MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
FEBRUARY 12, 2019

> Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, February 12, 2019, at 6:30 p.m.

6:30 P.M.
CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:31 p.m.

ROLL CALL

Members present:	Munoz, Klinakis (arrived at 6:36 p.m.), Holloway, Lewis, and Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, Management Assistant Cece Dunlap, and City Engineer William Pagett.

ORAL COMMUNICATIONS

None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:32 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (three cases)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:15 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, three cases were discussed and no reportable action was taken. City Attorney Casso noted that Mayor Pro Tem Klinakis participated in the entire closed session discussion.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:15 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis, and Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, Director of Community Services Roxanne Lerma, Finance Manager Troy Grunklee, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, and City Engineer William Pagett.

PLEDGE OF ALLEGIANCE

Kamila Loperena-Beattie, Sunset Elementary School student, led the Pledge of Allegiance.

PRESENTATIONS

Isabella Perez, Sunset Elementary School student, thanked City officials for hosting the annual project LEAD Youth in Government Day and is excited for the City's upcoming events. She spoke about the "pennies for patients" fundraiser for cancer research; and the upcoming Science Olympiad competition being held at Occidental College.

Maria Nicasio and Ramona Martinez, Workman Elementary School students, invited the City Council to the school's Living Wax Museum fundraiser on February 20, 2019.

City Manager Lindsey, on behalf of the City Council, presented a certificate to Mary Blemker for providing safety training to City staff.

Dr. Richard Shope presented a PowerPoint regarding his shows and classroom programs that teach children the importance of water quality and water conservation.

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway reported on the San Gabriel Valley City of Government's upcoming 2019 General Assembly on April 10, 2019 at Pacific Palms.

Council Member Holloway reported on the San Gabriel Valley Mosquito & Vector Control District meeting where discussion included whether aerial spray should be used in the event of a vector-born health crisis. He stated that the item will be brought back for further discussion.

Mayor Munoz reported that she attended the Sanitation District 15 & 21 meeting on January 23, 2019. Discussion included an overview of upcoming waste collection events and a closed session regarding continued labor negotiations.

Mayor Munoz reported that she attended the Foothill Transit Governing Board meeting on January 25, 2019. She noted that the free ride coupon program will be discontinued and legislative updates for the fiscal year 2019-20 were provided.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF JANUARY 22, 2019

A motion was made by Council Member Holloway, seconded by Council Member Lewis, to waive the reading and approve the minutes of the City Council and Successor Agency meetings of January 22, 2019. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION OF THE RECOMMENDATION MADE BY THE LA PUENTE PARK MASTER PLAN YOUTH PROGRAM OVERSIGHT AD HOC COMMITTEE TO ADOPT THE LA PUENTE PARK MASTER PLAN

Director of Community Services Lerma presented a staff report regarding the La Puente Park Master Plan.

Mayor Munoz opened this item up for discussion.

In response to an inquiry by Council Member Solis regarding the maintenance yard relocation, Mayor Munoz noted that the Master Plan can be reevaluated and amendments can be made if needed as the project moves forward. Mayor Munoz noted that the working document needs to be approved in order to move forward and receive pending grants and time sensitive funding.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Lewis, to approve the recommendation made by the La Puente Park Master Plan Youth Programming Ad Hoc Committee to adopt the La Puente Park Master Plan:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Council Member Solis pulled items D-3 and D-6 for further discussion.

Council Member Lewis pulled item D-4 for further discussion.

A motion was made by Council Member Klinakis, seconded by Council Member Solis, to approve Consent Calendar Items D-1, D-2, D-5, and D-7. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NOS. 1464 AND 61

Action taken: The City Council and Successor Agency adopted Resolution No. 19-5465 approving Warrant Register No. 1464 and Resolution No. SA 19-91 approving Warrant Register No. 61.

D-2 CONSIDERATION OF A RESOLUTION APPROVING A REQUEST FOR A FEE WAIVER FOR THE LA PUENTE KIWANIS CLUB'S THIRD ANNUAL CAR SHOW IN THE AMOUNT OF $2,023.92

Action taken: The City Council adopted Resolution No. 19-5466 approving a request for a fee waiver for the La Puente Kiwanis Club's fourth annual car show in the amount of $2,023.92.

D-3 CONSIDERATION OF APPROVAL OF A LANDSCAPE MAINTENANCE AGREEMENT WITH LANDSCAPE WEST MANAGEMENT SERVICES, INC. FOR LANDSCAPING SERVICES IN AN AMOUNT NOT TO EXCEED $331,169.00

This item was pulled by Council Member Solis for further discussion.

In response to an inquiry by Council Member Solis regarding the vendor storing equipment in the City's maintenance yard, Director of Development Services DiMario stated that the contract allows for the vendor to store one truck and one trailer. He noted that the 3-year contract can be amended if needed in the event the maintenance yard is relocated within the 3-year term.

Council Member Solis noted that he would prefer to add additional full-time maintenance workers. City Manager Lindsey noted that the landscape services are needed at this time, but the contract may eventually be reduced as the maintenance department grows.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Holloway, to approve the Agreement with Landscape West Management Services, Inc. for landscaping services in an amount not to exceed $331,169.00. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis
NOES:	Solis
ABSTAIN:	None
ABSENT:	None

D-4 MID-YEAR FINANCIAL REVIEW AND CONSIDERATION OF RESOLUTIONS AMENDING THE FISCAL YEAR 2018/19 OPERATING AND CAPITAL BUDGETS

This item was pulled by Council Member Lewis for further discussion.

Finance Manager Grunklee provided a staff report on the Mid-Year financial review and the amendments for fiscal year 2018/19.

A motion was made by Mayor Pro Tem Klinakis, seconded by Mayor Munoz, to (1) receive and file the Mid-Year Financial Review for FY 2018/19; (2) adopt Resolution No. 19-5467, amending the adopted Operating Budget for Fiscal Year 2018/19 Operating Budget in the amount of $58,710.00; and (3) adopt Resolution No. 19-5468 amending the adopted Capital Improvement Program Budget for Fiscal Year 2018/19 in the amount of $70,000.00. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-5 CONSIDERATION OF A GRANT AGREEMENT WITH FOOTHILL TRANSIT IN THE AMOUNT OF $40,000 FOR THE REPLACEMENT BUS SHELTER STRUCTURES IN THE CITY

Action taken: The City Council approved the Bus Stop Enhancements Agreement with Foothill Transit.

D-6 CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH PUENTE HILLS FORD FOR THE PURCHASE OF TWO NEW 2019 FORD F-150 XLT TRUCKS

This item was pulled by Council Member Solis for further discussion.

In response to an inquiry by Council Member Holloway regarding the City's bidding process, Director of Administrative Services Butzlaff noted that local vendors and national contracts pricings differ depending on the type of purchase that need to be made.

A motion was made by Council Member Solis, seconded by Mayor Munoz, to (1) approve a purchase order contract in the amount of $58,293.30 with Puente Hills Ford for the purchase of two new 2019 Ford F-150 XLTs; and (2) authorize the City Manager to execute, on behalf of the City, all documents necessary to effectuate this action:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-7 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH RELIABLE BUILDING SERVICES, INC. FOR JANITORIAL SERVICES FOR CITY HALL, THE SENIOR CENTER AND COMMUNITY CENTER / YOUTH LEARNING ACTIVITY CENTER IN AN AMOUNT NOT TO EXCEED $55,663.00 ANNUALLY

Action taken: The City Council approved the Maintenance Services Agreement with Reliable Building Services, Inc. for janitorial services in an amount not to exceed $55,663.00.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING APPOINTMENT TO THE PLANNING COMMISSION DUE TO AN UNSCHEDULED VACANCY

Mayor Munoz opened this item up for discussion regarding the appointment of a Planning Commissioner due to an unscheduled vacancy.

In response to an inquiry by Mayor Munoz, City Attorney Casso noted that the appointment would be for the remainder of the current term expiring on June 11, 2019, and the seat would be reopened for reconsideration after the expiration in June.

Direction was given to Staff to schedule interviews for the March 12, 2019, City Council meeting.

E-2 DISCUSSION AND DIRECTION REGARDING MOVING THE LOCATION OF THE LA PUENTE LIVE WEEKLY OPEN AIR MARKET AND CONSIDERATION OF EXTENDING A PROFESSIONAL SERVICES AGREEMENT TO SEMPER ANTICUS TO CONTINUE ITS OPERATION OF THE WEEKLY MARKET

Director of Community Services Lerma provided a staff report on the relocation of La Puente Live Weekly Open Air Market. She noted that relocating the air market will reduce staffing levels and further noted the contractor would pay for all electrical and additional staffing costs.

Discussion ensued regarding time changes of La Puente Live, City Hall parking lot closures, and ensuring that residents on Stimson will have sidewalk and driveway access to their homes.

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Lewis, to approve the relocation of the La Puente Live Weekly Open Air Market from Main Street to Central Avenue and Stimson Avenue and authorize the City Manager to provide direction to the City Attorney's office to draft an amendment to the Professional Services and License Agreement No. 15-1179 with Semper Anticus:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

Mayor Munoz requested that the Comprehensive Fee Schedule ad hoc committee reconsider and reevaluate the La Puente Live Air Market vendor's business license fee for La Puente residents.

AD HOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park Master Plan and Youth Program Oversight: Nothing to report.

Military Banner Recognition Program: Mayor Munoz reported that the ad hoc committee met to review options on how to enhance the military banner program. She further noted that the item would be brought back to the City Council in the near future.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Nothing to report.

Comprehensive Fee Schedule: Mayor Pro Tem Klinakis noted that the ad hoc committee met and the fee schedule would be brought to City Council at the next City Council meeting.

Communications: Nothing to report.

Puente Pride: Nothing to report.

Electronic Billboards: Council Member Holloway noted that the ad hoc committee met with Mark Cutler of Bulletin Displays, City Manager Lindsey, and Director of Development Services Di Mario to discuss the CEQA report. He further noted that the City Council would receive a full briefing at a future meeting.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Council Member Holloway requested that the meeting be adjourned in memory of Louis L. Marchesano.

ORAL COMMENTS FROM STAFF

City Manager Lindsey thanked Director of Development Services Di Mario and Public Works staff for assisting with the City's janitorial services.

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 8:42 p.m. in memory of Louis L. Marchesano.

Approved this 26th day of February, 2019.

Sheryl Garcia City Clerk	Valerie Munoz Mayor/Chair