of shopping close to home and have the effect of reducing vehicle travel. The City of La Puente will screen out the following projects.

The following uses are presumed to have a less than significant impact (absent substantial evidence to the contrary) as their uses are local serving in nature:

- Local-serving K-12 schools
- Local parks
- Day care centers
- Local-serving retail uses less than 50,000 square feet, including:
 - o Gas stations
 - o Banks
 - o Restaurants
 - o Shopping Center
- Local-serving hotels (e.g. non-destination hotels)
- Student housing projects on or adjacent to a college campus
- Local-serving assembly uses (places of worship, community organizations)
- Community institutions (public libraries, fire stations, local government)
- Affordable, supportive, or transitional housing
- Assisted living facilities
- Senior housing (as defined by HUD)
- Local serving community colleges that are consistent with the assumptions noted in the RTP/SCS
- Projects generating less than 110 daily vehicle trips¹
- This generally corresponds to the following “typical” development potentials:
 - o 11 single family housing units
 - o 16 multi-family, condominiums, or townhouse housing units
 - o 10,000 sq. ft. of office
 - o 15,000 sq. ft. of light industrial²
 - o 63,000 sq. ft. of warehousing²
 - o 79,000 sq. ft. of high-cube transload and short-term storage warehouse²
- Public parking garages and public parking lots

2. Transit Priority Area (TPA) Screening

Projects located within a TPA³ may be presumed to have a less than significant impact absent substantial evidence to the contrary. Appendix A identifies the TAP's located within the SGVCOG. This presumption may not be appropriate if the project:

1. Has a Floor Area Ratio (FAR) of less than 0.75;
2. Includes more parking for use by residents, customers, or employees of the project than required by the City (if the City requires the project to supply parking);
3. Is inconsistent with the applicable Sustainable Communities Strategy (as determined by the lead agency, with input from the Metropolitan Planning Organization); or
4. Replaces affordable residential units with a smaller number of moderate- or high-income residential units.

3. Low VMT Area Screening

Residential and office projects located within a low VMT generating area may be presumed to have a less than significant impact absent substantial evidence to the contrary. In addition, other employment-related and mixed-use land use projects may qualify for the use of screening if the project can reasonably be expected to generate VMT per resident, per worker, or per service population that is similar to the existing land uses in the low VMT area.

For this screening, the regional Southern California Association of Governments (SCAG) 2016 Regional Transportation Plan model was used to measure VMT performance for individual jurisdictions and for individual traffic analysis zones (TAZs). TAZs are geographic polygons similar to Census block groups used to represent areas of homogenous travel behavior. Total daily VMT per service population (population plus employment) was estimated for each TAZ. Those TAZs that perform at or below the jurisdictional (City, SGVCOG Subarea, SGVCOG, County, or SCAG) average of total VMT per service population under base year (2012) conditions are considered low VMT areas for purposes of this memo. Individual lead agencies may choose a different baseline threshold to define their low VMT areas, but this screening criterion should be consistent with their impact thresholds. This presumption may not be appropriate if the project land uses would alter the existing built environment in such a way as to increase the rate or length of vehicle trips. Selection of the final VMT baseline and thresholds will be reflected in screening maps and the screening tool.

¹ This threshold ties directly to the OPR technical advisory and notes that CEQA provides a categorical exemption for existing facilities, including additions to existing structures of up to 10,000 square feet, so long as the project is in an area where public infrastructure is available to allow for maximum planned development and the project is not in an environmentally

sensitive area. (CEQA Guidelines, § 15301, subd. (e)(2).) Typical project types for which trip generation increases relatively linearly with building footprint (i.e., general office building, single tenant office building, office park, and business park) generate or attract additional 110-124 trips per 10,000 square feet. Therefore, absent substantial evidence otherwise, it is reasonable to conclude that the addition of 110 or fewer trips could be considered not to lead to a significant impact.

² Threshold may be higher depending on the tenant and the use of the site. This number was estimated using rates from ITE's Trip Generation Manual (10th Edition).

³ A TPA is defined as a half-mile area around an existing major transit stop or an existing stop along a high-quality transit corridor per the definitions below. Pub. Resources Code, § 21064.3 - 'Major transit stop' means a site containing an existing rail transit station, a ferry terminal served by either a bus or rail transit service, or the intersection of two or more major bus routes with a frequency of service interval of 15 minutes or less during the morning and afternoon peak commute periods. Pub. Resources Code, § 21155 - For purposes of this section, a 'high-quality transit corridor' means a corridor with fixed route bus service with service intervals no longer than 15 minutes during peak commute hours.

Exhibit C

City of La Puente VMT Baselines and Thresholds of Significance

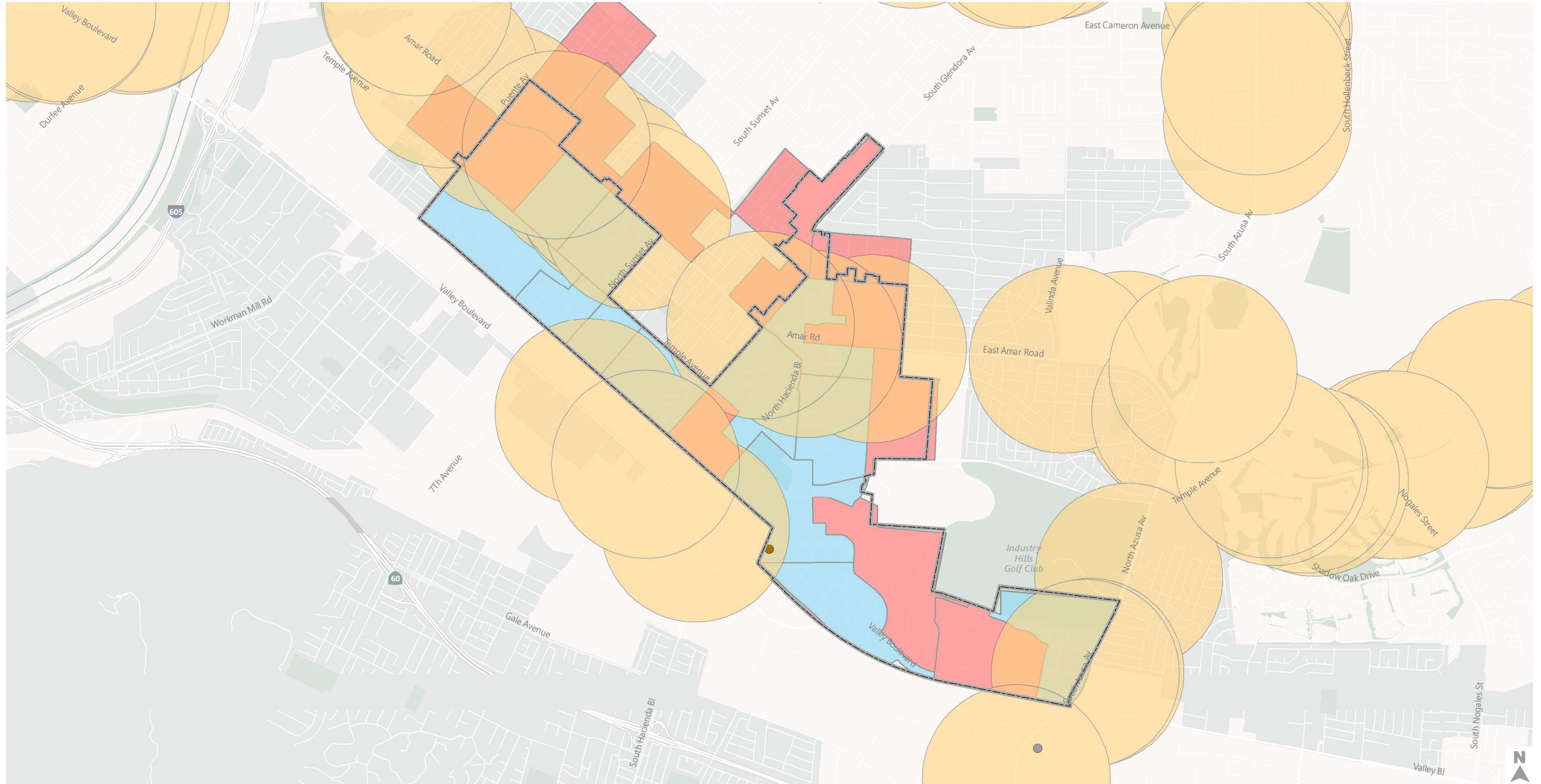
Consistent with State CEQA guidelines section 15064.3, the City of City of La Puente has adopted the project baselines and thresholds of significance set forth in Table 1 to guide in determining when a project will have a significant transportation impact.

TABLE 1

PROJECT TYPE	THRESHOLDS
<i>Land Use Plan</i>	1. Project Impact: A significant impact would occur if the VMT rate for the plan would exceed the applicable baseline VMT rate. 2. Cumulative Project Effect: A significant impact would occur if the project increases total regional VMT compared to cumulative no project conditions.
<i>Land Use Project</i>	1. Project Impact: A significant impact would occur if the VMT rate for the project would exceed the applicable baseline VMT rate. 2. Cumulative Project Effect: A significant impact would occur if the project increases total regional VMT compared to cumulative no project conditions.
<i>Retail Project (over 50,000 square feet)</i>	1. Project Impact: A significant impact would occur if the VMT rate for the project would exceed the applicable baseline VMT. 2. Cumulative Project Effect: A significant impact would occur if the project increases total VMT in the study area compared to baseline conditions.
<i>Transportation Project</i>	A significant impact would occur if the project causes a net increase in total regional VMT compared to baseline conditions, opening year no project conditions, or cumulative no project conditions.
<i>All land use and transportation projects</i>	A significant impact would occur if the project is inconsistent with the RTP/SCS.

Note: Baseline VMT rate is defined as the Southeast subarea of the SGVCOG per applicable service population.

The baseline VMT may be changed pending updates to the SCAG RTP model.



Home-Based VMT per Capita Comparison

Lower (Better) than Existing Baseline Average

Higher (Worse) than Existing Baseline Average

Transit Priority Area (TPA) Test Project

City Boundary

Mixed Use

Multi-Family Residential

Single-Family Residential

Hotel

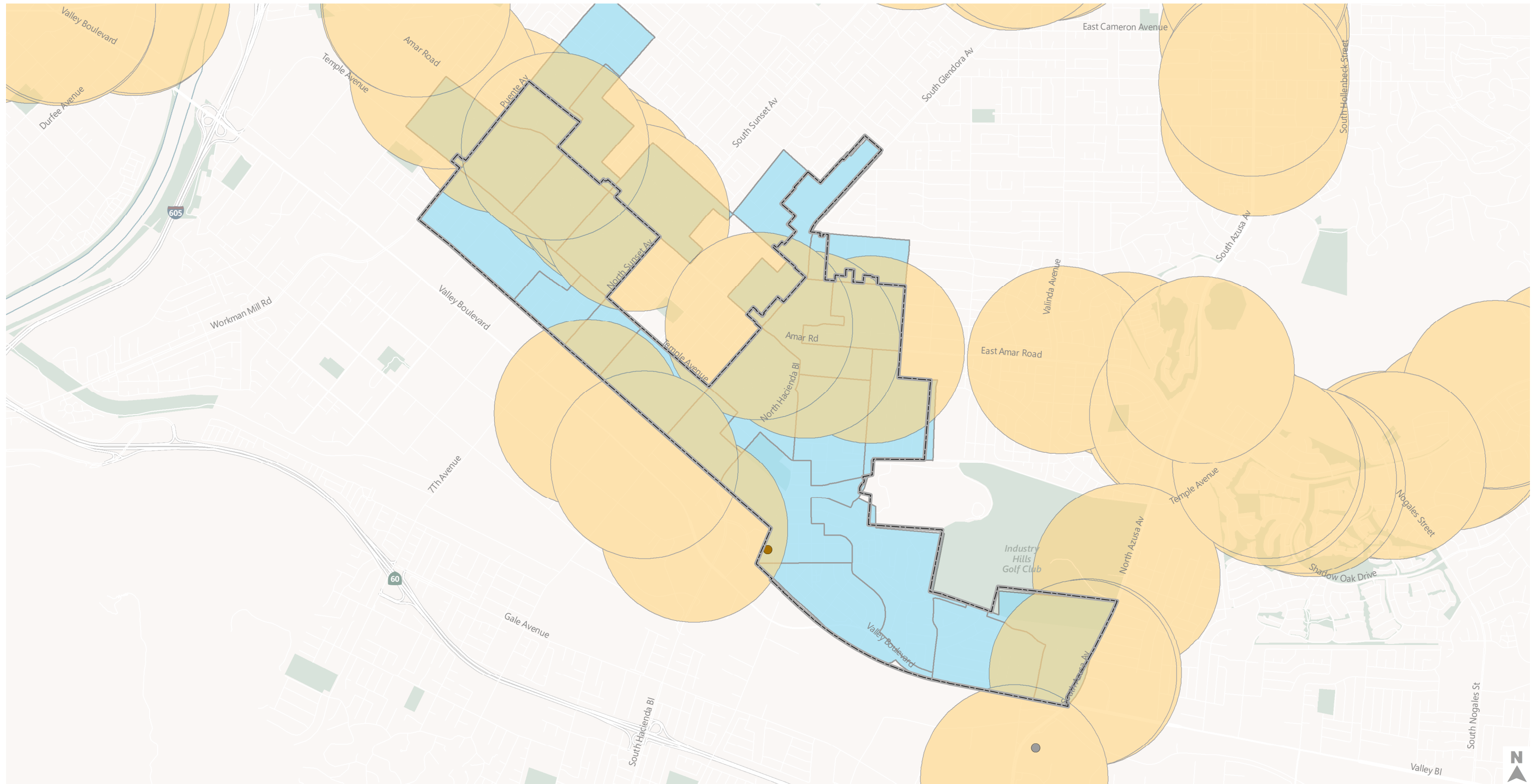
Medical

Industrial



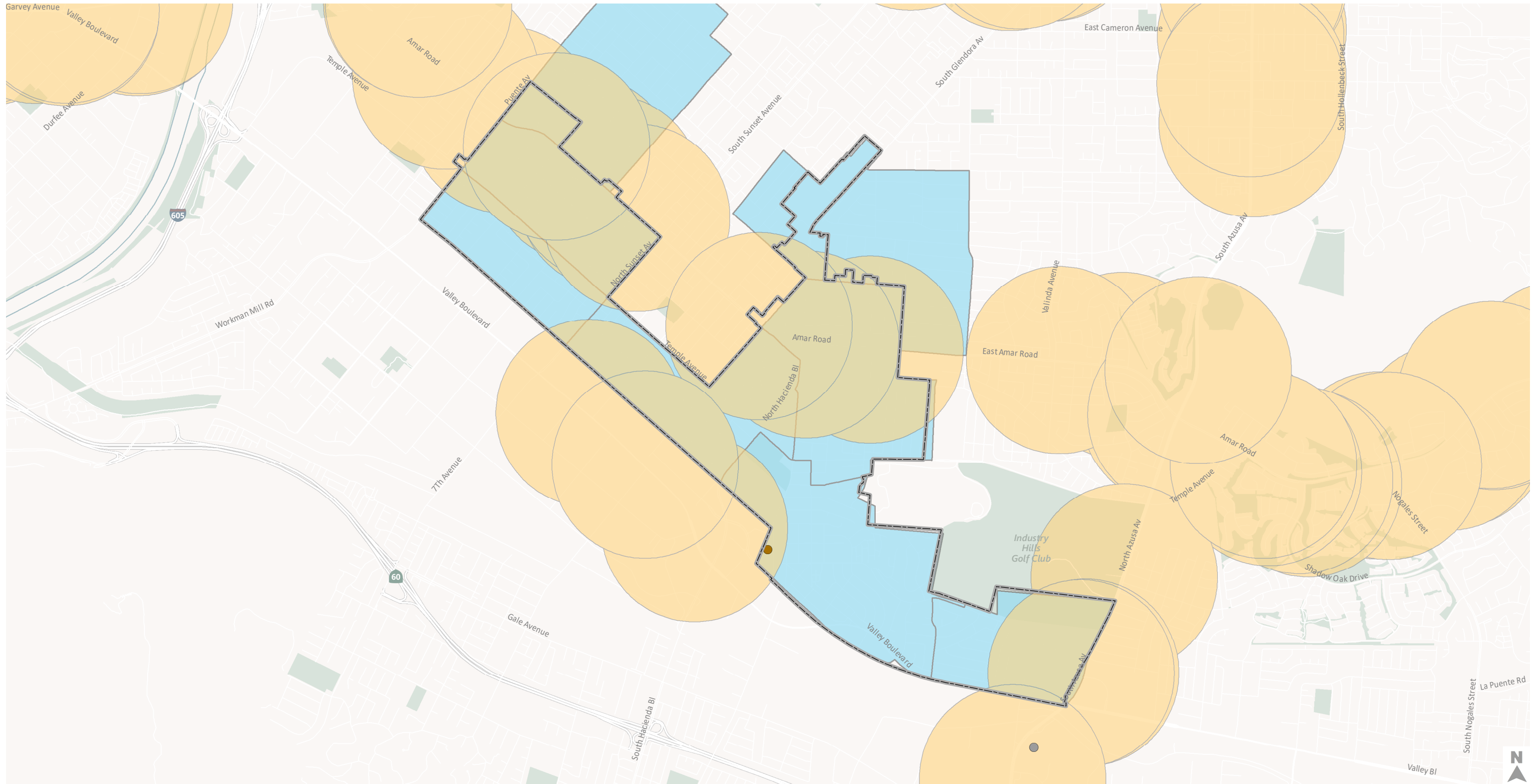
Daily Residential Home-Based VMT per Capita for La Puente (2012)

ATTACHMENT B



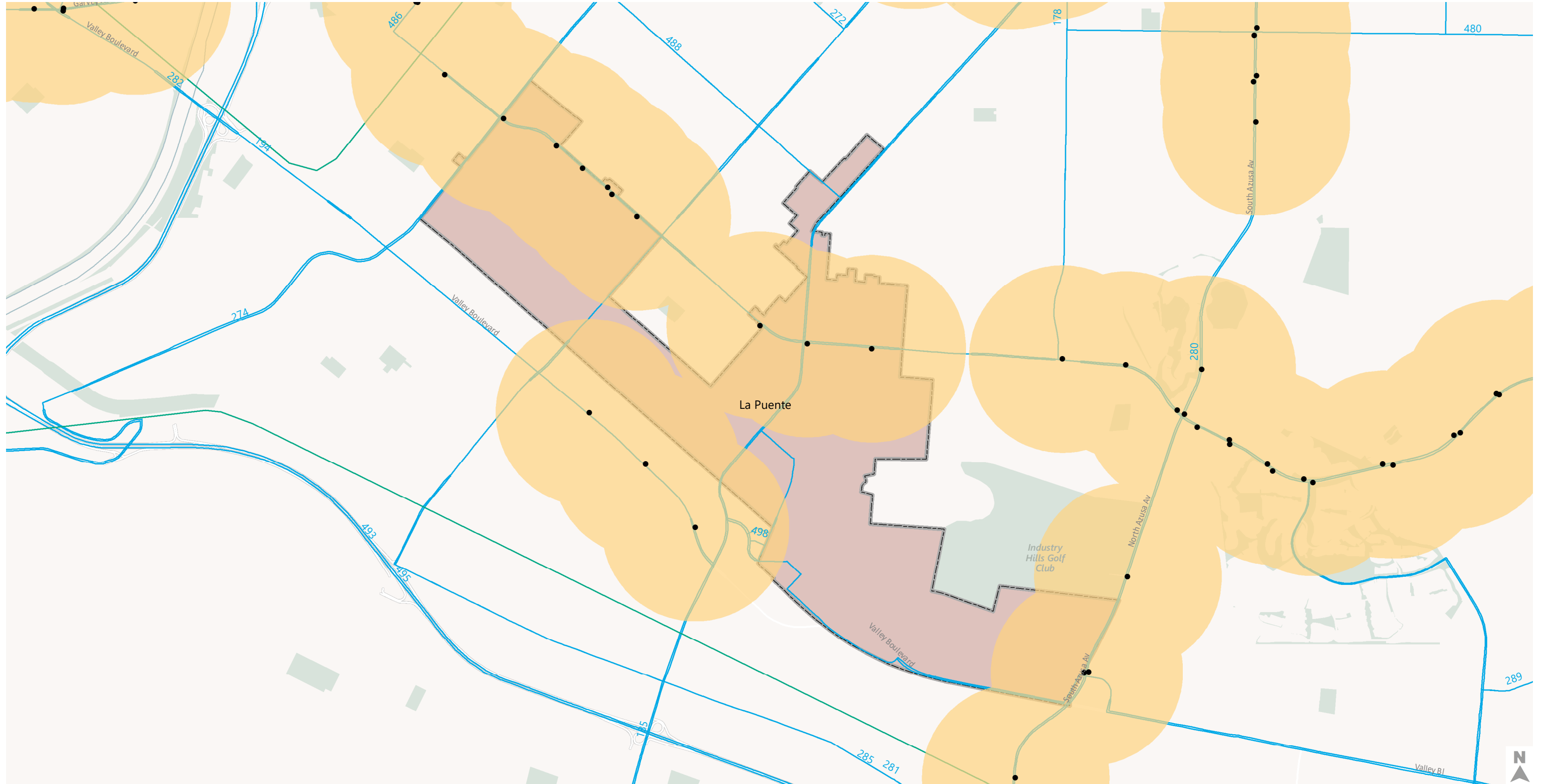
- | | | | |
|---|-----------------------------|---------------------------|------------|
| Home-Based Work VMT per Employee Comparison | Transit Priority Area (TPA) | Test Project | Hotel |
| Lower (Better) than Existing Baseline Average | City Boundary | Mixed Use | Medical |
| | | Multi-Family Residential | Industrial |
| | | Single-Family Residential | |





- | | | | |
|---------------------------------------|-----------------------------|---------------------------|------------|
| VMT per Service Population Comparison | Transit Priority Area (TPA) | Test Project | Hotel |
| Better than Existing Subarea Average | City Boundary | Mixed Use | Medical |
| | | Multi-Family Residential | Industrial |
| | | Single-Family Residential | |





- Transit Stop with Frequent Service
- Transit Priority Area
- LA Metro Bus (Simplified)
- LA Metro Rail
- Metrolink
- Foothill Transit
- City Boundary





City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

By: Roxanne E. Lerma, Director of Community Services

SUBJECT: CONSIDERATION OF A PARTICIPANT AGREEMENT BETWEEN THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AND THE CITY OF LA PUENTE FOR THE WATER FILLING STATION PILOT PROGRAM

BACKGROUND

The Upper San Gabriel Valley Municipal Water District (“District”) is in the process of implementing a pilot water bottle fill station program that is providing and installing, free of charge, ten (10) water bottle fill stations in public areas that have high pedestrian traffic or areas that provide recreational activity throughout the service area. The District contacted the City of La Puente (“City”) and offered to install a water bottle fill station at the La Puente Community Center (“Community Center”) as the Community Center meets the participation requirements. The purpose of the program is to reduce the environmental impact of one-time use water bottles.

DISCUSSION

In February 2020, the City received notice from the District that the City was selected as an eligible participant for the District’s Program to install a water bottle filling station at the Community Center free of charge. Participating sites must currently have, or be responsible for installing in a time manner, connection to an existing working water source and existing electrical power source. In is the intent of City Staff is to replace the existing drinking fountain at the Community Center with the Program’s water bottle filling station.

The District has prepared a Participant Agreement (“Agreement”) for the City’s participation in the program. The Agreement affirms that the City is responsible for owning, operating and maintaining the installed water bottle filling station for a minimum of five (5) years. The City will be responsible for the cost of water, electricity and repairs necessary for keeping the installed equipment in good working order.

The Agreement has been reviewed by the City Attorney’s office. The City Attorney suggested that given the current pandemic and the possible transmission of COVID-19 from common water fountains/stations, that the City have in place protocols for the cleaning of the water filing station throughout the day. Protocols will be discussed with the Public Health Ad Hoc Committee and provided and will be included in the plan for reopening of the City’s Recreation Facilities and presented to the City Council at a later time.

FISCAL IMPACT

The water bottle filling station will be installed at the Community Center free of charge. Additional costs associated with the water, electricity, and maintenance is minimal as the water bottle filling station will replace an existing drinking fountain. As such, these costs will be budgeted for as part of the Community Services Department's budget each year.

RECOMMENDATION

It is recommended that the City Council: (1) approve the Participant Agreement between the Upper San Gabriel Valley Municipal Water District and the City of La Puente for the Water Bottle Filling Station Pilot Program; and (2) authorize the City Manager to execute the Agreement on behalf of the City.

ATTACHMENTS

Attachment "A": Participant Agreement
Attachment "B": Water Filling Station Program Description
Attachment "C": Elkay Fill Station Specification Sheet

**UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
WATER FILLING STATION PILOT PROGRAM
PARTICIPANT AGREEMENT**

THIS COOPERATIVE AGREEMENT (“Agreement”) is made and entered into this 23rd day of May 2020, by and between the Upper San Gabriel Valley Municipal Water District, a California municipal water district, hereinafter referred to as “DISTRICT”, and City of La Puente, a California municipal corporation, hereinafter referred to as a “PROGRAM PARTICIPANT”. For purposes of this Agreement, DISTRICT and PROGRAM PARTICIPANT may be referred to collectively by the capitalized term “PARTIES.” The capitalized term “PARTY” may refer to either DISTRICT or PROGRAM PARTICIPANT interchangeably.

RECITALS

- A. DISTRICT, a municipal water district organized under the California Water Code (Water Code Section 71000 *et seq.*), shall install one water bottle filling station, specified herein, at a mutually approved location.
- B. PROGRAM PARTICIPANT is willing to have DISTRICT install one water filling station (“FILL STATION”) at a non-residential site owned and operated by the PROGRAM PARTICIPANT herein referred to as the “PROGRAM”.
- C. The PARTIES desire by this Agreement to establish the terms by which the PROGRAM PARTICIPANT will participant in this PROGRAM as outlined in the Scope of Work attached hereto, and incorporated herein by reference, as “Exhibit A”.

THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the PARTIES agree as follows:

SECTION 1. SERVICES

- A. PROGRAM PARTICIPANT will meet site requirements and PROGRAM PARTICIPANT responsibilities as specified in Exhibit A.
- B. DISTRICT shall install a FILL STATION and PROGRAM signage after confirming that participation requirements outlined in Exhibit A have been met.

SECTION 2. CONSIDERATION

Compliance with the requirements of this Agreement shall be reviewed by the DISTRICT during performance and upon completion of the PROGRAM. If the PROGRAM PARTICIPANT fails to meet the requirements and responsibilities as outlined in Exhibit A, the DISTRICT may remove the FILL STATION and/or PROGRAM signage, at DISTRICT’s sole cost and expense.

SECTION 3. TERM AND TERMINATION

The term of this Agreement shall be for an initial period of five (5) years, (“Initial Term”), commencing on the date last written below.

DISTRICT or PROGRAM PARTICIPANT may terminate this Agreement at any time upon forty-five (45) days written notice, with or without cause.

Upon termination for any reason, PARTICIPATING PARTY shall cooperate and assist with DISTRICT's removal of the FILL STATION and PROGRAM signage, providing DISTRICT reasonable access as necessary. Removal of the FILL STATION and PROGRAM signage shall be at the DISTRICT's sole cost and expense, and the DISTRICT shall restore the PROGRAM PARTICIPANT's site to the same condition as it was prior to installation of the FILL STATION.

SECTION 4. NOTICE OF DEFICIENCIES

The DISTRICT shall notify the PROGRAM PARTICIPANT of any deficiencies in meeting the requirements and/or responsibilities specified in Exhibit A.

SECTION 5. ASSIGNMENT AND SUBCONTRACTOR

PROGRAM PARTICIPANT shall not assign, sublet or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of DISTRICT, which may be withheld for any reason.

SECTION 6. INDEPENDENT CONTRACTOR

PROGRAM PARTICIPANT is not a subdivision, department, or employee of the DISTRICT.

SECTION 7. INDEMNITY

Each PARTY shall be responsible for willful misconduct and negligent acts or omissions of its agents, employees, subcontractors and volunteers. Each PARTY shall indemnify, hold harmless, and defend the other from and against all liabilities for bodily injury and property damage caused by the willful or negligent act or omission of indemnifying PARTY or its agents, employees, subcontractors or volunteers in connection with this Agreement.

Any claim asserted based upon any defect or failure of the FILL STATION shall be pursued with the contractor or manufacturer/ distributor

The DISTRICT only enforces the terms and conditions of the PROGRAM. The PROGRAM PARTICIPANT is responsible for complying with all applicable laws, codes, policies, covenants, conditions, and restrictions that may apply. Maintenance and/or repair of the FILL STATION and PROGRAM signage is the responsibility of the PROGRAM PARTICIPANT.

Neither the DISTRICT nor their contractors or agents, makes any representation or warranty regarding the contracted services or products that may be installed under this PROGRAM. Removal of a water fountain and/or installation of a FILL STATION does not guarantee reduced water use.

SECTION 8. ENTIRE AGREEMENT

This Agreement, including all attached exhibits, constitutes the entire, complete, final and exclusive expression of the PARTIES with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between DISTRICT and PROGRAM PARTICIPANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any PARTY which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the PARTIES.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the date first above written.

CITY OF LA PUENTE

UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT

By: _____
Robert Lindsey
City Manager

By: Thomas A. Love
General Manager

ATTEST:

By: _____

Sheryl Garcia, City Clerk

APPROVED AS TO FORM

APPROVED AS TO FORM

By: _____
James M. Casso, City Attorney

By: _____

**UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
WATER FILLING STATION PILOT PROGRAM
SCOPE OF WORK**

PROGRAM DESCRIPTION

A water filling station (“FILL STATION”) will be installed at a qualifying site that is a public facility located within the DISTRICT’S service area. A qualifying site must be located in an area that receives high pedestrian traffic and/or provides recreational activity.

PROGRAM signage will be installed adjacent to each FILL STATION that educates the public about the connection between reducing one-time use plastic bottles and saving water, as well as raise awareness about reducing landfill waste and the negative impact of plastics that end up in our water systems. The selected FILL STATION unit will have a visual indicator that quantifies the amount of plastic water bottles saved from waste.

PARTICIPATING SITE REQUIREMENTS

Participating site must:

- Be located within the boundaries of the DISTRICT and determined by the DISTRICT to be eligible.
- Be situated in an area that receives high pedestrian traffic and/or provides recreational activity.
- Currently have, or be responsible for installing in a timely manner, connection to an existing working water source.
- Currently have, or be responsible for installing in a timely manner, connection to an existing working electrical power source.
- Allow for installation of PROGRAM signage, provided by DISTRICT, adjacent to the FILL STATION.

DISTRICT RESPONSIBILITIES

DISTRICT, at its sole cost and expense, shall select and install one FILL STATION at a mutually-approved location at the PROGRAM PARTICIPANT’S site.

Plans and specifications for the FILL STATION and PROGRAM signage shall be reviewed and approved by both DISTRICT and PROGRAM PARTICIPANT prior to any work performed. The installed FILL STATION shall be compliant with the Americans with Disabilities Act, and shall be connected to the PROGRAM PARTICIPANT’S on-site potable water, drainage systems, and electrical system, if necessary. Installation shall be located in public places suitable for conveying messages supporting the reduction of waste and environmental sustainability.

Upon completion of the FILL STATION installation, PROGRAM PARTICIPANT shall be responsible for owning, operating, and maintaining the FILL STATION for a minimum of five (5) years including, but in no way limited to, responsibility for any and all costs of water, electricity, and/or repairs necessary for keeping the installed FILL STATION and PROGRAM signage in good working order.

DISTRICT shall be responsible for the payment of any and all fees and permits required for installation. DISTRICT shall coordinate the scheduling and completion of all work performed with PROGRAM PARTICIPANT.

DISTRICT may, at its discretion, elect to contract for the installation of said facilities utilizing contractors selected through its own means in compliance with applicable state and federal laws. DISTRICT shall require any such contractor to provide and maintain throughout the course of construction, acceptable policies of insurance of a type and limit meeting DISTRICT's approval. General liability policies shall provide or be endorsed to provide that the PROGRAM PARTICIPANT and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess liability policies. Insurance coverage provided by DISTRICT or any contractor thereof, shall be primary and any insurance or self-insurance procured or maintained by the PROGRAM PARTICIPANT shall not be required to contribute with it.

DISTRICT shall not cause or permit to be filed, recorded or enforced against the PROGRAM PARTICIPANT's site, or any part thereof, any mechanics', material men's, contractors' or subcontractors' liens arising from the installation of the FILL STATION or any claim or action affecting the title to the PROGRAM PARTICIPANT's site arising from the installation of the FILL STATION, and DISTRICT shall pay or cause to be paid, or otherwise removed or bonded over, the full amount of all such liens or claim within fifteen (15) days of receiving written notice thereof. In addition to and not in limitation of PROGRAM PARTICIPANT's other rights and remedies under this Agreement or under law, should DISTRICT fail within fifteen (15) business days of a written notice from PROGRAM PARTICIPANT to pay and discharge or bond over any lien arising out of DISTRICT's use of the PROGRAM PARTICIPANT's site, then a material breach under this Agreement shall be deemed to have occurred which, at PROGRAM PARTICIPANT's election, shall entitle PROGRAM PARTICIPANT to terminate this Agreement effective upon notice by PROGRAM PARTICIPANT so stating.

If DISTRICT desires to contest in good faith the validity of any lien or any claim or demand that could result in a lien against the PROGRAM PARTICIPANT's site or any portion thereof for which PROGRAM PARTICIPANT could become liable if not successfully resolved, as a condition to such contest, DISTRICT shall notify PROGRAM PARTICIPANT of DISTRICT's intent to contest the lien or claim and the grounds for such contest. Notwithstanding anything to the contrary set forth herein, DISTRICT shall pay and satisfy any adverse judgment that may be rendered thereon before the enforcement thereof against PROGRAM PARTICIPANT or the site.

DISTRICT does not warrant the installation or performance of FILL STATION(s) installed, hereunder. However, to the extent that a FILL STATION has equipment or materials that are covered by third party warranties (e.g. manufacturer's warranties), said warranties shall be transferred to PROGRAM PARTICIPANT upon completed installation of the FILL STATION. The FILL STATION shall be validated as operational by both the DISTRICT and PROGRAM PARTICIPANT, before being turned over to PROGRAM PARTICIPANT.

Throughout the term of this Agreement, the DISTRICT may provide PROGRAM PARTICIPANT with updated PROGRAM signage conveying the messages of waste reduction or other messages relevant to

the FILL STATION. All such PROGRAM signage shall be provided and installed by DISTRICT, upon approval by the PROGRAM PARTICIPANT. PROGRAM signage shall incorporate both the DISTRICT's logo and any other funding partner's logo.

PROGRAM PARTICIPANT RESPONSIBILITIES

Prior to installation of the FILL STATION, PROGRAM PARTICIPANT shall review and approve any and all plans, specifications, and/or designs specific to work performed at the installation location, with such approval to not unreasonably be withheld, subject to the operational and maintenance needs of PROGRAM PARTICIPANT at the project site.

PROGRAM PARTICIPANT shall provide to the DISTRICT and its contractors access to the project site, throughout the installation period, subject to the reasonable operational needs of the PROGRAM PARTICIPANT's activities at the project site.

PROGRAM PARTICIPANT shall inspect all work performed upon completion for purposes of determining the suitability of the FILL STATION. PROGRAM PARTICIPANT shall accept and take ownership of the FILL STATION in accordance with any applicable improvement or facility acceptance procedures required by law. Acceptance shall be contingent upon passage of final inspection by PROGRAM PARTICIPANT and validation of proper operation and functionality. Upon acceptance by PROGRAM PARTICIPANT, the FILL STATION shall become the sole property of the PROGRAM PARTICIPANT.

PROGRAM PARTICIPANT must agree to the installation of PROGRAM signage, provided by DISTRICT, adjacent to the FILL STATION.

PROGRAM PARTICIPANT shall be responsible for any and all costs associated with ownership and operation of the FILL STATION and adjacent PROGRAM signage including, but in no way limited to, costs of water, electricity, maintenance, and/or repair necessary for keeping the installed FILL STATION and PROGRAM signage in good working order. DISTRICT shall, in no way, be responsible for any costs, whatsoever, following completed installation of the FILL STATION and PROGRAM signage, including the cost of removal of the FILL STATION upon termination of the Agreement by PROGRAM PARTICIPANT, unless the Agreement is terminated by the DISTRICT.

Program Participant: City of La Puente

Fill Station Installation Address: La Puente Community Center - 501 N. Glendora Ave., La Puente, CA 91744



Water Filling Station Program

Upper District is doing its part to reduce the environmental impact of one-time use water bottles. It takes substantial resources, including water and energy, to provide consumers with filled water bottles. The Pacific Institute determined that production of water bottles for American consumption in the year 2006 alone:

- Took 3 liters of water to produce 1 liter of bottled water.
- Required over 17 million barrels of oil.
- Produced more than 2.5 million tons of carbon dioxide.

Board of Directors:

Anthony R. Fellow, Ph.D.,
Division 1

Charles M. Treviño,
Division 2

Ed Chavez,
Division 3

Alfonso "Al" Contreras,
Division 4

Jennifer Santana,
Division 5

Program Description

Ten water filling stations are being installed, free of charge, at public facilities located within Upper District's service area that receive high pedestrian traffic or provide recreational activity. Water filling station units will have a visual indicator that quantifies the amount of plastic water bottles saved from waste. Signage will be installed adjacent to each filling station.

Participating sites must currently have, or be responsible for installing in a timely manner, connection to an existing working water source and existing working electrical power source. Site participant agreements will affirm that participants are responsible for owning, operating, and maintaining the installed water bottle filling station for a minimum of five (5) years. Participating sites will be responsible for the costs of water, electricity, and/or repairs necessary for keeping the installed equipment in good working order.

Program Benefits

- ✓ Reduced amount of water and other resources used in production and transportation of bottled water.
- ✓ Decreased plastic bottle debris making its way into our local watersheds/waterways, degrading water quality and damaging local habitat.
- ✓ Reduced plastic waste ending up in landfills.
- ✓ Raised awareness about the quality and safety of drinking tap water.
- ✓ Increased understanding regarding sustainability of natural resources and protecting our local water sources.



ELKAY®

SPECIFICATIONS

Vandal-Resistant EZH2O® Bottle Filling Station with Single Vandal-Resistant Cooler Models VRC8WS

RATED FOR INDOOR AND OUTDOOR USE

PRODUCT SPECIFICATION

Unit shall include electric water cooler with bottle filling station. VRC8WS shall deliver 8 GPH of 50°F drinking water at 90°F ambient and 80°F inlet water.

Units shall be stainless steel construction and include vandal-resistant pushbutton activation. Cooler shall include vandal-resistant bubbler. Bottle filling unit shall include a 20-second automatic shut-off timer. Shall include Green Ticker™ displaying count of plastic bottles saved from waste. Bottle filler shall provide 1.1 - 1.5 gpm flow rate with laminar flow to minimize splashing. Unit shall meet ADA guidelines. Unit shall be lead-free design which is certified to NSF/ANSI 61 & 372 and meets Federal and State low-lead requirements. Unit shall be certified to UL399 and CAN/CSA 22.2 No. 120.

STANDARD FEATURES

- Vandal-resistant pushbutton activation
- Automatic 20-second shut-off
- Quick Fill Rate: 1.1 gpm (VRC8WS)
- Laminar flow provides minimal splash
- Real Drain System eliminates standing water
- Visual user interface includes:
 - Innovative Green Ticker™ counts bottles saved from waste
- Includes Vandal-resistant bubbler
- Cooler panel finish: Stainless Steel

COOLING SYSTEM (Models VRC8WS only)

- Compressor: Hermetically sealed, reciprocating type, single phase. Sealed-in lifetime lubrication.
- Condenser: Fan cooled, copper tube with aluminum fins. Fan motor is permanently lubricated.
- Cooling unit: Combination tube-tank type. Self-cleansing. Continuous copper tubing with stainless steel tank. Fully insulated with EPS foam which meets UL requirements for self-extinguishing material.
- Refrigerant Control: Refrigerant R134a is controlled by accurately calibrated capillary tube.
- Temperature Control: Easily accessible enclosed adjustable thermostat is factory preset. Requires no adjustment other than for altitude requirements.



Models VRC8WSK
or VRCDWSK

CONSTRUCTION

- Stainless steel basin with integral drain
- Galvanized structural steel cooler chassis provides structural integrity
- Stainless steel construction bottle filler
- Cooler cabinet is stainless steel construction
- Vandal-resistant bubbler is one-piece, heavy-duty chrome-plated

WARRANTY

5 Year limited warranty on the unit's refrigeration system. Electrical components and water system are warranted for 12 months from date of installation or 18 months from factory shipment, whichever date falls first.

CAPACITIES CHART

									
Model	Voltage / Hertz	Chilling Capacity**	F.L. Amps	Rated Watts	Approx. Shipping Wt. (lb)	UL399 and CAN/CSA 22.2 No. 120 Certified	ADA Compliant	ANSI/NSF 61 & 372 Certified	GreenSpec® Listed
VRC8WSK	115V / 60Hz	8 GPH	5.0	370	88	•	•	•	•

**Based on 80°F inlet water and 90°F ambient air temp for 50°F chilled drinking water.

++Complies; not third party certified.

This specification describes an Elkay product with design, quality and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.

In keeping with our policy of continuing product improvement, Elkay reserves the right to change specification without notice. Please visit elkay.com for the most current version.

2222 Camden Court
Oak Brook, IL 60523
630-572-3192
elkay.com

© 2014 Elkay
SPEC14-78 (10/2014)

ATTACHMENT C

**Vandal-Resistant EZH20® Bottle Filling Station
with Single Vandal-Resistant Cooler
Models VRC8WS & VRCDWS**

**ELKAY®
ROUGH-IN DIMENSIONS**

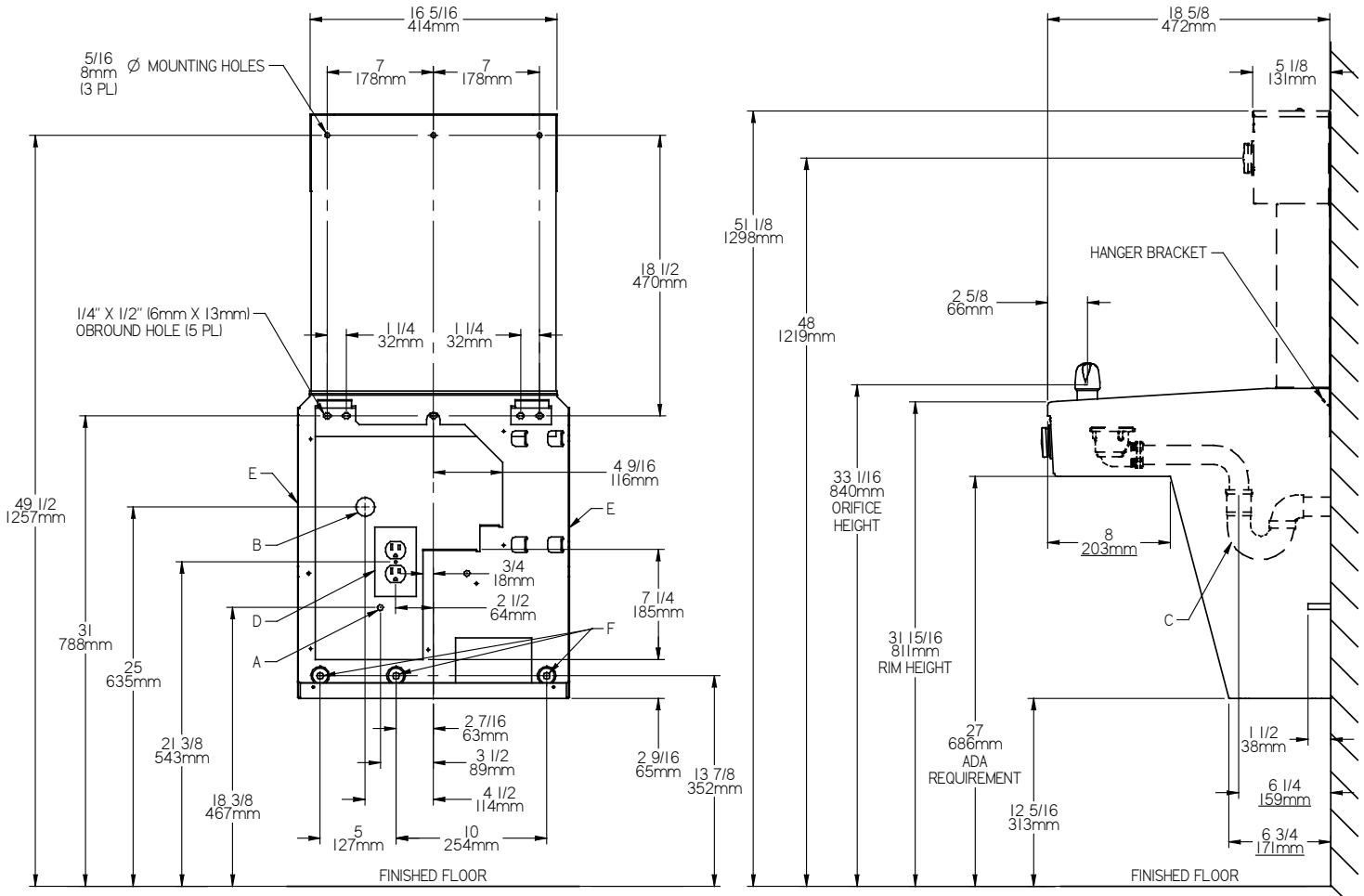
RATED FOR INDOOR AND OUTDOOR USE

IMPORTANT! INSTALLER PLEASE NOTE:

These units are designed and built to provide water to the user which has not been altered by materials in the cooler waterway. The grounding of electrical equipment such as telephone, computers, etc. to water lines is a common procedure. This grounding may be in the building buy may also occur away from the building. This grounding can cause electrical feedback into a water cooler creating an electrolysis which results in a metallic taste or an increase in the metal content of the water. This condition is avoidable by installing the cooler using the proper materials as shown.

NOTICE:

This water cooler must be connected to the water supply using a dielectric coupling. The cooler is furnished with a non-metallic strainer which meets this requirement. The drain trap which is provided by the installer should also be plastic to completely isolate the cooler from the building plumbing system.



REDUCE HEIGHT BY 3" FOR INSTALLATION OF CHILDREN'S ADA COOLER

LEGEND:

- A = Recommended Water Supply location. Shut-off Valve (not furnished) to accept 3/8" O.D. unplated copper tube. Up to 3" (38mm) maximum out from wall.
- B = Recommended Waste Outlet location. To accommodate 1-1/4" nominal drain. Drain stub 2" (51mm) out from wall.
- C = 1-1/4" Trap (not furnished).
- D = Electrical Supply (3) Wire Recessed Box Duplex Outlet.
- E = Insure proper ventilation by maintaining 6" (152mm) minimum clearance from cabinet louvers to wall.
- F = 7/16" (11mm) Bolt Holes for fastening to wall.

NOTE: Installations Must Use Ground Fault Circuit Interrupter. (GFCI)

Job Name: _____	
Model: _____	Qty. _____
Contact: _____	
Approval Signature: _____	
Notes: _____	



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

SUBJECT: CONSIDERATION OF A RESOLUTION OFFERING A REWARD IN THE TOTAL AMOUNT OF \$10,000.00 FOR INFORMATION LEADING TO THE APPREHENSION AND CONVICTION OF THE PERSON OR PERSONS RESPONSIBLE FOR THE MAY 17, 2020 DRIVE-BY SHOOTING NEAR THE INTERSECTION OF HACIENDA BOULEVARD AND AMAR ROAD THAT LEAD TO THE DEATH OF A TEN-YEAR OLD PASSENGER

BACKGROUND/DISCUSSION

On May 17, 2020, at approximately 9:15 p.m. a drive-by shooting occurred near Hacienda Boulevard and Amar Road in the City of La Puente. A ten-year old passenger was struck while in the car with his parents. Despite rapid response from the Los Angeles County Sheriff's Department and immediate transport to Queen of the Valley Hospital, the young victim passed away from a gunshot wound.

The La Puente City Council despises these needless acts of violence within the community and will not stop or rest until those responsible face justice. To that end, the attached Resolution provides for a reward of up to \$10,000 for information leading to the arrest and conviction of the person or persons responsible for this horrific crime.

The terms of the reward provide that: 1) The information given that leads to the determination of the identity, the apprehension and conviction of any person or persons must be given to the Sheriff's Department no later than September 15, 2020; 2) All reward claims must be in writing and shall be received by the City Clerk no later than October 15, 2020; 3) The total City payments of any and all rewards shall in no event exceed \$10,000 and no claim shall be paid prior to conviction unless the City Council makes a finding of impossibility of conviction due to the death or incapacity of the person or persons responsible for the crime or crimes; 4) The City's reward may be apportioned between various persons and/or paid for the conviction of various persons as the circumstances dictate; 5) Rewards shall only be paid to the person if the information is given voluntarily, at the person's own initiative; and 6) Rewards shall not be paid as part of any plea bargain.

If anyone believes to have information which could lead to the conviction of the criminal(s) involved in this matter, you are asked to contact the Los Angeles County Sheriff's Department Homicide Bureau at 323-890-5500 and refer to Report No. 020-05046-143-011.

FISCAL IMPACT

Monies for any possible payment of the reward are available from the City's General Fund.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 20-5570.

ATTACHMENT

Attachment "A": Resolution No. 20-5570

RESOLUTION NO. 20-5570

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, OFFERING A REWARD IN THE TOTAL AMOUNT OF \$10,000.00 FOR INFORMATION LEADING TO THE APPREHENSION AND CONVICTION OF THE PERSON OR PERSONS RESPONSIBLE FOR THE MAY 17, 2020 DRIVE-BY SHOOTING NEAR THE INTERSECTION OF HACIENDA BOULEVARD AND AMAR ROAD THAT LEAD TO THE DEATH OF A TEN-YEAR OLD PASSENGER

WHEREAS, the City of La Puente (“City”) may offer and pay rewards as authorized by Section 53069.5 of the Government Code of the State of California; and

WHEREAS, Section 53069.5 specifically authorizes the City to offer and pay a reward, the amount thereof to be determined by the City, for information leading to the determination of the identity of, and the apprehension of, any person whose willful misconduct results in injury or death to any person; and

WHEREAS, on May 17, 2020, near the intersection of Hacienda Boulevard and Amar Road, a shooting took place resulting in the death of a ten-year old passenger who was riding in the car with his parents; and

WHEREAS, reports have been provided that described hearing gunshots and seeing at least one vehicle leaving the intersection; and

WHEREAS, investigators with the Los Angeles County Sheriff’s Department have worked tirelessly to solve this unsolved crime; and

WHEREAS, investigators believe that there may be witnesses with information to this crime who have not yet come forward; and

WHEREAS, the offer of a reward is consistent with and is taken for the protection of public peace, health, and safety; and

WHEREAS, the offense was of such a nature or committed under special circumstances that as a matter of public policy, the City should provide a reward as an added inducement or incentive for persons to come forth with information leading to the arrest of the perpetrator(s); and

WHEREAS, the offense was especially heinous, atrocious, or cruel and manifested exceptional depravity.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council hereby approves and authorizes a reward in the total amount of \$10,000.00 (the “Reward”) for information leading to the determination of the identity of, and the apprehension of, any person responsible for the acts stated above.

SECTION 3. The terms of the reward provide that:

- a) The information given that leads to the determination of the identity, the apprehension and conviction of any person or persons must be given no later than September 15, 2020 to the Los Angeles County Sheriff’s Department.
- b) The total City payments of any and all rewards shall in no event exceed \$10,000.00 and no claim shall be paid prior to conviction unless the La Puente City Council makes a finding of impossibility of conviction due to the death or incapacity of the person or persons responsible for the crime or crimes. The reward may be apportioned between various persons and/or paid for the conviction of various persons as the circumstances dictate. Rewards shall only be paid to the person if the information is given voluntarily, at the person’s own initiative. Rewards shall not be paid as part of any plea bargain.
- c) Any claims for the reward shall be filed in writing, no later than October 15, 2020, with the City Clerk of the City of La Puente, 15900 E. Main Street, La Puente, California 91744, Attention: May 17, 2020 Reward Fund.

SECTION 4. All decisions with respect to the relevance or materiality of information received, whether or not utilized in establishing the determination of the identity of and the apprehension of any one or more persons, and whether such information provides a basis for the payment of a reward, are within the sole discretion of the City Council.

SECTION 5. All determinations effective, or dispositive of the offer of reward, shall be within the sole discretion of the City Council and shall be final.

SECTION 6. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 7. The City Clerk of the City of La Puente shall certify the adoption of this resolution and the same shall hereafter be in full force and effect.

PASSED, APPROVED AND ADOPTED at a special meeting of the City Council of the City of La Puente, this 23rd day of June 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Charlie Klinakis, Mayor

ATTEST:

Sheryl Garcia, City Clerk



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services
Hector Hernandez, Management Analyst

SUBJECT: DISCUSSION AND DIRECTION REGARDING EMPLOYEE PAY BEYOND REQUIREMENTS OF THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA)

BACKGROUND

On March 18, 2020, Congress passed the Families First Coronavirus Response Act (“FFCRA”) that went into effect April 1, 2020. The FFCRA requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specific reasons related to COVID-19. The legislation will ensure that workers are not forced to choose between their paychecks and the public health measures needed to combat the virus. An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to telework, because the employee:

1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
2. has been advised by a health care provider to self-quarantine related to COVID-19;
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
5. is caring for his or her child whose school or place of care is closed (or childcare provider is unavailable) due to COVID-19 related reasons; or
6. is experiencing any other substantially similar condition specified by the U.S. Department of Health and Human Services

These provisions will apply from April 1, 2020 through December 31, 2020.

DISCUSSION

The City must provide employees with up to two weeks (80 hours, or a part-time employee’s two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- The employee is due 100% the required rate of pay, which is capped at \$511 per day or \$5,110 in total, for leave hours taken because the employee:
 - o Is subject to a federal, state, or local quarantine or isolation order related to COVID-19,

- Has been advised by a health care provider to self-quarantine related to COVID-19, or
 - Is experiencing COVID-19 symptoms and is seeking a medical diagnosis.
- The employee is due two-thirds of the required rate of pay, which is capped at \$200 per day or \$2,000 in total, for leave hours taken because the employee:
 - Is caring for an individual subject to a federal, state, or local quarantine or isolation order related to COVID-19,
 - Is caring for his or her child whose school or place of care is closed (or childcare provider is unavailable) due to COVID-19 related reasons, or
 - Is experiencing any other substantially similar condition specified by the U.S. Department of Health and Human Services.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

Employees are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see above). Employees who have been employed for at least thirty days prior to their leave request may be eligible for up to an additional ten weeks of partially paid expanded family and medical leave for reason #5 above.

City staff is seeking direction from the City Council regarding employee pay if, for example, the employee was quarantined multiple times and exceeds the 80-hour limit. The City Council could make the determination that the employee would be compensated regardless of the 80-hour limit under the FFCRA. The other option would be to only pay the employees up to the FFCRA guidelines and require them to use their sick pay for any additional time off needed.

FISCAL IMPACT

The fiscal impact would depend on how many employees are ultimately quarantined and would be less if the City requires the employee to use their own sick time.

RECOMMENDATION

It is recommended that the City Council provide direction to Staff.



City of La Puente AGENDA REPORT

To: Mayor and City Council

For meeting of: June 23, 2020

From: Bob Lindsey, City Manager

By: John Di Mario, Development Services Director
William C. Pagett, City Engineer

SUBJECT: CONSIDERATION OF A CHANGE ORDER WITH SPOHN RANCH, INC. FOR THE MAJORITY LEADER IAN CALDERON SKATE PARK AND BASKETBALL COURTS PROJECT AT LA PUENTE PARK IN AN AMOUNT UP TO \$80,367.04

BACKGROUND

At the City Council meeting of January 28, 2020, the Council awarded a contract to Spohn Ranch, Inc. ("Spohn") in the amount of \$1,049,769.23 for the construction of the Majority Leader Ian Calderon Skate Park and adjacent basketball courts to kick-off the implementation of the Park Master Plan.

Construction for this project started on March 30, 2020.

DISCUSSION

A change order request has been identified for the basketball courts portion of the project that is being brought to the City Council for consideration and approval. The change order for consideration and discussion involves changes to the size and number of the basketball courts located between the skate park and St. Joseph's school. The original construction plans were drawn for two 70' x 50' side-by-side courts (See Attachment A). During the course of construction Staff suggested to Spohn that two additional "junior high size" cross courts be added for playability of younger children and the ability to provide for more games to be played simultaneously. In reviewing the feasibility to add the two additional junior high courts, it was determined that the two 70' x 50' courts were not of standard size for high school which is 84' x 50' resulting in the need to increase both the size of the courts and the concrete pad area to at least accommodate the high school courts. The standard size for junior high courts is 74' x 42' which is depicted in Attachment B in yellow lines and further increases the size of the concrete area. In addition, the original construction plans did not include applying a colored surface treatment to the concrete pad area.

On June 8th, the Park Master Plan and Youth Program Oversight Ad Hoc Committee ("Ad Hoc Committee") met with Staff to discuss the proposed change order to:

- 1) Increase the size of the two main courts to standard high school size.
- 2) Consider the addition of the two junior high size courts as cross courts as shown in Attachment B.

- 3) Colorize the surface area including additional striping for the two junior courts that was not part of the original plans. For this item the Ad Hoc Committee selected a forest green surface area color with dark red keys and center court circle on the high school size courts.

Included as Attachment C is the change order request in the amount of \$80,367.04 which would accommodate two high school size courts, two junior high cross courts, additional lighting for the larger surface area for the four courts and sport surface coating and additional striping (Option1).

Following discussion with Staff, the Ad Hoc Committee focused on foregoing the two junior courts at the current time (a savings of approximately \$19,000 by eliminating the additional four goals/backboards and court striping) but providing for the courts to be installed at a later date. This would be accomplished by keeping the larger concrete pad area and installing the additional lighting as currently proposed (Option 2).

Staff was also asked by the Ad Hoc Committee to look into the cost savings of reducing the overall size of the concrete area to only accommodate the two high school size courts (Attachment D) and if this would result in not having to do additional sports lighting as listed as items 1 and 2 in Attachment C. The cost savings of doing less concrete area is approximately \$13,000, plus a saving of \$19,000 by eliminating the additional four goals/backboards and court striping. At the time of Agenda preparation Spohn had not yet been able to confirm with Musco Sports Lighting if the additional lighting would not be needed. If not needed, this would further reduce the cost of this option by \$21,686.25, for a total savings of \$53,686.25 from the submitted change order request of \$80,367.04 (Option 3).

Provided below is a table summarizing the change order options available to the City Council and corresponding cost. It should be noted that should the City Council select Option 1 or 2, Staff would recommend that the two junior high cross courts be placed closest to St. Joseph's school which is the opposite of how they are currently shown on Attachment B.

<u>Option</u> <u>No.</u>	<u>Description</u>	<u>Cost</u>
1	2- Full Size H.S. courts, 2 - Jr. High cross courts, additional lighting, sport surface coating and add'l striping (change order as presented)	\$80,367.04
2	2 - Full Size H.S. courts, additional lighting, sport surface coating; and allow for 2 - Jr. High cross courts at a later time	\$61,367.04
3	2 - Full Size H.S. courts, sport surface coating, no future Jr. High cross courts	\$26,680.79 *

*If the Musco lighting cannot be eliminated this option increase to \$48,367.04

Staff is seeking a decision by the City Council from the three options presented above.

FISCAL IMPACT

The bid schedule for construction of this project totals \$1,049,769.23. The current project budget includes a 10% percent contingency of \$104,977. Thus far there have been two change orders approved for this project totaling \$12,112.54 that pertain to site work to dry out the soil and shifting the overall project footprint slightly to the west.

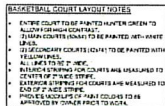
RECOMMENDATION

It is recommended that the City Council approve a change order in an amount up to \$80,367.04 for the Majority Leader Ian Calderon Skate Park and Basketball Courts project.

ATTACHMENTS

Attachment "A": Original Courts
Attachment "B": Additional Junior High Courts
Attachment "C": Change Order Request
Attachment "D": High School Courts Only





- **ALL COLD JOINTS AT THE BOTTOM OF ALL RADIUS TRANSITIONS & RADIUS BANKS SHALL BE LOCATED 8" MAX. FROM THE POINT OF TANGENCY. SEE TYPICAL DETAILS FOR CLARIFICATION.**

Owner to choose:
given color from
manufacturer color
chart.



DESIGN. BUILD. COME TOGETHER.

Spohn Ranch, Inc.

an equal opportunity employer by choice

6824 S. Centinela Ave., Los Angeles, CA 90230
626.330.5803 (P) 626.330.5503 (F)

PROPOSED CHANGE ORDER

PCO #: 5

May 19, 2020

PCO Title: Basketball Court Expansion

TO: City of La Puente, CA
15900 E. Main St.
La Puente, CA 91744-4719

JOB NAME: Ian C. Calderon Skatepark
La Puente, CA

SR JOB NUMBER: LaPuenteCA

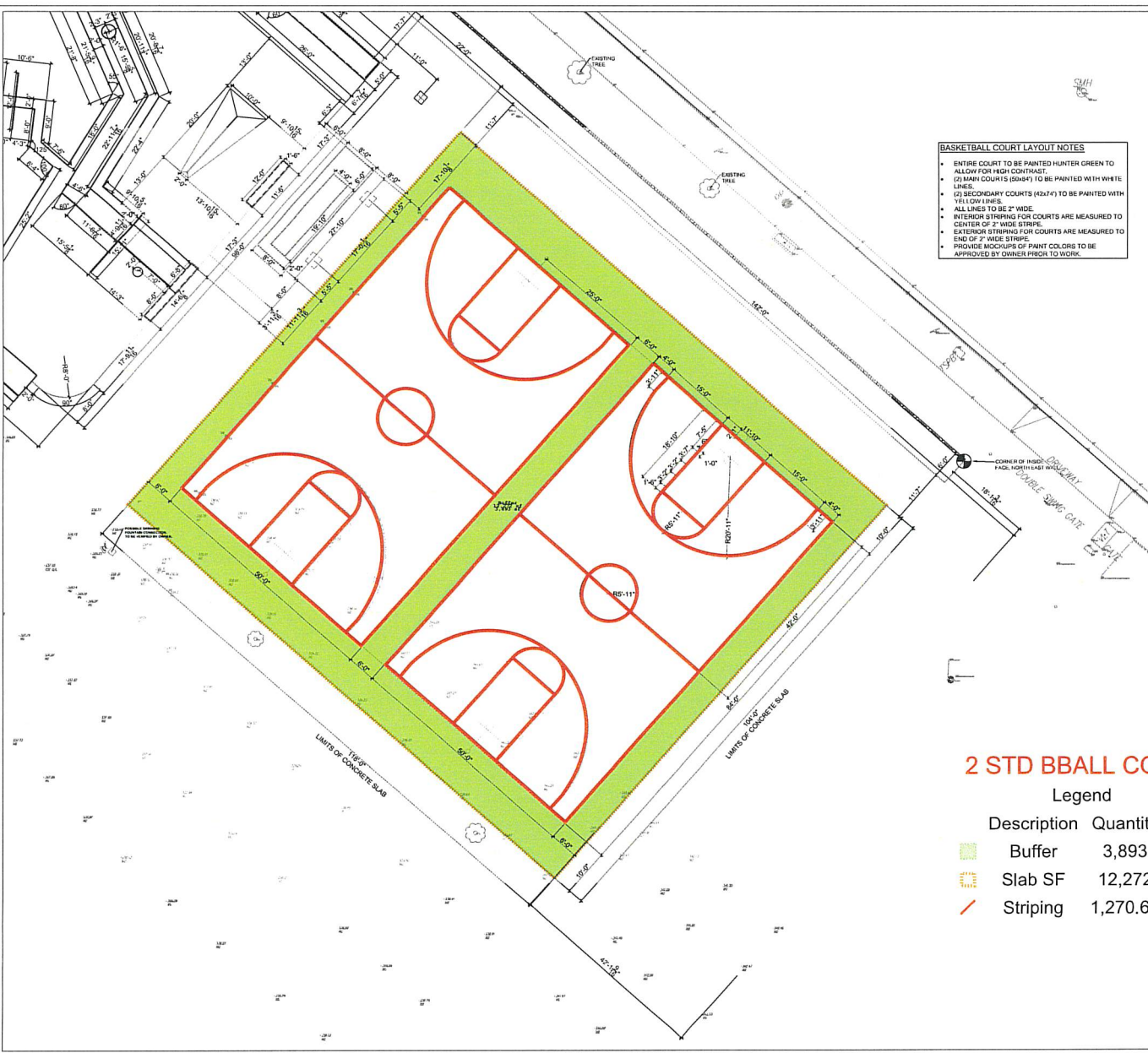
Attn: Bob Lindsey c/o Barry Knutson (Willdan)

CLIENT'S JOB NUMBER:

DESCRIPTION OF WORK

Owner proposed expansion to the basketball courts to include junior courts. Change order is for additional work associated with the expansion.

ITEM #	DESCRIPTION	REFERENCE	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Additional Musco Sports Lighting and Installation		1	LS	\$ 19,998.75	\$ 19,998.75
	Poles changed to 50' tall & require deeper footings					
	Added one light fixture to P1					
	Added one light fixture and back-to-back mount to P2					
2	Additional Electrical Engineering for Sports Lighting		1	LS	\$ 1,687.50	\$ 1,687.50
	Update electrical CD's to show new pole					
	locations & recircuiting					
3	Additional Court Striping (505 LF)		1	LS	\$ 1,365.00	\$ 1,365.00
4	Additional Site Prep (3060 SF)		1	LS	\$ 3,152.63	\$ 3,152.63
5	Additional Concrete Flatwork (3060 SF)		1	LS	\$ 22,387.33	\$ 22,387.33
6	Additional Complete Basketball Goal & Installation		4	EA	\$ 4,425.00	\$ 17,700.00
7	Sport Surface Coating (14,768 SF)		1	LS	\$ 12,500.00	\$ 12,500.00
						\$ -
						\$ -
						\$ -
	PCO SUBTOTAL					\$ 78,791.21
	ADDITIONAL BONDING (2%)					\$ 1,575.82
	PCO GRAND TOTAL					\$ 80,367.04



BASKETBALL COURT LAYOUT NOTES

- ENTIRE COURT TO BE PAINTED HUNTER GREEN TO ALLOW FOR HIGH CONTRAST.
- MAIN COURT (50'x11') TO BE PAINTED WITH WHITE LINES.
- SECONDARY COURTS (32'x7') TO BE PAINTED WITH YELLOW LINES.
- ALL LINES TO BE 2" WIDE.
- EXTERIOR STRIPING FOR COURTS ARE MEASURED TO CENTER OF 2" WIDE STRIPE.
- EXTERIOR STRIPING FOR COURTS ARE MEASURED TO END OF 2" WIDE STRIPE.
- PROVIDE MOCKUPS OF PAINT COLORS TO BE APPROVED BY OWNER PRIOR TO WORK.

- CONSTRUCTION NOTES**
- ALL MATERIAL AND WORKMANSHIP SHALL CONFORM TO ALL APPLICABLE GOVERNING CODES AND ORDINANCES.
 - ALL FORMS AND ALIGNMENTS OF PAVING, LAYOUT, AND SPECIAL PAVING AREAS SHALL BE REVIEWED AND APPROVED BY THE CITY'S REPRESENTATIVE PRIOR TO POURING (PROVIDE A MINIMUM OF 24 HOURS NOTICE).
 - CONTRACTOR SHALL VERIFY THE LOCATION OF ALL PUBLIC IMPROVEMENTS, INCLUDING UNDERGROUND UTILITIES PRIOR TO THE START OF CONSTRUCTION. CONTRACTOR SHALL REPAIR AND/OR REPLACE HARMED ALL PUBLIC IMPROVEMENTS DAMAGED, BROKEN, OR REMOVED DURING CONSTRUCTION.
 - CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 4000 PSI AT 28 DAYS (UNLESS OTHERWISE NOTED).
 - ALL REBAR CROSSINGS TO BE TIED.
 - ALL CONSTRUCTION TO BE PLANNED AND TRUE, UNLESS OTHER WISE NOTED OR INDICATED.
 - THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS AT THE JOB SITE. ALL DISCREPANCIES SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE SKATE PARK DESIGNER, CITY OR OWNER'S REPRESENTATIVE.
 - THE CONTRACTOR IS SOLELY RESPONSIBLE FOR ALL CONSTRUCTION METHODS AND FOR SAFETY CONDITIONS AT THE WORK SITE.
 - ALL BRACING, TEMPORARY SUPPORTS, SHORING, ETC. ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
 - OBSERVATION VISITS TO THE JOB SITE BY THE SKATE PARK DESIGNER OR CITY, DO NOT INCLUDE INSPECTION OF CONSTRUCTION PROCEDURES. THE VISIT SHALL NOT BE CONSTRUED AS CONTINUOUS AND DETAILED INSPECTIONS.
 - CONDITIONS NOT SPECIFICALLY SHOWN SHALL BE CONSTRUCTED SIMILAR TO THE DETAILS FOR THE RESPECTIVE MATERIALS.
 - THE DRAWINGS AND SPECIFICATIONS REPRESENT THE FINISHED CONSTRUCTION PRODUCT. THESE DOCUMENTS, ALTHOUGH PREPARED WITH CARE AND DILIGENCE, MAY CONTAIN ERRORS, OMISSIONS, CONTRADICTIONS, ETC. THE CONTRACTOR SHALL REVIEW ALL DOCUMENTS THOROUGHLY AND SHALL NOTIFY THE SKATE PARK DESIGNER IMMEDIATELY UPON ANY SUCH DISCOVERY OR DISCREPANCY. GOVERNING CODES SHALL THEN APPLY.
 - ALL SCALE DIMENSIONS ARE APPROXIMATE. WRITTEN DIMENSIONS AND DETAILS TAKE PRECEDENCE OVER SCALED DIMENSIONS. THE CONTRACTOR SHALL CHECK AND VERIFY ALL SITE DIMENSIONS PRIOR TO PROCEEDING WITH WORK AND CLARIFY CONFLICT, CONTRADICTION, OR ERRORS WITH SKATE PARK DESIGNER, CITY IF NECESSARY.
 - DESIGN, MATERIAL, EQUIPMENT AND PRODUCTS OTHER THAN THOSE DESCRIBED OR INDICATED ON DRAWINGS MAY BE CONSIDERED FOR USE. CONTRACTOR SHALL OBTAIN APPROVAL FROM THE SKATE PARK DESIGNER PRIOR TO PROCEEDING WITH CONSTRUCTION.
 - SHOP DRAWINGS SHALL BE SUBMITTED BY THE CONTRACTOR TO THE CITY'S REPRESENTATIVE/ SKATEPARK DESIGNER FOR THE CLARIFICATION OF DESIGN CONCEPT DETAILS & SUBSTITUTIONS.
 - DURING WORK AND THROUGH ITS COMPLETION, THE CONTRACTOR SHALL KEEP THE SITE CLEAN TO THE SATISFACTION OF THE CITY.
 - FINAL MATERIAL, FINISHES AND COLOR SHALL BE APPROVED BY CITY AND SKATE PARK DESIGNER PRIOR TO INSTALLATION.
 - CLEAN-UP SHALL TAKE PLACE ON A DAILY BASIS.
 - REFER TO SPECIFICATIONS FOR ANY ADDITIONAL INFORMATION.

****ALL COLD JOINTS AT THE BOTTOM OF ALL RADIUS TRANSITIONS & RADIUS BANKS SHALL BE LOCATED 8" MAX. FROM THE POINT OF TANGENCY. SEE TYPICAL DETAILS FOR CLARIFICATION.**

2 STD BBALL COURTS

Legend

Description	Quantity	Unit
Buffer	3,893	sf
Slab SF	12,272	sf
Striping	1,270.66	ft

SPOHN RANCH SKATE PARKS

DESIGN, BUILD, COME TOGETHER.

804 E. CENTINELA AVE., LOS ANGELES, CA 90029
OFFICE: (626) 330-5803 • FAX: (626) 330-5833

LA PUENTE SKATEPARK

PROJECT TITLE

LAYOUT PLAN

SHEET TITLE

SHEET NO.

SK5.2

DATE

05/05/2020

PLAN CHECKED BY

DN

DOCUMENTS BY

CIVIL/ITM

SKATE PARK DESIGNED BY

REVISIONS

THIS SHEET IS PART OF A SET OF DRAWINGS FOR THE SKATEPARK. IT IS NOT TO BE USED SEPARATELY FROM THE OTHER SHEETS IN THE SET. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY AND OTHER AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY AND OTHER AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY AND OTHER AGENCIES.