MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
MAY 14, 2019

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, May 14, 2019, at 6:30 p.m.

6:30 P.M.
CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:30 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis (arrived at 6:34 p.m.) and Solis (arrived at 6:34 p.m.).
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, and Management Assistant Cece Dunlap.

ORAL COMMUNICATIONS

None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:31 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (two cases)

2. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:22 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso noted for the record that Council Members Lewis and Solis joined the closed session before it started at 6:34 p.m.

City Attorney Casso reported that as to Item 1, two cases were discussed. With regard to one case a 3-2 vote was taken; with "No" votes by Mayor Munoz and Council Member Holloway. With regard to the second case, direction was given to the City Attorney's office, and no final action was taken.

City Attorney Casso reported that as to Item 2, direction was given to the City Attorney and the City Manager. No final action was taken and nothing further to report.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:23 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis and Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso, Director of Administrative Services Troy Grunklee, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, and City Engineer William Pagett.

PLEDGE OF ALLEGIANCE

Kamila Loperna Beattie, Sunset Elementary School student, led the Pledge of Allegiance.

PRESENTATIONS

Isabella Perez, Sunset Elementary School student, thanked the City Council and Staff for an amazing experience this school year in Project LEAD. She noted she had the privilege of speaking at the City's Veterans Day ceremony and stated it was and experience she would never forget.

Crystal Javier, Workman Elementary School student, spoke about the mock City Council meeting she participated in and the selection process for students playing the roles of Council Members and City Staff. She further spoke about the recent field trip to see Disney on Ice. She thanked Mayor Pro Tem Klinakis and the Sheriff's Department for their sponsorship.

Luis Molina, Sparks Middle School student, shared highlights from events throughout the school year such as their band concert at Knott's Berry Farm and the Project LEAD turkey trot. He thanked the City Council for continuing to provide students the opportunity to be involved in the community. He shared that his school was awarded the Civic Learning Award of Merit and he noted he looked forward to continuing to attend future City Council meetings.

Cecilia Alba, Sierra Vista Middle School student, noted that through Project LEAD she developed strong leadership skills in public speaking and she had the privilege in participating in the mock City Council meeting as finance director. She further noted she hoped she would have the opportunity to participate in future LEAD programs.

Yggy Ruiz and Julian Juarez of LA County Department of Public Works provided a PowerPoint presentation and update regarding the Puente Creek Bikeway/Greenway Project.

ORAL COMMUNICATIONS

Christian Garcia spoke about an incident that took place at La Puente Park. Mayor Munoz referred the matter to City Manager Lindsey.

Frank Sanchez stated he was glad to see all the LEAD students in attendance. He spoke about the Kiwanis Club Car Show; homelessness issues that occurred on his property; inquired on the proposed medical use at Fairgrove Avenue; and expressed concerns regarding the City providing in-house animal control services.

BOARDS/COMMISSION/COMMITTEE REPORTS – None.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF APRIL 17, 2019 (2 SETS), AND APRIL 23, 2019

A motion was made by Council Member Solis, seconded by Mayor Munoz, to waive the reading and approve the minutes of the City Council and Successor Agency meetings of April 17, 2019 (2 sets), and April 23, 2019. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF A RESOLUTION AMENDING RESOLUTION NO. 99-4025 AND ADOPTING THE SCHEDULE OF RATES, FEES, AND OTHER CHARGES FOR SERVICES PROVIDED BY THE CITY FOR BUSINESS AND OCCUPATION PERMITS

Director of Administrative Services Grunklee provided a staff report regarding the amended business occupation fee schedule.

In response to an inquiry by Council Member Holloway, Director Grunklee noted that the cost of staff enforcement was not included in the fees. City Attorney Casso noted that state law limits what the City can charge for penalties.

Discussion ensued regarding the cost of penalty fees; enforcement; and the impact on local businesses.

At 8:32 p.m., Mayor Munoz opened the public hearing. There being no members of the public wishing to speak, Mayor Munoz closed the public hearing.

A motion was made by Council Member Holloway, seconded by Mayor Pro Tem Klinakis to adopt Resolution No. 19-5486 approving the schedule of rates, fees and other charges for services provided by the City for business and occupation permits. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Lewis, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Mayor Pro Tem Klinakis pulled items D-3, D-6, and D-10 for further discussion.

A motion was made by Council Member Solis, seconded by Mayor Pro Tem Klinakis, to approve Consent Calendar Items D-1, D-2, D-4, D-5, D-7, D-8 and D-9. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NO. 1470

Action taken: The City Council and Successor Agency adopted Resolution No. 19-5487 approving Warrant Register No. 1470.

D-2 CONSIDERATION OF A RESOLUTION APPROVING A REQUEST FOR A FEE WAIVER FOR SERVANTS ARMS COMMUNITY BASED ORGANIZATION FOR A COMMUNITY BLOCK PARTY AT LA PUENTE COMMUNITY CENTER/YOUTH LEARNING ACTIVITY CENTER AND LA PUENTE PARK IN THE AMOUNT OF $4,013.60

Action taken: The City Council adopted Resolution No. 19-5488 approving a request for a fee waiver for Servants Arms Community Based Organization for a community block party in the amount of $4.013.60.

D-3 CONSIDERATION OF A COMMUNITY SERVICES AGREEMENT BETWEEN JASMINE REAL ESTATE INVESTMENTS LLC, THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF LA PUENTE, AND THE CITY OF LA PUENTE FOR THE PROPERTY LOCATED AT THE CORNER OF HACIENDA BOULEVARD AND FAIRGROVE AVENUE FOR A MEDICAL USE

This item was pulled by Mayor Pro Tem Klinakis for further discussion.

Director of Development Services Di Mario presented a staff report regarding the El Super shopping center. He indicated that the developer has requested an alternative use to retail and has asked the City to consider a kidney dialysis center which would occupy additional square footage from what is allowed. Director Di Mario noted the proposed Community Services Agreement would require the developer to pay the City an annual community services donation for a period of 10 years.

Discussion ensued regarding the inquiry of potential tenants for the additional 12,000 square feet of vacant space; the calculation of payments; the allowable size of space for medical use; and the number of dialysis centers within the City.

A motion was made by Council Member Solis, seconded by Mayor Pro Tem Klinakis, to approve the Community Services Agreement with Jasmine Real Estate Investments LLC; and (2) authorize the City Manager to execute the Agreement on behalf of the City. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-4 CONSIDERATION OF A LIABILITY AGREEMENT BETWEEN THE CITY AND LOS ANGELES COUNTY FOR THE COUNTYWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT

Action taken: The City Council: (1) approved the Countywide Household Hazardous Waste Collection Program Siting Liability Agreement; and (2) authorized the City Manager to execute the agreement on behalf of the City.

D-5 CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH ED BUTTS FORD FOR PURCHASE OF TWO NEW 2019 FORD SPECIAL SERVICE PLUG-IN HYBRID FWD SEDANS IN THE AMOUNT OF $75,516.82

Action taken: The City Council: (1) approved the purchase order contract with Ed Butts Ford for purchase of two new 2019 Ford Special Service Plug-In Hybrid FWD Sedans; (2) authorized the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action.

D-6 CONSIDERATION OF REJECTION OF ALL BIDS FOR THE AMAR ROAD AND ELLIOTT AVENUE RIGHT-OF-WAY IMPROVEMENTS PROJECT AND AUTHORIZATION TO RE-ADVERTISE AND SOLICIT BIDS FOR THE PROJECT

This item was pulled by Mayor Pro Tem Klinakis for further discussion.

In response to an inquiry by Mayor Pro Tem Klinakis as to why the item was being rejected, Director of Development Services Di Mario stated the specifications for the project allow the City to reject any and all bids. Upon review of the bids received Staff determined that a C-27 Landscaping license should be required. As part of the re-solicitation of bids, the project specifications have been revised to require this license.

A motion was made by Mayor Pro Tem Klinakis, seconded by Mayor Munoz, to (1) reject all bids received for the Amar Road and Elliot Avenue Parkway Landscape Improvement Project; (2) approve revised specifications; and (3) authorize Staff to re-advertise and solicit bids for Project. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-7 CONSIDERATION OF: (1) AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH AMERINATIONAL COMMUNITY SERVICES, LLC, FOR LOAN SERVICING AND ESCROW SERVICES; AND (2) AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH FARMERS STATE BANK OF HARTLAND FOR FUND DISBURSEMENT SERVICES FOR THE CITY'S CAL-HOME HOUSING REHABILITATION LOAN PROGRAM EXTENDING THE TERM OF EACH AGREEMENT FOR AN ADDITIONAL YEAR

Action taken: The City Council: (1) approved Amendment No. 2 with AmeriNational Community Services, Inc. for loan servicing and escrow services and Amendment No. 2 with Farmers State Bank of Hartland, MN for fund disbursement services extending the term of each agreement for an additional year; and (2) authorized the City Manager to execute the amendments on behalf of the City.

D-8 CONSIDERATION OF A RESOLUTION ADOPTING ADMINISTRATIVE POLICY #55, PART-TIME EMPLOYEE TERMS, CONDITIONS AND BENEFITS POLICY

Action taken: The City Council adopted Resolution No. 19-5489 adopting a new Administrative Policy #55 establishing the City's Part-Time Employee Terms, Conditions and Benefits Policy.

D-9 CONSIDERATION OF AMENDING THE CODE ENFORCEMENT JOB DESCRIPTION TO ADD ADDITIONAL FUNCTIONS, CHARACTERISTICS AND QUALIFICATIONS FOR ANIMAL CONTROL RELATED ENFORCEMENT AND SERVICES

Action taken: The City Council approved the amended Code Enforcement job description to include animal control related enforcement and services.

D-10 CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO DOUG MARTIN CONTRACTING CO., INC. FOR THE CITYWIDE SLURRY SEAL STREET PROJECT IN THE AMOUNT OF $241,009.70

This item was pulled by Mayor Pro Tem Klinakis for further discussion.

In response to questions by Mayor Pro Tem Klinakis, Director of Development Services Di Mario addressed the number of streets to be slurry sealed under this project and provided an update on the grind and overlay project to follow.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Holloway, to (1) award the contract to Doug Martin Contracting Co., Inc. in the amount of $241,009.70; and (2) authorize the City Manager to execute the Agreement and approve change orders up to 15% of the original bid amount. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Holloway, Lewis, and Solis
NOES: None
ABSTAIN: None
ABSENT: None

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION AND UPDATE ON THE CITY'S PLAN TO PREVENT AND COMBAT HOMELESSNESS

Director of Development Services Di Mario, Director of Community Services Lerma and Rehabilitation Grants Specialist Rubio provided a PowerPoint presentation on the actions being taken by the City with regard to the City's Homeless Plan. These include the City's broad based goals, the role of stakeholders and implementation of a homelessness committee.

Los Angeles County Sheriff Deputies Vanessa Guzman and Eric Nava provided an update on the actions being taken by the Sheriff's Department.

City Manager Lindsey introduced Los Angeles County Sheriff's Department SAO Team Sergeant Bryan Smith.

Action taken: The City Council received and filed this item.

E-2 INTRODUCTION AND CONSIDERATION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, REPEALING CHAPTER 3.36 OF TITLE 3 OF THE LA PUENTE MUNICIPAL CODE IN ITS ENTIRETY AND ADOPTING A REVISED CHAPTER 3.36 OF THE LA PUENTE MUNICIPAL CODE – ANIMAL CONTROL ORDINANCE

Code Enforcement Manager Mrakich provided a PowerPoint presentation on the proposed revisions to Chapter 3.36 of the La Puente Municipal Code with regard to animal control.

Discussion ensued regarding specialized training for aggressive animals; current Code Enforcement staff's ability to take on animal control duties; the ability to revert back to the County Animal Control ordinance if necessary; and contracting for kenneling services.

A motion was made by Mayor Pro Tem Klinakis, seconded by Mayor Munoz, to waive reading of Ordinance No. 19-961 and read by title only. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Solis, to introduce Ordinance No. 19-961, an ordinance of the City Council of the City of La Puente, Repealing Chapter 3.36 of Title 3 of the La Puente Municipal Code in its Entirety and Adopting a Revised Chapter 3.36 of the La Puente Municipal Code – Animal Control Ordinance. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

City Attorney Casso noted for the record Mayor Munoz had previously read the ordinance by title only.

AD HOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Military Banner Recognition Program: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Communications: Nothing to report.

Puente Pride: Nothing to report.

Electronic Billboards: Nothing to report.

AB 1234 REPORTS – None.

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Klinakis thanked Deputy Guzman for taking students from Workman Elementary School to see Disney on Ice and also thanked her for her volunteer services.

ORAL COMMENTS FROM STAFF – None.

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 9:59 p.m.

Approved this 28th day of May, 2019.

Sheryl Garcia
City Clerk

Valerie Munoz
Mayor/Chair