MINUTES
LA PUENTE CITY COUNCIL
REGULAR MEETING OF
NOVEMBER 13, 2012

Per *Robert's Rules of Order Newly Revised 10th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org

A Regular Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on November 13, 2012, at 7:00 p.m.

CALL TO ORDER

Mayor Holloway called the meeting to order at 7:05 p.m.

ROLL CALL

Members present:	Holloway, Klinakis, House, Lewis, and Argudo (Arrived at 7:21 p.m.)
Members absent:	None
Staff Members present:	City Manager Plumlee, Deputy City Attorney Sparks, City Clerk Jacquez-Nares, Director of Administrative Services Komers, Director of Development Services Di Mario, Assistant City Engineer Freij and Recreation Manager Lerma

PLEDGE OF ALLEGIANCE

Deputy City Attorney Sparks led the Pledge of Allegiance.

PRESENTATIONS

CERTIFICATES OF RECOGNITION TO THE SCHOLARSHIP RECIPIENTS

Mayor Holloway introduced the Education Commission members present: Chair Nadia Mendoza, Karen Dahlitz, Joy Grueter, and Tina Becerra.

The Mayor, City Council, and Education Commissioners, presented Certificates of Recognition to the following scholarship award recipients: Krystal Nicole Aparicio, Los Altos High School, Ivette Arteaga, Nogales High School, Citlaly Rubi Becerra, Nogales High School, Janet Cazares, Wilson High School, Yliana Davila, La Puente High School, Juan Pedro Gonzalez, Workman High School, Sonia Maria Lopez, Nogales High School, Perla Janeth Olvera, Los Altos High School, Marcos De Jesus Herrera, Nogales High School, Armida Sarahi Ordorica, Nogales High School, Denise Guadalupe Ornelas, a Puente High School, Diana Guadalupe Ornelas, La Puente High School, Geovanna A. Rios, La Puente High School, Laura Soto, Nogales High School, Desiree Michelle Vallejo Dorame, Los Altos High School, and Yadira Barrientos, Nogales High School.

PRESENTATION OF CITY TILE TO RETIRING DEPUTY SCOTT HENSEL

The City Council acknowledged the retirement of Deputy Hensel. City Manager Plumlee will mail Deputy Hensel his City Tile.

PRESENTATION TO COUNCIL ON THE ONTARIO AIRPORT

Jacob Green, Business Operations Director, City of Ontario, spoke on the campaign to transfer Ontario International Airport to local control.

Council Member House requested clarification on the cost to the airlines at the Ontario Airport.

Mr. Green responded that costs at Ontario International Airport were the cause airlines left the airport and he provided the proposed options to lower the costs for the airlines.

ORAL COMMUNICATIONS

Leonard Wayne Rose Jr. spoke on Victory Outreach, an award presented to him, his book, his weight loss and exercise regime, and the harassment outside of businesses.

Mary Smith stated her concerns with recent Council comments regarding litter in resident's yards, her opposition to citations she has received regarding dog licensing, and requested a copy of the paperwork related to the lien imposed on her property.

City Manager Plumlee responded that staff would follow up with Ms. Smith regarding the lien, and would contact Animal Control regarding dog licensing.

Mayor Holloway acknowledged Ed Chavez, Board of Directors, Division 3, Upper San Gabriel Valley Municipal Water District.

ITEMS E-1 AND E-2 WERE TAKEN OUT OF ORDER

NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 DISCUSSION AND DIRECTION REGARDING THE RETURN OF LOCAL CONTROL OVER ONTARIO AIRPORT (Mayor Holloway)

Mayor Holloway urged adoption of the proposed resolution supporting local control of Ontario International Airport.

Jacob Green, Business Operations Director, City of Ontario, spoke on the campaign to transfer Ontario International Airport to local control.

Mayor Holloway moved to approve Resolution No. 12-5050 supporting the transfer of Ontario International Airport (ONT) to local control; seconded by Mayor Pro Tem

Klinakis. The motion unanimously carried by the following roll call vote: AYES: Holloway, Klinakis, Argudo, House and Lewis. NOES: None.

E-3 UPDATE ON THE CITY'S SPECIAL EVENTS AND DISCUSSION AND DIRECTION REGARDING A REQUEST FOR A FEE WAIVER FROM THE OLD TOWN PUENTE ASSOCIATION

Recreation Manager Lerma gave an update on the Main Street Run, the Haunted Maze and the Veteran's Day Program, all of which had already taken place. She stated there was an increase in participants in this year's Main Street Run and City Staff anticipates a net profit for the event that will be contributed to the City's Scholarship Fund. The Haunted Halloween Maze was created by the Recreation Staff, Boys and Girls Club staff and volunteers. There were donations received from Francisco's Halloween Shop and Merritt's Hardware. The third event was the Veteran's Day Program which was held on November 11 and included a guest speaker, invocation, recognition of residents serving in the military, and a wreath presentation. She further summarized upcoming events, which include Old Town La Puente Art Walk, the Holiday Parade and Tree Lighting Ceremony, and the Holiday Home Decorating Contest.

Recreation Manager Lerma stated that staff has met with representatives from the Old Town Puente Association to discuss the upcoming street fair which is held in conjunction with the Holiday Parade and Tree Lighting Ceremony. The Association has requested the use of the City's stage, along with assistance from staff in setting it up and taking it down. The Association has requested a fee waiver from the City for the event, and has also requested a waiver of prior fees owed to the City from the 2011 event. The preliminary estimate for the waiver of fees totals $2,335.76.

Nena Gutierrez, President, Old Town Puente Association stated that the Association is a non-profit organization and does not have the funding for the fees required by the City for the upcoming event. She requested a waiver of the charges, and a consolidation of business licenses for all vendors.

Dino Berkos stated that the Old Town Puente Association was created by the City of La Puente and was the originator of the parade. He urged a waiver of fees as requested.

Bob Berdin stated that food trucks were not a part of the Art Walk event due to the cost and further spoke in support of the waiver of fees for the Association.

Mayor Pro Tem Klinakis stated his support of the Parade and voiced his support of waiving the fees. Council Member Lewis concurred.

Council Member Argudo thanked the Association for their involvement with the Parade. He questioned the liability for those businesses that are not insured.

City Manager Plumlee stated that City staff has met with the Association and desires to protect the health and safety of all participants. The City has requested a list of all vendors participating in the event in order to provide a special events umbrella insurance policy and that the City would work with the Association to have the carnival operators insured in order to reduce the City's liability.

Mayor Pro Tem Klinakis moved to direct City staff to bring back a resolution waiving all fees, including the last year's insurance; seconded by Mayor Holloway. The motion unanimously carried by the following roll call vote: AYES: Holloway, Klinakis, Argudo, House and Lewis. NOES: None.

BOARDS/COMMISSION/COMMITTEE REPORTS

Mayor Holloway reported that he attended the San Gabriel Valley Mosquito & Vector Control District meeting. He provided a brief summary of the items that were discussed at the meeting.

Mayor Pro Tem Klinakis reported that he attended the San Gabriel Valley Council of Governments meeting. He provided a brief summary of the items that were discussed at the meeting.

A. MINUTES OF PREVIOUS CITY COUNCIL MEETING

A-1 READ AND APPROVE THE MINUTES OF THE REGULAR MEETINGS OF AUGUST 14, 2012 AND AUGUST 28, 2012

Council Member House moved to waive further reading and approve the minutes of the regular meetings of August 14, 2012, and August 28, 2012; seconded by Council Member Lewis. The motion unanimously carried by the following roll call vote: AYES: Holloway, Klinakis, Argudo, House and Lewis. NOES: None.

B. PUBLIC HEARING BEFORE THE CITY COUNCIL – None.

C. UNFINISHED BUSINESS OF THE CITY COUNCIL

C-1 DISCUSSION AND DIRECTION REGARDING CHANGING THE HOURS OF THE CITY COUNCIL MEETING (Mayor Pro Tem Klinakis)

Mayor Holloway invited members of the public to speak on this item; there were no members of the public who wished to speak.

City Manager Plumlee provided a brief summary of the three options regarding changing the beginning time of the City Council meetings. The options are: 1) Earlier start time for Closed Session items and call a Special Meeting only if necessary; 2) Call a Special Meeting each time to consider Closed Session items; and 3) City Council meeting time to remain 7 p.m. and consider moving Closed Session items to beginning of the meeting.

Mayor Holloway inquired if all Council Members could attend City Council meetings if they were held at an earlier start time.

Council Member Argudo stated that a 6 p.m. start time would not be feasible for him.

Council Member House moved to approve Option 1, to establish a start time of 6:30 p.m. for Closed Session items and call a Special Meeting only if additional time is necessary; seconded by Mayor Pro Tem Klinakis. The motion carried by the following roll call vote: AYES: Holloway, Klinakis, House and Lewis. NOES: Argudo.

Deputy City Attorney Sparks stated that if closed session items are not completed by the start of the regular meeting at 7 p.m., the Mayor could recess the closed session, conduct the open session business and continue the closed session items at the end of the meeting. The City Council could also call an earlier Special Meeting if a Closed Session item is anticipated to require lengthy discussion. She stated that Oral Communication would be heard only the items agendized for the Closed Session and another Oral Communication would be heard at the beginning of the Regular Meeting.

C-2 DISCUSSION AND DIRECTION REGARDING FINANCING STRATEGIES

Director of Administrative Services Komers reported that this item was continued from the October 23, 2012, City Council meeting in order to allow additional time for Council to gather information.

Craig Hoshijima, representing Public Financial Management, Inc. ("PFM") presented an evaluation of loan refinancing, including the financing approach, options and recommendations and provided a brief summary of the PowerPoint presentation.

Council Member Argudo cautioned against upfront savings and suggested level savings as an option.

Council Member Lewis voiced her support of level savings.

Director of Administrative Services Komers stated that staff's recommendation is for Council to give direction to staff and the financial consultant to solicit bids for private placement financing.

Council Member Argudo moved to solicit bids for private placement refinancing; seconded by Council Member House. The motion unanimously carried by the following roll call vote: AYES: Holloway, Klinakis, Argudo, House and Lewis. NOES: None.

C-3 CONSIDERATION OF A RESOLUTION ADOPTING CITY COUNCIL POLICY CC – 4.1, SAFETY PROGRAM AND SAFETY MANUAL

City Manager Plumlee stated that this item was continued from the October 23, 2012, City Council meeting and Staff is requesting approval of both the City Council Policy and the Safety Manual.

Director of Administrative Services Komers reported that the Policy presented to the City Council creates the framework for maintaining a safe work environment and the Safety Manual includes policies, procedures, training requirements and recommendations for enhancing the City's risk management program. Mr. Komers stated that the California Joint Powers Insurance Authority ("CJPIA") has reviewed and approved the Safety Manual and its contents, and further stated that approving the Safety Manual will take care of many items in the CJPIA performance improvement program.

Mayor Holloway stated that he has been assured that the City's unions have agreed to items listed in the Safety Manual. He requested that all references to the County be removed and replaced with the City of La Puente.

Council Member Argudo concurred with Mayor Holloway with the replacement of the County name with the City of La Puente. He expressed his concerns regarding the implementation process and costs for training as listed.

Director of Administrative Services Komers responded that State law requires all employers have a manual and conduct safety training on a regular basis. He further stated that training can be informal, and offered examples. He further responded that membership in CJPIA means that much of the training will be provided at no cost to the City. Any training that would result in a cost to the City would need to be scheduled and included in the budget.

Council Member Lewis stressed that the Safety Manual is an important document for the City and expressed the hope that it will be implemented.

Mayor Pro Tem Klinakis stated that there might be items in the Safety Manual that are not pertinent to the City. Mr. Klinakis suggested including safety information in a newsletter to employees.

Council Member Argudo moved to adopt Resolution No. 12-5049 approving City Council Policy *CC – 4.1, Safety Program* and the Safety Manual; seconded by Council Member Lewis. The motion unanimously carried by the following roll call vote: AYES: Holloway, Klinakis, Argudo, House and Lewis. NOES: None.

D. CITY COUNCIL CONSENT CALENDAR

Commissioner Argudo moved to approve Consent Calendar items D-1 through D-3; seconded by Mayor Pro Tem Klinakis. The motion unanimously carried by the following roll call vote: AYES: Holloway, Klinakis, Argudo, House and Lewis. NOES: None.

D-1 CONSIDERATION OF A RESOLUTION APPROVING WARRANT REGISTER NO. 1329 FOR FISCAL YEAR 2012-2013

<u>Action Taken</u>: The City Council adopted Resolution No. 12-5048 approving Warrant Register No. 1329.

D-2 APPROVAL OF TRAFFIC SIGNAL SYNCHRONIZATION AGREEMENT WITH THE COUNTY OF LOS ANGELES

Action Taken: The City Council approved Agreement No. 12-1097 with the County of Los Angles for the Traffic Signal Synchronization Program, and authorized the City Manager to execute the Agreement.

D-3 CONSIDERATION OF AGREEMENT WITH ROSS & CASSO FOR CITY ATTORNEY AND RELATED LEGAL SERVICES

Action Taken: The City Council approved Legal Services Agreement No. 12-1098 between the City and Ross & Casso for City Attorney and General Counsel Services.

E. NEW BUSINESS TO BE CONSIDERED BY THE CITY COUNCIL

E-1 Discussed previously.

E-2 REVIEW, DISCUSSION, AND DIRECTION REGARDING THE APRIL 2012 ELECTION COSTS AND THE APRIL 2014 ELECTION (Mayor Holloway)

Mayor Holloway stated that his intent in discussing the item was to ensure that the next election could be done in-house and without the assistance of an outside consultant.

City Manager Plumlee stated that information has been provided to the Council addressing election costs related to stand-alone elections and consolidated elections. He stated that if the next election were a stand-alone election, the date would be April 2014. A consolidated election would need the county's approval and the election date would be November 2013.

Mayor Holloway responded that changing the election date was not his intent but rather that the City Clerk would be sufficiently trained in order to conduct a stand-alone election.

Council Member Argudo stated that consolidating the election would result in a significant cost savings for the City, since a stand-alone election costs the City almost three times the amount of a consolidated election. He questioned if the Council would consider moving the election forward.

Mayor Holloway responded that the County would not allow the election to move forward, but rather would require that the election be moved back.

Deputy City Attorney Sparks stated that the Election Code permits the City to conduct a general election on the same day as the State's Primary Election and the State's General Election, which is June and November respectively. In order to accomplish this, the City would need to adopt an ordinance for approval by the County Board of Supervisors. The County currently does not allow consolidation with either the Primary or General Elections; therefore, the only option available is the November 2013 date.

Mayor Holloway expressed his concern that the election had been moved frequently in the past few years and should remain constant in the future.

E-3 Discussed previously.

RECESS THE CITY COUNCIL

Mayor Holloway recessed the City Council meeting at 9:21 p.m.

RECONVENE THE CITY COUNCIL

Mayor Holloway reconvened the City Council meeting at 9:23 p.m.

AD HOC COMMITTEE REPORTS

Mayor Pro Tem Klinakis reported that the Beautification Ad Hoc Committee for the City's Clean-Up Program will review information received from the community and a report will be forthcoming at the next City Council meeting.

COUNCIL AB1234 REPORTS – None.

ORAL COMMENTS FROM COUNCIL

Council Member Argudo, Council Member House and Mayor Holloway wished everyone a happy Thanksgiving.

Mayor Holloway thanked City Staff for their work at the Halloween Fun House and Veteran's Day Program.

ORAL COMMENTS FROM STAFF

City Attorney Plumlee wished everyone a happy Thanksgiving.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Holloway adjourned the meeting at 9:24 p.m.

Approved this 11th day of December 2012

Pat Jacquez-Nares, CMC
City Clerk

Daniel C. Holloway
Mayor