MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JULY 24, 2018

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, July 24, 2018, at 7:00 p.m.

CALL TO ORDER

Mayor Pro Tem Holloway called the meeting to order at 7:06 p.m.

ROLL CALL

Members present:	Lewis (arrived at 7:46 p.m.), Holloway, Argudo, Munoz, Solis.
Members absent:	None.
Staff members present:	City Manager David Carmany, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Finance Manager Troy Grunklee, Management Analyst Anissa Livas, and Management Assistant Cece Dunlap.

PLEDGE OF ALLEGIANCE

Director of Development Services Di Mario led the Pledge of Allegiance.

PRESENTATIONS - None

ORAL COMMUNICATIONS - None

BOARDS/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Holloway provided a handout to the City Council reporting on the San Gabriel Valley Council of Governments Board meeting and provided details on the upcoming Homeless Summit.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF JUNE 26, 2018

A motion was made by Council Member Argudo, seconded by Council Member Solis, to waive the reading and approve the minutes of the City Council and Successor Agency meeting of June 26, 2018. The motion carried by the following roll call vote:

AYES:	Holloway, Argudo, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

At the request Mayor Pro Tem Holloway, Item C-1 was moved and heard after Item E-1 on the agenda.

D. CITY COUNCIL CONSENT CALENDAR

Council Member Munoz pulled item D-4 for further discussion.

Council Member Solis pulled item D-5 and D-6 for further discussion.

Mayor Pro Tem Holloway pulled item D-9 for further discussion.

Council Member Solis requested clarification on certain items listed on the warrant register.

A motion was made by Council Member Argudo, seconded by Council Member Solis, to approve Consent Calendar Items D-1 through D-3, D7, and D-8. The motion carried by the following roll call vote:

AYES:	Holloway, Argudo, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NO. 1454

Action taken: The City Council and Successor Agency adopted Resolution No. 18-5436 approving Warrant Register No. 1454.

D-2 CONSIDERATION OF ACCEPTANCE OF A NOTICE OF COMPLETION FOR TRAFFIC SIGNAL AND RELATED SAFETY IMPROVEMENTS ON AMAR ROAD BETWEEN PUENTE AVENUE AND HACIENDA BOULEVARD - FEDERAL PROJECT NO. HSIPL-5331(020)

Action taken: The City Council: (1) accepted the project as complete; and (2) authorized the City Clerk to execute the Notice of Completion.

D-3 CONSIDERATION OF: (1) AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH AMERINATIONAL COMMUNITY SERVICES, LLC, FOR LOAN SERVICING AND ESCROW SERVICES; AND (2) AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH FARMERS STATE BANK OF HARTLAND FOR FUND DISBURSEMENT SERVICES FOR THE CITY'S CAL-HOME HOUSING REHABILITATION LOAN PROGRAM EXTENDING THE TERM OF EACH AGREEMENT FOR AN ADDITIONAL YEAR

Action taken: The City Council: (1) approved Amendment No. 1 with AmeriNational Community Services, Inc. for loan servicing and escrow services and Amendment No. 1 with Farmers State Bank of Hartland, MN for fund disbursement services extending the term of each agreement for an additional year; and (2) authorized the City Manager to execute the amendments on behalf of the City.

D-4 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH ROY JORGENSEN ASSOCIATES, INC., FOR A FACILITY CONDITION ASSESSMENT REPORT IN THE AMOUNT OF $32,845.00

This item was pulled by Council Member Munoz for further discussion.

In response to an inquiry by Council Member Munoz regarding the amount of the assessment, City Manager Carmany noted a RFP was issued for a physical assessment of the three City-owned locations. Director of Administrative Services Butzlaff provided a staff report.

A motion was made by Council Member Argudo, seconded by Council Member Solis, to not approve the Professional Services Agreement with Roy Jorgensen Associates, Inc., and direct Staff to seek free assessments. The motion was carried by the following roll call vote:

AYES:	Holloway, Argudo, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

D-5 CONSIDERATION OF A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE'S (MSRC) 2017 LOCAL GOVERNMENT PARTNERSHIP PROGRAM

This item was pulled by Council Member Solis for further discussion.

Director of Administrative Services Butzlaff provided a staff report regarding the grant and submitting a plan to acquire vehicles and build infrastructure.

A motion was made by Council Member Argudo, seconded by Council Member Munoz, to: (1) approve Resolution 18-5437 adopting the MSRC Local Government Partnership Program (LGPP) requirements for receiving $52,800 in MSRC grant funds; and (2) authorize the City Manager to execute all documents necessary to effectuate the City's participation in the MSRC LGPP on behalf of the City. The motion was carried by the following roll call vote:

AYES:	Holloway, Argudo, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

Mayor Pro Tem Holloway recessed the City Council meeting at 7:29 p.m. and reconvened the City Council meeting at 7:43 p.m.

D-6 CONSIDERATION OF A RESOLUTION ADOPTING A CREDIT CARD ACCEPTANCE POLICY

This item was pulled by Council Member Solis for further discussion.

Finance Manager Grunklee provided a staff report regarding the City adopting a policy to accept credit cards payments for goods and services through the new banking services agreement with US Bank.

A motion was made by Council Member Argudo, seconded by Council Member Solis, to adopted Resolution No. 18-5438 adopting a Credit Card Acceptance Policy for the City of La Puente.

AYES:	Holloway, Argudo, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Lewis

D-7 PRESENTATION OF THE FY 2017-2018 FOURTH QUARTER INVESTMENT REPORT

Action taken: The City Council received and filed this report.

D-8 REQUISITION SUMMARY REPORT FOR JUNE 2018

Action taken: The City Council received and filed the requisition summary report for June 2018.

D-9 CONSIDERATION OF AN AMENDMENT TO THE CONSTRUCTION SERVICES AGREEMENT WITH TANKO LIGHTING, INC. FOR THE LA PUENTE STREET LIGHT CONVERSION PROJECT

This item was pulled by Mayor Pro Tem Holloway for further discussion.

City Manager Carmany provided a staff report regarding amending the scope of services to delete the replacement of 24 wood streetlight poles out of the agreement with a cost reduction of $138,000.

At 7:46 p.m., Mayor Pro Tem Holloway handed over the meeting to Mayor Lewis.

A motion was made by Mayor Pro Tem Holloway, to (1) approve Amendment No. 1 to the Construction Services Agreement with Tanko Lighting, Inc.; and (2) authorize the City Manager to execute the Amendment on behalf of the City. The motion failed due to the lack of second.

A motion was made by Council Member Munoz, seconded by Council Member Argudo, to move forward with the replacement of the 24 wood street light poles and approve the installation of 24 concrete marbelite poles; and authorize the cost of $174,960. The motion carried by the following roll call vote:

AYES:	Lewis, Argudo, Munoz, Solis
NOES:	Holloway
ABSTAIN:	None
ABSENT:	None

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF DESIGNATION OF A VOTING DELEGATE AND ALTERNATE(S) FOR THE ANNUAL BUSINESS MEETING (GENERAL ASSEMBLY) AT THE LEAGUE OF CALIFORNIA CITIES 2018 ANNUAL CONFERENCE

A motion was made by Council Member Argudo, seconded by Council Member Munoz, to designate Council Member Solis as the voting delegate and Council Member Argudo and Mayor Lewis as the two alternates for the League of California Cities 2018 Annual

Conference and authorize the Mayor to affirm the action of the City Council. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Argudo, Munoz
NOES:	Solis
ABSTAIN:	None
ABSENT:	None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION OF RESOLUTIONS: (1) CERTIFYING THE SUFFICIENCY OF THE CITY OF LA PUENTE PUBLIC SAFETY, VITAL SERVICES AND NEIGHBORHOOD PROTECTION MEASURE; AND (2) CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 6, 2018, REQUESTING THAT THE COUNTY OF LOS ANGELES CONSOLIDATE THE ELECTION WITH THE STATEWIDE GENERAL ELECTION, DIRECTING PREPARATION OF AN IMPARTIAL ANALYSIS AND PERMITTING THE FILING OF BALLOT ARGUMENTS

At the request of Mayor Pro Tem Holloway, Item C-1 was moved and heard after Item E-1 on the agenda.

City Manager Carmany provided a staff report regarding the sufficiency of the petition and consolidation with the County of the election for the ballot measure.

Council Member Argudo left the meeting at 8:36 p.m.

A motion was made by Council Member Munoz, seconded by Mayor Lewis, to: (1) adopt Resolution No. 18-5434 accepting the County's Letter of Findings; and (2) adopt Resolution No. 18-5435 calling for the holding of a general municipal election on Tuesday, November 6, 2018, requesting that the County of Los Angeles consolidate the general municipal election with the Statewide general election, directing preparation of an impartial analysis and permitting the filing of ballot arguments. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Munoz
NOES:	Solis
ABSTAIN:	None
ABSENT:	Argudo

ADHOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park and Youth Program Oversight: Mayor Lewis reported that she and Council Member Munoz attended the La Puente Park Master Plan stakeholders meeting on July 18, 2018, and the La Puente Park Master Plan public meeting on July 19, 2018. Mayor Lewis announced EDSA will make a presentation on the La Puente Parks Master Plan to the City Council in August.

Military Banner Recognition Program: Nothing to report.

Public Art: Nothing to report.

Community Alliance: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Nothing to report.

AB 1234 REPORTS - None

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Holloway congratulated the La Puente Little League on a successful season.

Council Member Solis expressed his concern with soccer players in the park.

Mayor Lewis reported on her visit to Cuba.

ORAL COMMENTS FROM STAFF

City Manager Carmany provided a PowerPoint presentation on past events and current City projects, including proposed construction of new housing, proposed new medical center and two business remodels.

There being no further business before the City Council, Mayor Lewis adjourned the meeting at 8:58 p.m. in memory of Anita Perez and Nova Susanna Ramirez.

Approved this 14th day of August, 2018.

Sheryl Garcia
City Clerk

Violeta Lewis
Mayor/Chair