MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING OF
OCTOBER 22, 2013

Per *Robert's Rules of Order Newly Revised 10th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org

A Regular Meeting of the City Council and Successor Agency of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on October 22, 2013, at 7:00 p.m.

CALL TO ORDER

Mayor/Chair Klinakis called the meeting to order at 7:01 p.m.

ROLL CALL

Members present: Klinakis, Lewis, Argudo, Holloway, and House

Members absent: None

Staff present: City Manager/Executive Director Plumlee, City Attorney Casso/Legal Counsel, City Clerk/Secretary Jacquez-Nares, Director of Development Services Di Mario, City Engineer Pagett, Interim Director of Administrative Services Steinbrink, Recreation Manager Lerma, and Code Enforcement Supervisor Blakely

PLEDGE OF ALLEGIANCE

Council/Agency Member House led the Pledge of Allegiance.

PRESENTATIONS - None.

City Attorney Casso requested that the City Council add an item to the agenda after item E-4 as follows: The City Council will recess to Closed Session Pursuant to Government Code Section 54957, Public Employment - City Manager. This was due to the resignation of City Manager Plumlee.

Council/Agency Member House moved to add the Closed Session to the agenda for Council consideration; seconded by Council/Agency Member Argudo. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway, and House. NOES: None.

ORAL COMMUNICATIONS

Leonard Wayne Rose Jr. provided an update on his activities and a church DVD.

Christine Halstead announced the activities of the La Puente Women's Club as follows November 21, 2013 at noon their 90th Anniversary Celebration Luncheon and on November 8-9, 2013 from 9:00 a.m. to 3:00 p.m. their fundraising Christmas Boutique. She thanked the Council for their support of the Club's barbecue held on Sunday, October 20, 2013. Ms. Halsted announced the passing of CeCe Wictor and that Carol Hamilton was the new Historical Society Curator.

Robert Berdin provided an update on the Holiday Parade that Mickey Mouse would not be the Grand Marshal and that additional vendors would be located at Twin Palms these vendors had been omitted from the staff report.

Manuel Maldonado stated that the schools were celebrating Red Ribbon Week. He thanked Police Chief Lt. Cacheiro and Lt. Babbitt for their participation at the Nelson School's Red Ribbon event. The No Te Dejes Institute was walking the streets promoting voter registration. He further stated that it was their plan to get control of the school board and to create an independent school district.

Marty Paz announced that the Mariachi Divas would play on December 4, 2013 from 4:00 to 9:00 p.m. at the Placentia Tamale Fest. He stated his concerns with the Code Enforcement Division. Mr. Paz provided an update on CeCe Wictor but did not have a set date yet from her family on the services. He suggested that the City Manager should pay the City to get out of his contract early.

BOARDS/COMMISSION/COMMITTEE REPORTS – None.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY

A-1 READ AND APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 8, 2013

Council/Agency Argudo moved to waive the reading and approve the Minutes of the Regular meeting of October 8, 2013; seconded by Council Agency Holloway. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway, and House. NOES: None.

RECESS THE SUCCESSOR AGENCY

Chair Klinakis recessed the Successor Agency Meeting at 7:25 p.m.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL - None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL - None.

D. CITY COUNCIL CONSENT CALENDAR

Council Member Argudo moved to Consent Calendar Item Nos. D-1 through D-3; seconded by Council Member House. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway, and House. NOES: None.

D-1 CONSIDERATION OF RESOLUTION APPROVING WARRANT REGISTER NO. 1351

Action Taken: The City Council adopted Resolution No. 13-5100 approving Warrant Registers Nos. 1351

D-2 CONSIDERATION OF FIRST QUARTER FISCAL YEAR 2013-2014 FINANCIAL REVIEW

Action Taken: The City Council received and filed this report.

D-3 CONSIDERATION OF FIRST QUARTER INVESTMENT REPORT

Action Taken: The City Council received and filed the report.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING A REQUEST FOR A FEE WAIVER OF BUSINESS LICENSE FEE, INSURANCE FEE, CARNIVAL OPERATOR BUSINESS LICENSE FEE, AND CARNIVAL OPERATOR PERMIT FEE FOR THE OLD TOWN PUENTE ASSOCIATION'S ANNUAL HOLIDAY STREET FAIR

A Council, Staff, and Association Member Berdin discussion ensued on the prior year's fee waiver, the insurance, where these funds would come from, the amount of the staff time and cost that was needed for this event, the additional vendors, and the street closures.

Mayor Klinakis moved to adopt Resolution No. 13-5101 approving a request for a fee waiver for the Old Town Puente Association's 2013 Holiday Street Fair; seconded by Council Member Argudo. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway, and House. NOES: None.

E-2 DISCUSSION AND DIRECTION ON THE CITY'S HOLIDAY HOME DECORATION CONTEST

Recreation Manager Lerma and Code Enforcement Supervisor Blakely provided a brief summary of this item.

A Council, Staff, and Puente Pride Committee Members Stowell and Maben discussion ensued on the Council and Committee participation, the procedure for the voting, the application process, and the ability to judge without the application. By Council consensus, the Council agreed to go out individually to recognize the decorated homes.

Council Member House moved to accept the recommendations and to have the Puente Pride Committee be the sole judges; seconded by Dan Holloway. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway, and House. NOES: None.

E-3 AMENDMENTS TO THE CITY'S MUNICIPAL CODE CONCERNING NON-COMMERCIAL SIGNS

Council Member Holloway provided a summary of this item.

A Council, City Attorney, Staff, and Relay for Life Chair Lewis discussion ensued on the size, location allowed, the amount posted, utility poles, the setbacks, the length of time they could be posted and removed, and the legal regulations. By Council consensus direction was given to make the signs less restrictive but safe to include: no size or amount limit, placement five feet from the curb if no sidewalk, and should not impede the public right-of-way. They also provided direction to have the Planning Commission to hold a public hearing on this issue.

City Attorney Casso provided the timeline for the ordinance as follows: Planning Commission action on November 6, 2013; a ten (10) notice period; Council action on November 26 for Public Hearing and first reading of the Ordinance; Council action on December 10, 2013 second reading and adoption of Ordinance; and the Ordinance would take effect 31 days from date of adoption.

E-4 CONSIDERATION OF A RESOLUTION AMENDING RESOLUTION NO. 98-3908, AND ESTABLISHING COST RECOVERY FOR DUPLICATION OF CERTAIN RECORDS PURSUANT TO THE CALIFORNIA PUBLIC RECORDS ACT

City Clerk Jacquez-Nares provided a brief summary of this item.

A Council, City Attorney, and Staff discussion ensued on the legal requirements to produce these copies, the types of requests and documents, the ability to charge for the documents and staff's time, and the potential of a gift of public funds if the money was not recovered. Also discussed was the City's Electronic Document Management System.

Council Member House moved to adopt Resolution No. 13-5102, amending Resolution No. 98-3908, and authorizing the City to recoup its costs when an outside vendor is used to duplicate records, and any additional costs incurred by the City for the reproduction of electronic records. It is also recommended that the City receive payment for the duplication of these types of records prior to the work being performed by an outside vendor or City staff; seconded by Mayor Pro Tem Lewis. The motion carried by the following roll call vote: AYES: Klinakis, Lewis, Holloway, and House. NOES: Argudo.

RECESS TO CLOSED SESSION

The City Attorney recessed the City Council into Closed Session at 9:15 p.m. to discuss the added item to the agenda of the Public Employment - City Manager.

F. CLOSED SESSION

F-1 THE CITY COUNCIL WILL RECESS TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957, PUBLIC EMPLOYMENT - CITY MANAGER

RECONVENE TO OPEN SESSION

Mayor Klinakis reconvened to open session at 10:10 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that the City Council recessed into Closed Session to discuss Item F-1, no reportable action taken at this time.

ADHOC COMMITTEE REPORTS - None.

AB 1234 REPORTS - None.

ORAL COMMENTS FROM COUNCIL

Council Member Holloway requested that the meeting be adjourned in the memory of CeCe Wictor and Helen Cloutier.

Council Member House stated that the he heard several things on the electronic billboards and wanted to make sure that the City was working on this item.

City Attorney Casso stated that the consultant for the Zoning Code Update was working on recommended changes to move that project forward.

ORAL COMMENTS FROM STAFF

City Manager Plumlee announced that the Main Street Run was scheduled for Sunday, October 27, 2013 at 7:00 a.m.

ADJOURNMENT

There being no further business to come before the City Council/Successor Agency, Mayor/Chair adjourned the meeting at 10:12 p.m. in the memory of CeCe Wictor and Helen Cloutier.

Approved this 12th day of November 2013

Pat Jacquez-Nares, CMC
City Clerk/Secretary

Charlie Klinakis
Mayor/Chair