MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
FEBRUARY 26, 2019

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, February 26, 2019, at 6:30 p.m.

6:30 P.M.
CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:33 p.m.

ROLL CALL

Members present:	Munoz, Holloway, Lewis, and Solis.
Members absent:	Klinakis.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, and Management Assistant Cece Dunlap.

ORAL COMMUNICATIONS

None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:33 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (two cases)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:17 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, two cases were discussed. No reportable action was taken and there was nothing further to report.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:18 p.m.

ROLL CALL

Members present:	Munoz, Holloway, Lewis, and Solis.
Members absent:	Klinakis.
Staff members present:	City Manager Bob Lindsey, City Attorney Jamie Casso, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Finance Manager Troy Grunklee, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, and City Engineer William Pagett.

PLEDGE OF ALLEGIANCE

Darlene De La Torre, Sparks Middle School student, led the Pledge of Allegiance.

PRESENTATIONS

Darlene De La Torre, Sparks Middle School student, spoke about their Annual City Career Day. She spoke about her participation in leadership class and what she learned during the annual Project LEAD Youth in Government Day. She invited the City Council to their Renaissance Rally on March 15, 2019, that recognizes students for semester grades, and she noted that she is looking forward to her school's Mock City Council event.

Director of Community Services Roxanne Lerma, on behalf of the City Council, recognized the Puente Pride Commissioners and presented certificates to the homeowner winners of the 2018 Puente Pride Holiday Lights.

Tammy Ofek of Wolf & Company, Inc. provided a presentation regarding Measure M. She spoke about bond financing solutions for high priority issues such as street repair and improvements, and park improvements. Director of Development Services Di Mario provided a presentation on street conditions. Ms. Ofek provided a brief presentation on park funding.

Michael Khouri of the Los Angeles Regional Census Center provided a presentation regarding the Census 2020.

Ryan Johnson of Alta Planning and Design provided a presentation regarding the San Gabriel Valley COG Active Transportation Plan.

ORAL COMMUNICATIONS

Daniel Luevanos, an ambassador of OneLegacy, provided data on organ transplants for 2018 and noted that OneLegacy's 2019 Donate Life Rose Parade float won the Outstanding Float Design award. He requested the City to proclaim April 2019 as Donate Life Month.

Ricardo Martinez spoke about the recent Mid-Year Financial Review including capital improvements and vehicle purchases.

Ruben Hoyos commented on the Census 2020 presentation and noted he was encouraged by the Alta Planning presentation to incorporate bike paths within the City.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway provided a handout and reported on the San Gabriel Valley Council of Government's meeting where discussion included storm water, budget, homelessness, and CalPERS retirement obligations.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF FEBRUARY 12, 2019

A motion was made by Council Member Holloway, seconded by Council Member Solis, to waive the reading and approve the minutes of the City Council and Successor Agency meetings of February 12, 2019. The motion carried by the following roll call vote:

AYES:	Munoz, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Klinakis

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF A RESOLUTION APPROVING A COMPREHENSIVE SCHEDULE OF FEES AND CHARGES ASSESSED BY THE CITY FOR SERVICES AND MUNICIPAL ACTIVITIES PROVIDED TO THE PUBLIC

Management Analyst Livas provided a staff report regarding the comprehensive schedule of fees and charges and noted the public hearing had been continued at the City Council's request.

Council Member Solis made inquiries regarding business license fees. Discussion ensued regarding animal control fees, planning fees, and development agreement fees.

Mayor Munoz recommended that the Comprehensive Fee Schedule ad hoc committee meet with staff and bring the item back with final recommendations at the next City Council meeting.

Council Member Lewis asked what conversations that ad hoc committee had been having and noted this matter had been coming before the City Council since September 2018 and a decision needs to be made. Council Member Holloway stated he would like to see a chart showing current fees, recommended fees, and adjustments made by the ad hoc committee.

Mayor Munoz opened the public hearing.

Ricardo Martinez questioned if the fees of surrounding cities had been into account. City Attorney Casso responded that the City's fees are based on the cost of the City providing the service, including staff pay and processing time, and not based on the fees charged by surrounding cities.

Mayor Munoz continued the public hearing to March 12, 2019.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None.

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Council Member Solis requested and was provided clarification on a warrant register item.

At 9:17 p.m., the City Council recessed and reconvened at 9:19 p.m.

A motion was made by Council Member Solis, seconded by Mayor Munoz, to approve Consent Calendar Items D-1 through D-7. The motion carried by the following roll call vote:

AYES:	Munoz, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Klinakis

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1465

Action taken: The City Council and Successor Agency adopted Resolution No. 19-5470 approving Warrant Register No. 1465.

D-2 PRESENTATION OF JANUARY 2019 REQUISITION SUMMARY REPORT

Action taken: The City Council received and filed the report.

D-3 PRESENTATION OF JANUARY 2019 INVESTMENT REPORT

Action taken: The City Council received and filed this report.

D-4 CONSIDERATION OF RESOLUTION NO. 19-5471 RESCINDING RESOLUTION NO. 18-5432 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING AUTHORIZED PART-TIME POSITIONS AND HOURLY RATES FOR CITY EMPLOYEES

Action taken: The City Council adopted Resolution No. 19-5471 rescinding Resolution No. 18-5432 and approving authorized part-time positions and salary ranges.

D-5 CONSIDERATION OF RESOLUTION NO. 19-5472 RESCINDING RESOLUTION NO. 18-5431 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM FOR FULL-TIME POSITIONS TO ADD A PRINCIPAL ACCOUNTANT AND MAINTENANCE SUPERVISOR

Action taken: The City Council adopted Resolution No. 19-5472 rescinding Resolution No. 18-5431 and approving authorized full-time positions and salary ranges.

D-6 CONSIDERATION OF A PARK USE AGREEMENT WITH LA PUENTE SOFTBALL INC., JR. ALL AMERICAN FOOTBALL OF LA PUENTE, INC. AND BOYS AND GIRLS CLUB GUERREROS JUDO, INC. FOR THE YOUTH COALITION CARNIVAL

Action taken: The City Council: (1) approved the Park Use Agreement for the Youth Coalition Carnival; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-7 CONSIDERATION OF AMENDMENT NO.1 TO THE LICENSE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE CITY OF INDUSTRY FOR THE USE OF THE PARK AND RIDE LOT

Action taken: The City Council: (1) approved Amendment No. 1 to the License Agreement between the City of La Puente and the City of Industry; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION AND CONSIDERATION OF A RESOLUTION ADOPTING ADMINISTRATIVE POLICY #60, COMPLIMENT AND COMPLAINT REPORTING PROCEDURES

Mayor Munoz requested additional information and research be done on this matter and that the item be brought back at March 12, 2019, City Council meeting.

AD HOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Council Member Lewis noted that the ad hoc committee would meet on February 28, 2019, at 1:00 p.m.

Military Banner Recognition Program: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Communications: Nothing to report.

Puente Pride: Council Member Holloway noted that the ad hoc committee would meet in the upcoming week.

Electronic Billboards: Nothing to report.

AB 1234 REPORTS – None.

ORAL COMMENTS FROM COUNCIL – None.

ORAL COMMENTS FROM STAFF – None.

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 9:21 p.m.

Approved this 12th day of March, 2019.

Sheryl Garcia
City Clerk

Valerie Munoz
Mayor/Chair