MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
JUNE 14, 2016

Per *Robert's Rules of Order Newly Revised 10th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org.

Special and Regular Meetings of the City Council of the City of La Puente were held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Tuesday, June 14, 2016, at 6:00 p.m.

6:00 P.M. AGENDA
SPECIAL BUDGET STUDY SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 6:03 p.m.

ROLL CALL

Members present:	Munoz, Lewis, Argudo (arrived at 6:08), Holloway, Solis (arrived at 6:16)
Members absent:	None.
Staff members present:	City Manager Carmany, City Attorney/Legal Counsel Casso, Development Services Director Di Mario, Chief Deputy City Clerk Garcia, Finance Manager Gitmed and Director of Recreation Services Lerma.

ORAL COMMUNICATIONS

Arturo Diaz made suggestions regarding the City's proposed budget including investing in computer security; combining landscaping, tree maintenance and the tree inventory into one vendor contract; and investing in solar to save money on electrical costs.

NEW BUSINESS

SS-1 STUDY SESSION: PRESENTATION, DISCUSSION AND DIRECTION REGARDING THE FISCAL YEAR 2016/2017 RECOMMENDED BUDGET

City Manager Carmany provided an overview of the proposed budget and Finance Manager Gitmed and Development Services Director Di Mario provided powerpoint presentations.

City Council discussed various line items in the proposed budget including the increase in the Sheriff's contract; legal fees; dues and memberships; cutting of the after school program; travel budgets for City Council and staff and grant writing.

Action taken: City Council reviewed and discussed the Fiscal Year 2016/2017 Recommended Budget.

7:00 P.M. AGENDA
OPEN SESSION

CALL TO ORDER

Mayor Munoz called the meeting to order at 7:08 p.m.

ROLL CALL

Members present:	Munoz, Lewis, Argudo, Holloway, Solis.
Members absent:	None.
Staff members present:	City Manager Carmany, City Attorney/Legal Counsel Casso, Development Services Director Di Mario, Chief Deputy City Clerk Garcia, Finance Manager Gitmed and Director of Recreation Services Lerma.

PLEDGE OF ALLEGIANCE

City Manager Carmany led the Pledge of Allegiance.

PRESENTATIONS

Mayor Munoz, on behalf of the City Council, presented Pastor MG "Lupita" Alonso, United Methodist Church of La Puente, with a Commendation for her for Years of Service. Pastor Lupita presented the City with a "peace pole".

Bryan Matsumoto, Withers and Sandgren Landscape Architects, made a presentation to the City Council regarding the Puente Hills Landfill Park Master Plan.

Mayor Munoz announced that Item E-1 would be heard at this time.

E-1 CONSIDERATION AND AWARD OF EDUCATION SCHOLARSHIPS FOR FY 2016-2017

Director of Recreation Services Lerma, on behalf of the City Council, presented Certificates of Recognition to the Fiscal Year 2016-2017 Scholarship Award Winners.

A motion was made by Council Member Holloway, seconded by Council Member Argudo, to: (1) award fourteen (14) scholarships for the 2016-2017 academic year in equal amounts ranging from $471.00 - $500.00 each; and (2) present the scholarship recipients with a certificate of recognition. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

ORAL COMMUNICATIONS

Leonard Wayne Rose, Jr. spoke about local homeless programs and leftover food being given to the homeless; job training programs at Long Beach Veteran's Hospital and rent increases.

Marisa Silva expressed her ongoing concerns regarding trash and alcohol use on her street. She noted a neighborhood watch program had been started and there had been an improvement but trash continues to be an issue. She thanked the Sheriff's department for their assistance. Ms. Silva requested information on how often curbs are painted and the qualifications for having the street paved.

Jesus Perez spoke about the City's Municipal Code section regarding canopies on private property. He noted he did not like having been cited for having a canopy in violation of the Municipal Code and commented that there are canopies around the City that are noticeable and visible from the street. He further spoke about an old chain link fence on his property that he would like to have removed.

Marty Paz commented on the good job the Sheriff's department does; election signs that are still visible; and not using general fund reserves to purchase property. He questioned how handicapped individuals would get past the telephone poles on Valley Boulevard. Mr. Paz noted he had received several code enforcement citations and mail was going to the wrong address.

Manual Maldonado, Jr. noted he was against raising taxes.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway reported that the zika virus continues to be a concern and it is spreading. He noted the Mosquito and Vector District was considering the annexation of Baldwin Park into the District.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETING OF MAY 24, 2016

A motion was made by Council Member Argudo, seconded by Mayor Munoz, to waive the reading and approve the minutes of the City Council and Successor Agency meeting of May 24, 2016. The motion carried by the following roll call vote:

AYES: Munoz, Lewis, Argudo, Holloway, Solis
NOES: None
ABSTAIN: None
ABSENT: None

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL

B-1 CONSIDERATION OF THE ISSUANCE OF TAX EXEMPT BONDS FOR THE LA PUENTE PARK APARTMENTS AND RESOLUTION APPROVING THE ISSUANCE OF SUCH BONDS BY CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AGENCY; AND CONSIDERATION OF RESOLUTION APPROVING, AUTHORIZING AND DIRECTING EXECUTION OF AN AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT RELATING TO THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY

City Manager Carmany presented a report and presentation on the La Puente Park Apartment project located at 14714 East Prichard Street.

A representative from the California Statewide Communities Development Authority (CSCDA) explained the project timeline and noted construction would likely begin in January 2017. It was further explained that there would be a relocation plan in place for current tenants and once the units are rehabilitated and re-rented, they will be rented at the same rate.

Mayor Munoz opened the public hearing. There being no members of the public wishing to speak, Mayor Munoz closed the public hearing.

A motion was made by Council Member Argudo, seconded by Council Member Solis, to: (1) conduct a Tax Equity and Fiscal Responsibility Act Hearing in consideration of the issuance of tax exempt bond financing by the California Statewide Communities Development Authority for the benefit of La Puente Park Preservation LP, to provide financing for the acquisition, rehabilitation, improvement, and equipping of a 132-unit multifamily rental housing project generally known as La Puente Park Apartments; (2) adopt Resolution No. 16-5281 approving the issuance of Bonds by the California Statewide Communities Development Authority not to exceed $31,000,000, for the benefit of La Puente Park Preservation LP, to provide financing for the acquisition, rehabilitation, improvement, and equipping of a 132-unit multifamily rental housing project generally known as La Puente Park Apartments; and (3) adopt Resolution No. 16-5282 authorizing the execution of an Amended and Restated Joint Exercise of Powers

Agreement relating to the California Statewide Communities Development Authority. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

C. UNFINISHED BUSINESS OF THE CITY COUNCIL – None

D. CITY COUNCIL CONSENT CALENDAR

City Manager Carmany pulled Item D-8 from consideration and recommended the item be brought back at the June 28, 2016, City Council meeting.

Council Member Argudo pulled Items D-2, D-3, D-5 and D-7 for further discussion.

A motion was made by Mayor Pro Tem Lewis, seconded by Council Member Solis, to approve Consent Calendar Items D-1, D-4, D-6 and D-9. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis
NOES:	None
ABSTAIN:	None
ABSENT:	None

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTER NOS. 1408 AND 43

Action taken: The City Council and Successor Agency adopted Resolution No. 16-5280 approving Warrant Register No. 1408 and Resolution No. SA 16-64 approving Warrant Register No. 43.

D-2 CONSIDERATION AND APPROVAL OF THE FISCAL YEAR 2016-2017 RECOMMENDED BUDGET AND RESOLUTION ADOPTING THE CITY'S ANNUAL BUDGET IN CONJUNCTION WITH THE ADOPTION OF THE CITY'S GANN APPROPRIATION LIMIT AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS

Council Member Argudo pulled this item for further discussion.

Council Member Argudo noted there were some recommendations made during the study session and asked if City Council would be moving forward with this item. Council Member Holloway noted his comments on the travel budget were just an inquiry and it would be up to the City Council to make any changes to the budget.

Council Member Solis noted he would like to see grant writing added to the budget. Mayor Munoz agreed grant writing was important to the community and recommended it be brought back at a later time for consideration of an amendment to the budget.

Council Member Argudo asked if City Council was just going to have a study session and then approve the budget. Mayor Munoz noted the study session was to allow public input and each Council Member had the opportunity to have individual study sessions with staff and her recommendation was to move forward and adopt the budget. She noted the study session was to allow for additional consideration and recommendations and that out of that came the recommendation to add grant writing services. She further noted Council Member Holloway had inquiries regarding travel expenses of City Council and staff members. Council Member Holloway stated he was fine with the City Council travel budget and wanted to be sure what was being budgeted for staff training and travel was appropriate.

Mayor Pro Tem Lewis noted minor adjustments could be made to the budget over the course of the year and those adjustments should not hold up approval of the budget.

A motion was made by Council Member Argudo, seconded by Mayor Munoz, to approve the budget as presented.

An alternate motion was made by Council Member Holloway to approve the budget with the modification to authorize each Council Member membership in one legitimate civic organization, as approved by the City Manager.

A motion was made by Council Member Holloway, seconded by Council Member Argudo, to: (1) approve the FY 16-17 Recommended Budget effective July 1, 2016; (2) direct the City Manager to make any necessary changes to the recommended budget for incorporation into the final budget; (3) approve carryover appropriations in the amount of $270,000.00 to upgrade the City's financial software system ($40,000.00), to complete a User Fee Study & Cost Allocation Plan ($30,000.00), and to complete the items on the City's deferred maintenance list ($200,000.00); (4) adopt Resolution No. 16-5275 adopting the City's Fiscal Year 2016-2017 annual budget in conjunction with the adoption of the City's GANN Appropriation Limit and establishing controls on changes in appropriations for the various funds; and (5) provide direction to the City Manager to authorize each Council Member membership in one legitimate civic organization, as approved by the City Manager. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

D-3 CONSIDERATION OF A RESOLUTION ADOPTING AN AMENDED NEPOTISM AND FRATERNIZATION POLICY

Council Member Argudo pulled this item for further discussion.

Council Member Argudo requested an explanation of the amended policy. City Manager Carmany explained the policy was updated pursuant to a seminar he had recently attended and if adopted, the updated policy would be communicated to City employees. He noted was unaware of concerns related to nepotism or fraternization at the City, that the policy had been in effect for some time and that the substance of the policy was not changing. Discussion ensued regarding the meaning of "social meetings".

Direction was given by the City Council to strike from the policy Section 2.0 C. relating to social meetings.

A motion was made by Council Member Argudo, seconded by Council Member Solis, to approve Resolution 16-5283, amending the Comprehensive Personnel Policies to incorporate an amended Nepotism and Fraternization policy, with direction to strike from the policy Section 2.0 C. relating to social meetings. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

D-4 CONSIDERATION OF A RESOLUTION ADOPTING A POLICY REGARDING THE USE OF CITY CREDIT CARDS

Action taken: The City Council adopted Resolution No. 16-5284 adopting a policy regarding the use of City credit cards.

D-5 CONSIDERATION OF: (1) RESOLUTION NO. 16-5285, A RESOLUTION RESCINDING RESOLUTION NO. 15-5250, AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED FULL-TIME POSITIONS AND MONTHLY RANGES FOR CITY EMPLOYEES; AND (2) RESOLUTION NO. 16-5286, A RESOLUTION ESTABLISHING THAT EMPLOYEES SHALL CONTRIBUTE SEVEN PERCENT OF BASE PAY TO FUND THEIR RETIREMENT

Council Member Argudo pulled this item for further discussion.

Council Member Argudo requested an explanation of this item. City Manager Carmany explained the resolutions, if adopted, amend the personnel system to implement adjustments in accordance with the previously approved Memorandum of Understanding between the City and SEIU and do not add any new positions.

A motion was made by Mayor Munoz, seconded by Mayor Pro Tem Lewis, to approve Resolution No. 16-5285 rescinding Resolution No. 15-5250 and amending the comprehensive personnel system and establishing the number of authorized full-time positions and monthly ranges for City employees; and (2) approving Resolution No. 16-5286 rescinding Resolution No. 15-5211 establishing that employees shall contribute between zero and seven percent (7%) of base pay to fund their retirement as outlined in Resolution No. 16-5286. The motion carried by the following roll call vote:

AYES: Munoz, Lewis, Holloway, Solis.
NOES: Argudo.
ABSTAIN: None.
ABSENT: None.

D-6 CONSIDERATION OF AN AGREEMENT WITH SIEMENS INDUSTRY, INC. FOR TRAFFIC SIGNAL MAINTENANCE IN THE BASE AMOUNT OF $18,948 PER YEAR

Action taken: The City Council approved the agreement with Siemens Industry, Inc. for Traffic Signal Maintenance in the base amount of $18,948 per year and authorized the City Manager to execute the Agreement on behalf of the City.

D-7 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH KEETON KREITZER CONSULTING FOR ENVIRONMENTAL REVIEW SERVICES IN AN AMOUNT NOT TO EXCEED $24,920

Council Member Argudo pulled this item for further discussion.

Council Member Argudo requested an explanation of this item. City Manager Carmany explained the City received an application for a 45-unit residential project and in connection with the application an environmental analysis is required under the California Environmental Quality Act. He noted the consultant is being paid for by the developer.

A motion was made by Council Member Argudo, seconded by Council Member Solis, to approve the agreement with Keeton Kreitzer Consulting for Environmental Review Services in an amount not to exceed $24,920 and authorize the City Manager to execute the agreement on behalf of the City. The motion carried by the following roll call vote:

AYES: Munoz, Lewis, Argudo, Solis.
NOES: Holloway.
ABSTAIN: None.
ABSENT: None.

D-8 CONSIDERATION OF ORDINANCE NO. 16-940 AMENDING SECTIONS 6.54.010 (INCREASING STATE SPEED LIMIT IN CERTAIN ZONES), AND 6.54.040 (REGULATION OF SPEED BY TRAFFIC SIGNALS), AND REPEALING SECTIONS 6.54.020 (DECREASE OF STATE LAW MAXIMUM SPEED ON CERTAIN STREETS), AND 6.54.030 (DECREASE OF STATE LAW SPEED BETWEEN DISTRICTS) OF CHAPTER 6.54 (SPEED LIMITS), OF TITLE 6 (VEHICLES AND TRAFFIC) OF THE LA PUENTE MUNICIPAL CODE

Action taken: City Manager Carmany pulled this item from consideration and requested it be brought back at the June 28, 2016, City Council meeting.

D-9 CONSIDERATION OF A LICENSE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE CITY OF INDUSTRY FOR THE USE OF THE PARK AND RIDE LOT FOR VARIOUS CITY EVENTS

Action taken: The City Council approved the License Agreement between the City of La Puente and the City of Industry and authorized the City Manager to execute the Agreement on behalf of the City.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-2 CONSIDERATION OF RESOLUTION NO. 16-5287, DECLARING A FISCAL EMERGENCY; CALLING AND GIVING NOTICE OF A SPECIAL MUNICIPAL ELECTION ON NOVEMBER 8, 2016; APPROVING AN ORDINANCE IMPOSING A TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE STATE BOARD OF EQUALIZATION; ORDERING THE SUBMITTAL OF THE ORDINANCE TO THE VOTERS AT THE SPECIAL ELECTION; AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS OF THE MEASURE; AND CONSIDERATION OF RESOLUTION NO. 16-5288 REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016, WITH THE ELECTION TO BE CONDUCTED BY THE COUNTY OF LOS ANGELES ON THE SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

City Manager Carmany provided a report and a powerpoint presentation.

Council Member Holloway asked how declaring a fiscal emergency affects the City's bond rating. City Attorney Casso explained that the declaration of fiscal emergency is required under state law in order for the City to hold a special election. It is not a black mark against the City but does need to be disclosed. Donald Hunt of Norton Rose Fulbright further explained the declaration of fiscal emergency allows the City to consolidate the special election with the County. He noted other cities have done this and bond purchasers will ultimately look at the City's financial condition and the condition of the general fund and will disregard their questions once they understand the City's finances are strong.

City Manager Carmany noted City Hall would not endorse the measure and would not be part of a political campaign. Outreach would be done through a consultant, selected through the RFP process.

Mayor Munoz noted that more work needs to be done to protect the public and adopting the resolution gives the voters a voice in the future of their City and the ability to have a safer community.

Council Member Argudo asked if City Council could direct that the funds be earmarked toward safer communities and quality services. City Attorney Casso explained that the proposed tax is considered a general tax, not a special tax, and therefore the funds would be placed in the general fund. The City Council could then decide where the revenues are spent.

Council Member Solis asked if this was a lifetime tax to the residents. City Manager Carmany explained this is general tax which could be repealed by the voters in the future but does not include a sunset clause.

A motion was made by Mayor Munoz, seconded by Mayor Pro Tem Lewis, to: (1) adopt Resolution No. 16-5287 declaring a fiscal emergency; calling and giving notice of a special municipal election on November 8, 2016; approving an ordinance imposing a transactions and use tax to be administered by the State Board of Equalization; ordering the submittal of the ordinance to the voters at the special election; and directing the City Attorney to prepare an impartial analysis of the measure; and (2) adopt Resolution No. 16-5288 requesting the Board of Supervisions of the County of Los Angeles to consolidate the special municipal election to be held on November 8, 2016, with the statewide election to be held on the same date. The motion failed by the following roll call vote:

AYES:	Munoz, Lewis, Holloway, Solis.
NOES:	Argudo.
ABSTAIN:	None.
ABSENT:	None.

At 9:46 p.m., Mayor Munoz adjourned the City Council/Successor Agency meeting and convened the La Puente Public Financing Authority meeting.

ORAL COMMUNICATIONS

None.

A. MINUTES OF PREVIOUS PUBLIC FINANCING AUTHORITY MEETINGS – None

B. PUBLIC HEARINGS BEFORE THE PUBLIC FINANCING AUTHORITY – None

C. UNFINISHED BUSINESS OF THE PUBLIC FINANCING AUTHORITY – None

D. PUBLIC FINANCING AUTHORITY CONSENT CALENDAR – None

E. NEW BUSINESS TO BE CONSIDERED BY THE PUBLIC FINANCING AUTHORITY

E-1 CONSIDERATION OF PROFESSIONAL SERVICE AGREEMENTS APPROVING FINANCING TEAM MEMBERS IN CONNECTION WITH THE 2007 SEWER REVENUE BOND REFINANCING

Council Member Holloway asked if approving the agreements would extend the term of the bonds. City Manager Carmany explained approving this item does not change the tenor, the time left for repayment of the debt, it just reduces the interest rate.

A motion was made by Vice Chair Lewis, seconded by Authority Member Holloway, to: (1) approve the appointment of (a) Norton Rose Fulbright US LLP, to provide Bond Counsel and Disclosure Counsel services in connection with the Bonds, (b) Stifel, Nicolaus & Company, Incorporated, as Underwriter or Placement Agent, as determined by the Authority, in connection with the Bonds, (c) Wolf & Company Inc., as Financial Advisor in connection with the Bonds; and (2) authorize the Executive Director to execute the agreements with these financing team members on behalf of the City. The motion carried by the following roll call vote:

AYES:	Munoz, Lewis, Argudo, Holloway, Solis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

At 9:49, Chair Munoz adjourned the La Puente Public Financing Authority meeting and reconvened the City Council/Successor Agency meeting.

F. CLOSED SESSION

RECESS INTO CLOSED SESSION

The City Council recessed into closed session at 9:49 p.m. to discuss items as posted on the agenda.

F- 1 THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one case)

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 11:08 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that a 5-0 vote was taken, direction was given to the City Attorney's office, no final action was taken and there was nothing further to report.

ADHOC COMMITTEE REPORTS

Landscape and Lighting District: Nothing to report.

Code Enforcement: Nothing to report.

AB 1234 REPORTS

Council Member Argudo reported he attended the Contract Cities conference and had discussions with vendors regarding energy cost savings measures. He further reported he attended the ICSC conference and had discussions with a shoe store regarding signage in the City. Council Member Solis reported he attended the ICSC conference and had discussions with other cities regarding law enforcement contracts. He further met with developers regarding a Chase Bank kiosk and lighting in the City.

ORAL COMMENTS FROM COUNCIL

Council Member Argudo encouraged members of the City Council to attend ICSC and see what opportunities are available.

ORAL COMMENTS FROM STAFF – None

ADJOURNMENT

There being no further business before the City Council, Mayor Munoz adjourned the meeting at 11:13 p.m.

Approved this 28th day of June, 2016.

Sheryl Garcia
Chief Deputy City Clerk

Valerie Munoz
Mayor/Chair