MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL MEETING OF
JUNE 9, 2020

> Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Special Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 9, 2020, at 9:00 a.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 9:02 a.m.

ROLL CALL

Members present: Klinakis, Lewis (via teleconference), Munoz (via teleconference), Holloway (via teleconference), Solis.

Members absent: None.

Staff members present: City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario (via teleconference), City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma (via teleconference), and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

ORAL COMMUNICATIONS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY – None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 DISCUSSION AND DIRECTION REGARDING: (1) THE FUNCTIONS AND OBJECTIVES OF THE EDUCATION COMMISSION AND PUENTE PRIDE COMMISSION; AND (2) APPOINTMENTS TO ALL CITY COMMISSIONS

Council Member Solis reported that the Education and Puente Pride Commissions ad hoc committee met and discussed additional functions and standards to implement for the Commissions.

Direction was given to Staff to reach out to prior Commissioners for their recommendations and to bring the item back to the City Council in July.

Mayor Klinakis reappointed Council Member Holloway and Council Member Solis to the Education and Puente Pride Commissions ad hoc committee. The City Council directed Staff to continue accepting applications for the Planning Commission vacancy and consider the appointment at a later date.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Council Member Solis pulled Item D-7 for further discussion.

Mayor Pro Tem Lewis pulled Item D-6 for further discussion.

A motion was made by Council Member Solis, seconded by Council Member Munoz, to approve Consent Calendar Items D-1 through D-5. The motion carried by the following roll call vote:

AYES:	Klinakis, Holloway, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1491

Action taken: The City Council and Successor Agency adopted Resolution No. 20-5557 approving Warrant Register No. 1491.

D-2 PRESENTATION OF APRIL AND MAY 2020 INVESTMENT REPORTS

Action taken: The City Council received and filed this report.

D-3 PRESENTATION OF APRIL AND MAY 2020 REQUISITION SUMMARY REPORTS

Action taken: The City Council received and filed this report.

D-4 CONSIDERATION OF A RESOLUTION ADOPTING A STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2020-2021

Action taken: The City Council adopted Resolution No. 20-5558 approving the City's Statement of Investment Policy for Fiscal Year 2020-21.

D-5 CONSIDERATION OF A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR 2020 LEAP PROGRAM GRANT FUNDS

Action taken: The City Council adopted Resolution No. 20-5559 authorizing the submittal of an application for LEAP Program grant funds in the amount of $150,000.

D-6 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO WGJ ENTERPRISES, INC., DBA PCI, FOR THE CITY STREET SIGN INSTALLATION PROJECT IN THE AMOUNT OF $33,695.00

This item was pulled by Mayor Pro Tem Lewis for further discussion.

Director of Development Services Di Mario provided a staff report regarding the status of the city street sign installation project.

Discussion ensued regarding the timeline of the project, the total number of street signs in the City, the color of sign posts and funding of the project.

Mayor Klinakis directed Staff to update the GPS mapping of the City's street signs for historical and future purposes.

A motion was made by Council Member Solis, seconded by Council Member Munoz, to: (1) award the construction contract to WGJ Enterprises, Inc., dba PCI, in the amount of $33,695.00 for the City Street Sign Installation Project; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount. The motion carried by the following roll call vote:

AYES:	Klinakis, Holloway, Lewis, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-7 CONSIDERATION OF A RESOLUTION DESIGNATING THE ENTITIES PERMITTED TO SELL SAFE AND SANE FIREWORKS IN THE CITY FOR 2020

This item was pulled by Council Member Solis for further discussion.

The City Council's consensus was to cancel the 3rd of July firework show.

Council Member Solis expressed his concern regarding for-profit organizations and their involvement in running the firework stands located in the City. Discussion ensued regarding the application and permit process of the firework stands within the City.

Mayor Klinakis directed Staff to monitor firework stand operations in the City this year, develop a policy, and bring the item back to the City Council.

A motion was made by Council Member Solis, seconded by Council Member Holloway, to adopt Resolution No. 20-5560 designating the entities permitted to sell safe and sane fireworks in the City. The motion carried by the following roll call vote:

AYES:	Klinakis, Holloway, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION AND APPROVAL OF GUIDELINES AND PROTOCOLS FOR REOPENING CITY FACILITIES

Director of Administrative Services Grunklee provided a staff report regarding the reopening protocols for City Hall including sanitization, personal protective equipment (PPE), screening processes, and reopening in phases utilizing an appointment system.

Discussion ensued regarding the timing and benefits of reopening City Hall in phases, the need for appointments, the screening process for employees and visitors, community outreach to announce the reopening of City Hall and the use of PPE.

Council Member Munoz noted that the rules and regulations set in place may change as local, state, and federal guidelines are updated. Discussion ensued regarding the type of services offered during the phasing of the reopening.

Mayor Klinakis thanked the Business Outreach and Reopening ad hoc committee for the recommended guidelines and protocol and directed Director Grunklee to follow up on the procurement date of the remaining PPE in order to set a firm opening date.

E-2 DISCUSSION AND DIRECTION REGARDING CITY COUNCIL MEETING FORMAT

Mayor Pro Tem Lewis provided an update on technology for City Council meetings. She reported that after testing multiple platforms, Staff and the ad hoc committee preferred Microsoft Teams Live, however, testing needed to be done to ensure proper audio and video connections and configuration of how the public may interact with Staff during the meetings.

Council Member Holloway stated that there are limitations to each platform, and the public would still be able to utilize the phone-in and email options during City Council meetings to express their questions and/or concerns.

Mayor Pro Tem Lewis stated that a video link should be a priority and requested the support of the City Council in moving forward with the technology for the benefit of the public. She requested the support of Mayor Klinakis to go live with the new technology for a budget town hall meeting to ensure that the public is included in all formats. Mayor

Klinakis noted his desire to run a hybrid budget study session meeting at City Hall on June 16, 2020, for the public to participate.

Council Member Solis requested additional information regarding the public's ability to participate at locations where Council Members are participating via teleconference. City Attorney Casso noted that once the Governor's executive order N-29-20 expires the public would be able to participate at the location where a Council Member may be participating via teleconference.

Mayor Pro Tem Lewis noted that technology, including laptops, purchased for the Emergency Operations Center could be repurposed for Staff or City Council to utilize during the City Council meetings to reduce technology limitations for those participating remotely. She further noted that the Communications ad hoc committee and Staff have discussed updating the technology in Council Chambers that is utilized for meetings.

E-3 DISCUSSION AND DIRECTION REGARDING THE DENTAL OPTICAL CARE (DOC) PROGRAM FOR FISCAL YEAR 2019-2020

Director of Administrative Services Grunklee provided a staff report regarding extending the Dental Optical Care (DOC) program for fiscal year 2019-2020. Discussion ensued regarding the time frame of the extension of the program.

Mayor Klinakis directed to Staff to allow the DOC program to carryover and continue through the next fiscal year until June 30, 2021.

ADHOC COMMITTEE REPORTS

Code Enforcement: Mayor Klinakis reported that the ad hoc committee would meet with code enforcement Staff and will report back to the City Council.

La Puente Park Master Plan and Youth Program Oversight: Council Member Munoz reported that the ad hoc committee met with Staff to discuss updates and modifications of the park. Direction was provided to Staff to provide updates regarding the basketball courts and parking lot prior to the next City Council meeting.

Military Banner Recognition Program: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Communications: Mayor Pro Tem Lewis reported that the ad hoc committee would continue to work with Staff on City Council meetings format and implementing notifications for City Hall reopening protocols.

Electronic Billboards: Mayor Klinakis reported that the ad hoc committee met and received updates from the billboard operator regarding soil tests, plans and specifications, and the timeframe of starting construction.

Education and Puente Pride Commissions: Nothing to report.

Park Ordinance Oversight: Mayor Klinakis reported that the ad hoc committee met and will be meeting again to gather additional information.

Public Health: Nothing to report.

Business Outreach and Reopening: Council Member Munoz reported that the ad hoc committee will meet to continue discussing business outreach for reopening and changes of COVID-19 regulations and guidelines.

ORAL COMMENTS FROM COUNCIL

Council Member Solis reported that Popeyes Louisiana Kitchen opened in the City and requested Staff to assist in coordinating the drive-through lines.

Mayor Klinakis requested Director of Community Services Lerma to provide an update regarding the diaper program and the upcoming food drive. Director Lerma reported that Staff attended a meeting with Supervisor Hilda Solis' office and Los Angeles Regional Food Bank regarding the Puente Valley Food Distribution event on June 12, 2020, and stated that Senator Susan Rubio's office will be utilizing City Hall on June 19, 2020, to distribute diapers to pre-selected non-profit organizations.

Mayor Pro Tem Lewis requested that the meeting be adjourned in memory of Sebastian Falcon.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked the Sherriff's Department and residents for the peaceful demonstration that was held in front of City Hall.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 11:04 a.m. in memory of Sebastian Falcon.

Approved this 23rd day of June, 2020.

Sheryl Garcia
City Clerk

Charles Klinakis

Charlie Klinakis
Mayor/Chair