MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
AUGUST 22, 2017

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Closed Session and Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, August 22, 2017, at 6:30 p.m.

6:30 P.M.
CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:31p.m.

ROLL CALL

Members present:	Munoz, Lewis, Holloway and Solis.
Members absent:	Argudo.
Staff members present:	City Manager Carmany, City Attorney Casso, Development Services Director Di Mario and Chief Deputy City Clerk Garcia.

ORAL COMMUNICATIONS

None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:32 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS:

   Agency Designated Representatives: David Carmany, City Manager and James M. Casso, City Attorney
   Employee Organization: SEIU

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:13 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, there was no reportable action.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:14 p.m.

ROLL CALL

Members present:	Munoz, Lewis, Holloway and Solis.
Members absent:	Argudo.
Staff members present:	City Manager Carmany, City Attorney Casso, Development Services Director Di Mario, Chief Deputy City Clerk Garcia, Finance Director Gitmed, Director of Recreation Services Lerma, and City Engineer Pagett.

PLEDGE OF ALLEGIANCE

Council Member Solis led the Pledge of Allegiance.

PRESENTATIONS - None

ORAL COMMUNICATIONS

Alfredo Landaros, Miriam Castro, Luis Ruiz, Laura Ochoa, Yadira Cervantes, and Isabella Delgado spoke in favor of youth soccer groups using La Puente Park.

Manuel Maldonado commended staff on the speedy removal of graffiti throughout the City. He spoke on the increase of petty theft occurring in the City and surrounding communities, and requested translation services during City Council meetings.

E-3 CONSIDERATION OF A REQUEST FOR A FEE WAIVER FOR THE USE OF ATHLETIC FIELD F1 LOCATED AT LA PUENTE PARK BY YOUTH SOCCER GROUPS

At the request of Mayor Munoz, this item was moved up on the agenda.

Director of Recreation Services Lerma provided a staff report regarding the request for fee waiver.

Mayor Munoz inquired on the current approved youth programs utilizing the facility. Director of Recreation Services Lerma indicated that currently the Junior All American Football league utilizes field "F1" during the weekends.

Discussion ensued regarding the various youth sports groups utilizing the fields, the soccer groups consulting with the La Puente Youth Coalition, and the reservation processes for the facilities.

City Manager Carmany recommended that all organized groups complete a facility use agreement, provide proof of general liability insurance in the required amounts, the City be named as additional insured, and that Staff be directed to continue to work with the youth soccer groups.

Council Member Holloway expressed the importance of the insurance requirements for all groups utilizing the facilities and consenting to the delegation of fee waivers to Staff with all requirements being met.

Council Member Solis noted his concerns with the fee waivers, park expenditures, and that he could not support waiving fees for youth soccer groups.

Further discussion ensued regarding City Council delegating to staff authority for fee waivers.

City Manager Carmany recommended that the City Council approve waiver of the facility use fee of $975.00, and insurance coverage charge of $900.00, totaling $1,875.00, and direct Staff to work with the Council Ad Hoc park committee on a fee waiver policy.

A motion was made by Mayor Munoz, seconded by Mayor Pro Tem Lewis, to approve the fee waiver request, direct Staff to work with the soccer groups to complete facility use agreements, and purchase insurance. The motion carried by the following roll call vote:

AYES:	Munoz , Lewis, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway provided the City Council with a handout and update on the West Nile virus, and reported on the integration of Alameda Corridor-East Construction Authority into the San Gabriel Valley Council of Governments.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF AUGUST 8, 2017

A motion was made by Mayor Munoz, seconded by Council Member Holloway, to waive the reading and approve the Minutes of the City Council and Successor Agency meeting of August 8, 2017. The motion carried by the following roll call vote:

AYES:	Munoz , Lewis, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL CONSENT CALENDAR

Council Member Solis pulled Item D-4 for further discussion.

A motion was made by Council Member Solis, seconded by Council Member Holloway, to approve Consent Calendar Items D-1, D-2, D-3, D-5 and D-6. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	Argudo

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1435

Action taken: The City Council and Successor Agency adopted Resolution No. 17-5358 approving Warrant Register No. 1435.

D-2 CONSIDERATION OF THE EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FY 2017 LOCAL SOLICITATION APPLICATION

Action taken: The City Council authorized Staff to prepare and submit the City's application for Fiscal Year 2017 Edward Byrne Memorial JAG Program funds in support of overtime costs for the City's SAO Team assigned through the Los Angeles County Sheriff's Department.

D-3 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR BUS SHELTER REMOVAL, REFURBISHMENT AND INSTALLATION AT VARIOUS LOCATIONS CITYWIDE

Action taken: The City Council: (1) approved the plans and specifications for the Bus Shelter Removal, Refurbishment and Installation Project; and (2) authorized staff to solicit bids.

D-4 CONSIDERATION OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CREATIVE MANAGEMENT SOLUTIONS, INC. FOR A CLASSIFICATION AND COMPENSATION STUDY IN AN AMOUNT NOT TO EXCEED $3,900.00, FOR A TOTAL CONTRACT AMOUNT OF $32,650.00

This item was pulled by Council Member Solis for further discussion.

Council Member Solis expressed his concerns regarding the Amendment No. 1.

In response to an inquiry by Mayor Munoz, City Manager Carmany stated additional funding would be utilized for continuing work with regard to the classification compensation study.

A motion was made by Mayor Munoz, and seconded by Mayor Pro Tem Lewis, to: (1) approve Amendment No. 1 to the Professional Services Agreement with Creative Management Solutions, Inc. in an amount not to exceed $3,900.00, for a total contract amount of $32,650; and (2) authorize the City Manager to execute the amendment on behalf of the City. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Holloway
NOES:	Solis
ABSTAIN:	None
ABSENT:	Argudo

D-5 CONSIDERATION OF RESOLUTION 17-5359 RESCINDING RESOLUTION 16-5285 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY SALARY RANGES FOR CITY EMPLOYEES

Action taken: The City Council: (1) approved Resolution 17-5359 rescinding Resolution 16-5285 establishing the number of authorized full-time positions and monthly salary ranges for City employees; and (2) authorized the City Manager to recruit for the Management Analyst and Management Assistant positions.

D-6 CONSIDERATION OF AUTHORIZATION TO SOLICIT BIDS FOR LOCAL STREETS AND CITY PARK IMPROVEMENT PROJECT

Action taken: The City Council: (1) approved the plans and specifications for the Construction of the Local Streets and City Park Improvement Project; and (2) authorized Staff to solicit for bids.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING THE CITY'S GRAFFITI ABATEMENT PROGRAM (COUNCIL MEMBER SOLIS)

Council Member Solis provided a PowerPoint presentation regarding graffiti throughout the City.
Discussion ensued regarding color matching of paint, various locations of graffiti, the process of obtaining property owners authorization, and reevaluating the graffiti program process.

In response to an inquiry by Mayor Munoz, City Manager Carmany noted that the current graffiti abatement program is handled by City staff, and that the City is looking into various options for routine City services including graffiti removal. He further noted a RFP is currently being solicited for the services of storm drain cleaning, graffiti removal and bus shelter cleaning.

Mayor Munoz thanked staff for the quick turnaround time of graffiti removal throughout the City. She recommended that staff also consider the option of additional part-time staff for painting services.

E-2 DISCUSSION AND DIRECTION REGARDING SIGNAGE AT LA PUENTE PARK (COUNCIL MEMBER SOLIS)

Council Member Solis provided the City Council with a handout regarding rules and regulation signage at La Puente Park.

Discussion ensued regarding the various enforceable rules and regulations at the park.

Council Member Solis stated he looked forward to receiving feedback from the La Puente Park and Youth Program Oversight Ad Hoc Committee.

ADHOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Council Member Holloway reported that the committee met prior to the City Council meeting, and will move forward with the direction from closed session, and expedite the interview and hiring process of code enforcement officers.

La Puente Park and Youth Program Oversight: Nothing to report.

Military Banner Recognition Program: Nothing to report.

Public Art: Nothing to report.

Community Alliance: Nothing to report.

Grant Writing: Nothing to report.

Traffic Sign Inventory and Revitalization: Nothing to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL

Mayor Munoz reported on her recent attendance to the Crisis Leadership and Decision Making for Elected Officials provided by the Department of Homeland Security, and highly recommended the course to all Council Members. Mayor Munoz requested a disaster plan status report be presented at an upcoming City Council meeting.

Mayor Pro Tem Lewis noted the funeral service for Ruben Velasco would be held on August 31, 2017, at 11:00 a.m. at Rose Hills Memorial Park.

ORAL COMMENTS FROM STAFF

City Manager Carmany announced that he along with Director Lerma, Director DiMario, and Council Member Solis attended the California Contract Cities Board of Directors meeting. He noted that their September meeting will be held in Diamond Bar hosted by the Fire Department on September 6, 2017. City Manager Carmany reported the City received 9 proposals ranging in price from $80,000 and up in response to RFPs for preparation of an EIR on the Star Theater project. He noted staff is currently working on the Safe Route to Schools grant that is due on August 31, 2017, along with staff working with the principal of Workman High School for student drop-off modifications. He further noted that audit season has started and will go through the month of October 2017.

ADJOURNMENT

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 8:44 p.m.

Approved this 12th day of September, 2017.

Sheryl Garcia	Valerie Munoz
Chief Deputy City Clerk	Mayor/Chair