MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JUNE 26, 2018

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 26, 2018, at 7:00 p.m.

CALL TO ORDER

Mayor Lewis called the meeting to order at 7:04 p.m.

ROLL CALL

Members present:	Lewis, Holloway, Munoz, Solis.
Members absent:	Argudo.
Staff members present:	City Manager David Carmany, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Finance Manager Troy Grunklee, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, and City Engineer William Pagett.

PLEDGE OF ALLEGIANCE

Council Member Solis led the Pledge of Allegiance.

PRESENTATIONS - None

ORAL COMMUNICATIONS

Marty Paz inquired on receiving parking passes for his guests for the 3rd of July event and expressed his concern with "no parking" signage. The matter was referred to staff.

Mayor Pro Tem Holloway mentioned his concern for a City of Industry resident on Nelson Avenue regarding the 3rd of July event street closure and being able to have her guests travel in and out of the area. The matter was referred to staff.

BOARDS/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Holloway provided handouts to the City Council from the Sanitation Districts regarding annual boat tours, recycled water, wastewater programs, and taxing properties.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF JUNE 7, 2018 AND JUNE 12, 2018

A motion was made by Council Member Munoz, seconded by Mayor Pro Tem Holloway, to waive the reading and approve the minutes of the City Council and Successor Agency meetings of June 7 and June 12, 2018. The motion carried by the following roll call vote:

AYES: Lewis, Holloway, Munoz, Solis
NOES: None
ABSTAIN: None
ABSENT: Argudo

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORT FOR COLLECTION OF SEWER CHARGES AND ADOPTION OF A RESOLUTION CONFIRMING SEWER CHARGES PURSUANT TO CHAPTER 4.10 OF THE CITY OF LA PUENTE MUNICIPAL CODE FOR FISCAL YEAR 2018/2019

Director of Development Services Di Mario provided a staff report. He noted the proposed resolution would establish the annual sewer rate charges for Fiscal Year 18/19. He further noted there was no change or increase in the charge from the prior year as there are revenues to fund the project.

Mayor Lewis opened the public hearing. There being no speakers wishing to speak, Mayor Lewis closed the public hearing.

Mayor Pro Tem Holloway noted he was proud that the City has been able to maintain the original rates year after year.

A motion was made by Council Member Munoz, seconded by Council Member Solis, to adopt Resolution No. 18-5426 confirming the Fiscal Year 2018/2019 sewer charge pursuant to Chapter 4.10 of the La Puente Municipal Code. The motion carried by the following roll call vote:

AYES: Lewis, Holloway, Munoz, Solis
NOES: None
ABSTAIN: None
ABSENT: Argudo

B-2 CONSIDERATION OF PROPOSED ANNUAL SEWER LEVY REPORT FOR COLLECTION OF SEWER MAINTENANCE CHARGES AND ADOPTION OF A RESOLUTION CONFIRMING SEWER MAINTENANCE CHARGES FOR FISCAL YEAR 2018/2019

Director of Development Services Di Mario provided a staff report on the annual sewer maintenance and cleaning. He noted cleaning is performed on a 3-year cycle and there would be no change or increase in the charge from the prior year.

Mayor Lewis opened the public hearing. There being no speakers wishing to speak, Mayor Lewis closed the public hearing.

Council Member Holloway noted the great success regarding this program and having the funds to control the maintenance of the sewers.

A motion was made by Mayor Pro Tem Holloway, seconded by Council Member Munoz, to adopt Resolution No. 18-5427 ordering the levy of the sewer maintenance charge for Fiscal Year 2018/2019. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo

At the request of Mayor Lewis, Item C-1 was moved and heard after Item D-6 on the agenda.

D. CITY COUNCIL CONSENT CALENDAR

Council Member Munoz pulled item D-3 for further discussion.

Council Member Solis pulled item D-1 for further discussion.

A motion was made by Council Member Munoz, seconded by Council Member Solis, to approve Consent Calendar Items D-2, D-4, D-5 and D-6. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NO. 1453

This item was pulled by Council Member Solis for further discussion.

Council Member Solis requested information on the following warrant register items: Liebert Cassidy Whitmore, La Puente Car Wash, and JCL Traffic. City Manager Carmany explained the charges were human resources consortium dues, car wash services for City vehicles, and the purchase of water barriers.

A motion was made by Council Member Solis, seconded by Mayor Pro Tem Holloway to adopt Resolution No. 18-5428 approving Warrant Register No. 1453. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo

D-2 CONSIDERATION OF A RESOLUTION ADOPTING A GRANT MANAGEMENT POLICY

Action taken: The City Council approved Resolution No. 18-5429 adopting a Grant Management Policy for the City of La Puente.

D-3 CONSIDERATION OF AN AMENDMENT TO THE AGREEMENT FOR ADMINISTRATIVE SUPPORT SERVICES WITH B.L. ELKINS FOR PROJECT SUPPORT SERVICES EXTENDING THE TERM UNTIL JUNE 30, 2020

This item was pulled by Council Member Munoz for further discussion.

In response to an inquiry by Council Member Munoz regarding job duties performed by the consultant, City Manager Carmany noted the part-time position handles important projects such as the ADA transition plan, RFPs, facility condition assessment, street lighting project, and has been successful in obtaining grants.

Council Member Munoz recommended allowing the contract to expire and if additional resources or assistance is needed in the future the City Council could reconsider at a later date.

The item failed due to lack of a motion.

D-4 CONSIDERATION OF AN AGREEMENT BETWEEN THE CITY AND THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY FOR COST SHARING FOR THE INTALLATION OF EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TOTAL MAXIMUM DAILY LOAD

Action taken: The City Council: (1) approved the Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-5 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH US BANK FOR BANKING SERVICES

Action taken: The City Council: (1) approved the Professional Services Agreement with US Bank; and (2) authorized the City Manager to execute the Agreement and all documents necessary to effectuate this action.

D-6 SECOND READING OF ORDINANCE NO. 18-957 AMENDING TITLE 4 (HEALTH AND SANITATION) OF THE LA PUENTE MUNICIPAL CODE TO ADD A NEW CHAPTER 4.13 (CONTRUCTION AND DEMOLITION WASTE RECYCLING PROGRAM), AND NOTICE OF EXEMPTION REGARDING SAME

Action taken: The City Council: (1) adopted Ordinance No. 18-957, an Ordinance of the City Council of the City of La Puente Amending Title 4 (Health And Sanitation) of the La Puente Municipal Code to Add a New Chapter 4.13 (Construction And Demolition Waste Recycling Program); and (2) approved and adopted the Notice of Exemption.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 CONSIDERATION AND APPROVAL OF RESOLUTIONS ADOPTING THE ANNUAL CITY BUDGET, AUTHORIZED POSITIONS AND APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-19

At the request of Mayor Lewis, Item C-1 was moved and heard after Item D-6 on the agenda.

City Manager Carmany provided an update and reconfirmed the City Council-directed items, such as reinstating certain special community events; supplement law enforcement with a 40-hour overlap unit; creating new Animal Control Service department line item; adjusted estimates in Measure A funds; and adjustments in Gas Tax revenues.

Discussion ensued regarding possible budget reductions totaling $29,950, and funding options for the street sign replacement project.

Direction was provided to Staff to present options to the Traffic Sign Inventory and Revitalization Ad Hoc Committee and to be brought back with recommendations to the City Council.

Council Member Munoz recommended seeing a revised budget to reflect all changes including an additional part-time maintenance worker.

Mayor Lewis recessed the City Council meeting at 8:31 p.m. and reconvened the City Council meeting at 9:01 p.m.

The City Council reconvened with a revised copy of the budget. Director of Administrative Services Butzlaff provided an updated report.

A motion was made by Council Member Munoz, seconded by Mayor Lewis, to: (1) adopt Resolution No. 18-5430 approving the Recommended Budget and Capital Improvement Program for Fiscal Year 2018-19; (2) approve the transfer of $334,000 from Unassigned Fund Balance to the Capital Improvements Fund to fund the Street Sign Replacement Program originally approved in FY 17-18 and carried over into FY 18-19; (3) adopt Resolution No. 18-5431, amending the Comprehensive Personnel System and Establishing the Number of Authorized Full-Time Positions and Monthly Salary Ranges for City Employees; (4) adopt Resolution No. 18-5432, amending the Comprehensive Personnel System and Establishing the Number of Authorized Part-Time Positions and Monthly Salary Ranges for City Employees; (5) adopt Resolution No. 18-5433 adopting the City's GANN Appropriation Limit for Fiscal Year 2018-19 and establishing controls on changes in appropriations for the various funds; and (6) direct the City Manager to make the appropriate modifications to the Budget and prepare the final budget document for Fiscal Year 2018-19. In addition, Council Member Munoz included in her motion the following: amend the budget and Resolution No. 18-5432 to reflect an additional Part-Time Maintenance Assistant position; omit the B.L. Elkins contract line item; provide funding options for the street sign replacement project; and make appropriate typographical corrections. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo

Mayor Lewis thanked the City Council and Staff for their attention and effort in the review and adoption of the budget.

Mayor Pro Tem Holloway thanked the City Council and Staff for doing a good job being stewards of the City's budget and keeping the City in good standing.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL - None

ADHOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park and Youth Program Oversight: Nothing to report.

Military Banner Recognition Program: Nothing to report.

Public Art: Nothing to report.

Community Alliance: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Nothing to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL – None

ORAL COMMENTS FROM STAFF

City Manager Carmany provided a PowerPoint presentation on current City projects and provided dates to the City Council of upcoming events, including hazardous household recycling roundup, candidate nomination period dates, and the Parks Master Plan meeting.

Council Member Solis inquired on the steps that are being taken with the increase of crime. Lieutenant Cacheiro provided an update to the City Council.

Council Member Munoz thanked the Sheriff's Department and the deputies for their prompt response time to an incident near her home.

Mayor Lewis thanked the Sheriff's Department for the recent seizure of illegal fireworks.

ADJOURNMENT

There being no further business before the City Council, Mayor Lewis adjourned the meeting at 10:21 p.m.

Approved this 24th day of July, 2018.

Sheryl Garcia
City Clerk

Violeta Lewis
Mayor/Chair