MINUTES
LA PUENTE CITY COUNCIL AND SUCCESSOR AGENCY
REGULAR MEETING
JULY 23, 2013

Per *Robert's Rules of Order Newly Revised 10th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org

A Regular Meeting of the City Council and Successor Agency Regular and Special Meetings of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on July 23, 2013, at 6:30 p.m.

6:30 P.M. CLOSED SESSION AGENDA

CALL TO ORDER

Mayor Klinakis called the meeting to order at 6:31 p.m.

ROLL CALL

Members present:	Klinakis, Lewis, Argudo, Holloway and House
Members absent:	None
Staff present:	City Manager Plumlee, City Attorney Casso, City Clerk Jacquez-Nares, Deputy City Attorney Sparks, and Director of Development Services Di Mario.

ORAL COMMUNICATIONS - None.

RECESS INTO CLOSED SESSION:

City Attorney Casso recessed the City Council into closed session at 6:32 p.m. to discuss the item as posted on the agenda.

CLOSED SESSION

THE CITY COUNCIL WILL RECESS TO CLOSED SESSION, CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(c) (One case)

RECONVENE TO OPEN SESSION

Mayor Klinakis reconvened to open session at 7:04 p.m.

REPORT OUT OF CLOSED SESSION

City Attorney Casso reported that the Council recessed into closed session as posted on the agenda there was direction given to the City Attorney's Office and no final action was taken.

7:00 P.M. REGULAR SESSION AGENDA

CALL TO ORDER

Mayor/Chair Klinakis called the meeting to order at 7:10 p.m.

ROLL CALL

Members present:	Klinakis, Lewis, Argudo, Holloway and House
Members absent:	None
Staff present:	City Manager Plumlee, City Attorney Casso, City Clerk Jacquez-Nares, Director of Development Services Di Mario, City Engineer Pagett, Finance Manager Purificacion, Recreation Manager Lerma, and Management Assistant Nih

PLEDGE OF ALLEGIANCE

Mayor/Chair Klinakis led the Pledge of Allegiance.

PRESENTATIONS

CERTIFICATE OF APPRECIATION TO VALLEY VISTA FOR CONCERTS IN THE PARK CONTRIBUTION

The Mayor and City Council provided a Certificate of Appreciation to Alicia Escalera of Valley Vista for their contributions to the concerts in the park.

ORAL COMMUNICATIONS

Leonard Wayne Rose Jr. spoke on Dave Ramsey's book on personal financial management.

Jeff Lewis thanked Mayor Klinakis, Mayor Pro Tem Lewis, Council Members Holloway and House for their support and participation on Saturday at the Relay Give Back Day at La Puente Park where they painted and removed the roof of the snack bar.

Ruben G. Guerra stated his concerns with the constant noise that was coming from a trucking company located at 5210 Nelson Avenue in the City of Industry and across the street from his home. These trucks also back up the traffic on Nelson Avenue.

Council Member Holloway clarified that the Nelson Avenue issue had been discussed with the City of Industry and was an ongoing issue that the City was working on.

Mayor Klinakis stated that he would contact the new Mayor, Tim Spawn, of the City of Industry to try to get this issue resolved on Wednesday (July 24, 2013) morning. He also requested that City Manager Plumlee contact Mr. Guerra to provide him with an update on this issue.

Council Member Argudo asked City Engineer Pagett if he was aware of the issue on Nelson Avenue. City Engineer Pagett confirmed that he had seen the problems that these trucks caused.

Council Member Holloway stated that he received a phone call from Jeanette Guerrero with a complaint on the noise on Nelson Avenue.

Jeanette M. Guerrero stated that the noise issue on Nelson Avenue had gotten worse.

Guadalupe Carranza, comments were translated by Manuel Maldonado; she stated her concerns with the trucking company on Nelson Avenue and said she lives right across the street from this company.

Nelson Thanh stated his concerns with the trucking company on Nelson.

Manuel Maldonado stated his concerns with the noise issue on Nelson Avenue, a code enforcement harassment issue on Bamboo Street, and the Mayor's property located at the former Chalet Basque site. He also stated that he did not support any billboards in the City of La Puente. Mr. Maldonado stated that he could provide additional information on the code enforcement issue when his wife returned from Washington.

Council Member Argudo asked Mr. Maldonado if the gentleman's name with the code enforcement issue was Mr. Landeros. Mr. Maldonado stated he did not know the last name he just knew him by Tony. Council Member Argudo stated that there had been other issues with that property and that he would relay the information that he had to the City Manager and the Mayor. He also stated that the trucking company had NPDES violations.

City Manager Plumlee stated that the NPDES storm drain issues had been discussed with the City of Industry.

Daniel Stowell, representing the Kiwanis Club, invited everyone to their Steak Fry on Sunday, July 28, 2013 at the Expo Center at 4:00 p.m.

Marty Paz would like to have the name of the Nature Center changed to Joe Alderrete Nature Center. He stated his concerns with the new Wal-Mart having the ability to sell liquor and the smaller stores could not; the speeding traffic on Glendora, and the 3rd of July alley access.

Mayor Klinakis stated that he was aware of the tight street access on the 3rd of July event and would have staff address it. The motor patrol was aware of the issue on Glendora and if the Council decided to rename the Nature Center Park Joe Alderrete would be a name they would consider.

Council Member Argudo stated that the parking and street closures for the 3rd of July event needed to be revisited.

Council Member House stated that he also had an issue leaving the 3rd of July event and agreed that there needed to be a better way to move all the traffic.

Council Member Holloway stated that the City was responsible to everyone that came into the City and if there was an issue at the event then the City needed to address it.

Mayor Pro Tem Lewis stated that the community was being affected because other cities had cancelled their fireworks show but the issues would be addressed for next year's event.

City Manager Plumlee stated that he did speak to Mr. Paz this week on his issue and told him that the main concern of the City was the safety of all of the participants. Mr. Paz' concerns along with the Council's concerns would be addressed for next year's event.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Holloway provided a packet of information to the Council Members on several of the board meetings he had attended last month which include the Sanitation District's closure of the Puente Hills Landfill and the Household Hazardous Waste event on July 13, 2013; the Mosquito District's emails on the West Nile Virus, the tiger mosquito, the Board Briefs newsletter; and the California Joint Powers Insurance Authority's agenda report with the election of their new members.

Mayor Klinakis stated that he attended the San Gabriel Valley Council of Governments meeting. He provided a brief summary of the items that were discussed at the meeting.

A. MINUTES OF PREVIOUS CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE SPECIAL AND REGULAR MEETING OF JULY 9, 2013

Council/Agency Member Argudo moved to waive the reading and approve the Minutes of the Special and Regular Meeting of July 9, 2013; seconded by Mayor/Chair Klinakis. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway and House. NOES: None. ABSENT: None.

B. PUBLIC HEARINGS BEFORE THE CITY COUNCIL - None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL - None.

D. CITY COUNCIL CONSENT CALENDAR

Council Member Argudo pulled Items D-3 and D-4 for separate discussion.

Council Member Argudo moved to Consent Calendar Item Nos. D-1, D-2, D-5, and D-6.; seconded by Vince House. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway and House. NOES: None. ABSENT: None.

D-1 CONSIDERATION OF RESOLUTIONS APPROVING WARRANT REGISTERS NO. 1345 YEAR 2012-2013

Action Taken: The City Council adopted Resolution No. 13-5086 approving Warrant Register No. 1345.

D-2 CONSIDERATION OF RESOLUTION CONFIRMING APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH AMERINATIONAL COMMUNITY SERVICES, INC. FOR LOAN SERVICING AND ESCROW SERVICES FOR THE CITY'S CALHOME HOUSING REHABILITATION LOAN PROGRAM AND ADOPTING FINDINGS TO DISPENSE WITH THE COMPETITIVE BIDDING PROCESS

Action Taken: The City Council adopted Resolution No. 13-5087 making findings and dispensing with the competitive bidding process to confirm the award of a professional services agreement to AmeriNational Community Services, Inc. for the CalHome Housing Rehabilitation Loan Program for loan and escrow services.

D-3 SUBJECT: CONSIDERATION OF APPROVAL OF AN AGREEMENT FOR FISCAL YEAR 2013-2014 BETWEEN THE CITY OF LA PUENTE AND THE COUNTY OF LOS ANGELES SHERIFF''S DEPARTMENT CONTRACT LAW ENFORCEMENT BUREAU FOR LAW ENFORCEMENT SERVICES, JULY 1, 2013'' JUNE 30, 2014

City Manager Plumlee provided a brief summary of this item.

Council Member Argudo stated his concerns with the expectations of the Police Chief position and requested that this item be continued to the next Council meeting until Police Chief Lt. Cacheiro was available to answer his questions and address his concerns.

Mayor Pro Tem Lewis clarified that expectations did not affect the cost. Council Member Argudo stated that it would affect the cost because the City pays for a Police Chief.

Mayor Klinakis requested that Captain Murakami address Council Member Argudo's concerns on the Police Chief's accessibility at City Hall. Council Member Argudo clarified that his concerns were not about the service and would like to address his concerns directly with Police Chief Lt. Cacheiro.

Captain Murakami stated that he was aware that there were some internal issues within the City that needed to be rectified which had compounded the issues. He stated that Lt. Cacheiro as well as Lt. Babbit were very accessible to the community. The only concern was that Lt. Cacheiro was not physically at City Hall but the City was currently working on moving the Public Safety and Code Enforcement Divisions.

Council Member Holloway asked City Attorney Casso whether Council Member Argudo's concerns with the performance of the Police Chief could be discussed under this item.

City Attorney Casso stated that the City Council did not have direct supervisorial authority over Lt. Cacheiro either by contract or City structure. He was directed to work with the City Manager and took direction from Los Angeles Sheriff's Department (LASD). The services that the Sheriff's Department and Lt. Cacheiro provided could be discussed with this item.

Council Member Holloway stated that he supported the model of having a Police Chief in the City.

Council Member House stated that any issues could be addressed at a later time and did not feel this approval needed to be delayed.

Council Member Argudo clarified that it was not a performance issue it was a service issue.

Captain Murakami stated that the City had the option of terminating or modifying the services at any time, the City was not obligated to keep the services that were on the contract for the term of the contract.

City Attorney Casso reminded the Council that in past years there had been modifications to the contract.

Mayor Klinakis stated that he was in favor of passing the contract as presented and to have Council Member Argudo's concerns addressed at the next Council meeting.

Council Member Argudo moved to approve the Fiscal Year 2013-2014 Los Angeles County Sheriff's Department Contract City Law Enforcement Bureau Service Level Authorization with the Los Angeles County Sheriff's Department in the amount of $4,851,391.82; seconded by Council Member Holloway. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway and House. NOES: None. ABSENT: None.

D-4 CONSIDERATION OF AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH STAFFMARK HOLDINGS, INC. TO PROVIDE INTERIM ACCOUNTING ASSISTANT SERVICES IN AN AMOUNT NOT TO EXCEED $15,000.00

City Manager Plumlee provided a brief summary of this item.

Council Member Argudo stated his concerns with this item due to the Finance Department's current staffing of six to seven and the lack of staffing in other departments where there was a need and would be better served. City Manager Plumlee provided all of the positions that were under the Administrative Services Division.

Council Member Holloway asked if the organization of the Finance Division was the one approved by the Council; how long the person would be out of the office; and the salary that position makes. City Manager Plumlee confirmed the positions were approved by the Council; the staff member would be out from mid-August to the end of the year, and that there was no fiscal impact because the money that was not used to pay for the current staff member would be used to pay the temporary staff member.

Mayor Pro Tem Lewis moved to approve the amendment to the Professional Services Agreement with Staffmark Holdings, Inc. in an amount not to exceed $15,000.00; seconded by Council Member House. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway and House. NOES: None. ABSENT: None.

D-5 CONSIDERATION OF AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH VASQUEZ AND COMPANY FOR AUDITING SERVICES FOR FISCAL YEAR 2012-2013 AND FISCAL YEAR 2013-2014

Action Taken: The City Council approved the amendment to the Professional Services Agreement with Vasquez and Company LLP Inc. in the amount of $8,000.00.

D-6 AWARD OF CONSTRUCTION CONTRACT FOR LOCAL STREET IMPROVEMENTS AND CITYWIDE CONCRETE REPAIRS - RUIZ ENGINEERING COMPANY

Action Taken: The City Council: 1) awarded the contract to Ruiz Engineering Company in the amount of $367,778.95; 2) authorized the City Manager to approve change orders up to 10% of the original bid amount; and 3) authorized the appropriation of $75,500 of TDA funds from available fund balance.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 CONSIDERATION OF APPROVAL OF FIRST QUARTER FISCAL YEAR 2013-2014 INFORMATION TECHNOLOGY EXPENDITURES

City Manager Plumlee provided a brief summary of this item.

Council Member Holloway requested clarification on the marquee computer. City Manager Plumlee stated that the marquee would have a dedicated computer so that it would no longer affect the staff member's computer. Recreation Manager Lerma clarified that once the marquee software was removed from the staff member's computer it would resolve the issues.

Council Member Argudo requested the number of computers that had been replaced by Anyone. City Manager Plumlee stated that most of the computers were replaced with the exception of the ones that were listed on this report. He also stated that the City was working on establishing a fund for future computer replacements as they age out and become outdated.

Mayor Klinakis asked Management Assistant Nih what his assessment was on this item. He also asked Council Members Argudo and Holloway if these items were discussed in their Ad Hoc Committee.

Management Assistant Nih stated that the computers needed to be replaced to enhance staff services.

Council Member Argudo stated that in the Ad Hoc Committee there was no discussion on replacing computers and that they only reviewed the out dated licensing and software, the firewall security, and the IT room not being in compliance. That was the reason he was concerned with adoption of a $200,000 budget for IT in FY 2013/2014.

Council Member Holloway stated that he believed the Ad Hoc Committee discussed the replacement of the computers as a long-term plan but there was not an eminent need to replace computers this year. The Council approved a budget for IT and had requested a quarterly report on the budget and if there was not a significant reduction in the deficit then this IT funding would be reduced.

City Manager Plumlee stated that as staff provided the quarterly reviews for the budget they would incorporate a quarterly review of IT expenditures as well. He also provided a breakdown of the IT adopted budget that made up the $200,000 which included the critical item of the City's website.

Council Member Holloway asked Management Assistant Nih if he had looked at the entire list of the IT items for this year and were the items critical. Management Assistant Nih answered that yes he had looked at the list and the items were critical.

Mayor Pro Tem Lewis moved to approve the first quarter FY 2013-2014 IT expenditures; seconded by Vince House. The motion carried by the following roll call vote: AYES: Klinakis, Lewis, Holloway, and House. NOES: Argudo.

E-2 QUARTERLY CAPITAL IMPROVEMENT PROJECT UPDATE

Director of Development Services Di Mario provided a brief summary of this item.

Council Member Holloway asked about the Amar and Elliott drainage issue and if it would be completed before the rain season began. Director of Development Services Di Mario stated that it would be addressed with the Amar project which would start in August or September. City Engineer Pagett stated that the drainage issue would be worked on at the beginning of the project.

Mayor Pro Tem Lewis asked if the speed alert signs would be on Glendora and Hacienda. Director of Development Services Di Mario answered that there would be two on Hacienda one south of Temple and the other north of Nelson.

Council Member Holloway moved to receive and file; seconded by Mayor Pro Tem Lewis. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway and House. NOES: None. ABSENT: None.

E-3 DISCUSSION AND DIRECTION REGARDING THE NEGOTIATION OF AGREEMENTS FOR THE PLACEMENT OF BILLBOARDS IN THE CITY (Klinakis)

City Manager Plumlee provided a brief introduction of this item and introduced Wes Wolfe.

Wes Wolfe, Wolfe & Company, provided a brief summary of this item. He stated that CBS Outdoor submitted a proposal for seven static signs and Lamar for two electronic/digital signs. There were still items that would need to be negotiated with these two companies and he was requesting direction to move forward with the preparation of a packet for Council approval.

Mayor Klinakis provided his motivation for this item which was to generate revenue. He hoped to use the funds to provide residential and small business loans of about $5,000 to $10,000 to assist with paint or a new roof.

Council Member House supports electronic billboards and felt it would benefit everyone. He did not like the static signs.

Mr. Wolfe stated that there would be an opportunity to charge different rates for advertising dependent on the size of the business and also the size of the digital sign would be conducive to the Hacienda thoroughfare.

Council Member Holloway stated that he did not want large signs and knew that this process would take time to develop and complete.

Council Member Argudo stated that he supported the signs but seven static signs without knowledge of the locations would potentially create an issue. Mr. Wolfe stated that he provided a map to the City Manager with the seven potential sites. Council Member Argudo asked staff why this map was not provided to Council. City Manager Plumlee stated that he did not distribute that information but that he would provide it to the Council.

A Council, staff and Mr. Wolfe discussion ensued as to the size, location of signs, material advertised, and the donated time. Most of the Council supported the digital signs but did not like the static signs. By Council consensus direction was given to move forward with Mr. Wolfe to negotiate with CBS Outdoor and Lamar companies for these signs.

Mayor Klinakis moved to have City Staff, City Attorney, and Wes Wolfe of Wolfe & Company negotiate with CBS Outdoor and Lamar for billboards in the City and to begin any necessary revisions to the Municipal Code all items must go through the legislative process and would be decided by Council in the future; seconded by Council Member Argudo.

Mayor Klinakis reminded the Council that as they moved forward with this project, that the funds would be allocated to a special fund and not to the general fund.

The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway and House. NOES: None. ABSENT: None.

E-4 2014 CITY OF LA PUENTE ELECTION (KLINAKIS)

Mayor Klinakis stated that he was in favor of how the election was done last time. He was in favor of bringing in other people to run the election and have the City Clerk shadow these people during the entire process to get on the job training. Over the last several months all he had heard was how under staffed the City was especially in the City Clerk's Office. He would like to have outside people run the election.

Council Member Argudo asked City Clerk Jacquez-Nares to tell the Council what training she received and what she still needed to accomplish for the next election. He did believe that the City Clerk would need additional support. He requested that staff come back with a recommendation of what they would need for the election and present it to the City Council at the next Council meeting.

City Clerk Jacquez-Nares stated that she had attended five courses out of the twelve courses she needed to become a Certified Election & Voter Registration Administrator. The training was what the County officials received and was the training needed to run an election. She had also done Assessments, Referendums and consolidated elections with the City's she had worked for in the past. She did stated that due to her office being short staffed she would need assistance and staff support for the election to either help with the City Clerk duties and or to provide support for the election. She also stated that she would have the assistance of the City Attorney with the preparation of the elections calendar, candidate handbook, candidate forums and anything else that would be necessary for the election.

Mayor Klinakis stated that his biggest concern was that the City Clerk was stretched thin and he did not mean to imply that she did not take the election seriously because he was aware that she did but he takes the election very seriously. The other communities around La Puente were looking at the City and if there was a problem then it would become a field day with all the critics out there and it would not be fair to the City Clerk, to the Council and him. He stated that whatever the Council wished would be done.

Council Member Holloway stated that he was concerned that during the last election an elections official was hired that did very little to assist the candidates and was not knowledgeable on the election process. He did agree that the City Clerk's Office was understaffed and the question was how much the City would spend to hire someone to sit in an office four hours per day and do nothing as the election official vs. how much it would be to hire someone to assist with City Clerk work.

Mayor Pro Tem Lewis stated that she was concerned with the integrity of the election. Because the City had a staff member doing part-time election and part-time Clerk work and Council was aware of the concerns with being short staffed, the Council needed to protect the City Clerk's integrity and make sure that she got adequate training. She would not have all the courses completed needed for the certification before the 2014 Election. She would like to have staff prepare two alternative recommendations one with the City Clerk running the election and the other with hiring an election official and Martin & Chapman.

Council Member Holloway stated that the Council had already asked the cost of a stand-alone election vs. a consolidated election because when the stand alone election was originally proposed it was going to save the City money which in reality it had cost the City more.

City Clerk Jacquez-Nares requested clarification on the recommendations because either of the two suggested would need to include the consulting services of Martin & Chapman for the voting equipment. She also stated that the next training for the elections certification was in August and this would take her to the half-way point in the course requirements.

City Manager Plumlee stated that either of the two recommendations would require the use of Martin & Chapman. He stated that City Clerk Jacquez-Nares would continue to take the training and that she would be attending the training in August which would help with either of the recommendations that the Council would choose for the 2014 Election.

Council Member Holloway asked City Clerk Jacquez-Nares if she needed to be certified to conduct the election. City Clerk Jacquez-Nares answered that no she did not have to be certified to conduct the election it was just an additional tool.

Council Member Argudo moved to have staff provide a cost analysis for the 2014 Election with these options: 1) use the current City Clerk as the election official with the addition of support staff; 2) hire a consultant to be the elections official; and 3) cost of a stand-alone election vs. a consolidated election; seconded by Mayor Klinakis. The motion unanimously carried by the following roll call vote: AYES: Klinakis, Lewis, Argudo, Holloway and House. NOES: None. ABSENT: None.

ADHOC COMMITTEE REPORTS

Mayor Klinakis thanked everyone that participated at the Saturday Relay Gives Back event at the La Puente Park.

AB 1234 REPORTS - None.

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Lewis thanked all of the volunteers and City staff that were involved with the clean-up day on Saturday at La Puente Park.

Council Member House thanked everyone that participated on Saturday. It was a great opportunity to mingle with some of our residents that came out to help clean up our park. He reported that he could only find one water fountain in the park that was working.

Mayor Klinakis thanked Jeff Lewis for the Relay Gives Back Event which coincided with the roof removal of the snack bar.

Council Member Argudo echoed the Council sentiments and requested that for future events he be notified so that he could participate.

Council Member Holloway stated that the movie in the park event on Tuesday night was a big success.

ORAL COMMENTS FROM STAFF - None.

ADJOURNMENT

There being no further business to come before the City Council/Successor Agency, Mayor/Chair Klinakis adjourned the meeting at 9:38 p.m.

Approved this 13th day of August 2013

Pat Jacquez-Nares, CMC
City Clerk/Secretary

Charlie Klinakis
Mayor/Chair