MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JANUARY 8, 2019

> Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, January 8, 2019, at 6:30 p.m.

6:30 P.M.
CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:34 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis, and Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney James Casso, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, and Management Assistant Cece Dunlap.

ORAL COMMUNICATIONS

None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:35 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one case)

2. THE SUCCESSOR AGENCY WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:14 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, direction was given to the City Attorney's office. No reportable action was taken.

City Attorney Casso reported that as to Item 2, direction was given to Successor Agency's Counsel and to the Agency's Executive Director. No reportable action was taken and there was nothing further to report.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:17 p.m.

ROLL CALL

Members present:	Munoz, Klinakis, Holloway, Lewis, and Solis.
Members absent:	None.
Staff members present:	City Manager Bob Lindsey, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Finance Manager Troy Grunklee, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, and City Engineer William Pagett.

PLEDGE OF ALLEGIANCE

City Attorney Casso led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS

Basil Hewitt, on behalf of the Los Angeles Sanitation District, spoke regarding labor negotiations and asked the community and City Council for their support. Council Member Holloway spoke about the importance of city representation at the Sanitation District meetings.

Janette Ortega, on behalf of Heritage Group Homes, thanked the City of La Puente for their support for the past 26 years. She stated that the group home program is changing to a short term residential program.

Manuel Maldonado spoke regarding the November 2018 general municipal election. He thanked Council Member Lewis for her past service as Mayor and thanked the Sheriff's Department for keeping the City safe. He spoke about his concerns regarding a business within the City.

Giselle Sorial, District Director for State Senator Susan Rubio, invited the community to the Community Swearing-In Ceremony.

Frank Sanchez spoke about the Boys and Girls Club's recent trip to Ecuador. He spoke about the importance of local businesses.

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF NOVEMBER 8, NOVEMBER 13, NOVEMBER 30 AND DECEMBER 11, 2018

A motion was made by Council Member Holloway, seconded by Mayor Munoz, to waive the reading and approve the minutes of the City Council and Successor Agency meetings of November 8, November 13, November 30 and December 11, 2018. The motion carried by the following roll call vote:

AYES: Munoz, Klinakis, Holloway, Lewis, and Solis
NOES: None
ABSTAIN: None
ABSENT: None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF A RESOLUTION APPROVING THE CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEAR 2019-20

Director of Development Services Di Mario provided a staff report regarding funding levels for the City's CDBG Program for Fiscal Year 2019-20. He recommended continuing to fund the three identified programs: public services, senior services, and code enforcement. He noted that funds allocated for code enforcement have increased with the intent to fund a part-time office assistant to assist the code enforcement division for fiscal year 2019-20.

Mayor Munoz opened the public hearing. There being no members of the public wishing to speak, Mayor Munoz closed the public hearing.

Discussion ensued regarding housing grants, grant repayment and the distribution of the housing loan funds. There was further discussion regarding unallocated funds and prescreening applications to determine eligibility for the CDBG program.

A motion was made by Council Member Holloway, seconded by Mayor Munoz, to adopt Resolution No. 19-5458 authorizing the City's CDBG Program for Fiscal Year 2019-20. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL AND SUCCESSOR AGENCY CONSENT CALENDAR

Council Member Solis pulled items D-1 and D-5 for further discussion.

A motion was made by Council Member Holloway, seconded by Council Member Solis, to approve Consent Calendar Items D-2, D-3, D-4, D-6 and D-7. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NOS. 1462 AND 60

This item was pulled by Council Member Solis for further discussion.

Council Member Solis requested information on warrant register items.

A motion was made by Council Member Solis, seconded by Mayor Munoz to adopt Resolution No. 19-5459 approving Warrant Register No. 1462 and Resolution No. SA 19-88 approving Warrant Register No. 60. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-2 CONSIDERATION OF REJECTION OF ALL BIDS FOR THE CITYWIDE STREET NAME SIGN REPLACEMENT PROJECT

Action taken: The City Council rejected all bids for the Citywide Street Name Sign Replacement Project.

D-3 RECEIVE AND FILE THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT AND SINGLE AUDIT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2018

Action taken: The City Council received and filed the Comprehensive Annual Financial Report, the Independent Accountant's report on the Appropriations Limit Worksheet, the Independent Auditor's Report on Internal Control, the Statement on Auditing Standard No. 114 Report, and the Single Audit Report for the fiscal year ended June 30, 2018.

D-4 CONSIDERATION OF RESOLUTIONS IMPLEMENTING MEASURE LP

Action taken: The City Council: (1) adopted Resolution No. 19-5460 Authorizing the Mayor to execute a Preparatory Agreement and an Administration Agreement with the California Department of Tax and Fee Administration to administer the collection of revenue from the Transaction and Use Tax adopted by the voters on November 6, 2018; and (2) adopted Resolution No. 19-5461 Authorizing Examination of Sales, Use and Transactions Tax Records.

D-5 CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE SUCCESSOR AGENCY TO THE FORMER LA PUENTE COMMUNITY DEVELOPMENT COMMISSION AND JASMINE REAL ESTATE INVESTMENTS, LLC

This item was pulled by Council Member Solis for further discussion.

Director of Development Services Di Mario confirmed the Disposition and Development Agreement between the Successor Agency and the developer required the developer to pay for a traffic signal to serve the shopping center. He noted the developer had agreed to fund $300,000 toward the cost of the traffic signal and other related improvements and a $150,000 deposit had been received. Director of Development Services Di Mario further noted the $150,000 deposit would be put toward the design of the improvements with the remaining $150,000 to be paid on the City's issuance of a notice inviting bids for the project. He noted any remaining balance would be paid by the City from Prop C funds.

Discussion ensued regarding the timing of necessary traffic studies, prior and current traffic flow, syncing of traffic signals, placement of turn signs out of the shopping center and the potential for a second traffic signal to ease traffic backup.

Mayor Munoz noted there are unanswered questions regarding the location of the signal and traffic congestion and requested a cost estimate for an additional traffic study. Director of Development Services Di Mario stated the City can obtain updated traffic counts. Further discussion ensued regarding the status of the Grant Deed and Certificate of Completion for the shopping center. Direction was given to staff to come back to the City Council with updated traffic counts and provide the information to the City Council prior to the meeting.

D-6 CONSIDERATION OF A RESOLUTION APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) COVERING THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2020 AND A RESOLUTION APPROVING AN ADMINISTRATIVE BUDGET FOR THE SUCCESSOR AGENCY

Action taken: The Successor Agency: (1) adopted Resolution No. SA 19-89 approving the ROPS 19-20 for the fiscal period commencing on July 1, 2019 and ending on June 30, 2020; and (2) adopted Resolution No. SA 19-90 approving the Successor Agency's Administrative Budget pursuant to Health and Safety Code section 34177.

D-7 CONSIDERATION OF AN AMENDED AND RESTATED AGREEMENT FOR SOLID WASTE COLLECTION AND STREET SWEEPING SERVICES WITH VALLEY VISTA SERVICES INC. TO ADD AN ORGANICS PROGRAM AND RATE SCHEDULE TO COMPLY WITH AB 1826

Action taken: The City Council approved the First Amendment to and Restated Agreement for Solid Waste Collection and Street Sweeping Services with Valley Vista Services adding an organics program and rate schedule to comply with AB 1826.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND APPOINTMENTS BY THE MAYOR TO REGIONAL BOARDS AND CONSIDERATION OF A RESOLUTION APPOINTING SPECIFIC REPRESENTATIVES TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Mayor Munoz established the following ad hoc committees:

Mayor Munoz and Council Member Lewis would serve on the Landscape & Lighting District ad hoc committee.

Mayor Pro Tem Klinakis and Council Member Lewis would serve on the Code Enforcement ad hoc committee.

Mayor Munoz and Council Member Lewis would serve on the La Puente Park Master Plan and Youth Program Oversight ad hoc committee.

Mayor Munoz and Council Member Solis would serve on the Military Banner Recognition Program ad hoc committee.

Mayor Munoz and Council Member Solis would serve on the Grant Writing ad hoc committee.

Mayor Pro Tem Klinakis and Council Member Lewis would serve on the Traffic Sign Inventory and Revitalization ad hoc committee.

Council Member Holloway and Council Member Solis would serve on the Noise Ordinance ad hoc committee.

Mayor Pro Tem Klinakis and Council Member Solis would serve on the Comprehensive Fee Schedule ad hoc committee.

Mayor Pro Tem Klinakis and Council Member Holloway would serve on the Electronic Billboard ad hoc committee.

Council Member Holloway and Council Member Lewis would serve on the Communications ad hoc committee.

Council Member Holloway and Council Member Lewis would serve on the Puente Pride ad hoc committee.

Mayor Munoz made the following appointments to regional boards, commissions and committees:

Council Member Solis as the delegate and Mayor Munoz as the alternate to the California Contract Cities Association.

Mayor Munoz as the delegate and Mayor Pro Tem Klinakis as the alternate to Sanitation Districts 15 and 21.

Council Member Solis as the delegate and Council Member Lewis as the alternate to the League of California Cities.

Mayor Munoz as the delegate and Council Member Lewis as the alternate to the City Selection Committee.

Council Member Holloway as the delegate and Mayor Pro Tem Klinakis as the alternate to the San Gabriel Valley Council of Governments.

Mayor Pro Tem Klinakis as the delegate and Mayor Munoz, Council Member Holloway, Council Member Lewis and Council Member Solis as the alternates to the Southern California Joint Powers Insurance Authority.

Mayor Munoz as the delegate and Council Member Lewis as the alternate to the Foothill Transit Governing Board.

Council Member Holloway as the delegate to the San Gabriel Valley Mosquito & Vector Control District.

A motion was made by Council Member Lewis, seconded by Council Member Holloway, to adopt Resolution No. 19-5462 Appointing Specific Representatives to the San Gabriel Valley Council of Governments. The motion carried by the following roll call vote:

AYES:	Munoz, Klinakis, Holloway, Lewis, and Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

AD HOC COMMITTEE REPORTS - None

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL – None

ORAL COMMENTS FROM STAFF – None

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 8:24 p.m. in memory of Martina Garcia.

Approved this 22nd day of January, 2019.

Sheryl Garcia
City Clerk

Valerie Munoz
Mayor/Chair