MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
AUGUST 23, 2016

Per *Robert's Rules of Order Newly Revised 10th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, August 23, 2016, at 6:30 p.m.

6:30 P.M.
CLOSED SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:31 p.m.

ROLL CALL

Members present:	Munoz, Lewis, Argudo (arrived at 6:40 p.m.), Holloway and Solis.
Members absent:	None.
Staff members present:	City Manager/Executive Director Carmany, City Attorney/Legal Counsel Casso, Director of Development Services Di Mario and Chief Deputy City Clerk Garcia.

ORAL COMMUNICATIONS

None.

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 6:32 p.m. to discuss items as posted on the agenda.

1. THE CITY COUNCIL WILL RECESS TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8, CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Property:	City owned right-of-way at Old Valley Boulevard and Common Street, La Puente City owned right-of-way at northeast corner of Hacienda Boulevard and Glendora Avenue, La Puente City owned right-of-way at southeast corner of Old Valley Boulevard and Valley Boulevard, La Puente
City Negotiators:	David Carmany, City Manager and James M. Casso, City Attorney
Negotiating Party:	Mark Kudler, Bulletin Displays, LLC
Under Negotiation:	Price and Terms of Payment

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:04 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that as to Item 1, no final action was taken and there was nothing further to report.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:08 p.m.

ROLL CALL

Members present:	Munoz, Lewis, Argudo, Holloway and Solis.
Members absent:	None.
Staff members present:	City Manager Carmany, City Attorney/Legal Counsel Casso, Director of Administrative Services Bird, Development Services Director Di Mario, Chief Deputy City Clerk Garcia, Finance Manager Gitmed, Director of Recreation Services Lerma and City Engineer Pagett.

PLEDGE OF ALLEGIANCE

Council Member Holloway led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS

Frank Sanchez spoke about La Puente Live and noted it has been a great success for the City and is well attended. He noted businesses in the City are doing well and complimented Staff for their work. He spoke about taking kids to a recent judo competition in Mexico City and that they did very well. He noted his opposition to Item E-3 and providing more travel fund money to Council Members.

John Marinakis noted his opposition to Item E-3 and increasing Council Member travel budgets.

Leonard Wayne Rose, Jr. spoke about the band "Stone Soul", losing weight and eating healthy.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway provided updated information on the West Nile virus and recent reported cases.

Mayor Munoz reported she attended the Foothill Transit meeting on August 12, 2016. Topics of conversation were the electric bus program and introduction of a line to the Los Angeles County Fair.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF AUGUST 9, 2016

A motion was made by Council Member Solis, seconded by Council Member Holloway, to waive the reading and approve the minutes of the City Council and Successor Agency meeting of August 9, 2016. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL – None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 UPDATE AND DISCUSSION ON THE CITY OF LA PUENTE'S CODE ENFORCEMENT PROGRAM

Code Enforcement Mrakich provided a PowerPoint presentation regarding the City's code enforcement activities.

Discussion ensued regarding prioritizing requests, staffing challenges, better enforcement at the park, staggering schedules and training employees. Mayor Munoz noted the ad hoc committee would be meeting soon. She also noted the importance of hiring quality employees.

Action taken: The City Council received and filed the update.

D. CITY COUNCIL CONSENT CALENDAR

Council Member Argudo pulled Items D-2 and D-4 for further discussion.

A motion was made by Council Member Solis, seconded by Council Member Argudo, to approve Consent Calendar Items D-1 and D-3. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1413

Action taken: The City Council adopted Resolution No. 16-5301 approving Warrant Register No. 1413.

D-2 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH CREATIVE MANAGEMENT SOLUTIONS, INC. TO CONDUCT A CLASSIFICATION & COMPENSATION STUDY IN AN AMOUNT NOT TO EXCEED $28,750

Council Member Argudo pulled this item for further discussion.

Council Member Argudo requested clarification regarding the preparation of the classification and compensation study. City Manager Carmany responded that the study is a tool to help ensure the City's workforce is appropriately classified and compensated. He noted the City agreed to conduct the study as part of its labor agreement with SEIU.

A motion was made by Mayor Pro Tem Lewis, seconded by Council Member Solis, to: (1) approve a Professional Services Agreement between the City and Creative Management Solutions, Inc. to conduct a classification and compensation study in an amount not to exceed $28,750; and (2) authorize the City Manager to execute the agreement on behalf of the City. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-3 CONSIDERATION OF THE AWARD OF A CONSTRUCTION CONTRACT TO SULLY MILLER CONTRACTING CO. FOR STREET AND PARKWAY/MEDIAN IMPROVEMENTS ALONG TEMPLE AVENUE IN THE AMOUNT OF $524,751

Action taken: The City Council: (1) awarded the contract to Sully Miller Contracting Co. in the amount of $524,751; and (2) authorized the City Manager to approve change orders up to 10% of the original bid amount.

D-4 CONSIDERATION OF THE AWARD OF AN AGREEMENT WITH ONYX ARCHITECTS, INC. FOR ARCHITECTURAL SERVICES FOR THE LA PUENTE PARK RESTROOM IMPROVEMENT PROJECT AND ON-CALL ARCHITECTURAL SERVICES IN THE BASE AMOUNT OF $28,000

Council Member Argudo pulled this item for further discussion.

Council Member Argudo requested clarification on this item. City Manager Carmany explained this is an externally funded capital improvement project and must go out to bid. Development Services Director Di Mario noted the facility is not in good condition and CDBG funds were secured to bring a new restroom to the City. He further noted the cost includes plans and specifications and ADA issues would need to be addressed. Mayor Pro Tem Lewis thanked staff for bringing this item forward and for ensuring residents have a sanitary and safe facility.

A motion was made by Mayor Pro Tem Lewis, seconded by Council Member Argudo, to (1) approve the agreement with Onyx Architects, Inc. for architectural services for the La Puente Park Restroom Improvement Project and on-call architectural services in the base amount of $28,000; and (2) authorize the City Manager to execute the agreement on behalf of the City. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF A RESOLUTION OF THE CITY OF LA PUENTE APPROVING, AUTHORIZING AND DIRECTING EXECUTION OF CERTAIN FINANCING DOCUMENTS AND DIRECTING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE REFINANCING OF CERTAIN IMPROVEMENTS TO THE CITY'S SEWER SYSTEM

Administrative Services Director Bird provided a staff report regarding sewer bond refinancing. She noted one of the City's strategic planning goals was to look into refinancing of the City's sewer bonds and by proceeding with a private placement, the City will realize approximately $1.3 million in savings. She further noted the term will not change and interest and principal payments will be paid until the call date.

A motion was made by Council Member Solis, seconded by Council Member Holloway, to adopt Resolution No. 16-5302 approving, authorizing and directing execution of certain financing documents and directing certain related actions in connection with the refinancing of certain improvements to the City's sewer system. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-2 INTRODUCTION AND CONSIDERATION OF ORDINANCE NO. 16-941 AMENDING SECTIONS 2.32.010 (GENERAL MUNICIPAL ELECTION DATE) AND 2.32.020 (EXTENSION OF TERMS) OF CHAPTER 2.32 (MUNICIPAL ELECTIONS) AND SECTION 2.04.090 (ORGANIZATION OF CITY COUNCIL) OF CHAPTER 2.04 (CITY COUNCIL) OF THE LA PUENTE MUNICIPAL CODE CHANGING THE DATE OF THE CITY'S MUNICIPAL ELECTION

Chief Deputy City Clerk Garcia provided a staff report regarding Senate Bill 415 and consolidation of the City's elections. She noted under SB 415 the City is required to consolidate its elections with the County of Los Angeles by November 2018 or alternatively adopt a plan to consolidate no later than November 2022. She noted consolidating in November 2018 would provide general fund cost savings to the City.

Chief Deputy City Clerk Garcia explained the County's responsibilities with regard to running the election and noted if the City chose to adopt a consolidation plan the only cost would be staff time to develop a resolution. She further stated by consolidating in November 2018 the terms of office for all Council Members would be extended by 7 months.

A motion was made by Council Member Argudo, seconded by Council Member Holloway, to waive reading and read by title only Ordinance No. 16-941 - an Ordinance of the City Council of the City of La Puente amending Sections 2.32.010 (General Municipal Election Date) and 2.32.020 (Extension of Terms) of Chapter 2.32 (Municipal Elections) and Section 2.04.090 (Organization of City Council) of Chapter 2.04 (City Council) of the La Puente Municipal Code changing the date of the City's municipal election. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

A motion was made by Council Member Argudo, seconded by Council Member Holloway, to introduce Ordinance No. 16-941 - an Ordinance of the City Council of the City of La Puente amending Sections 2.32.010 (General Municipal Election Date) and 2.32.020 (Extension of Terms) of Chapter 2.32 (Municipal Elections) and Section 2.04.090 (Organization of City Council) of Chapter 2.04 (City Council) of the La Puente Municipal Code changing the date of the City's municipal election. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

E-3 DISCUSSION AND DIRECTION REGARDING CITY COUNCIL TRAVEL BUDGETS (COUNCIL MEMBER SOLIS)

Council Member Solis noted the City spends $38,000 for various dues and memberships but does not have the budget to travel to all of the conferences. He wondered if the City Manager could find money in the budget for additional travel.

Council Member Holloway noted that there had been prior travel issues and a policy had been developed to set standards and practices to control travel on a limited basis. He further noted that travel costs had been determined by the City Council during budget time.

Director of Administrative Services Bird stated the fiscal year 15-16 travel budget was $20,000 and total expenditures were $9,500. The approved travel budget for fiscal year 16-17 was $5,000. Mayor Pro Tem Lewis provided additional information on travel costs for prior years and noted the City has tried to maintain and control costs since 2012.

Mayor Munoz stated Council Members are stewards of financial stability in the City and there are a lot of needs and a deficit in funding. She noted the City should reevaluate which organizations to take part in and recommended keeping the budget as-is. She suggested if additional funds are needed they be paid out of pocket.

Council Member Argudo stated the current travel budget puts a chokehold on Council Members being able to develop themselves. City Manager Carmany stated many items were cut at budget time in order to present a balanced budget and noted this item could be brought back at mid-year.

At the request of Council Member Holloway, Director of Administrative Services Bird provided information on individual Council Member travel expenses for fiscal years 15-16 and 16-17. Council Member Holloway noted the City previously had significant travel problems so the policy was prepared and travel budgets were lowered. He stated based on the history he did not support an increase. Mayor Pro Tem Lewis stated the City Council needs to pick and choose what they want to go to, be reasonable with expenditures and turn in receipts.

Mayor Munoz recommended keeping the travel budget as-is, reevaluating the organizations the City currently is a part of to see if they are valid organizations and reevaluating City staff travel funds to be sure the correct amount is being allocated.

Council Member Holloway concurred and recommended the City Manager bring this item back mid-year.

At 8:54 p.m., Mayor Munoz recessed the City Council/Successor Agency meeting and convened the La Puente Public Financing Authority meeting.

ORAL COMMUNICATIONS

None.

A. MINUTES OF PREVIOUS PUBLIC FINANCING AUTHORITY MEETINGS – None

B. PUBLIC HEARINGS BEFORE THE PUBLIC FINANCING AUTHORITY – None

C. UNFINISHED BUSINESS OF THE PUBLIC FINANCING AUTHORITY – None

D. PUBLIC FINANCING AUTHORITY CONSENT CALENDAR – None

E. NEW BUSINESS TO BE CONSIDERED BY THE PUBLIC FINANCING AUTHORITY

E-1 CONSIDERATION OF A RESOLUTION OF THE LA PUENTE PUBLIC FINANCING AUTHORITY AUTHORIZING THE ISSUANCE OF SEWER REVENUE REFUNDING BONDS IN THE INITIAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $9,340,000 IN CONNECTION WITH FINANCING AND REFINANCING OF CERTAIN IMPROVEMENTS TO THE CITY OF LA PUENTE'S SEWER SYSTEM, AUTHORIZING AND DIRECTING EXECUTION OF AN INDENTURE OF TRUST, AN INSTALLMENT SALE AGREEMENT, AN ESCROW AGREEMENT, PRIVATE PLACEMENT AGREEMENT AND CERTAIN OTHER DOCUMENTS, AND AUTHORIZING CERTAIN ACTIONS RELATING THERETO

A motion was made by Authority Member Holloway, seconded by Authority Member Argudo, to adopt Resolution No. PFA 16-07 authorizing the issuance of Sewer Revenue Refunding Bonds in the initial aggregate principal amount of not to exceed $9,340,000 in connection with financing and refinancing of certain improvements to the City of La Puente's sewer system, authorizing and directing execution of an Indenture of Trust, an Installment Sale Agreement, an Escrow Agreement, Placement Agent Agreement and certain other documents, and authorizing certain actions relating thereto. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

At 8:55 p.m., Chair Munoz adjourned the La Puente Public Financing Authority meeting and reconvened the City Council/Successor Agency meeting.

ADHOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

La Puente Park and Youth Program Oversight: Nothing to report.

AB 1234 REPORTS – None

ORAL COMMENTS FROM COUNCIL – None

ORAL COMMENTS FROM STAFF

City Manager Carmany reported that staff is working on a number of projects; the City had signed an agreement for preparation of the annual Municipal NPDES report; ten proposals were received for IT services, ranging from $30,000 to more than $300,0000; staff would be interviewing the finalists for traffic citation processing services; bids were being solicited for asbestos abatement, including City Hall ceiling tiles as a bid alternative; and a new City vehicle and electric cart and City Hall access system were in progress. He further noted St. Louis of France would be holding their Blue Mass on September 11, 2016, and a new video for National Night Out had been posted on the City's Facebook page.

ADJOURNMENT

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 8:59 p.m.

Approved this 13th day of September, 2016.

Sheryl Garcia
Chief Deputy City Clerk

Valerie Munoz
Mayor/Chair