

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL MEETING OF
MARCH 17, 2020

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapueente.org.

A Special Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, March 17, 2020, at 11:00 a.m.

CALL TO ORDER

Mayor Klinakis called the meeting to order at 11:04 a.m.

ROLL CALL

Members present: Klinakis, Lewis, Holloway (via teleconference), Solis.

Members absent: Munoz.

Staff members present: City Manager Bob Lindsey, City Attorney Jamie Casso, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Principal Accountant Alex Merkel-Medina.

PLEDGE OF ALLEGIANCE

Mayor Klinakis led the Pledge of Allegiance.

ORAL COMMUNICATIONS

Greg Gallindo, representing La Puente Valley Water, provided an update on the water system. He discussed the potable water systems and stated the water is safe to drink. He further discussed measures to treat, disinfect and monitor the water supply, along with other precautions being taken by the District. He noted there are enough employees on hand and the District has mutual agreements in place with other agencies. He further stated the District offices are closed to foot traffic although the office is still staffed and social distancing is in effect.

SM-1 CONSIDERATION OF RATIFICATION OF A PROCLAMATION AND ORDER OF THE DIRECTOR OF EMERGENCY SERVICES FOR THE CITY OF LA PUENTE, CALIFORNIA, PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY

City Attorney Casso provided a staff report on this item. He stated the City Manager has the authority to declare a local emergency and issue a proclamation stating such. As the issuance of the proclamation took place the Friday prior, the proclamation currently before the City Council ratifies what the City Manager previously signed and sets forth

various findings. City Attorney Casso further stated issuing the proclamation is a good idea if the City intends to seek reimbursement from the state or federal government regarding costs incurred as a result of Covid-19.

At the request of the City Council, action on this item was deferred until after discussion on Item SM-2.

After discussion, of Item SM-2, City Attorney Casso read into the record the revisions to the proclamation as discussed and directed by the City Council.

A motion was made by Mayor Klinakis, seconded by Mayor Pro Tem Lewis, to approve and ratify a Proclamation and Order of the Director of Emergency Services for the City of La Puente, California, Proclaiming Existence of a Local Emergency, incorporating the additional revisions directed by the City Council.

The motion carried by the following roll call vote:

AYES:	Klinakis, Lewis, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Munoz

SM-2 DISCUSSION AND DIRECTION REGARDING ACTIONS IN RESPONSE TO COVID-19

The City Council discussed and provided direction on the following items:

1. Cancel the regular City Council meetings of March 24 and April 14, 2020, and hold special meetings as necessary. Limit seating in Council Chambers to comply with social distancing. Cancel the April 7, 2020, Planning Commission meeting and hold special meetings as necessary. City Clerk Garcia stated she and the City Attorney's office would work to ensure that any modifications to public participation for City Council meetings remain Brown Act compliant. She noted City Council meetings are available via live audio.
2. Segregate A and B schedules so each team works biweekly to ensure if there is an exposure a team is available to work. Close City Hall on Mondays. Adjust maintenance, code enforcement and animal control as necessary to allow those departments to operate with minimal interruption. Reallocate full-time employees as needed. Suspend citations on street sweeping days.
3. Close Community Center completely. Close playground and bathrooms at La Puente Park. Close Nature Center Park and bathrooms. Ensure all signage related to closures is bilingual.
4. Code Enforcement to educate local businesses regarding the County of Los Angeles Department of Public Health Order regarding requirements for food facilities and other types of businesses.

5. Director of Development Services Di Mario provided an update on the La Puente Link and other transit systems. The City Council gave direction to encourage social distancing on the Link and Dial-a-Ride, clean the inside of buses twice daily, and advertise Dial-a-Ride services to seniors.

The City Council recessed at 12:32 p.m. and reconvened at 12:37 p.m.

6. Establish a bilingual City hotline and provide residents the ability to leave a message after-hours.

7. Sheriff's Deputy Christian Lopez gave a briefing on the City's emergency operations center (EOC) and coordination with other agencies. Special Assignment Officers will be on duty every day and maintain visibility at shopping centers. Code Enforcement officers can educate businesses on ethically increasing the prices of goods.

8. Establish a Small Business taskforce to research federal, state, and county grants to aide businesses and homeowners. Staff to continue developing a business resource guide that can be provided to local businesses.

9. Staff to remain focused on updating website and social media with COVID-19 updates, and establish a communications taskforce to write content on resources, latest news, and closures.

Discussion ensued regarding additional services that can be provided to seniors, curbside food pickup at local restaurants and working with the Sheriff's Department with regard to emergency preparedness.

ORAL COMMENTS FROM COUNCIL

Mayor Klinakis thanked Staff for their hard work.

Council Member Holloway reported that mosquitoes do not transmit COVID-19.

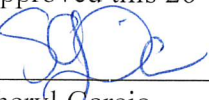
Mayor Pro Tem Lewis noted she provided handouts from the Los Angeles County Public Health Office regarding COVID-19.

ORAL COMMENTS FROM STAFF

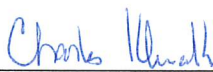
None.

There being no further business before the City Council, Mayor Klinakis adjourned the meeting at 1:47 p.m.

Approved this 26th day of March, 2020.



Sheryl Garcia
City Clerk



Charlie Klinakis
Mayor/Chair