MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
APRIL 24, 2018

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, April 24, 2018, at 7:00 p.m.

CALL TO ORDER

Mayor Lewis called the meeting to order at 7:02 p.m.

ROLL CALL

Members present:	Lewis, Holloway, Argudo (arrived at 7:03 p.m.), Munoz, Solis.
Members absent:	None.
Staff members present:	City Manager David Carmany, City Attorney James Casso, Director of Administrative Services Troy Butzlaff, Director of Development Services John Di Mario, City Clerk Sheryl Garcia, Director of Community Services Roxanne Lerma, Finance Director Troy Grunklee, Management Analyst Anissa Livas, Management Assistant Cece Dunlap, Assistant Planner Reina Schaetzl, and City Engineer William Pagett.

PLEDGE OF ALLEGIANCE

City Attorney Casso led the Pledge of Allegiance.

PRESENTATIONS

City Manager Carmany presented a Certificate of Recognition and a bouquet of flowers to Olivia Ayala for being honored as Distinguished Woman of the 57th Assembly District.

Mayor Lewis presented a Certificate of Recognition and a bouquet of flowers to Mona Diaz for being honored as Woman of the Year of the 32nd Congressional District.

Raymond Chavira, EPA Project Manager, provided a PowerPoint presentation on the update of the San Gabriel Valley Superfund Sites and Area 4 Puente Valley Operable Unit.

ORAL COMMUNICATIONS

Veronica Zamora, spoke about ongoing disturbances with a neighbor on her Street. The matter was referred to staff.

Mayor Pro Tem Holloway noted Ms. Zamora's issues would be discussed at an upcoming Noise Ordinance Ad Hoc Committee meeting.

Frank Sanchez thanked the City Council for recognizing Mona Diaz and Olivia Ayala. He addressed Item E-1 on the agenda and spoke about the direction and future of the downtown area. He further noted the City Council, Staff and Sheriff's Department are doing a good job.

BOARDS/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Holloway provided a handout to the City Council reporting on the San Gabriel Valley Council of Governments Board meeting.

Council Member Solis reported he, City Manager Carmany and Director of Administrative Services Butzlaff attended the recent California Contract Cities meeting in Pasadena.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF APRIL 10, 2018

A motion was made by Council Member Munoz, seconded by Mayor Pro Tem Holloway, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of April 10, 2018. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Argudo, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL - None

D. CITY COUNCIL CONSENT CALENDAR

Council Member Argudo pulled item D-3 for further discussion.

City Manager Carmany noted for the record, Item D-8, Resolution No. 18-5413, would be corrected to reflect the current Public Contracts Code section 10298.

A motion was made Council Member Argudo, seconded by Council Member Munoz, to approve Consent Calendar Items D-1, D-2 and D-4 through D-10. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Argudo, Munoz, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NOS. 1449 AND 56

Action taken: The City Council and Successor Agency adopted Resolution No. 18-5408 approving Warrant Register No. 1449 and Resolution No. SA 18-82 approving Warrant Register No. 56.

D-2 CONSIDERATION OF A RESOLUTION RECOGNIZING MAY 2018 AS "CALFRESH AWARENESS MONTH"

Action taken: The City Council adopted Resolution No. 18-5409 recognizing May 2018 as "CalFresh Awareness Month".

D-3 SECOND READING OF ORDINANCE NOS. 18-953, 18-954 AND 18-955 ADOPTING A REVISED PROCUREMENT POLICY

This item was pulled by Council Member Argudo for further discussion.

Council Member Argudo requested a brief staff report. Director of Administrative Services Butzlaff provided an overview of this item.

A motion was made Mayor Pro Tem Holloway, seconded by Mayor Lewis, to: (1) adopt Ordinance No. 18-953 repealing Chapter 2.20 of Title 2 of the La Puente Municipal Code, and adopting a new Chapter 2.20 of Title 2 of the La Puente Municipal Code pertaining to policies and procedures governing the purchase of goods, services and equipment for municipal purposes; and (2) adopt Ordinance No. 18-954 amending Title 2 (Administration) of the La Puente Municipal Code to add a new Chapter 2.21 to implement the Uniform Construction Cost Accounting Act with the approval to revise the amount from $25,000 to $20,000 on page 4 of 7 under Section E; and (3) adopt Ordinance No. 18-955 amending Section 2.08.060 (Powers and Duties) of Chapter 2.08 (City Manager) of Title 2 (Administration) of the La Puente Municipal Code, authorizing the purchasing authority of the City Manager to be established by resolution of the City Council. The motion carried by the following roll call vote:

AYES:	Lewis, Holloway, Solis
NOES:	Argudo
ABSTAIN:	Munoz
ABSENT:	None

D-4 CONSIDERATION OF A RESOLUTION AFFIRMING THE FISCAL YEAR 2018-2019 BUDGET FOR THE USE OF FUNDS PROVIDED BY THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SB 1)

Action taken: The City Council adopted Resolution No. 18-5410 affirming the Fiscal Year 2018-2019 budget for the use of funds provided by the Road Repair And Accountability Act of 2017 (SB 1).

D-5 CONSIDERATION OF A PROCLAMATION DECLARING MAY 6-12, 2018 AS PUBLIC SERVICE RECOGNITION WEEK IN THE CITY OF LA PUENTE

Action taken: The City Council approved a proclamation declaring the week of May 6-12, 2018, as Public Service Recognition Week in the City of La Puente.

D-6 CONSIDERATION OF A RESOLUTION RESCINDING POLICY NUMBERS 21 AND 21A, AND ADOPTING ADMINISTRATIVE POLICY 54, CUSTOMER SERVICE PHILOSOPHY AND STANDARDS

Action taken: The City Council adopted Resolution No. 18-5411 rescinding Administrative Policy 21 and 21A, and adopting a new Administrative Policy 54 establishing the City's, Customer Service Philosophy and Standards.

D-7 CONSIDERATION OF A RESOLUTION APPROVING A SIDE LETTER OF AGREEMENT MODIFYING THE FY 2017/18 THROUGH FY 2019/20 MEMORANDUM OF UNDERSTANDING WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721, TO INCLUDE A PROVISION REGARDING NEW EMPLOYEE ORIENTATION AS REQUIRED UNDER ASSEMBLY BILL 119

Action taken: The City Council adopted Resolution 18-5412 approving a Side Letter of Agreement modifying the FY 2017/18 through FY 2019/20 Memorandum of Understanding with the Service Employees International Union, Local 721, to include a provision regarding new employee orientation as required under Assembly Bill 119.

D-8 CONSIDERATION OF A RESOLUTION ADOPTING FINDINGS TO DISPENSE WITH THE COMPETITIVE BIDDING PROCESS AND APPROVING A MAINTENANCE SERVICES AGREEMENT WITH PROGRESSIVE DESIGN PLAYGROUNDS FOR THE RESURFACING OF THE PLAYGROUND AREA AT LA PUENTE PARK IN THE AMOUNT OF $91,070.03; AND ADOPTING A RESOLUTION APPROPRIATING PROJECT FUNDING FROM THE LIGHTING AND LANDSCAPE MAINTENANCE FUND BACKGROUND

Action taken: The City Council: (1) approved Resolution 18-5413 adopting findings to dispense with the competitive bidding process and awarding the maintenance services contract to Progressive Design Playgrounds; (2) adopted Resolution 18-5414 appropriating project funding from the Lighting and Landscape Maintenance Fund; authorize the City Manager to approve change orders up to 10% of the original contract amount; and (3) authorized the City Manager to execute the contract on behalf of the City.

D-9 CONSIDERATION OF A STREET USE AGREEMENT FOR THE LA PUENTE KIWANIS CLUB'S SECOND ANNUAL CAR SHOW

Action taken: The City Council: (1) approved the Street Use Agreement for the Kiwanis Club's Second Annual Car Show; and (2) authorized the City Manager to execute the Agreement on behalf of the City.

D-10 CONSIDERATION OF A RESOLUTION NO. SA 18-83 APPROVING THE LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) COMMENCING WITH FISCAL YEAR 2018-19 THROUGH RETIREMENT OF OUTSTANDING OBLIGATIONS

Action taken: The Successor Agency Board adopted Resolution No. SA 18-83 approving the Last and Final ROPS for the fiscal year commencing with July 1, 2018 through June 30, 2058.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING POTENTIAL AMENDMENTS TO THE LA PUENTE SIGN ORDINANCE (ZONING ORDINANCE CHAPTER 10.34) (COUNCIL MEMBER SOLIS)

Council Member Solis reported on the City's sign ordinance and requested an amendment to the ordinance to allow hand-painted signs.

Discussion ensued regarding zoning code, the amortization of illegal poles signs, and exploring window screen signs.

Direction was given to staff to permit and allow for tenant signage and draft standards for painted wall signs. Further direction was given to review temporary signage and provide the City Council an accounting of the number of pole signs for the review of maintained pole signs.

E-2 DISCUSSION AND DIRECTION REGARDING MOVING LA PUENTE LIVE TO REDUCE THE IMPACT ON DOWNTOWN BUSINESSES (COUNCIL MEMBER SOLIS)

Council Member Solis stated La Puente Live is a great community event and noted the downtown businesses are being affected. He requested to move the event closer to City Hall.

Discussion ensued regarding communication with the vendors, properly planning, outreach to businesses, and sales tax.

Direction was given to staff to reach out to stakeholders, survey the downtown businesses and bring back recommendations to the City Council.

ADHOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park and Youth Program Oversight: Mayor Lewis announced the next committee meeting would take place on Thursday, April 26, 2018, at 1:00 p.m.

Military Banner Recognition Program: Nothing to report.

Public Art: Nothing to report.

Community Alliance: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

Noise Ordinance: Mayor Pro Tem Holloway reported the committee met on April 18, 2018, to discuss a rooster complaint and reviewed code regarding noise relating to prohibited animals. He noted the code should be clarified to identify fowl by name. Council Member Solis reported the committee discussed the history of the Industry Expo Center noise and several possible solutions to the noise problem. He stated the next committee meeting will take place in May and the issues raised by Veronica Zamora would be discussed at the next meeting.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Holloway noted the passing of Carl L. Spear, Jr. and Dr. David K. Hall and requested the City Council meeting be adjourned in their memory.

ORAL COMMENTS FROM STAFF

City Manager Carmany provided a PowerPoint presentation on current City projects and provided dates to the City Council of upcoming events.

ADJOURNMENT

There being no further business before the City Council, Mayor Lewis adjourned the meeting at 9:12 p.m. in memory of Carl L. Spear, Jr. and Dr. David K. Hall.

Approved this 8th day of May, 2018.

Sheryl Garcia
City Clerk

Violeta Lewis
Mayor/Chair