MINUTES
LA PUENTE CITY COUNCIL
REGULAR MEETING OF
MAY 26, 2015

Per *Robert's Rules of Order Newly Revised 10th Edition,* minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on May 26, 2015, at 7:00 p.m.

CALL TO ORDER

Mayor Holloway called the meeting to order at 7:02 p.m.

ROLL CALL

Members present:	Holloway, Muñoz, Argudo, Klinakis and Lewis.
Members absent:	None.
Staff Members present:	City Manager/Executive Director Carmany, City Attorney/Legal Counsel Casso, Director of Administrative Services Bird, Development Services Director Di Mario, Chief Deputy City Clerk Garcia, Director of Recreation Services Lerma, City Engineer Pagett.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Los Angeles County Fire Battalion Chief, Troy Flath.

PRESENTATIONS - None

At the request of the Mayor, Chief Flath provided an update on his participation in the recent deployment of the LA County Fire Department to Kathmandu, Nepal, and the earthquake rescue missions.

ORAL COMMUNICATIONS

Leonard Wayne Rose Jr. stated that he had recently visited the Hacienda La Puente School District's afterschool program which provides a large art program. He also spoke about earthquake safety.

Henry Roman spoke in favor of permits to the Veterans of Foreign Wars Post 1944 and the Safe and Sane Fireworks agreement that was on the agenda for consideration.

BOARDS/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Muñoz reported that she had attended the Foothill Transit meeting on May 13, 2015. She provided a brief update on the reorganization of the Executive Board and the proposed fiscal year Service Enhancement Program.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETING

A-1 READ AND APPROVE THE MINUTES OF THE CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS OF MAY 12, 2015 AND MAY 19, 2015

Mayor Holloway moved to waive the reading and approve the Minutes of the regular meetings of May 12 and May 19, 2015; seconded by Council Member Argudo. The motion carried by the following roll call vote:

AYES:	Holloway, Muñoz, Argudo, Klinakis and Lewis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

B. PUBLIC HEARING BEFORE THE CITY COUNCIL - None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 UPDATE AND DISCUSSION ON THE CITY OF LA PUENTE'S STRATEGIC PLAN

Director of Recreation Lerma provided a PowerPoint update on the City's Strategic Plan.

Action Taken: The City Council received and filed the update.

E- 3 CONSIDERATION OF A RESOLUTION DESIGNATING THE ENTITY PERMITTED TO SELL SAFE AND SANE FIREWORKS IN THE CITY AND THE APPLICATION REQUIREMENTS FOR THE SALE OF FIREWORKS

At the request of Mayor Holloway, Agenda Item No. E-3 was heard at this time. Mayor Holloway confirmed with City Attorney Casso that there was not a conflict of interest as he is a member of the Veterans of Foreign Wars.

Director of Recreation Lerma presented the staff report.

A discussion ensued between City Council, staff and the veterans regarding extending the days for fireworks sales.

Council Member Klinakis moved to adopt Resolution No. 15-5209 to designate the application process and approve the issuance of permits to the Veterans of Foreign Wars

Post 1944 to sell Safe and Sane Fireworks pursuant to all applicable code requirements; seconded by Council Member Argudo. The motion carried by the following roll call vote:

AYES:	Holloway, Muñoz, Argudo, Klinakis and Lewis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

D. CITY COUNCIL CONSENT CALENDAR

Council Member Klinakis pulled item No. D-2 for discussion. Council Member Argudo pulled item No. D-3 for discussion.

Council Member Argudo moved to approve Consent Calendar Items D-1, D-4, D-5 and D-6; seconded by Council Member Klinakis. The motion carried by the following roll call vote:

AYES:	Holloway, Muñoz, Argudo, Klinakis and Lewis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1386

Action Taken: The City Council adopted Resolution No. 15-5205 approving Warrant Register No. 1386.

D-2 CONSIDERATION OF A LETTER SUPPORTING THE DEVELOPMENT OF THE SAN GABRIEL RIVERS AND MOUNTAINS CONSERVANCY (RMC) DISCOVERY CENTER

Council Member Klinakis asked for clarification regarding use of the Discovery Center. City Manager Carmany responded the City would not be responsible for the cost of children who would be visiting the center. He then gave a brief update on conservancies.

Council Argudo moved to endorse the RMC Discovery Center Project and authorized the Mayor to execute a letter of support on behalf of the City; seconded by Mayor Pro Tem Muñoz. The motion carried by the following roll call vote:

AYES:	Holloway, Muñoz, Argudo, Klinakis and Lewis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

D-3 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH TJS SERVICES, INC. FOR CUSTODIAL SERVICES FOR CITY HALL, THE SENIOR CENTER AND COMMUNITY CENTER / YOUTH LEARNING ACTIVITY CENTER IN AN AMOUNT NOT TO EXCEED $32,514.00 ANNUALLY

Council Member Argudo asked for clarification regarding work performed by the previous contractor and the term of the proposed agreement.

Development Services Director Di Mario responded with a breakdown of costs and services to be rendered pursuant to the proposed agreement.

Council Member Klinakis expressed concern regarding excessive dust on top of the file cabinets at City Hall and wanted to make sure this was included in the scope of work. He also suggested a thorough spring cleaning of City Hall.

Andrew Rowland, Executive Vice President of TJS Services, Inc., responded that communication between facility operators his staff would be done on a weekly basis in order to address any concerns in a timely manner.

Mayor Holloway stated that if the previous contractor was not performing to staff's satisfaction, the City Council should be made aware of the circumstances. He also asked why the least expensive firm was not recommended.

Development Services Director Di Mario gave a breakdown of the evaluation and stated that the most qualified firm was chosen.

Council Member Lewis moved to approve the Professional Services Agreement with TJS Services, Inc. in the amount of $32,514 per year; seconded by Mayor Pro Tem Muñoz. The motion carried by the following roll call vote:

AYES:	Holloway, Muñoz, Argudo, Klinakis and Lewis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

D-4 PRESENTATION AND DISCUSSION REGARDING THE THIRD QUARTER INVESTMENT REPORT

<u>Action Taken:</u> The City Council received and filed the report.

D-5 CONSIDERATION OF A LICENSE AGREEMENT BETWEEN THE CITY OF LA PUENTE AND THE CITY OF INDUSTRY FOR THE USE OF THE PARK AND RIDE LOT ON JULY 3, 2015, AND OCTOBER 25, 2015

Action Taken: The City Council approved the License Agreement between the City of La Puente and the City of Industry and authorized the City Manager to execute the Agreement on behalf of the City.

D-6 CONSIDERATION AND APPROVAL OF THE FISCAL YEAR 2015-2016 RECOMMENDED BUDGET AND RESOLUTION ADOPTING THE CITY'S ANNUAL BUDGET IN CONJUNCTION WITH THE ADOPTION OF THE CITY'S GANN APPROPRIATION LIMIT AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS

Action Taken: (1) Received and filed the report; (2) Approved the FY 15-16 Recommended Budget effective July 1, 2015; (3) Directed the City Manager to make any necessary changes to the recommended budget for incorporation into the final budget; (4) Approved carryover appropriations in the amount of $80,000 to upgrade the City's financial software system ($40,000) which is included in the FY 14-15 IT adopted budget and to complete a User Fee Study & Cost Allocation Plan ($40,000); and (5) Adopted Resolution No. 15-5208 adopting the City's Fiscal Year 2015-2016 annual budget in conjunction with the adoption of the City's GANN Appropriation Limit and establishing controls on changes in appropriations for the various funds.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 15-5193 AND AMENDING THE COMPREHENSIVE PERSONNEL SYSTEM AND ESTABLISHING THE NUMBER OF AUTHORIZED POSITIONS, MONTHLY SALARY RANGES AND HOURLY RATES FOR CITY EMPLOYEES

Director of Administrative Services Bird presented the staff report.

A discussion ensued between City Council and staff regarding closure of City facilities during the holidays.

Council Member Klinakis moved to approve Resolution No. 15-5207 rescinding Resolution No. 15-5193 and amended the comprehensive personnel system and establishing the number of authorized positions, monthly salary ranges, and hourly rates for City employees; seconded by Council Member Lewis. The motion carried by the following roll call vote:

AYES: Holloway, Muñoz, Klinakis and Lewis.
NOES: None.
ABSTAIN: Argudo.
ABSENT: None.

E-2 CONSIDERATION OF A GRANT AGREEMENT IN THE AMOUNT OF $35,000.00 WITH FOOTHILL TRANSIT FOR PARTIAL FUNDING OF THE REPLACEMENT OF EIGHT BUS SHELTER STRUCTURES IN THE CITY

Development Services Director Di Mario presented the report.

The City Council discussed the maintenance and cost for the bus shelters. City Council suggested the item be continued in order to provide detailed information about how the shelters sites were chosen. City Council further requested that color pictures showing the bus shelters be provided.

Council Member Klinakis asked for clarification on information to be provided to the City Council. Development Services Director Di Mario responded that he would have a count of how many bus stops are in town, how many are used Metro, how many are used by the La Puente Link, how many are used by Foothill Transit and how many are shared by the different bus lines.

Mayor Pro Tem Munoz moved to continue the item to a future City Council meeting; seconded by Council Member Argudo. The motion carried by the following roll call vote:

AYES:	Holloway, Muñoz, Argudo, Klinakis and Lewis.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

ADHOC COMMITTEE REPORTS

Council Member Klinakis stated that he and Mayor Pro Tem Muñoz had attended a meeting of the City Council's Homeless Ad Hoc Committee. Mayor Holloway provided some additional information from Peter Lynn, Executive Director of the Los Angeles County Homeless Services Authority, and stated that a report would be provided to the City Council in approximately four to six weeks.

Council Member Argudo expressed his concern with the homeless pick-ups which are provided at La Puente Park. He would like to see other arrangements made for a different location for pick-ups and drop-offs where children from the Community Center and Saint Joseph School are not in close proximity.

Mayor Holloway provided a breakdown of all items discussed during the Code Enforcement Ad Hoc Committee meeting and requested that the Code Enforcement Manager and Lieutenant Cacheiro give a presentation on Code Enforcement at a future City Council meeting.

A discussion ensued regarding the "go request" application to report graffiti, shopping carts and loose animals.

City Council Member Klinakis requested further information about Code Enforcement. He also expressed concern with excessive amounts of graffiti, shopping carts, concerns with signs and banners, and mentioned the possible need for revisions to the recently adopted zoning code update.

City Council Member Lewis reported that she had attended a Health Fair Ad Hoc Committee meeting and gave a brief report on the budget and proposed dates for the health fair.

AB 1234 REPORTS

Council Member Argudo reported that he had attended the Contract Cities conference. City Manager Carmany reported that he and Council Member Argudo had met with a vendor Mr. Argudo had met at the recent Contract Cities Conference. The vendor, Ygrene, specializes in California Finance Energy Improvements and the program could be beneficial to homeowners interested in receiving tax favored financing for home energy savings.

Council Member Argudo reported that he had also attended the International Council of Shopping Centers (ICSC) conference and provided some information on potential public/private partnerships on various sites throughout the City.

Council Member Klinakis reported that he had attended the California Contract Cities and all fees for the conference were paid by him with no charges made to the City.

Mayor Pro Tem Muñoz reported that she had attended the 21st Hispanas Organized for Political Equality (HOPE) Conference held on May 12, 2015, in Sacramento. Discussion items included environmental issues such as the water crisis in California. Airfare was covered through a grant from the HOPE organization and she stayed with family members to avoid any costs to the City.

ORAL COMMENTS FROM COUNCIL

Mayor Holloway reminded the public of the upcoming Relay for Life event scheduled for Saturday, June 6, 2015, at La Puente Park

ORAL COMMENTS FROM STAFF

City Manager Carmany stated that the Planning Commission meeting of June 2, 2015, was cancelled due to lack of business items and suggested that should Council be interested and available, it might be a good date to hold a City Council Workshop to discuss Code Enforcement. He also announced that he would be out of the country from June 24 through July 2, 2015, and in his absence Director of Recreation Services Lerma would be acting City Manager. Further, City Manager Carmany announced that a town hall meeting with the City's water providers had been scheduled for June 30, 2015, at 6:30 p.m. at City Hall in the Council Chambers and the public was invited to attend.

ADJOURNMENT

There being no further business before the City Council, Mayor Holloway adjourned the meeting at 9:11 p.m.

Approved this 9th day of June, 2015.

Sheryl Garcia
Chief Deputy City Clerk

Daniel C. Holloway
Mayor/Chair