MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL AND EMERGENCY MEETING OF
MAY 7, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Special and Emergency Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Thursday, May 7, 2020, at 9:00 a.m.

9:00 A.M. SPECIAL MEETING

CALL TO ORDER

Mayor Klinakis called the meeting to order at 9:08 a.m.

ROLL CALL

Members present:	Klinakis, Lewis (via teleconference), Holloway (via teleconference), Munoz (via teleconference), Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso (via teleconference), Director of Administrative Services Troy Grunklee (via teleconference), Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma (via teleconference), and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

ORAL COMMUNICATIONS – None

Mayor Klinakis announced that an Emergency Closed Session Meeting would be held at 10:15 a.m.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF APRIL 16, 2020 AND APRIL 29, 2020

A motion was made by Council Member Holloway, seconded by Council Member Solis, to waive the reading and approve the Minutes of the City Council and Successor Agency meetings of April 16, 2020 and April 29, 2020. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Mayor Pro Tem Lewis pulled Items D-5 and D-8 for further discussion.

A motion was made by Council Member Munoz, seconded by Council Member Solis, to approve Consent Calendar Items D-1 through D-4, D-6, and D-7. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1490

Action taken: The City Council and Successor Agency adopted Resolution No. 20-5555 approving Warrant Register No. 1490.

D-2 PRESENTATION OF MARCH 2020 INVESTMENT REPORT

Action taken: The City Council received and filed this report.

D-3 PRESENTATION OF MARCH 2020 REQUISITION SUMMARY REPORT

Action taken: The City Council received and filed this report.

D-4 CONSIDERATION OF REJECTION OF ALL BIDS FOR THE STREET SIGN INSTALLATION PROJECT AND AUTHORIZATION TO RE-ADVERTISE AND SOLICIT BIDS FOR THE PROJECT

Action taken: The City Council: (1) rejected all bids received for the Street Sign Installation Project; and (2) authorized Staff to re-advertise and solicit bids for the Project.

D-5 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR DEMOLITION WORK AT LA PUENTE PARK

This item was pulled by Mayor Pro Tem Lewis for further discussion.

Director of Development Services Di Mario provided a staff report regarding the completion of the demolition project at the La Puente Park.

A motion was made by Council Member Solis, seconded by Council Member Munoz, to: (1) accept the project as complete; (2) approve the Final Change Order; and (3) authorize the City Clerk to execute the Notice of Completion. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-6 CONSIDERATION OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH HDL COREN & CONE FOR PROPERTY TAX MANAGEMENT SERVICES EXTENDING THE TERM FOR ONE YEAR IN THE AMOUNT OF $10,560

Action taken: The City Council: (1) approved Amendment No. 3 to the Professional Services Agreement with HdL, Coren and Cone; and (2) authorized the City Manager to execute the Amendment on behalf of the City.

D-7 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO HARDY & HARPER, INC. FOR THE NEIGHBORHOOD STREET IMPROVEMENTS ON VARIOUS CITY STREETS FY 19-20 IN THE AMOUNT OF $1,536,000.00

Action taken: The City Council: (1) awarded the contract to Hardy and Harper Inc. in the amount of $1,536,000; and (2) authorized the City Manager to execute the Agreement and approve change orders up to 10% of the original bid amount.

D-8 CONSIDERATION OF A CHANGE ORDER WITH LEONIDA BUILDERS, INC. FOR SEWER AND PARK IMPROVEMENTS AT LA PUENTE PARK IN THE AMOUNT OF $68,000.00

This item was pulled by Mayor Pro Tem Lewis for further discussion.

Director of Development Services Di Mario provided a staff report regarding the adjustment and reduction of concrete in the concourse area as well as additional concrete to be poured at the softball fields and batting cages.

A motion was made by Council Member Solis, seconded by Council Member Munoz, to approve a change order in the amount of $68,000.00 with Leonida Builders, Inc. The motion carried by the following roll call vote:

AYES:	Klinakis, Holloway, Munoz, Solis
NOES:	Lewis
ABSTAIN:	None
ABSENT:	None

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING APPOINTMENTS TO EDUCATION COMMISSION, PLANNING COMMISSION AND PUENTE PRIDE COMMISSION

Mayor Klinakis recommended that appointments to the Education and Puente Pride Commissions be postponed until June 2020 and recommended that Daniel Stowell be reappointed to the Planning Commission. He further recommended that the additional vacancy for the Planning Commission also be appointed in June.

Council Members Holloway and Munoz agreed with the recommendation. Mayor Pro Tem Lewis also agreed with the recommendation and requested that the Education and Puente Pride ad hoc committee reevaluate the purpose of the commissions and report back to the City Council.

A motion was made by Council Member Holloway, seconded by Council Member Munoz, to reappoint Daniel Stowell to the Planning Commission. The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

Council Member Holloway requested that the City recognize Commissioner Tommy Costea for his long-time service on the Planning Commission.

Mayor Klinakis noted that applications for all City Commissions would continue to be accepted until June.

E-2 DISCUSSION AND DIRECTION REGARDING THE CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT – CARES ACT SUPPLEMENTAL FUNDING FOR CORONAVIRUS (COVID-19) RELIEF

Director of Development Services Di Mario provided a staff report regarding supplemental CDBG funding available through the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act").

Discussion ensued regarding COVID-19 testing, the Smart Plates program, additional senior resources, food voucher programs, and families in the City that are currently struggling.

Direction was given to staff to bring this item back at the next City Council meeting with further information on programs and funding for seniors and low income families. City Council further directed that staff move forward with the Smart Plates program and any additional items needed at the Senior Center.

E-3 DISCUSSION AND DIRECTION REGARDING STREET SWEEPING AND CONTINUING MORATORIUM (COUNCIL MEMBER SOLIS)

Council Member Solis discussed the current lack of street sweeping due to residents staying at home amid the COVID-19 pandemic and when the City should resume street sweeping and posting notices for residents to move their vehicles.

Discussion ensued regarding aesthetics and cleanliness of the streets, yard maintenance, guidelines and protocols for reopening businesses, code enforcement protocols and procedures, and following the local and state mandates for reopening.

Mayor Klinakis appointed Council Member Munoz and Council Member Solis to the Business Outreach and Reopening ad hoc committee for the purpose of making recommendations and establishing guidelines for local businesses to reopen.

E-4 DISCUSSION AND DIRECTION REGARDING ACTIONS IN RESPONSE TO COVID-19

City Manager Lindsey reported the following: the Smart Plates program will be advertised through social media; Code Enforcement staff, in partnership with the Sheriff's department and the Los Angeles County Department of Public Health, are visiting essential and non-essential businesses and informing them of current guidelines and regulations; Code Enforcement will provide open business with information regarding the Smart Plates program. He further reported that staff is compiling a list of non-essential businesses and has created a packet with guidelines and protocols from the Los Angeles County to assist them in reopening their business.

City Manager Lindsey noted that he will look into Code Enforcement GORequest procedures to ensure timely and efficient service.

E-5 ANIMAL CONTROL PROGRAM UPDATE (MAYOR PRO TEM LEWIS)

Direction was given to staff to bring back the item at the City Council's budget meeting with revenues of the cost center.

ADHOC COMMITTEE REPORTS

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Military Banner Recognition Program: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Communications: Nothing to report.

Electronic Billboards: Nothing to report.

Education and Puente Pride Commissions: Nothing to report.

Park Ordinance Oversight: Nothing to report.

Public Health: Nothing to report.

At 11:28 a.m., Mayor Klinakis recessed the Special Meeting and at 11:44 a.m., Mayor Klinakis convened the Emergency Closed Session Meeting.

ORAL COMMUNICATIONS – None

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 11:45 a.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION - Significant exposure to pursuant to Government Code section 54956.9(d)(2) (one potential case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 1:14 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that direction was given to the City Manager and the City Attorney's office, and no final action was taken.

At 1:16 p.m., Mayor Klinakis adjourned the Emergency Meeting and reconvened the Special Meeting.

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis thanked City Council and Staff for their hard work.

Mayor Pro Tem Lewis reported that it is National Teacher's Week and National Nurse's Week.

Council Member Holloway thanked everybody for their hard work and keeping the City running.

ORAL COMMENTS FROM STAFF – None.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 1:16 p.m. in celebration of Council Member Solis' birthday.

Approved this 26th day of May, 2020.

Sheryl Garcia
City Clerk

Charlie Klinakis
Mayor/Chair