MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
SPECIAL AND REGULAR MEETINGS OF
JANUARY 22, 2019

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

Special and Regular Meetings of the City Council of the City of La Puente were held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, January 22, 2019, at 5:30 p.m.

5:30 P.M.
SPECIAL AND CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 5:32 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis and Solis
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Council Member Solis led the Pledge of Allegiance.

ORAL COMMUNICATIONS – None.

SM-1 DISCUSSION, DIRECTION AND REPORT FROM THE LA PUENTE PARK MASTER PLAN AND YOUTH PROGRAM OVERSIGHT AD HOC COMMITTEE REGARDING THE LA PUENTE PARK MASTER PLAN

Mayor Munoz thanked her colleagues for attending the special meeting to discuss the final phases of the park master plan and noted that there are time sensitive grants that are pending the approval of the final plan. Mayor Munoz opened the forum for discussion and requested that this item be brought back to the City Council on February 12, 2018, for final approval and adoption. Council Member Lewis mentioned that the ad hoc committee for the Park Master Plan met with EDSA Principal, Kona Gray, to update phasing based on community needs.

Discussion ensued regarding preliminary funding, skate park location and phasing, maintenance yard relocation, and ongoing discussions with the school district regarding sharing the maintenance yard. Further discussion ensued regarding project time frame goals, completing multiple phases at one time, and the handball court.

EDSA Principal, Kona Gray, was conferenced into the meeting via phone call. In response to an inquiry by Council Member Holloway, project consultant Gray stated that Phase 5 with pavilion and landscaping was estimated to be approximately $1-3 million, while the skate park itself would be within the budgeted $750,000.

Council Member Lewis noted that a plan needs to be in place in order to receive funding. Discussion ensued regarding final pavilion costs and graffiti resistant coatings, location and the maintenance yard.

Project consultant Gray noted that potential grants and funding from Los Angeles County are outlined in the Master Plan report, and there are nationwide foundations that can potentially provide money to the City. He stated that phasing needs to be identified and a project needs to be chosen before the City can receive funding.

In response to an inquiry by Mayor Munoz regarding the day-to-day oversight of the master park plan project, project consultant Gray recommended to the City Council that there be a dedicated person that can manage a project of this magnitude, assist with grant writing, and make sure everything is organized and executed in the agreed timeframe.

In response to an inquiry by Council Member Lewis regarding LA County Measure A, project consultant Gray spoke about approving the master plan and designing the first project before LA County releases funds to the City. Director of Administrative Services Butzlaff confirmed that the City needs to have a plan before the County allows the expenditure of funds, and spoke about the two different funds available and the eligibility requirements.

In response to an inquiry by Council Member Solis, project consultant Gray stated that the sidewalks will be designed wide enough for maintenance trucks and emergency vehicles.

Mayor Munoz recessed the special meeting at 6:38 p.m. and convened the 6:30 p.m. regular session.

6:30 P.M. AGENDA
CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:38 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis and Solis
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Finance Manager Troy Grunklee, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, and City Engineer William Pagett.

ORAL COMMUNICATIONS – None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:38 p.m. to discuss items as posted on the special and regular meeting agendas.

Special meeting item:

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (one case)

Regular meeting items:

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one case)

2. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (two cases)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:33 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to the 5:30 p.m. special meeting closed session Item 1, direction was given to staff. No reportable action was taken and there was nothing further to report.

There being no further business before the City Council, Mayor Munoz adjourned the special meeting at 7:33 p.m.

City Attorney Casso reported that as to 6:30 p.m. regular meeting closed session Item 1, direction was given to the City Attorney's office and Staff. No reportable action was taken.

City Attorney Casso reported that as to Item 2, direction was given to the City Attorney and Staff. No reportable action was taken and there was nothing further to report.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:34 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis, and Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Finance Manager Troy Grunklee, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, and City Engineer William Pagett.

PRESENTATIONS – None.

ORAL COMMUNICATIONS

Manuel Maldonado spoke regarding the rainy weather, potholes on California Avenue, and commended the SAO team for addressing community issues and for being bilingual.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway provided handouts to the City Council from a recent San Gabriel Valley Council of Governments strategic planning workshop that he attended.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF JANUARY 8, 2019 AND JANUARY 10, 2019

A motion was made by Mayor Pro Tem Klinakis, seconded by Council Member Solis, to waive the reading and approve the minutes of the City Council and Successor Agency meetings of January 8 and January 10, 2019. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF COMPREHENSIVE SCHEDULE OF FEES AND CHARGES ASSESSED BY THE CITY FOR SERVICES AND MUNICIPAL ACTIVITIES PROVIDED TO THE PUBLIC

Mayor Munoz stated additional work needs to take place with regard to the fee study which should be addressed at the ad hoc committee level.

Direction was given to re-notice the public hearing and bring this item back to the City Council at its February 26, 2019, meeting.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION OF COLOR SELECTION FOR CITY STREET NAME SIGNS

Mayor Munoz opened this item up for discussion regarding the color of City street name signs.

Discussion ensued regarding colors for the City street name signs, color of overhead intersection signs, costs of replacing all signs to brown, signs at shared intersections with Los Angeles County, logos on street name signs, and costs of replacing LED overhead street signs.

Council Member Lewis stated that the ad hoc committee did not discuss changing the overhead intersection signs, so there will be a need to rebid the project to determine the true cost of replacing all signs in the City.

Discussion further ensued regarding safety and aesthetic issues of color and reflectivity of the brown signs. Mayor Pro Tem Klinakis stated that the old street name signs could potentially be sold and used for scholarship funds.

Per the City Council's direction, brown was selected for the color of the City street name signs.

D. CITY COUNCIL CONSENT CALENDAR

Mayor Pro Tem Klinakis recused himself from item D-3 due to his involvement with the Youth Activities League.

Council Member Solis pulled items D-1, D-4, and D-5 for further discussion.

A motion was made by Council Member Holloway, seconded by Mayor Munoz, to approve Consent Calendar Items D-2, D-3, D-6 through D-8. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1463

This item was pulled by Council Member Solis for further discussion.

In response to an inquiry by Council Member Solis regarding the accuracy of Los Angeles County Animal Control Services billing, City Manager Lindsey stated that staff is working on auditing animal control services within the City.

A motion was made by Council Member Holloway, seconded by Council Member Solis, to adopt Resolution No. 19-5463 approving Warrant Register No. 1463. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-2 CONSIDERATION OF APPOINTMENT OF CITY MANAGER TO THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

Action taken: The City Council appointed City Manager Bob Lindsey to the Civic-Recreational-Industrial Authority Board.

D-3 CONSIDERATION OF A REQUEST FOR A FEE WAIVER FOR THE USE OF THE CITY'S GYMNASIUM AT THE LA PUENTE COMMUNITY CENTER BY THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT INDUSTRY STATION YOUTH ACTIVITIES LEAGUE (YAL) KEMPO PROGRAM

Mayor Pro Tem Klinakis recused himself from this item due to his involvement with the Youth Activities League.

Action Taken: The City Council adopted Resolution No. 19-5464 approving a request for a fee waiver for the Industry Sheriff's Station Youth Activities League to hold classes for the YAL Kempo program at the City's gymnasium at the La Puente Community Center in the amount of $2,970.

D-4 CONSIDERATION OF APPROVAL OF A PURCHASE ORDER CONTRACT WITH NATIONAL AUTO FLEET GROUP FOR PURCHASE OF TWO NEW 2019 FORD F-150 XLT TRUCKS BY UTILIZING A COOPERATIVE PURCHASE CONTRACT THROUGH SOURCEWELL (FORMERLY NATIONAL JOINT POWERS ALLIANCE)

This item was pulled by Council Member Solis for further discussion.

In response to an inquiry by Council Member Solis, Director of Administrative Services Butzlaff stated that the staff report contemplates the purchase of two new trucks from the vehicle replacement fund.

Discussion ensued regarding the acquirement of competitive bids, giving local businesses the opportunity to bid and AQMD funds.

Direction was given to Staff to re-bid the vehicle purchase and provide the complete cost for the bid to City Council.

D-5 PRESENTATION OF OCTOBER, NOVEMBER AND DECEMBER 2018 REQUISITION SUMMARY REPORTS

This item was pulled by Council Member Solis for further discussion.

In response to an inquiry by Council Member Solis regarding an item on the report, Director of Development Services Di Mario stated that the item is for consultant services to amend the downtown specific plan.

A motion was made by Council Member Holloway, seconded by Council Member Solis, to receive and file the reports. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-6 PRESENTATION OF OCTOBER 2018 INVESTMENT REPORT

Action taken: The City Council received and filed this report.

D-7 PRESENTATION OF NOVEMBER 2018 INVESTMENT REPORT

Action taken: The City Council received and filed this report.

D-8 PRESENTATION OF DECEMBER 2018 INVESTMENT REPORT

Action taken: The City Council received and filed this report.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 PRESENTATION REGARDING NEIGHBORHOOD QUADRANT ASSESSMENT

Code Enforcement Manager Mrakich presented a PowerPoint regarding a multi-departmental survey of the City to help identify quality of life and infrastructure issues including graffiti, street signs, shopping carts, property maintenance, street maintenance, tree maintenance, curb painting, and commercial properties.

Discussion ensued regarding tree trimming maintenance, residential property maintenance, and inventory of parking and fire hydrants repainting.

Discussion further ensued regarding Graffiti Tracker pricing, the differences between Go Request and Graffiti Tracker, and the benefits of graffiti tracking.

Mayor Munoz suggested prioritizing those areas in dire need of maintenance.

ADHOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Mayor Pro Tem Klinakis stated that he met with Code Enforcement Manager Mrakich to discuss code enforcement issues.

La Puente Park Master Plan and Youth Program Oversight: Council Member Lewis noted that the Park Master Plan is in the final stages and will be brought back to the City Council for consideration of final approval.

Military Banner Recognition Program: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Nothing to report.

Comprehensive Fee Schedule: Nothing to report.

Communications: Nothing to report.

Puente Pride: Nothing to report.

Electronic Billboards: Mayor Pro Tem Klinakis and Council Member Holloway spoke about their visit to LAX to observe the area's billboards.

AB 1234 REPORTS - None

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Klinakis spoke about his visit to St. John Vianney's Catholic Church Homeless Shelter, and handed out cards that listed bus pick up locations to the homeless shelter.

In response to an inquiry by Council Member Lewis regarding retrofits for the street lights, Director of Development Services Di Mario provided an update on the street light poles acquired through Southern California Edison.

ORAL COMMENTS FROM STAFF - None

ADJOURNMENT

There being no further business before the City Council, Mayor Munoz adjourned the regular meeting at 9:17 p.m. in memory of Concepcion Rivera and Orelia Mungia.

Approved this 12th day of February, 2019.

Sheryl Garcia City Clerk	Valerie Munoz Mayor/Chair