MINUTES
LA PUENTE PLANNING COMMISSION
SPECIAL MEETING OF
JULY 15, 2020

Per *Robert's Rules of Order Newly Revised 10th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the City's website www.lapuente.org

A Special Meeting of the Planning Commission of the City of La Puente was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Wednesday, July 15, 2020 at 2:00 p.m.

CALL TO ORDER:

Chairperson Mendoza called the meeting to order at 2:02 p.m.

ROLL CALL: Commissioners: Mendoza, Stowell, Dudley and Maes.

Commissioners present:	Mendoza (via teleconference), Stowell, Dudley and Maes (via teleconference).
Commissioners absent:	None.
Staff present:	Director of Development Services Di Mario, Senior Planner Tellez, Assistant Planner Galvan, Assistant City Attorney Rios (via teleconference), and Administrative Assistant Ramirez.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chair Mendoza.

ORAL COMMUNICATIONS BEFORE THE PLANNING COMMISSION: None.

A. MINUTES OF PREVIOUS PLANNING COMMISSION MEETING:

Reading of the Minutes of the Planning Commission meeting of May 20, 2020.

A motion was made by Vice Chairman Stowell to waive the reading and approve the Minutes of the Special Meeting of May 20, 2020 as presented; seconded by Chairperson Mendoza; the motion carried with the following roll call vote:

AYES	Mendoza, Stowell, Dudley, and Maes.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

B. UNFINISHED BUSINESS BEFORE THE PLANNING COMMISSION: None.

C. PUBLIC HEARINGS BEFORE THE PLANNING COMMISSION:

C-1 CONSIDERATION OF A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING PLANNED DEVELOPMENT PERMIT NO. 20-01 ALLOWING FAÇADE AND SITE IMPROVEMENTS TO EXISTING COMMERCIAL PROPERTY AND THE CONSTRUCTION OF A NEW TWO-STORY, COMMERCIAL-OFFICE BUILDING WITH 9,088 SQUARE FEET OF FLOOR AREA, LOCATED AT 15440 AND 15448 AMAR ROAD, AND 959 AND 965 FICKEWIRTH AVENUE, LA PUENTE, CALIFORNIA, AND ADOPTING A NOTICE OF EXEMPTION REGARDING SAME

Development Services Director Di Mario stated that Senior Planner Tellez would be presenting the Application and a PowerPoint presentation.

Assistant City Attorney Rojas informed staff that for the public hearing in order to be in compliance with the Governors Executive Order for audience that is not present, when Mr. Tellez is presenting the PowerPoint slides that he call out the numbering of each page.

Senior Planner Tellez responded that he understood. Mr. Di Mario added that each page number is in the upper right-hand corner of each page. Mr. Tellez then continued with the presentation.

Chair Mendoza opened the public hearing at 2:15 p.m. there was no public comment, or written communications received.

Chairperson Mendoza asked the Commissioners if they had any questions. With no response, Chair Mendoza inquired if there are occupants in the current structure. Ms. Mendoza also asked what the height requirement was for the block wall that faces the residential structures.

The applicant, Dr. Gary Akopian responded that one of the structures was empty and the other occupant will be re-locating out of state in about three weeks. Mr. Akopian shared that the resident had planned the move before the plans were constructed.

Senior Planner Tellez responded that in the Conditions of Approval there is a requirement that states the wooden fences be replaced with a block wall at a minimum 8 feet in height.

With no further questions, Chair Mendoza closed the public hearing at 2:17 p.m.

Chair Mendoza made a motion to adopt Resolution No. 20-1550 approving Planned Development Permit No. 20-01 for façade and site improvements and the construction of a new two-story, commercial-office building with 9,088 square feet of floor area, at the properties located at 15440 and 15448 Amar Road, and 959 and 965 Fickewirth Avenue, and direct Staff to file notice of exemption regarding same; seconded by Commissioner Dudley. The motion carried with the following roll call vote:

AYES	Mendoza, Stowell, Dudley, and Maes.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

D. NEW BUSINESS BEFORE THE PLANNING COMMISSION:

D-1 CONSIDERATION OF A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING A MASTER SIGN PROGRAM AS DETAILED IN SIGN PLAN APPLICATION NO. 1119, FOR A MULTI-TENANT COMMERCIAL CENTER LOCATED AT 15440 AND 15448 AMAR ROAD; AND 959 AND 965 FICKEWIRTH AVENUE, LA PUENTE, CALIFORNIA, AND ADOPTING A NOTICE OF EXEMPTION REGARDING SAME

Director of Development Services Di Mario stated that this item was the companion part to the previous application.

Senior Planner Tellez presented the staff report and continued with the PowerPoint from the Planned Development Application that was just presented.

Chair Mendoza asked the Commission if they had any questions. There were no questions.

Vice Chairman Stowell made a motion to adopt Resolution No. 20-1551, approving the Master Sign Program set forth in Sign Plan Application No. 1119, for a multi-tenant commercial center, located at 15440 and 15448 Amar Road, and 959 and 965 Fickewirth Avenue, and direct Staff to file notice of exemption regarding same; seconded by Chairperson Mendoza. The motion carried with the following roll call vote:

AYES	Mendoza, Stowell, Dudley, and Maes.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

ORAL COMMENTS FROM COMMISSION:

Vice Chairman Stowell stated that he would like to thank staff for running a via-teleconference meeting without any technical issues.

ORAL COMMENTS FROM STAFF:

Director of Development Services Di Mario stated that he would first like to thank the Applicant for bringing this project forward. Mr. Di Mario also thanked the Commissioners and the Assistant City Attorney for being available for this special meeting during these challenging times. Lastly, Mr. Di Mario stated that Staff was planning to conduct another special meeting for the middle of August sometime in the afternoon.

ADJOURNMENT:

With no further business before the Planning Commission Chairperson Mendoza adjourned the meeting at 2:30 p.m.

Chairman, Daniel Stowell

Secretary, Planning Commission, John Di Mario