

**MINUTES
LA PUENTE CITY COUNCIL
SPECIAL MEETING OF
JANUARY 5, 2011**

Per *Robert's Rules of Order Newly Revised 10th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapueente.org

A Special Meeting of the City Council of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on January 5, 2011, at 7:00 p.m.

CALL TO ORDER

Mayor Argudo called the meeting to order at 7:00 p.m.

ROLL CALL

Members present: House, Mendoza, Holloway and Argudo. Solis arrived at 7:02 p.m.

Members absent: None

Staff Members present: Interim City Manager Holliman, Interim City Attorney Casso, City Clerk Jacques-Nares, Human Resources Manager Sainz, Police Chief Cacheiro and Acting Management Analyst Galvan

PLEDGE OF ALLEGIANCE

Council Member House led the Pledge of Allegiance.

ORAL COMMUNICATIONS - None.

E. NEW BUSINESS

E-1 DISCUSS AND ESTABLISH A PROCESS FOR RECRUITMENT OF A CITY MANAGER.

Mayor Argudo requested this meeting to update the Council on the recruitment process. He stated his concerns with the equal rights of the potential applicants. Mayor Argudo requested clarification on who was screening the applications and setting up the interviews before the close date of the applications. He requested clarification on the process because he thought that Council along with department heads were going to be involved in the rating process of the potential candidates.

Interim City Manager Holliman provided the process on the recruitment of the City Manager position. He confirmed that he tentatively scheduled a couple of candidates for interviews on January 7, 2011. Manager Holliman has cancelled the interviews scheduled for this Friday.

Council Member Mendoza clarified why she has not picked up her packet. She is waiting to receive a complete packet with all of the applications before she begins to review and rate the candidates.

Council Member House concurs with Council Member Mendoza that the review and rating should have been all at once.

Council Member Solis provided a history on the process to hire the previous City Managers.

Council discussion ensued as to their preferred recruitment process to hire the new City Manager.

Mayor Pro Tem Holloway has not turned in his packet and stated his concerns with the review and rating on the candidates resumes without any information being validated.

Human Resources Manager Sainz requested that the Council and Interim City Manager treat all candidates equitably. She is concerned that there are too many people getting involved in the process. Ms. Sainz requested that only she and the Interim City Manager be involved in the recruitment process. She recommends that Council give better direction and lengthen the time for this recruitment in order to allow for the best person to become the City's new City Manager.

Mayor Argudo asked Interim City Manager Holliman if anyone has come to him with concerns that the Mayor is trying to taint this recruitment. He also requested clarification on comments made by Interim City Manager Holliman of the Mayor during a staff meeting earlier in the day.

City Clerk Jacquez-Nares said she could only confirm the tail end of the comments made by Interim City Manager Holliman because she arrived late to the staff meeting.

Interim City Manager Holliman expressed his concerns with the confidentiality of information the Mayor was confirming.

Interim City Attorney Casso clarified the process as follows: Council has directed staff to solicit informal bids from professional recruiting firms for the City Manager position. All applications received by the closing date will be turned over to the hired recruiting firm to take into consideration for the position of City Manager.

Council Member House moved to 1) direct staff to solicit informal bids from recruiting firms; 2) have the Human Resources Manager provide a recommendation on the best firm to contract; and 3) submit all the applications to the recruiter to assess and take into consideration; seconded by Mayor Argudo. The motion unanimously carried by the following roll call vote: AYES: House, Solis, Holloway, and Argudo. NOES: None. ABSENT: Mendoza.

E-2 DISCUSS APPOINTMENT OF INTERIM CITY MANAGER POSITION IN THE EVENT THAT A FULL TIME CITY MANAGER IS NOT SELECTED

Council and Staff discussion ensued in terms of the timeline for the need of the Interim City Manager and if it is necessary to advertise.

Council Member House moved to interview the two Interim City Manager candidates on Wednesday, January 12, 2011; seconded by Mayor Pro Tem Holloway. The motion unanimously carried by the following roll call vote: AYES: House, Solis, Holloway, and Argudo. NOES: None. ABSENT: Mendoza.

ORAL COMMENTS FROM COUNCIL

Mayor Pro Tem Holloway requested to adjourn the meeting in the memory of Lenny Arreola. He requested that for the audio on the internet the no votes be announced. He thanked staff for working over the holidays.

Council Member Solis wished everyone a happy new year.

Council Member Mendoza reminded everyone on the upcoming application deadlines for higher education and to contact her if they need any help.

Council Member House wished everyone a happy new year and thanked staff for their work in trying to pull this process together.

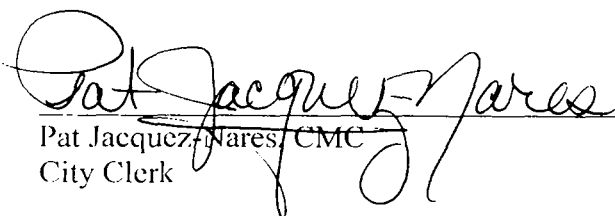
Mayor Argudo expressed his deepest condolences to the Arreola family.

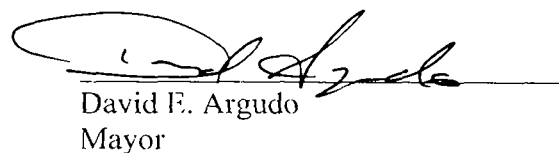
ORAL COMMENTS FROM STAFF - None.

ADJOURNMENT

There being no further business to come before the Council, Mayor Argudo adjourned the meeting in the memory of Lenny Arreola at 8:54 p.m.

Approved this 22nd day of March 2011


Pat Jacquez-Nares, CMC
City Clerk


David F. Argudo
Mayor