

MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JUNE 25, 2019

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapueente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 25, 2019, at 7:00 p.m.

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:02 p.m.

ROLL CALL

Members present: Munoz, Klinakis, Holloway, and Solis.

Members absent: Lewis.

Staff members present: City Manager Bob Lindsey, City Attorney Jamie Casso, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, Director of Community Services Roxanne Lerma, Principal Accountant Alex Merkel-Medina, Management Analyst Anissa Livas, and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Council Member Holloway led the Pledge of Allegiance.

PRESENTATIONS

Mayor Munoz recognized and presented certificates to the players and coaches of the La Puente National Little League Orioles T-Ball Team for its undefeated season and being champions of the 2019 T-Ball Tournament.

At 7:10 p.m., City Council recessed for photos with the t-ball team and reconvened at 7:17 p.m.

ORAL COMMUNICATIONS

Manuel Maldonado spoke regarding town hall meetings, the Sheriff's Department, and the progress on Measure LP.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway reported on the San Gabriel Valley Mosquito & Vector Control District meeting where discussion included its efforts with the San Gabriel Valley COG to address unmaintained pools in the San Gabriel Valley region.

Mayor Munoz announced that Item E-1 would be heard at this time.

E-1 CONSIDERATION AND AWARD OF EDUCATION SCHOLARSHIPS FOR FY 2019-2020

A motion was made by Council Member Holloway, seconded by Council Member Solis, to award ten (10) scholarships for the 2019-2020 academic year in the amount of \$500 each. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Holloway, Solis
NOES: None
ABSTAIN: None
ABSENT: Lewis

Director of Community Services Lerma, on behalf of the City Council, presented Certificates of Recognition to the 2019-2020 Scholarship recipients.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF JUNE 11, 2019

A motion was made by Council Member Solis, seconded by Council Member Holloway, to waive the reading and approve the minutes of the City Council and Successor Agency meeting of June 11, 2019. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Holloway, Solis
NOES: None
ABSTAIN: None
ABSENT: Lewis

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORT FOR COLLECTION OF SEWER CHARGES AND ADOPTION OF A RESOLUTION CONFIRMING SEWER CHARGES PURSUANT TO CHAPTER 4.10 OF THE CITY OF LA PUENTE MUNICIPAL CODE FOR FISCAL YEAR 2019/2020

Director of Development Services Di Mario provided a staff report. He noted the proposed resolution would establish the annual sewer rate charges for Fiscal Year 19/20. He further noted there was no change or increase in the charge from the prior year.

Mayor Munoz opened the public hearing.

Manuel Maldonado expressed his concern with flooded areas during the rainy season. Director of Development Services Di Mario clarified that flooding issues are related to the City's storm water system.

Mayor Munoz closed the public hearing.

Council Member Holloway noted he was proud that the City has been able to maintain the original rate for the past twelve years.

A motion was made by Council Member Holloway, seconded by Mayor Pro Tem Klinakis, to adopt Resolution No. 19-5499 confirming the Fiscal Year 2019/2020 sewer charge pursuant to Chapter 4.10 of the La Puente Municipal Code. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Holloway, Solis

NOES: None

ABSTAIN: None

ABSENT: Lewis

B-2 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORT FOR COLLECTION OF SEWER MAINTENANCE CHARGES AND ADOPTION OF A RESOLUTION CONFIRMING SEWER MAINTENANCE CHARGES FOR FISCAL YEAR 2019/2020

Director of Development Services Di Mario provided a staff report on the annual sewer maintenance and cleaning. He noted there would be no change or increase in the charge from the prior year as there are sufficient funds for the maintenance of the city's sewer system.

Mayor Munoz opened the public hearing. There being no speakers wishing to speak, Mayor Munoz closed the public hearing.

A motion was made by Council Member Holloway, seconded by Mayor Pro Tem Klinakis, to adopt Resolution No. 19-5500 ordering the levy of the sewer maintenance charge for Fiscal Year 2019/2020. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Holloway, Solis

NOES: None

ABSTAIN: None

ABSENT: Lewis

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Council Member Holloway, seconded by Mayor Pro Tem Klinakis, to approve Consent Calendar Items D-1 through D-6. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Holloway, Solis
NOES: None
ABSTAIN: None
ABSENT: Lewis

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1473

Action taken: The City Council and Successor Agency adopted Resolution No. 19-5501 approving Warrant Register No. 1473.

D-2 PRESENTATION OF MAY 2019 INVESTMENT REPORT

Action taken: The City Council received and filed the report.

D-3 PRESENTATION OF MAY 2019 REQUISITION SUMMARY REPORT

Action taken: The City Council received and filed the report.

D-4 CONSIDERATION OF A RESOLUTION ADOPTING A STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2019-2020

Action taken: The City Council adopted Resolution No. 19-5502 approving the City's Statement of Investment Policy for Fiscal Year 2019-20.

D-5 CONSIDERATION OF ACCEPTANCE OF NOTICE OF COMPLETION FOR THE LA PUENTE PARK IMPROVEMENT RESTROOM PROJECT

Action taken: The City Council: (1) accepted the project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-6 CONSIDERATION OF A MAINTENANCE SERVICES AGREEMENT WITH KSK FACILITIES SERVICES FOR JANITORIAL SERVICES FOR CITY HALL, THE SENIOR CENTER AND COMMUNITY CENTER/YOUTH LEARNING ACTIVITY CENTER IN AN AMOUNT NOT TO EXCEED \$160,254 FOR A THREE YEAR TERM

Action taken: The City Council: (1) approved the Maintenance Services Agreement with KSK Facilities Services for janitorial services in an amount not to exceed \$160,254.00; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-2 DISCUSSION AND DIRECTION REGARDING THE CITY'S QUARTERLY SPOTLIGHT NEWSLETTER

Director of Community Services Lerma provided a staff report regarding reducing expenditures of the City's Quarterly Spotlight Newsletter. Discussion ensued regarding City staff reaching out to residents via the Fall Spotlight, City events, and the City's website to inform residents of their options to continue receiving the Spotlight newsletter.

Direction was provided to staff to bring back an update with residents' feedback to the City Council at a future meeting.

E-3 CONSIDERATION OF A RESOLUTION APPROVING AND ESTABLISHING THE FORMATION OF THE LA PUENTE COMMUNITY FOUNDATION

City Attorney Casso provided a staff report regarding the formation of the La Puente Community Foundation and noted the Community Foundation would operate as a Brown Act body for openness and transparency.

In response to an inquiry by Council Member Holloway regarding the selection of board members, City Attorney Casso noted that the City Attorney's Office would work with Staff and bring back recommendations to the City Council at a future meeting.

A motion was made by Council Member Solis, seconded by Mayor Pro Tem Klinakis, to: (1) adopt Resolution No. 19-5503; (2) direct Staff to develop a process for selecting the first Board of Directors for the La Puente Community Foundation for City Council review and approval; and (3) work with the City Attorney's Office to revise the Foundation's bylaws to reflect a community-led governance structure. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

AD HOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Military Banner Recognition Program: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Communications: Nothing to report.

Electronic Billboards: Nothing to report.

Education and Puente Pride Commissions: Nothing to report.

AB 1234 REPORTS – None.

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Klinakis reported that the Sheriff's Youth Activity League participated in their first camp, and SAO members were there to participate and assist in the activities. He further reported that the Post Office on Elliot Avenue will be closing their parking lot for six weeks to repave the lot.

Council Member Solis announced that the La Puente Girls' Softball 14U and 12U teams would be participating in the State Championships in Lancaster. He wished everyone a happy Fourth of July.

Mayor Munoz reported that the Greek National Softball Team hosted a free softball clinic for La Puente's youth. She further noted that the San Gabriel Basin Water Quality Authority will be hosting a tour of their facilities on July 11, 2019, at 10:00 a.m.

ORAL COMMENTS FROM STAFF

City Manager Lindsey congratulated Council Member Solis on the Girls' Softball Team achievements; and he introduced Steve Overstreet and presented videos on the Greek National Softball Team clinic and the 2019 Kiwanis Car Show event.

City Attorney Casso reported that the settlement with the United States Fire Insurance Company related to the La Puente Park bathroom project has been completed and signed. He noted that the City will be receiving a settlement payment to cover costs of the reroofing and the rental of portable toilets, and the remaining amount will be returned to the CDBG fund.

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 8:30 p.m. in memory of Clemente Perez.

Approved this 9th day of July, 2019.



Sheryl Garcia
City Clerk



Valerie Munoz
Mayor/Chair